

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN**

**TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE**

October 13, 2025 at 7:00 PM



TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. September 29, 2025

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters Legislative Matters consist of the following items on the agenda: Public Hearings (other than show cause hearings), Consent Agenda Items, Resolutions, Ordinances for Introduction, and Ordinances for Passage. Speakers at the meeting must sign up on BLUE form by the deadline announced by the City Clerk. Virtual Participation is available for Public Comment on Legislative Matters. Sign up by 30 minutes prior to the scheduled start time of the meeting using the following link:

<https://events.gcc.teams.microsoft.com/event/69daec06-8f40-45bb-ac2b-8bad88282a5a@87509dee-095b-4ff8-ba5a-0035cdfc715d>

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

Scheduled Public Hearings

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Consent Agenda

2. Appointment; Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026 (PEND-4194)
3. Reappointment; Linda Sanchez-Gazella as a Citizen Retiree member of the Employees' Retirement System Board of Trustees for a term to expire June 30, 2029 (PEND-4196)
4. Reappointment; Mike Dombrowski as the 1st Ward member of the Park Board for a term to expire June 30, 2029 (PEND-4160)
5. Reappointment; Nate Scramlin as an At-Large member of the Park Board for a term to expire June 30, 2029 (PEND-4204)
6. Council Staff; Salary Adjustment, City Council Administrative Assistant (PEND-4219)
7. Liquor License; Zick and Nach Foods LLC for a SDM and Class C License, Sunday Sales (AM/PM), Entertainment, Additional Bar (1) and Social District Permits at 1218 Turner St. (PEND-4187)
8. Setting a Public Hearing on Noise Special Permit; Public Service Department request to allow for the Lansing Avenue Pump Station (LAPS) Project at 1701/1711 Lansing Ave. (PEND-4171)
9. Traffic Control Order No. 18-002; regulate parking along the south side of Bridgeport Dr. in front of 4035 Bridgeport Dr. (PEND-4206)
10. Traffic Control Order No. 18-030; install a stop sign on Woodrow Ave. at Ray St. (PEND-4207)
11. Traffic Control Order No. 23-15; install a yield sign on Joshua St. at Kaynorth Rd. (PEND-3478)
12. Traffic Control Order No. 25-14; regulate parking along 400 block of W. Washtenaw St. between Pine St. and Walnut St. (PEND-4200)
13. Traffic Control Order No. 25-12; regulate parking along the 100 block of E. Lenawee St. (PEND-4198)
14. Traffic Control Order No. 25-13; regulate parking along River St. between Hazel St. and Elm St. (PEND-4199)
15. Traffic Control Order No. 25-15; install a stop sign on Florence St. at Ray St. (PEND-4201)
16. Traffic Control Order No. 25-16; regulate parking along Tranter St. (PEND-4202)
17. Traffic Control Order No. 25-17; regulate parking along Jay St. (PEND-4203)
18. Grant Acceptance; Automobile Theft Prevention Authority (ATPA) Grant (PEND-4173)

19. Grant Acceptance; Office of Highway Safety Planning (OHSP) Grant (PEND-4189)
20. Donation Acceptance; Michigan Education Association donation to the CARE Unit for Domestic Violence efforts (PEND-4191)

Resolutions For Action

21. Declaring the City of Lansing as an LGBTQ+ Welcoming City

Reports From Council Committees

Ordinances For Introduction And Setting Of Public Hearings

Ordinances For Passage

22. Amending Chapter 206 to adjust the threshold for requiring bidding (PEND-4134)

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

23. Minutes of Boards and Commissions placed on file in the Clerk's Office
24. Non-Profit Recognition; Peckham Vocational Industries Inc. (PEND-4212)
25. City Council Meeting Schedule for 2026
26. Executive Order 2025-01; establishing a prohibition for private filming for commercial purposes in City buildings

Item(s) from the Mayor re:

27. SLU-1-2025; Special Land Use Permit, 3011 Turner St., to authorize a state-licensed adult foster care small group home (PEND-4211)
28. Setting a Public Hearing on SLU-1-2025; Special Land Use Permit, 3011 Turner St., to authorize a state-licensed adult foster care small group home (PEND-4210)
29. Obsolete Property Rehabilitation Act (OPRA) District; 1204 S. Washington Ave., Lil Rock Ventures LLC (PEND-4216)
30. Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 1204 S. Washington Ave., Lil Rock Ventures, LLC (PEND-4215)
31. Obsolete Property Rehabilitation Act (OPRA) District; 414 Baker St., Maximillian Boortz (PEND-4218)
32. Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 414 Baker St., Maximillian Boortz (PEND-4217)
33. Donation Acceptance; Meijer for the Great Bubble Barrier in the Grand River (PEND-4214)

Communications and Petitions

34. Affidavit of Disclosure; Shawn McNamara, Lansing Police Department

Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

LANSING CITY COUNCIL MEETING

DATE & TIME: 10/13/2025 7:00 PM

Starting Time 7pm

REGULAR MEETING: X SPECIAL MEETING:

ATTENDANCE

COUNCIL MEMBER	PRESENT	ABSENT	ARRIVED
BROWN	☒	☐	_____
CARTER	☒	☐	_____
GARZA	☒	☐	_____
HUSSAIN	☐	☒	_____
JACKSON	☒	☐	_____
KOST	☒	☐	_____
PEHLIVANOGLU	☒	☐	_____
SPADAFORE	☒	☐	_____

MEDITATION IN MEMORY OF: _____

PLEDGE LED BY: _____

Adjournment Time _____

CHRIS SWOPE
LANSING CITY CLERK

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**Official Proceedings of the City Council
City of Lansing
September 29, 2025**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Kost.

PRESENT: Council Members Carter, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore

ABSENT: Council Members Brown, Garza

A quorum was present.

Mayor Schor asked people to remember those impacted by the tragedy that took place in Grand Blanc during the moment of Meditation. The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Kost.

Approval of Printed Council Proceedings

By Vice President Carter

To approve the printed Council Proceedings of September 8, 2025

Motion Carried

Special Ceremonies

Tribute; in recognition of NAACP Freedom Fund Celebration

Resolution #2025-225

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Branch of the National Association for the Advancement of Colored People (NAACP) is celebrating its 59th Annual Freedom Fund Celebration; The Fierce Urgency of Now; and

WHEREAS, in 1919, the Lansing branch of the NAACP was chartered under the leadership of Mr. C. A. Campbell who fought diligently to enforce civil rights laws for the community, and for over 100 years, the NAACP has led the movement on social rights and equality; and

WHEREAS, The *National Association for the Advancement of Colored People* (NAACP) works at the local, state, and national levels to ensure political, educational, social, and economic equality of all citizens and to eliminate and remove all barriers of racial discrimination; and

WHEREAS, the 2025 Keynote speaker is Jeremiah Wheeler, Chairperson of the Black Convergence; and

WHEREAS, the NAACP Fighting Fund for Freedom (aka Freedom Fund Banquet), began in 1953 on a national level, as a ten-year program to intensify efforts to complete the job of emancipation. Near the culmination of this effort, Medgar W. Evers, a heroic NAACP Mississippi Field Secretary was killed by an assassin's bullet. Prompted by and to pay tribute to Mr. Evers', the NAACP Chairman, Bishop Stephen Spottswood, proclaimed at a NAACP Convention in July 1963, that the NAACP Fighting Fund for Freedom would continue until the job of emancipation was complete.

BE IT RESOLVED, the Lansing City Council, hereby, acknowledges the Lansing Branch of the National Association for the Advancement of Colored People on its 59th Annual Freedom Fund Celebration on October 4, 2025 and expresses our admiration and gratitude to its members for their achievements and commitment to the City of Lansing and its residents. We applaud the NAACP Lansing Branch for many years of success and diligence in the fight for equality and anticipate many more to come.

By Vice President Carter

Motion Carried

Vice President Carter recognized NAACP President Bernard Pope who spoke in support of the tribute.

Comments by Council Members and the City Clerk

Council Member Hussain spoke about the upcoming constituent contact meeting for the 3rd Ward.

Council Member Spadafore spoke about the upcoming at-large constituent contact meeting.

Council Member Jackson shared his concerns about the Charter Commission mailer that he received in the mail.

Council President Kost shared similar concerns about the Charter Commission mailer that he also received in the mail.

Chief Deputy City Clerk Jackson shared details about the upcoming election and responded to questions posed by Council Member Jackson and Council President Kost about the Charter Commission mailer.

Community Event Announcements

Loretta Stanaway spoke about the Friends of Lansing annual Race To Restore 5k run-walk fundraiser.

Erin Riley spoke about the Ramp Up For Dawn event being held at The Fledge.

Nicklas Zande spoke about the Old Everett Neighborhood meeting schedule.

Jakeem Lockhart spoke about the upcoming enrolment periods for Medicare and Marketplace for Insurance.

Speaker Registration for Public Comment on Legislative Matters

Chief Deputy City Clerk Jackson announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor complimented Lansing 501 for hosting the Dam Jam Concert and congratulated the winners of the Cafecito Awards. Mayor Schor spoke about the Lansing Fire Department vs Lansing Police Department basketball game held by the Boys and Girls Club. He also advised people without smoke detectors to contact the Fire Department to have one installed. Finally, Mayor Schor spoke about the demolition of the Metro Bowl, the steel topping for the new city hall, and the Human Relations and Community Services Department meeting about the ModPods.

Public Comment on Legislative Matters

Public Comment on Legislative Matters:

Loretta Stanaway spoke about the Budget Priorities for Fiscal Year 2026-2027.

Consent Agenda

By Vice President Carter

To approve all items on the Consent Agenda.

Motion Carried

Resolution #2025-226

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Ingham County Board of Commissioners made the appointment of Jason Cords as the Business Community representative to the Ingham County/City of Lansing Community Corrections Advisory Board for a term expiring September 17, 2028; and

WHEREAS, the Committee on Public Safety met on September 23, 2025 and affirmed the appointment.

BE IT RESOLVED, that the Lansing City Council hereby affirms the appointment of Jason Cords as the Business Community representative to the Ingham County/City of Lansing Community Corrections Advisory Board for a term expiring September 17, 2028.

Adopted as part of the Consent Agenda

Resolution #2025-227

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Ingham County Board of Commissioners made the reappointment of Becky Pena and Danielle Grubaugh to the Ingham County/City of Lansing Community Corrections Advisory Board for terms expiring September 17, 2028; and

WHEREAS, the Committee on Public Safety met on September 23, 2025 and took affirmative action.

BE IT RESOLVED, that the Lansing City Council hereby affirms the reappointments of Becky Pena and Danielle Grubaugh to the Ingham County/City of Lansing Community Corrections Advisory Board for terms expiring September 17, 2028.

Adopted as part of the Consent Agenda

Resolution #2025-228

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

**RESOLUTION APPROVING BROWNFIELD PLAN #89
TURNER NORTH DEVELOPMENT**

WHEREAS, the Brownfield Redevelopment Authority (the 'Authority') of the City of Lansing, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act, Public Act 381 of 1996, as amended, (the 'Act') has prepared a Brownfield Plan, submitted to Council and placed on file in the office of City Clerk, LBRA Brownfield Plan #89 – Turner North Development (the 'Plan'); and

WHEREAS, a public hearing was held by the Lansing City Council on September 22, 2025 and at least 10 days before the public hearing the taxing jurisdictions were provided notice to be fully informed about the fiscal and economic implications of the proposed Plan and given a reasonable opportunity to express their views and recommendations regarding the Plan in accordance with Section 13 (10) and 14(1) of the Act; and

WHEREAS, the Lansing City Council, before and during its public hearing September 22, 2025 reviewed testimony and evidence regarding the Plan, and found that:

1. the Plan provides for the reimbursement of costs attributable to eligible activities to the developer and the Authority,
2. the Project includes, in addition to the eligible activities identified in the Plan, the redevelopment of the property,
3. the Project may result in new private investment of approximately \$26M.
4. the Plan provides for the capture of property tax increment revenues due to the private investment on the site, and devotes them to repaying the Authority for its costs associated with eligible activities it performs, and to repaying the developer for their costs associated with eligible activities they perform, in accordance with the Plan,

WHEREAS, the Authority Board of Directors, at its meeting on July 11, 2025, recommended approval of the Plan, for this Project; and

WHEREAS, the City of Lansing Department of Economic Development and Planning has determined the proposed Project is consistent with local development and redevelopment plans and zoning ordinances, and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, after having duly considered the Plan, finds it is in compliance with the provisions of the Act and further finds:

- The Plan constitutes a public purpose under the Act;
- The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;
- The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act; and
- The amount of the captured taxable value estimated to result from the adoption of the Plan is reasonable; and
- The proposed project is consistent with local development and redevelopment plans and zoning ordinances as has also been determined by the City of Lansing Department of Economic Development and Planning.

BE IT FURTHER RESOLVED that the Lansing City Council hereby approves the LBRA 'Brownfield Plan #89 – Turner North Development'.

Adopted as part of the Consent Agenda

Resolution #2025-229

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Act-2-2025, Sale of Real Property, Lot 57, 1400 Block Turner Street

WHEREAS, the City of Lansing is the owner of real property commonly known as 'Lot 57' (the "Property") located at the 1400 block of Turner Street, Lansing, Michigan and legally described as:

N 6.16 R OF S 7 R LOTS 6, 7 & 8 BLOCK 10 ORIG PLAT; and

WHEREAS, sale of the Property is in the best interest of the City, the Property is not necessary for City operations, and the City will no longer incur the expenses associated with maintenance of the property; and

WHEREAS, the Property was appraised at One Hundred Thousand Dollars (\$100,000.00) in August 2023; and

WHEREAS, the Lansing Economic Development Corporation published a Request for Proposal, to purchase the Property, on October 20, 2023, which generated one (1) proposal; and

WHEREAS, Turner North Development LLC was the firm best able to comply with the terms of the Request for Proposal, for purchase in the amount of One Hundred Five Thousand Dollars (\$105,000.00), subject to the terms of the Request for Proposal and sale agreement, the proceeds of which will go to the Parking Services Office; and

WHEREAS, on June 3, 2025, the Planning Commission reviewed the location, character, and extent of the proposal in accordance with its Act 33 Review procedure, and voted unanimously 5-0 to recommend approval of Act-2-2025, Sale of Real Property, Lot 57, 1400 Block Turner Street; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Commission and concurs therewith.

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves Act-2-2025, and approves the sale of the Property legally described as:

N 6.16 R OF S 7 R LOTS 6, 7 & 8 BLOCK 10 ORIG PLAT

For the sum of One Hundred Five Thousand Dollars (\$105,000.00), to Turner North Development LLC.

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is authorized to execute all documents necessary to complete this transaction, subject to the prior approval as to content and form by the City Attorney.

Adopted as part of the Consent Agenda

Resolution #2025-230

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Act-4-2025, 2500 block North Martin Luther King Jr. Boulevard, Drain Easement

WHEREAS, the Capital Region Airport Authority has requested a twenty (20) feet-wide drain easement along the east portion of 2400-2500 block of North Martin Luther King Jr. Boulevard, for the installment of a sewer drain; and

WHEREAS, the Capital Region Airport Authority shall be responsible for the restoration of any disturbance to the City of Lansing improvements within the easement area; and

WHEREAS, Capital Region Airport Authority shall restore any area of the easement disturbed during their original installation, maintenance, repair, replacement, or removal of any facilities, to its previous condition as reasonably practical; and

WHEREAS, on September 2, 2025, the Planning Commission reviewed the location, character, and extent of the proposal for the subject easement in accordance with its Act 33 review procedures and voted unanimously (6-0) to recommend approval of Act-4-2025, 2500 block North Martin Luther King Jr. Boulevard, Drain Easement, as proposed; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Commission and concurs therewith;

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves the request to create a drain easement extending twenty (20) feet-wide and running approximately 740 feet along the east portion of the 2400-2500 block of North Martin Luther King Jr. Boulevard, legally described as:

Commencing at the Southeast corner of Section 32, Township 5 North Range 2 West; thence running N89°43'53" W, 7.48' along the common line between said Sections 5 and 32 to the Northeast corner of said Section 5, Township 4 North, Range 2 West; thence continuing N89°43'53"W, 1283.40' to the Point of Beginning of said easement; thence S00°27'48"W, 740.71 feet to a point on the Right of Way of Martin Luther King Jr Blvd, said Right of Way defined by a Warranty Deed recorded in Book 3273, page 575, Ingham County Records; thence N89°47'06"W, 20.00 feet; thence N00°27'48"E, 740.73 feet to said common line of Sections 5 and 32; thence S89°43'53"E, 20.00 feet along said common line to the Point of Beginning.

in exchange for One Dollar (\$1.00) and other good and valuable consideration.

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is hereby authorized to sign and execute all documents to complete this transaction, subject to prior approval as to content and form by the City Attorney.

Adopted as part of the Consent Agenda

Resolution #2025-231

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing desires to encourage and support shopping and commercial activity in the Principal Shopping District area by public improvement to develop, redevelop, promote economic activity, and provide for the maintenance, security, and operation of the Principal Shopping District by such public improvement which especially benefits any property within a district; and

WHEREAS, the City of Lansing desires to encourage promotional efforts, business recruitment in all zones and physical improvements and maintenance services (in zone "A") of the Principal Shopping District; and

WHEREAS, the City of Lansing has determined that this should be provided through special assessment zones established for the purpose of financing Principal Shopping District activities; and

WHEREAS, the City of Lansing has determined that the cost of providing such services should be recovered by a special assessment against properties especially benefited as authorized by Act No. 120 of the Public Acts of 1961, as amended, and Chapters 812 and 1026 of the Lansing Code of Ordinances; and

WHEREAS, the City of Lansing has reviewed the proposed special assessment boundaries; and

WHEREAS, the City of Lansing has also reviewed the proposed services within the boundaries with an estimated cost of these services; and

WHEREAS, a public hearing was held on September 22, 2025, in the Tony Benavides Lansing City Council Chamber, 10th Floor City Hall, Lansing, Michigan to consider the establishment of the Principal Shopping District special assessment roll; and

WHEREAS, notice to the affected owners of the properties in said district were given at least a 12 (twelve) day notice prior to the date of the hearing and in accordance with Chapter 1026 of the Lansing Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED that the special assessment zones for the Principal Shopping District are established by City Council as follows:

Principal Shopping District: Beginning at the intersection of West right-of-way line of S. Capitol Avenue and the north right-of-way line of W. St. Joseph Street, "Point of Beginning," North along S. Capitol Avenue right-of-way line to the center-line of W. Washtenaw Street, west along the centerline of W. Washtenaw Street to the center-line of Townsend Street, north along the center-line of Townsend Street to the center-line of W. Allegan Street, then east along the W. Allegan Street center-line to the center-line of S. Capitol Avenue, north along the S. Capitol Avenue center-line to the center-line of W. Saginaw Street, east along the W. Saginaw Street center-line to the west right-of-way line of N. Washington Avenue, north along the N. Washington Avenue right-of-way line to the north right-of-way line of W. Grand River Avenue, east along the W. Grand River Avenue right-of-way line to the west right-of-way line of Turner Street, north along the Turner Street right-of-way line to the north right-of-way line of Clinton Street, east along Clinton Street right-of-way line to the east right-of-way line of Center Street, south along the Center Street right-of-way line to the north right-of-way line of Liberty Street, east along the Liberty Street right-of-way line to the centerline of N. Cedar Street, south along the N. Cedar Street center-line to the south right-of-way line of East Grand River Avenue, east along the E. Grand River Avenue right-of-way line to the west right-of-way line of N. Larch Street, south along the N. Larch Street right-of-way line to the center-line of E. Shiawassee Street, east along the E. Shiawassee Street center-line to the west right-of-way line of the Conrail right-of-way, south along the Conrail right-of-way line to the south right-of-way line of E. Michigan Avenue, west along the E. Michigan Avenue right-of-way line to the east right-of-way line of S. Larch Street, south along the S. Larch Street right-of-way line to the center-line of E. Kalamazoo Street, then west along E. Kalamazoo Street center-line to the center-line of S. Larch Street, then south along the S. Larch Street center-line to the north right-of-way line of St. Joseph Street (extended), west along the St. Joseph Street right-of-way line (extended) to the Point of Beginning.

The Principal Shopping District, as described herein, shall contain zones as described below:

Zone A: Beginning at the intersection of the center-line of W. Shiawassee Street and the centerline of N. Capitol Avenue, the "Point of Beginning -A", east along the center-line of Shiawassee Street to the west right-of-way line of the Conrail right-of-way, south along the Conrail right-of-way line to the center-line of E. Michigan Avenue, west along the center-line of E. Michigan Avenue to the center-line of S. Cedar Street, south along the S. Cedar Street center-line to the center-line of E. Kalamazoo Street, west along the E. Kalamazoo Street center-line to the center-line of Museum Drive, northwesterly along the center-line of Museum Drive to the north line of Impression Five Condominium (extended), west along the said north line of Impression Five Condominium (extended) to the center-line of the Grand River, southeasterly along the center of the Grand River to the center-line of E. Kalamazoo Street, continuing along the center-line of E. Kalamazoo Street to the center-line of Grand Avenue, south along the Grand Avenue center-line to the center-line of W. Lenawee Street, west along the W. Lenawee Street center-line to the west right-of-way line of S. Capitol Avenue, north along the west right-of-way line of S. Capitol Avenue to W. Washtenaw street, west along the centerline of W. Washtenaw Street to the centerline of Townsend Street, north along the centerline of Townsend Street to the centerline of W. Allegan Street, then east along the W. Allegan Street center-line of W. Allegan Street to the center-line of S. Capitol Avenue, north along the S. Capitol Avenue center-line to the Point of Beginning -A.

Zone B: Beginning at the intersection of west right-of-way line of N. Washington Avenue and the north right-of-way line of W. Grand River Avenue, the "Point of Beginning -B," east along the W. Grand River right-of-way line to the west right-of-way line of Turner Street, north along the Turner Street right-of-way line to the north right-of-way line of Clinton Street, east along the Clinton Street right-of-way line to the east right-of-way line of Center Street, south along the Center Street right-of-way line to the north right-of-way line of Liberty Street, east along the Liberty Street right-of-way line to the center, line of N. Cedar Street, south along the N. Cedar Street center-line to the centerline of E. Maple Street, west along E. Maple Street center-line (as aligned) to the west right-of-way line of N. Washington Avenue, north along the N. Washington Avenue right-of-way line to the Point of Beginning -B.

Zone C -North: Beginning at the intersection of the center-line of N. Capitol Avenue and the center-line of W. Shiawassee Street, the "Point of Beginning -C (North)," north along the N. Capitol Avenue center-line to the center-line of W. Saginaw Street, east along the W. Saginaw Street center-line to west right-of-way line of N. Washington Avenue, north along the N. Washington Avenue right-of-way line to the center-line of E. Maple Street, east along E. Maple Street (as aligned) center-line to the center-line of N. Cedar Street, north along the N. Cedar Street center-line to the south right-of-way line of E. Grand River Avenue, east along the E. Grand River Avenue right-of-way line to the west right-of-way line of N. Larch Street, south along the N. Larch Street right-of-way line to the center-line of E. Shiawassee Street, west along the E. Shiawassee Street Center-line to the Point of Beginning - C (North).

Zone C -South: Beginning at the intersection of the west right-of-way line of S. Capitol Avenue and the center-line of W. Lenawee Street, the "Point of

Beginning -C (South)," east along the W. Lenawee Street center-line to the center-line of Grand Avenue, north along Grand Avenue centerline to the center-line of E. Kalamazoo Street, east along the Kalamazoo Street center-line to the center of the Grand River, northwesterly along the center-line of the Grand River to the north line of Impression Five Condominium (extended), east along the north line of Impression Five Condominium (extended) to the center-line of Museum Drive, southeasterly along the center-line of Museum Drive to the center-line of E. Kalamazoo Street, east along the Kalamazoo Street centerline to the center-line of S. Cedar Street, north along the Cedar Street center-line to the center-line of E. Michigan Avenue, east along the E. Michigan Avenue center-line to the west right-of-way line of the Conrail right-of-way, south along the Conrail right-of-way line to the south right-of-way line of E. Michigan Avenue, then west along the E. Michigan Avenue right-of-way line to the east right-of-way line of S. Larch Street, south along the S. larch Street right-of-way line to the center-line of E. Kalamazoo Street, west along the E. Kalamazoo Street center-line to the center-line of S. Larch Street, south along the S. larch Street center-line to the north right-of-way line of St. Joseph Street (extended), west along the St. Joseph Street right-of-way line (extended) to the west right-of-way line of S. Capitol Avenue, then north along the S. Capitol Avenue right-of-way to the Point of Beginning -C (South).

BE IT FURTHER RESOLVED, that the Principal Shopping District public improvements and services be supported by a special assessment of these costs against the properties especially benefited as follows:

Rates for 2025								
	1st Floor	2nd floor & above	Parking Structure, 1st level	Parking Structure, 2nd level and above	Surface Parking Lots	Vacant Lots	Industrial	Industrial Upper levels
Zone A	0.16062	0.07331	0.05792	0.02917	0.08031	0.02122	0.02917	0.01442
Zone B	0.10247	0.03840	0.05123	0.02562	0.05123	0.02122	0.02917	0.01442
Zone C	0.05123	0.01920	0.02556	0.01273	0.02556	0.02122	0.02917	0.01442

BE IT FURTHER RESOLVED, that these rates represent an increase of 3% from collection year 2024, consistent with Resolution 2024-254.

BE IT FURTHER RESOLVED, that the maximum assessment shall be \$10,000 plus inflation since 1994 pursuant to MCL 125.985.

BE IT FURTHER RESOLVED, that in zones "A," "B," and "C " (North & South), any property owned by a non-profit entity that is tax exempt on the current assessment roll under any section other than 211.7l, m or n or under 211.71g according to the General Property Tax Act shall have their property assessment capped at 75% of the proposed assessment rate; property exempt under 211.7l, 211.7m, 211.7n or 211.71g shall be 100% exempt from this assessment. Property classified as Residential pursuant to MCL 211.34c shall not be assessed. All other property shall be assessed that is not exempted by the General Property Tax Act. Square footage and exempt status is determined by December 31st of the previous year and coincides with Tax Day according to the General Property Tax Act.

BE IT FURTHER RESOLVED that Special Assessment Roll number PSD25 as presented and as returned by the City Assessor, is hereby, ratified and confirmed, and the Mayor is authorized to affix within ten days his warrant directing the City Treasurer to collect said tax. The Special Assessment shall be billed on October 1st annually.

BE IT FINALLY RESOLVED that if said payment is not received by October 30th, said tax will be placed on the December tax roll without interest or penalty.

Adopted as part of the Consent Agenda

Resolutions

Resolution #2025-232

By the Committee of the Whole

Resolved by the City Council of the City of Lansing

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year 2026/2027 Budget; and

WHEREAS, the City Council established the following Mission;

The City of Lansing's mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors,
- II. Securing short- and long-term financial stability through prudent management of city resources,
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses,
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources,
- V. Facilitating regional collaboration and connecting communities; and

WHEREAS, the standing committees of the City Council have met to evaluate the budget and recommend an annual statement of budget policies and priorities to guide the Administration in developing and presenting the Fiscal Year 2026/2027 budget.

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council has established the following as its Fiscal Year 2026/2027 Budget Policies and Priorities and requests that the Administration review them and encourages that they, to the extent practical, be included in the Administration's budget presented due to the City Council by the fourth Monday in March 2026.

BE IT FURTHER RESOLVED, the **Committee of the Whole** has established the following priorities:

1. (1) FTE Eviction Diversion Specialist
2. Fund sidewalk repair for a total of \$1.5 million, with a priority placed on underserved areas.
3. Fund local street repair funding by \$2 million additionally over the Fiscal Year 2026 funding for local street repair, with a priority placed on underserved areas.
4. Funding for GED prep and passage program.
5. Funding for additional staffing to assist the Sustainability Manager with grant writing, project implementation and other related duties.
6. \$400,000: Funding for additional staff arborists and equipment in forestry to more efficiently survey and maintain tree inventory consisting of hundreds of thousands of trees in what is known as a USA City of Trees.
7. Repeat Offenses: Implement a tiered fine structure that increases penalties for repeat violations of the same ordinance or regulation. This approach encourages compliance, deters chronic offenders, and ensures that enforcement costs are more fairly borne by those who repeatedly disregard local laws.

BE IT FURTHER RESOLVED, the **Committee on Development and Planning** has established the following priorities:

1. \$300,000 - Increase the current contract of \$300,000 to \$600,000 with LEDC to reflect inflationary costs with consideration of yearly increase of inflation.
2. \$500,000: Increase funding for the Façade Improvement Grant Program
3. \$40,000: Initiate an RFP for Engagement of Stakeholders and Completion of Community Facilities Plan, including school and county buildings, complete with inventory of assets and goals/objectives for facilities, that will serve as the basis for community facility decisions into the future.
4. \$150,000: Neighborhood Revitalization & Housing Stabilization. A targeted fund for neighborhood revitalization projects such as small-scale housing rehabilitation, blight elimination, and home repair assistance for low-to-moderate income homeowners. With an annual report to Council on the number of homes assisted, neighborhoods impacted, and how this stabilizes the local tax base

BE IT FURTHER RESOLVED, the **Committee on Equity, Diversity, and Inclusion** has established the following priorities:

1. \$200,000 - Housing Support. Committee recommends prioritize resources to implement Lansing's Path Forward Study of April 2025.
 - a. Approved regional collaboration across providers of homeless services
 - b. Partner to increase access to affordable housing
 - c. Strengthen housing solutions for people experiencing prolonged homelessness
 - d. Expand age appropriate specialized shelter options
 - e. Enhance family housing
 - f. Support long-term housing stability for women and vulnerable populations
 - g. Build on equity progress
 - h. Improve cross sector coordination resource alignment
 - i. Build public awareness advocacy capacity
2. \$50,000 - Citizen Complaints. Committee recommends creating and deploying a Complaint Awareness campaign identifying the citizen complaint process and history of general outcomes.
3. \$100,000 - Veterans Assistance. Committee recommends adding a Veterans Assistance Specialist to assist Veterans in applying for city jobs, access resources, housing support, grant research, and collaboration with Community Partnerships
4. \$250,000 - Youth Opportunities. Committee recommends creating youth opportunities, apprenticeships, internships, job shadowing, and paid positions where youth can learn, participate in public and civic engagement, and paid experience.
5. Onboarding & DEI Training. Committee recommends all departments, and branches of local government, boards and commissions, receive onboarding and DEI training to ensure quality of work and culture move meeting role expectations.
6. \$150,000 Disability Inclusion. Committee recommends hiring a disability consultant to address the needs of persons with seen and unseen disabilities.

BE IT FURTHER RESOLVED, the **Committee on Public Safety** has established the following priorities:

1. Permanent Speed Bumps/Raised Crosswalk – where portable speed bumps were successful
2. Continue/Sustain Funding – LFD apprenticeship/internship program

3. 2 additional Code Enforcement Officers
4. Funding for in-field technology for Code Enforcement Officers
5. Funding for (3) LFD officers and (3) LPD officers.

BE IT FURTHER RESOLVED, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery.

BE IT FURTHER RESOLVED, the City Council has accepted the following recommendations from the 2025 Board of Public Service for FY 2026/2027:

1. Increase general fund support for the City's Street System Asset Management Plan, prioritizing the reconstruction and preservation of neighborhood streets, particularly in historically underserved areas. We also encourage the Department to explore and implement traffic calming measures and public safety policies, and innovative methods to extend the lifespan of existing streets;
2. Increase funding for sidewalk repair, right-of-way maintenance and improvements, with a priority on underserved areas. Ensure that all efforts prioritize safety for Lansing residents and visitors and comply with or exceed the requirements of the Americans with Disabilities Act;
3. Ensure stable funding mechanisms to update and improve the city vehicle fleet. Additionally, explore cost-saving strategies such as renting specialized vehicles or equipment as needed, increasing the use of pool vehicles, and reimbursing employees for using their personal vehicles instead of providing city-owned vehicles;
4. As the Combined Sewer Overflow (CSO) Project nears completion, the city must identify a sustainable funding source to maintain the separated stormwater system and address unfunded liabilities, particularly for stormwater treatment. This effort should include continued investment in education and workforce training, as well as strong collaboration with federal, state, county, and local governments, along with key non-governmental partners;
5. Develop and implement a solid waste plan for the City that enhances efficiency, reduces costs, and minimizes overall waste generation. The plan should focus on maximizing waste diversion from landfills through increased recycling, and composting;
6. Implement the energy audit recommendations as feasible to maximize efficiency and reduce the costs of maintaining City facilities. Adopt a cost recovery model where departments cover the full costs of the facilities they use, while also working to reduce the City of Lansing's carbon footprint;

By Vice President Carter

Motion Carried

Ordinances for Passage

Passage of Ordinance

An Ordinance of the City of Lansing to amend the Code of Ordinances of the City of Lansing, Chapter 887, by adding a new section 887.10 to provide for a service charge in lieu of taxes in the amount of eight percent of shelter rents for not less than 618 workforce multi-family dwelling units in a project known as Evergreen Park Apartments and Townhomes, pursuant to the provisions of the State Housing Development Authority Act of 1966, as amended, MCL 125.1401, et seq.

Was read a second time by its title and adopted by the following roll call vote:

Yeas: Council Members Carter, Jackson, Hussain, Kost, Pehlivanoglu, Spadafore

Nays: None

By President Kost to give the Ordinance immediate effect

Motion Carried

Ordinance #1342

An ordinance of the City of Lansing, Michigan, to amend the Code of Ordinances of the City of Lansing, Chapter 887, by adding a new section 887.10 to provide for a service charge in lieu of taxes in the amount of eight percent of shelter rents for not less than 618 workforce multi-family dwelling units in a project known as Evergreen Park Apartments and Townhomes, pursuant to the provisions of the State Housing Development Authority Act of 1966, as amended, MCL 125.1401, et seq.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 887 of the Code of Ordinances of the City of Lansing, Michigan be amended to add a new Section 887.10, to read as follows:

887.10. Evergreen Park Apartments and Townhomes

- (a) **Applicability of Sections 887.01 to 887.07.** All procedures, substantive requirements, and definitions provided in Sections 887.01 to 887.07 of the Code of Ordinances of the City of Lansing are incorporated by reference and shall apply to this Section 887.10, except:
 - (1) This ordinance section 887.10 shall be accepted as the "PILOT resolution".
 - (2) The PILOT payment is to be eight percent of the annual shelter rent obtained from the Workforce Housing Project.
- (b) **Workforce Housing Project and Developer.** For the purpose of this Section 887.10 the name and location of the Workforce Housing Project is Evergreen Park Apartments and Townhomes, and consists of six hundred eighteen (618) units of rental housing located at 900 Long Boulevard in the City of Lansing, Michigan, 48911, on parcels 33-01-05-09-476-005 and 33-01-05-09-476-011. For the purpose of this Section 887.10 the name of the Sponsor is 900 LONG TIC 1 LLC, as managing member of a tenancy in common with 900 LONG TIC 2 LLC; 900 LONG TIC 3 LLC, and 900 LONG TIC 4 LLC.
- (c) **Establishment of annual service charge.**
 - (1) The City Council acknowledges that the Sponsor is the owner of the Workforce Housing Project, has already commenced construction, and has submitted a complete application prior to the consideration and adoption of this ordinance. Further the City Council have reviewed the application materials and determined that the factors set forth in Section 887.04(e) favor approval of the Sponsor's application.
 - (2) Subject to the conditions and requirements of this Chapter 887 and the Act, the six hundred eighteen (618) units in the housing development identified as Evergreen Park Apartments and Townhomes and the property on which they are constructed shall be exempt from all property taxes for not more than fifteen (15) years, commencing in the earliest tax year that all conditions are requirements are met, which is currently 2026.
 - (3) In lieu of all said property taxes on the six hundred eighteen (618) units in the housing development, the Sponsor shall pay, and the City will accept, an annual service charge for public services in the sum equal to eight percent (8%) of the annual shelter rents.

Section 2. All ordinances, resolutions or rules, ordinances, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed as they pertain to Evergreen Park Apartments and Townhomes at the time this exemption commences.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This Ordinance shall take effect on the 30th day after enactment unless given immediate effect by the City Council, and shall expire December 31, 2034.

Speaker Registration for Public Comment on City Government Related Matters

Chief Deputy City Clerk Jackson announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Carter that all items be considered as being read in full and that President Kost make the appropriate referrals

Motion Carried

• Reports from City Officers, Boards and Commissions:

Item(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office

Placed on File

Liquor License; Zick and Nach Foods LLC for a SDM and Class C License, Sunday Sales (AM/PM), Entertainment, Additional Bar (1) and Social District Permits at 1218 Turner St.

Referred to the Committee on City Operations

Item(s) from the Mayor re:

Grant Acceptance; Office of Highway Safety Planning (OHSP) Grant

Referred to the Committee on Ways and Means and to the Internal Auditor

Donation Acceptance; Michigan Education Association donation to the CARE Unit for Domestic Violence efforts

Referred to the Committee on Ways and Means and to the Internal Auditor

Appointment; Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026

Referred to the Committee on City Operations

Reappointment; Nate Scramlin as an At-Large member of the Park Board for a term to expire June 30, 2029
Referred to the Committee on City Operations

Appointment; Selina Mate as an At-Large member of the Historic District Commission for a term to expire June 30, 2027
Referred to the Committee on Development and Planning

Appointment; Jeremy Matthews as a Business Representative member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2027
Referred to the Committee on Development and Planning

Appointment; Kris Klein as the City Representative member of the Downtown Lansing Inc. Board for a term to expire June 30, 2027
Referred to the Committee on Development and Planning

Reappointment; Linda Sanchez-Gazella as a Citizen Retiree member of the Employees' Retirement System Board of Trustees for a term to expire June 30, 2029
Referred to the Committee of the Whole

Traffic Control Order No. 23-15; install a yield sign on Joshua St. at Kaynorth Rd.
Referred to the Committee on City Operations

Traffic Control Order No. 25-12; regulate parking along the 100 block of E. Lenawee St.
Referred to the Committee on City Operations

Traffic Control Order No. 25-13; regulate parking along River St. between Hazel St. and Elm St.
Referred to the Committee on City Operations

Traffic Control Order No. 25-14; regulate parking along 400 block of W. Washtenaw St. between Pine St. and Walnut St.
Referred to the Committee on City Operations

Traffic Control Order No. 25-15; install a stop sign on Florence St. at Ray St.
Referred to the Committee on City Operations

Traffic Control Order No. 25-16; regulate parking along Tranter St.
Referred to the Committee on City Operations

Traffic Control Order No. 25-17; regulate parking along Jay St.
Referred to the Committee on City Operations

Traffic Control Order No. 18-002; regulate parking along the south side of Bridgeport Dr. in front of 4035 Bridgeport Dr.
Referred to the Committee on City Operations

Traffic Control Order No. 18-030; install a stop sign on Woodrow Ave. at Ray St.
Referred to the Committee on City Operations

- Communications and Petitions, and Other City Related Matters:

Notice from the Michigan Liquor Control Commission; ME Powers Co, LLC, 5000 N Grand River Ave, request for Transfer ownership 2025 Class C & SDM License with Sunday Sales Permit (PM), Outdoor Service (1 Area) and 1 Direct Connection from Paul's Airport Bar, Inc; New Catering Permit; New Sunday Sales Permit (AM) (RID # RQ-2509-11079)
Referred to the Committee on City Operations

Motion of Excused Absence

By Vice President Carter to excuse Council Members Garza and Brown from tonight's proceedings.

Motion Carried

Public Comment on City Government Related Matters

Nicklas Zande spoke about the Charter Commission mailer

Erin Riley spoke about the safety of the LGBTQ community

Jasper Baldwin spoke about the safety of the LGBTQ community

Ivan Droste spoke in support of a housing first approach for aiding those experiencing homelessness.

Maya Goossen spoke about the safety of the community and the rise of violence.

Isidor Mitchell spoke about the safety of the LGBTQ community

Livvy Quates spoke about the safety of the LGBTQ community

Atulya Dora-Costes spoke about the safety of the LGBTQ community

Florence Eamon spoke about the safety of the LGBTQ community

Shawn Brock spoke about the safety of the LGBTQ community

Lindsey Ross spoke about the safety of the LGBTQ community

Khadja Erickson spoke about the Fallen Angels encampment and the safety of the LGBTQ community

Krissie Hiltz spoke about the safety of the LGBTQ community

Rose Spangler spoke about the safety of the LGBTQ community

Lyra Opalikhin spoke about the safety of the LGBTQ community

Belinda Fitzpatrick spoke about the Mayoral election

Daniel Arnold spoke about various City matters.

Carver spoke about the environmental issues surrounding the homeless encampment near Dietrich Park

Michael Mercer spoke about various City matters.

Loretta Stanaway spoke about various City matters.

Adjourned Time 8:43 P.M.

Chris Swope, City Clerk

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on Legislative Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.*

Agenda Item Number(s) or Description(s) LGBT City

Name (print) Cody ONeill E-Mail (optional) oneill, codyrose@gmail.com

Address (street, city, zip) 812 Eureka St 1/2 Lansing, 48912

Company or organization represented, etc. (if applicable) _____

Signature [Signature]

Pronouns they/them or she/her

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
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Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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2



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Agenda Item Number(s) or Description(s) #21

Name (print) Nicklas Zank

E-Mail (optional) hwzank@lansingmi.gov

Address (street, city, zip) 411 W. Wilcox Ave Lansing MI 48906

Company or organization represented, etc. (if applicable) None

Signature Nicklas Zank

Pronouns he/him

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Agenda Item Number(s) or Description(s) NO. 21

Name (print) Utra Ogulihin E-Mail (optional) _____

Address (street, city, zip) 507 Ivy Court, apartment 350, E Lansing, MI

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns She/her

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Agenda Item Number(s) or Description(s) Item #21 Resolution on declaring Lansing LGTBQ+ welcoming city

Name (print) Aria Morey E-Mail (optional) arimae.morey@gmail.com

Address (street, city, zip) 606 N Pennsylvania Ave Lansing, MI 48912

Company or organization represented, etc. (if applicable) _____

Signature Aria Morey Pronouns She/They

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Public Comment on Legislative Matters Registration

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Agenda Item Number(s) or Description(s) 21. LGBTQ + Welcoming

Name (print) Puppy E-Mail (optional) _____

Address (street, city, zip) 1824 Bradley Ave

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns It / They / She

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You will not be called to speak unless all required blanks on this form are completed.



Public Comment on Legislative Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.*

Agenda Item Number(s) or Description(s) Resolution Declaring Lansing LGBTQ+ welcome
Name (print) Kimberly Glass E-Mail (optional) GlasskimberlyA@gmail.com
Address (street, city, zip) 215 East provincial House Dr 207
Company or organization represented, etc. (if applicable) _____
Signature [Signature] Pronouns She/her

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



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Agenda Item Number(s) or Description(s) #21

Name (print) Helli Ellsworth Etchison E-Mail (optional) _____

Address (street, city, zip) 5292 Bear Lake Dr. East Lansing 48823

Company or organization represented, etc. (if applicable) LAFAC

Signature Helli Etchison Pronouns she/her

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN**

**TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE**



Marked Agenda

October 13, 2025 at 7:00 PM

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. September 29, 2025

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters Legislative Matters consist of the following items on the agenda: Public Hearings (other than show cause hearings), Consent Agenda Items, Resolutions, Ordinances for Introduction, and Ordinances for Passage. Speakers at the meeting must sign up on BLUE form by the deadline announced by the City Clerk. Virtual Participation is available for Public Comment on Legislative Matters. Sign up by 30 minutes prior to the scheduled start time of the meeting using the following link:

<https://events.gcc.teams.microsoft.com/event/69daec06-8f40-45bb-ac2b-8bad88282a5a@87509dee-095b-4ff8-ba5a-0035cdfc715d>

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

Scheduled Public Hearings

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Consent Agenda

- Brown 2. Appointment; Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026 (PEND-4194)
- Carter 3. Reappointment; Linda Sanchez-Gazella as a Citizen Retiree member of the Employees' Retirement System Board of Trustees for a term to expire June 30, 2029 (PEND-4196)
- Brown 4. Reappointment; Mike Dombrowski as the 1st Ward member of the Park Board for a term to expire June 30, 2029 (PEND-4160)
- Brown 5. Reappointment; Nate Scramlin as an At-Large member of the Park Board for a term to expire June 30, 2029 (PEND-4204)
- Carter 6. Council Staff; Salary Adjustment, City Council Administrative Assistant (PEND-4219)
- Brown 7. Liquor License; Zick and Nach Foods LLC for a SDM and Class C License, Sunday Sales (AM/PM), Entertainment, Additional Bar (1) and Social District Permits at 1218 Turner St. (PEND-4187)
- Brown 8. Setting a Public Hearing on Noise Special Permit; Public Service Department request to allow for the Lansing Avenue Pump Station (LAPS) Project at 1701/1711 Lansing Ave. (PEND-4171)
- Brown 9. Traffic Control Order No. 18-002; regulate parking along the south side of Bridgeport Dr. in front of 4035 Bridgeport Dr. (PEND-4206)
- Brown 10. Traffic Control Order No. 18-030; install a stop sign on Woodrow Ave. at Ray St. (PEND-4207)
- Brown 11. Traffic Control Order No. 23-15; install a yield sign on Joshua St. at Kaynorth Rd. (PEND-3478)
- Brown 12. Traffic Control Order No. 25-14; regulate parking along 400 block of W. Washtenaw St. between Pine St. and Walnut St. (PEND-4200)
- Brown 13. Traffic Control Order No. 25-12; regulate parking along the 100 block of E. Lenawee St. (PEND-4198)
- Brown 14. Traffic Control Order No. 25-13; regulate parking along River St. between Hazel St. and Elm St. (PEND-4199)
- Brown 15. Traffic Control Order No. 25-15; install a stop sign on Florence St. at Ray St. (PEND-4201)
- Brown 16. Traffic Control Order No. 25-16; regulate parking along Tranter St. (PEND-4202)
- Brown 17. Traffic Control Order No. 25-17; regulate parking along Jay St. (PEND-4203)
- Hussain 18. Grant Acceptance; Automobile Theft Prevention Authority (ATPA) Grant (PEND-4173)

Hussain 19. Grant Acceptance; Office of Highway Safety Planning (OHSP) Grant (PEND-4189)

Hussain 20. Donation Acceptance; Michigan Education Association donation to the CARE Unit for Domestic Violence efforts (PEND-4191)

Resolutions For Action

Jackson 21. Declaring the City of Lansing as an LGBTQ+ Welcoming City

Reports From Council Committees

Ordinances For Introduction And Setting Of Public Hearings

Ordinances For Passage

Hussain 22. Amending Chapter 206 to adjust the threshold for requiring bidding (PEND-4134)

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

Place on File 23. Minutes of Boards and Commissions placed on file in the Clerk's Office

Comm. of the Whole 24. Non-Profit Recognition; Peckham Vocational Industries Inc. (PEND-4212)

Comm. of the Whole 25. City Council Meeting Schedule for 2026

Place on file 26. Executive Order 2025-01; establishing a prohibition for private filming for commercial purposes in City buildings

Item(s) from the Mayor re:

Dev. & Planning 27. SLU-1-2025; Special Land Use Permit, 3011 Turner St., to authorize a state-licensed adult foster care small group home (PEND-4211)

Dev. & Planning 28. Setting a Public Hearing on SLU-1-2025; Special Land Use Permit, 3011 Turner St., to authorize a state-licensed adult foster care small group home (PEND-4210)

Dev. & Planning 29. Obsolete Property Rehabilitation Act (OPRA) District; 1204 S. Washington Ave., Lil Rock Ventures LLC (PEND-4216)

Dev. & Planning 30. Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 1204 S. Washington Ave., Lil Rock Ventures, LLC (PEND-4215)

Dev. & Planning 31. Obsolete Property Rehabilitation Act (OPRA) District; 414 Baker St., Maximillian Boortz (PEND-4218)

Dev. & Planning 32. Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 414 Baker St., Maximillian Boortz (PEND-4217)

Ways/Means 33. Donation Acceptance; Meijer for the Great Bubble Barrier in the Grand River (PEND-4214)

Communications and Petitions

Ethics Board 34. Affidavit of Disclosure; Shawn McNamara, Lansing Police Department

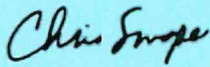
Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

Jackson, Brian

From: Boak, Sherrie
Sent: Monday, October 13, 2025 6:21 PM
To: Swope, Chris; Jackson, Brian
Cc: Kost, Ryan; Carter, Tamera
Subject: Public Comment for Tonights Council - FW: [EXTERNAL] LGBTQ proposal

*Sherrie Boak
City of Lansing
City Council Legislative Office Manager
124 W Michigan Avenue, 10th Floor
517-483-7683
www.lansingmi.gov*

From: Kathleen Miles <k.miles4691@gmail.com>
Sent: Monday, October 13, 2025 6:16 PM
To: City Council <City.Council@lansingmi.gov>
Subject: [EXTERNAL] LGBTQ proposal

I am strongly opposed to member Jackson's proposal to establish Lansing as a sanctuary city for LGBTQ. Allocating resident money for a certain group without input from all residents is also a form of discrimination. LPD investigated what was purported to be an incident at the Avenue bar and found it not criminal and unfounded. Mr. Jackson invited the police to the meeting and then un-invited them. If the goal here was to use this supposed incident to enact a new mandate Mr. Jackson, as a lawyer, is well aware that extreme examples make bad laws.

I ask Council to turn down this agenda. Lansing already goes above and beyond for the LGBTQ community. Please vote no.

Kathleen Miles

Resolution #2025-233

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026.

Resolution #2025-234

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the recommendation for reappointment of Linda Sanchez-Gazella as a Citizen Retiree member of the Employees' Retirement System Board of Trustees for a term to expire June 30, 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on October 13, 2025 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Linda Sanchez-Gazella as a Citizen Retiree member of the Employees' Retirement System Board of Trustees for a term to expire June 30, 2029.

Resolution #2025-235

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has recommended the reappointment of Mike Dombrowski as the First Ward member of the Park Board June 30, 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Mike Dombrowski as the First Ward member of the Park Board for a term to expire June 30, 2029.

Resolution #2025-236

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Nate Scramlin as an At-Large member of the Park Board for a term to expire June 30, 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Nate Scramlin as an At-Large member of the Park Board for a term to expire June 30, 2029.

Resolution #2025-237

By the Committee on Personnel
Resolved by the City Council of the City of Lansing

WHEREAS, City Council President Kost has recommended that the salary for City Council Administrative Assistant Renee Richmond be increased to \$70,000 in recognition of her years of service to Lansing City Council; and

WHEREAS, the Committee on Personnel reviewed the proposed wage increase and recommends its approval; and

WHEREAS, the recommended wage increase is proposed to have an effective date of September 29, 2025.

THEREFORE, BE IT RESOLVED, the City Council hereby approves the wage increase of City Council Administrative Assistant Renee Richmond to \$70,000 and shall be effective as of September 29, 2025.

Resolution #2025-238

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Zick and Nach Foods LLC for a SDM and Class C License, Sunday Sales (AM/PM), Entertainment, Additional Bar (1) and Social District Permits at 1218 Turner St., Lansing; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and reviewed the request with affirmative action taken.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby approves the request from Zick and Nach Foods LLC for a SDM and Class C License, Sunday Sales (AM/PM), Entertainment, Additional Bar (1) and Social District Permits at 1218 Turner St., Lansing.

Resolution #2025-239

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, City of Lansing Department of Public Service, through a contractor, is constructing the utility and infrastructure improvements associated with the Lansing Avenue Pump Station (LAPS) Project at 1701/1711 Lansing Avenue; and

WHEREAS, the project location is at or on Lansing Avenue between the Grand River and Greenwood Avenue, in the City of Lansing; and

WHEREAS, from November 1, 2025, through December 20, 2025, the Public Service Department, has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- Reduce the amount of time local access for property owners is impacted;
- Allow the contractor to have the ability to work some Saturdays when necessary for completion of important work activities; and
- Keep the project on-schedule based on weather days and permitting delays.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, October 27, 2025, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan Ave., in consideration of the request for granting a waiver of the noise ordinance for construction noise at 1701 Lansing Avenue, between the Grand River and Greenwood Avenue, on Saturdays from 8:00 AM to 4:30 PM from November 1, 2025 through December 20, 2025.

BE IT FINALLY RESOLVED that the City Clerk shall provide notice of the public hearing to all residents living within 500 feet of the real property line of the noise emitter

Resolution #2025-240

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a resident request to prohibit parking along the south side of Bridgeport Drive in front of 4035 Bridgeport Drive; and

WHEREAS, the Transportation and Non-Motorized Section installed no parking signs, on a trial basis, along the South side of Bridgeport Drive in front of 4035 Bridgeport Drive; and

WHEREAS, based on the results of the survey, the Transportation and Non-Motorized Section recommended that the prohibited parking at this location be made permanent but the Public Service Board recommended that this regulation expire one year from the date of implementation; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-002, thereby authorizing the Transportation Engineer to regulate parking along the south side of Bridgeport Drive in front of 4035 Bridgeport Drive;

BE IT FURTHER RESOLVED that Traffic Control Order No. 18-002 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-002 shall expire one year from the date of filing with the City Clerk.

Resolution #2025-241

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Ray Street and Woodrow Avenue. This study was conducted in response to a request by an area resident and as part of the program to investigate all uncontrolled intersections in the city;

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of ten (10) miles per hour (MPH) due to the house and picket fence in the southwest quadrant of the intersection;

WHEREAS, based on the results of the study, the Transportation and Non-Motorized Section recommends the installation of a stop sign on Woodrow Avenue at Ray Street due to the low safe approach speed and to eliminate right-of-way confusion;

WHEREAS, the draft minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-030, thereby authorizing the Transportation Engineer to install a stop sign on Woodrow Avenue at Ray Street to eliminate right-of-way confusion;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-030 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

ENGINEERS REPORT #20-05

TRAFFIC CONTROL REQUEST: JOSHUA STREET & KAYNORTH ROAD

The Transportation and Non-Motorized Section conducted an investigation to determine sight distance and traffic control requirements at the intersection of Joshua Street and Kaynorth Road. This investigation was conducted in response to a Cityworks service request for a missing stop sign at this intersection. After a review of traffic sign records it was determined that no stop sign is located at this intersection. In response to the request, staff conducted an investigation to determine sight distance and traffic control requirements at the intersection, and reviewed reported traffic crash history at this location.

The intersection of Joshua Street and Kaynorth Road is a three-leg, uncontrolled intersection.

Joshua Street begins at Armstrong Road and ends at a dead end south of Cameo Street. Joshua Street is 35 feet wide with curb and gutter and a relatively flat grade near the intersection at Kaynorth Road. Parking is unrestricted along both sides of the street near this intersection.

Kaynorth Road begins at Joshua Street and ends at Miller Road. Kaynorth Road is 35 feet wide with curb and gutter and a relatively flat grade near the intersection at Joshua Street. Parking is unrestricted along both sides of the street near this intersection.

A safe approach speed study was performed and revealed a safe approach speed of fifteen (15) miles per hour (MPH) due to the tree in the southeast quadrant of the intersection.

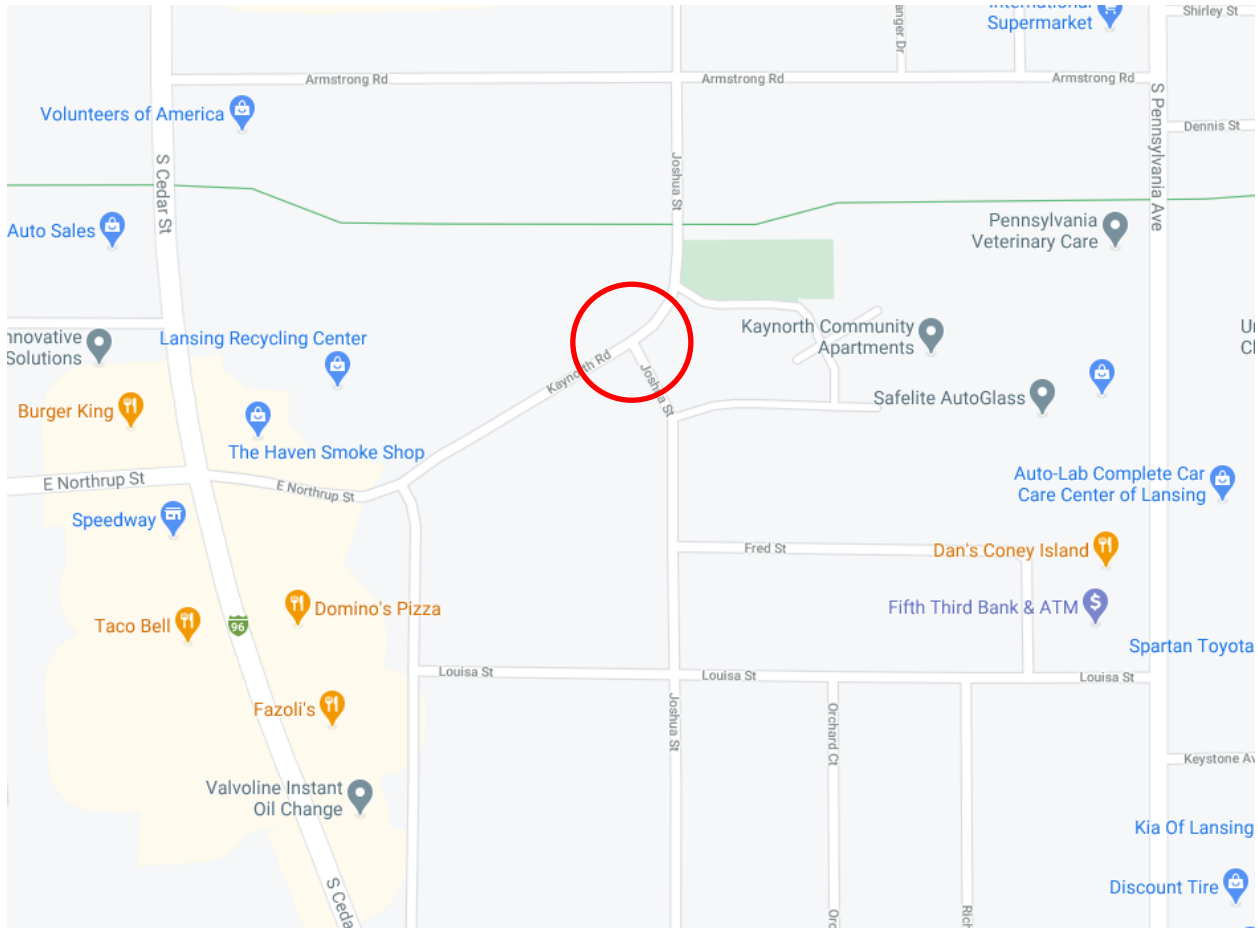
A review of the traffic crash records for this intersection indicates there has been one reported crash in the last five years from January 1, 2016 to December 31, 2020. This crash was an angle type crash in which icy road conditions were a factor.

The Transportation and Non-Motorized Section recommends that a yield sign be installed for northbound Joshua Street traffic at Kaynorth Road due to the safe approach speed and to help eliminate any right-of-way confusion at this intersection.

ENGINEERS REPORT #20-05

TRAFFIC CONTROL REQUEST: JOSHUA STREET & KAYNORTH ROAD

LOCATION DIAGRAM



ENGINEERS REPORT #20-05

TRAFFIC CONTROL REQUEST: JOSHUA STREET & KAYNORTH ROAD

NB Joshua Street looking northeast



ENGINEERS REPORT #20-05

TRAFFIC CONTROL REQUEST: JOSHUA STREET & KAYNORTH ROAD

NB Joshua Street looking west



Resolution #2025-243

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received a request from the parking services office to evaluate the existing no parking load zone signs along the south side of the 400 block of West Washtenaw Street; and

WHEREAS, a portion of the existing load zone blocks a parking lot driveway at this location; and

WHEREAS, the Public Service Department recommends that the existing load zone along the south side of Washtenaw Street be modified, and parking be prohibited in front of the driveway at this location; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-14 thereby authorizing the Assistant City Engineer to regulate parking along 400 block of West Washtenaw Street between Pine Street and Walnut Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-14 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Resolution #2025-244

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received a request the Capitol Area Transportation Authority (CATA) to change the existing parking regulations in the 100 block of East Lenawee Street to allow for bus parking and loading zones; and

WHEREAS, the 100 block of East Lenawee Street is 41 feet wide with curb and gutter. Metered parking is currently allowed along both the north and south sides of the street;
And

WHEREAS, the Public Service Department recommends that the existing parking restrictions be changed along the 100 block of East Lenawee Street to create bus parking and loading zones; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-12 thereby authorizing the Assistant City Engineer to regulate parking along 100 block of East Lenawee Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-12 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Resolution #2025-245

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received a request from a resident of River Street to allow parking in front of their house along the west side of River Street; and

WHEREAS, River Street between Hazel Street and Elm Street is 30 feet wide with curb and gutter. Parking along the west side of the street is prohibited and parking along the east side of the street is unrestricted; and

WHEREAS, the Public Service Department recommends that the existing parking restrictions be changed to allow parking on the west side of River Street from 50 feet south of Hazel Street to 115 feet south of Hazel Street; and

WHEREAS, the Public Service Department recommends that the existing parking restrictions be changed to prohibit parking on the east side of River Street from 115 feet south of Hazel Street to Hazel Street; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-13 thereby authorizing the Assistant City Engineer to regulate parking along River Street between Hazel Street and Elm Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-13 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Resolution #2025-246

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted a routine traffic sign field check in the area and found the stop sign post on Florence Street at Ray Street was twisted / damaged; and

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation and found no record of this stop sign in the City of Lansing traffic sign inventory. Google maps shows the stop sign has been in place as far back as 2007; and

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of eleven miles per hour; and

WHEREAS, the Transportation and Non-Motorized Section recommends the existing stop sign remain in place at this intersection based on the relatively low safe approach speed and the lack of traffic issues while this sign has been in place; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-15, thereby authorizing the Assistant City Engineer to install a stop sign on Florence Street at Ray Street.

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-15 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate sign is installed.

Resolution #2025-247

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from CATA to modify the parking regulations along the east side of Tranter Street; and

WHEREAS, the Transportation and Non-Motorized Section conducted a field investigation of this area; and

WHEREAS, based on the request from CATA the Public Service Department recommends that parking regulations along the east side of Tranter Street be modified to also include two short term parking spaces and two handicap reserved parking spaces near the main CATA building entrance;

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-16, thereby authorizing the Assistant City Engineer to regulate parking along Tranter Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-16 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Resolution #2025-248

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from The Nuthouse restaurant management to add a load zone along the north side of Jay Street; and

WHEREAS, the Transportation and Non-Motorized Section conducted a field investigation of this area and installed no parking load zone 20-minute maximum stay signs along the north side of Jay Street west of Cedar Street on a temporary basis; and

WHEREAS, the Public Service Department recommends that the load zone along the north side of Jay Street be made permanent to better meet the needs of the adjacent business;

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-17, thereby authorizing the Assistant City Engineer to regulate parking along Jay Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-17 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Resolution #2025-249

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, Lansing Police Department has submitted application for an annual grant to the Michigan State Police, Grants and Community Services Division for an Automobile Theft Prevention Authority (ATPA) grant; and

WHEREAS, the Lansing Police Department was informed on September 5, 2025, that it has been selected to receive grant funding in the amount of \$268,383; and

WHEREAS, the Lansing Police Department has a required local match of \$169,081 (63% of the grant); and

WHEREAS, the Michigan State Police's share is \$99,302 (37%); and

WHEREAS, the grant funds will be utilized solely for the benefit of motor vehicle theft prevention programs and initiatives; and

WHEREAS, the grant period is October 1, 2025 to September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Automobile Theft Prevention Authority grant in the amount of \$268,383 for the program period October 1, 2025 through September 30, 2026; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

Resolution #2025-250

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Police Department submitted a grant application to the Michigan Office of Highway Safety Planning for overtime funding Hazardous driving/Prevent roadside deaths/Nonmotorized safety/Distracted driving efforts as well as to provide reimbursement; and

WHEREAS, Michigan traffic crash data from 2015-2019 identified a high number of people seriously injured or killed where 1) the traffic crash was coded as alcohol-involved and/or drug-involved, or 2) the occupants were in passenger vehicles and the crash was coded as no belts or child restraint not used/used improperly and 3) the crashes included at least one driver speeding; and

WHEREAS, the grant-funded overtime must focus on traffic stops for hazardous moving violations during times and on roadways experiencing fatal and serious injury traffic crash problems; and

WHEREAS, the expectation is zero tolerance for seat belt, child restraint, DUI violations, and any other hazardous moving violations during the grant-funded high-visibility enforcement efforts; and

WHEREAS, during the span October 1, 2025 to September 30, 2026, the grant has specific enforcement periods; and

WHEREAS, the Lansing Police Department was informed on September 15, 2025, that it has been selected to receive funding in the amount of \$355,806.02-award letter dated September 15, 2025; and

WHEREAS, the funding covers roughly 900 hours of overtime and overtime related fringes as well as LIDAR GUNS; and

WHEREAS, there is no local match requirement for the grant.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Office of Highway Safety Planning grant in the amount of \$355,806.02 for the program period (October 1, 2025 through September 30, 2026); and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded funds.

Resolution #2025-251

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the Michigan Education Association designated a 2025 ESP CONF-COMMUNITY SERVICE PROJECT DONATION in support of the C.A.R.E. unit for Domestic Violence efforts and;

WHEREAS, MEA donated \$500.00 to the LPD CARE Unit; and

WHEREAS, the donation is not specifically designated for use and will therefore be used for CARE Unit client needs; and

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the donations to the LPD CARE Unit, a division of Patrol totaling \$500.00; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the received donation funds.

Resolution #2025-252

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

RESOLUTION DECLARING THE CITY OF LANSING AS AN LGBTQ+ WELCOMING CITY

WHEREAS, the City of Lansing welcomes people of all backgrounds and believes that diversity is one of our greatest strengths; and

WHEREAS, Lansing thrives when all residents and visitors are safe from violence, discrimination, and intimidation; and

WHEREAS, threats against Lansing's LGBTQ+ community and LGBTQ+ supportive businesses have been on the rise, fueled by harmful rhetoric at the state and federal levels that emboldens bigotry, intimidation, and vandalism, causing emotional harm, property damage, and economic loss; and

WHEREAS, the Lansing City Council strongly condemns all acts of violence, harassment, or intimidation against the LGBTQ+ community and reaffirms that every individual has the right to live freely and safely in our city; and

WHEREAS, the City of Lansing recognizes that, in the face of inadequate state and federal protections, we must take proactive steps to safeguard our most vulnerable residents; and

WHEREAS, any threats, harassment, discrimination, or acts of intimidation by City employees or by organizations receiving City funds will not be tolerated, and appropriate disciplinary or corrective action will be taken; and

WHEREAS, the Lansing City Council will develop pro-LGBTQ+ ordinances and policies, and encourages the Administration to do the same, to ensure that existing and new programs are inclusive of and accessible to LGBTQ+-affirming individuals and businesses; and to place LGBTQ+ community members to City boards and commissions or establish an LGBTQ+ advisory board to ensure representation and inclusion in civic decision-making; and

WHEREAS, the Lansing City Council supports the right of transgender and gender-diverse individuals to access gender-affirming care safely and without interference, and encourages the Administration to issue an executive order safeguarding access to such care, including prohibiting the use of City resources to block, investigate, prosecute, or detain any person seeking or providing gender-affirming treatment.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lansing proudly welcomes and encourages members of the LGBTQ+ community to live, work, and thrive here.

BE IT FINALLY RESOLVED, that the Lansing City Council declares Lansing an LGBTQ+ Welcoming City, where every person's identity and sexual orientation are supported and embraced, and where acts of hate or harassment have no place in our community.

Ordinance #1343

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206, Purchasing Contracts and Sales, specifically Sections 206.01, 206.02, 206.03, 206.05, 206.6, 206.07, and 206.16, to increase the dollar amount threshold for competitive bidding and related purchasing requirements, to reflect inflation since 1994, and to provide for annual modification of the threshold in accordance with the Consumer Price Index.

Section 1. That Chapter 206, Sections 206.01, 206.02, and 206.03, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

206.01. – Definitions.

***purchase price threshold* means the purchase amount, equal to or exceeding, at which competitive sealed bids will be required. This amount shall automatically be adjusted each fiscal year after the effective date of this ordinance by the Bureau of Labor Statistics Indicator, Consumer Price Index U.S. City Average (CPI-W U.S. City Average) for the prior calendar year. The City Controller will report the changes in the CPI-W U.S. City Average, based on most recently reported data, to City Council and the Department each year on May 1, to take effect on July 1 of that year. The purchase price threshold for City Fiscal Year Ending June 30, 2025, is \$31,000. Adjustments thereafter will be to the nearest \$1,000.**

206.02. - Purchases ~~in excess of \$15,000.00~~ **equal to or exceeding the purchase price threshold**; competitive sealed bids required; authority of Mayor.

(a) All supplies, service and construction items, except as otherwise provided below, when the estimated cost thereof ~~equals or exceeds \$15,000.00~~ **is equal to or exceeds the purchase price threshold**, shall be purchased by formal written contract from the lowest and most responsible and responsive bidder after notice inviting competitive sealed bids.

(1) The Director shall provide for the procurement of competitive sealed bids as follows:

A. An invitation for bids describing the requirements of the using agency shall be prepared.

B. The invitation for bids shall be publicized by advertising at least once, in a newspaper of general circulation in the City, not less than five days preceding the last day set for the receipt of competitive sealed bids. In addition, the Director is encouraged to place the invitation for bids in any appropriate trade journals, professional publications or other appropriate publication, in order to encourage as much competition as possible.

The newspaper notice required herein shall include a general description of the supplies, services or construction items to be purchased or sold and in addition shall state where bid blanks and specifications may be obtained, the date, time and place for the filing and opening of bids, whether or not

bid, performance or payment bonds are required and, if required, the amounts thereof, and anything else the Director may feel is necessary.

C. Sealed bids shall also be solicited from all persons who are on the most current bidder's list by mailing them a copy of such newspaper notice or another notice that will acquaint them with the proposed purchase or sale. Invitations for bids sent to prospective bidders on the bidder's list shall be limited to commodities that are similar in character and ordinarily handled by the trade group to which the bid invitations are sent. Failure to respond to three consecutive bid invitations shall result in removal from the bidder's list for one year. After one year, the potential bidder may reapply to be placed upon the bidder's list.

D. Bids submitted in response to the invitation for bids shall be submitted sealed and, in addition, shall be identified as bids on the outside of the envelopes and shall be accompanied by affidavits, where applicable, in such form and covering such matters as the Director approves, together with any bid security required.

E. Bids shall be opened publicly at the time, place and date designated in the invitation for bids. Each bid, together with the name of the bidder, shall be recorded and the tabulation of all bids received shall be available for public inspection in the Finance Department.

F. An invitation for bids may be cancelled, or any or all bids or proposals may be rejected, in whole or in part, as specified in the invitation for bids, when such rejection or cancellation is determined by the Director to be in the best interests of the City.

G. The Director shall not knowingly accept the bid of a person who is in default in the payment of any taxes, licenses, fees, permits or any other moneys due the City or who is in any other respects disqualified according to any Federal or State law or any Municipal ordinance provision. A contract with a person who is discovered to have been in default or disqualified at the time of the awarding of the contract shall be voidable.

H. The Director shall determine and recommend in writing to the Mayor the name of the lowest and most responsible and responsive bidder. In reaching a determination as to who the lowest and most responsible and responsive bidder is, the Director shall consider:

1. The ability, capacity and skill of the bidder to perform the contract or provide the service or supplies required;
2. Whether or not the bidder can perform the contract or provide the service or supplies promptly or within the time specified, without delay or interference;
3. The character, integrity, reputation, judgment, experience and efficiency of the bidder in business;
4. The quality of performance and time of completion by the bidder of previous contracts or services;
5. The previous and existing compliance by the bidder with laws and ordinances relating to contract performance;

6. The sufficiency of the financial resources, equipment and personnel resources and the ability of the bidder to satisfactorily perform the contract or provide the services or supplies;
7. The quality, availability and adaptability of the supplies or services to the particular use required;
8. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
9. The number and scope of any additional, limiting or qualifying conditions attached to the bid by the bidder; and
10. Whether the supplies are recyclable, biodegradable or otherwise compatible with environmental concerns.

The failure of a bidder to promptly supply information in connection with an inquiry from the Director with respect to any of the provisions enumerated herein may be grounds for a determination of nonresponsibility with respect to such bidder.

(2) The Mayor, upon receipt of the Director's written bid recommendation, shall have the sole responsibility and the authority to award any City contract for supplies, services or construction when the contract amount is equal to or exceeds ~~\$15,000.00~~ **the purchase price threshold**. When the award is not given to the lowest bidder, a written statement of the reasons for placing the award with a responsible and responsive bidder who is not the lowest bidder shall be prepared by the Mayor and filed with the City Clerk and Council and with the other papers relating to the bid at the time the transaction is made. The written statement shall be available for public inspection in the Finance Department.

(b) No contract or purchase shall be subdivided to avoid the requirements of this section.

206.03. - Purchases under ~~\$15,000.00~~ **the purchase price threshold**; open market procedure.

(a) All purchases of supplies, services and construction items having an estimated cost of less than ~~\$15,000.00~~ **the purchase price threshold** may be made in the open market, without advertisement and without following the procedure prescribed in Section 206.02 and may be awarded by either the Mayor or the Director.

(b) All open market purchases of supplies, services and construction items shall, whenever practical, be based on at least three quotations and shall be awarded to the lowest and most responsible and responsive bidder when evaluated in accordance with Section 206.02(a)(1)H.

Quotations shall be solicited under the open market procedure by one or more of the following methods:

- (1) Direct mail request to prospective vendors;
- (2) Telephone;
- (3) Direct personal contact with prospective vendors.

(c) The name of each person submitting a quotation and the date and amount of each quotation shall be recorded and shall be available for inspection in the Finance Department.

Section 2. That Chapter 206, Sections 206.05, 206.06, and 206.07, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

206.05. - Sole source procurement.

(a) A contract for supplies, services or construction items may be awarded by the Mayor or Director, whoever is applicable, without competitive sealed bids when the Director, having performed a written analysis with findings pursuant to this section, determines, after conducting a good faith review of available sources and applying the criteria set forth in Section 206.05(c), that there is only one source for supplying the requested supply, service or construction item and no other reasonable alternative source exists. The Director, along with a representative from the requesting using agency, shall conduct negotiations as appropriate. The written documentation shall be available for public inspection in the Finance Department.

(b) The sole source procurement shall be made at the lowest obtainable price and the Mayor or Director shall submit a written report, including the analysis and findings required in Section 206.05, within thirty days from the date the transaction is consummated, to the City Clerk and City Council identifying sole source procurement contract equal to or ~~in excess of \$15,000.00~~ **exceeding the purchase price threshold** awarded by the City, the name of the firm(s) involved, and the prices the contracts were awarded for.

(c) The criteria to be followed by the Director in determining that there is only one source for supplying the requested supply, service, or construction item are:

- (1) Special features are required; or
- (2) Special market conditions exist; or
- (3) Special services or facilities are required; or
- (4) The source is unique or special in nature; or
- (5) The source is limited or proprietary; or
- (6) Sales territories or product availability within limited geographical boundaries require sole source procurement; or
- (7) Where standardization or compatibility is the overriding consideration and such compatibility or standardization can only be achieved through the purchase or use of a unique product; or
- (8) Where a product or service is specifically identified as part of a grant award.

(d) This section is subject to Section 206.17, Unauthorized Purchases.

206.06 - Purchase of experimental supplies.

The Mayor may award a contract equal to or exceeding ~~\$15,000.00~~ **the purchase price threshold**, and the Director or the Mayor may award a contract of less than ~~\$15,000.00~~ **the purchase price threshold**, under the open market procedure set forth in Section 206.03, when such contract is for the purchasing of supplies for testing and experiment upon the written request of a using agency and the approval of the Director.

206.07. - Competitive sealed proposals.

(a) Whenever the use of competitive sealed bidding is not practical or advantageous to the City, a contract equal to or ~~in excess of \$15,000.00~~ **exceeding the purchase price**

threshold may be awarded by the Mayor by the use of competitive sealed proposals, as follows:

- (1) A list of qualified persons shall be obtained by the Director when a using agency desires to contract for a particular service, supply or construction item, by publishing a request for a statement of qualifications. Public notice of the request for a statement of qualifications shall be given in the same manner provided for in Section 206.02(a)(1)B., provided that the minimum time shall be extended to ten days.
 - (2) The request for a statement of qualifications shall identify the evaluation factors to be considered by the using agency and the Director in determining which persons are the most qualified.
 - (3) The Director and the using agency shall submit a request for proposals to at least three persons, whenever possible, who are on the list of qualified persons and who are deemed by the Director and the using agency to be the most qualified to provide the required services, supplies or construction items.
 - (4) The Director and the using agency shall commence negotiating a contract with the offeror deemed by the using agency and the Director to be the most qualified person on the list of qualified persons.
 - (5) If compensation, contract requirements and contract documents can be agreed upon with the most qualified offeror, the using agency and the Director shall recommend to the Mayor that the contract be awarded by the Mayor to such person. If the Director and the using agency are unable to negotiate a satisfactory contract with the person considered to be most qualified, then negotiations with such person shall be formally terminated. The Director and the using agency shall then undertake negotiations with the second most qualified person. Failing accord with the second most qualified person, the Director and the using agency shall formally terminate negotiations. The Director and the using agency shall then undertake negotiations with the third most qualified person. If the Director and the using agency are unable to negotiate a contract with any of the selected persons, the Director and the using agency shall have the option of resubmitting a request for statements of qualifications or of selecting additional persons on the list of qualified persons in the order of their qualifications. The Director and the using agency shall continue negotiations in accordance with this section until an agreement is reached.
 - (6) No proposals shall be handled so as to permit disclosure of the identity of any offeror or the contents of any proposal to competing offerors during the process of negotiations by the Director or the requesting using agency. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submissions and prior to the award for obtaining best and final offers. In conducting discussions, there shall be no disclosure of the identity of competing offerors or of any information derived from the proposals submitted by competing offerors.
- (b) Whenever the procurement of services by competitive sealed bidding is determined by the Director to be not practical or advantageous to the City, and it appears to be an item to be utilized by the City on a repetitive basis, the Director, with the assistance of the using agency, shall actively solicit, by public notice, as provided in Section 206.02(a)(1)B.,

qualified persons to submit an annual statement of qualifications. The list of qualified persons shall remain on file in the Finance Department, and if the person being requested to submit a bid fails to submit a response to three consecutive projects, the person shall be removed from the list of qualified persons. The person, after one year, may be placed on the bidders list if the person reapplies and is determined to be qualified.

(1) Persons shall be able to submit and/or amend their annual statement of qualifications at any time.

(2) Whenever a using agency needs to enter into a contract which qualifies under this subsection, the using agency and the Director shall determine, from the annual list of qualified persons, at least five persons, whenever possible, who are qualified to submit requests for proposals, and upon receipt of the person's written proposal, the using agency and the Director shall begin negotiations with the person deemed to be most qualified. If negotiations are successful, the Mayor or the Director shall award the contract. If the Director and using agency fail to reach an agreement with the person deemed to be most qualified, the Director and the using agency shall formally terminate negotiations and proceed under the procedures set forth in paragraph (a)(5) hereof until successful negotiations are concluded or the using agency and the Director decide to terminate all negotiations.

(c) Whenever the Finance Department is also the department which will use the particular service, supply or construction item, the City Attorney's office shall be considered as the using agency for the purposes of the procedure set forth in this section.

Section 3. That Chapter 206, Section 206.16, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

206.16. - Preference for local bidders or offerors.

Lansing-based businesses may be awarded a contract as the lowest responsive and responsible bidder under the circumstances specified herein.

(1) *Definitions.*

(a) *City resident(s)* means an individual whose primary place of residence is within the corporate limits of the City of Lansing as evidenced by voter registration address, driver's license address or State identification address or affidavit form developed by the City Attorney.

(b) *Good faith effort* means those demonstrable activities supported by documentation and results that verify the bidders attempts to reach the established goal.

(c) *Implementing department* means the City Department or Agency that has responsibility for oversight of a contract.

(d) *Joint venture* means a co-operation between two or more corporate bodies for a particular project in which they share the responsibilities and profits associated with the project.

(e) *Lansing-based business* means the physical and economic relationship to Lansing determined evidenced by a building or office physically located in the City and the payment of (1) City income taxes on the contractor's net profits, and (2) City property taxes on a plant or office and equipment such as is ordinarily required for the performance of the contract bid.

Any business physically located in Lansing which operates under a City-authorized tax abatement or forgiveness program, or any other City-authorized tax credit program, is still considered a Lansing-based business for purposes of this section.

- (f) *Lansing-based subcontractor* means any subcontractor, employee, or other person who otherwise comes within the definition of Lansing-based business, and is or will be a subcontractor to a bidder for a contract governed by this Chapter.
- (g) *Subcontractor* means a person or company that assumes, by secondary contract, some or all of the obligations of an original contractor.
- (2) Purchases under ~~\$15,000.00~~ **the purchase price threshold**. Pursuant to Section 206.03, departments purchasing supplies, services procured under bid and construction items for less than ~~\$15,000.00~~ **the purchase price threshold**, which are not purchased by use of a procurement card must solicit at least one quote from a Lansing-based business unless no Lansing-based business providing the service, supply or construction item can be identified. The procuring department will document efforts to use Lansing-based businesses.
- (3) Preference for Lansing-based businesses on contracts ~~over \$15,000.00~~ **equal to or exceeding the purchase price threshold**. When sealed bids are received under Section 206.02 for purchases, supplies and construction contracts ~~greater than \$15,000.00~~ **equal to or exceeding the purchase price threshold**, the following shall apply:
 - (a) The person or business submitting the lowest bid shall be deemed the lowest bidder. If, however, the lowest bidder is not a Lansing-based business, any Lansing-based business with a bid within a specified percentage of the lowest bid that has been deemed responsive and responsible under the purchasing ordinance shall be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder.

The percentage difference shall be established by Council resolution and may be revised from time to time as Council deems appropriate.
 - (b) If a Lansing-based business refuses to reduce its bid to match the lowest bid, then the next lowest responsible Lansing-based business with a bid within the established percentage of the lowest bid shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the Lansing bidder agrees to reduce its bid to match the bid of the lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.
 - (c) If no Lansing-based business described in subsections (a) and (b) agrees to reduce its bid to that of the lowest bidder, then the next-lowest bidding non-Lansing-based business that has demonstrated in its bid submission that it will use any Lansing-based subcontractors shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the non-Lansing bidder described in this subsection agrees to reduce its bid to match the bid of the original lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.
 - (d) If no responsive and responsible Lansing-based business described in subsections (a) and (b) or non-Lansing-based business described in

- subsection (c) within the established percentage of the lowest bid agrees to reduce its bid to that of the lowest bidder, then the contract shall be awarded to the person or business with the lowest, most responsive and responsible bid.
- (e) Except for construction contracts, no contract awarded pursuant to this section shall be sublet in any manner that permits 50 percent or more of the dollar value of the contract to be performed by a subcontractor or subcontractors who do not meet the definition of Lansing-based.
 - (f) Any Lansing-based business awarded a contract pursuant to this section shall agree to make available to the City all records necessary to establish its eligibility and compliance with all City, state and local laws.
- (4) Affirmative measures for enhancing Lansing-based businesses.
- (a) The City may eliminate bid, performance, and payment bonding requirements when it deems appropriate for Lansing-based businesses, except for contracts for construction, alterations or repairs exceeding \$50,000.00, subject to the requirements of MCL 129.201.
 - (b) The City may allow for joint ventures or other documented business arrangements to enable Lansing-based businesses to meet bonding requirements for contracts ~~greater than \$15,000.00~~ **equal to or exceeding the purchase price threshold**.

Section 4. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 5. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 6. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2035.

PASSAGE OF ORDINANCE

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206, Purchasing Contracts and Sales, specifically Sections 206.01, 206.02, 206.03, 206.05, 206.6, 206.07, and 206.16, to increase the dollar amount threshold for competitive bidding and related purchasing requirements, to reflect inflation since 1994, and to provide for annual modification of the threshold in accordance with the Consumer Price Index.

Is read a second time by its title. The Ordinance was reported from the Committee of the Whole and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
Brown	☐	☐
Carter	☐	☐
Garza	☐	☐
Hussain	☐	☐
Jackson	☐	☐
Kost	☐	☐
Pehlivanoglu	☐	☐
Spadafore	☐	☐
	_____	_____
☐ ADOPTED	☐ FAILED	



Chris Swope

Lansing City Clerk

October 10, 2025

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: [Agendas & Minutes | Lansing, MI - Official Website \(lansingmi.gov\)](https://www.lansingmi.gov/agendas-minutes)

BOARD NAME

DATE OF MEETING

Lansing Economic Development Corporation	September 12, 2025
Board of Public Service	September 11, 2025
Downtown Lansing Inc.	September 11, 2025
Lansing Tax Increment Finance Authority	September 12, 2025
Lansing Brownfield Redevelopment Authority	September 12, 2025
Planning Commission	September 2, 2025
Election Commission	September 5, 2025
Lansing Board of Zoning Appeals	August 14, 2025

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4133.

Sincerely,

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

517-483-4131 ☐ 517-377-0068 FAX

www.lansingmi.gov/clerk ☐ city.clerk@lansingmi.gov



Chris Swope, MMC/MiPMC
Lansing City Clerk

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

517-483-4131 ☐ 517-377-0068 FAX

www.lansingmi.gov/clerk ☐ city.clerk@lansingmi.gov

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, Peckham Vocational Industries Inc. has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103a; and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes Peckham Vocational Industries Inc. as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to Peckham Vocational Industries Inc. of 3510 Capital City Blvd. Lansing MI 48906.



City of Lansing, Michigan
Application for Request for Non-Profit Status in the City of Lansing

Organization Name (As Incorporated): Peckham Vocational Industries, Inc. dba Peckham, Inc.

Address: 3510 Capital City Blvd.

City: Lansing State: MI Zip: 48906

Contact Person: Theresa Hampel

Main Contact Number: (517) 316-4417 Secondary Contact Number: (517) 281-7179

Email Address: thampel@peckham.org

Please include the following with your application:

- a. A copy of your 501(c)3 Designation
- b. A copy of your Articles of Incorporation
- c. A copy of your Bylaws
 - ☒ Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
 - 1. All financial and contractual obligations are fulfilled and that
 - 2. Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions
- d. Non-refundable application fee of \$100.00 or fee waiver request*

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Theresa Hampel
Signature

9/29/2025
Date

*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than \$2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

Signature

Date

Please submitted completed application and attached documents, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
City.clerk@lansingmi.gov 517-483-4131



Chris Swope
Lansing City Clerk

September 29, 2024

Lansing City Council
10th Floor City Hall
124 W. Michigan Ave.
Lansing, MI 48933

Dear President and Council Members:

Attached for your review and appropriate action is a draft resolution proposing the Lansing City Council meeting schedule for 2026.

Please contact me if I may provide any additional information or assistance.

Sincerely,

Chris Swope
Lansing City Clerk, MMC/MiPMC **level 3**

Resolution #2025-###

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, City Clerk Chris Swope submitted a recommended list of dates for the Lansing City Council meetings for 2026 to the Lansing City Council; and

WHEREAS, the Committee of the Whole will meet at 5:30 p.m. on Monday, January 5, 2026; and

WHEREAS, the Lansing City Charter requires the City Council to meet at least 26 times each year; and

WHEREAS, the Committee of the Whole reviewed the City Clerk's recommendations for the meeting dates for 2026.

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council hereby approves the Lansing City Council meeting dates for 2026 as follows:

<u>Meeting Date</u>	<u>Note</u>
Monday, January 5, 2026	Annual Organizational Meeting
Monday, January 12, 2026	
Monday, January 26, 2026	
Monday, February 09, 2026	
Monday, February 23, 2026	Board List; before 1 st meeting in March
Monday, March 09, 2026	
Monday, March 23, 2026	Mayor's Budget; on or before 4 th Monday in March
Monday, March 30, 2026	
Monday, April 13, 2026	
Monday, April 27, 2026	Mayor's Board Appointments; before 1 st meeting in May
Monday, May 11, 2026	
Monday, May 18, 2026	Adopt Budget; no later than 3 rd Monday in May
Monday, June 8, 2026	
Monday, June 22, 2026	Council Act on Appointment; by 1 st meeting in June
Monday, July 13, 2026	
Monday, July 27, 2026	
Monday, August 10, 2026	
Monday, August 24, 2026	
Monday, September 14, 2026	
Monday, September 28, 2026	
Monday, October 12, 2026	
Monday, October 26, 2026	
Monday, November 9, 2026	
Monday, November 16, 2026	
Monday, November 30, 2026	
Monday, December 14, 2026	

Except as otherwise noted, all other meetings will be on Monday at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor David C Hollister City Hall. The meeting location will be posted on the notice of the public meeting in accordance with state statute.

Mondays	submitted	adopted	Flag
1/5/2026	Monday, January 5, 2026		Annual Organizational - 1st me
1/12/2026	Monday, January 12, 2026		
1/19/2026			
1/26/2026	Monday, January 26, 2026		
2/2/2026			
2/9/2026	Monday, February 9, 2026		
2/16/2026			
2/23/2026	Monday, February 23, 2026		
3/2/2026			Board List - prior to first meetin
3/9/2026	Monday, March 9, 2026		
3/16/2026			
3/23/2026	Monday, March 23, 2026		
3/30/2026	Monday, March 30, 2026		Mayor's Budget - on or before 4
4/6/2026			
4/13/2026	Monday, April 13, 2026		
4/20/2026			Mayor's Board Appointments -
4/27/2026	Monday, April 27, 2026		
5/4/2026			
5/11/2026	Monday, May 11, 2026		Budget Public Hearing
5/18/2026	Monday, May 18, 2026		Adopt Budget - not later than 3
5/25/2026			
6/1/2026			
6/8/2026	Monday, June 8, 2026		
6/15/2026			Council Act on Appointments -
6/22/2026	Monday, June 22, 2026		
6/29/2026			
7/6/2026			
7/13/2026	Monday, July 13, 2026		
7/20/2026			
7/27/2026	Monday, July 27, 2026		
8/3/2026			
8/10/2026	Monday, August 10, 2026		
8/17/2026			
8/24/2026	Monday, August 24, 2026		
8/31/2026			
9/7/2026			
9/14/2026	Monday, September 14, 2026		
9/21/2026			
9/28/2026	Monday, September 28, 2026		
10/5/2026			Budget Priorities - no later than
10/12/2026	Monday, October 12, 2026		
10/19/2026			
10/26/2026	Monday, October 26, 2026		

11/2/2026	
11/9/2026	Monday, November 9, 2026
11/16/2026	Monday, November 16, 2026
11/23/2026	
11/30/2026	Monday, November 30, 2026
12/7/2026	
12/14/2026	Monday, December 14, 2026
12/21/2026	

total	26	0
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Note	Packet Day
Annual Organizational - 1st meeting of year	1/2/2026
	1/9/2026
MLK	1/23/2026
	2/6/2026
Presidents Day	
Board List - prior to first meeting in March	2/20/2026
g in March	3/6/2026
Mayor's Budget - on or before 4th Monday in Marc	3/20/2026
4th Monday in March	3/27/2026
Passover & Easter Monday	4/3/2026
Easter Monday	4/17/2026
Mayor's Board Appointments -prior to first meeting in May	5/1/2026
	5/8/2026
Adopt Budget – no later than 3 rd Monday in May	5/15/2026
Memorial Day	
Council Act on Appointments - at or before 1st meeting in June	6/5/2026
at or before 1st meeting in June	6/19/2026
	7/10/2026
	7/24/2026
Election eve	8/7/2026
	8/21/2026
Labor Day	9/11/2026
Yom Kippur	9/18/2026
Budget Priorities – no later than October 1	9/25/2026
1 October 1	
Indigenous Peoples Day (Not a City Holiday)	10/9/2026
	10/23/2026

Election eve

11/6/2026

11/13/2026

Thanksgiving week

Hanukkah Dec 4-12

12/4/2026

12/11/2026

AFFIDAVIT OF PUBLICATION

I, Stephen Underwood, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#25-415 – City of Lansing, 2026 City Council Meeting Schedule** – was published Tuesday, December 30, 2025, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 30th day of December 2025



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on December 30, 2025

By Stephen Underwood



Berl Schwartz, Notary Public

My commission expires January 24, 2026

CITY OF LANSING
2026 City Council Meeting Schedule

Monday, January 5, 2026	Monday, June 22, 2026
Monday, January 12, 2026	Monday, July 13, 2026
Monday, January 26, 2026	Monday, July 27, 2026
Monday, February 09, 2026	Monday, August 10, 2026
Monday, February 23, 2026	Monday, August 24, 2026
Monday, March 09, 2026	Monday, September 14, 2026
Monday, March 23, 2026	Monday, September 28, 2026
Monday, April 6, 2026	Monday, October 12, 2026
Monday, April 20, 2026	Monday, October 26, 2026
Monday, May 4, 2026	Monday, November 9, 2026
Monday, May 11, 2026	Monday, November 16, 2026
Monday, May 18, 2026	Monday, December 7, 2026
Monday, June 8, 2026	Monday, December 14, 2026

Except as otherwise noted, all meetings will be on Monday at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor City Hall.

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

Be added to the email list to receive alerts when the City Council Agendas and approved minutes are available on the web, please visit www.lansingmi.gov/clerk or contact the City Clerk's Office at 517-483-4131

S Swope, Lansing City Clerk, MMC/CMMC
lansingmi.gov/Clerk
facebook.com/LansingClerkSwope

CP#25-415



Chris Swope

Lansing City Clerk

October 10, 2025

Lansing City Council Members
10th Floor City Hall
Lansing, MI 48933

Dear Council President and Councilmembers:

This is to notify you that my office received on October 03, 2025 Mayor Schor's Executive Order 2025-01 Establishing a prohibition for private filming for commercial purposes in city buildings.

The Order is attached.

Sincerely,

A handwritten signature in black ink that reads "Chris Swope".

Chris Swope, MMC/MiPMC level 3

Lansing City Clerk

Andy Schor
Mayor



City Hall - 9th Floor
124 W Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 - FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

OCT 3'25 3PMCLERK

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

TO: COUNCIL PRESIDENT, COUNCIL VICE PRESIDENT, MEMBERS OF LANSING CITY COUNCIL; ALL OFFICERS, EMPLOYEES, AGENCIES, BOARDS, AUTHORITIES, AND DEPARTMENTS OF THE CITY OF LANSING

RE: EXECUTIVE ORDER 2025-01: ESTABLISHING A PROHIBITION FOR PRIVATE FILMING FOR COMMERCIAL PURPOSES IN CITY BUILDINGS

As Mayor of the City of Lansing, I am responsible for the management of all real property owned by the City, pursuant to Lansing City Charter 4-102.7. Recently, the City has become aware of situations in which an individual has used, or has requested to use, a City building or other facility to record video for private commercial purposes. The City of Lansing's facilities are not intended to be used for such commercial purposes. Further, many City buildings have City insignia or other identifying information, which may be captured in private video and create a risk that a private individual's content would appear to be approved and/or supported by the City of Lansing. I hereby issue the following Executive Order establishing a general prohibition for private individuals filming inside City Buildings for a private commercial purpose, with limited exceptions.

EXECUTIVE ORDER 2025-01

I hereby adopt the City of Lansing Policy and Procedure governing the use of City buildings and facilities to film for private commercial purposes attached to this Executive Order.

This Executive Order, signed on the 30 of September, 2025, shall remain in full force and effect until it is rescinded or suspended. All Executive Orders, policies or procedures, and all parts of Executive Orders, policies or procedures, inconsistent with the provisions herein are superseded and replaced.



Andy Schor, Mayor of the City of Lansing
Michigan

"Equal Opportunity Employer"





OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

City of Lansing
Mayor's Policy and Procedure Governing Use of City Buildings and Facilities to Film
for Private Commercial Purposes

Introduction

The City of Lansing has several City buildings and other facilities, including City Hall, Fire Stations, the Lansing Police Department Detention Facility, and several City owned community centers. From time to time, the City receives requests from individuals or groups that wish to use a City building or facility in order to film content for a private commercial purpose.

Statement of Purpose

The purpose of this policy and procedure is to establish clear guidelines as to when a private individual is permitted to utilize City facilities or City buildings to film content for private commercial purposes.

Policy and Procedure

1. All persons are prohibited from using a City building or other City facility to film content for a private commercial purpose with the following exceptions:
 - a. Any property managed by Lansing Entertainment & Public Facilities Authority (LEPFA) or Lansing Public Media Authority (LPMA) may permit filming for private or commercial purposes for individuals/groups who have rented the space within those facilities and received appropriate approval from the building's management.
 - b. Any facility operated by Lansing Public Media Center and expressly held out for use by City residents for recording, pursuant to Lansing Public Media Center policies.
 - c. Any purely public spaces of City buildings or facilities held open to all members of the public, and not being used by the City for any business purpose.
2. If a group or individual has rented space at a City Building or other publicly available City facility, and intends to film content of the event or other content that

serves an educational purpose, such filming may be permitted, upon approval by the Mayor.

3. This Policy does not prohibit the Mayor from authorizing filming within a City Building for City purposes such as recruitment, promotion, or other public or educational purposes.
4. This Policy does not prohibit elected officials or City department heads from recording or being recorded for interviews or informational productions in or on the grounds of a City facility or City building, provided:
 - a. That the scope of the interview is strictly limited to official City business and within the scope of interviewee's elected position or City department;
 - b. That the interview is not used for campaigning, or private or personal gain by the interviewee, in compliance with the laws of the State of Michigan and ordinances of the City of Lansing.

Resolution #2025-###

By the Committee on Development and Planning
1. Resolved by the City Council of the City of Lansing

SLU-1-2025, 3011 Turner Street, State-Licensed Adult Foster Care Small Group Home

WHEREAS, Esther Mwankenja has requested a special land use permit authorizing the use of the existing building at 3011 Turner for a state-licensed adult foster care, small group home with a maximum capacity of 12 residents; and

WHEREAS, a review was completed by staff evaluating the character, location and impact of the proposal on the surrounding area, the environment and public services as well as its consistency with the existing zoning and land use patterns in the area and with the objectives of the Design Lansing Comprehensive Plan; and

WHEREAS, the Planning Commission held a public hearing on September 2, 2025, at which the applicant spoke in favor of the request and no other comments were received; and

WHEREAS, the Planning Commission, at its September 2, 2025, meeting, voted 6-0 to recommend approval of SLU-1-2025 for a special land use permit authorizing the use of the building at 3011 Turner Street for a state-licensed adult foster care, small group home with a maximum capacity of 12 residents; and

WHEREAS, the City Council held a public hearing regarding SLU-1-2025 on _____, 2025; and

WHEREAS, the Committee on Development and Planning has reviewed the report and residential development recommendation of the Planning Commission.

NOW THEREFORE BE IT RESOLVED that the Lansing City Council hereby approves SLU-1-2025 for a special land use permit authorizing use of the building at 3011 Turner Street for a state-licensed adult foster care, small group home with a maximum capacity of 12 residents.

BE IT FURTHER RESOLVED that this Special Land Use permit shall remain in effect only so long as the petitioner fully complies with this resolution, and if the petitioner fails to comply, the Special Land Use permit may be terminated by City Council Resolution.

BE IT FINALLY RESOLVED that in granting this request, the City Council determines that:

1. The proposed group home will be harmonious with the character of the surrounding area.

2. The proposed group home will not change the essential character of the area.
3. The proposed group home will not interfere with the enjoyment of adjacent properties.
4. The proposed group home does represent an improvement to the property.
5. The proposed group home will not generate any nuisances or hazardous conditions.
6. The proposed group home can be adequately served by public services and utilities.
7. The proposed group home will not place any demand on public services and facilities in excess of current capacities.
8. The proposed group home is consistent with the goals of the Zoning Code and the Design Lansing Comprehensive Plans.
9. The proposed use will meet the dimensional requirements of the zoning district.



SLU-1-2025, 3011 Turner Street

Special Land Use Permit – Adult Foster Care Small Group Home

SLU-1-2025 is a request by Esther Mwankenja for a Special Land Use permit to authorize a state-licensed adult foster care small group home at 3011 Turner Street.

The proposal is to provide assisted living and care for a maximum of 12 residents that may be developmentally disabled, need assistance with daily living activities or are dealing with mental health issues. The home will be licensed and operated in accordance with all State of Michigan requirements for adult foster care group home facilities.

The Planning Commission held a public hearing at its September 2, 2025, meeting, at which the applicant spoke in favor of the request and no other comments were received. Following the hearing, the Commission voted unanimously to recommend that the City Council approve SLU-1-2025 based upon its compliance with the criteria set forth in the Zoning Ordinance for evaluating requests for special land use permits.

GENERAL INFORMATION

APPLICANT: Esther Mwankenja
520 S. Holmes Street
Lansing, MI 48912

OWNER: Jerry & Joshua Dahlberg
Trust Rental, LLC
3927 W. Willow Highway
Lansing, MI 48912

REQUESTED ACTION: Special Land Use Permit for a state-licensed adult foster care, small group home for up to 12 residents in care at 3011 Turner Street

EXISTING LAND USE: Single Family Residential

EXISTING ZONING: “R-1” Residential District

PROPERTY SIZE: 91.5’ x 250’ = 22,869 square feet

SURROUNDING LAND USE: N: Single Family Residential
S: Vacant
E: Vacant Commercial Buildings
W: Single Family Residential

SURROUNDING ZONING: N: “R-1” Residential District
S: “R-1” Residential District
E: “MX-1” Mixed Use Neighborhood Center District
W: “R-1” Residential District

MASTER PLAN DESIGNATION: The Design Lansing Master Plan designates the subject property for low density residential use. Turner Street is designated as a “neighborhood connector”..

APPLICANT’S REQUESTS

This is a request for a special land use permit to permit a state-licensed adult foster care small group home for 7 to 12 residents at 3011 Turner Street. The proposal is to provide assisted living and care for a maximum of 12 residents that may be developmentally disabled, need assistance with daily living activities or are dealing with mental health issues. The home will be licensed and operated in accordance with all State of Michigan requirements for adult foster care group home facilities and subject to inspections and oversight thereby.

SPECIAL LAND USE PERMIT

Section 1262.02(f) of the Zoning ordinance sets forth the criteria which must be used to evaluate a Special Land Use permit request. The criteria and evaluation are as follows.

- 1. Is the proposed special land use designed, constructed, operated, and maintained in a manner harmonious with the character of adjacent property and the surrounding area?**

Approval of the special land use permit will allow the existing single family residential building at 3011 Turner Street to be used for low impact residential use that will not change the general character of the neighborhood. Traffic is expected to be light, and activity associated with the use should be minimal as it will not generate noise, fumes, light glare or other nuisances that would be disruptive to the neighborhood. If the special land use permit is not approved, the building could continue to remain vacant and will deteriorate over time which will have a negative impact on the neighborhood.

The facility will have to be licensed and maintain licensing by the State of Michigan, Department of Licensing and Regulatory Affairs and will be subject to its oversight, regulations, and requirements. The facility will also be subject to inspections by both the State and the Ingham County Health Department and must have 2 caregivers on the site at all times. The proposed use is not a treatment facility but rather provides housing and care for individuals who are unable to live on their own due to developmental/mental health issues.

- 2. Will the proposed special land use change the essential character of the surrounding area?**

The proposal merely involves reuse of an existing building from one residential use to another. The facility will be the home for its residents so it will not involve short-term or transient occupancy. Furthermore, no new building construction is proposed for the site and the level of activity generated by the proposed use will not change the essential character of the area. The proposed group home will not generate a high level of traffic and the activity in general associated with the proposed use is expected to be very low, and comparable to that which would be generated by a large family occupying the house.

- 3. Will the proposed special land use interfere with the enjoyment of adjacent property?**

The proposed 12-bed adult foster care home will not interfere with the enjoyment of adjacent properties. There will be 2 employees/caregivers in the facility at all times, and it will be subject to oversight and inspections by the State of Michigan Licensing division. In addition, the use will have a low impact on the surrounding residential neighborhood as it will generate a low volume of traffic and will not involve noise, fumes, light glare, or any other type of nuisances that could interfere with the enjoyment of other properties in the area.

- 4. Will the proposed special land use represent an improvement to the use or character of property under consideration and the surrounding area in general, and will the use be in keeping with the natural environment of the lot?**

The proposed group home will allow for reasonable use of a vacant house, which will be an improvement to the area. In addition, since the site is restricted to 60% lot coverage (all impervious surfaces), the paving needed to fulfill the parking requirement will not negatively impact the natural environment.

5. **Will the proposed special land use be hazardous to adjacent property or involve uses, activities, materials or equipment which are detrimental to the health, safety or welfare of persons or property through the excessive production of traffic, noise, smoke, odor, fumes or glare?**

The proposed group home will produce very little traffic and no smoke, odors, fumes, glare or anything else at a level that would be detrimental or disruptive to the surrounding neighborhood. Furthermore, it is not anticipated that the facility will generate outdoor activities that result in noise from large numbers of people congregating on the site.

6. **Will the proposed special land use be adequately served by essential public facilities and services, or is it demonstrated that the person responsible for the proposed special land use is able to continually provide adequately for the services and facilities deemed essential to the special land use under consideration?**

The site is already served by all necessary public facilities. Any upgrades to accommodate the increased utility usage will be the sole responsibility of the applicant or owner. With respect to transportation, the proposed adult care home will generate a low volume of both vehicle and pedestrian traffic. Since most, if not all of the residents of the facility will not drive, the traffic on a daily basis will be limited to visitors and staff, which will likely only be about 4-5 people during the day and even fewer in the evenings and overnight. This level of traffic will be comparable, if not even lower, than that which would be generated if a large family was occupying the house as a single-family residence.

7. **Will the proposed special land use place demand on public services and facilities in excess of current capacity?**

A 12-bed adult care home will not place much, if any demand on public services beyond that of a single-family home occupied by a large family.

8. **Is the proposed special land use consistent with the intent and purpose of this Zoning Code and the objectives of any currently adopted Comprehensive Plan?**

It is not anticipated that the proposed group home will negatively impact the surrounding residential area. It will generate a low volume of traffic, will not result in overuse of on-street parking, and will not produce noise, fumes, light glare or an overall level of activity that would be disruptive to the area. The proposed use will, therefore, be consistent with the intent and purpose of the Comprehensive Plan, the Zoning Ordinance and proper planning principles in general.

Approval of the special land use permit will also not negatively impact future patterns of development or set a negative precedent for additional requests to permit group homes in the area. Both the City and the State require adult foster care facilities to be separated by at least

1500 feet. In addition, the subject property is unique in that it contains a large home, is directly across the street from commercial properties and is located along and has its only access from a connector road.

9. Will the proposed special land use meet the dimensional requirements of the district in which the property is located?

Since this request does not involve any new building construction, the only dimensional requirement that applies is the required parking for the proposed use. Section 1254.01.03 of the Zoning Ordinance requires .5 parking spaces for every 2 beds in the facility, plus .25 spaces per unit for visitor/employee parking. The proposed facility will have 12 beds, which requires 6 parking spaces. There is currently a single lane, gravel driveway that leads to a garage and gravel parking behind the house. The driveway will need to be paved and there will need to be a paved area in the backyard that accommodates 6 parking spaces. Since the property is zoned single family residential, the maximum allowable lot coverage (buildings and pavement) is limited to 60%. The site appears to be large enough to accommodate this restriction.

SUMMARY

The available information supports a finding the request satisfies all of the criteria set forth in the Zoning Ordinance for evaluating special land use permit applications, as detailed in this staff report.

RECOMMENDATION

Staff recommends approval of SLU-1-2025, for a special land use permit to allow a state-licensed adult foster care, small group home providing care for a maximum of 12 residents, at 3011 Turner Street.

Respectfully Submitted,

**Susan Stachowiak
Zoning Administrator**



Andy Schor, Mayor

PETITION FOR SPECIAL LAND USE

CITY OF LANSING
PLANNING OFFICE

Reset Form

Print Form

FILE NUMBER: _____

DATE SUBMITTED: _____

To the Honorable Mayor and City Council:

The undersigned do hereby petition for approval of a Special Land Use on the following described property:

3011 Turner Rd. Lansing, Michigan 48906
full street address, including zip code, or location of property

Legal description:

Lot 41 & S 30.5ft lot 42 Mayfield farms sub

Applicant:

ESTHER MwanKenja - Mwakenja0101@yahoo.com

Address (including zip code):

520 S. Holmes St Lansing MI, 48912

Phone number(s):

517-885-0716

Name of owner(s):

Jerry & Joshua Dahlberg / Trust Rental LLC

Owner address (including zip code):

3927 W. Willow Hwy, Lansing MI 48917

Owner phone number(s):

Interest in property (please check one):

☐ Option to buy

☐ Owner

☒ Lessee

☐ Represent owner

☐ Other (please specify): _____

IF MORE SPACE IS NEEDED FOR THE ITEMS LISTED BELOW, PLEASE ATTACH EXTRA SHEETS

Proposed Special Land Use:

☐ Child Care (13 or more)

☒ Residential Care Facility (7 or more)

Zoning of the property:

Residential, single family

Size of Parcel:

Width:

91.5 ft.

Length:

250 ft.

Area:

22,869 Sq. ft.

Irregular: (specify and attach scale drawing with dimension)

**Please describe
your proposal:**

include specific background information and copies of permits, approvals, and program information

Submit the following:

- Lot Plan (showing location of existing structure and include adjacent properties and setback dimensions).
- Site Plan (showing parking areas, driveways, accessory buildings, trash receptacles).
- Landscape, screening, and buffering plan in accordance with Chapter 1290.
- Photographs of the site.
- Flood plain elevations, if applicable.
- Copies of permits from other agencies, if applicable.

FEES:

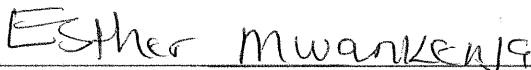
Consolidated Rate: \$1,100.00

Please review the application and file it with the Planning Office. The Planning Office will transmit it to the City Clerk for official submission.

Signature of applicant:



Name:



For assistance, please contact:

PLANNING OFFICE
316 N. CAPITOL AVE., SUITE D-1
LANSING, MI 48933-1236
(517) 483-4066

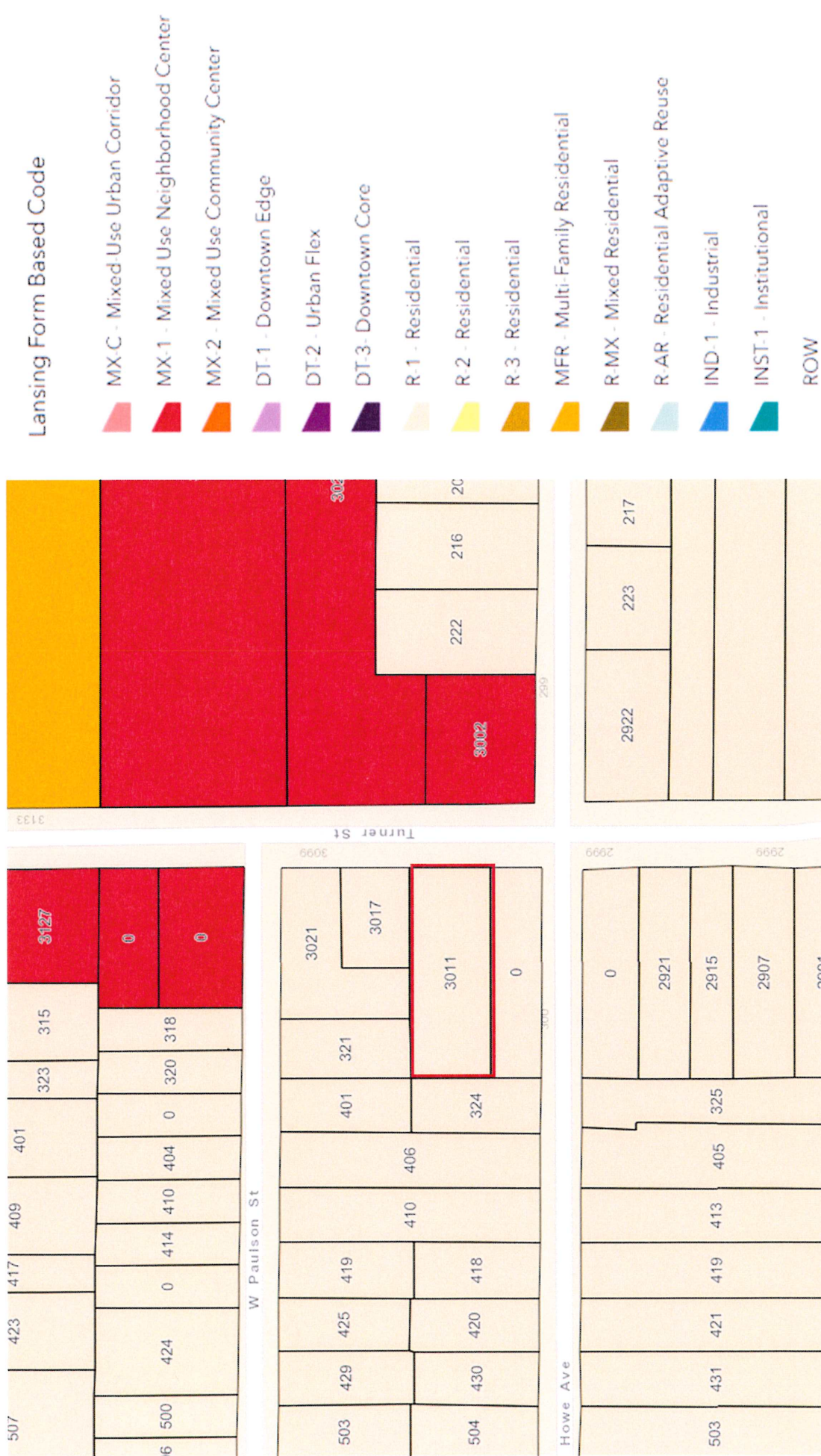








Zoning Map



Resolution #2025-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2025, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 W Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the request for a special land use permit:

SLU-1-2025 3011 Turner Street. Special Land Use Permit for an adult foster care small group home for a maximum of 12 residents

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

**SLU-1-2025, 3011 Turner Street
Special Land Use Permit – Adult Foster Care Small Group Home**

The Lansing City Council will hold a public hearing on Monday, , 2025 at 7:00 p.m. in Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider a request for a special land use permit to permit a state-licensed adult foster care small group home for 7 to 12 residents at 3011 Turner Street.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, 2025 at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, City Clerk

Resolution #2025-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolution to Establish an Obsolete Property Rehabilitation Act District at 1204 S.
Washington Ave.

WHEREAS, pursuant to PA 146 of 2000, the Obsolete Property Rehabilitation Act (the “Act”), the City of Lansing has the authority to establish “Obsolete Property Rehabilitation Districts” within the City of Lansing, and

WHEREAS, Lil Rock Ventures, LLC, hereinafter called the “Developer” has requested in writing that the City of Lansing establish an Obsolete Property Rehabilitation District (the “District”) as enabled by the Act, for the property commonly known as 1204 S. Washington Avenue, Lansing, Michigan, and

WHEREAS, it is determined that the District meets the requirements set forth in section 3(1) of PA 146 of 2000, and

WHEREAS, the Act requires that before establishing the District the Lansing City Council shall give written notice by certified mail to the owners of all real property within the proposed District and shall hold a public hearing in order to provide an opportunity for owners, residents or other taxpayers of the City of Lansing to appear and be heard regarding the establishment of the District and that such notice was given and said public hearing was held on **[INSERT DATE]**.

NOW THEREFORE BE IT RESOLVED that the following property is hereby approved and established as an Obsolete Property Rehabilitation District as provided by Public Act 146 of 2000 legally described as:

S 21.5 FT OF N 65 FT OF E 100 FT LOT 1 BLOCK 194 ORIG PLAT, #33-01-01-21-181-070; and

BE IT FINALLY RESOLVED that this resolution shall not be construed as the City Council’s approval of any future application for an Obsolete Property Rehabilitation Exemption Certificate for the Developer or any other applicant.

October 3, 2025

Lansing City Clerk

City Hall

124 West Michigan Ave.

Lansing, MI 48933

Re: Obsolete Property Rehabilitation Act **District for 1204 S. Washington Avenue**

Dear Clerk Swope,

Per the Obsolete Property Rehabilitation Act (OPRA), Act 146 of 2000, the undersigned applicant, Lil Rock Ventures LLC, having control of the property located at 1204 S. Washington Avenue, Lansing, MI 48910 (the "Property"), legal description attached, hereby requests the granting of an OPRA District by the City of Lansing on the Property. The Property has been inspected by the City Assessor and determined to suffer from functional obsolescence (determination of obsolescence attached).

The property is a two-story mixed-use commercial building of approximately 3,400, constructed in the early 20th century and historically used for various commercial purposes. It has remained largely vacant and exhibits functional obsolescence, including outdated systems, accessibility limitations, and façade deterioration. The applicant intends to rehabilitate the facility by combining ground-floor gallery space with upper-floor residential, reinforcing the traditional main-street pattern that defines walkable urban neighborhoods. The first-floor gallery and studio space will attract artists and customers and host cultural programming, while the second-floor apartment adds new housing directly above, creating 24-hour activity in the building.

Located within the South Washington Avenue corridor, the site is surrounded by small businesses, restaurants, and community amenities accessible by foot or bicycle. Renovations will include an accessible entrance, improved sidewalk frontage, and enhanced lighting, all of which encourage pedestrian use and support Lansing's vision for a connected urban environment.

Redevelopment of the property will revitalize an underutilized structure, strengthen the tax base, support creative and cultural entrepreneurship, and add new housing opportunities. The OPRA District designation is a vital first step to making this reinvestment feasible. Rehabilitation work is expected to include full interior renovation, structural repairs, new HVAC, electrical and plumbing systems, façade restoration, accessibility improvements, and interior buildout for gallery and residential use, with estimated construction costs of approximately \$350,000.

Thank you in advance for your assistance and consideration in this matter.

Sincerely,

Resolution #2025-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolution to Set a Public Hearing Regarding the Establishment of an Obsolete
Property Rehabilitation Act District at 1204 S. Washington Ave. Lansing, Michigan

WHEREAS, Lil Rock Ventures, LLC has requested, in writing to the City Clerk, that the City of Lansing establish an Obsolete Property Rehabilitation Act District (the "OPRA District") for the property commonly known as 1204 S. Washington Avenue, Lansing, Michigan (the "Property"), pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the OPRA District located at 1204 S. Washington Avenue, Lansing, Michigan, is legally described as:

S 21.5 FT OF N 65 FT OF E 100 FT LOT 1 BLOCK 194 ORIG PLAT & #33-01-01-21-181-070; and

WHEREAS, the Act requires that before granting a District the Lansing City Council hold a public hearing in order to provide an opportunity for the applicant, owners of real property within the proposed OPRA District, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA District.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Lansing that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, **[INSERT DATE]** at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA District under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

The Lansing City Council will hold a public hearing on Monday, ***Insert Month & Date*** at 7:00 p.m. in the Tony Benavides Lansing City of Lansing Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Ave., Lansing, MI 48933, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Obsolete Property Rehabilitation District (the "District"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 1204 S. Washington Ave. Lansing, Michigan, legally described as:

S 21.5 FT OF N 65 FT OF E 100 FT LOT 1 BLOCK 194 ORIG PLAT

PARCEL NUMBER: #33-01-01-21-181-070

Approval of this District will allow the owners of real property within the District to apply for an abatement of certain property taxes for the improvements to their property located within the District. Further information regarding this issue may be obtained from Kris Klein, President & CEO, Lansing Economic Development Corporation (LEDC), 401 S. Washington Sq. Suite 101, Lansing, MI 48933, (517) 599-1136.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

Resolution #2025-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolution to Establish an Obsolete Property Rehabilitation Act District at 414 Baker St.

WHEREAS, pursuant to PA 146 of 2000, the Obsolete Property Rehabilitation Act (the "Act"), the City of Lansing has the authority to establish "Obsolete Property Rehabilitation Districts" within the City of Lansing, and

WHEREAS, Maximillian Boortz, hereinafter called the "Developer" has requested in writing that the City of Lansing establish an Obsolete Property Rehabilitation District (the "District") as enabled by the Act, for the property commonly known as 414 Baker St, Lansing, Michigan, and

WHEREAS, it is determined that the District meets the requirements set forth in section 3(1) of PA 146 of 2000, and

WHEREAS, the Act requires that before establishing the District the Lansing City Council shall give written notice by certified mail to the owners of all real property within the proposed District and shall hold a public hearing in order to provide an opportunity for owners, residents or other taxpayers of the City of Lansing to appear and be heard regarding the establishment of the District and that such notice was given and said public hearing was held on **[INSERT DATE]**.

NOW THEREFORE BE IT RESOLVED that the following property is hereby approved and established as an Obsolete Property Rehabilitation District as provided by Public Act 146 of 2000 legally described as:

W 41 FT OF N 53.06 FT LOTS 1 & 2 BLOCK 1 AMENDED PLAT OF HALLS SOUTH SIDE ADD, #33-01-01-21-429-065; and

BE IT FINALLY RESOLVED that this resolution shall not be construed as the City Council's approval of any future application for an Obsolete Property Rehabilitation Exemption Certificate for the Developer or any other applicant.

October 3, 2025

Lansing City Clerk

City Hall

124 West Michigan Ave.

Lansing, MI 48933

Re: Obsolete Property Rehabilitation Act District for 414 Baker Street, Lansing MI.

Dear Clerk Swope,

Per the Obsolete Property Rehabilitation Act (OPRA), Act 146 of 2000, the undersigned applicant Max Boortz, having control of the property located at **414 Baker Street, Lansing MI** (the "Property"), legal description attached, hereby requests the granting of an OPRA Certificate by the City of Lansing on the Property. The Property has been inspected by the City of Lansing Assessor and determined to suffer from functional obsolescence (determination of obsolescence attached).

General Description of Obsolete Facility

This building was built in 1915. It is 4346 square ft. The property has been vacant for decades. It has been formerly used as ground floor commercial retail space and did have two residences on the second floor. The roof has failed on the structure and caused major deterioration of the rest of the building.

Proposed Use of the Rehabilitated Facility

The applicant intends to rehabilitate the facility as follows:

It is my intention to rejuvenate this property as a mixed-use duplex. Each unit will have ground floor front of building entry parking/ flex-space of 1000 sq. ft., each unit will have residential space on the second floor with 2br, 1000 sq. ft. of living space.

I have done similar total rehabilitation projects turning blighted property into attractive mixed-use spaces at 117 E. Kalamazoo Street, 913 W. Saginaw Street in Lansing.

Expected Economic Advantages

This project will revive a focal point of our community that has been blighted for many years. The historical brick structure of this building will be saved to retain the architectural character that is a classic part of our downtown city environment. Renovation of this property will provide much needed secure housing coupled with accessibility and flex-space in an area that needs occupation. We have a chance to take a current eyesore and bring it back as a beacon of hope for this area.

414 Baker Street is on a highly visible city corridor and is in full view of all traffic going north and south on Cedar Street. This makes it a prime opportunity to create an empowering project that will boost the morale of the area and spur further improvement. This extensive and costly renovation would be greatly aided by the OPRA certification. An effort to aid in this project would deliver countless aspects of return in the form of infectious positivity in our city.

Detailed Description of Rehabilitation and Fixed Building Equipment

The OPRA tax abatement is a significant component of this project. The applicant has estimated the renovation costs of the project at \$437,000. Please see the attached project budget.

Time Schedule for Rehabilitation

Commencement of construction is scheduled for Fall 2025 with completion of the project expected by Summer 2026.

Property Taxable Value and Legal Description

The specifics on the property are as follows:

Property Address:	414 Baker Street
Owner's Name:	Max Boortz
Sq Feet of Building:	4346
Tax ID Number:	#33-01-01-21-429-065
Tax Value Land:	\$10,600
Tax Value Building:	0
SEV Value Total:	\$7800

Legal Description: W 41 FT OF N 53.06 FT LOTS 1 & 2 BLOCK 1 AMENDED PLAT OF HALLS
SOUTH SIDE ADD

Parcel Number: Parcel #33-01-01-21-429-065

Thank you in advance for your assistance and consideration in this matter.

Sincerely,

Max Boortz

Resolution #2025-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolution to Set a Public Hearing Regarding the Establishment of an Obsolete
Property Rehabilitation Act District at 414 Baker St. Lansing, Michigan

WHEREAS, Maximillian Boortz has requested, in writing to the City Clerk, that the City of Lansing establish an Obsolete Property Rehabilitation Act District (the "OPRA District") for the property commonly known as 414 Baker St., Lansing, Michigan (the "Property"), pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the OPRA District located at 414 Baker St., Lansing, Michigan, is legally described as:

W 41 FT OF N 53.06 FT LOTS 1 & 2 BLOCK 1 AMENDED PLAT OF HALLS SOUTH
SIDE ADD & #33-01-01-21-429-065; and

WHEREAS, the Act requires that before granting a District the Lansing City Council hold a public hearing in order to provide an opportunity for the applicant, owners of real property within the proposed OPRA District, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA District.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Lansing that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, **[INSERT DATE]** at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA District under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

The Lansing City Council will hold a public hearing on Monday, ***Insert Month & Date*** at 7:00 p.m. in the Tony Benavides Lansing City of Lansing Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Ave., Lansing, MI 48933, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Obsolete Property Rehabilitation District (the "District"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 414 Baker St. Lansing, Michigan, legally described as:

W 41 FT OF N 53.06 FT LOTS 1 & 2 BLOCK 1 AMENDED PLAT OF HALLS SOUTH
SIDE ADD

PARCEL NUMBER: #33-01-01-21-429-065

Approval of this District will allow the owners of real property within the District to apply for an abatement of certain property taxes for the improvements to their property located within the District. Further information regarding this issue may be obtained from Kris Klein, President & CEO, Lansing Economic Development Corporation (LEDC), 401 S. Washington Sq. Suite 101, Lansing, MI 48933, (517) 599-1136.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

Resolution #2025-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing has been offered a donation intended to support a development of a Great Bubble Barrier in the Grand River in the amount of a \$300,000 from Meijer; and

WHEREAS, the Parks and Recreation Department is requesting acceptance of the donation from Meijer; and

WHEREAS, the donation is intended to support the engineering and design of the Great Bubble Barrier which will be used to collect trash and plastics and support Meijer's commitment to serve as stewards of the Great Lakes and the Grand River; and

WHEREAS, the City of Lansing recognizes the importance of the project and has committed to implementing a scheduled plan for completion of the project with Limno Tech, subject to acceptance of the \$300,000 donation from Meijer; and

WHEREAS, the Administration and the City Council recognize the importance and need for safe healthy waterways for the community.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves acceptance of Meijer's \$300,000 donation to support the engineering and design of the Great Bubble Barrier in the Grand River.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary operating transfers for the expenditure and control of the balance of the received donation funds.



LANSING CITY COUNCIL

FY25 GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

PREFERRED REFERRAL DATE: - 10/07/2025

GRANT NAME: - The Great Bubble Barrier

GRANT AGENCY: - Meijer

ASSISTANCE LISTING (CDFA): - N/A

DEPARTMENT: - Parks and Recreation

CONTACT NAME: - Brett Kaschinske

CONTACT PHONE: - 517-483-4233

GRANT PERIOD START: - 10/07/2025

GRANT PERIOD END: - 10/07/2025

APPLICATION DATE: - 09/26/2025

AWARD DATE: - 10/01/2025

TOTAL AMOUNT: - \$ 300,000

ADMINISTRATIVE COST RECOVERY AMOUNT: -

SUMMARY OF GRANT PURPOSE AND ALLOWABLE USES:

A donation from Meijer to the city of Lansing in support of the engineering and design of project being called, "The Great Bubble Barrier". Which will be used for the collection of trash and plastics in the Grand River just south of the North Lansing Dam in Burchard Park.

This is for engineering and design to establish construction requirements and estimates.

PROJECTED ACCOUNT CODE DETAIL (OBJECT MINIMUM):

Account	Description	Amount
208-933890-972000-43823	Meijer donation to the City of Lansing	\$300,000

MATCHING FUNDS ACCOUNT CODE DETAIL (IF APPLICABLE):

Account	Description	Amount



CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

OCT 6'25 3PMCLERK

TO: CITY CLERK

DATE: 10/01/2025

I, Shawn McNamara make the following disclosure under oath:
Name (please print)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

- Yes ☒ No ☐
1. ☒ ☐ I am an ☐ elected or ☐ appointed ☐ officer or ☒ employee of the City of Lansing holding the position of Captain in the Police Department.
- ☐ ☐ I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department
- ☐ ☐ I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department.
2. ☐ ☒ I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from any City action detailed below. (Charter 5-505.1)
- ☐ ☒ I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances]
- ☐ ☒ I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances]
- ☐ ☒ I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter.
3. My City of Lansing position is:
☒ Full-time ☐ Part-time (less than 25 hours/wk) ☐ Unpaid
4. Name of the activity/business in question: Revovia Customs
5. Do you have ownership or interest in the activity/business? Yes ☒ No ☐

Updated Feb 2022

6. Does this activity/business conduct business with the City of Lansing? Yes ~~XXXX~~ No i
If yes, please explain There is a possibility the company could earn the business of residents within the city.
7. Does the activity/business depend on you being an employee of the City of Lansing?
Yes _____ No ✓
If yes, please explain: _____
8. Who are the clients/customers of the activity/business?
This is a service business that can potentially serve anyone who contacts the business
9. Does this activity/business require your using equipment/facilities of the City of Lansing?
Yes _____ No ✓
If yes, please explain: _____
10. Does the activity/business use any advertisements or circulars that reference your employment with the City of Lansing? Yes _____ No ✓
If yes, please attach copies. _____
11. Explain what you will be doing in the activity/business:
Home revovations and new construction projects with a focus on custom cabinetry.

12. Explain why you believe a conflict may/may not exist with this activity/business:
A conflict does not exist

13. Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? Yes _____ No ✓
If so, please describe:

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief. The foregoing Affidavit of Disclosure was executed on this 1 day of October, 2025.

[Signature]

Signature of Filer



Cheirice A Fleming
NOTARY PUBLIC - STATE OF MICHIGAN
County of Ingham
My Commission Expires 12/30/2025
Acting in the County of Ingham

STATE OF MICHIGAN)
)ss.
COUNTY OF Ingham)

The foregoing instrument was acknowledged before me this 1 day of October,
2025 (year), by [Signature] (Notary Signature)

Cheirice Fleming (Print Name)

Notary Public, Ingham County,
Acting in Ingham County,
My Commission Expires: 12/30/25

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? _____;
Domestic limited liability company. As a member I own 50 %
- Are you self-employed? yes
- Who is your employer, if applicable? _____

- What are the things you actually do in the business? _____
Home renovations and new construction projects with a focus on custom cabinetry.

- Who are your clients and who receives your goods or services? _____
Any person or business that contacts the company could become a customer to
whom goods and services are provided.

- How and where are your services performed? _____
Throughout the state of Michigan.

- How often do you do outside work?
n/a

Does your business or employer contract with the City? No

- In performing your business or outside employment, do you use any City facilities or equipment?

No If so, describe: _____

- Is any of your business or employment conducted in the City? _____ If so, describe:

There is a possibility the company could earn the business of residents within the city.

- Does your business advertisement or circulars, if any, contain any reference to the City or your City employment? No

- Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? If so, please describe: _____

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.



Lansing Police Department

Supplemental Off-Duty Employment Request Form

☐ Renewal
☐ Reg. Off-Duty Employment
Date: _____

Employee Requesting Approval: Shawn McNamara Badge No: 305
Current Duty Assignment: Patrol captain
Hours: M-F 8am-4pm Division: Patrol

SUPPLEMENTAL EMPLOYMENT INFORMATION

Name of Employer: Revovia Customs
Type of Business: Construction-Homes services
Business Address: 121 W. Main St DeWitt, MI 48820
Owner or Manager's Name: Self Telephone No: 517-202-5910
Location of Employment: project site is customer specific
Description of Work Duties: Owner. Business management/sales/installation
Work Schedule: Varies
Number of Hours Per Week: dependent upon project Duration of Employment: Perpetual

Does this employment require any security or law enforcement responsibility including the enforcement of any state or local law or the exercise of any police power on behalf of the employer? ☐ Yes ☒ No

I understand that in cases of supplemental employment, the only liability insurance coverage or workers compensation coverage available would be that which may be supplied by the supplemental employer. Insurance procured by the City of Lansing and other benefits are not applicable.

I understand that in cases of private security supplemental employment, the only liability insurance coverage or workers compensation coverage available would be that which is supplied by the supplemental employer. While an indemnification agreement and certificate of insurance is a prerequisite, these forms do not constitute a guarantee by the City or the Police Department that insurance exists, is adequate, or has not been canceled without notice to the Police Department or employee. Insurance procured by the City of Lansing and other benefits are not applicable.

[Signature]
Employee Signature

Before any supplemental employment begins, this form must be filled out, signed, and approved by the Chief of Police or the Chief's Designee. Approval may be revoked at any time by the Chief of Police.

Captains Recommendation Date: N/A Initials: _____ ☐ Approved ☐ Disapproved

Captain's Comments: N/A
[Signature] Date 10/2/25 ☒ Approved ☐ Disapproved

Robert Backus, Chief of Police

Copy of form sent to employee on 10/2/25



Public Comment on City Government Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A City Government Related Matter is an issue or topic relevant to the operation or governance of the City.*

Topic(s) to be addressed Housing - Tenant Bill of Rights

Name (print) Kyle Richard E-Mail (optional) 517kyle@gmail

cp
Address (street, city, zip) 916 West St

Company or organization represented, etc. (if applicable) _____

Signature [Handwritten Signature] Pronouns any

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



Public Comment on City Government Matters Registration

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Topic(s) to be addressed Housing

Name (print) Ross Fisher E-Mail (optional) _____

cp

Address (street, city, zip) 215 Horton St

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns he/him

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
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Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

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Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A **City Government Related Matter** is an issue or topic relevant to the operation or governance of the City.*

Topic(s) to be addressed Lansing Tenant Bill of Rights
Name (print) Anuja Sudarshan (See clar sheet) E-Mail (optional) _____
cp _____
Address (street, city, zip) 213 S. Pennsylvania Ave.
Company or organization represented, etc. (if applicable) Rent Is Too Damn High
Signature Anuja Pronouns she/her

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- Direct your comments to the Council President.
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Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

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4



Public Comment on City Government Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A **City Government Related Matter** is an issue or topic relevant to the operation or governance of the City.*

Topic(s) to be addressed City Charter

Name (print) Linda Appleby E-Mail (optional) la

Address (street, city, zip) Lansing

Company or organization represented, etc. (if applicable) _____

Signature Linda Appleby Pronouns _____

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Topic(s) to be addressed President Kost & Jackson

Name (print) Lori Adams Simon E-Mail (optional) _____

cp _____
Address (street, city, zip) 4017 Truntau Lane

Company or organization represented, etc. (if applicable) N/A

Signature _____ Pronouns _____

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Topic(s) to be addressed Zoning Change

Name (print) Scotty Decees E-Mail (optional) _____

cp

Address (street, city, zip) 710 Randall

Company or organization represented, etc. (if applicable) _____

Signature Scotty Decees Pronouns _____

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Topic(s) to be addressed Wards gym Center

Name (print) Nicklas Swope E-Mail (optional) nzswope@gmail.com

cp

Address (street, city, zip) 411 W Willow St Lansing MI 48906

Company or organization represented, etc. (if applicable) CEA

Signature Nicklas Swope Pronouns he/him

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