AGENDA
Committee of the Whole
Monday, July 9, 2018 5:30 p.m.
City Council Chambers, City Hall 10th Floor

Council Member Wood, Chairperson
Council Member Washington, Vice Chairperson

1) **Call to Order**
2) **Roll Call**

3) **Minutes**
   - June 25, 2018

4) **Public Comment on Agenda Items (Up to 3 Minutes)**

5) **Presentation:**
   - City of Lansing Parking Services Presentation
   - BWL- CIP for FY2019-2024 and Budget for FY2019

6) **Discussion/Action:**

   A.) **DISCUSSION/RESOLUTION** – FY19 Budget Adjustments; Parking Fees

   B.) **RESOLUTION –** Appointment of J. Peek; 2nd Ward Member; Medical Marihuana Commission; Term to expire December 11, 2019

   C.) **DISCUSSION/RESOLUTION** – Corridor Façade Grant Area Implementation & Requirements

   D.) **RESOLUTION –** No Confidence in the current Composition of the Lansing Housing Commission Board of Commissioners

7) **Other**
   - Council Members Reports on Boards/Commissions

8) **Adjourn**

<u>The City of Lansing's Mission is to ensure quality of life by:</u>

I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
II. Securing short and long term financial stability through prudent management of city resources.
III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
V. Facilitating regional collaboration and connecting communities

PUBLIC COMMENT AND SIGN IN SHEET

COMMITTEE OF THE WHOLE

DATE July 9, 2018

Please print

NAME	ADDRESS	Purpose for Attending	Email Address	PHONE
Elaine Womboldt		Various	RSL	
Kathryn Miller			RSL	
Walt Sorg	121 E. Ashley 48910	Red Cedar		

PUBLIC COMMENT AND SIGN IN SHEET

COMMITTEE OF THE WHOLE

DATE July 9, 2018

Please print

NAME	ADDRESS	Purpose for Attending	Email Address	PHONE
[illegible] Wallace	6237 [illegible]		[illegible] Retirement, Police	711 517-383 0152
Tasha Canty	140 Garden St		Tascanty@gmail.com	(734) 639-9688
Jonathan Gilmore	1030 Pairport ST		Jon-Gilmore@Uhaul.com	616 206 1736

MINUTES
Committee of the Whole
Monday, June 25 2018 @ 5:00 p.m.
City Council Chambers, City Hall 10th Floor

CALL TO ORDER

Council President Wood called the meeting to order at 5:00 p.m.

PRESENT

Councilmember Kathie Dunbar- arrived at
Councilmember Jeremy A. Garza
Councilmember Adam Hussain
Council Member Brian T. Jackson
Councilmember Peter Spadafore
Councilmember Patricia Spitzley
Councilmember Jody Washington
Councilmember Carol Wood

OTHERS PRESENT

Sherrie Boak, Council Staff
Jim Smiertka, City Attorney
Samantha Harkins, Mayor's Executive Assistant
Eric Brewer, Council Internal Auditor
Nick Tate, Chief Labor Negotiator
Greg Venker, Assistant City Attorney
Amanda O'Boyle, Assistant City Attorney
Alec Malvetis, Public Service
Steve Willobee, LEAP
Brian McGrain
Joseph Abood, Chief Deputy City Attorney
Kris Klein, LEAP
Angie Bennett, Finance Director
Kathy Miles
Elaine Womboldt
Loretta Stanaway
Mary Reynolds

Minutes

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM JUNE 11, 2018 AS PRESENTED. MOTION CARRIED 8-0.

Public Comment on Agenda Items

Ms. Miles first apologized for a mistake she made in her statements at an earlier meeting regarding the rezoning for FTZ Laboratories. Ms. Miles then spoke in support of the Binni's revocation, asked the Committee to spend time reviewing the Lansing Housing Commission Board, and concluded by asking the Committee to deny the proposal for the Red Cedar Development.

Ms. Womboldt, on behalf of Rejuvenating South Lansing, supported action against Binni's Bar and Grill, and opposed setting a hearing for the Ferguson/Continental LLC Red Cedar Development.

Presentation

Corridor Façade Grants Implementation Area & Requirements

Council President Wood pointed out that during the budget process, one of the priorities was that LEAP work with Council on the criteria and create a resolution.

Mr. Klein went through the application and key points to the projects, noting that many were the same as the Pilot program they ran in 2017. The changes that were made were from recommendations from Council and past applicants. The grants will be up to $20,000, and there is a micro-grant for $5,000 that will cover painting, replacement of windows, etc. In addition, this time they have added in design services. Mr. Klein then noted the timeline component was added which is a rolling timeline on a first come first serve. The applicant itself has the same requirements, also a pre-application where they only need basic information to get the process started. The eligibility still stands and he referenced a map in the packet. Council Member Spitzley asked if there was something that can be done for those businesses that sit right on the edge of the border, but not in the area. Mr. Klein noted that the area is set up by the boundaries of the DDA and PSD, but there are other sources those outside businesses could use, including EDC micro loans. Council Member Spadafore asked how the guidelines were initially created. Council President Wood answered that question, stating that LEAP put them together and this will be Council's opportunity to make recommendations. Council Member Spadafore asked if Council could make the change that the unspent funds Council would determine where they would go. Council President Wood confirmed. Council Member Spadafore asked if applicants who apply late because of the "first come first serve" practice, if they could apply early for the next cycle. Mr. Klein noted that if they participate in the design step they are aware, and that could take several months. This would be a consideration to be prepared for the next cycle. Council Member Garza asked if they consider long term businesses first in their process. Mr. Klein stated they look at the impact and the need. Council Member Hussain asked how they were marketing the program. Mr. Klein stated they have been marketing, and gathering a list who were not in the last cycle and contacting them directly, letting them know the program is available again this year. They have also been attending neighborhood meetings, business meetings and also released it with the business association. Council Member Hussain asked if they have partnered with the colleges of MSU for services. Mr. Klein confirmed that can be a component, and if there are people that are interested in providing the service, but with large scale projects there would be a stronger need for a paid engineer. Council Member Hussain asked if there was a plan on how to distribute the grants throughout the City. Mr. Klein admitted there was no plan for a certain number per ward or per corridor, but location is one of the main components. Council Member Spadafore asked if there could be a criteria that 3% of the funds budgeted can go towards marketing the program. Mr. Klein noted it could be done in a resolution, and they could then do a mailing along the corridors. Council Member Spadafore suggested it could state "up to a threshold" for marketing. Council Member Washington asked if non-profits were eligible. Mr. Klein assured her any commercial business on the corridor. The applications can be found on the purelansing.com/incentives site and they can also contact him directly.

Council Member Garza asked if there is a stipulation that the business cannot sell after they receive the funds. Mr. Klein noted they have to maintain the building for a certain percentage of years, however he would have to research if here is a condition on sale. Council Member Spitzley asked if LEAP had marketing tools to that 3% of the funds would not have to be used for marketing. Mr. Klein acknowledged they had already been putting out in weekly email newsletter, a media release and social media. Council Member Jackson asked if the application has been created for those who do not speak English. Mr. Klein stated it was not, but they could have it translated to different languages.

Council President Wood asked Mr. Klein to plan to attend the July 9th meeting and bring back information on how many years they have to own and maintain; what funds does LEAP have vs. the City Council; regarding predatory businesses, how are they making the determination when a business comes forward to approve or deny. Mr. Klein assured the Committee that there would be a policy for the program that would highlight the requirements to address the predatory businesses. Council Member Spitzley also asked Mr. Klein to bring to the July 9th meeting the specific dollar amount that could be taken out for marketing.

<u>SRF Project Plan for Wet Weather Control Program Phase II</u>
Council President Wood noted that the Committee would not normally approve items the same night they see them, but this item has a deadline of June 29, 2018.

Mr. Malvetis first made Committee aware that the City generally applies on a 5 year rotating basis, usually because of low interest rates loans. The program pays for certain projects and for the CSO project however it does not pay for everything. In that case it will pay for water pollution control for the project, which comes to 70-75% on average coverage of the cost. Mr. Malvetis then outlined the project which is the second part of the project. With this there is little excavation. The Committee then went through the handout presentation on the projects and maps. The project does cost over $60 million and a cost to residential users, but does not represent an increase in the bill because other loans are dropping off at the same time, so it is not necessary to do a rate increase for the entire amount.

Council Member Spitzley asked if the Department will be coming back to Council in the future for bonding on the project. Mr. Malvetis noted bonding is associated with each SRF application. There will be three (3) applications, but 34E and 15S start in same year. SRF Bonding will be associated with each application and also bonding with other ineligible sources. They can use money from ACT 51 for the CSO. Council Member Spitzley asked if that was part of the consent order the City is under, at which Mr. Malvetis confirmed it was related to and tied to the duration. Council Member Spitzley asked why it was just coming to Council with a deadline in 5 days, and Mr. Malvetis apologized.

Council Member Garza asked if the projects coordinate with the other utility companies, and Mr. Malvetis was able to confirm they work with them well in advance.

Discussion/Action
<u>DISCUSSION/RESOLUTION – Corridor Façade Grant Area Implementation Area & Requirements</u>
Any further discussion and the draft resolution will be back before the Committee on July 9th, 2018.

<u>RESOLUTION – SRF Project Plan for Wet Weather Control Program Phase II</u>
Mr. Malvetis informed the Committee that all public hearing requirements were met by the City on June 5, 2018. It was noted those hearings are not City Council required hearings.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE RESOLUTION FOR THE SRF PROJECT PLAN FOR WET WEATHER CONTROL PROGRAM PHASE III. MOTION CARRIED 8-0.

RESOLUTION – Revocation of Liquor License for Binni's Bar & Grill Inc., 820 W Miller
The findings of fact were distributed to the Committee.

Mr. Tate outlined the process per 830.07 of the City Ordinance, and a hearing was held on June 4, 2018, and in attendance was Sal Gani and Love Singh, who is in process of purchasing the property. There were violations of the City Ordinance, and at an earlier meeting there was a question of their cabaret license, which was determined that they did not have. Mr. Tate stated that in making the findings and recommendations, they relied on the testimony of Lt. Backus. At the hearing, it was noted, that Mr. Gani requested to respond in writing to the hearing, and Council and Mr. Tate received that document on June 22. Mr. Tate assured Council that after reading the response from Mr. Gani it did not change the findings, therefore at this time he was making a recommendation to revoke the liquor license. Council Member Jackson asked for any mitigating things that Council should consider to make their determination. Mr. Tate stated that throughout the hearing Mr. Gani stated the prior owner was in violation and the new owner would be more observant. He noted this could be considered, but did not change his recommendation. His task was to evaluate the evidence. Council Member Jackson reiterated his question from an earlier meeting, asking what if they ceased all operations while they were restricted, and if there was a discussion of this at the meeting. Mr. Tate admitted it was mentioned in the hearing, and the new owner stated through his attorney could clean it up, but never spoke to closing down but change the character. Council Member Spitzley asked that it be confirmed that the new owner is the son of the current manager. Mr. Tate confirmed he was the son of the current owner/manager. Council President Wood pointed out that as of the date of this meeting there has been no transfer of ownership, so it is still in the current owners name and the one responsible since 2002. It was also noted that they were delinquent in taxes of $20,000 to Ingham County.

The letter from Sal Gani, attorney for the owners, was referenced and noted it requested the City issue the cabaret license and not revoke.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION TO SUPPORT THE FINDINGS OF FACT REVOCATION OF THE BINNI'S BAR AND GRILL, INC. LIQUOR LICENSE. MOTION CARRIED 8-0.

Mr. Tate noted for the record that a transcript from the hearing was provided to the Council.

RESOLUTION - Set the Public Hearing for the Amended & Restated Real Estate Purchase & Development Agreement; Ferguson/Continental Lansing, LLC
Mr. Willobee acknowledged that after a second look of the project the developers decided to remove the bond of $7 million. Now that the bonding has been fully removed and other changes were made, they were present to go over the changes. Mr. Venker clarified to the Committee that the document that will be signed if approved, is the first amendment to the Amended and Restated Agreement. Any changes that are stated generalize would just go through the Mayor. The labor portion was re-worked and it will clarify terms and puts more obligation on the developer. Mr. Venker concluded his statement by stating that with the changes in a single document it will not have to be placed on file for another 30 days.

Mr. Willobee went through the documents noting some of the changes.
Page 1 – typo spelling correction
Page 4 – change in date to align with the transition with the approval process. This extended the timeline to November 30th, and most dates were discussed with the developer as well.
Page 8 – change in the date from May to September 1st
Page 10 - article 5 also includes exhibit C-2. Changes that were discussed were provided in an exhibit and incorporated, so this matches in a term and language perspective.
Council President Wood asked what the definition of retail was, and Mr. Willobee stated "first floor retail", Mr. Venker noted it was in the exhibit.
Page 10- (d) transition with active senior component. 298 total senior and market rate on property. The "village" had a reduction of 40 ft. to 2 story structure on Michigan Avenue. Exhibit C-2 states 2-4 stories, so they went with a minimum of 2. Council Member Jackson pointed out a typo on the table in C-2.
Page 13- removal of the general obligation bond to a tax obligation bond. The City is responsible for the activities for public infrastructure. This changes means the City is exempt from the Federal standpoint through the IRS. Council Member Jackson asked with the removal of the bonds, if the City loses control over what happens in the agreement. Mr. Willobee assured him that this is the mechanism of what the structure will be, but the use of the funds and repayment will be determined in the Brownfield plan. He assured Council that this does not tie the City's hands. Mr. Smiertka noted there will be a TIF that will come back to the City, and the infrastructure will be done in intent standards.
Mr. Venker went through 5.9 which spoke to the "local labor' focus on the requirement for the developer on the prevailing wage, then they added a paragraph that describes the local labor preference. He noted that Exhibit E is that local labor agreement. The content and intent of the document will control over the exhibit, and in this case there is no conflict, the local labor exhibit will control. The definition does not weaken, but creates clarity.
Page 16 - 7.3.a bonds backed by the developer and the City has no obligation to the repayment thereof.
Page 17 – stricken the reference to bonds and stricken the waterfall reference.
Page 18 – similar changes to page 17. It was noted any changes in the waterfall fund were the changes to the bonding.
Page 21- reference to the indemnification agreement, and replaced with "tax exempt bond obligations".
Page 22 – typo correction
Page 25 – correction to the Section number.
Mr. Venker outlined that with the "waterfall" in place, they affect the tax exempt bonds first, then the Brownfield, then the private bonding. The priority of payment still exists to protect the public moneys, which include tax increment financing (TIF).

Council Member Spitzley reiterated that at the June 4th meeting there was a question on how the purchase price of $2.2 million was determined, and at that time it was noted there were incidental items that lowered the property assessed value from $7 million to $2.2 million, but those were still not available. It was also noted at that meeting there was language that said the purchase price was not going to be used for the park land on that site, but other City of Lansing parks. Mr. Venker stated that Council can do a resolution outlining specifically how the funds would be allocated. Council Member Spitzley stated her opinion was that it would be in the sale agreement. Council President Wood stated that Mr. Brewer was working on something regarding that. Mr. Brewer confirmed he had worked with LEAP and provided Committee information he received from them. Council Member Spitzley again asked for information on why it went from $7 million to $2.2 million, and Council needs to know where the dollars were reduced to take it from $7 million to $2 million. Mr. Willobee tried to explain that when you look at the overall structure there are eligible activities. Council Member Spitzley asked for a list. Council Member Washington added that there is a need for a cost analysis also to make sure the $2.2 million goes into parks. Mr. Smiertka stated his office would work with LEAP, reach out to the appraiser and get back to Council. Council Member Spadafore pointed out the appraiser himself stated multiple times it did not factor in everything.

Council Member Spadafore stepped away from the meeting at 6:40 p.m.

Council Member Spitzley inquired into who came up with the $2.2 million price tag. Mr. Willobee stated he will be in a position at the next meeting to discuss that.

Council Member Spadafore returned to the meeting at 6:41 p.m.
Council Member Garza stepped away from the meeting at 6:41 p.m.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR THE AMENDED AND RESTATED REAL ESTATE PURCHASE AND DEVELOPMENT AGREEMENT FOR FERGUSON/CONTINENTAL LLC FOR JULY 9, 2018. MOTION CARRIED 7-0.

Council President Wood asked that the document be placed on the website, and the Clerk make it part of the public hearing process.

Council Member Garza returned to the meeting at 6:43 p.m.

RESOLUTION - FY2018 Budget Amendment
Ms. Bennett went through the recent version of the resolution and budget amendments. This began with the introduction of the Revenues coming at $910,000.00 from Income Tax and Revenue Sharing. This would then cover the expenditures of personnel costs in the Mayor's office, Clerk and Human Resources. The Economic Development department will also get $25,000 for housing inspections overtime; $50,000 to the CIP for sidewalk repairs; $100,000 for park equipment; $150,000 for fleet and lastly $500,000 to benefit the ERS Pension System. Council President Wood asked what happens to the funds in the Clerk's office that are reflected by the Medical Marihuana funds and Mr. Smiertka confirmed per the ordinance if the application is denied 50% of the funds are returned.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE FY2018 BUDGET AMENDMENT. MOTION CARRIED 8-0.

RESOLUTION – Introduction & Set the Public Hearing; Amend Chapter 245; Repeal Section 245.01 Eliminate the permanent location of the Lansing City Market
Council President Wood clarified for the Committee the action would be for the elimination of the permanent location of the market South of Shiawassee, North of Michigan on the River. Mr. Smiertka added it does not affect the status of the current market. Council Member Jackson asked if the fate of the current City Market has not been determined in its current location, if it was necessary to make the changes now before any negotiations on that site are made. Mr. Smiertka explained that there is a lot of activity in the development, but his amendment is a simple restriction that would deal with a multitude of projects.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR JULY 9, 2018 FOR THE ORDINANCE TO AMEND CHAPTER 245; REPEAL SECTION 245.01 ELIMINIATE THE PERMANENT LCOATION OF THE LANSING CITY MARKET. MOTION CARRIED 8-0

RESOLUTION – Introduction & Set the Public Hearing; Amend Chapter 1034; Eliminate Section 1034.01—1034.09 Eliminate the Memorial Review Board

Council President Wood outlined the change which would eliminate the Memorial Review Board its duties and functions to name or rename public memorials. The change will now allow streets and public right of ways to be renamed by the City Council, and the Mayor name or rename public amenities. Council Member Hussain asked what the rationale was for not having Council name or rename parks. Mr. Smiertka admitted his office recently found a 2007 City Attorney Opinion that clarifies that the Charter provides that the Mayor is the Manager of Real Property to the City. He then added that there is nothing in the Charter that states who names what in general law, but as manager of real property that is in trust of the public the Mayor is listed in the Charter. So in conclusion, the 2007 opinion confirms the Mayor has the ability as the head of the Parks Department and Real Property. The written opinion will be provided to Council before the hearing. Council Member Hussain asked if Council could ask for the approval process. Mr. Smiertka stated his opinion was that if it were to be brought back to Council it would be a question of a violation of the Charter, but he would get an opinion to Council. Council President Wood reminded Mr. Smiertka that recently in 2017 the City renamed two (2) parks, and no one at that time told them it was a violation of the Charter. Mr. Smiertka answered that statement by noting it wasn't until recently that the issue of dissolving the Memorial Review Board came up and therefore was found during that research. Council Member Jackson stated he would support what is legal, but asked the Administration what the motivation was at this time. Ms. Harkins reiterated what Mr. Smiertka stated, that the finding was found when looking to eliminate the Memorial Review Board. Council Member Washington voiced her concern with the final decision at the Mayor's office because there needed to be checks and balances, and in her opinion renaming of parks have been and could be used for political gain. Council Member Spitzley asked Ms. Harkins why the Administration was looking at removing it. Ms. Harkins stated that there are a number of vacancies currently on it and their review of it was that the board was duplicative. Council Member Dunbar noted to the Committee that the process will still allow referrals to the citizen boards of Parks and Public Service, so it would not be solely in the Mayor's office. But added that Law is always advising Council they cannot do things that violate the Charter, so they should consider changing the Charter.

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR JULY 9, 2018 FOR THE ORDINANCE TO AMEND CHAPTER 1034 ELIMINATE THE MEMORIAL REVIEW BOARD. MOTION CARRIED 8-0.

Council President asked for the legal opinion to be provided to Council before the hearing.

Closed Session at 7:07
MOTION BY COUNCIL MEMBER WASHINGTON TO GO INTO CLOSED SESSION PURSUANT TO MCL 15.268 (E) TO CONSULATE WITH THE CITY ATTORNEY ON ACTIVE LITIGATION REGARDING TRAIL OR SETTLMENT STRATEGY FOR LET LANSING VOTE V CHRIS SWOPE. ROLL CALL VOTE 8-0.
Reconvene at 7:43 p.m.

Closed Session at 7:44 p.m.
MOTION BY COUNCIL MEMBER WASHINGTON TO GO INTO CLOSED SESSION PURSUANT TO MCL 15.268 (H) TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE TO REVIEW WRITTEN PRIVILEGED AND CONFIDENTIAL LEGAL OPNION RELATIVE TO THE LANSING HOUSING COMMISSION. ROLL CALL VOTE 8-0.
Reconvene AT 8:32 p.m.

<u>RESOLUTION –Relative to the Lansing Housing Commission</u>
Council Member Washington read the proposed resolution:

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING
WHEREAS, the City Council has been informed that as of this date the Lansing Housing Commission has failed to file with the City Clerk a required annual report of its activities, including financial data, for the year ending June 30, 2017.
NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council expresses and states that it has no confidence in the current composition of the Board of the Lansing Housing Commission; and
BE IT FINALLY RESOLVED that the City Clerk shall forward this resolution of no confidence to the Mayor of the City of Lansing.

MOTION BY COUNCIL MEMBER SPITZLEY MADE A MOTION TO APPROVE THE RESOLUTION.

The Committee discussed amendments to the resolution including the change to the first WHEREAS to state:
WHEREAS, the Lansing Housing Commission Board of Commissioners has demonstrated a lack of transparency, a lack of cooperation and lack of communication to the Lansing City Council.

MOTION BY COUNCIL MEMBER SPADAFORE TO TABLE ACTION ON A RESOLUTION UNTIL JULY 9TH, 2018 FOR FURTHER REVIEW AND DISCUSSION BY THE COMMITTEE. MOTION CARRIED 7-1.

ADJOURN
The meeting was adjourned 8:42 p.m.
Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by the Committee on

City of Lansing

Parking
services

Extreme makeover
Parking Services Office Edition

Chad A. Gamble, P.E., Parking Manger

Brian McGrain, Director – ED& P

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Outline of Presentation
(20 minutes presentation/15 minutes Q & A)

1. Overview and General Condition of Current Assets.
2. 5 year Extreme Makeover Project Budget
3. What are we gonna do?
4. News Flash – Review of this years construction improvements!

"Re-imagineering how we serve our customers from the ground up"

City of Lansing Parking services

1. Overview and General Condition of Current Assets.

Ramps

Name / Type	Parking Spaces	Location
North Capitol Ramp	[illegible]	200 block, east side of North Capitol Avenue between Shiawassee and Ionia
South Capitol Ramp	792	300 block, west side of South Capitol Avenue between Washtenaw and Kalamazoo
North Grand Ramp	968	200 block, west side of North Grand Avenue between Ottawa and Ionia
Townsend Ramp	1250	200 block, east side of Townsend between Allegan and Washtenaw
Total Ramp Spaces	**3810**	

Metered Spaces

Name / Type	Parking Spaces	Location
Core	685	The central core of downtown
Downtown	950	Downtown other than the core area
Fringe	817	Outskirts of the downtown area
Total Metered Spaces	**2452**	

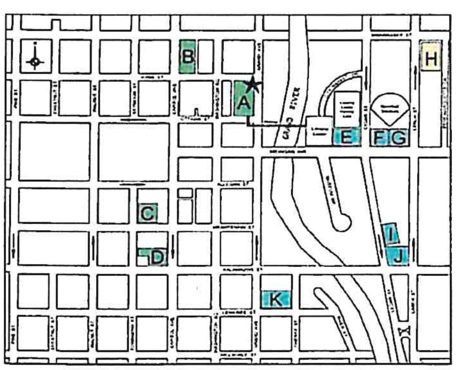
Surface Lots

Name / Type	Parking Spaces	Location
Lot 1	60	At the northeast corner of Grand and Lenawee
Lot 2	210	At the southwest corner of Shiawassee and Capitol
Lot 3	74	On Townsend on the westerly side of the South Capitol Ramp
Lot 7	47	1132 South Washington
Lot 8	41	North side of 2000 block behind businesses on East Michigan
Lot 9	87	900 block behind businesses on West Saginaw
Lot 17	21	1128 North Washington
Lot 10	66	At Lansing Center with Lot 37
Lot 20	90	
Lot 21	66	
Lot 24	92	South side of 2000 block behind businesses on East Michigan
Lot 37	145	At Lansing Center with Lots 10, 20 & 21
Lot 49	81	On Kalamazoo between Cedar and Larch
Lot 50	52	At the northwest corner of Shiawassee and Pere Marquette
Lot 52	31	At the northeast corner of Michigan and Cedar
Lot 53	31	At the northwest corner of Michigan and Larch
Lot 55	45	At the northwest corner of Michigan and Cedar
Lot 56	143	At the Brenke Fish Ladder in Old Town
Total Lot Spaces	**1382**	

Total Parking Spaces in Inventory: **7,444+/-**

City of Lansing Parking services

1. Overview and General Condition of Current Assets.



Mapped location of assets
(excluding outlying lots)

City of Lansing Parking Structures

A North Grand Parking Structure
- Roof $93
- 3rd & 4th Levels $128
- 4th Level Reserved $150

B North Capitol Parking Structure
- All Levels $93

C Townsend Parking Structure
- 6th - 8th Levels $130
- 2nd - 5th Levels $143
- Reserved $167

D South Capitol Parking Structure
- Roof $85
- Covered $107
- Reserved $135
- Basement $112

★ City of Lansing - Parking Services

City of Lansing Parking Lots

- E Lot #55 $66
- F Lot #52 $63
- G Lot #53 $63
- H Lot #50 $22
- I Lot #49a $50
- J Lot #49 $50
- K Lot #1 $75

City of Lansing Outlying Lots

- Lot #7, #9 $20
- Lot #17 $35
- Lot #56 Weekday $25
- Nights / Weekends $13
- 24 hours (all) $38

City of Lansing Parking services

1. Overview and General Condition of Current Assets.

Current Equipment: Amano Mcgann

Average age of equipment: 9 years (Typically 7 year life)

1. Overview and General Condition of Current Assets.

Citation and permit management system

Current Citation and permit system:
DMS (installed in 1999)

Current Credit Card Processor:
5/3 bank for majority of credit card transactions, and Authorize.net for online ticket and re-occurring monthly permit transaction

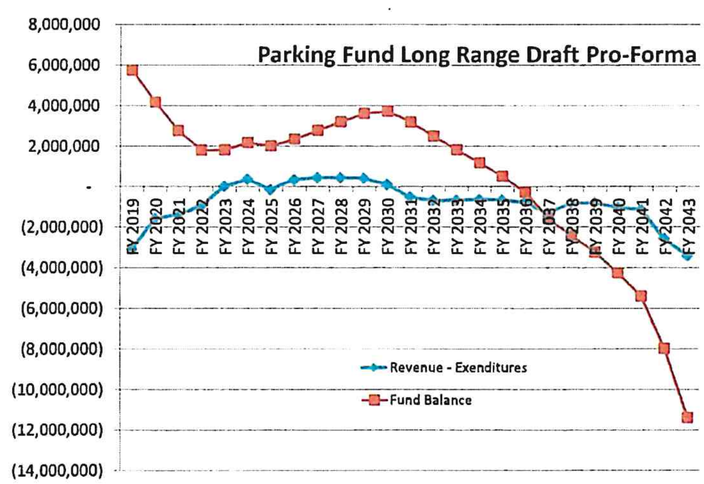
2. 5 year Extreme Makeover Budget

FY 2018	$1,887,000
FY 2019	$4,136,810
FY 2020	$2,724,885
FY 2021	$1,106,950
FY 2022	$823,450

5 YEAR FY TOTAL $10,679,095

City of Lansing Parking services

Making sure we are looking at the BIG PICTURE!



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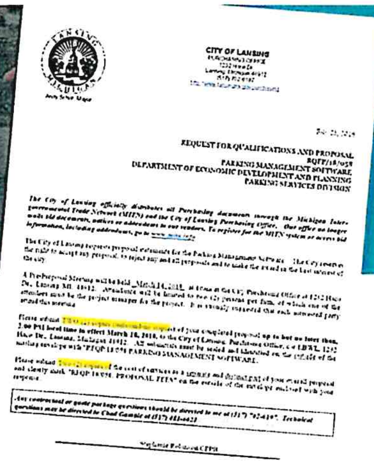
City of Lansing Parking services

3. What are we gonna do in the 5 year Extreme Makeover?


CITY OF LANSING

REQUEST FOR QUALIFICATIONS AND PROPOSAL
PARKING MANAGEMENT SOFTWARE
DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING
PARKING SERVICES DIVISION

A. Upgrade/Replace our citation and permit management system. (RQFP/18/058)
RFQP submittals currently under review

3. What are we gonna do in the 5 year Extreme Makeover?

B. Replace/Upgrade all of the equipment in the ramps. (Tiba, Opus, Disigna)

Tiba pay in lane and spitter ticket machines

3. What are we gonna do in the 5 year Extreme Makeover?

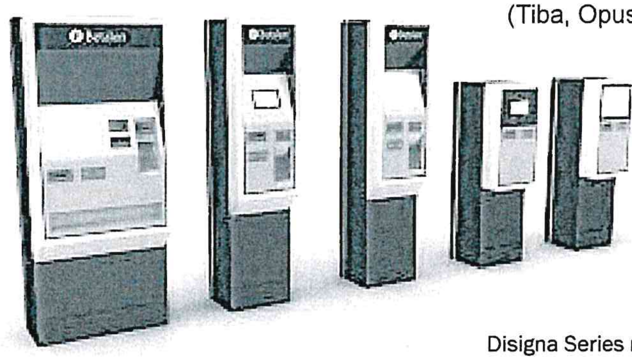
B. Replace/Upgrade all of the equipment in the ramps. (Tiba, Opus, Disigna)

Opus Series machines

City of Lansing Parking services

3. What are we gonna do in the 5 year Extreme Makeover?

B. Replace/Upgrade all of the equipment in the ramps. (Tiba, Opus, Disigna)

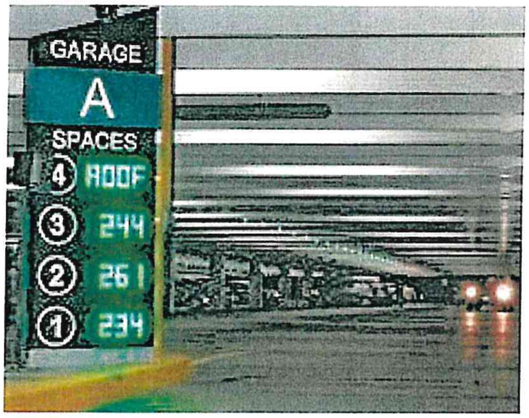


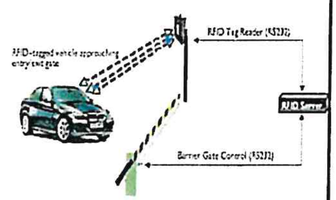
Disigna Series machines

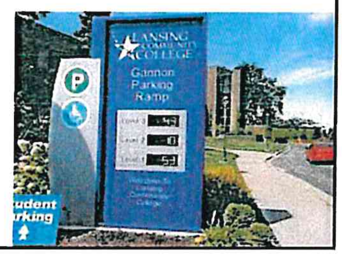
City of Lansing Parking services

3. What are we gonna do?

B. Other Equipment Needs





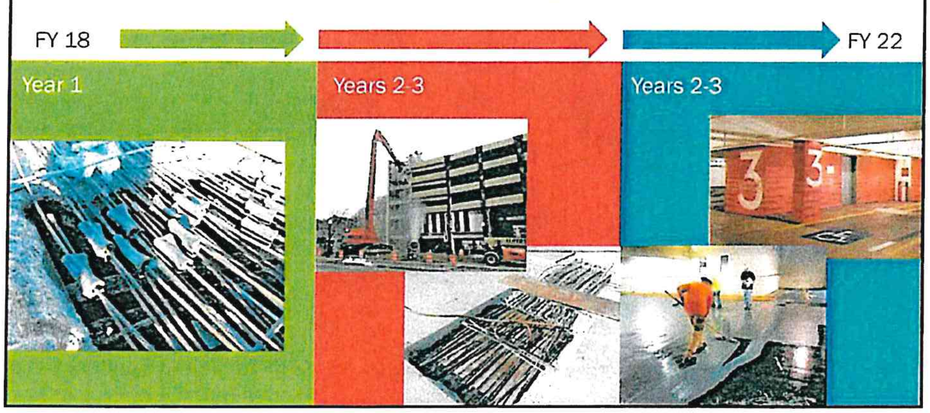


City of Lansing Parking services

3. What are we gonna do?

C. Ramp work detail schedule - Major CIP repair and general ramp improvements

- (year 1) Priority concrete/cable repairs–
- (Year 2 - 3) Remaining concrete repairs & other maintenance repairs (drainage/electrical)
- (Year 2 - 5) Wayfinding painting sealcoating/traffic topping

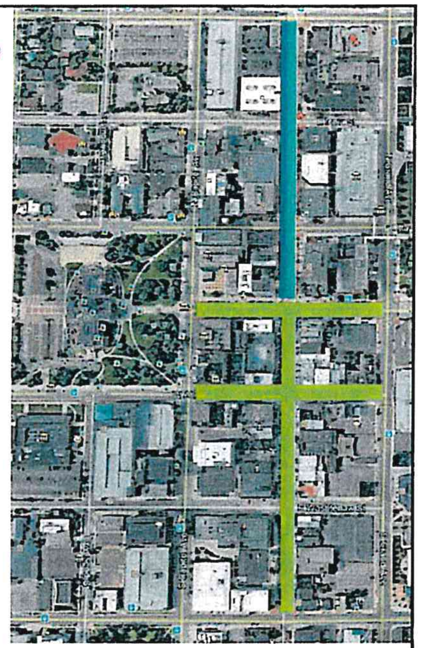


3. What are we gonna do?

D. Expansion of Lukes Pay stations
(removing unsupported cash key option)

Current Lukes Deployment

Proposed Lukes Deployment
(using FY 18 & FY 19 monies ($415,000 total)



City of Lansing Parking services

3. What are we gonna do?

E. Launching of mobile pay by cell application

Passport

Singular Parking meter option
(researching)

City of Lansing Parking services

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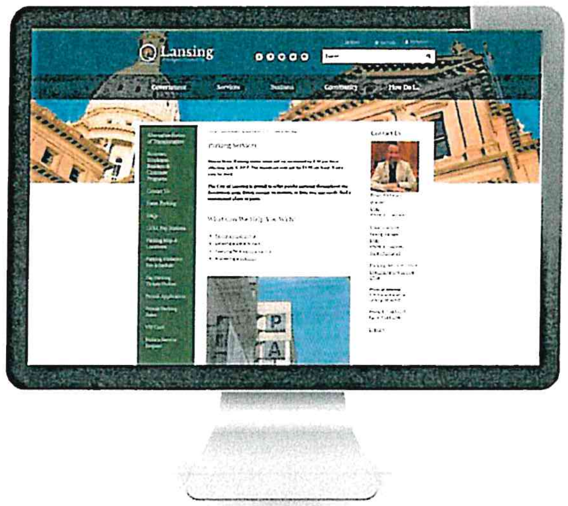
3. What are we gonna do?

F. Updating website and utilize it to keep our customers informed of construction progress and major technology improvements.



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City of Lansing Parking services

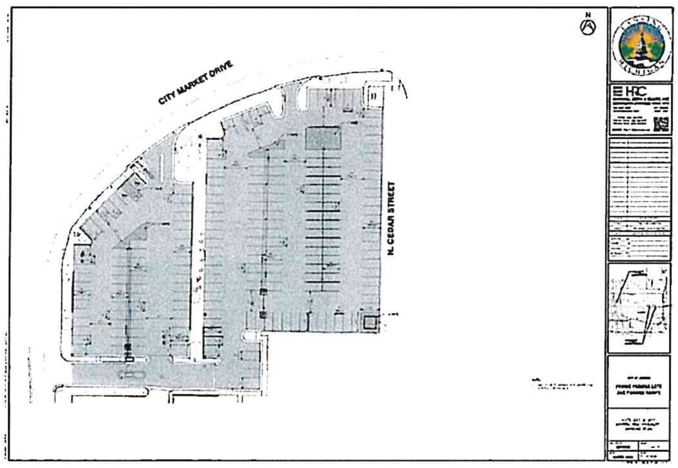
Construction News

CN

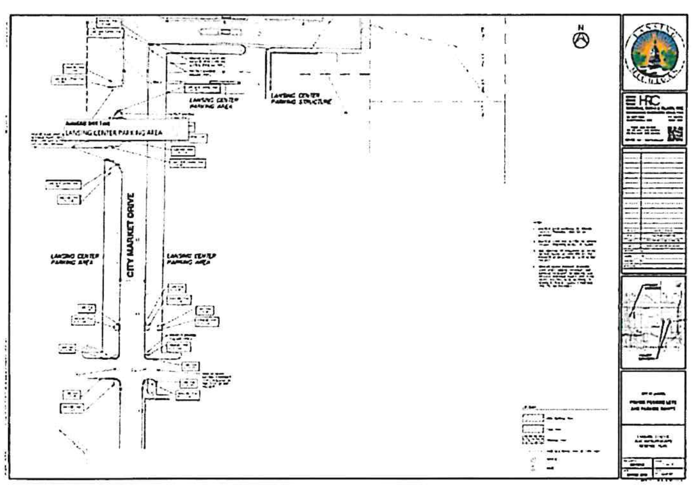
4. News Flash – Review of This years construction improvements!

FY18 & 19 Construction IMprovements

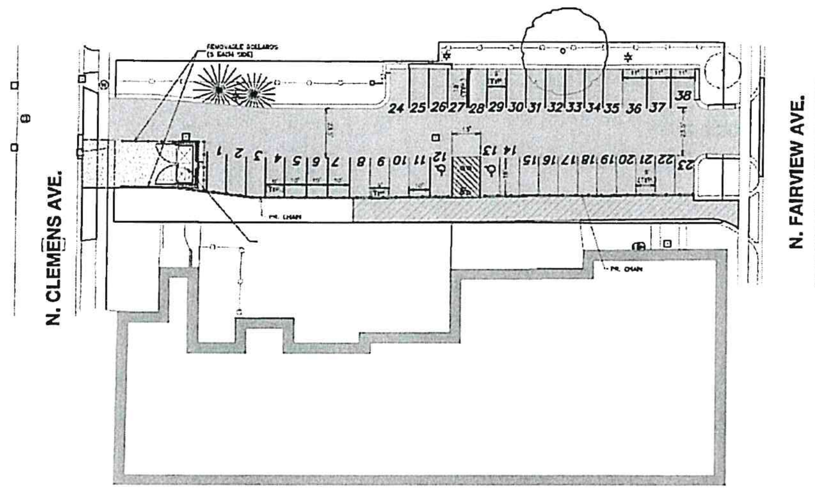
Lansing Center Lot Improvements (Lot 21 and Lot 37 + ADA sidewalk Improvements)



Lansing Center Lot Improvements (ADA sidewalk Improvements Details)



Parking Lot #8 ("Green Door Lot") Improvements



City of Lansing Parking services

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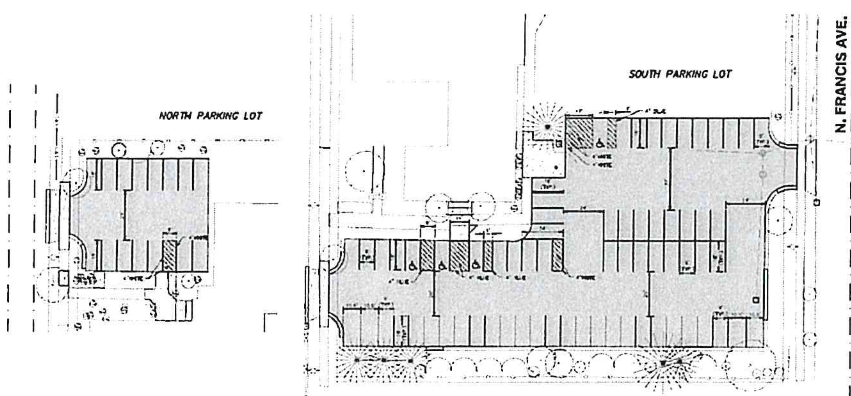
Working for Parks??

Yes!!! **Foster Community Center Parking Lots**



City of Lansing Parking services

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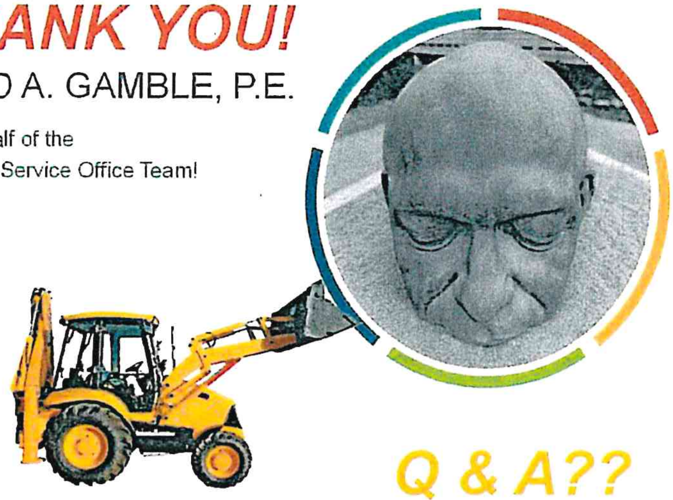
THANK YOU!

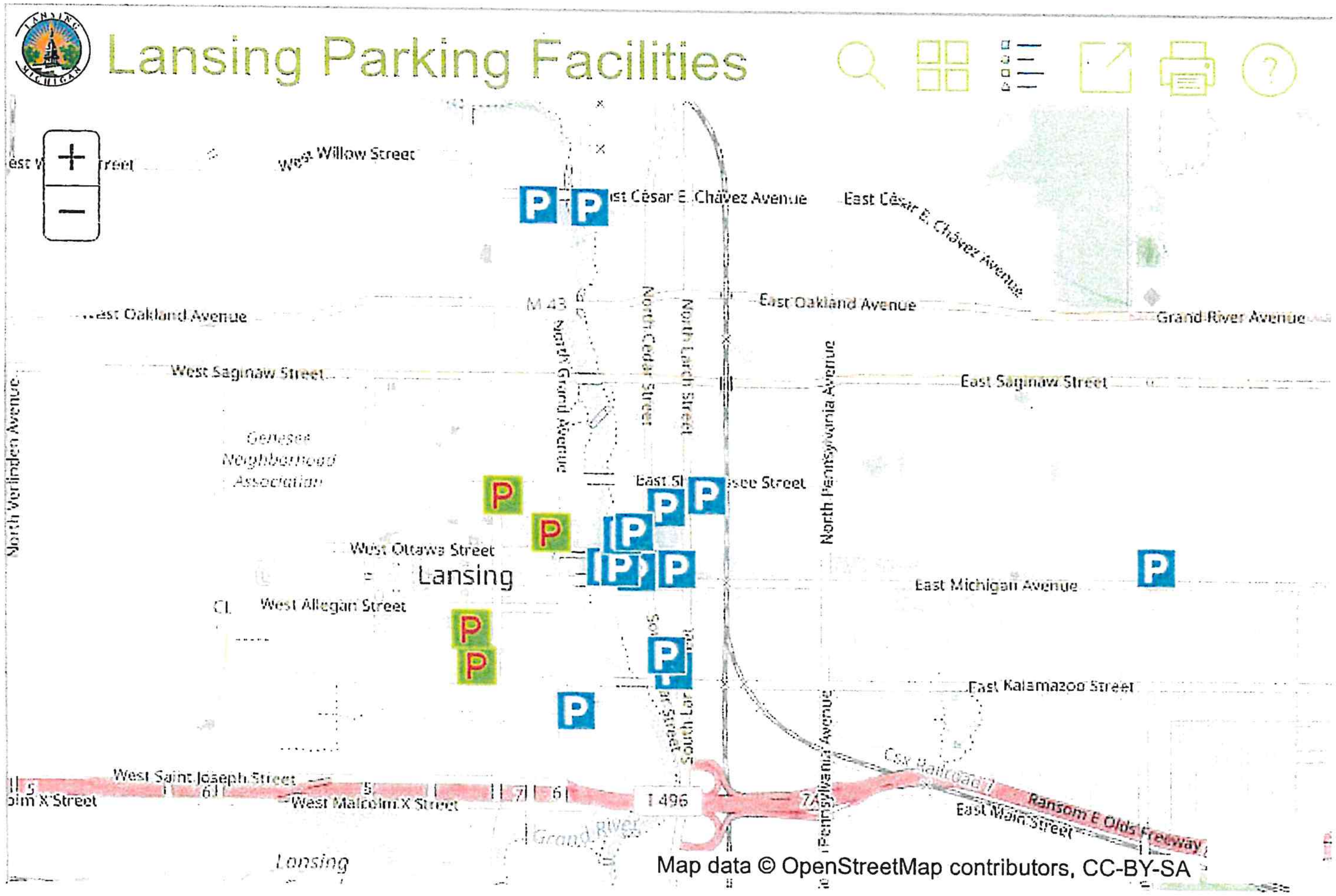
CHAD A. GAMBLE, P.E.

On behalf of the
Parking Service Office Team!



Q & A??

City of Lansing
Parking
services



https://www.lansingmi.gov/1391/Parking-Map-Locations

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Lansing Board of Water and Light
P.O. Box 13007
1201 S. Washington Ave.
Lansing, MI 48912

Electronic Delivery

May 30, 2018

Chris Swope, City Clerk
City of Lansing
124 W. Michigan Avenue, 9th Floor
Lansing, MI 48933

RE: Budget for Fiscal Year Ending June 30, 2019
Capital Forecast for Fiscal Years 2019-2024

Dear Mr. Swope:

In accordance with provisions of the Lansing City Charter, Article 5, Chapter 2, Section 5-203.5, and Section 5-203.6, a copy of the Lansing Board of Water and Light Budget for Fiscal Year ending June 30, 2019, and a copy of the Lansing Board of Water and Light Capital Improvements Plan for Fiscal Years 2019-2024 are attached for filing with your office.

The Board of Commissioners adopted the Budget and accepted the Capital Forecast for Fiscal Years 2019-2024 at a regular board meeting held May 22, 2018.

Respectfully submitted,

M. Denise Griffin
Corporate Secretary

PDF Attachment

Electronic Copy:
Dick Peffley, General Manager
Heather Shawa, Chief Financial Officer
Andy Schor, Mayor City of Lansing, MI
LBWL Commissioners
Lansing City Council President, Carol Wood, and Councilmembers

FY 2019 Income Statement by Utility

FY 2019 Income Statement	Electric	Water	Steam	Chilled Water	Total
Sales (MWh, ccf, Mlb, ton-hrs)	2,696,761,053	8,938,944	708,206	10,985	
Operating Revenue					
Residential	$ 84,066,561	$ 17,118,280	$ 15,186	$ -	$ 101,200,027
Commercial	$ 144,344,826	$ 14,499,529	$ 7,076,801	$ 6,008,148	$ 171,929,304
Industrial	$ 41,025,826	$ 2,207,253	$ 3,173,342	$ -	$ 46,406,421
Wholesale	$ 23,369,766	$ 3,816,954	$ -	$ -	$ 27,186,719
Other	$ 12,098,013	$ 6,321,381	$ 1,270,459	$ -	$ 19,689,854
Total Operating Revenue	$ 304,904,991	$ 43,963,398	$ 11,535,789	$ 6,008,148	$ 366,412,325
Operating Expenses					
Fuel and Purchased Power	$ (99,490,673)	$ (5,817,949)	$ (4,190,244)	$ -	$ (109,498,866)
Depreciation	$ (35,109,707)	$ (7,747,189)	$ (3,046,797)	$ (1,530,175)	$ (47,433,868)
Other Operating Expenses	$ (123,880,597)	$ (26,840,705)	$ (3,604,596)	$ (2,393,294)	$ (156,719,192)
Total Operating Expenses	$ (258,480,978)	$ (40,405,842)	$ (10,841,637)	$ (3,923,469)	$ (313,651,927)
Total Operating Income	$ 46,424,013	$ 3,557,555	$ 694,152	$ 2,084,679	$ 52,760,399
Non Operating Income/(Expenses)					
Return on Equity to City	$ (18,064,492)	$ (2,596,104)	$ (687,989)	$ (360,489)	$ (21,709,074)
Interest Expense	$ (15,920,741)	$ (2,297,098)	$ (2,168,255)	$ (610,635)	$ (20,996,729)
Other Non Operating Income/(Expenses)	$ 7,714,721	$ 1,831,162	$ 297,280	$ 203,280	$ 10,046,444
Total Non Operating Income/(Expenses)	$ (26,270,512)	$ (3,062,040)	$ (2,558,963)	$ (767,844)	$ (32,659,359)
Total Net Income/(Loss)	**$ 20,153,501**	**$ 495,515**	**$ (1,864,812)**	**$ 1,316,835**	**$ 20,101,039**
Approved Rate Increase - Effective 02/01/2019	3.0%	7.5%	7.5%	0.0%	
Return on Assets	4.92%	0.79%	-0.06%	7.02%	3.52%
Target Return on Assets	4.75%	4.75%	4.75%	4.75%	4.75%

LANSING BWL Hometown People. Hometown Power.

FY 2019 Consolidated Cash Flow

Consolidated Cash Flow		FY 2019
Beginning Cash (O&M & Receiving Fund)	$	80,000,000
Net Income	$	20,101,039
Depreciation and Loss on Disposal of Assets	$	48,521,197
DB and VEBA	$	(3,152,199)
Borrowing	$	415,297,459
Withdrawal from Reserve for Future Construction	$	4,000,000
Commodity Cost Adjustment	$	(275,722)
Withdrawal from Bond Construction	$	-
Environmental	$	25,153
Gas Pipeline	$	(32,155,000)
Total Sources of Cash	$	452,361,928
Principal Payments on Bonds	$	(6,820,000)
Principal Payments on Other Debt (CSO)	$	(644,654)
Capital Expenditures (Excluding New NGCC Plant)	$	(76,468,073)
Capital Expenditures for New NGCC Plant	$	(113,122,831)
REP/EWR	$	299,849
Reserve & Designated Fund Income & Deposit	$	(254,745,210)
Total Uses of Cash	$	(451,500,920)
Net Cash Increase (Decrease)	$	861,008
Ending Cash (O&M & Receiving Fund)	**$**	**80,861,008**
Days Cash on Hand		160
Minimum Cash Reserve Requirement		155

LANSING BWL
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FY 2019 Capital Budget Summary

Capital Budget Summary		FY 2019
Utility		
Electric	$	32,064,391
Water	$	10,402,000
Steam	$	8,478,580
Chilled Water	$	10,230
Common	$	25,512,872
Capital Budget Excluding New NGCC Plant	$	76,468,073
New NGCC Plant	$	113,122,831
Total Capital Budget	**$**	**189,590,904**
Location		
Eckert	$	-
Erickson	$	4,129,667
REO Plant	$	5,758,555
T&D	$	34,830,399
Dye/Cedar	$	3,947,000
Chiller Plant	$	122,000
Moore's Park	$	1,263,580
New NGCC Plant	$	113,122,831
Other	$	26,416,872
Total Capital Budget	**$**	**189,590,904**

LANSING BWL Hometown People. Hometown Power.

FY 2019-2024 Capital Improvements Plan

6-Year Capital by Utility and Location	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Forecast Total
Utility							
Electric	$ 32,064,391	$ 24,242,093	$ 44,684,727	$ 37,772,928	$ 28,482,912	$ 41,586,739	$ 208,833,790
Water	$ 10,402,000	$ 9,681,800	$ 8,979,300	$ 10,618,200	$ 8,649,100	$ 8,135,000	$ 56,465,400
Steam	$ 8,478,580	$ 2,999,923	$ 2,948,925	$ 2,941,103	$ 2,970,861	$ 3,071,917	$ 23,411,309
Chilled Water	$ 10,230	$ 2,212,062	$ 2,411,513	$ 10,952	$ 11,204	$ 11,204	$ 4,667,165
Common	$ 25,512,872	$ 20,236,942	$ 14,223,286	$ 8,984,771	$ 19,947,671	$ 7,198,591	$ 96,104,133
Capital Budget Excluding New NGCC Plant	$ 76,468,073	$ 59,372,820	$ 73,247,751	$ 60,327,954	$ 60,061,748	$ 60,003,451	$ 389,481,797
New NGCC Plant	$ 113,122,831	$ 180,969,783	$ 93,623,055	$ -	$ -	$ -	$ 387,715,669
Total Capital Budget	**$ 189,590,904**	**$ 240,342,603**	**$ 166,870,806**	**$ 60,327,954**	**$ 60,061,748**	**$ 60,003,451**	**$ 777,197,466**
Location							
Eckert	$ -	$ 148,000	$ -	$ -	$ -	$ -	$ 148,000
Erickson	$ 4,129,667	$ 2,069,349	$ 772,897	$ 861,761	$ 702,492	$ 33,239	$ 8,569,405
REO Plant	$ 5,758,555	$ -	$ -	$ -	$ -	$ -	$ 5,758,555
T&D	$ 34,830,399	$ 29,669,532	$ 50,658,661	$ 41,865,122	$ 37,835,485	$ 52,606,621	$ 247,465,820
Dye/Cedar	$ 3,947,000	$ 4,046,800	$ 2,799,300	$ 4,553,200	$ 1,576,100	$ 165,000	$ 17,087,400
Chiller Plant	$ 122,000	$ 2,201,597	$ 2,400,807	$ -	$ -	$ -	$ 4,724,404
Moore's Park	$ 1,263,580	$ 1,098,600	$ 653,400	$ -	$ -	$ -	$ 3,015,580
New NGCC Plant	$ 113,122,831	$ 180,969,783	$ 93,623,055	$ -	$ -	$ -	$ 387,715,669
Other	$ 26,416,872	$ 20,138,942	$ 15,962,686	$ 13,047,871	$ 19,947,671	$ 7,198,591	$ 102,712,633
Total Capital Budget	**$ 189,590,904**	**$ 240,342,603**	**$ 166,870,806**	**$ 60,327,954**	**$ 60,061,748**	**$ 60,003,451**	**$ 777,197,466**

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Hometown People. Hometown Power.

Material Not Available at the time the packet was published.
Please continue to check back for updates on this document

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

- *Be a registered elector in the City of Lansing (Charter Section 2-102).*

- *Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*

- *Not be in default to the City at the time of taking office (Charter Section 2-103.2).*

• Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

**The above requirements are only mandatory for charter boards.*

(Section Break)

Date	3/18/2018
First Name	Jason
Middle	Ryan
Last Name	Peek
Other name(s) by which you have been known, including maiden names	*Field not completed.*
Date of Birth	[redacted]
Address	3529 STABLER STREET
City	LANSING
State	MI
Zip Code	48910
Email	jasonpeek00@gmail.com
Gender	Male
Ward	2
Precinct	12
Best phone number to contact you	[redacted]
Last 4 digits of social security number	[redacted]
In what year did you move to Lansing?	2006
Additional information regarding experience and credentials	UAW Capitol area community action program (CAP) delegate.

Occupational Background	5 years GM/UAW at LDT, 11 years General Manager at Wendys restaurant in Lansing
Educational Background	LCC
Please attach a resume if available	*Field not completed.*
First choice for board to serve on	Other
Second choice of a board to serve on	Mayor's Diversity Advisory Council
Third choice of a board to serve on	Planning Board
Fourth choice of a board to serve on	Ethics Board
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	*Field not completed.*
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	*Field not completed.*
Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the	Jason Peek

information in this application is accurate to the best of your knowledge	
Date & Time	3/18/2018 9:00 PM

Email not displaying correctly? View it in your browser.

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Jason R. Peek of 3529 Stabler St., Lansing, MI 48910 as a Second Ward Member of the Medical Marihuana Commission for a term to expire December 11, 2019; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee ____________ took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Jason R. Peek of 3529 Stabler St., Lansing, MI 48910 as a Second Ward Member of the Medical Marihuana Commission for a term to expire December 11, 2019.

FY 2018/2019 - CITY OF LANSING
CORRIDOR FAÇADE PROGRAM

FACT SHEET (*FY 2018/2019 DRAFT Recommendations***)**

Summary
The intent of the Corridor Façade Program is to strengthen the economic viability of Lansing's non-downtown commercial corridors by providing targeted assistance for improving the appearance and structural conditions of building façades in highly visible and critical areas of the City. Projects will be assessed thoroughly and chosen primarily on need, impact, financial capacity, and their critical strategic location.

Eligibility
The program is directed at commercial, office, and mixed-use buildings adjacent to main corridors and neighborhood nodes within the City of Lansing that are outside of the downtown area (downtown defined as Shiawassee St. to the north; I-496 to the south; Martin Luther King Jr. Blvd. to the west; and Pere Marquette Dr. to the east.). Property owners and tenants are eligible to apply, but if a tenant applies, the building owner must support the improvements in writing.

Eligible activities are for a building façade only but may include windows, signage, lighting, and improvements to create barrier free and accessible entryways as part of the overall façade improvement. No activity will be eligible that is separate from an overall façade. For instance, landscaping/streetscaping and light poles are not eligible. All improvements must be fixed/permanent.

Awards
The Façade Grant Program offers three types of flexible grant awards. Applications are considered on a first come, first served basis.

Full Grant: For façade projects totaling $10,000 and above, grant funds will provide a "dollar for dollar" match (50% of the total project cost) up to a maximum $20,000 award. This award is for façade projects involving substantial restoration, rehabilitation, or replacement. The grant funds are provided on a reimbursement basis and offers no upfront money.

Micro-Façade/Sign Grant: For façade projects with a total cost under $10,000, grant funds will provide a "dollar for dollar" match (50% of the total project cost) up to a maximum $5,000 award. This award is for small façade projects or for projects that consist of limited improvements including signage, paint, window/door repair, lighting, entryways. The grant funds are provided on a reimbursement basis and offers no upfront money.

Design Program Award: For development of renderings/façade designs and material specifications to assist with the application of a matching grant award. Up to a $2,000 award value per applicant (total of $10,000 available in this category). Further architectural/engineering costs related to the façade that are beyond the award value are the responsibility of the applicant but may be approved as match for a future grant award. Pre-application and commitment to façade improvement is required.

Awardees must be approved and enter into a Grant and Design Agreement prior to the start of any work. Previous façade improvements and unapproved work will not be funded.

Timeline:
- Application Period Open: July 1st, 2018
- Application Period Closed: February 15th, 2019
- Project Completion and Reimbursement Submission Deadline: May 31st, 2019

How to Apply
Submit a Pre-Application Form, available at PURELANSING.COM/INCENTIVES

See Program Guidelines, Design Guidelines, and Application Packet
For Full Program Rules and Requirements

FY 2018/2019 - CITY OF LANSING
CORRIDOR FAÇADE PROGRAM

Do you own a building and/or business on one of Lansing's non-downtown commercial corridors? (see attached map)

Do you need assistance with:

1. Major Façade Work? (restoration, complete replacement, etc.)
2. Minor Façade Work? (painting, lighting, window/door repair, etc.)
3. Signage Work? (signs or awnings attached to the building)

Funding assistance is available for qualified applicants.
First come, first served. Apply today.

Complete the following form as completely as possible and submit it to:
Lansing Economic Area Partnership, 1000 S. Washington Ave., Ste 201, Lansing, MI 48910
or kris@purelansing.com
www.purelansing.com | (517) 702-3387

PRE-APPLICATION FORM

1. Applicant Information: Name:__________ Address:__________ __________ Phone:__________ Email:__________	**2. Applicant is the (check one):** ☐ Property Owner ☐ Renter/Tenant ☐ Other, explain here:
3. Property Owner Information: ☐ Check if same as Applicant Address ** If applicant is not the property owner, the owner must complete a letter of permission (template attached) and return it with this application.* Name:__________ Address:__________ __________ Phone:__________ Email:__________	

4. Property address where project will occur: ☐ Check if same as Applicant Address

5. Describe the proposed improvements to your building façade:

Total estimated cost of improvements: $

** If you have a detailed description, line-item budget, estimates, and a project schedule, please attach to this pre-application form.*

6. What is the maximum amount you can commit to the façade project?

$

** Applicants are expected to contribute at least 50% of the total cost of improvements.*

I understand that my submission of an application does not constitute a guarantee for funding under the Corridor Façade Program. I certify that all information is true and accurate to the best of my knowledge.

7. Applicant/Owner Signature:

8. Date

Submit completed form to:
Lansing Economic Area Partnership (LEAP)
1000 S. Washington Ave., Suite 201, Lansing, MI 48910
or kris@purelansing.com
www.purelansing.com | (517) 702-3387

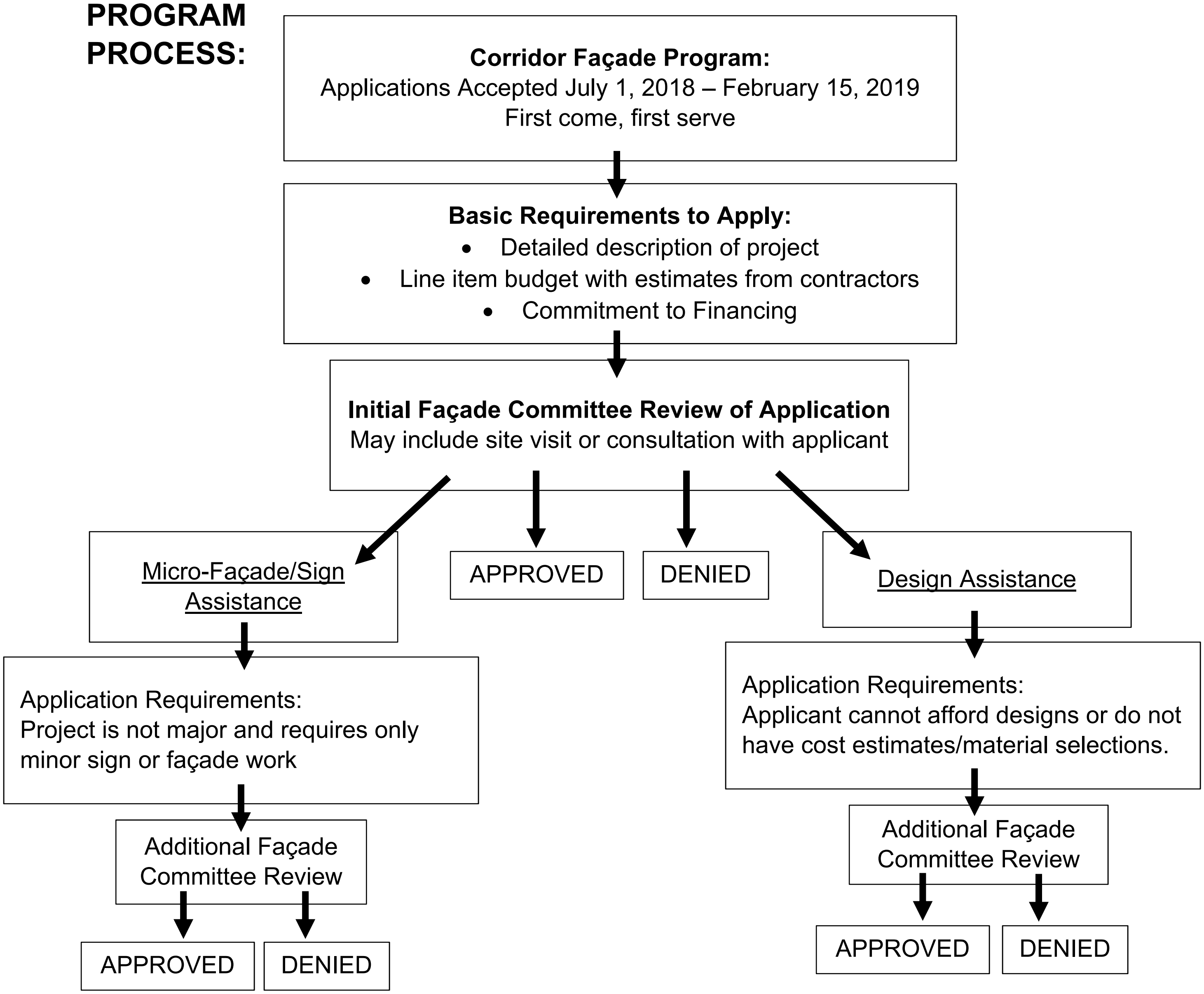
Your Pre-Application will be reviewed by the Façade Committee to:

1. Recommend your project for funding
2. Offer additional assistance/request additional information
3. Deny funding through the Corridor Façade Program

FY 2018/2019 - CITY OF LANSING

CORRIDOR FAÇADE PROGRAM

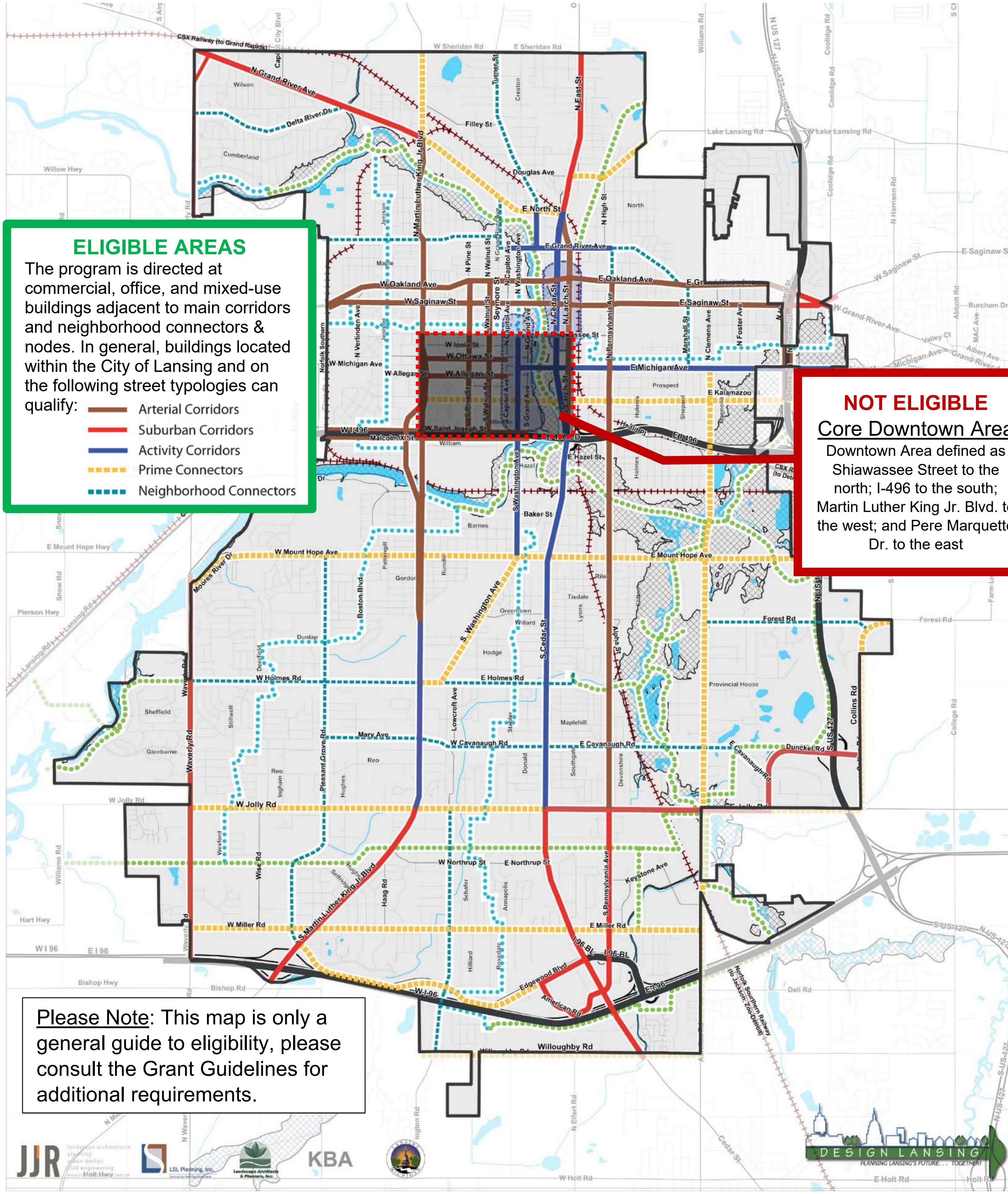
PROGRAM PROCESS:



Please Note:
This document is only a general guide to the Corridor Façade Program and is subject to change.

FY 2018/2019 CITY OF LANSING - CORRIDOR FAÇADE PROGRAM

ELIGIBLE PROJECT AREAS



ELIGIBLE AREAS

The program is directed at commercial, office, and mixed-use buildings adjacent to main corridors and neighborhood connectors & nodes. In general, buildings located within the City of Lansing and on the following street typologies can qualify:

- Arterial Corridors
- Suburban Corridors
- Activity Corridors
- Prime Connectors
- Neighborhood Connectors

NOT ELIGIBLE

Core Downtown Area

Downtown Area defined as Shiawassee Street to the north; I-496 to the south; Martin Luther King Jr. Blvd. to the west; and Pere Marquette Dr. to the east

Please Note: This map is only a general guide to eligibility, please consult the Grant Guidelines for additional requirements.

SAMPLE LETTER OF PERMISSION
(Property owner must create this letter. Letter must be notarized)

(Date)

Lansing Economic Development Corporation (LEDC)
1000 S. Washington Ave., Suite 201
Lansing, MI 48910

RE: Application for Façade Grant

ATTN: Karl Dorshimer, Authorized Representative, LEDC

I, (*Your Name*), hereby grant my permission to (*Applicant Name*) to make application under the FY 2018/2019 Corridor Façade Program. I understand that if the applicant is approved, I will be required to jointly (with the applicant) enter into a Grant and Design Agreement with the Lansing Economic Development Corporation. I further grant my permission to (*Applicant Name*) to complete the proposed improvements according to the Application for Grant Funding and Agreement. Furthermore, I certify that I have received a copy of the Application for Funding from the applicant and am fully aware of what is being proposed. I also certify that I am the legal owner of record and that I have the authority to grant this permission to (*Applicant Name*).

Sincerely,

(Signature)

(Type Name Here)

DRAFT

BY THE COMMITTEE OF THE WHOLE

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Council has been informed that as of this date the Lansing Housing Commission has failed to file with the City Clerk a required annual report of its activities, including financial data, for the year ending June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council expresses and states that it has no confidence in the current composition of the Board of the Lansing Housing Commission; and

BE IT FINALLY RESOLVED that the City Clerk shall forward this resolution of no confidence to the Mayor of the City of Lansing.