

**REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
JANUARY 8, 2026**

PRESENT: Samara Morgan, Nancy Mahlow, Jason Wilkes, Thomas Hickson, and Tracy Tanner

ABSENT: Mark Clouse, Hugh McNichol and Ronald Wilson

STAFF: Andrew Kilpatrick, Jeremiah Kilgore and Joseph Castillo

VISITORS: None

1) CALL TO ORDER:

Chair Wilkes called the meeting to order at 11:33 a.m., at the City of Lansing Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: Mark Clouse, Hugh McNichol and Ronald Wilson

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Chair Wilkes requested approval of the agenda, Ms. Mahlow moved, Ms. Morgan seconded, and MOTION CARRIED, to approve the agenda as submitted.

3) APPROVAL OF BOARD MINUTES:

December 11, 2025

Chair Wilkes requested approval of the minutes, Ms. Mahlow moved, Mr. Hickson seconded, and MOTION CARRIED to approve the minutes as submitted.

4) CITIZEN COMMENTS ON AGENDA ITEMS: None

5) ACTION ITEMS: None

6) REPORT OF OFFICERS:

Fleet Services Division: A written report was distributed.

Mr. Kilgore gave a brief overview of the report. Discussion and questions followed.

Property Management Division: A written report was distributed.

Mr. Castillo gave a brief overview of the report. Discussion and questions followed.

7) DIRECTOR'S REPORT:

Director Kilpatrick reported on the following: Building Rental Rates for City Departments in FY27, Budget Input meeting tonight, Annual Report being finalized, Budget for FY27 being completed.

Tree related sidewalk project to address backlog, offsite Board meetings.

8) UNFINISHED BUSINESS:

City trees and lamp posts to remain under Unfinished Business on the agenda.

9) NEW BUSINESS: None

10) COMMUNICATIONS AND INFORMATION ITEMS: None

11) CITIZEN COMMENTS ON NON-AGENDA ITEMS: None

12) ITEMS FOR THE SUSPENSION OF THE RULES: None

13) ADJOURN:

The meeting adjourned at 12:36 p.m.

Respectfully submitted by,
Michelle Smalley, Recording Secretary