

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN**

**TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE**

February 10, 2025 at 7:00 PM



TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. January 13 and 27, 2025

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

2. Tribute; in recognition of the Women's Center of Greater Lansing for their 20 years of service

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters

3. Virtual Participation is available for Public Comment on Legislative Matters. Legislative Matters consist of the following items on the agenda: Public Hearings (other than show cause hearings), Consent Agenda Items, Resolutions, Ordinances for Introduction, and Ordinances for Passage. Sign up by 3 p.m. on Council Meeting days using the following link:
<https://events.gcc.teams.microsoft.com/event/3eb45580-df64-4058-acfa-3191d1d13947@87509dee-095b-4ff8-ba5a-0035cdfc715d>

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

Scheduled Public Hearings

4. Noise Special Permit; Leavitt and Starck Excavating, Inc. request to allow for the Combined Sewer Overflow 015 South Project (PEND-3924)

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Consent Agenda

5. Tribute; in recognition of the Women's Center of Greater Lansing for their 20 years of service (PEND-3969)
6. Tribute; in recognition of 2025 Pastors Salute (PEND-3962)
7. Tribute; in recognition of Kelli Ellsworth Etchison (PEND-3963)
8. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 204 E. Potter Ave. (PEND-3891)
9. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 1232 N. Washington Ave. (PEND-3893)
10. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 1616 S. Cedar St. (PEND-3897)
11. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 1300 W. Maple St. (PEND-3901)
12. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 5625 Kaynorth Road (PEND-3915)
13. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 1723 Osband Avenue (PEND-3917)
14. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 1023 Porter (PEND-3919)
15. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 308 E. Cesar E. Chavez Ave. (PEND-3925)
16. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 5141 S. Martin Luther King Jr. Blvd. (PEND-3927)
17. Grant Acceptance; Letts Tennis Courts rehabilitation and construction, MNRTF (PEND-3931)
18. Grant Acceptance; National Trust for Historic Preservation (PEND-3948)
19. Grant Acceptance; Office of Financial Empowerment, OS Reentry Program (PEND-3934)
20. Grant Acceptance; Lansing Police Department Byrne Justice Assistance Grant (JAG) (PEND-3947)

Resolutions For Action

21. Non-Profit Recognition, Communities in Schools of Michigan Inc (PEND-3932)
22. Setting a Public Hearing on Special Assessment; Glenburne Commons, Trash & Grass Abatement (PEND-3954)

Reports From Council Committees

Ordinances For Introduction And Setting Of Public Hearings

Ordinances For Passage

23. Amending Chapter 206, Preference for Local Bidders (PEND-3875)

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

24. Minutes of Boards and Commissions placed on file in the Clerk's Office
25. City of Lansing 2024 Annual Report
26. General Fund Status Report; Fiscal Year 2024-2025, 2nd Quarter
27. Vacancy Report; Fiscal Year 2024-2025, 2nd Quarter
28. Human Relations and Community Services Advisory Board Rules of Procedure
29. Non-Profit Recognition, Everett High School Vikings Alumni Association (PEND-3957)
30. Grant Acceptance; Help America Vote Act (HAVA) Physical Security and Election Resiliency Grant (PEND-3970)

Item(s) from the Mayor re:

31. Reappointment; Sean Gehle as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2028 (PEND-3952)
32. Setting a Public Hearing on Noise Special Permit; Hoffman Bros. Inc.request to allow for the Combined Sewer Overflow 019 Project (PEND-3955)
33. Noise Special Permit; Hoffman Bros. Inc.request to allow for the Combined Sewer Overflow 019 Project (PEND-3956)
34. Traffic Control Order No. 24-63; regulate parking on Wayburn Rd. (PEND-3958)
35. Traffic Control Order No. 24-61; regulate parking on Eaton Rd. (PEND-3959)
36. Traffic Control Order No. 24-56, rescinding the parking prohibition along the north side of W. Thomas St. from Turner St. to the western dead end (PEND-3960)
37. Orders to Make Safe or Demolish to the owners of 1033 Shepard St. (PEND-3967)

38. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 1033 Shepard St. (PEND-3968)
39. Budget Amendment; Carryforwards from Fiscal Year 2023-2024 to Fiscal Year 2024-2025 (PEND-3965)
40. Deficit Elimination Plan; Fringe Benefits Plan (PEND-3966)

Communications and Petitions

41. Claim Appeal; Claim #2152, Aqleema Muhammad Essa for \$2,130 in trash fees at 1807 Ray St. (PEND-3964)
42. Notice from the Michigan Liquor Control Commission; ADVANCED UZP Inc. request for Transfer Ownership Escrowed 2024 SDD & SDM License with Sunday Sales Permit (AM), Sunday Sales Permit (PM) for SDD License - Spirits and Sunday Sales Permit (PM) for SDM License - Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location from 1705 W. Mount Hope Ave. (RID # RQ-2410-14648)
43. Notice from the Michigan Liquor Control Commission; ADVANCED UZP Inc. request for Transfer Ownership Escrowed 2024 SDD and SDM Licenses with Sunday Sales Permit (AM), Sunday Sales Permit (PM) for SDD License – Spirits, and Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location to 4700 Pleasant Grove Rd. (RID # RQ-2410-14646)
44. Notice from the Michigan Liquor Control Commission; ADVANCED UZP Inc. request for transfer ownership Escrowed 2024 SDD and SDM License with Sunday Sales Permit (AA), Sunday Sales Permit (PM) for SDD License – Spirits, and Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location from 2263 Cedar St, Holt to 4519 S Martin Luther King Jr Blvd, Lansing; Transfer Governmental Unit under MCL 436.1531(22) from Delhi Township to Lansing City at 4519 S Martin Luther King Jr Blvd. (RID #RQ-2410-14651)

Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

LANSING CITY COUNCIL MEETING

DATE & TIME: 2/10/2025 7:00 PM

Starting Time 7:00

REGULAR MEETING: X

SPECIAL MEETING:

ATTENDANCE

COUNCIL MEMBER	PRESENT	ABSENT	ARRIVED
BROWN	☒	☐	_____
CARTER	☒	☐	_____
GARZA	☒	☐	_____
HUSSAIN	☒	☐	_____
JACKSON	☒	☐	_____
KOST	☒	☐	_____
PEHLIVANOGLU	☒	☐	_____
SPADAFORE	☐	☒	_____

MEDITATION IN MEMORY OF: OS Carl Kleine Linda Towles

PLEDGE LED BY: _____

Adjournment Time _____

CHRIS SWOPE
LANSING CITY CLERK



**Official Proceedings of the City Council
City of Lansing
January 13 , 2025**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Kost.

PRESENT: Council Members Brown, Carter, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore

ABSENT: Council Member Garza

A quorum was present.

The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Kost.

Approval of Printed Council Proceedings

By Vice President Carter

To approve the printed Council Proceedings of January 6, 2025 and October 28, 2024 Correction.

Motion Carried

Consideration of Late Items

By Vice President Carter

To suspend City Council Rule #9 to allow for Consideration of Late Items

Motion Carried

The following item was added to the agenda:

Issuance of Sewage Disposal System Revenue Bonds

Special Ceremonies

Tribute; in recognition of Greater Lansing Area Holiday Commission Martin Luther King Jr. Celebration

Resolution #2025-002

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

WHEREAS the Dr. Martin Luther King Jr. Commission of Mid-Michigan will host its 40th Annual Dr. Martin Luther King Jr. Day of Celebration on January 20, 2025, with the theme "*I have a Dream that One Day this Nation will Rise Up and Live out the True Meaning of its Creed – We Hold These Truths to be Self-evident That All Men are Created Equal*"; and

WHEREAS, the Dr. Martin Luther King Jr. Commission of Mid-Michigan focus' on addressing pressing issues such as literacy, youth violence, mentoring, education, and community enrichment through a variety of programs, initiatives, and events fostering positive social change; and

WHEREAS, this year's Keynote Speaker is Dr. Bernard LaFayette Jr., a trailblazer of the Civil Rights Movement and lifelong advocate for nonviolence; and

WHEREAS, Dr. LaFayette is a co-founder of the Student Nonviolent Coordinating Committee (SNCC) and led efforts to desegregate lunch counters in Nashville through historic sit-ins; and

WHEREAS, Dr. LaFayette also participated in the Freedom Rides, challenging segregation in the interstate bus travel despite enduring violence and arrest; and

WHEREAS, Dr. LaFayette was central to the Selma Voting Rights Movement playing a crucial role in voter registration and nonviolent demonstrations, helping to pave the way for passage of the Voting Rights Act of 1965; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council celebrates the Dr. Martin Luther King Jr. Commission of Mid-Michigan for continued

dedication and service to our youth and residents of the City of Lansing and wish them the best of luck on this uplifting celebration.

BE IT RESOLVED, that the City of Lansing commemorates the efforts of Dr. Martin Luther King Jr. and encourages all residents of the City of Lansing to share in Dr. King's dream and work toward justice, good will, and brotherhood for all people.

By Vice President Carter

Motion Carried

Vice President Carter recognized the Dr. Martin Luther King Jr. Commission of Mid-Michigan who spoke in support of the tribute.

2025 City Council Committee Assignments by Council President Kost

Council President Kost shared the 2025 City Council Committee and Board Assignments as of follows:

Committee of the Whole - Ryan Kost- Chairperson and Tamera Carter - Vice Chair

Committee on City Operations - Jeffrey Brown – Chair, Peter Spadafore - Vice Chair, Jeremy Garza - Member

Committee on Equity Diversity & Inclusion Brian T Jackson- Chair, Peter Spadafore Vice Chair, Tamera Carter - Member

Committee on Public Safety Trini Pehlivanoglu – Chair, Adam Hussain- Vice Chair, Ryan Kost - Member

Ad Hoc Audit Committee Peter Spadafore – Chair, Tamera Carter – Vice Chair, Trini Pehlivanoglu – Member

2025 Council Member Board and Commission Assignments

Capital Area Michigan Works Admin. Board: Council Members Pehlivanoglu, Kost and Carter

Capital Region Airport Authority: Council Member Spadafore

City of Lansing & Charter Township of Lansing Liaison Commission: Council Member Pehlivanoglu

Community Corrections Advisory Board: Council Member Kost

Downtown Lansing, Inc.: Council Member Spadafore

Employee Retirement: Council Member Garza

Police & Fire Retirement: Council Member Garza

Lansing Entertainment & Public Facilities Authority: Council Member Jackson

Planning Commission: Council Members Kost and Hussain

Tri-County on Aging Consortium Board: Council Members Kost and Pehlivanoglu

Tri-County Regional Planning Commission: Council Members Hussain, Pehlivanoglu and Spadafore

Comments by Council Members and the City Clerk

Council Member Hussain spoke about upcoming community meetings for the Third Ward Constituent Meeting, South West Action Group, Lewton-Rich Neighborhood Association, and Rejuvenating South Lansing.

Council Member Pehlivanoglu spoke about the At-Large Constituent Contact meeting.

City Clerk Swope announced new City Clerk intern Haley Rinehart who will assist at City Council meetings.

Community Event Announcements

Nicklas Zande spoke about Old Everett Neighborhood Association meeting.

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor spoke about Human Relations and Community Services Martin Luther King Jr. Ceremony, Board and Water of Light Open House events, business façade grant update, Basic Human Needs Grant update, and a US Department of Transportation Grant.

Public Comment on Legislative Matters

Legislative Matters included the following public hearings:

Amending Chapter 206, Preference for Local Bidders

Council Member Hussain gave an overview of the public hearing.

Public Comment on Legislative Matters:

Nicklas Zande spoke about Claim Appeal; Claim #2114.

Referral of Public Hearings

Amending Chapter 206, Preference for Local Bidders
Referred to the Committee on City Operations

Consent Agenda

By Vice President Carter

To approve all remaining items on the Consent Agenda.

Motion Carried

Resolution #2025-003

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing, through the Human Relations and Community Services Department, will be hosting the 45th Annual Memorial Observance of Dr. Martin Luther King, Jr. on January 16, 2025; *"Mission Possible: Protecting Freedom, Justice, and Democracy in the Spirit of Nonviolence 365®"*; and

WHEREAS, this day should be a day of participation, wherein all citizens contribute something positive to their community in keeping with Dr. King's lifelong work toward peace, justice and equality; and

WHEREAS, Dr. Martin Luther King Jr Day honors the life and contributions of America's greatest champion of racial justice and equality, the leader who not only dreamed of a color-blind society but who also led a movement that achieved historic reforms to help make it a reality; and

WHEREAS, Dr. Martin Luther King Jr. is regarded as America's pre-eminent advocate of non-violence and one of the greatest nonviolent leaders in history by using the power of words and acts of nonviolence to advocate for freedom; and

WHEREAS, Dr. King campaigned for unprecedented civil rights legislation, and was also the driving force behind the "March for Jobs" in 1963, also known as "March on Washington" where his famous "I Have a Dream" speech secured his status as a leader and led to inspire the nation to act on civil rights; and

WHEREAS, in April, 2022 Lansing City Council officially created The Diversity, Equity & Inclusion (DEI) Advisory Board. This Advisory Board develops an ongoing diversity and inclusion plan, performance measures and best practices; and

WHEREAS, the DEI Advisory Board advises and encourages initiatives and activities to learn, listen and lead the community component of Racial Justice and Equity Plan. The Board will drive policies and practices in the Lansing Community that eradicate racism and create an inclusive, fair and equitable environment where all people have access to economic opportunities, education, housing and social resources.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council commends the Human Relations and Community Services Department on their 45th Annual Memorial Observance of Dr. Martin Luther King being held on January 16, 2025, and encourages all residents of the City of Lansing to share in Dr. King's dream and work toward justice, good will, and brotherhood for all people.

Adopted as part of the Consent Agenda

Resolution #2025-004

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing Department of Public Service and the Lansing Board of Water & Light are partnering to construct the utility and infrastructure improvements associated with the Combined Sewer Overflow (CSO) 015South Project, the remainder of the project area generally bounded by W Saginaw St. on the northside, N Martin Luther King Jr. Blvd. on the eastside, Ottawa St. on the southside, and Verlinden St. on the westside; and

WHEREAS, timely completion of this project is specifically required by Administrative Consent Order #ACO-05153, entered Dec. 19, 2019; and

WHEREAS, the large amount of construction required for the remainder of this project will encompass all of the 2025 construction season and all of the 2026 construction season; and

WHEREAS, the remainder of this project includes a significant amount of utility work and other improvements on the local neighborhood streets within the project area and on major streets, Shiawassee St., Ottawa St., and Jenison St.; and

WHEREAS, for the periods March 1, 2025, through December 13, 2025, the construction contractor, Leavitt and Starck Excavating, Inc., has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- reduce the amount of time local access for property owners is impacted;
- allow the contractor to have the ability to work some Saturdays when necessary for completion of important work activities; and
- keep the project on-schedule based on rain days.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, February 10, 2025, at 7:00 PM in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Ave., in consideration of the request for granting a waiver of the noise ordinance to Leavitt and Starck Excavating, Inc., while the company is conducting work as part of the CSO 015 South Project on Saturdays from 8:00 AM to 4:30 PM for the periods March 1, 2025, through December 13, 2025.

Adopted as part of the Consent Agenda

Resolution #2025-005

By Council Member Kost

Resolved by the City Council of the City of Lansing

WHEREAS, Rule 16 of the City of Lansing Council Rules ("Council Rules") provides that "[t]he standing committees' functions shall be reviewed by the Council President and shall be adopted by resolution of Council during January of each year;" and

WHEREAS, the Council President has reviewed the standing committees and their functions and recommends they all be continued and readopted;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby readopts and continues all the Rule 16 standing committees and their functions as contained in the Council Rules

Adopted as part of the Consent Agenda

Resolutions

FAILED

Claim Disposition; Claim #2114, Adam Fisher for \$565 in trash fees at 5900 S. Washington Ave.

By Council member Jackson to adopt the Resolution

By Council Member Jackson to amend the resolution to reduce the claim to \$0 owed by Adam Fister.

Motion Carried by the following roll call vote:

Yeas: Council Members Brown, Carter, Jackson, Pehlivanoglu

Nays: Council Members Hussain, Kost, Spadafore.

The question being adoption of the Resolution as amended.

Motion Failed

Resolution #2025-006

By the Committee of the Whole

Resolved by the City Council of the City of Lansing

City of Lansing

Counties of Ingham and Eaton, State of Michigan

A RESOLUTION ENACTED UNDER THE PROVISIONS OF ACT 94, PUBLIC ACTS OF MICHIGAN, 1933, AS AMENDED, AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF SEWAGE DISPOSAL SYSTEM REVENUE BONDS FOR THE PURPOSES OF PAYING FOR IMPROVEMENTS TO THE SYSTEM, AND PAYING COSTS RELATING THERETO; AUTHORIZING DETERMINATION OF STANDING AND PRIORITY OF LIEN WITH RESPECT TO OUTSTANDING SEWAGE DISPOSAL SYSTEM REVENUE BONDS OF THE CITY ISSUED UNDER CITY ORDINANCE NO. 29-A, AS AMENDED AND SUPPLEMENTED; PROVIDING FOR RETIREMENT AND SECURITY OF THE BONDS HEREIN AUTHORIZED; AND PROVIDING FOR OTHER MATTERS RELATIVE THERETO.

WHEREAS, the City of Lansing, Counties of Ingham and Eaton, State of Michigan (the "**City**") by Ordinance No. 29-A, as amended and supplemented by Ordinance Nos. 31-A, 32-A, 33-A, 35-A, 838, 873, 993, 0544, 2010-423 and 2012-269, and by Resolution Nos. 2021-264, 2022-317 and 2023-335 (collectively, the "**Outstanding Bond Ordinances**") has provided for the issuance by the City of Sewage Disposal System Revenue Bonds; and

WHEREAS, the State of Michigan Department of Environment, Great Lakes, and Energy ("**EGLE**"), through its Administrative Consent Order #ACO-05153 (the "**Consent Order**") dated December 12, 2019, ordered the City to abate raw sewage overflows from its sewerage collection system; and

WHEREAS, EGLE and the City have agreed to implement the City's Wet Weather Control Plan, as amended (the "**Wet Weather Control Plan**"), in compliance with the Consent Order;

WHEREAS, it is now deemed necessary by the City Council of the City (the "**Council**") to equip, improve, rehabilitate, acquire, construct and install

certain improvements to the City's Sewage Disposal System (the "**System**"), including but not limited to sanitary sewer overflow remediation, together with any appurtenances and attachments thereto and any related site acquisitions or improvements (the "**2025 SRF Improvements**") in compliance with the plans approved under the Consent Order and according to the Wet Weather Control Plan; and

WHEREAS, Act 94, Public Acts of Michigan, 1933, as amended ("**Act 94**"), authorizes the Council to issue bonds under Act 94 without submitting the proposition to the voters of the City for approval and without publishing a notice of intent when the bonds are issued to comply with an order or permit requirement of a state or federal agency of competent jurisdiction to prevent or limit pollution of the environment; and

WHEREAS, the City intends to finance construction and acquisition of the 2025 SRF Improvements through issuance of sewage disposal system revenue bonds (the "**2025 SRF Bonds**"), and to sell the 2025 SRF Bonds to the Michigan Finance Authority (the "**Authority**"); and

WHEREAS, Section 19 of Ordinance No. 29-A authorizes the issuance of revenue bonds of equal standing and priority of lien with the Outstanding Senior Lien Bonds authorized by the Outstanding Bond Ordinances as follows:

- (a) For subsequent repairs, extensions, enlargements and improvements to the System or for the purpose of refunding part of any Bonds then outstanding and paying costs of issuing such Additional Bonds including deposits which may be required to be made to the Bond Reserve Account. Bonds for such purposes shall not be issued pursuant to this subparagraph (a) unless the average actual or augmented Net Revenues of the System for the then last two (2) preceding twelve month operating years or the actual or augmented Net Revenues for the last preceding twelve month operating year, if the same shall be lower than the average, shall be equal to at least one hundred thirty (130%) percent of the maximum amount of principal and interest thereafter maturing in any operating year on the then outstanding Bonds and on the Additional Bonds then being issued. If the Additional Bonds are to be issued in whole or in part for refunding outstanding Bonds the maximum annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest requirements of any Bonds to be refunded from the proceeds of the Additional Bonds. For purposes of this subparagraph (a) the City may elect to use as the last preceding operating year any operating year ending not more than sixteen months from the date of delivery of the Additional Bonds and as the next to the last preceding operating year, any operating year ending not more than twenty-eight months from the date of delivery of the Additional Bonds. If the System rates, fees or charges shall be increased at or prior to the time of authorizing the Additional Bonds, the Net Revenues for each of the two preceding operating years shall be augmented by an amount reflecting the effect of the increase had the System's billings during such operating years been at the increased rates. In addition, the actual Net Revenues for each of the two preceding operating years may be augmented by the estimated increase in Net Revenues to accrue as a result of the acquisition of the repairs, extensions, enlargements and improvements to said System to be paid for in whole or in part from the proceeds of the Additional Bonds to be issued. In addition, the actual Net Revenues may be augmented by an amount equal to the investment income representing interest on investments estimated to be received each operating year from the addition to the Bond Reserve Account to be funded from the proceeds of the Additional Bonds being issued. Determination by the Council as to existence of conditions permitting the issuance of Additional Bonds shall be conclusive. No Additional Bonds of equal standing as to the Net Revenues of the System shall be issued pursuant to the authorization contained in this subparagraph if the City shall then be in default in making its required payments to the Operation and Maintenance Fund or the Redemption Fund;

WHEREAS, the City has met or will meet all the conditions and requirements of Section 19 of Ordinance No. 29-A for the issuance of the proposed 2025 SRF Bonds as bonds of equal standing and priority of lien with the Outstanding Senior Lien Bonds issued pursuant to the Outstanding Bond Ordinances, or such 2025 SRF Bonds will be issued on a subordinate, junior lien basis to the Outstanding Senior Lien Bonds and on equal standing and priority of lien with the Outstanding Junior Lien Bonds; and

WHEREAS, all things necessary to the authorization and issuance of the 2025 SRF Bonds under the Constitution and laws of the State of Michigan, particularly Act 94, the Charter and ordinances of the City, and the Outstanding Bond Ordinances, have been done or will be done, and the Council is now empowered and desires to authorize the issuance and sale of the 2025 SRF Bonds; and

WHEREAS, the Council wishes to authorize the Authorized Officers (as defined herein) to finalize the terms of the issuance and sale of the 2025 SRF Bonds without further resolution of the Council.

NOW, THEREFORE, THE CITY OF LANSING RESOLVES:

Section 1. Definitions. All terms not defined herein shall have the meanings set forth in the Outstanding Bond Ordinances and whenever used in this Resolution, except when otherwise indicated by the context, the following terms shall have the following meanings:

(a) "2025 SRF Construction Fund" means the 2025 SRF Construction Fund established pursuant to Section 10 of this Resolution for the deposit of the proceeds of the 2025 SRF Bonds for the purpose of constructing and acquiring the 2025 SRF Improvements.

(b) "2025 SRF Improvements" means the following improvements to the System: [equipping, improving, rehabilitating, acquiring, constructing and installing certain improvements to the City's Sewage Disposal System, including but not limited to sanitary sewer overflow remediation, together with any appurtenances and attachments thereto and any related site acquisitions or improvements] as required under the Consent Order and evidenced in the Wet Weather Control Plan.

(c) "2025 SRF Bonds" means the Sewage Disposal System SRF Revenue Bonds, Series 2025 authorized by Section 5 of this Resolution for the purpose of paying for the 2025 SRF Improvements and paying the costs of issuing the 2025 SRF Bonds.

(d) "Authority" means the Michigan Finance Authority.

(e) "Authorized Officer" means any one of the following officials of the City: the Mayor, the Deputy Mayor, the Finance Director or the Chief Strategy Officer.

(f) "Bond Reserve Requirement" means the lesser of (1) maximum annual debt service due on the Outstanding Senior Lien Bonds (including the 2025 SRF Bonds, if applicable), (2) 125% of the average annual debt service on Outstanding Senior Lien Bonds, or (3) 10% of the original aggregate face amount of each series of bonds currently outstanding, reduced by the net original issue discount, if any.

(g) "Junior Lien Bonds" means any bonds issued on a subordinate basis to any of the City's Outstanding Senior Lien Bonds and on a parity basis with the City's Outstanding Junior Lien Bonds.

(h) "Outstanding Junior Lien Bonds" means the City's Sewage Disposal System Revenue Bonds (SRF Project #5005-24) (Junior Lien), Series 2022, Sewage Disposal System Revenue Bonds (SRF Project #5005-25) (Junior Lien), Series 2023 and Sewage Disposal System Revenue Bonds (SRF Project #5005-26) (Junior Lien), Series 2024.

(i) "Outstanding Senior Lien Bonds" means any bonds currently outstanding under the Outstanding Bond Ordinances, which have not been paid or defeased, payable on a priority basis over the City's Outstanding Junior Lien Bonds or any additional Junior Lien Bonds.

(j) "Outstanding Bond Ordinances" means Ordinance No. 29-A, as amended and supplemented by Ordinance Nos. 30-A, 31-A, 32-A, 33-A, 35-A, 838, 873, 993, 0544., 2010-423 and 2012-269 and by Resolution Nos. 2021-264, 2022-317 and 2023-335.

(k) "Senior Lien Bonds" means any bonds issued pursuant to Section 19 of Ordinance 29-A and on a parity basis with the City's Outstanding Senior Lien Bonds.

(l) "SRF Program" means the State of Michigan Revolving Fund Program.

Section 2. Conditions Permitting Issuance of Additional Bonds. Pursuant to Section 19 of Ordinance 29-A, if the 2025 SRF Bonds will be of equal standing and priority of lien to the Outstanding Senior Lien Bonds, the Council hereby determines that the 2025 SRF Bonds will be issued within the following parameters:

(a) the average actual or augmented Net Revenues of the System for two consecutive preceding twelve-month operating years ending not more than twenty-eight months from the date of delivery of the 2025 SRF Bonds are equal to at least 130% of the maximum amount of principal and interest thereafter maturing in any operating year on the then Outstanding Senior Lien Bonds and the 2025 SRF Bonds, as required by Section 19(a) of Ordinance No. 29-A; and

(b) the City is not in default in making its required payments to the Operation and Maintenance Fund or the Redemption Fund established by Ordinance No. 29-A.

As applicable, an Authorized Officer shall determine that the conditions of the Outstanding Bond Ordinances including Section 19 of Ordinance 29-A for the issuance of the 2025 SRF Bonds as Senior Lien Bonds have been met.

If the 2025 SRF Bonds will be issued as Junior Lien Bonds, the 2025 SRF Bonds will otherwise be issued pursuant to the requirements of State of Michigan law, the Outstanding Ordinances and specifically the projected annual Net Revenues of the System after payment of the Outstanding Senior Lien Bonds will be at least 1.0x the annual principal and interest due on the 2025 SRF Bonds and any other Outstanding Junior Lien Bonds.

An Authorized Officer is authorized to direct the creation of such accounts and subaccounts within the Funds created by Ordinance 29-A, including but not limited to for the purposes of setting aside Revenues each month as described in Section 13 of Ordinance 29-A for the purpose of paying principal and interest on the 2025 SRF Bonds issued as Junior Lien Bonds, after Revenues have been allocated as required for the Outstanding Senior Lien Bonds.

Section 3. Necessity of 2025 SRF Improvements. It is hereby determined to be necessary for the public health and welfare of the City to proceed to acquire and construct the 2025 SRF Improvements in accordance with approved plans and specifications.

Section 4. Cost and Useful Life of 2025 SRF Improvements. The cost of the improvements to support the City's Wet Weather Control Plan (including the 2025 SRF Improvements) is estimated not to exceed forty-five million Dollars (\$45,000,000) including the payment of incidental expenses as specified in Section 5 of this Resolution, which estimate of cost is hereby approved and confirmed, and the period of usefulness of the 2025 SRF Improvements is estimated to be not less than thirty (30) years.

Section 5. Payment of Costs of 2025 SRF Improvements and Authorization of 2025 SRF Bonds. It is hereby determined that the City shall borrow the sum of not-to-exceed forty-five million Dollars (\$45,000,000) as finally determined by an Authorized Officer upon the sale of thereof, and the 2025 SRF Bonds shall be issued pursuant to the provisions of Act 94 to pay the cost of acquiring and constructing the 2025 SRF Improvements, including the payment of engineering, legal, financial, bond insurance, underwriter's discount and other expenses incident thereto and incident to the issuance and sale of the 2025 SRF Bonds. The balance of the cost of the 2025 SRF Improvements, if any, will be paid from other funds of the City legally available therefor.

The 2025 SRF Bonds shall be designated as the SEWAGE DISPOSAL SYSTEM REVENUE BONDS (SRF PROJECT #5005-27) [(JUNIOR LIEN)], SERIES 2025, with such modifications as may be approved by an Authorized Officer, and, unless required by the Authority and as authorized by Act 94, shall not be a general obligation of the City, but be revenue bonds, payable solely out of the Net Revenues of the System. The 2025 SRF Bonds may constitute an Additional Bond as defined in the Outstanding Bond Ordinances, having equal standing and priority of lien as to the Net Revenues of the System with the Outstanding Senior Lien Bonds, or the 2025 SRF Bonds may be issued as Junior Lien Bonds, as determined by an Authorized Officer.

Section 6. Year of Sale. If the 2025 SRF Bonds, or any series thereof, are not sold or delivered in calendar year 2025, then references to the name of the bonds, funds and accounts approved by this Resolution may be changed to reflect the year in which such bonds will be sold or delivered.

Section 7. 2025 SRF Bond Details. The 2025 SRF Bonds shall be issued in the form of one or more fully-registered, nonconvertible bonds, dated as of the date of delivery, payable in annual principal installments in the amounts and on the dates as determined by the order of the EGLE and approved by the Authority and the Authorized Officer, provided that the final payment on the 2025 SRF Bonds shall occur within the period of usefulness of the 2025 SRF Improvements as set forth in Section 4 of this Resolution. Final determination of the principal amount and the payment dates and amounts of principal installments of the 2025 SRF Bonds shall be evidenced by execution of a Purchase Contract (the "**Purchase Contract**") between the City and the Authority providing for sale of the 2025 SRF Bonds, and the Authorized Officer is authorized and directed to execute and deliver the Purchase Contract.

The 2025 SRF Bonds shall bear interest at a rate or rates to be determined by the Authorized Officer at the time of execution of the Purchase Contract, but in any event not exceeding the maximum amount permitted by law, payable semiannually on the dates as determined in the Purchase Contract. In addition, if required by the Authority, the 2025 SRF Bonds will bear additional interest, under the terms required by the Authority, in the event of a default by the City in the payment of principal or interest on the 2025 SRF Bonds when due. The 2025 SRF Bonds principal amount is expected to be drawn down by the City periodically, and interest on each installment of the principal amount shall accrue from the date such principal installment is drawn down by the City. Principal installments of the 2025 SRF Bonds will be subject to prepayment prior to maturity as permitted by the Authority and approved by the Authorized Officer.

The Mayor and City Clerk are authorized to execute the 2025 SRF Bonds by manual or facsimile signature. If required, at least one signature on the 2025 SRF Bonds shall be a manual signature. The 2025 SRF Bonds shall have the facsimile corporate seal of the City printed or impressed thereon. The 2025 SRF Bonds may be transferred by the bondholder as provided in the 2025 SRF Bonds as executed.

Section 8. State Revenue Sharing Pledge. If required by the Authority, as additional security for repayment of the 2025 SRF Bonds, the Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Authority as purchaser and holder of the 2025 SRF Bonds. The Authorized Officer is authorized to execute and deliver a revenue sharing pledge agreement between the City and the Authority.

Section 9. Applicability of the Outstanding Bond Ordinances. Except to the extent supplemented or otherwise provided in this Resolution (such as if the 2025 SRF Bonds are issued on a subordinate basis to the Outstanding Bonds), the provisions and covenants provided in the Outstanding Bond Ordinances shall apply to the 2025 SRF Bonds issued pursuant to provisions of this Resolution, such provisions of said Ordinances being made applicable to the 2025 SRF Bonds herein authorized, the same as though said 2025 SRF Bonds were originally authorized and issued as a part of the Outstanding Bonds issued pursuant to the Outstanding Bond Ordinances.

Section 10. 2025 SRF Bond Proceeds. The proceeds of the sale of the 2025 SRF Bonds as received by the City shall be deposited in an account separate from other money of the City and held in a bank or banks qualified to act as depository of the proceeds of sale under the provisions of Section 15 of Act 94 designated "2025 SRF Project Construction Fund" (the "**2025 SRF Construction Fund**"). Moneys in the 2025 SRF Construction Fund shall be applied solely in payment of the cost of the 2025 SRF Improvements including any engineering, legal and other expenses incident thereto and to the costs of issuance of the 2025 SRF Bonds. Any balance remaining in the 2025 SRF Construction Fund after completion of the 2025 SRF Improvements may be used for any other improvements to the System if such use is permitted by state law and will not cause the interest on the 2025 SRF Bonds to be included in gross income for federal income tax purposes within the meaning of the Internal Revenue Code. Any remaining balance shall be paid into the Redemption Fund and used as permitted by state law.

Section 11. Bond Reserve Requirement. The City hereby covenants and agrees with the holders of the Bonds that, if an Authorized Officer determines that the 2025 SRF Bonds shall have equal standing and priority of lien with the Outstanding Bonds, the City shall maintain on deposit in the Bond Reserve Account an amount not less than the Bond Reserve Requirement. If at any time there is any excess in the Bond Reserve Account over the Bond Reserve Requirement, such excess may be transferred to such fund or account as the City shall direct.

Section 12. Bond Form. The 2025 SRF Bonds shall be in substantially the following form subject to changes, including references to additional security, as may be required by the Authority:

[Form of Bond To Be Completed After Bond Sale]
United States of America
State of Michigan
Counties of Ingham and Eaton

CITY OF LANSING
SEWAGE DISPOSAL SYSTEM
REVENUE BOND (SRF PROJECT #5005-26) [(JUNIOR LIEN)], SERIES 2025

Interest Rate _____
_____%
Date of Maturity _____
[Month 1, 20__]

Registered Owner: Michigan Finance Authority

Principal Amount: _____ Dollars (\$_____)

Date of Original Issue: _____, 2025

The CITY OF LANSING, Counties of Ingham and Eaton, State of Michigan (the "City"), for value received, acknowledges itself to owe, and for value received hereby promises to pay, but only out of the hereinafter described Net Revenues of the City's Sewage Disposal System (hereinafter defined), to the Michigan Finance Authority (the "Authority") the principal amount of this Bond or so much thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy. During the time funds are being drawn down by the City under this Bond, the Authority will periodically provide the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to

provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this Bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on Schedule I attached hereto and made a part hereof, as Schedule I may be adjusted if less than \$[amount] is disbursed to the City. Interest is first payable on [April 1, 202_/October 1, 202_], and semiannually thereafter, and principal is payable on the first day of [April/October] commencing [April 1, 202_/October 1, 202_] (as identified in the Purchase Contract) and annually thereafter.

The Bond is subject to prepayment by the City prior to maturity only with the prior written consent of the Authority and on such terms as may be required by the Authority.

Notwithstanding any other provision of this Bond, as long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at U.S. Bank Trust Company, National Association or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent (2%) above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this Bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this Bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this Bond.

For prompt payment of principal and interest on this Bond, the City has irrevocably pledged the revenues of its Sewage Disposal System, including all appurtenances, extensions and improvements thereto (the "System"), after provision has been made for reasonable and necessary expenses of operation, maintenance and administration (the "Net Revenues"), and a statutory lien thereon is hereby recognized and created. [This Bond is of [equal][junior] standing and priority of lien as to the Net Revenues of the System with the _____.]

[This Bond is one of a series of bonds aggregating the principal sum of \$_____, issued pursuant to Ordinance No. 29-A, as amended and supplemented by Ordinance Nos. 30-A, 31-A, 35-A, 838, 873, 993, 0544, 2010-423, Ordinance No. 2012-269, and Resolution Nos. 2021-264, 2022-317, 2023-335 and Resolution No. _____, each duly adopted by the City Council of the City, and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan 1933, as amended for the purposes of constructing and acquiring improvements to the System, and refunding certain outstanding sewage disposal system revenue bonds of the City.]

For a complete statement of the revenues from which and the conditions under which this Bond is payable, a statement of the conditions under which additional bonds of equal standing may thereafter be issued and the general covenants and provisions pursuant to which this bond is issued, reference is made to the above-described Ordinances. Copies of the Ordinances are on file at the office of the City Clerk and reference is made to the Ordinances and any and all supplements thereto and modifications and amendments thereof, if any, and to Act 94 for a more complete description of the pledges and covenants securing the bonds, the nature, extend and manner of enforcement of such pledges, the rights and remedies of the registered owners of the bonds with respect thereto and the terms and conditions upon which the bonds are issued and may be issued thereunder. To the extent and in the manner permitted by the terms of the Ordinances, the provisions of the Ordinances or any resolution or agreement amendatory thereof or supplemental thereto, may be modified or amended by the City, except in specified cases, only with the written consent of the registered owners of at least fifty-one percent (51%) of the principal amount of the bonds then outstanding.

[THIS BOND IS A SELF-LIQUIDATING BOND AND IS NOT A GENERAL OBLIGATION OF THE CITY AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN ANY CONSTITUTIONAL, STATUTORY OR CHARTER LIMITATION, AND IS PAYABLE BOTH AS TO PRINCIPAL AND INTEREST, SOLELY FROM THE NET REVENUES OF THE SYSTEM AND CERTAIN FUNDS AND ACCOUNTS ESTABLISHED UNDER THE ORDINANCES. THE PRINCIPAL AND INTEREST ON THIS BOND ARE SECURED BY THE STATUTORY [FIRST][JUNIOR] LIEN HEREINBEFORE DESCRIBED.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law.

IN WITNESS WHEREOF, the City of Lansing, Counties of Ingham and Eaton, State of Michigan, by authority of its City Council, has caused this bond to be signed for and on its behalf and in its name by the manual or facsimile signatures of the Mayor and Clerk of the City, and the official seal of the City or a facsimile thereof to be impressed or printed hereon, all as of the Date of Original Issue.

CITY OF LANSING
Counties of Ingham and Eaton
State of Michigan

By _____

Its Mayor

(SEAL)

Countersigned:

By _____

Its City Clerk

[FORM OF SCHEDULE I]

Name of Issuer:

CITY OF LANSING

EGLE Project No.:

5005-27

EGLE Approved Amt:

\$ _____ SCHEDULE I

Based on the schedule provided below unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the City is repaid. In the event the Order of Approval issued by the Department of Environment, Great Lakes, and Energy (the "Order") approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the City and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order, or (2) that less than the principal amount of assistance approved by the Order is disbursed to the City by the Authority, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the City.

Due Date	Amount of Principal Installment
_____	_____

Interest on the bond shall accrue on principal disbursed by the Authority to the City from the date principal is disbursed, until paid, at the rate of ____ % per annum, payable [date], and semi-annually thereafter.

The City agrees that it will deposit with U.S. Bank Trust Company National Association, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

Section 13. Reimbursement; Non-Arbitrage Covenant. The City declares that it reasonably expects to make advances of funds to make the 2025 SRF Improvements. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. §1.150-2 pursuant to the Internal Revenue Code of 1986, as amended (the "**Code**"):

(a) As of the date hereof, the City reasonably expects to reimburse the City for the expenditures described in (b) below with proceeds of debt to be incurred by the City.

(b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the 2025 SRF Improvements which were or will be paid subsequent to sixty (60) days prior to the date hereof.

The City covenants and agrees with the holders of the 2025 SRF Bonds that as long as any of the 2025 SRF Bonds remain outstanding and unpaid as to either principal or interest, the City shall not invest, reinvest or accumulate any moneys deemed to be proceeds of the 2025 SRF Bonds pursuant to the Code in such a manner as to cause the 2025 SRF Bonds to be "arbitrage bonds" within the meaning of the Code. The City hereby covenants that, to the extent permitted by law, it will take all actions within its control and that it shall not fail to take any action as may be necessary to maintain the exemption of interest on the 2025 SRF Bonds from gross income for federal income tax purposes, including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of bond proceeds and moneys deemed to be bond proceeds, all as more fully set forth in the Non-Arbitrage and Tax Compliance Certificate to be delivered by the City with the 2025 SRF Bonds.

Section 14. Municipal Advisor. The City is separately determining its selection of a municipal advisor, and such selected advisor will act as Municipal Advisor as necessary for the issuance of the 2025 SRF Bonds.

Section 15. Negotiated Sale; Application to EGLE and Authority. The Council has considered the option of selling the 2025 SRF Bonds through a competitive sale and a negotiated sale and determines that it is in the best interest of the City to negotiate the sale of the 2025 SRF Bonds to the Authority because the State Revolving Fund financing program provides significant savings to the City compared to a competitive sale in the municipal bond market. The Authorized Officer and the City's Director of Public Works are authorized to apply to the Authority and to EGLE for placement of the 2025 SRF Bonds with the Authority. The actions taken by the Authorized Officer and the Director of Public Works with respect to the 2025 SRF Bonds prior to the adoption of this Resolution are ratified and confirmed. The Authorized Officer is authorized to sell the 2025 SRF Bonds to the Authority and to execute and deliver the Purchase Contract, the Supplemental Agreement and the Issuer's Certificate in the forms provided by the Authority. The Authorized Officer and the Director of Public Works are further authorized to execute and deliver such contracts, documents and certificates as are necessary or advisable to qualify the 2025 SRF Bonds for the State Revolving Fund program.

Section 16. Bond Counsel. The City hereby appoints Dykema Gossett PLLC as Bond Counsel with respect to the 2025 SRF Bonds

notwithstanding Dykema's occasional representation of the Authority in other unrelated transactions.

Section 17. Other Actions. The officers, administrators, agents and attorneys of the City are authorized and directed to take all other actions necessary and to facilitate issuance, sale, and delivery of the 2025 SRF Bonds, and to execute and deliver all other agreements, documents, and certificates and to take all other actions necessary or convenient to complete the issuance and delivery of the 2025 SRF Bonds in accordance with this Resolution, and to pay costs of issuance including Bond Counsel fees, Municipal Advisor fees, filing fees with State Treasury, costs of printing the 2025 SRF Bonds, and any other costs necessary to accomplish sale and delivery of the 2025 SRF Bonds. The Authorized Officer is authorized to determine final bond details for the 2025 SRF Bonds, to the extent necessary or convenient to complete the transactions authorized by this Resolution, to exercise the authority and make determinations authorized pursuant to Section 7a(1)(c) of Act 94, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters.

Section 18. Rates and Charges. Rates shall be fixed and revised from time to time by the Council so as to produce amounts that are sufficient to pay the expenses of administration and the costs of operation and maintenance of the System, to provide an amount of revenues adequate for the payment of principal of and interest on the SRF 2025 Bonds, reserve, replacement and improvement requirements, if any, and to otherwise comply with all requirements and covenants provided herein; and such that are reasonably expected to yield annual Net Revenues of the System to maintain compliance with Section 19 of Ordinance No. 29-A for any then Outstanding Senior Lien Bonds and equal to at least 100% of the average annual principal and interest thereafter maturing in any fiscal year on the then Outstanding Junior Lien Bonds; and promptly upon any material change in the circumstances which were not contemplated at the time such rates and charges were most recently reviewed, but not less frequently than once in each fiscal year, review the rates and charges for its services and promptly revise such rates and charges as necessary to comply with the foregoing requirement. The rates and charges for all services and facilities rendered by the System shall be reasonable and just, taking into consideration the costs and value of the System, the cost of maintaining, repairing, and operating the System, and the amounts necessary for the retirement of all SRF 2025 Bonds and interest accruing on all SRF 2025 Bonds, and there shall be charged such rates and charges as shall be adequate to meet the requirement of this and the preceding sections.

Section 19. No Free Service. No free service shall be furnished by the System to the City or to any individual, firm or corporation, public or private, or to any agency or instrumentality.

Section 20. Defeasance. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on any of the 2025 SRF bonds, shall be deposited in trust, this Resolution shall be defeased with respect to such Bonds (the "**Defeased Bonds**"), and the owners of the Defeased Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein. Defeased Bonds shall be treated as if they have been redeemed for all purposes under this Resolution.

Section 21. Fiscal Year of System. The fiscal year for operating the System shall coincide with the fiscal year of the City.

Section 22. Repeal, Savings Clause. All ordinances, resolutions of orders, or parts thereof, in conflict with the provisions of this Resolution are repealed.

Section 23. Severability; Paragraph Headings, and Conflict. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such action, paragraph, clause or provision shall not affect any of the other provisions of this Resolution. The paragraph headings in this Resolution are furnished for convenience of reference only and shall not be considered to a part of this Resolution.

Section 24. Publication and Recordation. This Resolution shall be published in full in the Lansing City Pulse, a newspaper of general circulation in the City of Lansing, qualified under State law to publish legal notices, promptly after its adoption, and shall be recorded in the Ordinance Book of the City and such recording authenticated by the signatures of the President of the Council and the City Clerk.

Section 26. Effective Date. As provided in Act 94, this Resolution shall be effective upon its adoption.

Passed and adopted by the City of Lansing, Counties of Ingham and Eaton, State of Michigan, on January 13, 2025.

By Vice President Carter

Motion Carried

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Carter that all items be considered as being read in full and that President Kost make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Item(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office
Placed on File

Item(s) from the Mayor re:

Investment Policy
Referred to the Committee of the Whole and to the Internal Auditor

Appointment; Christopher Harkins as an At-Large member of the Board of Water and Light for a term to expire June 30, 2028
Referred to the Committee of the Whole

Appointment; Shelbi Frayer as an At-Large member of the Lansing Entertainment and Public Facilities Authority Board of Commissioners for a term to expire June 30, 2025
Referred to the Committee of the Whole

Appointment; Jon Scott as an At-Large member of the Board of Fire Commissioners for a term to expire June 30, 2028
Referred to the Committee on Public Safety

Reappointment; Emily Linden as a City of Lansing member of the Potter Park Zoo Board for a term to expire December 31, 2027
Referred to the Committee on City Operations

Reappointment; Don Sober as a member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2028
Referred to the Committee on Development and Planning

Act-8-2024; Easement for Use of Rights-of-Way on S. Washington Ave. and W. Lenawee St., Ovation Center for Music and Arts
Referred to the Committee of the Whole

- Communications and Petitions, and Other City Related Matters:

Notice from the Michigan Liquor Control Commission; GS and Sons, Inc request for Transfer Ownership Escrowed 2024 SDD & SDM License with Sunday Sales Permit (AM/PM) for SDD License - Spirits and Sunday Sales Permit (PM) for SDM License - Mixed Spirit Drink from Surinder C-Store, Inc.; Transfer Location to 3330 S. Cedar St, Lansing; Cancel Existing SDM License; Cancel Existing Sunday Sales Permit (AM) and Sunday Sales Permit (PM) for SDM License - Mixed Spirit Drink at 3330 S Cedar St, Lansing, MI 48910-3436 (RID # (RQ-2412-15845))
Referred to the Committee on City Operations

Notice from the Michigan Liquor Control Commission; GS and Sons Inc. request for Transfer Ownership 2024 SDM License with Sunday Sales Permit (AM/PM) for SDM License – Mixed Spirit Drink from Capital Party Store of Lansing LLC at 3330 S Cedar St. (RID # (RQ-2412-15843))
Referred to the Committee on City Operations

Notice from the Michigan Liquor Control Commission; Piazzano's II, LLC request for Transfer Ownership 2024 Class C & SDM license with Sunday Sales Permit (AM & PM), Dance-Entertainment Permit, Specific Purpose Permit (food) and 2 Bars from JJF, Inc.; new Outdoor Service Area and Sunday Sales Permit (PM) SDM- Mixed Spirit Drink at 1825 N Grand River Ave. (RID # (2411-15465))
Referred to the Committee on City Operations

26 communications in support of the Coalition to Preserve Eastern High School and Promote Mental Health
Placed on File

Motion of Excused Absence

By Vice President Carter to excuse Council Member Garza from tonight's proceedings.

Motion Carried

Public Comment on City Government Related Matters

Ashleigh Rogers spoke about negative experiences with Downtown Lansing Inc.

Deandra Westfall spoke about negative experiences with Downtown Lansing Inc.

Faun Donald spoke about negative experiences with Downtown Lansing Inc.

Liz Kruger spoke about negative experiences with Downtown Lansing Inc. and Middle Village.

Amara Hoddy spoke about negative experiences with Downtown Lansing Inc.

Nicklas Zande spoke about the disappearance of Amber Arnett and various City matters.

Willie Hobbs spoke about various City matters.

Clerk Swope acknowledged one written communication.

Adjourned Time 8:08 P.M.

Chris Swope, City Clerk



**Official Proceedings of the City Council
City of Lansing
January 27, 2025**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:10 p.m. by President Kost

PRESENT: Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore

ABSENT: None

A quorum was present.

Council Member Garza asked people to remember Tom Delaney, who recently passed away, during the moment of Meditation. The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Kost.

Comments by Council Members and the City Clerk

President Kost announced item 8 will be sent back to the administration to be resubmitted.

Council Member Garza spoke about a joint constituent contact meeting.

Council Member Hussain spoke about the Rejuvenating South Lansing 10-year anniversary celebration and about Charter Commission meetings.

Council Member Pehlivanoglu spoke about the virtual comment option for Charter Commission meetings.

Community Event Announcements

Nicklas Zande announced the Old Everett Neighborhood Association meeting.

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor spoke about the annual report, paramedic positions at the Lansing Fire Department, and the Empower Program Graduation.

Public Comment on Legislative Matters

Public Comment on Legislative Matters:

Nicklas Zande spoke about Act-8-2024.

Consent Agenda

By Vice President Carter

To approve all items on the Consent Agenda

Motion Carried

Resolution #2025-007

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the recommendation for reappointment of Don Sober as a member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2028; and

WHEREAS, the Mayor's office has confirmed with this resolution that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on January 22, 2025 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Don Sober as a member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2028.

Adopted as part of the Consent Agenda

Resolution #2025-008

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, pursuant to Rule 41 of the Lansing City Council Rules, a proposed rule revision shall be placed on the Council Agenda for Council receipt and review, but "shall not be considered for adoption sooner than the next council meeting;"

THEREFORE BE IT RESOLVED that the City Council hereby amends the City Council Rule 16 Standing Committees by inserting the Committee on Municipal Audit as set forth below.

Rule 16 Standing Committees; the standing committees of Council and their functions are as follows:

COMMITTEE ON MUNICIPAL AUDIT

Objectives of the Committee are to provide guidance and oversight to the City Council Internal Auditor in the performance of his/her responsibilities, create and review annual audit plans, and evaluate the financial position of the City.

The Committee on Municipal Audit will prepare an annual audit plan by June 30th each year.

This does not impede other requests made by other Councilmembers

Adopted as part of the Consent Agenda

Resolutions

Resolution #2025-009

By Council President Kost
Resolved by the City Council of the City of Lansing

WHEREAS, in September 2024 Council President Garza created the Ad Hoc Audit Committee and City Council approved under Resolution 2024-196; and

WHEREAS, under the charge of the Ad Hoc Audit Committee, a standing audit committee was determined to be necessary and proposed to City Council for the creation of a Committee on Municipal Audit under Rule 16 of the Council Rules; and

WHEREAS, the rule change was introduced on January 13, 2025 and was considered for adoption at the January 27, 2025; and

WHEREAS, with amending of Council Rule 16 to incorporate a new Standing Committee; Committee on Municipal Audit, the Ad Hoc Audit Committee will dissolve and cease as of January 27, 2025.

NOW, THEREFORE BE IT RESOLVED, with the adoption of the amendment to Council Rule 16 creating the Committee on Municipal Audit, the 2024 Ad Hoc Audit Committee will cease to exist.

By President Kost

Motion Carried

Resolution #2025-010

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the recommendation for appointment of Christopher Harkins as an At-Large member of the Board of Water and Light for a term to expire June 30, 2028; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on January 27, 2025 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Christopher Harkins as an At-Large member of the Board of Water and Light for a term to expire June 30, 2028.

By Vice President Carter

Motion Carried

FAILED

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

By Vice President Carter to appoint Shelbi Frayer as an At-Large member of the Board of Water and Light.

Motion Failed by the following roll call vote:

Yeas: Council Members Hussain, Pehlivanoglu, Spadafore

Nays: Council Members Carter, Garza, Brown, Jackson, Kost

Resolution #2025-011

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

Act-8-2024, 520 South Washington Avenue, Use of Right-of-Way

WHEREAS, Ovation Center for Music and Arts has requested to formalize easements for use of the West Lenawee Street and South Washington Avenue rights of way to permit building encroachments for the Ovation Center for Music and Arts development; and

WHEREAS, a building encroachment will extend up to 5.07 feet into South Washington Avenue to facilitate the building of an accessibility ramp; and

WHEREAS, a building encroachment will extend up to 4.53 feet into West Lenawee Street and up to 4.73 feet into South Washington Avenue, with a building overhang of up to 14.3 feet above finished grade, to facilitate the building of entrance ramps at the northeast corner of the building; and

WHEREAS, a roof overhang will extend up to 1.6 feet into the West Lenawee Street right of way and up to 50 feet above finished grade; and

WHEREAS, a roof overhang will extend up to 2.48 feet into the South Washington Avenue right of way and up to 50 feet above finished grade; and

WHEREAS, on January 7, 2025, the Planning Commission reviewed the location, character, and extent of the proposal in accordance with its Act 33 Review procedure, and voted unanimously (7-0) to recommend approval of Act-8-2024, 520 South Washington Avenue, Use of Right-of-Way; and

WHEREAS, the Committee of the Whole has reviewed the report and recommendation of the Planning Commission and concurs therewith;

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves Act-8-2024, and approves the easements for the use of building encroachments into the West Lenawee Street and South Washington Avenue rights-of-way, on the property legally described as:

A parcel of land being part of Lots 1-4 and 9-12, Block 1469, Original Plat of the City of Lansing, Ingham County, Michigan, according to the recorded plat thereof, as recorded in Liber 2 of Plats, Page 36, Ingham County Records, the boundary of said parcel described as: Commencing at the Northwest corner of said Block 149; thence South 89° 13' 23" East along the North line of said Block 149 a distance of 161.50 feet to the point of beginning of this description; thence South 89° 13' 23" East continuing along said north line 168.50 feet to the Northeast corner of said Block; thence South 00° 32' 26" West along the East line of said Block 149 a distance of 263.50 feet to the Southeast corner of Lot 4 of said Block 149; thence North 89° 18' 36" West along the South line of said Lot 4 a distance of 89.00 feet; thence North 00° 32' 27" East 57.50 feet; thence North 89° 27' 35" West 79.50 feet; thence North 00° 32' 26" East 206.46 feet to the point of beginning; said parcel subject to all easements and restrictions, if any.

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is hereby authorized to sign and execute all documents to complete this transaction, subject to prior approval as to content and form by the City Attorney.

By Vice President Carter

Motion Carried

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Carter that all items be considered as being read in full and that President Kost make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Item(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office
Placed on File

Item(s) from the Mayor re:

Grant Acceptance; Lansing Police Department Byrne Justice Assistance Grant
Referred to the Committee on Ways and means and to the Internal Auditor

Grant Acceptance; National Trust for Historic Preservation
Referred to the Committee on Ways and Means and to the Internal Auditor

Act-6-2024; Vacation of Horne Drain Easement, Lansing School District, 2000 Lewton Pl.
Referred to the Committee on Development and Planning

Act-7-2024; Permanent Utility Easement, Lansing School District, 2000 Lewton Pl.
Referred to the Committee on Development and Planning

Special Assessment; Glenburne Commons, Trash & Grass Abatement
Referred to the Committee on City Operations

Setting a Public Hearing on Special Assessment: Glenburne Commons, Trash & Grass Abatement
Referred to the Committee on City Operations

- Communications and Petitions, and Other City Related Matters:

Notice from the Michigan Liquor Control Commission; Liquor Express Lansing Inc. request for Transfer Ownership Escrowed 2024 SDD and SDM License with Sunday Sales Permit (AM), Sunday Sales Permit (PM) for SDD License – Spirits, and Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink from Rite Aid Of Michigan, Inc.; Transfer Location from 610 N Cedar St, Ste A, Mason to 925 E Kalamazoo St, Lansing; Transfer Governmental Unit under MCL 436.1531(22) from Mason City to Lansing City at 925 E Kalamazoo St, (RID # RQ-2501-00186)
Referred to the Committee on City Operations

Notice from the Michigan Liquor Control Commission; RBM Properties LLC request for transfer membership interest by adding 224 Grewal Investments, LLC as a member through transfer to the company; and as a result, through redistribution, existing member Kevin L. Meyer will hold 25.5% membership interest, Irving Ronk will hold 4% membership interest, Joseph S. Bell, Jr. will hold 4% membership interest, Jenna B. Meyer will hold 25.5% membership interest, Christopher R. Meyer will hold 25.5% membership interest and 224 Grewal Investments, LLC will hold 15.5% membership interest (RID # RQ-2411-15377)
Referred to the Committee on City Operations

Remarks by Council Members

President Kost spoke about the Committee on Municipal Audit and shared that the members of the committee are Council Member Spadafore as Chair, Council Member Carter as Vice-Chair and Council Member Pehlivanoglu as Member.

Council Member Brown spoke about At-Large Constituent Contact meetings.

Public Comment on City Government Related Matters

Nate Ford spoke about the Lansing Entheogens and Psychedelic Society.

Nancy Mahlow spoke about the At-Large position on Board of Public Service.

Adjourned Time 7:40 P.M.

Chris Swope, City Clerk

LATE ITEM

INTRODUCTION OF ORDINANCE

Council President Kost introduced:

An ordinance of the City of Lansing, Michigan, to amend Chapter 404 of the Lansing Codified Ordinances to add Section 404.15 to prohibit unregistered vehicles from parking on any public roadway, including but not limited to any alley, street, or highway.

The Ordinance is read a first time by its title and referred to the Committee on Public Safety.

Resolution #2025-

By the Committee of the Whole

Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for March 10, 2025 at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of amending Chapter 404 of the Lansing Codified Ordinances to add Section 404.15 to prohibit unregistered vehicles from parking on any public roadway, including but not limited to any alley, street, or highway.

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, March 10, 2025 at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, to amend Chapter 404 of the Lansing Codified Ordinances to add Section 404.15 to prohibit unregistered vehicles from parking on any public roadway, including but not limited to any alley, street, or highway.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO. _____

An Ordinance of the City of Lansing, Michigan, to amend Chapter 404 of the Lansing Codified Ordinances to add Section 404.15 to prohibit unregistered vehicles from parking on any public roadway, including but not limited to any alley, street, or highway.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 404 Section 404.15 of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

a. Parking Prohibitions

No person shall park an unregistered motor vehicle on any public roadway, including but not limited to an alley, street, or highway.

b. Violations

Any person who violates subsection (a) hereof shall be responsible for a civil infraction and subject to penalties as established in Section 404.03.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

ORC Approved as to form
10/18/2024

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2033.

Approved as to form:

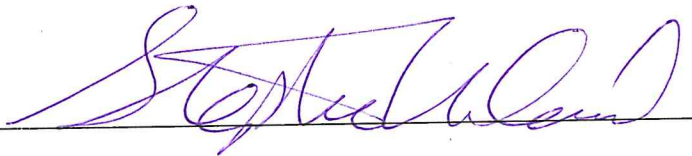
City Attorney

Dated: _____

AFFIDAVIT OF PUBLICATION

I, Stephen Underwood, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#25-100 – City of Lansing, Summary of Adopted Ordinance #1329** – was published Wednesday, April 2, 2025, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 2nd day of April 2025



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on April 2, 2025

By Stephen Underwood



Berl Schwartz, Notary Public

My commission expires January 24, 2026

art.” can’t get them back.”

**CITY OF LANSING
SUMMARY OF
ADOPTED ORDINANCE # 1329**

I adopted an Ordinance of the City of Lansing, Michigan, to amend
Lansing Codified Ordinances to add Section 404.15 to prohibit
s from parking on any public roadway, including but not limited to any
ray.

Upon publication

of this Ordinance is available for review at the City Clerk’s Office, 9th
Hall, Lansing, Michigan. A copy of the full text of this Ordinance may be
m the City Clerk’s Office, 9th Floor, City Hall, Lansing, Michigan at a
ned by City Council.

ing City Clerk, MMC/MIPMC
/Clerk
/LansingClerkSwope

CP#25-100

CITY OF LANSING

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on Legislative Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.*

Agenda Item Number(s) or Description(s) 4

Name (print) PHYEN OLLICA E-Mail (optional) _____

Address (street, city, zip) 12008 GERVESOE DR

Company or organization represented, etc. (if applicable) _____

Signature Wm D Oll Pronouns _____

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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Agenda Item Number(s) or Description(s) 44

Name (print) Deborah Mulkey E-Mail (optional) _____

Address (street, city, zip) 1200 S. Garessee Dr

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns _____

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*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.*

Agenda Item Number(s) or Description(s) Every Show Case Hearing

Name (print) Nicklas Zent

E-Mail (optional) nicklas.zent@lansingmi.gov

Address (street, city, zip) 411 W Willard Ave Lansing MI 48906

Company or organization represented, etc. (if applicable) OENA

Signature Nicklas Zent

Pronouns he/him

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
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- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
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Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

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Rinehart, Haley

From: Boak, Sherrie
Sent: Friday, February 7, 2025 10:13 AM
To: Swope, Chris; Jackson, Brian
Subject: FW: [EXTERNAL] Noise Waiver Request

For Public Hearing Monday

Sherrie Boak
City of Lansing
City Council Legislative Office Manager
124 W Michigan Avenue, 10th Floor
517-483-7683
www.lansingmi.gov

From: Kimberlyn Fauson <kimberlynfauson@gmail.com>
Sent: Friday, February 7, 2025 9:59 AM
To: City Council <City.Council@lansingmi.gov>
Subject: [EXTERNAL] Noise Waiver Request

Dear Brian Jackson and At-Large Council Members,

I am writing to let you know that I strongly object to the noise request waiver to permit CSO 015 South Project work on Saturdays from 8:00 to 4:30 PM from March 1, 2025 to December 13, 2025.

The residents of the Westside Neighborhood, especially those of us who live on North Jenison, already have dealt with far too much noise pollution; the past five years have felt nightmarish in terms of noise. It began with the severe tree trimming that happened in 2021-22, as crews with chainsaws were here **in the winter** for a few weeks on end. Then the CSO project began, and we dealt with the noise coming from the Willow to Shiawassee stretch on Jenison. As a resident who lives on Jenison, last summer and fall were a nightmare with the Martin Luther King, Jr. Boulevard closure. Despite numerous requests from residents to deal with the issue, the city was unsuccessful at directing residents through the correct downtown detour, resulting in extra noise and unsafe traffic. Now we're dealing with the noise coming from the Shiawassee CSO project. I fully understand that these projects need to happen, but please at least give us a two-day reprieve from the noise on weekends!

I ask Council to vote no on the waiver request.

Thank you,
Kimberlyn Fauson
312 N. Jenison Avenue

Jackson, Brian

From: Boak, Sherrie
Sent: Wednesday, January 29, 2025 3:57 PM
To: Swope, Chris; Jackson, Brian
Cc: Kost, Ryan
Subject: Public Hearing Comment - FW: [EXTERNAL] Comments regarding requested noise waiver for CSO 015 South Project

For the public hearing on 2/10

Sherrie Boak
City of Lansing
City Council Legislative Office Manager
124 W Michigan Avenue, 10th Floor
517-483-7683
www.lansingmi.gov

From: Marcie Alling <marciejalling@gmail.com>
Sent: Wednesday, January 29, 2025 3:55 PM
To: City Council <City.Council@lansingmi.gov>
Subject: [EXTERNAL] Comments regarding requested noise waiver for CSO 015 South Project

Good afternoon -

Today, we received the notification postcard about the public hearing scheduled for 02/10/2025 regarding the noise waiver request for CSO 15 South Project in our neighborhood.

My husband and I are in SUPPORT of the noise waiver. We are anxious for this overall project to stay on schedule and progress. To us, the inconveniences of CSO-related work are a reminder that critical infrastructure needs are being tackled in this long-running project. The temporary "pain" is far outweighed by the overall ultimate benefits to the community and the environment.

Thank you for the opportunity to comment.

Marcie Alling
514 Fulton Pl
Lansing MI 48915
517-927-0997

Rinehart, Haley

From: Boak, Sherrie
Sent: Monday, February 10, 2025 10:58 AM
To: Swope, Chris; Jackson, Brian
Subject: Public Hearing - FW: [EXTERNAL] Noise Waiver

Sherrie Boak
City of Lansing
City Council Legislative Office Manager
124 W Michigan Avenue, 10th Floor
517-483-7683
www.lansingmi.gov

From: Jana Nicol <jananicol@yahoo.com>
Sent: Monday, February 10, 2025 10:52 AM
To: City Council <City.Council@lansingmi.gov>
Subject: [EXTERNAL] Noise Waiver

Good Morning,

I would like to state an emphatic NO on the noise waiver for the CSO project working on Saturdays. As I have stated many times, I lived through the necessary but disrupting inconvenient noisy project on the east side in 1996.

I work from home 5 days a week. I have a doctor's note that prevents me from going into the office at this time. Unless one of you has a cottage I can use or needs a house sitter, I am trapped here during the CSO project.

I can already hear the steady non stop pounding of the backhoe bucket hitting the pavement to break it up on Shiawassee Street. It brings back memories of scrambling through my house to remove items off the wall for fear they would fall off in 1996, trudging through muddy streets to get to my house after a thunderstorm, and sitting in my car a block away waiting for the rain to stop so I could walk to my house.

The never ending sound of the backhoe bucket pounding on the pavement to break it up is the worst. I don't want to have to listen to it 6 days a week all summer long. Weekends are for resting, enjoying the garden, walking the dog, having people over, and relaxing before the incessant sound of that bucket hitting the pavement starts all over again.

If you have never lived on a street when the CSO project was being done, I welcome you to my neighborhood this summer to experience it.

Although the project is necessary, it is really horrible to live through - twice.

No to working on Saturdays, we need the peace and quiet.

Jana Nicol
jananicol@yahoo.com

Jackson, Brian

From: Boak, Sherrie
Sent: Monday, February 10, 2025 5:00 PM
To: Swope, Chris; Jackson, Brian
Subject: Fw: [EXTERNAL] Non support for CSO noise waiver

Have a nice day.

Sherrie Boak
City of Lansing
City Council Office Manager
517-483-7683

From: heidi frei <heidimfrei@gmail.com>
Sent: Monday, February 10, 2025 4:58:45 PM
To: City Council <City.Council@lansingmi.gov>
Subject: [EXTERNAL] Non support for CSO noise waiver

To honorable City Councilmembers:

I am writing to express non-support for the noise waiver that would allow work to occur on Saturdays from 3/1/25 through 12/13/24

While I support the completion of the CSO project, I am not supportive of living in a large construction zone for 6/7 days a week. The postcard that was sent included no information on how this will benefit the project. By allowing work on Saturdays, will this amount to completion 2-3 weeks earlier? One month? It does not indicate. I cannot evaluate any perceived benefit without knowing what the impact on the project will be.

More importantly, many children live within the project area. Our lots are small and ROW setbacks are not large. We hear everything. Our children and families need a reprieve from the constant noise associated with living within a large construction site. Particularly, during the summer months when children are out of school, it is not healthy nor reasonable to restrict access to outdoor activities and play 6 out of 7 days a week. As a mother of 2, this is very concerning for my children but for other children in our neighborhood.

Noise of this nature causes psychological and physical stress that can have negative health impacts and impact attention in children. The impacts of increasing these stressors on young children, who need to play outside, and pregnant women has not been evaluated. This is concerning especially given our small lot sizes and the close proximity of construction.

I encourage you to vote to on the waiver until health impacts to children and families are considered and any benefits can be clearly defined.

Thank you for your attention to this!

Heidi Frei
N. Genesee Dr., 48915

**CITY OF LANSING
NOTICE OF PUBLIC HEARING
WAIVER OF THE NOISE ORDINANCE**

Combined Sewer Overflow (CSO) 015South Project

The Lansing City Council will hold a public hearing on Monday, February 10, 2025 at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 W. Michigan Ave., Lansing, Michigan for the purpose stated below:

To afford an opportunity for all residents of the City of Lansing to appear and be heard with regard to a request for a waiver of the Noise Ordinance in accordance with the provisions of Chapter 654 of the Code of Ordinances, filed by to Leavitt and Starck Excavating, Inc., while the company is conducting work as part of the CSO 015 South Project on Saturdays from 8:00 AM to 4:30 PM for the periods March 1, 2025, through December 13, 2025 for the duration of the project to permit timely completion of the overall project.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

January 24, 2025

RE: Notification of Public Hearing for a Waiver of the Noise Ordinance

Dear Resident:

As you are likely aware, utility construction is currently taking place within your neighborhood as part of the CSO 015 South Project. In order to keep the project on schedule and reduce the time construction will impact your neighborhood, the City of Lansing Public Service Department has requested, on behalf of the contractor, a noise waiver to permit work on Saturdays from 8:00 am to 4:30 pm from March 1, 2025, to December 13, 2025.

The Lansing City Council will hold a public hearing on Monday, February 10, 2025, at 7:00 pm, in the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall, in order to provide residents with an opportunity to comment on this noise waiver request. Written comments may also be submitted via e-mail to city.council@lansingmi.gov or by mail to Lansing City Council, 124 W. Michigan Avenue, 10th Floor, Lansing MI 48933, no later than 5:00 pm on February 10, 2025.

If you have any questions regarding the project or this noise waiver request, please contact Mr. Marc Jones, the City's Project Engineer, at (517) 483-4266.

Thank you.

Correction: Updated email address to city.clerk@lansingmi.gov

Resolution #2025-012

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu,
Spadafore

Resolved by the City Council of the City of Lansing

WHEREAS, The Women's Center of Greater Lansing (WCGL) was created in response to a clear need for a dedicated community space to support women in the greater Lansing area. Founded by local women leaders, the Center officially opened its doors in June 2005 after extensive renovations completed by community volunteers; and

WHEREAS, from the start, WCGL has been a place where women can access personal and career counseling, employment support, legal resources, and holistic wellness services. Housed in two adjoining buildings on Michigan Avenue, the Center's accessible location serves community members from Clinton, Eaton, and Ingham counties; and

WHEREAS, as demand for services grew, so did the Center. Over the years, WCGL expanded its programs to include trauma-informed mental health counseling, financial empowerment initiatives, and specialized workshops on domestic violence, sexual assault, and human trafficking. The Center also developed entrepreneurial support programs like the Bold Steps Business Lab to help women launch and sustain businesses; and

WHEREAS, between 2022 and 2023, the number of clients seeking services at WCGL increased by nearly 300%, which continues to rise. To meet this growing need, the Center has expanded its staff and programs, ensuring that more women have access to the comprehensive support services they need to achieve financial stability, personal growth, and overall well-being.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council congratulates and applauds the Women's Center of Greater Lansing on 20 years of service to our community and its unwavering fight to tackle the challenges the community faces.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-013

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu,
Spadafore

Resolved by the City Council of the City of Lansing

WHEREAS, today more than ever, our religious leaders play a critical role in keeping the community nurtured and motivated to take on everyday challenges and to celebrate the community's triumphs; and

WHEREAS, on Saturday, February 22, 2025, The Divine Connection celebrates their Annual Event, The Pastors Salute, not only celebrating spiritual leaders but also reinforcing the bonds that hold communities together; and

WHEREAS, The Pastors Salute, a tradition deeply cherished, serves as a testament to Divine Connection's commitment to recognizing and honoring over 200 exemplary pastors in Lansing and neighboring communities; and

WHEREAS, having made a positive impact on the community, the Pastors will receive letters from their members, and a plaque to publicly observe and applaud their contributions and showcase their good works in the community; and

WHEREAS, this year in 2025, the Kattie M. Wills Trailblazer Scholarship Award will be honoring graduating seniors. Kattie M. Wills was not only the church mother at Lansing Church of God in Christ for 55 years, but also a single mother who raised 5 children that became either a Nurse, Professor, Teacher, or Educator.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council, hereby, wish to recognize the 2025 Pastors Salute in honoring Lansing Pastors for their dedication to the community. We celebrate their triumphs as leaders, mentors, and motivators. Congratulations Pastors, we wish you continued success in your efforts.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council honors Kelli Ellsworth Etchison for her extraordinary service, inspiring positive change and uplifting lives throughout the Greater Lansing area.

BE IT FURTHER RESOLVED that the Lansing City Council wishes Kelli continued success in all her future endeavors to better serve the Greater Lansing community.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-015
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Office of Code Enforcement has declared a certain structure at 204 E. Potter Ave, 33-01-01-33-406-491, LOT 84 SUPERVISORS PLAT OF EVERETT-DALE NO 2 SUB, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on NOVEMBER 30TH, 2017 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on AUGUST 22ND, 2024, the Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by NOVEMBER 19TH, 2024; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 204 E. POTTER AVE., as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-016
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 1232 N. Washington Ave, 33-01-01-09-256-001, W 5 ½ R LOT 8 BLOCK 32 ORIG PLAT, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on JUNE 27TH, 2011 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

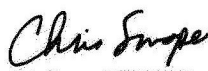
WHEREAS, on AUGUST 22ND, 2024, the Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by NOVEMBER 19TH, 2024; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 1232 N. WASHINGTON AVE, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-017
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 1616 S. Cedar St, 33-01-01-21-476-085, LOT 5 & N 8 IN LOT 6 EXC LAND USED FOR ST PURPOSES BLOCK 2 AMENDED PLAT OF HALLS SOUTH SIDE ADD, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on MAY 10TH, 2011 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

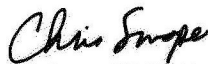
WHEREAS, on AUGUST 22ND, 2024, the Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by NOVEMBER 19TH, 2024; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 1616 S. CEDAR ST, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-018
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 1300 W. Maple Street, 33-01-01-08-407-061, Lot 122, Charles Kudner's Subdivision, City of Lansing, Ingham County, Michigan, as recorded in Liber 2 of Plats, page 11, Ingham County Records, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on NOVEMBER 8th, 2005 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on AUGUST 28TH, 2024, a Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by SEPTEMBER 23RD, 2024; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 1300 W. Maple Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-019
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 5625 Kaynorth Rd, 33-01-05-04-427-012, LOT 2, EXC E 165 FT SUPERVISORS PLAT NO 3 T3N R2W, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on MARCH 13TH 2009 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on AUGUST 22nd, 2024, a Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by SEPTEMBER 23RD, 2024; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 5625 Kaynorth Rd, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 1723 Osband Ave, 33-01-01-21-357-041, N 41 FT OF S 85 FT LOTS 6 & 7 BLOCK 13 PARK PLACE, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on JUNE 26TH, 2015 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on AUGUST 22ND, 2024, the Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by NOVEMBER 19TH, 2024; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 1723 OSBAND AVE, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Resolution #2025-020
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 1723 Osband Ave, 33-01-01-21-357-041, N 41 FT OF S 85 FT LOTS 6 & 7 BLOCK 13 PARK PLACE, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on JUNE 26TH, 2015 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

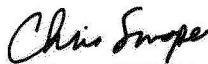
WHEREAS, on AUGUST 22ND, 2024, the Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by NOVEMBER 19TH, 2024; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 1723 OSBAND AVE, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-021
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 1023 Porter St, 33-01-01-10-326-331, LOT 24 S H PERSONS ADD, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on JULY 6TH, 2017 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on AUGUST 22ND, 2024, the Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure NOVEMBER 19TH, 2024; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 1023 PORTER ST, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.


Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-022
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 308 E. Cesar E. Chavez, 33-01-01-09-404-031, E 22 FT OF W 112 FT OF N 100 FT OF LOTS 1&2 BLOCK 13 ORIG PLAT , to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Building Inspector red tagged the said structure on December 12TH, 2017 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on October 25th, 2024, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by November 26th, 2024; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 308 E. Cesar E. Chavez, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-023

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 5141 S. Martin Luther King Jr. Blvd, 33 01 05 05 226 090, SE'LY 50 FT LOTS 11 & 12, ALSO LOTS 13 THRU 18 EXC PARTS USED AS M-99 R/W, LOT 40 EXC E 108.6 FT, ALSO W 130FT LOTS, 41 42 AND 43, AND ALSO LOT 44 ; SUPERVISOR'S PLAT OF PROSPERITY FARMS, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Building Inspector red tagged the said structure on August 30th, 2021 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on October 25th, 2024, the Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by December 9th, 2024; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, February 24, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 5141 S. Martin Luther King Jr. Blvd., as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-024
By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

Authorizing Michigan Natural Resources Trust Fund (MNRTF) Grant Funding

WHEREAS, the Parks and Recreation Department is applying for grant funding through Michigan Natural Resources Trust Fund (MNRTF); and

WHEREAS, MNRTF will be accepting grant applications for the next grant cycle no later than April 1, 2025; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the applications, acknowledging the required match and committing to the amount and source of match that are specified in the applications; and

WHEREAS, the Parks Board at its December 11, 2024, meeting voted unanimously to approve the submission of the grant; and

WHEREAS, the Parks and Recreation Director is recommending the City apply for grant funding for the following projects:

MNRTF (TF25-0001) Letts Tennis Courts Rehabilitation & Construction \$400,000

Parks Millage Match 26% \$141,000

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the submission of a grant application to the Michigan Natural Resources Trust Fund for the above project; and

BE IT FINALLY RESOLVED that the City of Lansing, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the City of Lansing Parks and Recreation Department does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide funding with a minimum \$141,000 to match the grant authorized by the MNRTF (TF25-0001).
2. To maintain satisfactory financial accounts, documents, and records to make them available to the MNRTF for auditing at reasonable times in perpetuity.
3. To comply with any and all terms of said Agreement included all terms not specifically set forth in the foregoing portions of this Resolution.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-025
By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the Parks & Recreation Department of the City of Lansing applied for grant funding through the National Trust for Historic Preservation (NTHP); and

WHEREAS, NTHP supported the City of Lansing's grant request for \$5,000; and

WHEREAS, the requested funding would be used to hire a Michigan Registered Historic Architect to create a historic structure report for the Turner-Dodge House; and

WHEREAS, the NTHP supported the City of Lansing's request for \$5000 to be used for the development of a historic structure report for the Turner-Dodge House; and

WHEREAS, the total match required is \$5,000, which will be provided by The Friends of Turner-Dodge House; and

WHEREAS, the Parks and Recreation Department is requesting acceptance of the NTHP funding; and

WHEREAS, the City of Lansing recognizes the importance of the continued maintenance of the Turner-Dodge House and commit to use this report as a guide in future investments in the Turner-Dodge House; and

WHEREAS, the Administration and the City Council recognize the importance and need for unique facilities that would otherwise not be available.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves acceptance of the National Trust for Historic Preservation.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for their administration in accordance with the requirements of the grantor.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-026
By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing has been contracted by the State of Michigan to be the Administrative Agency for the OS Reentry program in Clinton, Eaton and Ingham counties since October 1, 2017; and

WHEREAS, the City of Lansing's Office of Financial Empowerment, which is part of the Department of Economic Development and Planning, has the opportunity to earn bonuses for performance on Key Performance Metrics; and

WHEREAS, this funding is an unrestricted bonus for performance; and

WHEREAS, the award for \$24,937.87 does not require a local match and is for the following: Long-Term Housing Placements of \$14,078.21, Path to Economic Stability Initial Placements of \$10,228.66; and Leveraged Goods and Services of \$301.00.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Office of Financial Empowerment funding in the total amount of \$24,937.87 for the period beginning on the date of council approval for the City of Lansing and ending on June 30, 2025.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



Chris Swope, CMIMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-027
By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Police Department (LPD) submitted a 100% Federally-funded multi-jurisdiction grant application to the Office of Justice Programs, U.S. Bureau of Justice Assistance for a Edward Byrne Memorial Justice Assistance Grant (JAG); and

WHEREAS, the LPD JAG application was endorsed by Ingham County, and was accepted by the Bureau of Justice Assistance; and

WHEREAS, the JAG grant is a cooperative plan with Ingham County; and

WHEREAS, the Bureau of Justice Assistance will award \$133,615.00 to be split \$120,913.00 to the City of Lansing and \$12,702.00 to the County of Ingham; and

WHEREAS, the federal award of \$133,615.00 requires no local match from either of the local agencies; and

WHEREAS, the LPD Grant funds will be used for the purchase of firearm lock boxes for department firearms, continued education and training for department members and to continue a health and wellness initiative that began in 2022; and

WHEREAS, Ingham County Sheriffs' Office is committed to using their portion of the funds to purchase 24 Public Address (PA) systems for patrol vehicles with in-car conversion kits.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the multi-agency 2024 Edward Byrne Memorial Justice Assistance Grant in the total amount of \$133,615.00 (requiring no local match) for the grant period beginning October 1, 2024 and ending September 30, 2026; and

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

Resolution #2025-028

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, Communities in Schools of Michigan, Inc. has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103a; and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes Communities in Schools of Michigan Inc. as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Communities in Schools of Michigan, Inc. of 721 N. Capitol Ave., Lansing, MI 48906.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

PASSAGE OF ORDINANCE

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206 of the Lansing Codified Ordinances, Section 206.16, Preference for Local Bidders, to remove the upper threshold of \$1,000,000, and further clarify what bidders may have the opportunity to match the lowest qualifying bid from a non-Lansing bidder.

Is read a second time by its title. The Ordinance was reported from the Committee on City Operations and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
Brown	☐	☐
Carter	☐	☐
Garza	☐	☐
Hussain	☐	☐
Jackson	☐	☐
Kost	☐	☐
Pehlivanoglu	☐	☐
Spadafore	☐	☐
	_____	_____
☐ ADOPTED	☐ FAILED	

**CITY OF LANSING
SUMMARY OF
ADOPTED ORDINANCE # 1328**

Lansing City Council adopted an Ordinance of the City of Lansing, Michigan, to amend the Code of Ordinances of the City of Lansing by amending Chapter 206 of the Lansing Code of Ordinances, Section 206.16, Preference for Local Bidders, to remove the upper threshold of \$1,000,000, and further clarify what bidders may have the opportunity to match the lowest qualifying bid from a non-Lansing bidder.

Effective date: Upon publication

Notice: The full text of this Ordinance is available for review at the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan. A copy of the full text of this Ordinance may be obtained from the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan at a fee determined by City Council.

Chris Swope, Lansing City Clerk, MMCM/PMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#25-050

**NOTICE OF PUBLIC HEARINGS
EAST LANSING HISTORIC DISTRICT COMMISSION**

Notice is hereby given of the following public hearing to be held by the East Lansing Historic District Commission on **Thursday, March 13, 2025 at 6:00 p.m.** at East Lansing Hannah Community Center, 819 Abbot Road, East Lansing, Michigan 48823:

1. A public hearing to receive and discuss consideration of a Certificate of Appropriateness from Zach Matthews on behalf of The Peoples Church located at 200 W. Grand River Avenue. The applicant is requesting installation of two 80"x66" louvered access panels on the north facade as well as four (4) mechanical units on the roof.

Owners of structures containing more than four (4) dwelling units or other distinct spatial areas owned or leased by different persons are requested to post this notice at the primary entrance to the structure.

A staff report (Agenda Item Report) for the public hearing will be published on the City's website the Friday before the meeting. To locate staff reports, please visit the City's public meeting portal at <https://cityofeastlansing.civicweb.net/Portal/> and select the meeting date.

For more information on the request please contact Alycia Reiten at (517) 319-6941 or areiten@cityofeastlansing.com. Materials related to the request are available for viewing at the Department of Planning, Building, and Development, East Lansing City Hall, 410 Abbot Road, East Lansing, MI, 48823 between the hours of 8:00 am and 5:00 pm or on the City's website located at www.cityofeastlansing.com/currentapplications. Written comments may be sent prior to the public hearing to the Historic District Commission, City of East Lansing, 410 Abbot Road, East Lansing, Michigan, 48823, or by email to coelhdc@cityofeastlansing.com.

The City of East Lansing will provide reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities upon request received by the City seven (7) calendar days prior to the meeting. Individuals with disabilities requiring aids or services must contact the Planning, Building, and Development Department, 410 Abbot Road, East Lansing, MI, 48823, (517) 319-6930 (TDD Number: 1-800-649-3777) or via email at ldegarmo@cityofeastlansing.com.

Amy Gordon
Interim City Clerk

CP#25-058

Tuesday, March 4, 2025
7:00 p.m.

A Public Hearing will be held Tuesday, March 4, 2025, at the Oneida Charter Township Hall, 11041 Oneida Rd., Grand Ledge, Michigan, 48837 at 7:00 p.m. The purpose of this hearing is to notify the public of the request for a Special Land Use Permit for a Drive Through Pharmacy for the medical office building for parcel #030-012-400-070-01, 5677 E. Saginaw Hwy., Grand Ledge, Michigan.

The application and site plan are available for review in the office of the Zoning Administrator Monday-Thursday 8:00 a.m.-1:00 p.m. Anyone having questions or needing assistance during or prior to the hearing can contact the Zoning Administrator, Melissa Goschka at 517-622-8078. Written comments on this proposal will be accepted until Monday, March 3, 2025, at 1:00 p.m. Persons with special needs as defined by the Americans with Disabilities Act should contact Oneida Charter Township Clerk's Office.

Jacqueline Kilgore
Oneida Charter Township Clerk

CP#25-059

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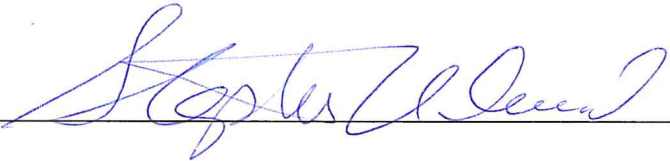


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AFFIDAVIT OF PUBLICATION

I, Stephen Underwood, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#25-050 – City of Lansing, Summary of Adopted Ordinance #1328** – was published Wednesday, February 19, 2025, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 19th day of February 2025

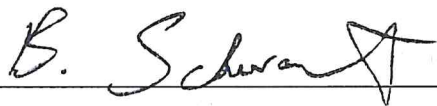


Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on February 19, 2025

By Stephen Underwood



Berl Schwartz, Notary Public

My commission expires January 24, 2026

Ordinance #1328

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206 of the Lansing Codified Ordinances, Section 206.16, Preference for Local Bidders, to remove the upper threshold of \$1,000,000, and further clarify what bidders may have the opportunity to match the lowest qualifying bid from a non-Lansing bidder.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 206, Section 206.16, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

206.16. - Preference for local bidders or offerors.

Lansing-based businesses may be awarded a contract as the lowest responsive and responsible bidder under the circumstances specified herein.

(1) *Definitions.*

- (a) *City resident(s)* means an individual whose primary place of residence is within the corporate limits of the City of Lansing as evidenced by voter registration address, driver's license address or State identification address or affidavit form developed by the City Attorney.
- (b) *Good faith effort* means those demonstrable activities supported by documentation and results that verify the bidders attempts to reach the established goal.
- (c) *Implementing department* means the City Department or Agency that has responsibility for oversight of a contract.
- (d) *Joint venture* means a co-operation between two or more corporate bodies for a particular project in which they share the responsibilities and profits associated with the project.
- (e) *Lansing-based business* means the physical and economic relationship to Lansing determined evidenced by a building or office physically located in the City and the payment of (1) City income taxes on the contractor's net profits, and (2) City property taxes on a plant or office and equipment such as is ordinarily required for the performance of the contract bid.
Any business physically located in Lansing which operates under a City-authorized tax abatement or forgiveness program, or any other City-authorized tax credit program, is still considered a Lansing-based business for purposes of this section.
- (f) ***Lansing-based subcontractor* means any subcontractor, employee, or other person who otherwise comes within the definition of Lansing-based business, and is or will be a subcontractor to a bidder for a contract governed by this Chapter.**
- (g) *Subcontractor* means a person or company that assumes, by secondary contract, some or all of the obligations of an original contractor.

- (2) Purchases under \$15,000.00. Pursuant to Section 206.03, departments purchasing supplies, services procured under bid and construction items for less

than \$15,000.00, which are not purchased by use of a procurement card must solicit at least one quote from a Lansing-based business unless no Lansing-based business providing the service, supply or construction item can be identified. The procuring department will document efforts to use Lansing-based businesses.

- (3) Preference for Lansing-based businesses on contracts over \$15,000.00 and under \$1,000,000.00. When sealed bids are received under Section 206.02 for purchases, supplies and construction contracts greater than \$15,000.00 and less than \$1,000,000.00, the following shall apply:

- (a) The person or business submitting the lowest bid shall be deemed the lowest bidder. If, however, the lowest bidder is not a Lansing-based business, any Lansing-based business with a bid within a specified percentage of the lowest bid that has been deemed responsive and responsible under the purchasing ordinance shall be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder.

The percentage difference shall be established by Council resolution and may be revised from time to time as Council deems appropriate.

- (b) If a Lansing-based business refuses to reduce its bid to match the lowest bid, then the next lowest responsible Lansing-based business with a bid within the established percentage of the lowest bid shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the Lansing bidder agrees to reduce its bid to match the bid of the lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.

- (c) If no Lansing-based business described in subsections (a) and (b) agrees to reduce its bid to that of the lowest bidder, then the next-lowest bidding non-Lansing-based business that has demonstrated in its bid submission that it will use any Lansing-based subcontractors shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the non-Lansing bidder described in this subsection agrees to reduce its bid to match the bid of the original lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.**

- (d) If no responsive and responsible Lansing-based business **described in subsections (a) and (b) or non-Lansing-based business described in subsection (c)** within the established percentage of the lowest bid agrees to reduce its bid to that of the lowest bidder, then the contract shall be awarded to the person or business with the lowest, most responsive and responsible bid.

- (e) Except for construction contracts, no contract awarded pursuant to this section shall be sublet in any manner that permits 50 percent or more of the dollar value of the contract to be performed by a subcontractor or subcontractors who do not meet the definition of Lansing-based.

- (f) Any Lansing-based business awarded a contract pursuant to this section shall agree to make available to the City all records necessary to establish its eligibility and compliance with all City, state and local laws.

- (4) Affirmative measures for enhancing Lansing-based businesses.

- (a) The City may eliminate bid, performance, and payment bonding requirements when it deems appropriate for Lansing-based businesses, except for contracts

for construction, alterations or repairs exceeding \$50,000.00, subject to the requirements of MCL 129.201.

- (b) The City may allow for joint ventures or other documented business arrangements to enable Lansing-based businesses to meet bonding requirements for contracts greater than \$15,000.00.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2033.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.



Chris Swope
Lansing City Clerk

February 4, 2025

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received on January 27, 2025 by the Mayor's Office and placed on file:

[City of Lansing 2024 Annual Report](#)

This document is available for review at the office of the City Clerk or at <https://mi-lansing3.civicplus.pro/227/Public-Notices-Documents-on-File> under Public Notices.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



Chris Swope
Lansing City Clerk

February 6, 2025

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file this document from the Finance Director:

[General Fund Status Report; Fiscal Year 2024-2025, 2nd Quarter](#)

This document is available for review at the office of the City Clerk or at <http://www.lansingmi.gov/clerk> under the heading of Documents Placed on File.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk

Vacancy Report – FY 2025 2nd Quarter

Human Resources Summary

The below high level summary is to provide an overview of the efforts that have been made to fill budgeted vacancies reflected in this report, but it is important to provide the context with respect to makeup of the Human Resources Department and all the work that goes into being an internal service provider. The department is comprised of the Hiring Division (1 manager; 4 specialists and 2 contract workers), Health and Wellness/Safety (2 FTEs) , Labor Relations (1 FTE and one contract worker), Payroll & Benefits (2 FTE, 1 PT and one contract worker) as well as Retirement (2 FTEs) for all 900+ employees (Excluding contracts/TEA/Seasonal and others). Each person in the department has a role in within their specialty that impacts the hiring process. It is truly a group effort across skill sets to fill a vacancy.

HR has fifteen (15) filled budgeted positions filled out of seventeen (17) total, and four (4) contract workers.

❖ **General Overview of the Hiring Process**

Below is a general overview of the hiring process. Depending on the position, steps may vary.

- HR facilitates the hiring process for all city departments which touch a variety of different industries and skill sets. We work on filling the vacancies in priority order, which is set by the individual Departments.
- When a department is looking to fill a vacancy, the job description is reviewed by the department and proposed edits, if applicable are provided to HR. If there are substantive changes to the job description, the description, organizational chart and another document called a Job Description Questionnaire is sent to our classification consultant to review and provide a recommendation with respect to the pay scale.
- If there are no changes, the department submits a Strategy of Selection and Hiring Plan (SOSH Plan), that details posting recommendations, assessment testing suggestions, if applicable, proposed interview panel and other details regarding the position. Then a requisition is submitted for approval in NeoGov, our applicant tracking system. Once the requisition has been approved the posting can go live for the established timeframe (most of our CBAs require at least six days).
- When applications are received, they are screened by our hiring specialists for minimum qualifications and equivalencies. If candidates meet the qualifications/equivalencies the applications are sent to the department for screening and comments.

- Candidates that have been screened in are then sent for assessment testing, written tests or skills demonstrations as applicable.
 - If candidates pass the assessments/testing/skills demonstration they can be referred for interviews. Interviews are conducted with a diverse panel and may be in person or via Microsoft Teams. Once interviews have completed, the scoring breakdown is drafted and provided to the Department.
 - Recommended candidates are sent conditional offers and background authorization waivers.
 - Pre-employment physicals, background checks and references are conducted. For police hiring processes, background investigations are a component. For both Police and Fire hiring processes, psychological evaluations are conducted.
 - The final offer of employment is provided and the onboarding process starts.
- ❖ It should be always noted that the Hiring Division is always actively working on positions that are not reflected in the postings on the City's website. This includes positions that are in various stages of the hiring process, including when JDs are being created, reviewed, classified, etc. to get ready for the hiring process or after the posting comes down and candidates are going through the process as referenced above.
- ❖ From January 1, 2024- December 31, 2024: Filled 166 budgeted positions (inclusive of recruits and trainees who progress to sworn positions after academy and also the UAW seasonal maintenance workers).
- ❖ Efforts Taken to create efficiencies:
- Actively working on ways to eliminate barriers to employ returning citizens.
 - CDL Program: Twenty (20) people who have obtained the CDL through the City program and 5 are in process. Our Seasonal Maintenance Worker position is a great entryway into City employment and to have the opportunity to work towards obtaining a CDL license.
 - We are also looking forward to engaging and partnering with the Refugee Development Center in the near future.
 - Eleven (11) Job Fairs/Community Events
 - Exploring modifications that can decrease the time to fill in our hiring process.
- ❖ City Developed Trainee Programs
- Assessors Office
 - Wastewater Treatment Plant
 - Fleet Services
 - Electrical Technician

Overall, the Human Resources Department looks forward to continuing our efforts in filling the vacancies throughout the City. Ensuring that we have fair and equitable processes is the top priority for this Department when we fill the vacancies and we appreciate the support and collaboration of the leadership within the various departments across the City.

Personnel Report
Quarter Ending December 31, 2024

Vacancy Factor Positions:

<u>Department</u>	<u>PCN</u>	<u>Position Description</u>	<u>Bargaining Unit</u>	<u>Schedule</u>	<u>Range</u>	<u>Status</u>	<u>Vacant</u>
MAYOR	DPCFSTAF	DEPUTY MAYOR	EXEC	MAN	HRATE	Filled	1.00
TREASURY	ADMAST	ADMINISTRATIVE ASSISTANT	T243CTP	T580	28	Posting	1.00
TREASURY	CUSTSREP	CUSTOMER SERVICE REP	T243CTP	T580	30	Vacant	1.00
TREASURY	INTAXTEC	INCOME TAX EXAMINER TECHNICIAN	T243CTP	T580	29	Pending	1.00
TREASURY	TRESYINV	TREASURY INVESTIGATOR	T243CTP	T580	34	Vacant	1.00
ASSESSING	RESAPPTR	RESIDENTIAL APPRAISER APPRENTICE	T243PT	T580	33	Two Filled (+1)	1.00
ASSESSING	RESIDAPP	RESIDENTIAL APPRAISER	T243CTP	T580	36	One Filled/Posted	2.00
CITY ATTORNEY	ASTATY39	ASSISTANT CITY ATTORNEY 39	T214 NS	T214	39	Vacant	2.00
HUMAN RESOURCES	TRDPINV-TBD	TRAINING/DISPUTE/INVGT COORD	NON BARG SUPV	EXPT	40	Posted	1.00
POLICE/ADMIN	ADMSPC	ADMINISTRATIVE SPECIALIST	T214 NS	T214	31	Vacant	1.00
POLICE/CENTRAL	POLTEC26	LPD FOIA ANALYST	T243CTP	P580	31	Vacant	1.00
POLICE/DETENTION	POLOFFCR	POLICE OFFICER	FOP NS	FOPN	OFFCR	Open Posting	2.00
POLICE/INVESTIGATIONS	DETECT2B	DETECTIVE IIB	FOP NS	FOPN	DETCV	Vacant	7.00
POLICE/INVESTIGATIONS	DETECT2C	DETECTIVE IIC	FOP NS	FOPN	DETCV	Vacant	1.00
POLICE/INVESTIGATIONS	DTCTVCSI	CSI DETECTIVE	FOP NS	FOPN	DETCV	Vacant	2.00
POLICE/PATROL	POLOFFCR	POLICE OFFICER	FOP NS	FOPN	OFFCR	Open Posting	5.00
FIRE/LOGISTICS	MATALSP4	MAINTENANCE ALARM SPECIALIST 4	IAFF FIREFIGHTR	IAFF	CP004	Vacant	1.00
FIRE/SUPPRESSION	FIRFIGTR	FIREFIGHTER	IAFF FIREFIGHTR	FF54	F	Academy	5.00
PUBLIC SERVICE/PROPERTY	FACMTWKR	SKILLED TRADES WORKER	UAW FULL TIME	UAW	U0500	Consolidated/Posted	1.00
PUBLIC SERVICE/PROPERTY	PRPMNTWK	PROPERTY MAINTENANCE WORKER	UAW FULL TIME	UAW	U0500	Consolidated	3.00
HUMAN RELATIONS/COMM	CNTMNTAD	CONTRACT MNGMNT ADMINISTRATOR	T243SUP	T580	41	Recently Vacated	1.00
HUMAN RELATIONS/COMM	PRVWAGE-TBD	PREVAILING WAGE SPECIALIST	T214 NS	T214	32	Reviewing JDQ	1.00
HUMAN RELATIONS/COMM	SECRTY26	SECRETARY 26	T243CTP	T580	29	RCLS 26 to 29	1.00
ED&P/OFE	GTSADMIN	GRANTS ADMINISTRATOR	T243CTP	T580	36	Posted	1.00
ED&P/OFE	MFEPGR-TBD	MFE PROGRAM MANAGER	T243SUP	T580	39	Vacant	1.00
ED&P/ADMIN	OFFMGR30	OFFICE MANAGER	NON BARG CTP	EXPT	35	Pending	1.00
ED&P/CODE COMPLIANCE	ADMAST28	ADMINISTRATIVE ASSISTANT 28	T243CTP	T580	32	Pending	1.00
ED&P/CODE COMPLIANCE	CCMANGER	CODE COMPLIANCE MANAGER	T214 SUPV	T214	43	Recently Vacated	1.00
ED&P/CODE COMPLIANCE	CCOFICER	CODE ENFORCEMENT WORKER	T243CTP	T580	34	Reviewing JDQ	2.00
ED&P/CODE COMPLIANCE	LDHOUSIN	LEAD HOUSING INSPECTOR	T243SUP	T580	38	Reviewing JDQ	1.00
ED&P/CODE COMPLIANCE	PRMISOFF	PREMISE OFFICER	T243CTP	T580	30	Filled	2.00
ED&P/DEVELOPMENT	ASTDVMGR-TBD	ASSISTANT DEVELOPMENT MGR	T214 SUPV	T214	39	Drafting JDQ	1.00
PARKS & RECREATION	ADMSPC27	ADMINISTRATIVE SPECIALIST	T243CTP	T580	27	Vacant	1.00
							55.00

Personnel Report
Quarter Ending December 31, 2024

Non-Vacancy Factor Positions:

<u>Department</u>	<u>PCN</u>	<u>Position Description</u>	<u>Bargaining Unit</u>	<u>Schedule</u>	<u>Range</u>	<u>Status</u>	<u>Vacant</u>
PUBLIC SERVICE/O&M	CEMATWK2	CEMETERY MAINTANCE WORKER 200	UAW FULL TIME	UAW	U0500	Vacant	1.00
PUBLIC SERVICE/O&M	EQPOPWK5	EQUIPMENT OPERATOR WORKER 500	UAW FULL TIME	UAW	U0600	Vacant	1.00
PUBLIC SERVICE/O&M	FRSTWKR5	ARBORIST 500	UAW FULL TIME	UAW	U0500	Posted	4.00
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW FULL TIME	UAW	U0400	Posted	14.00
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW FULL TIME	UAW	U0500	Vacant	1.00
PUBLIC SERVICE/O&M	PKSMTWK4	GROUND & MAINTENANCE WKR 400	UAW FULL TIME	UAW	U0500	Vacant	1.00
PUBLIC SERVICE/O&M	PUBWKSUP	PUBLIC SERVICE SUPERVISOR	T243SUP	T580	34	Vacant	2.00
PUBLIC SERVICE/O&M	PUBWKSUP	SEWER SUPERVISOR	T243SUP	T580	34	Posted	1.00
PUBLIC SERVICE/O&M	SOLWASOP	SOLID WASTE OPERATOR	UAW FULL TIME	UAW	U0500	Filled	1.00
PUBLIC SERVICE/O&M	SWRINSP	SEWER INSPECTOR	UAW FULL TIME	UAW	U0600	Vacant	1.00
PUBLIC SERVICE/O&M	SWRMTWK4	SEWER MAINTENANCE WORKER 400	UAW FULL TIME	UAW	U0600	Vacant	1.00
PUBLIC SERVICE/O&M	SWRMTWK5	SEWER MAINTENANCE WORKER	UAW FULL TIME	UAW	U0500	Vacant	1.00
ED&P/BUILDING SAFETY	ADMAST	ADMINISTRATIVE ASSISTANT	T243CTP	T580	31	Vacant	1.00
ED&P/BUILDING SAFETY	BLDINSPC	BUILDING INSPECTOR	T243CTP	T580	35	Posted	2.00
ED&P/BUILDING SAFETY	MECINSPC	MECHANICAL INSPECTOR	T243CTP	T580	35	Hired	1.00
ED&P/BUILDING SAFETY	MECINSUP	CHIEF MECHANICAL INSPECTOR	T214 SUPV	T214	39	Posted	1.00
ED&P/BUILDING SAFETY	PEMTEFOF	PERMITS ENFORCEMENT OFFICER	T243CTP	T580	35	Posted	1.00
ED&P/BUILDING SAFETY	PLNREVVSU	PLAN REVIEW SUPERVISOR	T214 SUPV	T214	37	Pending	1.00
ED&P/DEVELOPMENT	HSREHAGT	HOUSING REHABILITATION AGENT	T243CTP	T580	33	Vacant	1.00
ED&P/PARKING	CUSTSREP	CUSTOMER SERVICE REP	T243CTP	T580	28	Vacant	1.00
ED&P/PARKING	MANTWKR4	MAINTENANCE WORKER	UAW FULL TIME	UAW	U0200	Vacant	1.00
ED&P/PARKING	PKGSVAMB	PARKING REVENUE AMBASSADOR	UAW FULL TIME	UAW	U0200	Vacant	1.00
PUBLIC SERVICE/WWTP	INSTRTEC	INSTRUMENTATION TECHNICIAN	T243CTP	T580	35	Vacant	1.00
PUBLIC SERVICE/WWTP	LABTECHN	LABORATORY TECHNICIAN	T243CTP	T580	32	Reviewing JDQ	2.00
PUBLIC SERVICE/WWTP	STORKPR4	STOREKEEPER/PARTS WORKER 400	UAW FULL TIME	UAW	U0500	Filled	1.00
PUBLIC SERVICE/WWTP	UTLELWKR	UTILITY ELECTRICAL WORKER	T243CTP	T580	36	Reclassified/Posted	1.00
PUBLIC SERVICE/WWTP	WWMATWK6	WASTEWATER MAINTENANCE WKR 600	UAW FULL TIME	UAW	U0600	Posted	1.00
PUBLIC SERVICE/WWTP	WWSYSANL	WASTEWATER SYSTEMS ANALYST	T243CTP	T580	35	Vacant	1.00
PUBLIC SERVICE/WWTP	UTMATWK6	UTILITY MAINTENANCE WORKER 600	UAW FULL TIME	UAW	U0600	Vacant	1.00
PUBLIC SERVICE/WWTP	FIELDTEC	FIELD TECHNICIAN	T243CTP	T580	29	Vacant	1.00
PUBLIC SERVICE/FLEET	GARGESUP	GARAGE SUPERVISOR	T243SUP	T580	38	Vacant	2.00
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW FULL TIME	UAW	U0600	Posted Inc. Trainee	7.00
PUBLIC SERVICE/FLEET	RADIOTEC	RADIO TECHNICIAN	T243CTP	T580	34	Reclass	1.00
PUBLIC SERVICE/FLEET	SRVCSPEC	SERVICE SPECIALIST	T243CTP	T580	28	Vacant	1.00
PUBLIC SERVICE/ENGINEERIN	ADMSPC30	ADMINISTRATIVE SPECIALIST 30	T243CTP	T580	31	Vacant	1.00
PUBLIC SERVICE/ENGINEERIN	ASTCTENG	ENVIRONMENTAL ENGINEER	T243CTP	T580	37	Pending	1.00
PUBLIC SERVICE/ENGINEERIN	BUSVRMGR	BUSINESS SERVICES MANAGER	T243CTP	T580	40	Vacant	1.00
PUBLIC SERVICE/ENGINEERIN	ENGINR36	ENGINEER 36	T214 NS	T214	38	Vacant	2.00
PUBLIC SERVICE/ENGINEERIN	TRANSENG	TRANSPORTATION ENGINEER	NON BARG SUPV	EXPT	43	Filled	1.00
DISTRICT COURT	DPCLERK2	DEPUTY CLERK 2	T243 DCT	D580	DC02	Vacant	4.00
DISTRICT COURT	DPCLKSUP	DEPUTY CLERK SUPERVISOR	DCT NON REPR	DCEX	MGR	Vacant	1.00
FIRE/SAFER	FIRFIGTR	FIREFIGHTER	IAFF FIREFIGHTR	FF54	F	Grant	15.00
							86.00

Human Relations and Community Services Department Advisory Board Rules of Procedure



Andy Schor, Mayor

Kimberly A. Coleman
Department Director

APPROVED AS TO FORM


ASSISTANT
CITY ATTORNEY
DANIEL J. DU LIENE (P77887)

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HUMAN RELATIONS AND COMMUNITY SERVICES DEPARTMENT ADVISORY BOARD

RULES OF PROCEDURE

I. MISSION STATEMENT

The mission of the Human Relations and Community Services Department is to foster a well-functioning, connected community capable of providing essential human services to meet citizens' needs, promoting and upholding principles of equal rights and opportunity, addressing issues of diversity and meeting its racial and social challenges.

II. PURPOSE

The purpose of the Board shall be to "...foster mutual understanding and respect among all groups in the City and promote essential human services to meet citizen's needs within the community. It shall discourage discriminatory practices among any such groups or any members thereof. It shall examine and make such studies in any field of human relations as will, in the judgement of the Board, aid in effectuating its general purpose." Further it shall perform advisory functions as established by Charter 273 of the Codified Ordinances of the City of Lansing entitled "Human Relations and Community Services Advisory Board" and perform the functions of an Advisory Board as specified by Article 5 Chapter I06 of the Lansing City Charter.

III. NAME AND PLACE OF BUSINESS

The name of the department is the Human Relations and Community Services Department, and the principal office is located at 124 W. Michigan Avenue, 4th Floor City Hall, Lansing, Michigan 48933.

IV. DEPARTMENT

The Human Relations and Community Services Department is responsible for administration of nine City program/service areas: Equal Employment Opportunity Compliance; Non-Discrimination in City Services Enforcement; Labor Standards Compliance; Human Services Funding; Direct Citizen Assistance; Grant Development; Leadership in Addressing Key Social Concerns; and Liaison to City Boards and Committees, which address community concerns related to equity. These responsibilities may be broadly conceptualized as two functional components, which historically, have been designated as Human Relations and Community Services.

The Human Relations component ensures compliance with city, state, and federal laws, ordinances and regulations regarding equal employment opportunity, prevailing wage, minority business, fair housing, disability, civil rights, sexual harassment and ethnic intimidation. To ensure compliance,

the staff reviews information on construction projects, bid tabulations, tax abatement requests and job reviews. Staff monitors equal employment opportunity and receives discrimination complaints for businesses with City contracts in excess of \$5,000. The Department provides diversity information/activities and mediation/conciliation services for the staff of various City departments and City residents.

The Community Services component is responsible for assessing human service needs, dispensing funds (1.25 percent of the General Fund as mandated by City resolution), and monitoring City-funded agencies which develop programs/services to address these needs: The 1.25 percent amounted to approximately \$1.533 million in FY 2020/2021, which provided human service contract general funding to fifty-six (56) agencies and community outreach programs. Additionally, two city-supported agencies were funded, increasing overall funding to \$1.56 million. Administration of these funds requires identification and prioritization of community needs as well as the development and monitoring of contracts to procure needed services. Grant development is also utilized to supplement City and other funding to provide needed human services in Lansing. The Department is also responsible for providing leadership and coordination of community initiatives, which address important social concerns such as substance abuse, violence and crime prevention, youth development, homelessness, health care access, technology access and literacy and improved academic performance.

In addition to the above, the HRCS Department houses the Board of Police Commissioners' Investigator. The Board of Police Commissioners is authorized by the Lansing City Charter. It is composed of eight citizens who are appointed by the Mayor, with the advice and consent of the City Council, to serve four-year terms. The City charter requires this citizen review board to establish procedures for receiving and resolving complaints against the Lansing Police Department. The Commission Investigator is an independent civilian investigator whose duties are to monitor and process citizens' complaints against employees of the Lansing Police Department. A complaint may be filed by letter, telephone, in person, or through a friend or family member.

HUMAN RELATIONS AND COMMUNITY SERVICES DEPARTMENT

V. MANDATED RESPONSIBILITIES

Responsibilities	Legal Mandates
Affirmative Action Compliance • Monitor and implement affirmative action plan • Prepare affirmative action reports • Review City Personnel Policies • Compliance Review • Design and implement strategies to increase recruitment/retention of minorities in city government • Design and implement strategies to increase representation of minorities, women and people with disabilities	Charter: 6-301 Code: 295 Code: 288.11 Affirmative Action Plan adopted 11/13/72 as amended by Resolution #340 – 7/22/85
Equal Employment Opportunity Compliance • Job applicant reviews • Personnel practices reviews • Develop and implement policies and procedures to insure non-discrimination • ADA compliance monitoring • Monitor EEP provisions in contracts • Evaluate vendors over \$5,000 and tax abatements applications • Enforce standard Child Labor Law • Receive and investigate employee discrimination complaints	Charter: 6-301 Code: 206.21 Code: 206.23 Code: 295 Code: 288.11 Sexual harassment policy, 1983 Executive Order issued 5/18/94
Non-Discrimination Enforcement • Fair housing enforcement • Receive and investigate alleging discrimination in city employment, housing issuance of contracts • Complaint investigation • Purchasing reviews	Charter: 1-302; 4-102.9 Federal ADA Law Code: 296 Code: 206.20 Code: 288.11 Resolution 5/7/79
Fair Labor Standards Enforcement • Monitor prevailing wage on city construction projects • Monitor federal projects consistent with Davis Bacon and related acts	Code: 206.18 Code: 206.19 Code: 288.11

MANDATED RESPONSIBILITIES (continued)

Responsibilities	Legal Mandates
Direct Citizen Services • Neighborhood conflict mediation/conciliation • Provide community services information and referral • Provide direct problem assistance • Receive and investigate citizen complaints against the Lansing Police Department	Charter: 5-301; 5-302 Code: 288.11 Complaint Procedure: 98A21, 10/1/98 Administrative Order: 99-A6, 2/26/99
Administer Human Services Funding (1.25% of General Fund; Community Supported Agency Funding) • Assess and prioritize community needs • Develop and implement process for funding distribution • Develop and monitor human services contracts for city-funded accounts • Evaluation of activities • Facilitate the design, implementation and evaluation of city-funded human services programs/services	Charter: 3-310 Code: 288.11 Council Resolution adopted 3/78 Council Resolution adopted 10/29/84 Council Budget Resolution #247 adopted 5/94
Grant Development • Identification of potential funding sources and grant writing • Grant administration • Technical assistance to departments and community agencies • Maintain city-wide database on grants • Development of partnerships with funding sources	Charter: 1-402.1 Code: 288.11 Council Resolution adopted 3/78
Provide Leadership in Addressing Key Community Concerns • Youth substance abuse prevention • Youth violence prevention • Health care access for low income residents • Technology access and literacy for low income residents • Homelessness prevention • Develop collaborations to address community issues	Charter: 3-310 Code: 288.11

VI. BY-LAWS

- Section 1: Composition of the Board:** The Human Relations and Community Services Advisory Board shall consist of eight (8) members that are appointed by the Mayor of Lansing with the advice and consent of the City Council. Four (4) members shall be from the City-at-large and one (1) member shall be appointed from each of the four (4) wards. Eligibility shall be in accordance with those qualifications required by the City Charter for holding office (Article 5, Chapter 1, Section 5-103). Board members initial term of office will be for a period of two (2) years, which can be renewed upon the member's request. All Board members must reside within the legal boundaries of the City of Lansing.
- Section 2:** The Human Relations and Community Services Advisory Board and such officers and agents shall manage the legislative affairs of the HRCS Department as they shall from time to time duly elect and appoint.
- Section 3: Term of office for elected officials:** The term for elected officers of the Advisory Board shall be one (1) year beginning at the date of election. Board members may succeed themselves at the discretion of the Board.
- Section 4: Removal from Office:** Any member who does not maintain residency within the City of Lansing shall be removed from membership on the Board. Any member appointed as a ward representative who does not maintain residency within the ward for which they are appointed shall be removed from membership of the Board. Any member having missed three (3) unexcused absences from regular meetings during the calendar year shall be removed from the Board. Upon the third unexcused absence for the calendar year of a member, the Chairperson of the Board shall notify the member of their removal. The Chairperson shall notify the Mayor's Office of any vacancy with a request to fill the vacancy.
- Section 5: Vacancies:** Appointments to fill vacancies shall be made upon the occurrence of the vacancy and each person so appointed shall take office immediately upon the confirmation of the City Council to serve for the remainder of the unexpired term. If a vacancy is not filled within sixty (60) days the occurrence of the vacancy, City Charter for holding office (Article 5, Chapter 1, Section 5-103).
- Section 6: Compensation:** No member of the Board shall receive compensation from the City of Lansing.
- Section 7:** Board members shall abstain from any matter directly affecting persons employed by the Department who are related to the Board member by consanguinity or marriage or where there will be a material benefit to a Board member.

- A. **Conflicts of Interest Policy:** Each board member has as obligation to maintain the best interests of the Department as his/her best top priority and not take advantage of information or knowledge gained as the result of your participation as a board member. If there is a clash between your own welfare, be it personal, financial, or business concerns, and those of the Department, you have a responsibility to not only "confess" that clash but to remain neutral (not lobby for a decision) and refrain from voting on any matters where this may arise.

VII. BOARD MEETINGS

- Section 1: Frequency:** There shall be monthly meetings of the Advisory Board and such additional meetings as the Board, in its discretion, may wish to hold. Meetings will be held at the Foster Community Center, unless another designated location is selected, on the fourth Tuesday of each month. Notice of special meetings may be made by mail, e-mail or telephone to Board members in advance of such meetings, informing members of the purpose of the meeting. An annual schedule of meetings shall be filed with the City Clerk's Office, the City Council Office, and shall be posted in the City Hall Lobby and in the Human Relations and Community Services Department.
- Section 2: Schedule:** Prior to January 1 of each year, the Board shall adopt a schedule of meetings for the upcoming year. At least one regular meeting shall be scheduled each month. Regularly scheduled meetings shall be held the fourth Tuesday of each month at 5:30 p.m. at Foster Community Center and/or other sites in the community as determined by a vote of the Board.
- Section 3: Change of Schedule:** The Board may change the regular meeting schedule by a vote of its members. Any change in the schedule of meetings shall be posted within three (3) days after the change is made in accordance with the Open Meetings Act.
- Section 4: Open Meetings:** All meetings of the Board shall be open to the public in accordance with law. The Board may hold closed meetings to discuss matters that are exempt from open meetings in accordance with state and/or federal law.
- Section 5: Public Comment:** The order of business (agenda) shall allow the public the opportunity to give reasonable comment related to the responsibilities of the Board. The Chairperson may limit the amount of time allotted at a meeting, but all members of the public will be accorded the same opportunity.
- Section 6: Accessible Location:** All meetings of the Board shall be held in an accessible

location. It shall be the duty of the Secretary to ensure that accessible meeting sites are used.

Section 7: Order of Business: The agenda for all regular meetings of the Board shall include but not be limited to the following:

1. Call to Order
2. Attendance
3. Approval of Minutes
4. Public Comment
5. Chairperson's Report
6. Director's Report
7. Communications
8. Committee Reports
9. Petitions/Complaints
10. Old Business
11. New Business
12. Adjournment

Section 8: Quorum: A majority of the serving members of the board shall constitute a quorum of the board. A quorum shall be required to conduct business including, but not limited to, the approval of minutes, action on motions and approval of reports.

Section 9: Rules: The latest edition of Robert's Rules of Order shall guide the Board in the conduct of business, but the rules may be suspended by majority consent of the members present.

Section 10: Voting: Each of the Advisory Board members shall be entitled to one (1) vote on each matter submitted to the vote of the members. It shall take a majority of those members present to approve any action by the Board.

Section 11: Special Meetings: The Chairperson may call a special meeting. Public notice of a special meeting of the Board shall be posted stating the purpose, date, time, and place of the meeting. Such notice shall be posted in the City Hall lobby, the City Clerk's Office, and the Human Relations and Community Services Department at least 24 hours prior to the meeting.

VIII. AMENDMENTS

These rules of procedure (By-Laws) may be amended by a majority vote of the Human Relations and Community Services Advisory Board at a regular scheduled meeting provided that a motion for amendment had been presented at the previous regular meeting. Any amendment shall be submitted to the City Attorney for review and, if acceptable, forwarded to the City Clerk's Office.

IX. OFFICERS

Section 1: The elected officers shall be: Chairperson, Vice Chairperson, and Secretary. Officers shall be elected by the Board at its first meeting and, subsequently, at the first meeting after July 1 of each year, the Board shall elect officers from amongst its members.

Section 2: Chairperson: The chairperson shall preside at all official meetings, public hearings and/or meetings of the Board, and shall appoint members to serve on the standing committees of the Board and other committees as necessary. Any reports generated and approved by the Board shall be signed by the Chairperson.

Section 3: Vice Chairperson: The Vice Chairperson shall assume the duties of the Chairperson and the Secretary in the event that either is not present or unable to perform their duties.

Section 4: Secretary: The Secretary shall maintain the records of the Board. These records will consist of minutes, attendance, and any reports generated by the Board. Assistance in maintaining these records may be provided by the staff of the Human Relations and Community Services Department. It will be the responsibility of the Secretary to ensure that all documents required to be filed with the City Clerk are so filed. The Secretary shall be responsible for posting notice of all meetings.

Section 5: No officer shall serve in the same office for more than three (3) consecutive years.

X. COMMITTEES

The following standing committees of the Board shall be established. The Complaint Committee shall be composed of the full Board. With the exception of the complaint committee, each committee will include at least three (3) members appointed by the Chairperson.

A. **PROGRAM COMMITTEE:** This committee shall be responsible for providing advice on program development and planning.

1. Review and evaluate the Department's programs for Human Services, Education, Employment, and Housing.
 2. Make recommendations to the Human Relations and Community Services Advisory Board regarding the need and effectiveness of current and proposed department programs.
 3. Help plan community programs that promote the objectives of the Human Relations and Community Services Department.
 4. Establish regular opportunities for members of the Human Relations and Community Services Advisory Board to interface with the Lansing community, city boards, the Mayor and City Council.
- B. BUDGET COMMITTEE: This committee shall be responsible for providing advice on budget development, analysis, and the distribution of funds.
1. Review and evaluate the Department's budget prospectus.
 2. Make recommendations to the Human Relations and Community Services Advisory Board regarding appropriations, priorities, needs and adjustments.
- C. POLICY COMMITTEE: This committee shall be responsible for providing policy recommendations and annual evaluation of the Department.
1. Review and evaluate Department policy.
 2. Make recommendations to the Mayor and City Council assessing the viability of policy relative to the quality of programs.
 3. Write and submit to the full Board for their consideration and transmittal to the Mayor and City Council an annual evaluation of the Department's effectiveness.
 4. Work with other city boards on issues common to the mission and interest of the Human Relations and Community Services Advisory Board.

D. COMPLAINT COMMITTEE: This committee shall be responsible for implementation of Section 273.06 of the Lansing Code of Ordinances.

1. Receive and examine complaints of tensions, practices of discrimination, and acts of prejudice against any person or group, and may conduct private or public hearings in accordance with state law with regard thereto.
2. If through the course of an investigation it is reasonable to conclude that a violation of city ordinance has occurred, the Human Relations and Community Services Advisory Board shall issue a summary of its findings and refer the matter to the City Attorney Office for enforcement as appropriate.

XI. STAFF

The Board does not have any responsibility related to the staffing of the Department unless the Department Director solicit their involvement. The current HRCS positions consist of the following: Director, Deputy Director, Contract Manager (2), HMIS Performance Analyst, Equal Employment Opportunity Specialist, Housing Ombudsman, Department Coordinator, Police Commission Investigator, Contract Administrator Technician and Secretary

Section 1: HRCS Staff Job Descriptions

See individual job description documents w/HRCS Organizational Chart under Tab 5 of HRCS Orientation Manual.

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, Everett High School Vikings Alumni Association Inc. has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103a; and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes Everett High School Vikings Alumni Association Inc. as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Everett High School Vikings Alumni Association Inc. of 3900 Stabler St. Lansing MI 48910.

Resolution #2025-###

By the Committee on City Operations
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BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Everett High School Vikings Alumni Association Inc. of 3900 Stabler St. Lansing MI 48910.



City of Lansing, Michigan
Application for Request for Non-Profit Status in the City of Lansing

Organization Name (As Incorporated): Everett High School Vikings Alumni Association, Inc
Address: 3900 Stabler
City: Lansing State: MI Zip: 48910
Contact Person: Ashley Smith (Boardmember / fundraising coordinator)
Main Contact Number: (517) 574 9902 Secondary Contact Number: ()
Email Address: ashleyshsmith@gmail.com

Please include the following with your application:

- a. A copy of your 501(c)3 Designation
- b. A copy of your Articles of Incorporation
- c. A copy of your Bylaws
 - ☐ Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
 - 1. All financial and contractual obligations are fulfilled and that
 - 2. Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions
- d. Non-refundable application fee of \$100.00 or fee waiver request*

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Ashley Smith
Signature

1/28/2025
Date

*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than \$2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

We do not have the funds at this time and hope to
do our first major fundraiser to help provide resources for
the students and staff.

Ashley Smith
Signature

1/28/2025
Date

Please submitted completed application and attached documents, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
City.clerk@lansingmi.gov 517-483-4131

s:\clerk_staff\non profit status\non-profit application revised.doc

Updated 8/4/2016



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

EVERETT HIGH SCHOOL VIKINGS ALUMNI
ASSOCIATION
3900 STABLER ST
LANSING, MI 48911

Date:
05/30/2023
Employer ID number:
92-3507669
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
September 27, 2021
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053539002313

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

LARA Corporations
Online Filing System
Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

ARTICLES OF INCORPORATION

For use by DOMESTIC NONPROFIT CORPORATION

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:

EVERETT HIGH SCHOOL VIKINGS ALUMNI ASSOCIATION, INC.

ARTICLE II

The purpose or purposes for which the corporation is formed are:

Support and connection alumni from Everett High School

ARTICLE III

The Corporation is formed upon basis.

If formed on a stock basis, the total number of shares the corporation has authority to issue is

If formed on a nonstock basis, the description and value of its real property assets are (if none, insert "none"):

None

The description and value of its personal property assets are (if none, insert "none"):

None

The corporation is to be financed under the following general plan:

Membership - Independent and Separate from Lansing School District

The Corporation is formed on a basis.

ARTICLE IV

The street address of the registered office of the corporation and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

1. Agent Name: TIA BELL

2. Street Address: 3900 STABLER

Apt/Suite/Other:

City: LANSING

State: MI

Zip Code: 48911

3. Registered Office Mailing Address:

P.O. Box or Street Address: 3900 STABLER

Apt/Suite/Other:

City: LANSING

State: MI

Zip Code: 48911

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
TIA BELL	3900 STABLER, LANSING, MI 48911 USA

Signed this 25th Day of September, 2021 by the incorporator(s).

Signature	Title	Title if "Other" was selected
Tia Bell	Incorporator	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

 Decline

 Accept

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
FILING ENDORSEMENT

This is to Certify that the ARTICLES OF INCORPORATION
for

EVERETT HIGH SCHOOL VIKINGS ALUMNI ASSOCIATION, INC.

ID Number: 802741467

received by electronic transmission on September 25, 2021, ***is hereby endorsed.***

Filed on September 27, 2021, ***by the Administrator.***

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 27th day of September, 2021.

Linda Clegg

Linda Clegg, Director
Corporations, Securities & Commercial Licensing Bureau

**EVERETT HIGH SCHOOL ALUMNI ASSOCIATION
BOARD OF DIRECTORS BYLAWS**

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ARTICLE I OFFICES

1.01 Principal Office. The principal office of the corporation shall be at Everett High School, or as the Board of Directors may determine from time to time.

ARTICLE II BOARD

2.01 General Powers. The business, property, and affairs of the corporation shall be managed by the Board of Directors.

2.02 Number. There shall be not less than 8 nor more than 15 Directors on the Board as shall be fixed from time to time by the Board of Directors.

2.03 Tenure. Each Director of the Corporation shall hold office for 3 years or until the Director's death, resignation, or removal.

2.04 Eligibility. Any alum of Everett High School who has graduated with a degree from Everett High School shall be eligible to serve on the Board.

2.05 Resignation. Any Director may resign at any time by providing written notice to the Corporation. The resignation will be effective on receipt of the notice or at a later time designated in the notice. A successor shall be appointed as provided in section 2.07 of the bylaws.

2.06 Removal. Any Director may be removed with or without cause by the remaining Directors on the Board.

2.07 Board Vacancies. A vacancy on the Board may be filled with a person selected by the remaining Directors of the Board.

2.08 Annual Meeting. An annual meeting shall be held each year on July 15th. If the annual meeting is not held at that time, the Board shall cause the meeting to be held as soon thereafter as is convenient.

2.09 Special Meetings. Special meetings of the board may be called by the President or any two Directors at a time and place as determined by those persons authorized to call special meetings. Notice of the time and place of special meetings shall be given to each Director in any manner at least three days before the meeting.

2.10 Waiver of Notice. The attendance of a Director at a Board meeting shall constitute a waiver of notice of the meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or

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convened. In addition, the Director may submit a signed waiver of notice that shall constitute a waiver of notice of the meeting.

2.11 Quorum. A majority of the Directors then in office constitutes a quorum for the transaction of any business at any meeting of the Board. Actions voted on by a majority of Directors present at a meeting where a quorum is present shall constitute authorized actions of the Board.

2.12 Consent to Corporate Actions. Any action required or permitted to be taken pursuant to authorization of the Board may be taken without a meeting if, before or after the action, a majority of the Directors serving in office consent to the action in writing. Written consents shall be filed with the minutes of the Board's proceeding. Written consents can be by way of email delivery.

2.13 The organization will remain nonprofit indefinitely, unless dissolved.

ARTICLE III COMMITTEES

3.01 General Powers. The Board, by resolution, adopted by an appropriate vote of the Directors, may designate one or more committees, each committee consisting of one or more Directors. The Board may also designate one or more Directors as alternate committee members who may replace an absent or disqualified member at a committee meeting. If a committee member is absent or disqualified from voting, members present at a meeting who are not disqualified from voting may, whether or not they constitute a quorum, unanimously appoint an alternate committee member to act at the committee meeting in place of the absent or disqualified member. All committees designated by the Board shall serve at the pleasure of the Board. A committee designated by the Board may exercise any powers authorized by the Board in managing the corporation's business and affairs to the extent provided by resolution of the Board. However, no committee shall have the power to

- (a) amend the articles of incorporation;
- (b) adopt an agreement of merger or consolidation;
- (c) amend the bylaws of the corporation;
- (d) fill vacancies on the Board; or
- (e) fix compensation of the Directors for serving on the Board or on a committee.

3.02 Meetings. Committees shall meet as directed by the Board, and their meetings shall be governed by the rules provided in article II for meetings of the Board. Minutes shall be recorded at each committee meeting and shall be presented to the Board.

3.03 Consent to Committee Actions. Any action required or permitted to be taken pursuant to authorization of a committee may be taken without a meeting if, before or after the action, a

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BOARD OF DIRECTORS BYLAWS

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majority of the members of the committee vote on the matter and a majority of those voting are in favor of passage. Written consents shall be filed with the minutes of the committee's proceedings. Any written consent may be filed by way of email delivery.

ARTICLE IV OFFICERS

4.01 Number. The officers of the corporation shall be appointed by the Board. The officers shall be a President, a Vice President, a Secretary, and a Treasurer. The President shall be a voting member of the Board. Two or more offices may be held by the same person, but such person shall not execute, acknowledge, or verify an instrument in more than one capacity if the instrument is required by law or by the President or by the Board to be executed, acknowledged, or verified by two or more officers.

4.02 Term of Office. Each officer shall hold office for the term appointed and until a successor is appointed and qualified. An officer may resign at any time by providing written notice to the corporation. Notice of resignation is effective on receipt or at a later time designated in the notice.

4.03 Removal. An officer appointed by the Board may be removed with or without cause by vote of a majority of the Board. The removal shall be without prejudice to the person's contract rights, if any. Appointment to an office does not of itself create contract rights.

4.04 Vacancies. A vacancy in any office for any reason may be filled by the Board.

4.05 President and Chair of the Board. The position of President and Chair of the Board shall be the Chief Executive Officer of the corporation and shall have authority over the general control and management of the business and affairs of the corporation. The President shall have power to appoint or discharge employees, agents, or independent contractors, to determine their duties, and to fix their compensation. The President shall sign all corporate documents and agreements on behalf of the corporation, unless the President or the Board instructs that the signing be done with or by some other officer, agent, or employee. The President shall see that all actions taken by the Board are executed and shall perform all other duties incident to the office. This is subject, however, to the President's right and the right of the Board to delegate any specific power to any other officer of the corporation. The President shall be President of the Board.

4.06 Vice President and Co-Chair of the Board. The Vice President, if any, shall have the power to perform duties that may be assigned by the President or the Board. If the President is absent or unable to perform his or her duties, the Vice President shall perform the President's duties until the Board directs otherwise. The vice President shall perform all duties incident to the office.

4.07 Secretary. The Secretary shall (a) keep minutes of Board meetings; (b) be responsible for providing notice to each Director as required by law, the articles of incorporation, or these

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bylaws; (c) be the custodian of corporate records; (d) keep a register of the names and addresses of each officer and Director; and (e) perform all duties incident to the office and other duties assigned by the President or the Board.

4.08 Treasurer. The Treasurer shall (a) have charge and custody over corporate funds and securities; (b) keep accurate books and records of corporate receipts and disbursements; (c) deposit all moneys and securities received by the corporation at such depositories in the corporation's name that may be designated by the Board; (d) complete all required corporate filings; and (e) perform all duties incident to the office and other duties assigned by the President or the Board.

ARTICLE V CORPORATE DOCUMENT PROCEDURE

No corporate documents (including stocks, bonds, agreements, insurance and annuity contracts, qualified and nonqualified deferred compensation plans, checks, notes, disbursements, loans, and other debt obligations) shall be signed by any officer, designated agent, or attorney-in-fact unless authorized by the Board or by these bylaws.

ARTICLE VI INDEMNIFICATION

6.01 Nonderivative Actions. Subject to all of the other provisions of this article, the corporation shall indemnify any person who was or is a party, or is threatened to be made a party to, any threatened, pending, or completed action, suit, or proceeding. This includes any civil, criminal, administrative, or investigative proceeding, whether formal or informal (other than an action by or in the right of the corporation). Such indemnification shall apply only to a person who was or is a Director or officer of the corporation or who was or is serving at the request of the corporation as a Director, officer, partner, trustee, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, whether for profit or not for profit. The person shall be indemnified and held harmless against expenses (including attorney fees), judgments, penalties, fines, and amounts paid in settlement actually and reasonably incurred by the person in connection with such action, suit, or proceeding, if the person acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the corporation. With respect to any criminal action or proceeding, the person must have had no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit, or proceeding by judgment, order, settlement, or conviction or on a plea of nolo contendere or its equivalent, shall not by itself create a presumption that (a) the person did not act in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the corporation, or (b) with respect to any criminal action or proceeding, the person had reasonable cause to believe that his or her conduct was unlawful.

6.02 Derivative Actions. Subject to all of the provisions of this article, the corporation shall indemnify any person who was or is a party to, or is threatened to be made a party to, any threatened, pending, or completed action or suit by or in the right of the corporation to procure a

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judgment in its favor because (a) the person was or is a Director or officer of the corporation or (b) the person was or is serving at the request of the corporation as a Director, officer, partner, trustee, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, whether or not for profit. The person shall be indemnified and held harmless against expenses (including actual and reasonable attorney fees) and amounts paid in settlement incurred by the person in connection with the action or suit if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the corporation. However, indemnification shall not be made for any claim, issue, or matter in which the person has been found liable to the corporation unless and only to the extent that the court in which the action or suit was brought has determined on application that, despite the adjudication of liability but in view of all circumstances of the case, the person is fairly and reasonably entitled to indemnification for the expenses that the court considers proper.

6.03 Expenses of Successful Defense. To the extent that a person has been successful on the merits or otherwise in defense of any action, suit, or proceeding referred to in sections 6.01 or 6.02 of this article, or in defense of any claim, issue, or matter in the action, suit, or proceeding, the person shall be indemnified against expenses (including actual and reasonable attorney fees) incurred in connection with the action and in any proceeding brought to enforce the mandatory indemnification provided by this article.

6.04 Contract Right; Limitation on Indemnity. The right to indemnification conferred in this article shall be a contract right and shall apply to services of a Director or officer as an employee or agent of the corporation as well as in such person's capacity as a Director or officer. Except as provided in section 6.03 of this article, the corporation shall have no obligations under this article to indemnify any person in connection with any proceeding, or part thereof, initiated by such person without authorization by the Board.

6.05 Determination That Indemnification Is Proper. Any indemnification under sections 6.01 or 6.02 of this article (unless ordered by a court) shall be made by the corporation only as authorized in the specific case. The corporation must determine that indemnification of the person is proper in the circumstances because the person has met the applicable standard of conduct set forth in sections 6.01 or 6.02, whichever is applicable. The determination shall be made in any of the following ways: (a) By a majority vote of a quorum of the Board consisting of Directors who were not parties to such action, suit, or proceeding. (b) If the quorum described in clause (a) above is not obtainable, by a committee of Directors who are not parties to the action. The committee shall consist of not less than two disinterested Directors. (c) By independent legal counsel in a written opinion.

6.06 Proportionate Indemnity. If a person is entitled to indemnification under sections 6.01 or 6.02 of this article for a portion of expenses, including attorney fees, judgments, penalties, fines, and amounts paid in settlement, but not for the total amount, the corporation shall indemnify the person for the portion of the expenses, judgments, penalties, fines, or amounts paid in settlement for which the person is entitled to be indemnified.

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6.07 Expense Advance. Expenses incurred in defending a civil or criminal action, suit, or proceeding described in sections 6.01 or 6.02 of this article may be paid by the corporation in advance of the final disposition of the action, suit, or proceeding, on receipt of an undertaking by or on behalf of the person involved to repay the expenses, if it is ultimately determined that the person is not entitled to be indemnified by the corporation. The undertaking shall be an unlimited general obligation of the person on whose behalf advances are made, but it need not be secured.

6.08 Nonexclusivity of Rights. The indemnification or advancement of expenses provided under this article is not exclusive of other rights to which a person seeking indemnification or advancement of expenses may be entitled under a contractual arrangement with the corporation. However, the total amount of expenses advanced or indemnified from all sources combined shall not exceed the amount of actual expenses incurred by the person seeking indemnification or advancement of expenses.

6.09 Indemnification of Employees and Agents of the Corporation. The corporation may, to the extent authorized from time to time by the Board, grant rights to indemnification and to the advancement of expenses to any employee or agent of the corporation to the fullest extent of the provisions of this article with respect to the indemnification and advancement of expenses of Directors and officers of the corporation.

6.10 Former Directors and Officers. The indemnification provided in this article continues for a person who has ceased to be a Director or officer and shall inure to the benefit of the heirs, executors, and administrators of that person.

6.11 Insurance. The corporation may purchase and maintain insurance on behalf of any person who (a) was or is a Director, officer, employee, or agent of the corporation or (b) was or is serving at the request of the corporation as a Director, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise. The insurance may protect against any liability asserted against the person and incurred by him or her in any such capacity or arising out of his or her status as such, whether or not the corporation would have power to indemnify against liability under this article or the laws of the state of Michigan.

6.12 Changes in Michigan Law. If there are any changes in the Michigan statutory provisions applicable to the corporation and relating to the subject matter of this article, the indemnification to which any person shall be entitled shall be determined by the changed provisions, but only to the extent that the change permits the corporation to provide broader indemnification rights than the provisions permitted the corporation to provide before the change.

ARTICLE VII COMPENSATION

EVERETT HIGH SCHOOL ALUMNI ASSOCIATION BOARD OF DIRECTORS BYLAWS

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When authorized by the Board, a person shall be reasonably compensated for services rendered to the corporation as an officer, Director, employee, agent, or independent contractor, except as prohibited by these bylaws.

ARTICLE VIII FISCAL YEAR

The fiscal year of the corporation shall begin on September 1 of each year and end on August 31 of the following year.

ARTICLE IX AMENDMENTS

The Board of Directors at any regular or special meeting may amend or repeal these bylaws, or adopt new bylaws by vote of a majority of the Directors, if notice setting forth the terms of the proposal has been given in accordance with any notice requirement for the meeting of the Board.

ARTICLE X ASSETS

Should the organization dissolve, all assets, and real and personal property will revert to the benefit of Everett High School.

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BOARD OF DIRECTORS: FY 2025 - 2027 (September 1, 2024 - August 31, 2027)

Chair

Name:	Signature/Date:
Amber Pitts	<i>Amber Pitts</i> 01/24/25

Co-Chair

Name:	Signature/Date:
Dani Fairman	<i>Dani Fairman</i> 01/24/25

Hall of Fame Chair

Name:	Signature/Date:
LaToya Turner	<i>LaToya Turner</i> 01/25/25

Treasurer

Name:	Signature/Date:
Eric Lipinski	<i>Eric Lipinski</i> 01/24/25

Secretary

Name:	Signature/Date:
(vacant)	

Student Support Coordinator

Name:	Signature/Date:
Tracy Tanner	<i>Tracy Tanner</i> 01/24/25

Social Media Coordinator

Name:	Signature/Date:
Raquel Sparkman	<i>Raquel Sparkman</i> 01/25/25

Event Coordinator

Name:	Signature/Date:
Jayme King	

Outreach Coordinator

Name:	Signature/Date:
Teddi McAttee	

Fundraising Coordinator

Name:	Signature/Date:
Ashley Smith	<i>Ashley Smith</i> 01/24/25

Volunteer Coordinator

Name:	Signature/Date:
(vacant)	



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103a(i)(ii))

At a _____ meeting of the City of Lansing
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Everett High School Alumni Association of Lansing
NAME OF ORGANIZATION

county of Ingham, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for approval.
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R4/24)

Fundraiser hosted by the
Everett Alumni Association

Thursday, April 24th, 2025 6-9PM

Royal Scot Banquet Center
4722 W Grand River Ave, Lansing, MI 48906

Purse Bingo

All Proceeds go to support the students and staff of Everett High School

www.tinyurl.com/EHSAAPurseBingo

Questions? Contact Ashley at 517-574-9902 or everettalumniassociation@gmail.com

Resolution #2024-226

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing has been awarded a Federal Election Security Grant under the Help America Vote Act to support physical security and election resiliency funding in the amount of \$32,000; and

WHEREAS, the grant is to support the administration of elections activities including, but not limited to absent voter ballot drop boxes, absent voter ballot processing locations, early voting locations, polling places, receiving board locations, storage facilities, and additional voting equipment.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby authorizes the administration to accept the proposed grant, subject to the terms of the grant agreement.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to execute any necessary agreements upon approval as to form by the City Attorney.

2024 Supplemental Grant: Physical Security and Election Resiliency

Supplemental reimbursement is now available for security and resiliency enhancements for the November 2024 election season.

The Department of Homeland Security Cybersecurity and Infrastructure Security Agency (CISA) recently published a Physical Security Checklist for Election Offices and an Election Infrastructure Cybersecurity Readiness and Resilience Checklist. To help local election officials implement these and other security measures, and to pay for additional security enhancements that were not part of the early voting grant funding, the Michigan Department of State is making HAVA election security funding available to reimburse costs.

Security and resiliency costs are reimbursable for measures taken before election day, on election day, and during post-election processes such as canvasses, recounts, and audits. Costs are also reimbursable for securing various election-related facilities, including clerk's offices, satellite clerk locations, absent voter ballot drop boxes, absent voter ballot processing locations, early voting locations, polling places, receiving board locations, facilities used for canvasses, recounts, and audits, and storage facilities.

The costs of additional voting equipment purchased to enhance back up security response are also reimbursable.

Clerks encouraged to review CISA documents published in September 2024 and opportunities to utilize security funding:

- Physical Security Checklist, available at: <https://www.cisa.gov/sites/default/files/2024-09/Physical-Security-Checklist-for-Election-Offices-508.pdf>
- Resiliency and Cyber Security Readiness and Resilience Checklist, available at: <https://www.cisa.gov/sites/default/files/2024-09/Readiness-and-Resilience-Checklist-for-Election-Offices-508%20%282%29.pdf>

The federal reimbursement funds for each local jurisdiction will be "passed through" the Michigan Department of State. The funding source for this grant is the Help America Vote Act (HAVA) Election Security Grant, CFDA 90.404. Award recipients and sub-recipients must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200). More information regarding these requirements can be obtained from the United States Office of Management and Budget's website at: [Circulars | OMB | The White House](#)

Reimbursement for Purchases and Costs

Reimbursement Amounts

Municipalities: eligible for reimbursement of purchase up to \$1,000 per 2024 precinct*

Counties: eligible for reimbursement up to \$100 per 2024 municipal precinct* in county

**AV counting boards not considered additional precincts for purposes of reimbursement.*

Jurisdictions confirm eligibility by reviewing the “Eligibility” tab of the Security Grant Workbook. Reimbursement requests should not exceed the amount listed in your application. If you purchased an item above the total reimbursement amount, you may receive partial reimbursement for that amount. For example, if you are eligible for \$2,000 and purchase 2 items that total \$2,100. You should submit documentation for only those 2 items. You will be reimbursed 100% for one and a portion of the second up to the max eligible reimbursement amount.

Reimbursement Requirements

Costs are reimbursable if incurred between **October 1, 2024, and February 28, 2025**. HAVA election security funds have been set aside to ensure funding if all jurisdictions and counties seek maximum reimbursement.

Counties and jurisdictions must submit this form, required receipts and/or invoices, inventory tracking, and necessary documentation to ensure purchasing requirements are met. All reimbursement requests exceeding \$30,000 must provide a [Unique Entity Identifier \(UEI\)](#) number. Any monies received from reimbursement **MUST** be recorded as federal funding.

Purchasing Requirements

Jurisdictions must comply with state contract with federal terms & conditions. Requests that do not follow these guidelines will be rejected and unallowed. For your convenience the State of Michigan has negotiated contracts for participating local government units to use which can be reviewed at: [MiDEAL contracts](#)

Reimbursement value	Solicitation method requirement	Solicitation type	Public posting requirement	Solicitation process
\$5,000 or less	Alternative competitive bidding	n/a	No posting requirement	Verbal, electronic, or online. Due diligence is encouraged to obtain the best pricing, including multiple bids when practicable.
\$5,000.01 - \$50,000.00	Informal competitive bidding	Request for Quote (RFQ)	RFQs may, but are not required, to be posted <u>publicly</u> or purchasing professional contacts vendors and obtains written quotes.	Purchasing professional must make reasonable effort to contact all viable vendors (a minimum of three viable vendors) that provide the good or service and obtain viable written quotes and justify why the vendors were selected. If there are not at least three viable vendors, the purchasing professional must document and explain. Additionally, the decision of award must be documented.
\$50,000.01 or greater	Formal competitive bidding	Request for Proposals (RFP)	RFP (\$50K+) must be posted publicly for at least 14 calendar days.	Purchasing professional completes the RFP using required and appropriate forms and attachments and posts the solicitation to the public.

Submission

A complete reimbursement request consists of the following items:

1. Electronic submission through this form [2024 Security Grant Reimbursement Form \(office.com\)](#) documenting reimbursement totals.
2. Complete [Security workbook](#) listing itemized costs of reimbursement expenses and calculations needed for the 2024 Security Grant submission form. Wages for contract or hired employees must be listed on the Workbook Wages tab.
3. [Security Grant Reimbursement Clerk & CFO Certification](#) acknowledging understanding of federal grant and reimbursement requirements (both pages must be submitted) and
4. All invoices, receipts and necessary proof of payment supporting reimbursement requests. Invoices should specifically cover and indicate the items requested for reimbursement. Documentation submitted should be limited only to the items requested for reimbursement. Please do not submit or redact any information not necessary for the application to be processed. If documentation is to support wage reimbursement, contract wages can be covered by an invoice and proof of payment of invoice. Wages from an employee can be covered by supplier payroll statements and proof of payment of payroll.
5. If you request reimbursement for equipment, [certification of adherence to the Subrecipient Election Equipment Monitoring Policy](#).

All supporting documentation must be submitted to BOEReimbursement@michigan.gov by **May 30, 2025**.

The reimbursement submission period will open after the November election so some of the links above will not be available until the reimbursement period opens. Once a complete submission is received, processing of reimbursements is expected to begin on a rolling basis in early 2025. A submission is considered complete when all four elements listed above are submitted. Both clerk and chief financial officer information and signature are required on the reimbursement form. It is suggested that your chief financial officer should be made aware of your participation in this Federal Grant Reimbursement program prior to proceeding with any purchases.

If you are uncertain whether a purchase qualifies within one of these expense categories, contact BOEReimbursement@michigan.gov with subject line: *Security Grant: Eligible Expenses*

Examples of Reimbursable Costs

Below are examples of physical security and cybersecurity/resiliency costs that are reimbursable. Some of the costs below may instead be reimbursable through the Prop 22-2 drop box and/or security camera reimbursement programs. Costs for installing drop boxes lighting and cameras for drop boxes should first be submitted under the drop box/security reimbursement program. Security costs associated with early voting that were part of early voting grant applications will be reimbursed under early voting grant reimbursements. Supplemental security costs for both drop boxes and early voting, which are not already paid for out of those grant programs, may be reimbursable under the security grant.

- A. **Physical Security for Voting/Election Facilities and Locations** [Available MiDEAL Contracts](#) Security cameras (drop boxes: first submit under drop box/security camera reimbursement) Lighting (drop boxes: first submit under drop box/security camera reimbursement)
- B. Access controls (locks, keycards, etc)
- C. Alarm/emergency alert systems
- D. External/internal security barriers, anchoring, windows
- E. Layout and signage improvements
- F. Mail handling security and protective equipment
- G. Communications equipment

Cybersecurity and Resilience# [Available MiDEAL Contracts](#)

- Backup generators/batteries
- Network/Endpoint security
- Backup internet/wifi/network/server equipment
- Protective cases for equipment
- Equipment locks and seals
- Multi-factor authentication tokens
- RFID/GPS security tags

Storage#

- Ballot containers, test ballot bags and memory pack bags
- Temperate storage
- Safes, lockboxes, secure shelving/filing cabinets
- Small construction projects (e.g. storage closet, doors)
- Archival items (e.g. boxes, bags)

Personnel/Testing/Assessments# [Available MiDEAL Contracts](#)

- Security/law enforcement personnel
- IT provider costs for additional coverage
- Security assessments/penetration testing
- Security training/exercises

Voting equipment and peripherals#

To reimburse for voting equipment, picture of serial number and serial number listed on Security Workbook must be provided and certification that you have reviewed and will adhere to the Election Equipment Monitoring policy.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 2/10/25

GRANT NAME: 2024 Help America Vote Act HAVA Election Grant

DEPARTMENT: City Clerk

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Chris Swope 517-483-4130

APPLICATION DATE Deadline 2/28/25 AWARD DATE (S): REIMBURSEMENT

GRANT CYCLE: None Check One: Annual ☒ One-Time

FUND AMOUNT: \$60,000 (Breakdown below should total this amount)

GOODS & SERVICES	\$32,000
PERSONNEL	\$0
CONSTRUCTION	\$0
LAND	\$0
OTHER (Training)	

CITY MATCH (IF APPLICABLE): \$0

GRANT PAYS FOR:

Reimburse the City of Lansing for election equipment expenses to administer the upcoming elections

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The grant is to support securing various election related facilities, activities, and equipment including, but not limited to the clerk's office, satellite clerk's office locations, absent voter ballot drop boxes, absent voter ballot processing locations, early voting locations, polling places, receiving board locations, storage facilities, and additional voting equipment.

Resolution #2025-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Sean Gehle as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Sean Gehle as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2028.

Resolution #2025-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing Department of Public Service and the Lansing Board of Water & Light are partnering to construct the utility and infrastructure improvements associated with the Combined Sewer Overflow (CSO) 019 Project, a project area generally bounded by W. Cesar E. Chavez Avenue on the northside, N Chestnut Street on the westside, W Lapeer Street on the southside, and N Grand Avenue on the eastside; and

WHEREAS, the large amount of construction required for this project will encompass all of the 2025 construction season and all of the 2026 construction season; and

WHEREAS, this project includes a significant amount of utility work and other improvements on the local neighborhood streets within the project area and on major streets, W. Oakland Avenue, W Saginaw Street, N Walnut Street, N Seymour Avenue, N Capitol Avenue, N Washington Street and N Grand Avenue; and

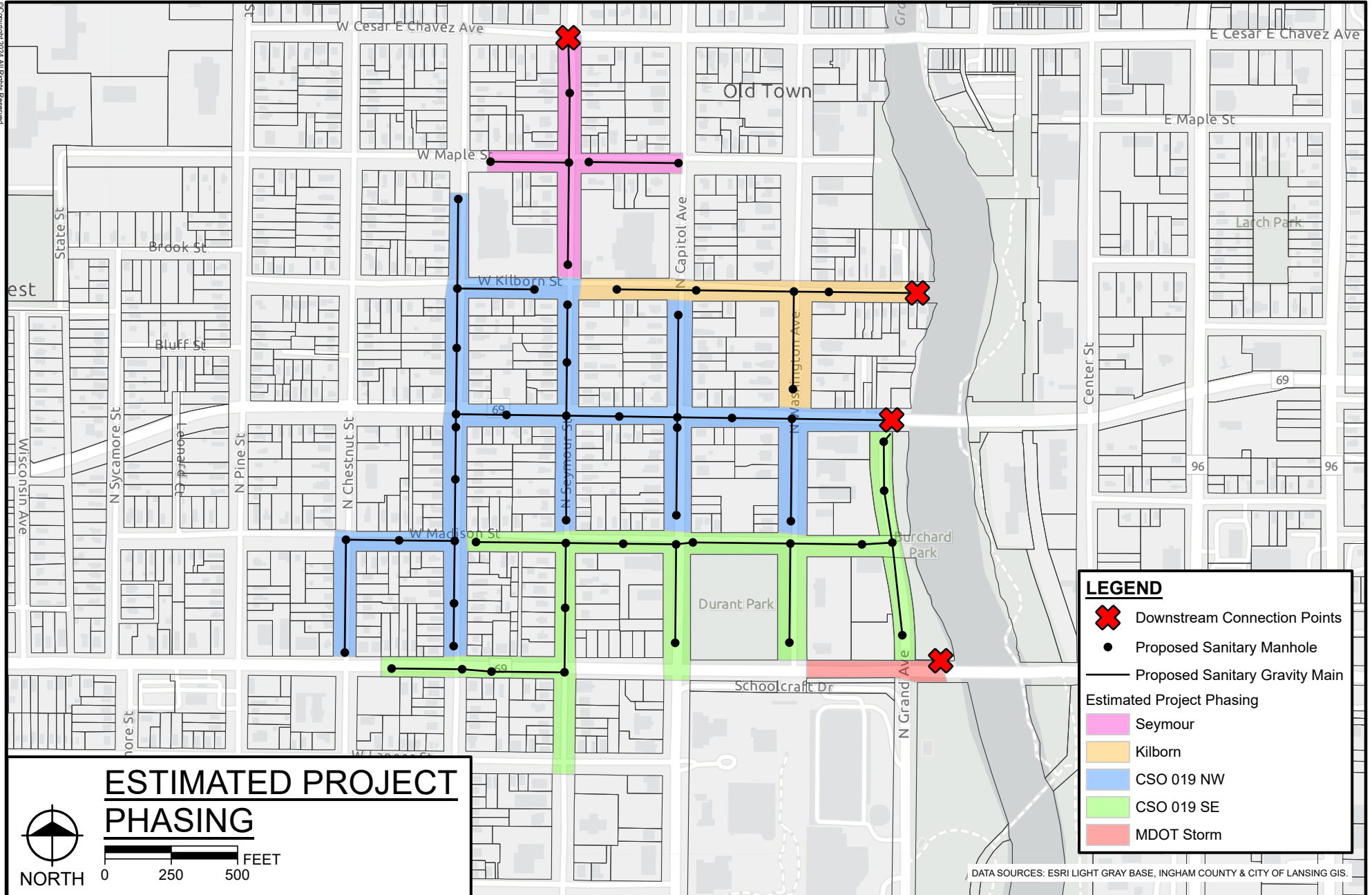
WHEREAS, for the periods April 19, 2025, through November 22, 2025, and March 14, 2026, through November 21, 2026 the construction contractor, Hoffman Bros. Inc., has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- reduce the amount of time local access for property owners is impacted;
- allow the contractor to have the ability to work some Saturdays when necessary for completion of important work activities; and
- keep the project on-schedule based on rain days.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, **March 10**, 2025, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan Ave., in consideration of the request for granting a waiver of the noise ordinance to Hoffman Bros. Inc., while the company is conducting work as part of the CSO 019 Project on Saturdays from 8:00 AM to 4:30 PM for the periods April 19, 2025, through November 22, 2025, and March 14, 2026, through November 21, 2026.

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NORTH

ESTIMATED PROJECT PHASING

0 250 500 FEET

FIGURE NO. 1

PROJECT NO. 240010

City of Lansing
Ingham County, Michigan

CSO 019

Hard copy is intended to be 8.5x11" when plotted. Scale(s) indicated and graphic quality may not be accurate for any other size.

Engineers | Architects | Scientists | Constructors

Resolution #2025-###

By the Committee _____

Resolved by the City Council of the City of Lansing

WHEREAS, a public hearing was held on Monday, **March 10, 2025**, in consideration of the request by Hoffman Bros. Inc., the construction contractor for the Combined Sewer Overflow (CSO) 019 Project, a project area generally bounded by W. Cesar E. Chavez Avenue on the northside, N Chestnut Street on the westside, W Lapeer Street on the southside, and N Grand Avenue on the eastside, for issuance of a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM for the periods April 19, 2025, through November 22, 2025, and March 14, 2026 through November 21, 2026; and

WHEREAS, the large amount of construction required for this project will encompass all of the 2025 construction season and all of the 2026 construction season; and

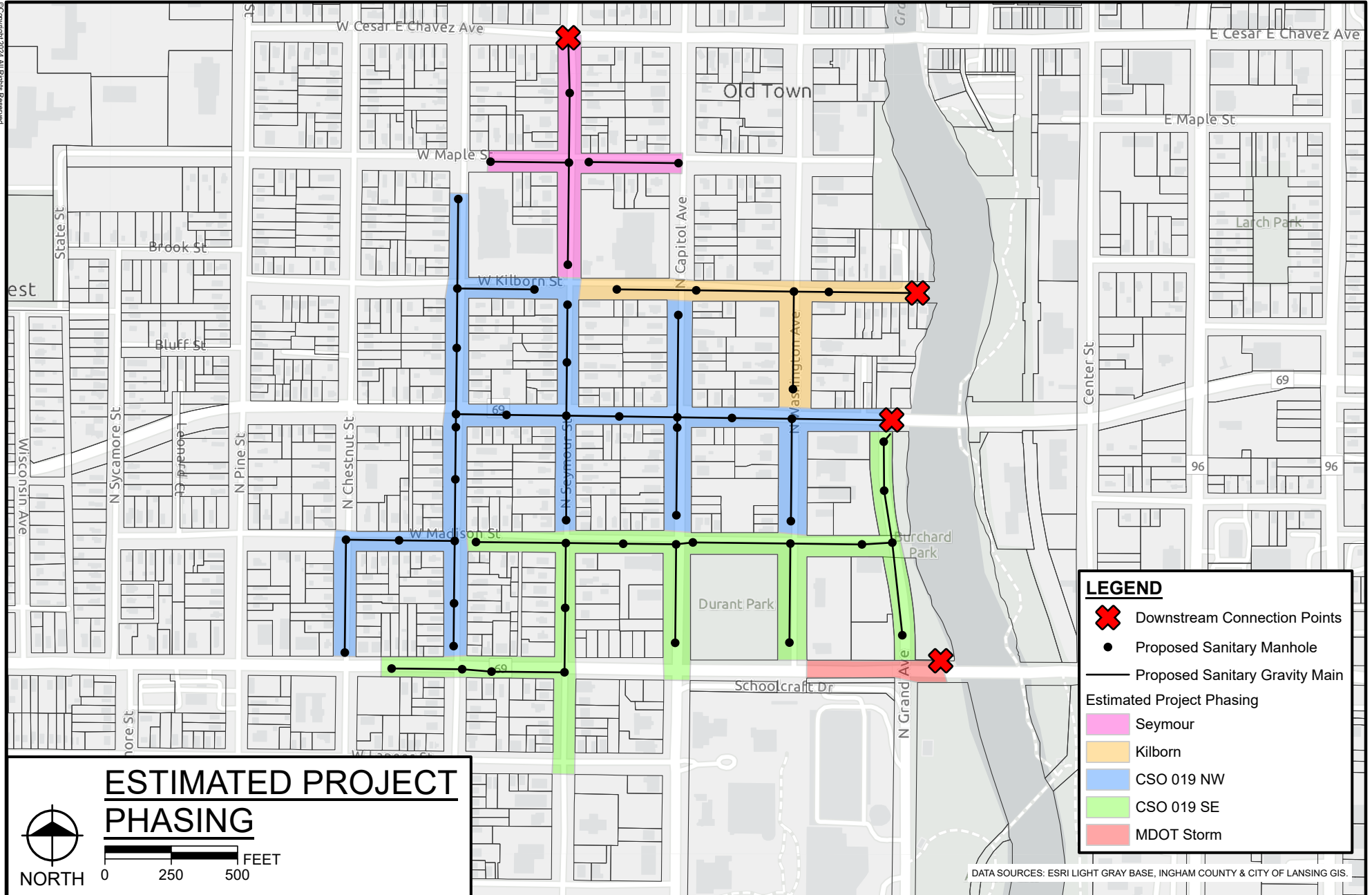
WHEREAS, this project includes a significant amount of utility work and other improvements on the local neighborhood streets within the project area and on major streets, W. Oakland Avenue, W Saginaw Street, N Walnut Street, N Seymour Avenue, N Capitol Avenue, N Washington Street and N Grand Avenue; and

WHEREAS, for the periods April 19, 2025, through November 22, 2025, and March 14, 2026, through November 21, 2026 the construction contractor, Hoffman Bros. Inc., has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- reduce the amount of time local access for property owners is impacted;
- allow the contractor to have the ability to work some Saturdays when necessary for completion of important work activities; and
- keep the project on-schedule based on rain days.

NOW THEREFORE BE IT RESOLVED that the City Council grant a waiver of the noise ordinance to Hoffman Bros. Inc. while the company is conducting work as part of the CSO 019 Project on Saturdays from 8:00 AM to 4:30 PM for the periods April 19, 2025, through November 22, 2025, and March 14, 2026, through November 21, 2026.



Resolution #2025-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the residential streets east of Washington Avenue and north of Greenlawn Avenue were reconstructed during the recent Combined Sewer Overflow (CSO) construction project. During the street construction some traffic signs were removed; and

WHEREAS, as part of post construction traffic sign review the Transportation and Non-Motorized Section of the Public Service Department sent a parking survey to area residents to determine if the existing parking restrictions are still needed; and

WHEREAS, the parking survey was sent to 17 properties along Wayburn Road. The Public Service Department received 6 responses. Of these responses, 2 (33%) were in favor of Option 1 – No Change, and 4 (67%) were in favor of Option 2 – Change; and

WHEREAS, based on the survey results and the street width the Public Service Department recommends that the existing parking restrictions along the south / west side of the street be removed. Parking will be prohibited along the north / east side of the street and allow unrestricted parking along the south / west side of the street to better meet the needs of residents / property owners; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-63, thereby authorizing the Assistant City Engineer to regulate parking along Wayburn Road;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-63 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are removed.

ENGINEERS REPORT #24-21

PARKING REGULATION SURVEY: WAYBURN ROAD

The residential streets east of Washington Avenue and north of Greenlawn Avenue were reconstructed during the recent Combined Sewer Overflow (CSO) construction project. During the street construction some traffic signs were removed. As part of post construction traffic sign review the Public Service Department sent a parking survey to area residents to determine if the existing parking restrictions are still needed.

The parking regulation survey sent to residents along Wayburn Road had the following options:

Option 1: No Change to existing parking regulations.

“Prohibited parking along the north / east side of the street and prohibited parking between 7am and 10 am except on Saturdays and Sundays along the south / west side of the street.”

Option 2: Change parking regulations.

“Prohibited parking along the north / east side of the street and allow unrestricted parking along the south / west side of the street.”

The parking survey was sent to 17 properties along Wayburn Road. The Public Service Department received 6 responses. Of these responses 2 (33%) were in favor of Option 1 – No Change, and 4 (67%) were in favor of Option 2 – Change.

City of Lansing Code of Ordinances requires a majority of property owners along a street in question to be in favor of changing existing parking restrictions.

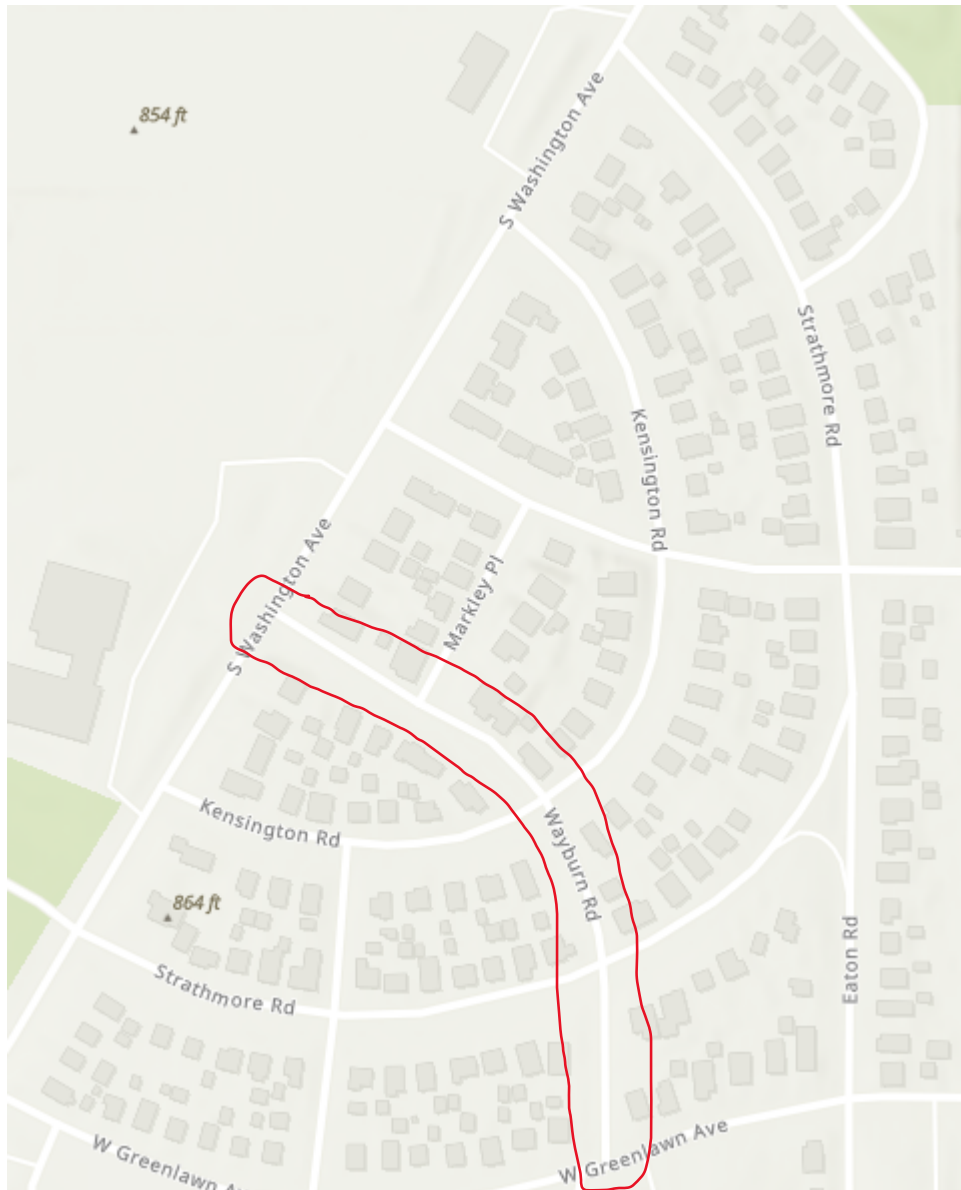
Wayburn Road is 25 feet wide with curb and gutter. Parking is currently prohibited along the north / east side of the street and prohibited parking between 7am and 10 am except on Saturdays and Sundays along the south / west side of the street.

Based on the survey results and the street width the Public Service Department recommends that the existing parking restrictions along the south / west side of the street be removed. Parking will be prohibited along the north / east side of the street and allow unrestricted parking along the south / west side of the street to better meet the needs of residents / property owners.

ENGINEERS REPORT #24-21

PARKING REGULATION SURVEY: WAYBURN ROAD

Location Diagram



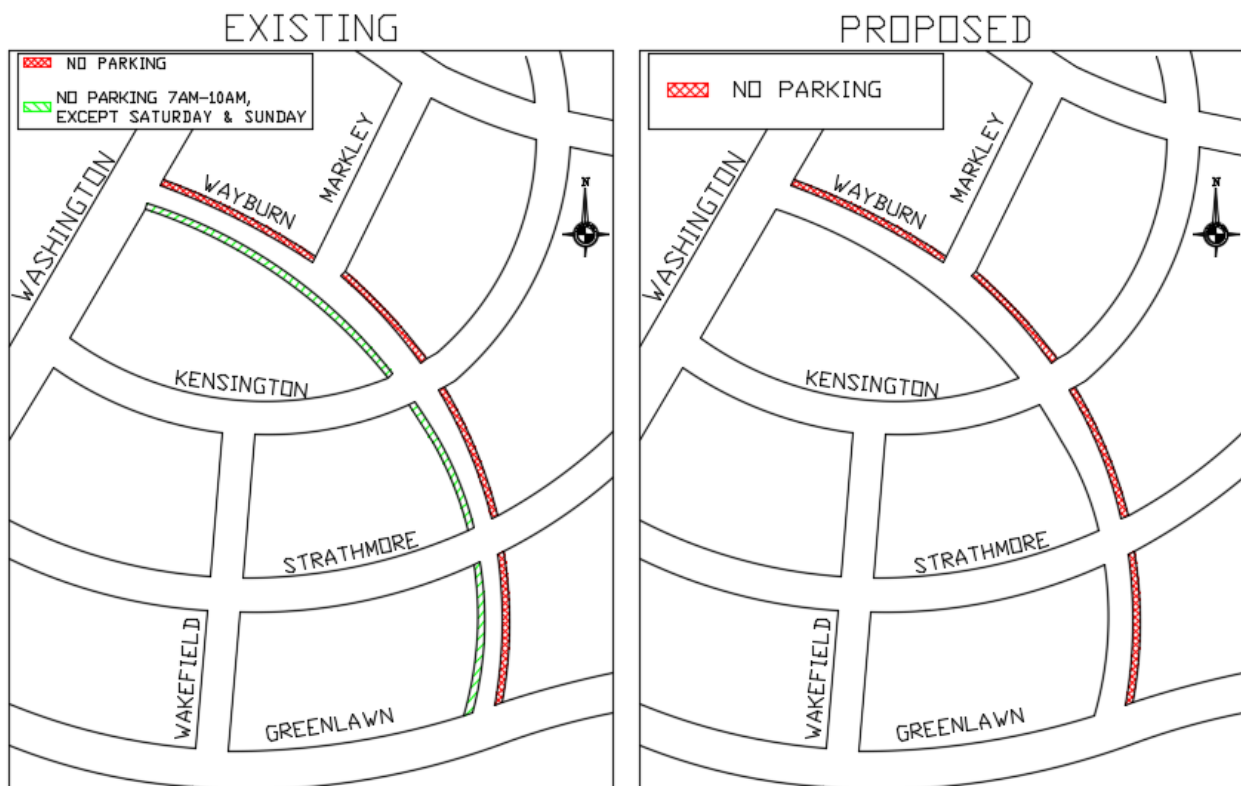
ENGINEERS REPORT #24-21

PARKING REGULATION SURVEY: WAYBURN ROAD

Wayburn Road – Street View



Wayburn Road – Parking Regulations



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-63 (page 1 of 2)

FILE: Wayburn Road

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Wayburn Road has been made; and as a result of said investigation, it is hereby directed that:

On the south / west side of WAYBURN ROAD from Washington Avenue to Greenlawn Avenue the following regulations shall apply:

Parking shall be prohibited from Washington Avenue to 50 feet east of Washington Avenue;

Parking shall be prohibited from 60 feet northwest Kensington Road to 45 feet southeast of Kensington Road;

Parking shall be prohibited from 60 feet north Strathmore Road to 45 feet south of Strathmore Road;

Parking shall be prohibited from 60 feet north Greenlawn Avenue to Greenlawn Avenue.

On the north / east side of WAYBURN ROAD from Greenlawn Avenue to Washington Avenue the following regulations shall apply:

Parking shall be prohibited from Washington Avenue to Greenlawn Avenue.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-63 (page 2 of 2)

FILE: Wayburn Road

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: 92-041, 91-079, 90-082

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON:

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

Resolution #2025-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the residential streets east of Washington Avenue and north of Greenlawn Avenue were reconstructed during the recent Combined Sewer Overflow (CSO) construction project. During the street construction some traffic signs were removed; and

WHEREAS, as part of post construction traffic sign review the Transportation and Non-Motorized Section of the Public Service Department sent a parking survey to area residents to determine if the existing parking restrictions are still needed; and

WHEREAS, the parking survey was sent to 11 properties along Eaton Road. The Public Service Department received 5 responses. Of these responses, 0 (0%) were in favor of Option 1 – No Change, and 5 (100%) were in favor of Option 2 – Change; and

WHEREAS, based on the survey results and the street width the Public Service Department recommends that the existing one hour parking restriction be removed along the east side of Eaton Road to better meet the needs of residents / property owners; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-61, thereby authorizing the Assistant City Engineer to regulate parking along Eaton Road;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-61 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are removed.

ENGINEERS REPORT #24-18

PARKING REGULATION SURVEY: EATON ROAD

The residential streets east of Washington Avenue and north of Greenlawn Avenue were reconstructed during the recent Combined Sewer Overflow (CSO) construction project. During the street construction some traffic signs were removed. As part of post construction traffic sign review the Public Service Department sent a parking survey to area residents to determine if the existing parking restrictions are still needed.

The parking regulation survey sent to residents along Eaton Road had the following options:

Option 1: No Change to existing parking regulations.

“One hour parking from 8am to 6pm, Monday through Friday along the east side of the street and prohibited parking along the west side of the street.”

Option 2: Change parking regulations.

“Allow unrestricted parking along the east side of the street and prohibited parking along the west side of the street.”

The parking survey was sent to eleven (11) properties along Eaton Road. The Public Service Department received five (5) responses. Of these five responses all (100%) were in favor of Option 2 – Change parking regulations.

City of Lansing Code of Ordinances requires a majority of property owners along a street in question to be in favor of changing existing parking restrictions.

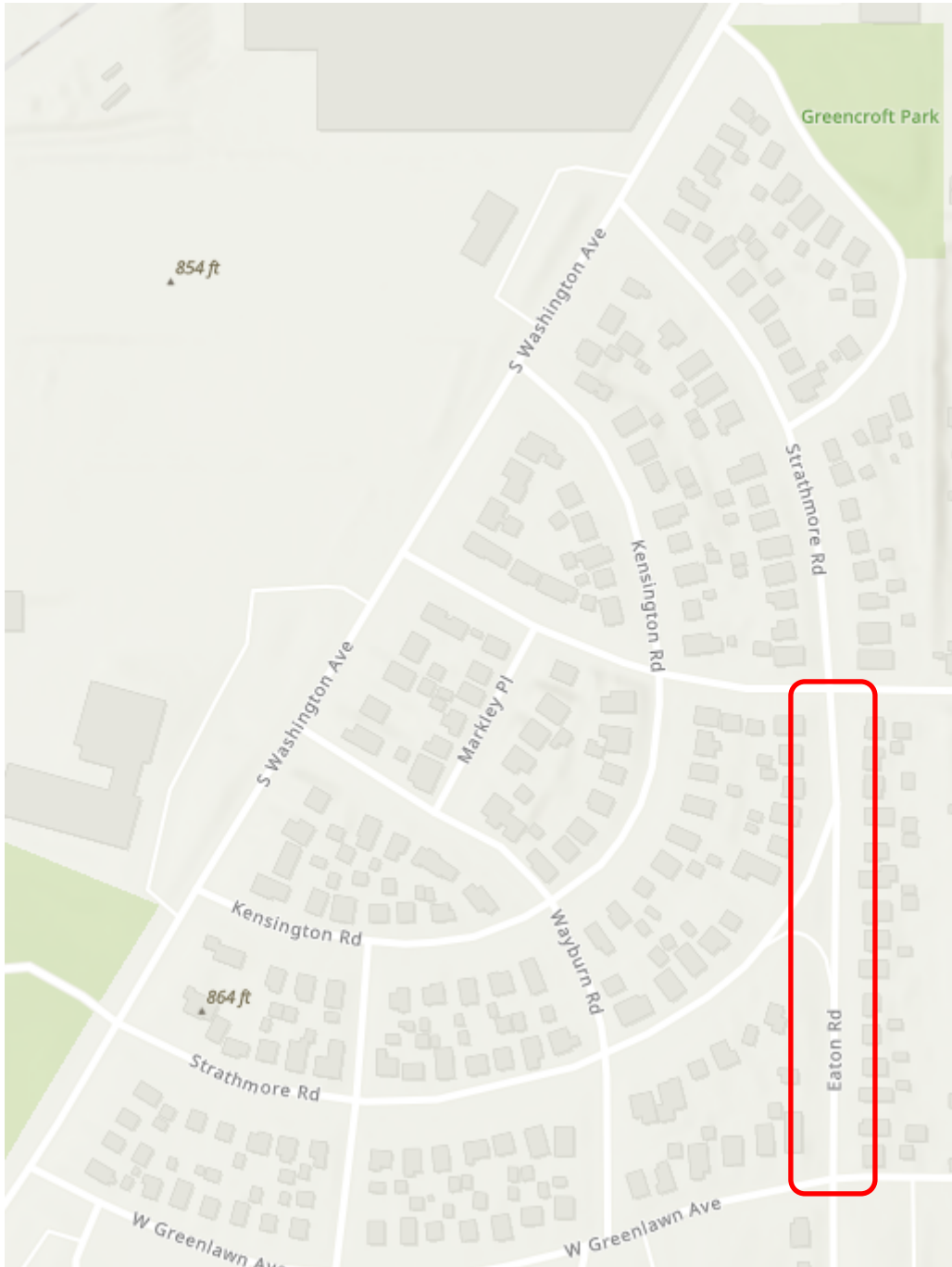
Eaton Road is 25 feet wide with curb and gutter. Records indicate that parking is restricted to one hour from 8am to 6pm, Monday through Friday along the east side of the street and parking is prohibited along the west side of the street.

Based on the survey results and the street width the Public Service Department recommends that the existing one-hour parking restriction along the east side of Eaton Road be removed to better meet the needs of residents / property owners.

ENGINEERS REPORT #24-18

PARKING REGULATION SURVEY: EATON ROAD

Location Diagram



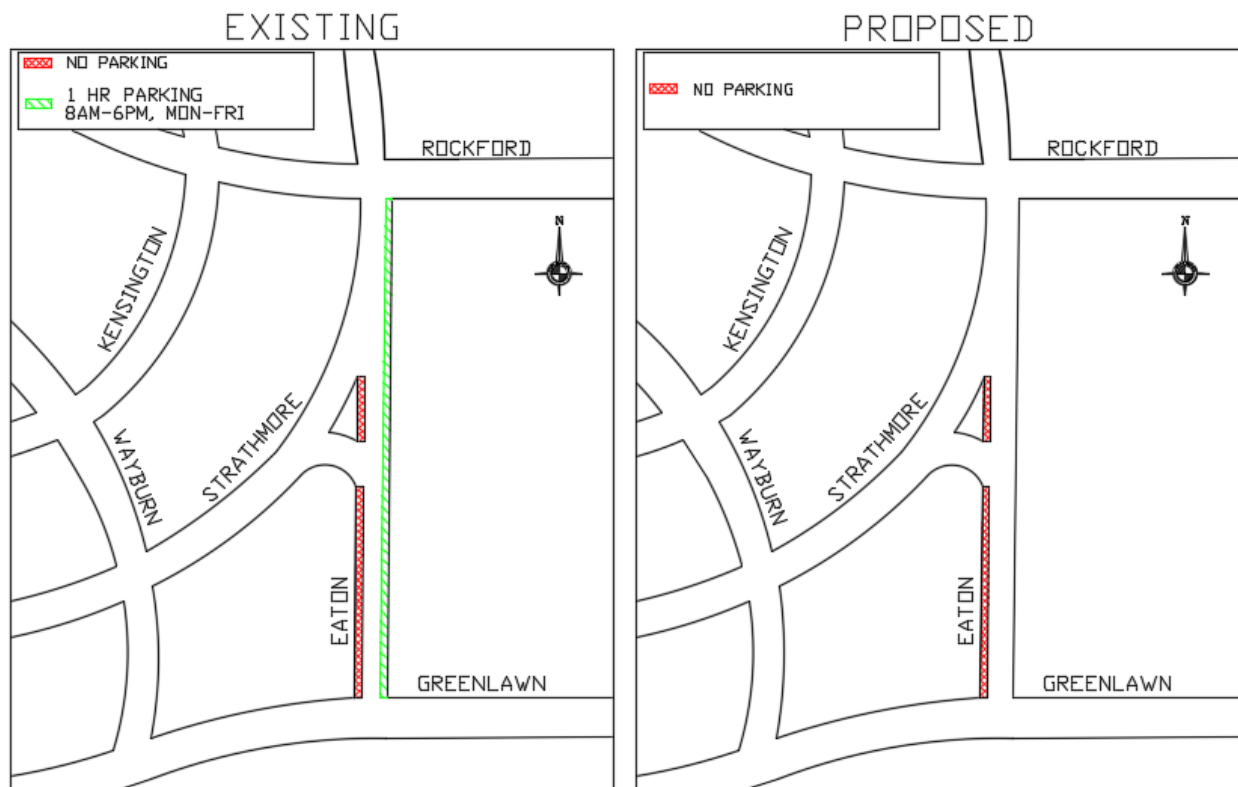
ENGINEERS REPORT #24-18

PARKING REGULATION SURVEY: EATON ROAD

Eaton Road – Street View



Eaton Road – Parking Regulations



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-61

FILE: Eaton Road

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Eaton Road has been made; and as a result of said investigation, it is hereby directed that:

Parking shall be prohibited along the west side of EATON ROAD from Strathmore Road to Greenlawn Avenue;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON:

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

Resolution #2025-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, The City of Lansing Public Service Department received a request from a resident of West Thomas Street to remove the existing parking prohibition along the north side of West Thomas Street from Turner Street to the western dead end and allow unrestricted parking; and

WHEREAS, City of Lansing Public Service Department standards and procedures require a majority of residents (greater than 50%) along the section of street in question to be in favor of changing existing parking regulations; and

WHEREAS, a petition was circulated by the resident and signed by residents of 16 out of 20 properties listed (80%); and

WHEREAS, West Thomas Street from Turner Street to the western dead end is two blocks long and 26 feet wide with curb and gutter. Parking is currently unrestricted along the north side of the street; and

WHEREAS, The City of Lansing Public Service Department recommends that the existing parking prohibition along the north side of Thomas Street from Turner Street to the western dead end be removed / rescinded to better meet the needs of residents / property owners; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-56, thereby authorizing the Assistant City Engineer to rescind the parking prohibition along the north side of Thomas Street from Turner Street to the western dead end;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-56 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are removed.

ENGINEERS REPORT #24-11

PARKING PETITION: WEST THOMAS STREET

The City of Lansing Public Service Department received a request from a resident of West Thomas Street to remove the existing parking prohibition along the north side of West Thomas Street from Turner Street to the western dead end and allow unrestricted parking.

City of Lansing Public Service Department standards and procedures require a majority of residents (greater than 50%) along the section of street in question to be in favor of changing existing parking regulations. A petition was circulated by the resident and signed by residents of 16 out of 20 properties listed (80%).

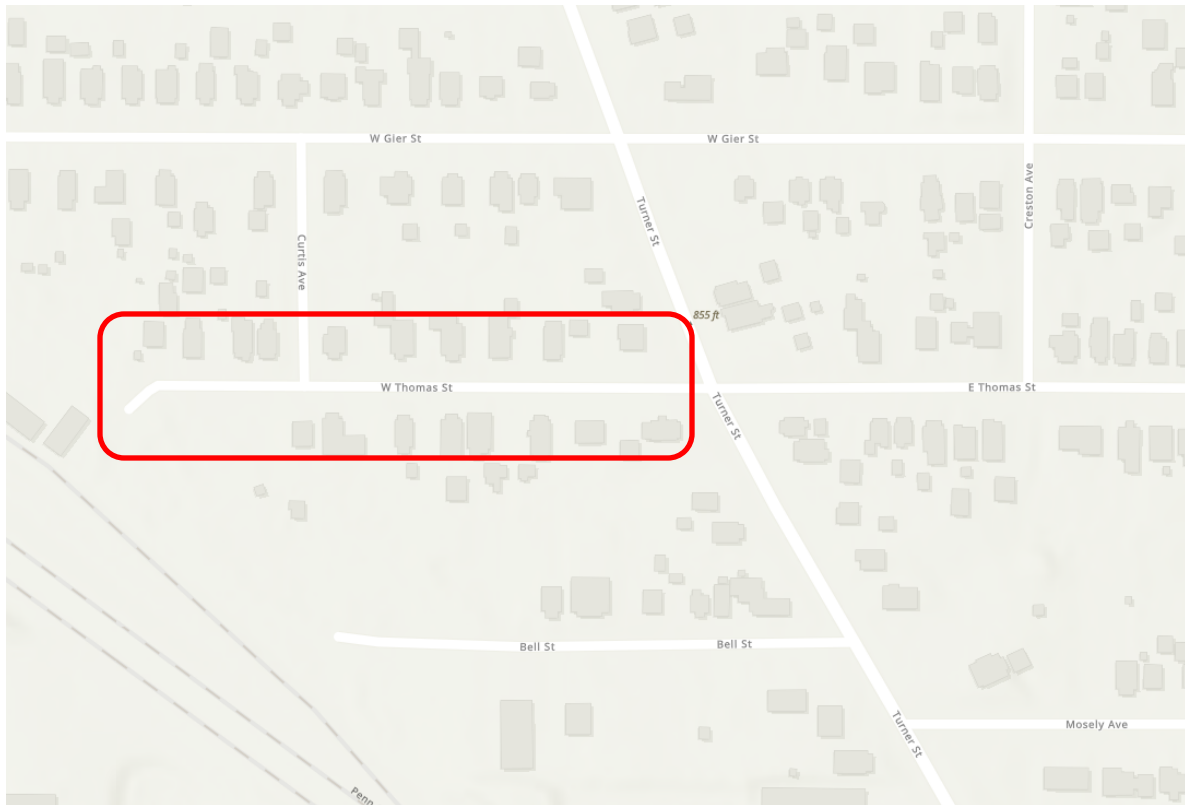
The section of West Thomas Street west of Turner Street is two blocks long. West Thomas Street is 26 feet wide with curb and gutter. Parking is currently unrestricted along the south side of the street.

The City of Lansing Public Service Department recommends that the existing parking prohibition along the north side of Thomas Street from Turner Street to the western dead end be removed / rescinded to better meet the needs of residents / property owners.

ENGINEERS REPORT #24-11

PARKING PETITION: WEST THOMAS STREET

LOCATION DIAGRAM



West Thomas Street – street view



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-56

FILE: Thomas Street (200 and 300 West)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along West Thomas Street from Turner Street to the western dead end has been made; and as a result of said investigation, it is hereby directed that:

The existing parking prohibition along the north side of WEST THOMAS STREET from Turner Street to Curtis Street shall be rescinded.

The existing parking prohibition along the north side of WEST THOMAS STREET from Curtis Street to the western dead end shall be rescinded.

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

Resolution #2025-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Code Compliance Officer has determined that the building located at , 1033 Shepard Street, 33-01-01-22-230-151, Lot 187 and 188, City Park Subdivision, City of Lansing, Ingham County, Michigan, as recorded in Liber 5 of Plats, Page 12, Ingham County Records, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on JANUARY 01st, 2022; and

WHEREAS, a hearing was held by a Lansing Demolition Hearing Officer on SEPTEMBER 26th, 2024, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by NOVEMBER 25th, 2024 and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on **INSERT DATE, 2025** to review the findings and the order of the Hearing Officer, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Office of Code Compliance has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 1033 Shepard Street, as legally described above, are hereby directed to comply with the order of the Hearing Officer to demolish or otherwise make safe the said building within 60 days from the date of this resolution, **INSERT DATE, 2025**.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officer's order for demolition or make safe, the Code Enforcement Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

CITY OF LANSING MAKE SAFE OR DEMOLISH HEARING	ORDER TO MAKE SAFE OR DEMOLISH BUILDING OR STRUCTURE	FILE NO. D2024-011
---	---	-----------------------

Matter of the building/structure at 1033 Shepard St., which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: September 26, 2024 Hearing Officers: DAVE MUYLLE, JOSEPH VITALE, KIMBERLY SHIREY
2. WALTER ALLEN, Code Enforcement MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER, HAVING RECEIVED TESTIMONY AND EVIDENCE, FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539 ().
5. ☐ The building/structure has been substantially destroyed by:
 - ☐ Fire
 - ☐ Wind
 - ☐ Flood
 - ☐ Deterioration
 - ☒ Neglect
 - ☐ Abandonment
 - ☐ Vandalism
 - ☐ other:
6. The state equalized value of the building/structure is \$59,660.00
7. The cost to repair the building or structure to make it safe is \$82,009.00
8. The real estate is described as follows:

Parcel Number: 33 01 01 22 230 151

IT IS ORDERED THAT:

☐ The owner or party in interest has shown cause as to why the building/structure is not a dangerous building, therefore this matter is closed.

☒ The building/structure shall be made safe or demolished on or before 11/25/24.

9/26/24
Date

David L Muylle
Hearing Officer

**CITY OF LANSING - DEMOLITION BOARD
CASE OVERVIEW SHEET**

ADDRESS:	1033 Shepard Street
PARCEL NUMBER:	33-01-01-22-230-151

HEARING DATE:	9/26/2024
DEMOLITION CASE FILE #:	D2024-011

LISTED TAXPAYER:	William A. Russell & Dustin W. Tirban
INTERESTED PARTIES:	
SEV INFORMATION:	\$32,700.00
LAND VALUE:	\$8,200.00
BUILDING VALUE:	
LOT SIZE:	66x127.50

HOUSING CODE VIOLATION LTR:	1/01/2022, 3/02/2023
ORIGINAL RED TAG DATE:	1/2/2022
ZONING:	R-6A Urban Detached Residential
ESTIMATE OF REPAIRS:	\$82,009.00
PICTURES:	YES
OTHER:	

LEGAL DESCRIPTION:	Lots 187 & 188 City Parks Sub
--------------------	-------------------------------

CURRENT PERMIT ACTIVITY

BUILDING:	N/A
ELECTRICAL:	N/A
MECHANICAL:	N/A
PLUMBING:	N/A
DEMOLITION:	N/A

City of Lansing Make Safe or Demolish Hearing



Andy Schor, Mayor

City of Lansing Prepared Testimony
Code Enforcement – Department of Economic Development and Planning
316 N. Capitol Ave. Lansing, MI 48933
Thursday, 8/22/2024 @ 6:00 PM



Andy Schor, Mayor

1033 SHEPARD ST. Lansing, MI

- **Title Information:**

- William Russell
- Tirban, Dustin

- **Original Red Tag Date:**

- 1/01/2022
- Reason(s) for red tag:
 - Several inches of standing water in the basement, entire bathroom remodel w/o permits leaking into the basement.
 - Electrical wiring installed w/o permit, extensive use of extension cords, loose hanging wires.
 - Deteriorated walls in multiple locations, wall and or ceiling covering missing in multiple locations.
 - Lack of operational smoke detectors.
 - Roof has been modified w/o permit.

- **NEAT Team Enforcement Start:**

- 10/07/2011

- **Property Activity:**

- 1 Building Permit denied owner did not draw plans on suitable material, drawings did not have sufficient clarity to indicate the nature of work. Materials and measurements not included on drawings.
- 8 premise violations since the property was tagged in 2022.
- Zoning Violation sent on 9/09/2024 due to storage of junk, junk vehicles, and trash.

- **SEV & Cost of Repairs:**

- SEV \$31,900.00
- Cost of repairs \$82,009.00

- **City Recommendation:** 30 – Days to make safe or demolish

NEAT TEAM INSPECTIONS





Andy Schor, Mayor

ZONING VIOLATION 9/09/2024



Resolution #2025-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 1033 Shepard Street, 33-01-01-22-230-151, Lot 187 and 188, City Park Subdivision, City of Lansing, Ingham County, Michigan, as recorded in Liber 5 of Plats, Page 12, Ingham County Records, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on JANUARY 01st, 2022 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on SEPTEMBER 26th, 2024, a Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by NOVEMBER 25th, 2024; and

WHEREAS, the Office of Code Compliance has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, **INSERT DATE**, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 1033 Shepard Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Resolution #2025-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and,

WHEREAS, appropriated funds within the State's FY25 budget were not enacted due to tie-barred legislation not passing the State Senate resulting in no funding available to support the proposed supplemental public safety services as part of the adopted budget; and,

WHEREAS, adjustments to State Grants due to updated estimates for revenue sharing and Contributions from the Board of Water and Light Return on Equity; and,

WHEREAS, City Council requested in Resolution 2024-139 that operating funds be carried forward for use toward security, Cesar Chavez event, community funding, and training; and,

WHEREAS, the Office of Community Media has relocated with staff parked in the North Capitol Ramp, adding additional parking expense to their operating budget; and,

WHEREAS, Human Relations and Community Services has obligated funding to be carried forward for services in completing a homelessness study commissioned during the previous fiscal year and funding for meeting basic human needs requesting to be reallocated in the current fiscal year; and,

NOW, THEREFORE, BE IT RESOLVED that the following FY 2024/2025 budget amendment is approved:

General Fund	State Grants	(\$500,000)
General Fund	Contributions	\$500,000
General Fund	Appropriation of Fund Balance	\$1,768,000
	General Fund Revenues	\$1,768,000
General Fund	City Council - Operating	\$27,769
General Fund	Office of Community Media - Operating	\$14,008
General Fund	Human Relations & Community	
	Services – Operating	\$66,682
General Fund	<u>Basic Human Services & Racial Equity - Operating</u>	
	Alternative Temporary Shelter	\$10,575
	Human Services Discretionary	\$159,914
	Community Problem Solving	\$667,179

	Community Needs Assessment	\$80,000
	Emergency Hoteling	\$200,400
	Racial Equity Grant	\$366,346
General Fund	<u>Community Supported Agencies</u>	
	Racial Justice & Equity Alliance	\$175,127
	General Fund Expenditures	\$1,768,000
Public Safety Revenue Sharing Fund	State Grants	(\$3,500,000)
	Public Safety Fund Revenues	(\$3,500,000)
Public Safety Revenue Sharing Fund	Police - Personnel	(\$2,430,000)
Public Safety Revenue Sharing Fund	Police - Operating	(\$895,000)
Public Safety Revenue Sharing Fund	Office of Gun Violence	
	Prevention – Personnel	(\$175,000)
	Public Safety Fund Expenditures	(\$3,500,000)

BE IT FURTHER RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the appropriations:

HRCS FY2024 TO FY2025 CARRY FORWARD & REALLOCATION 1-8-25

HRCS is seeking to Carry-Forward/Reallocate 2023-2024 funds to provide the following services and projects.

Alternative Shelter Project. (\$1,080,726.71 total project amount for FY25) HRCS aims to create a low-barrier outdoor shelter to address homelessness in the City of Lansing and supplement the agency gaps in services for the unhoused. Every effort has been made to absorb any excess grant funds previous years into our Community Problem Solving account to help fund the effort to keep our unhoused neighbors safe.

Total funds to be Carried-Forward/Reallocated for the Alternative Shelter Project is **\$837,667.71** for a total combined FY25 amended budget of **\$1,080,726.71** to funds committed to the Alternative Shelter Project.

The following reflects those accounts or programs funds to be carried-forwarded for use for the Alternative Shelter Project. The total Amount to be Carried-Forwarded for accounts related to the Alternative Shelter Project is **\$746,624.94** for a total combined FY25 amended budget of **\$989,683.94**.

Community Problem Solving (101.833715.960121) **\$576,136.15** for a total FY25 Amended Budget of **\$591,136.15**.

Human Services Discretionary (101.833710.960120) **\$159,913.53** for a total FY25 Amended Budget of **\$209,913.53**

Alternative Temporary Shelter (101.833730.960380) **\$10,575.26** for a total FY25 Amended Budget of **\$188,634.26**.

The following 2023-2024 remaining budget balances will be reallocated into the 2024-2025 **Community Problem Solving Account** (101.833715.960121). As mentioned previously every effort has been made to absorb any excess funds into the Community Problem Solving account to help fund the effort to keep our unhoused neighbors safe. The Total funds to be reallocated to the FY25 Community Problem Solving Account (101.833715.960121) from unused funds is **\$91,042.77** bringing the total FY25 Fund Amended Budget to **\$682,178.92**

Grant Match Fun (101.833710.960205) **\$10,000.00** grant match funds that were intended as match funds for GF grantees applying for non-COL grants. No applications were received during FY24.

The Listening Ear (101.833720.960063) **\$6,000.00** HRCS did not receive a response to accept the grant award.

Youth RFP 14-19 (101.833720.960237) **\$7,892.00** An RFP was budgeted for FY24 but was never awarded.

Peckham, Inc. – Embers (101.833720.960364) **\$2,298.96** Grantee was not able to expend the entire grant award and returned the balance

St. Stephen's Comm Church Youth (101.833720.960365) **\$1,604.47** Grantee was not able to expend the entire grant award from FY23 and returned the balance

KCS Angels: Social Enrichment for Disabled Adults (101.833720.960375) **\$56.50** Grantee was not able to expend the entire grant award and returned the balance

Cristo Rey Community Center - Direct Services/Food Access (101.833730.960174) **\$20,000.00** Grant award was denied by the Mayor's Office but continues to be placed in the HRCS budget.

EVE, Inc. - Emergency DV Shelter (101.833730.960175) **\$56.32** Grantee was not able to expend the entire grant award from FY23 and returned the balance

Emergency Food Assistance (101.833730.960315) **\$25,000.00**

Subsidized Eviction Prevention (101.833730.960325) **\$3,134.52**

Household Stability Furniture (101.833730.960332) **\$15,000.00**

The PPA Homelessness Study and MFCC Prevailing Wage Study. (\$66,682.00 total amount for a total FY25 Amended Budget of **\$116,682** in Miscellaneous Operating) These funds will allow the City of Lansing to fund the following ongoing studies.

Miscellaneous Operating (101.672500.956000) **\$50,982.00** for the PPA

Miscellaneous Operating (101.672500.956000) **\$15,700.00** for the MFCC

These funds were not spent in FY24 due to overlapping contract dates.

Community Needs Assessment. (\$80,000.00 total amount) This will allow an RFP to be issued to perform a comprehensive assessment of local human services needs and gaps.

Community Needs Assessment (101.833710.960260) **\$80,000.00**

Emergency Hoteling. (\$200,400.00 total amount) This will allow the City of Lansing to continue funding the Emergency Hoteling program that it operates in partnership with Holy Cross Services.

Emergency Hoteling (101.833730.960381) **\$200,400.00**

These funds were not spent in FY24 due to overlapping contract dates.

S:\Human_Relations_and_Community_Services_Staff\Aa Human Services Docs\General Fund\Contracts\FY 2025\Carryforwards

Racial Equity Grant. (\$532,346.21 total amount) These are funds that will have a yearly RFP for racial equity programming in the City of Lansing.

Racial Justice Discretionary (101.833740.960700) **\$366,346.21** for a total FY25 amended budget of **\$532,346.21**.

Racial Justice Equity Alliance. (\$175,126.64 total amount) These funds are for continued support for the DEI initiative, that includes consultant trainings, development of the Equity Core Team, and support for the DEI advisory board.

Racial Justice Equity Alliance (101.834101.960017) **\$175,126.64**

FY24 Carry Forward/Reallocation Total is \$1,726,222.76

BY THE COMMITTEE OF _____

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and

WHEREAS, the Michigan Department of Treasury, through Numbered Letter 2016-1, requires a deficit elimination plan for funds ending in a deficit condition; and

WHEREAS, the City's Fringe Benefits Fund charges expenses ended fiscal year 2024 with a current year deficit of \$4,967,309 primarily due to undercharging fringe benefit expenses to the City's operating funds; and

WHEREAS, the unallocated charges resulted in higher beginning fund balances to the responsible funds which are available for reappropriation in the current fiscal year to correct the deficit;

NOW, THEREFORE, BE IT RESOLVED that the following FY 2024/2025 budget amendment is approved:

General Fund	Appropriation of Fund Balance	\$6,490,000
General Fund	Personnel (DEP)	\$6,490,000
Major Streets Fund	Appropriation of Fund Balance	\$140,000
Major Streets Fund	Personnel (DEP)	\$140,000
Local Streets Fund	Appropriation of Fund Balance	\$140,000
Local Streets Fund	Personnel (DEP)	\$140,000
Building Department Fund	Appropriation of Fund Balance	\$100,000
Building Department Fund	Personnel (DEP)	\$100,000
Municipal Parking System Fund	Appropriation of Fund Balance	\$100,000
Municipal Parking System Fund	Personnel (DEP)	\$100,000
Sewage Disposal System Fund	Appropriation of Fund Balance	\$350,000
Sewage Disposal System Fund	Personnel (DEP)	\$350,000
Garbage and Rubbish Collection Fund	Appropriation of Fund Balance	\$65,000
Garbage and Rubbish Collection Fund	Personnel (DEP)	\$65,000
Sewage Disposal System Fund	Appropriation of Fund Balance	\$75,000
Sewage Disposal System Fund	Personnel (DEP)	\$75,000

BE IT FURTHER RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the appropriations:

BE IT FINALLY RESOLVED that the attached schedules are adopted as the City's Fringe Benefit Fund deficit elimination plan:

FRINGE BENEFITS FUND	FY2025	FY2026
Charges for Services - General	82,016,650	85,790,000
Charges for Services - DEP	7,460,000	-
Total Revenues	89,476,650	85,790,000
Healthcare	37,862,552	40,890,000
Retirement	35,067,506	36,120,000
FICA	3,317,437	3,420,000
Dental	1,859,155	1,900,000
Workers Comp	1,450,000	1,480,000
Other	1,920,000	1,980,000
Total Expenditures	81,476,650	85,790,000
Beginning Fund Balance	(4,967,309)	3,032,691
Change	8,000,000	-
Ending Fund Balance	<u>3,032,691</u>	<u>3,032,691</u>



Andy Schor, Mayor

CITY OF LANSING

124 W. Michigan Ave.
Finance Dept, 8th Floor
Lansing, Michigan 48933

January 17, 2025

Mr. Harlan Goodrich
Local Audit and Finance Division
State of Michigan Department of Treasury
P.O. Box 30728
Lansing, MI 48909-8228

Dear Mr. Goodrich:

Please accept this as the City of Lansing Deficit Elimination Plan as a result of your letter dated December 19, 2024.

For the year ended June 30, 2024, the Fringe Benefits (Internal Service) Fund (FBF) ended with a total net position of (\$5,037,340) with a calculated deficit amount of \$4,967,309 to be addressed. This deficit is in an Internal Service Fund where conceptually revenues come in from other Funds to then cover the costs of City-wide fringe benefits. Sometimes, however, actual costs come in higher than initially planned and budgeted for and we have a situation where net position is used to cover that overage as there is a timing issue for differences between planned expenses vs. actual expenses and this needs to be accounted for and recouped in subsequent years. This is what caused the deficit in 23/24, two years of expenses being greater than revenues to fund those expenses.

The City is planning an additional \$8,000,000 transfer in 24/25 into the Fringe Benefit Fund to cover prior year deficit. The Funds that contribute funding to the FBF will be contributing their proportionate share of the \$8 million in the 24/25 fiscal year. This will allow the FBF to eliminate the deficit and leave an expected \$3 million surplus that will flow into net position at the end of the fiscal year in order to cover future timing issues that may arise.

As you will note from the City's attached 2025 budget resolution for the funds where budgets are required, they have sufficient budgets to cover this expected transfer. Several funds that contribute to the FBF are Enterprise or other Internal Services Funds however and those funds are not required by Governmental GAAP to have budgets adopted so therefore they are not included in the document. They are, however, planned by finance staff to be transferred in 24/25 to allow the FBF to not be in a deficit situation at 6/30/25.

The City will monitor this situation more closely in the future, with the implementation of new accounting software, to assure there are no deficit situations in the future.

We hope that this corrective action response is an acceptable deficit elimination plan for the Department. If additional information is needed to satisfy your request, please do not hesitate to contact me.

Desiree A. Kirkland, MA, MICPT, CPFIM
Finance Director
City of Lansing

"Equal Opportunity Employer"

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 18, 2024, the Mayor submitted a proposed budget for the 2024/2025 fiscal year, which spans from July 1, 2024 through June 30, 2025; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 8, 2024; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 6, 2024, for the fiscal year 2024/2025 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2024/2025, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that 3.9 mills be levied with such revenue to be used to pay for the the new Public Safety Buildings, as approved by the voters on November 8, 2022; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2024	To Proposed FY 2025
<u>Parks - Community Centers</u>		
After School Semester Fee	50.00	80.00
Esports Birthday Party	-	200.00
Babysitter Class	-	75.00
Lifeguard Review Class	-	50.00
Wilderness First Aid	-	100.00
In Town/Half Day Senior Trips	-	50.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Turner Dodge</u>		
Tour & Tea	10.00	15.00
Ballet & Tea	12.00	15.00
<u>Parks - Aquatics</u>		
Swim Lessons	37.00	40.00
Private Swim Lessons	56.00	70.00
<u>Parks - Athletic Field Practice Permit</u>		
Youth Baseball/Fast-Pitch		
Softball Practice (per hour)	25.00	35.00
Baseball/Fast Pitch Softball		
Field Fitting (per fitting, per field)	35.00	40.00
Adult Baseball/Fast Pitch		
Softball Practice (per hour)	30.00	45.00
Youth Slow Pitch Softball Practice (per hour)	25.00	30.00
Adult Slow Pitch Softball Practice (per hour)	30.00	35.00
Slow Pitch Softball		
Field Fitting (per fitting, per field)	35.00	40.00
Youth Soccer Practice (per hour)	25.00	30.00
Adult Soccer Practice (per hour)	30.00	35.00
Soccer Field Fitting (per fitting, per field)	160.00	180.00
Youth Tennis Practice (per hour)	25.00	30.00
Youth Football Practice (per hour)	25.00	30.00
Adult Football Practice (per hour)	30.00	35.00
Football Field Fitting (per fitting, per field)	160.00	180.00
<u>Parks - Athletic Field Tournament</u>		
Youth Baseball/Fast Pitch		
Softball Tournament (per game)	100.00	110.00
Adult Baseball/Fast Pitch		
Softball Tournament (per game)	120.00	125.00
Youth Baseball Non-Tourney Game Fee	50.00	60.00
Adult Slow Pitch Softball		
Tournament (per game)	35.00	40.00
Youth Soccer Tournament (per game)	30.00	35.00
Adult Soccer Tournament (per game)	24.00	35.00
Youth Football Tournament (per game)	30.00	35.00
Adult Football Tournament (per game)	30.00	35.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Lot Sale</u>		
Adult Single Grave - Resident	1,375.00	1,500.00
Adult Sing Grave - Non Resident	2,050.00	2,250.00
Child Single Grave	625.00	675.00
Infant Single Grave	450.00	500.00
Two Grave Monument - Resident	3,400.00	3,725.00
Two Grave Monument - Non Resident	5,100.00	5,600.00
Three Grave Monument - Resident	5,000.00	5,500.00
<u>Parks - Cemetery Lot Sale (continued)</u>		
Three Grave Monument - Non Resident	7,500.00	8,250.00
Four Grave Monument - Resident	6,800.00	7,475.00
Four Grave Monument - Non Resident	10,200.00	11,225.00
Five Grave Monument - Resident	10,200.00	11,225.00
Five Grave Monument - Non Resident	15,300.00	16,825.00
Premium Mount Hope Grave - Resident	2,025.00	2,225.00
Premium Mount Hope Grave - Non Resident	3,100.00	3,400.00
<u>Parks - Columbarium Niche</u>		
Fifth Row, Resident	1,125.00	1,225.00
Fifth Row, Non Resident	1,690.00	1,850.00
Fourth Row, Resident	1,225.00	1,350.00
Fourth Row, Non Resident	1,850.00	2,025.00
Second/Third Row, Resident	1,425.00	1,575.00
Second/Third Row, Non Resident	2,150.00	2,350.00
First Row, Resident	1,325.00	1,450.00
First Row, Non Resident	1,990.00	2,200.00
<u>Parks - Cemetery Markers</u>		
Notary Fee - Resident	25.00	-
Notary Fee - Non Resident	25.00	-
Government Marker - Marker Foundation	70.00	75.00
Grave Maker Cut Placement	100.00	125.00
Monument Cut Placement	250.00	300.00
Double Marker Cut Placement	250.00	275.00
Niche Plate Removal - Evergreen	70.00	75.00
Niche Plate Removal - Mt Hope	50.00	60.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Grave Open</u>		
Columbarium Interment	450.00	500.00
Open/Close Grave - Adult	1,200.00	1,325.00
Open/Close Grave - Child	625.00	675.00
Open/Close Grave - Infant	450.00	500.00
Open/Close Grave - Cremains	625.00	675.00
Open/Close Grave - Overtime Weekday after 2pm	550.00	600.00
Open/Close Grave - Overtime Saturday before 1pm	660.00	725.00
Open/Close Grave - Overtime Saturday after 1pm	825.00	900.00
Open/Close Grave - Overtime Sunday & City observ	1,100.00	1,200.00
Open/Close Grave - Oversized Burials	1,800.00	1,975.00
<u>Parks - Cemetery Grave Open (continued)</u>		
Disinter/Reinter - Adult	3,600.00	3,950.00
Disinter/Reinter - Child/Infant	1,875.00	2,050.00
Disinter/Reinter - Cremains	1,875.00	2,050.00
Disinter/Transfer - Adult	2,400.00	2,650.00
Disinter/Transfer - Child/Infant	1,250.00	1,375.00
Disinter/Transfer - Cremains	1,250.00	1,375.00
Thaw Fee - Cremains	50.00	55.00
Thaw Fee - Full Burial	150.00	175.00
<u>Public Service</u>		
Commercial Recycling Fee	53.00	55.00
Recycling/Yard Waste Collection Fee	122.00	125.00
Sewer monthly fixed charge	13.60	14.14
Industrial Pretreatment Charge	6.45	6.71
Commodity Charge (per CCF)	8.00	8.32
Irrigation meter (Per CCF)	1.20	1.26
32 Gallon Cart	53.00	58.00
65 Gallon Cart	57.00	63.00
95 Gallon Cart	61.00	67.00
EW 32 Gallon Cart	27.00	29.00
Low Income 32 Gallon Cart	38.00	43.00
Low Income 65 Gallon Cart	42.00	48.00
Low Income 95 Gallon Cart	46.00	52.00
<u>Courts</u>		
Ordinance Civil Infractions	130.00	135.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Clerk</u>		
Fireworks Display	150.00	160.00
Transient Merchant	150.00	160.00
Second Hand Dealer	250.00	265.00
Sign Erector	175.00	185.00
Liquor License - Full Inspection	1,450.00	1,540.00
Liquor License Owner Transfer/ No Inspection	400.00	425.00
Electronic Scooter	2,500.00	2,650.00
Paper Submission Fee	-	25.00
<u>Economic Development & Planning - Code Compliance</u>		
Rental Housing Registration		
New Registration	400.00	235.00
Change of Owner	200.00	55.00
Rental Housing Inspection		
Single Family		
Base Fee: 1 & 2 Family structures	215.00	175.00
Per Unit: Single Family Dwelling	25.00	145.00
Per Unit: Single Family Duplex	25.00	120.00
Multi-Family - Apartments or Townhouses		
Base Fee: Multiple Family Structures	150.00	120.00
Per unit: Multiple Family Structures	18.00	40.00
No Show Fee	65.00	65.00
Appointments made by Certified Mail	35.00	-
Rental Re-Inspections (above 1st re-inspection)		
Base Fee: (Consolidated Rate)	-	55.00
Base Fee: 2nd Re-inspection	50.00	-
Base Fee: 3rd Re-inspection	100.00	-
Base Fee: Additional Re-inspections	150.00	-
Rental Re-Inspection - per unit	-	20.00
Administrative Services Fees		
Failure To Comply Notice (follow up)	100.00	115.00
Late Fees		
Consolidated Rate (single & multi-family)	-	75.00
Single Family		
30 Days Rental Housing Inspection	120.00	-
60 Days Rental Housing Inspection	120.00	-
Multi-Family (per building)		
30 Days Rental Housing Inspection	75.00	-
60 Days Rental Housing Inspection	150.00	-

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Economic Development & Planning - Code Compliance (continued)</u>		
Failure to Register Rental Property	150.00	170.00
Lack of Certificate (Pink Tag)	100.00	100.00
Second Notice Fees		
Consolidated Rate	-	215.00
2nd Notice in Same Calendar Year	75.00	-
3rd Notice in Same Calendar Year	150.00	-
Subsequent Notices	300.00	-
Red Tag Monitoring Fees		
Base Fee	150.00	140.00
Per unit fee	-	25.00
Trash and Grass Abatement Fees	265.00	250.00
Emergency Board-Up Fees		
Standard Rate	265.00	375.00
After-Hours	-	540.00
Demolition Fees	4,000.00	2,450.00
<u>Economic Development & Planning - Planning</u>		
Site Plan Review		
Base Rate		
Consolidated Rate	-	900.00
Properties <1 Acre	560.00	-
Properties 1-3 Acres	850.00	-
Properties > 3 Acres	1,210.00	-
Additional Revisions		
Consolidated Rate	-	130.00
Properties <1 Acre	250.00	-
Properties 1-3 Acres	300.00	-
Properties > 3 Acres	440.00	-
Zoning Amendment & Special Land Use		
Consolidated Rate	-	1,100.00
Properties <1 Acre	500.00	-
Properties 1-3 Acres	650.00	-
Properties > 3 Acres	800.00	-
Planned Unit Development		
Consolidated Rate	-	1,100.00
Properties <1 Acre	500.00	-
Properties 1-3 Acres	650.00	-
Properties > 3 Acres	800.00	-

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Economic Development & Planning - Planning (continued)</u>		
Board of Zoning Appeals		
Consolidated Rate	-	450.00
Single Family Home Improvement	160.00	-
Other Properties <1 Acre	250.00	-
Other Properties 1-3 Acres	350.00	-
Other Properties > 3 Acres	450.00	-
Nonconforming Use		
Reconstruction Application	250.00	-
Substitution of Use	150.00	-
Act 33 Review		
Consolidated Rate	-	650.00
Land Sales / Purchases over \$50,000	100.00	-
All others	50.00	-
Lot Split/Lot Combination		
Standard Application- Lot Split	150.00	170.00
Standard Application - Lot Combination	-	25.00
Applications Requiring Planning Board and Council Action	250.00	500.00
Floodplain Permits		
Properties <0.5 Acre	200.00	-
Properties >0.5 Acre	SLU Rates	-
Subdivision		
Each additional 25 lots (above 100) or portion thereof (see ordinance)	10.00	10.00
Zoning Verification - Comprehensive Reviews	25.00	225.00
Historic District Commission Certificate of Appropriateness	-	100.00

(Continued)

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2024/2025 fiscal year:

1. General Fund	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
<u>Estimated Revenues</u>					
Property Taxes	53,925,000		53,925,000		53,925,000
Income Taxes	42,750,000		42,750,000		42,750,000
Licenses & Permits	1,850,000		1,850,000		1,850,000
State Grants	25,850,000		25,850,000		25,850,000
Contributions	27,800,000		27,800,000		27,800,000
Charges for Services	10,180,000	125,000	10,305,000		10,305,000
Fines & Forfeitures	1,576,000		1,576,000		1,576,000
Interest & Rent	660,000		660,000		660,000
Other Revenue	409,000		409,000		409,000
Appropriation of Fund Balance	-	550,000	550,000	(375,000)	175,000
Interfund Transfers In	100,000		100,000		100,000
Total Revenue	165,100,000	675,000	165,775,000	(375,000)	165,400,000
<u>Appropriations</u>					
City Council					
Personnel	541,858		541,858		541,858
Operating	193,843		193,843		193,843
Total	735,701	-	735,701	-	735,701
Mayor's Office					
Personnel	1,034,509		1,034,509		1,034,509
Operating	282,089		282,089		282,089
Total	1,316,598	-	1,316,598	-	1,316,598
Office of Community Media					
Personnel	651,522		651,522		651,522
Operating	76,009		76,009		76,009
Total	727,531	-	727,531	-	727,531
Finance Operations					
Personnel	1,578,106		1,578,106		1,578,106
Operating	532,454		532,454		532,454
Total	2,110,560	-	2,110,560	-	2,110,560

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
City Clerk's Office					
Personnel	1,152,251		1,152,251		1,152,251
Operating	801,810		801,810		801,810
Total	1,954,061	-	1,954,061	-	1,954,061
Internal Audit					
Personnel	195,192		195,192		195,192
Operating	8,159		8,159		8,159
Total	203,351	-	203,351	-	203,351
Treasury/Income Tax					
Personnel	1,997,312		1,997,312		1,997,312
Operating	900,488		900,488		900,488
Total	2,897,800	-	2,897,800	-	2,897,800
Assessing					
Personnel	1,521,803		1,521,803		1,521,803
Operating	233,461		233,461		233,461
Total	1,755,264	-	1,755,264	-	1,755,264
City Attorney's Office					
Personnel	2,407,024		2,407,024		2,407,024
Operating	300,998		300,998		300,998
Total	2,708,022	-	2,708,022	-	2,708,022
Human Resources					
Personnel	1,847,163		1,847,163		1,847,163
Operating	679,126		679,126		679,126
Total	2,526,289	-	2,526,289	-	2,526,289
Courts					
Personnel	4,823,927	365,000	5,188,927	(365,000)	4,823,927
Operating	1,494,273	10,000	1,504,273	(10,000)	1,494,273
Total	6,318,200	375,000	6,693,200	(375,000)	6,318,200
Police					
Personnel	47,833,586		47,833,586		47,833,586
Operating	9,284,341		9,284,341		9,284,341
Total	57,117,927	-	57,117,927	-	57,117,927

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
Fire					
Personnel	37,119,450		37,119,450		37,119,450
Operating	6,098,360		6,098,360		6,098,360
Total	43,217,810	-	43,217,810	-	43,217,810
Public Service					
Personnel	3,182,612		3,182,612		3,182,612
Operating	9,826,092		9,826,092		9,826,092
Total	13,008,704	-	13,008,704	-	13,008,704
Human Relations & Community Services					
Personnel	1,832,040		1,832,040		1,832,040
Operating	248,553		248,553		248,553
Total	2,080,593	-	2,080,593	-	2,080,593
Basic Human Services & Racial Equity					
Operating	2,235,000		2,235,000		2,235,000
Total	2,235,000	-	2,235,000	-	2,235,000
Economic Development and Planning					
Personnel	3,758,414	125,000	3,883,414		3,883,414
Operating	2,760,027		2,760,027		2,760,027
Total	6,518,441	125,000	6,643,441	-	6,643,441
Parks and Recreation					
Personnel	5,675,739		5,675,739		5,675,739
Operating	3,428,336		3,428,336		3,428,336
Total	9,104,075	-	9,104,075	-	9,104,075
Neighborhoods, Arts, and Citizen Engagement					
Personnel	1,094,223		1,094,223		1,094,223
Operating	433,913	175,000	608,913		608,913
Total	1,528,136	175,000	1,703,136	-	1,703,136
City Supported Agencies					
Operating	537,500		537,500		537,500
Total	537,500	-	537,500	-	537,500
City Recognitions					
Operating	10,000		10,000		10,000
Total	10,000	-	10,000	-	10,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

I. General Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
Non-Departmental					
Vacancy Factor	(1,500,000)		(1,500,000)		(1,500,000)
South Lansing District Library	145,000		145,000		145,000
Debt Service	1,346,312		1,346,312		1,346,312
Transfers Out	6,497,125		6,497,125		6,497,125
Total	6,488,437	-	6,488,437	-	6,488,437
 Total General Fund Appropriation	 165,100,000	 675,000	 165,775,000	 (375,000)	 165,400,000

II. Special Revenue Funds

Stadium Fund

Estimated Revenues

Charges for Services	472,320		472,320		472,320
Interest & Rent	5,680		5,680		5,680
Other Revenue	150,000		150,000		150,000
Interfund Transfers In	233,000		233,000		233,000
Total Revenues	861,000	-	861,000	-	861,000

Estimated Expenditures

Operating	5,721		5,721		5,721
Debt Service	855,279		855,279		855,279
Total Appropriations	861,000	-	861,000	-	861,000

Major Streets Fund

Estimated Revenues

Licenses & Permits	692,000		692,000		692,000
Federal Grants	1,175,000		1,175,000		1,175,000
State Grants	19,575,000		19,575,000		19,575,000
Charges for Services	618,000		618,000		618,000
Other Revenue	10,000		10,000		10,000
Appropriation of Fund Balance	1,400,000		1,400,000		1,400,000
Total Revenues	23,470,000	-	23,470,000	-	23,470,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
Major Streets Fund (continued)					
<u>Estimated Expenditures</u>					
Personnel	2,166,683		2,166,683		2,166,683
Operating	3,926,069		3,926,069		3,926,069
Capital	13,125,000		13,125,000		13,125,000
Debt Service	252,248		252,248		252,248
Transfers Out	4,000,000		4,000,000		4,000,000
Total Appropriations	23,470,000	-	23,470,000	-	23,470,000
Local Streets Fund					
<u>Estimated Revenues</u>					
Property Taxes	150,000		150,000		150,000
State Grants	4,300,000		4,300,000		4,300,000
Interfund Transfers In	6,710,000		6,710,000		6,710,000
Total Revenues	11,160,000	-	11,160,000	-	11,160,000
<u>Estimated Expenditures</u>					
Personnel	2,677,127		2,677,127		2,677,127
Operating	3,327,773		3,327,773		3,327,773
Capital	4,535,000		4,535,000		4,535,000
Debt Service	620,100		620,100		620,100
Total Appropriations	11,160,000	-	11,160,000	-	11,160,000
Public Safety Revenue Sharing Fund					
<u>Estimated Revenues</u>					
State Grants	3,500,000		3,500,000		3,500,000
Total Revenues	3,500,000	-	3,500,000	-	3,500,000
<u>Estimated Expenditures</u>					
Police					
Personnel	2,430,000		2,430,000		2,430,000
Operating	1,070,000	(175,000)	895,000		895,000
Total	3,500,000	(175,000)	3,325,000	-	3,325,000
Office of Gun Violence Prevention					
Personnel	-	175,000	175,000		175,000
Total	-	175,000	175,000	-	175,000
Total Appropriations	3,500,000	-	3,500,000	-	3,500,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
HOME Grant Fund					
<u>Estimated Revenues</u>					
Federal Grants	833,394		833,394		833,394
Other Revenue	25,000		25,000		25,000
Total Revenues	858,394	-	858,394	-	858,394
<u>Estimated Expenditures</u>					
Personnel	91,330		91,330		91,330
Operating	153,664		153,664		153,664
Capital	613,400		613,400		613,400
Total Appropriations	858,394	-	858,394	-	858,394
Emergency Solutions Grant (ESG) Fund					
<u>Estimated Revenues</u>					
Federal Grants	181,593		181,593		181,593
Total Revenues	181,593	-	181,593	-	181,593
<u>Estimated Expenditures</u>					
Operating	181,593		181,593		181,593
Total Appropriations	181,593	-	181,593	-	181,593
Building Department Fund					
<u>Estimated Revenues</u>					
Licenses & Permits	2,865,000		2,865,000		2,865,000
Appropriation of Fund Balance	500,000		500,000		500,000
Total Revenues	3,365,000	-	3,365,000	-	3,365,000
<u>Estimated Expenditures</u>					
Personnel	2,515,057		2,515,057		2,515,057
Operating	849,943		849,943		849,943
Total Appropriations	3,365,000	-	3,365,000	-	3,365,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
Community Development Block Grant (CDBG) Fund					
<u>Estimated Revenues</u>					
Federal Grants	2,070,597		2,070,597		2,070,597
Other Revenue	600,000		600,000		600,000
Interfund Transfers In	134,125		134,125		134,125
Total Revenues	2,804,722	-	2,804,722	-	2,804,722
<u>Estimated Expenditures</u>					
Personnel	1,057,483		1,057,483		1,057,483
Operating	465,471		465,471		465,471
Capital	1,281,768		1,281,768		1,281,768
Total Appropriations	2,804,722	-	2,804,722	-	2,804,722
Disaster Contingency Fund					
<u>Estimated Revenues</u>					
Federal Grants	500,000		500,000		500,000
Total Revenues	500,000	-	500,000	-	500,000
<u>Estimated Expenditures</u>					
Operating	500,000		500,000		500,000
Total Appropriations	500,000	-	500,000	-	500,000
Drug Law Enforcement Federal Fund					
<u>Estimated Revenues</u>					
Interest & Rent	200		200		200
Total Revenues	200	-	200	-	200
<u>Estimated Expenditures</u>					
Operating	200		200		200
Total Appropriations	200	-	200	-	200
Drug Law Enforcement State and Local Fund					
<u>Estimated Revenues</u>					
Fines & Forfeitures	60,500		60,500		60,500
Interest & Rent	500		500		500
Appropriation of Fund Balance	100,000		100,000		100,000
Total Revenues	161,000	-	161,000	-	161,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
Drug Law Enforcement State and Local Fund (continued)					
<u>Estimated Expenditures</u>					
Operating	76,200		76,200		76,200
Capital	84,800		84,800		84,800
Total Appropriations	161,000	-	161,000	-	161,000
Tri-County Metro Fund					
<u>Estimated Revenues</u>					
Contributions	400,000		400,000		400,000
Fines & Forfeitures	50,000		50,000		50,000
Appropriation of Fund Balance	(200,000)		(200,000)		(200,000)
Total Revenues	250,000	-	250,000	-	250,000
<u>Estimated Expenditures</u>					
Personnel	84,000		84,000		84,000
Operating	166,000		166,000		166,000
Total Appropriations	250,000	-	250,000	-	250,000
State & Federal Grants Fund					
<u>Estimated Revenues</u>					
State Grants	800,000		800,000		800,000
Total Revenues	800,000	-	800,000	-	800,000
<u>Estimated Expenditures</u>					
Operating	800,000		800,000		800,000
Total Appropriations	800,000	-	800,000	-	800,000
Opioid Settlement Fund					
<u>Estimated Revenues</u>					
Other Revenues	201,000		201,000		201,000
Total Revenues	201,000	-	201,000	-	201,000
<u>Estimated Expenditures</u>					
Operating	201,000		201,000		201,000
Total Appropriations	201,000	-	201,000	-	201,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)

	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
Downtown Lansing, Inc. Fund					
<u>Estimated Revenues</u>					
Special Assessments	467,000		467,000		467,000
State Grants	1,095,000		1,095,000		1,095,000
Other Revenue	288,200		288,200		288,200
Interfund Transfers In	85,000		85,000		85,000
Total Revenues	1,935,200	-	1,935,200	-	1,935,200

Estimated Expenditures

Personnel	426,510		426,510		426,510
Operating	1,508,690		1,508,690		1,508,690
Total Appropriations	1,935,200	-	1,935,200	-	1,935,200

III. Capital Project Funds

Other Capital Projects Fund

Estimated Revenues

Charges for Services	450,000		450,000		450,000
Interest & Rent	555,368		555,368		555,368
Appropriation of Fund Balance	450,000		450,000		450,000
Interfund Transfers In	600,000		600,000		600,000
Total Revenues	2,055,368	-	2,055,368	-	2,055,368

Estimated Expenditures

Operating	300,000		300,000		300,000
Capital	380,000		380,000		380,000
Debt Service	555,368		555,368		555,368
Transfers Out	820,000		820,000		820,000
Total Appropriations	2,055,368	-	2,055,368	-	2,055,368

Parks Millage Capital Projects Fund

Estimated Revenues

Interfund Transfers In	2,635,000		2,635,000		2,635,000
Total Revenues	2,635,000	-	2,635,000	-	2,635,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

III. Capital Project Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
Parks Millage Capital Projects Fund (continued)					
<u>Estimated Expenditures</u>					
Operating	641,000		641,000		641,000
Capital	1,258,000		1,258,000		1,258,000
Transfers Out	736,000		736,000		736,000
Total Appropriations	2,635,000	-	2,635,000	-	2,635,000
IV. Enterprise Funds					
Cemetery Fund					
<u>Estimated Revenues</u>					
Charges for Services	318,000		318,000		318,000
Interest & Rent	10,000		10,000		10,000
Other Revenue	158,000		158,000		158,000
Interfund Transfers In	636,000		636,000		636,000
Total Revenues	1,122,000	-	1,122,000	-	1,122,000
<u>Estimated Expenditures</u>					
Personnel	715,745		715,745		715,745
Operating	376,255		376,255		376,255
Transfers Out	30,000		30,000		30,000
Total Appropriations	1,122,000	-	1,122,000	-	1,122,000
Municipal Parking System Fund					
<u>Estimated Revenues</u>					
Charges for Services	4,580,000		4,580,000		4,580,000
Fines & Forfeitures	750,000		750,000		750,000
Other Revenue	45,000		45,000		45,000
Appropriation of Fund Balance	250,000		250,000		250,000
Total Revenues	5,625,000	-	5,625,000	-	5,625,000
<u>Estimated Expenditures</u>					
Personnel	2,198,207		2,198,207		2,198,207
Operating	1,851,193		1,851,193		1,851,193
Capital	860,500		860,500		860,500
Debt Service	715,100		715,100		715,100
Total Appropriations	5,625,000	-	5,625,000	-	5,625,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

IV. Enterprise Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
Golf Fund					
<u>Estimated Revenues</u>					
Interfund Transfers In	100,000		100,000		100,000
Total Revenues	100,000	-	100,000	-	100,000
<u>Estimated Expenditures</u>					
Operating	100,000		100,000		100,000
Total Appropriations	100,000	-	100,000	-	100,000
Sewage Disposal System Fund					
<u>Estimated Revenues</u>					
Licenses & Permits	50,000		50,000		50,000
Charges for Services	40,695,000		40,695,000		40,695,000
Interest & Rent	135,000		135,000		135,000
Other Revenue	20,000		20,000		20,000
Appropriation of Fund Balance	6,000,000		6,000,000		6,000,000
Total Revenues	46,900,000	-	46,900,000	-	46,900,000
<u>Estimated Expenditures</u>					
Personnel	7,832,395		7,832,395		7,832,395
Operating	10,426,573		10,426,573		10,426,573
Capital	15,800,000		15,800,000		15,800,000
Debt Service	12,841,032		12,841,032		12,841,032
Total Appropriations	46,900,000	-	46,900,000	-	46,900,000
Garbage and Rubbish Collection Fund					
<u>Estimated Revenues</u>					
Charges for Services	3,600,000		3,600,000		3,600,000
Total Revenues	3,600,000	-	3,600,000	-	3,600,000
<u>Estimated Expenditures</u>					
Personnel	1,458,884		1,458,884		1,458,884
Operating	1,616,116		1,616,116		1,616,116
Capital	525,000		525,000		525,000
Total Appropriations	3,600,000	-	3,600,000	-	3,600,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

IV. Enterprise Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted	FY 2025 Veto	FY 2025 Adopted
Recycling Fund					
<u>Estimated Revenues</u>					
Charges for Services	4,773,000		4,773,000		4,773,000
Interest & Rent	5,000		5,000		5,000
Other Revenue	5,000		5,000		5,000
Total Revenues	<u>4,783,000</u>	-	<u>4,783,000</u>	-	<u>4,783,000</u>
<u>Estimated Expenditures</u>					
Personnel	1,718,493		1,718,493		1,718,493
Operating	2,564,507		2,564,507		2,564,507
Capital	500,000		500,000		500,000
Total Appropriations	<u>4,783,000</u>	-	<u>4,783,000</u>	-	<u>4,783,000</u>

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2024/2025 fiscal year:

FY 2024/2025 Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.

Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.

Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.

Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.

Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor – the transfer of estimated vacancy savings between general fund department personnel budgets against the budgeted vacancy factor for the proposes of insourcing contracted positions.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide Council on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is requested to include in its annual report organization charts to include division and/or site, position titles, bargaining unit, classification level, and position FTE for each department but not to include individual employee names.

Any residual funds in the salary line item, that would create a new position after Council has approved this budget, Council requests being notified of changes in positions within sixty (60) days of action. This budget is being approved based on the number of employees provided by the Administration at the time of adoption.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project, charter commission and OPIOD settlement balances as of June 30, 2024 into the FY 2024/2025 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than \$5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding

The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

Unspent Human Services and Community Supported Agencies funding will be considered committed fund balance for purposes of financial reporting pending additional appropriation or reallocation by City Council.

The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditure. If events necessitate that the combined balances drop below 12% of General Fund expenditures, a fiscal stabilization plan will be submitted to City Council to restore reserves to the 12% target in a period not to exceed 5 years.

For the purpose of revenue and expenditure thresholds in budget policies and ordinances: general fund expenditures shall be considered to exclude transfers out except when otherwise specified, and general fund revenues shall be considered to exclude transfers in and indirect cost recoveries except when otherwise specified.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance with State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process

should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or a member of a City advisory board established by the City Charter or ordinance (collectively in this provision "the Employee or Officer") for damages caused by an act or acts of the Employee or Officer within the scope of his or her authority and while in the course of his or her employment with the City or while performing his or her duties on behalf of the retirement board or advisory board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee or Officer as to the claim and to appear for and represent the Employees or Officers in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee or Officer covered under this provision is awarded against the Employee or Officer as the result of a civil action, the City will, to the extent not covered by insurance, indemnify the Employee or Officer or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee or Officer giving prompt notice of the commencement of the action and upon the Employee or Officer cooperating in the preparation, defense, and settlement of the action. The terms "scope of authority" "course of employment" and "performing duties" under this provision do not include any act or acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity of the City or the Employee or Officer. This provision does not apply to the Lansing Housing Commission nor the Board of Water and Light employees or board/commissioner members.

Grants

In order to receive timely Council consideration of the approval of any grant award, the Administration is encouraged to provide application information for any grant requiring legislative approval to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council with an accompanying form detailing (to extent available) the preferred referral date, grant name, the grant agency, assistance listing number (formally knowns as CDFA), department, contact person, beginning and end date of the grant, total amount, projected object code detail, administrative cost recovery amount, and summary of the grant purpose and allowable uses. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Bi-annually reporting of the metrics for the 311 Call Center; number of calls, number of calls referred to departments; number of calls not referred but assisted by the 311 Call Center.

Environmental Stewardship

The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and supports the Paris Agreement. The City recognizes to reduce the City's net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)

L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive

Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

Training: All Departments should allocate training dollars and follow policies in such a way as to continue their work to improve community relations and reaffirm the City's commitment to ensure equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familial status, housing status, military discharge status, sexual orientation, gender identification or expression, mental or physical limitation, and legal source of income.

Contracts: By the first Council meeting of October, January, April, July the Administration is requested to present to Council a list of all contracts and copies of all purchase orders, including any extension and/or amendments, approved by the Administration over \$25,000.

The Administration is requested to include non-appropriation clauses and other similar out provisions in all leases and vendor contract.

City's Road Maintenance/Construction Capital Improvement Plan

The Administration is requested to update on an annual basis and submit to Council by December 1st each year.

Capital Improvement Projects

The Administration is requested to provide an annual report to Council by December 1st each year on all projects completed in the prior fiscal year regarding the Capital Improvement Project budgets and all costs overruns or under expenditures.

Residential Solid Waste

The Administration is encouraged to analyze the costs and benefits of being the sole provider of all residential solid waste services through the city, and submit to Council no later than September 1, 2024.

Mowing of Parks and Cemeteries

The Administration is requested to initiate a study to analyze savings realized on an annual basis stemming from the contracting of mowing to an outside contractor. As part of the study, it is also requested that the Administration study the cost of bringing mowing services back into the city, including start-up costs and annual personnel and operating costs moving forward. The Administration is being requested to submit the results of this study to City Council no later than September 1, 2024.

Capital City Allocation

The Administration is requested to study appropriations that other capital cities across the United States receive annually due to being a capital city. As part of this study, the Administration is requested to explore the framework for these allocations (e.g. formula for spending) and whether these allocations are constitutional or statutory. The Administration is being requested to submit the results of this study to City Council no later than September 1, 2024.


Chris Ingers, CLERK/CITY CLERK
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

December 19, 2024

**Notice of Intent To
Withhold State Payments**

Municipality Code: 332020
APR Form ID Number: 163386
Report ID Number: 163390

Sent Via Email

Chief Administrative Officer
City of Lansing
cynthia.gill@lansingmi.gov

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in [Treasury Website \(Numbered Letter 2016-1\)](#). An additional resource is our [online video library](#) which explains what a deficit elimination plan is, why it is important, and how to file.

The Local Audit and Finance Division received an audit report from your local unit for the fiscal year ending 2024. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
Cemetery	No Plan Necessary
Garbage & Rubbish Collection	No Plan Necessary
Recycling	No Plan Necessary
Fringe Benefits	-\$4,967,309.00

If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis. In addition, for General Fund deficits the Department of

Dear City Council:

When we were notified about the trash and Garbage on
8-28-24

my family were going through a clean out on our
property we requested a big container to clean up
and trash everything in the container.

our neighbor that we shared Driveway with (1803 Ray St)
were very dirty and had trash all over the driveway
and most of the Backyard so the driveway was not
in use but use because they were parking their
van on the driveway and the driveway was very
dirty because of them. they trashed almost everything
in the Driveway including Diapers and much more
trash most of which would end up in front
of our Garage and Backyard

When we were notified about the trash violation
we called the city to inform them that
it is not us that has caused most of the
issues on the shared driveway
no one now lives on 1803 Ray St and the
Driveway looks much better.

I hope you understand my situation and void this Bill as
most of my kids are in School/College. I do not have a
stable job to pay this Bill Thank you!
Sincerely,

Sincerely: Agleema muhammad essa

Date: 01-27-25

Signature: Agleema

Phone number 517-481-0053

Email aliAhmadQurbanali@gmail.com

Claim# 2152

JAN27'25 12PMCLERK



City of Lansing

OFFICE OF THE CITY ATTORNEY

Gregory S. Venker, City Attorney

January 14, 2025

Aqleema Muhammad Essa
1807 Ray Street
Lansing, MI 48910

Re: Claim – 1807 Ray Street

Dear Aqleema Muhammad Essa:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$2,130.00 for a trash violation for property located at 1807 Ray Street, Lansing, Michigan, and denied the claims you filed with the City of Lansing.

You do have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

Claim: 2152



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

Tuesday, February 04, 2025

Michael J. Brown, Attorney
c/o ADVANCED UZP INC.
mbrown@cebhlaw.com

RID # RQ-2410-14648 **Reference/Transaction:** Transfer Ownership Escrowed 2024 SDD & SDM License with Sunday Sales Permit (AM), Sunday Sales Permit (PM) for SDD License - Spirits and Sunday Sales Permit (PM) for SDM License - Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location from 1705 W. Mount Hope Ave to 1910 E. Michigan Ave, Lansing at 1910 E Michigan Ave, Lansing, MI 48912-2829 in Lansing City in Ingham County

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: ADVANCED UZP INC.

Business address and phone number: 1910 E. Michigan Ave, Lansing at 1910 E Michigan Ave, Lansing, MI 48912-2829 in Lansing City in Ingham County

Home address and phone number of partner(s)/subordinates:
Edwar Aeineh; 2627 Little Hickory Dr Lansing MI 48911; Business: 517-292-7000

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: ADVANCED UZP INC. zeinehlaw@gmail.com
RITE AID OF MICHIGAN, INC. mbrown@cebhlaw.com
LANSING CITY city.clerk@lansingmi.gov

MICHIGAN LIQUOR CONTROL COMMISSION
KRISTIN BELTZER, CHAIR
525 W. Allegan St. • P.O. BOX 30005 • LANSING, MICHIGAN 48909
www.michigan.gov/lcc • 866-813-0011



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

Tuesday, February 04, 2025

Michael J. Brown, Attorney
c/o ADVANCED UZP INC.
mbrown@cebhlaw.com

RID # RQ-2410-14646 **Reference/Transaction:** Transfer Ownership Escrowed 2024 SDD and SDM Licenses with Sunday Sales Permit (AM), Sunday Sales Permit (PM) for SDD License – Spirits, and Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location from 3106 E Saginaw St, Lansing to 4700 Pleasant Grove Rd, Lansing at 4700 Pleasant Grove Rd, Lansing, MI 48910-5037 in Lansing City in Ingham County

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: ADVANCED UZP INC.

Business address and phone number: 4700 Pleasant Grove Rd, Lansing, MI 48910-5037 in Lansing City in Ingham County

Home address and phone number of partner(s)/subordinates:
Edwar Aeineh; 2627 Little Hickory Dr Lansing MI 48911; Business: 517-292-7000

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: ADVANCED UZP INC. zeinehlaw@gmail.com
RITE AID OF MICHIGAN, INC. mbrown@cebhlaw.com
LANSING CITY city.clerk@lansingmi.gov

MICHIGAN LIQUOR CONTROL COMMISSION
KRISTIN BELTZER, CHAIR
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STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

Tuesday, February 04, 2025

Michael J. Brown, Attorney
c/o ADVANCED UZP INC.
mbrown@cebhlaw.com

RID # RQ-2410-14651 **Reference/Transaction:** Transfer Ownership Escrowed 2024 SDD and SDM License with Sunday Sales Permit (AA), Sunday Sales Permit (PM) for SDD License – Spirits, and Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location from 2263 Cedar St, Holt to 4519 S Martin Luther King Jr Blvd, Lansing; Transfer Governmental Unit under MCL 436.1531(22) from Delhi Township to Lansing City at 4519 S Martin Luther King Jr Blvd, Lansing, MI 48910-6235 in Lansing City in Ingham County

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: ADVANCED UZP INC.

Business address and phone number: 4519 S Martin Luther King Jr Blvd, Lansing, MI 48910-6235 in Lansing City in Ingham County

Home address and phone number of partner(s)/subordinates:
Edwar Aeineh; 2627 Little Hickory Dr Lansing MI 48911; Business: 517-292-7000

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: ADVANCED UZP INC. zeinehlaw@gmail.com
RITE AID OF MICHIGAN, INC. mbrown@cebhlaw.com
LANSING CITY city.clerk@lansingmi.gov

MICHIGAN LIQUOR CONTROL COMMISSION
KRISTIN BELTZER, CHAIR
525 W. Allegan St. • P.O. BOX 30005 • LANSING, MICHIGAN 48909
www.michigan.gov/lcc • 866-813-0011



FW: [EXTERNAL] Regarding the proposed noise ordinance waiver for the CSO 015 South Project

From Boak, Sherrie <Sherrie.Boak@lansingmi.gov>

Date Thu 1/30/2025 2:03 PM

To Swope, Chris <Chris.Swope@lansingmi.gov>; Jackson, Brian <Brian.Jackson@lansingmi.gov>

*Sherrie Boak
City of Lansing
City Council Legislative Office Manager
124 W Michigan Avenue, 10th Floor
517-483-7683
www.lansingmi.gov*

From: Seth DeHaan <seth.dehaan@gmail.com>

Sent: Thursday, January 30, 2025 1:51 PM

To: City Council <City.Council@lansingmi.gov>

Subject: [EXTERNAL] Regarding the proposed noise ordinance waiver for the CSO 015 South Project

Hello,

I received the notice re: the proposed noise ordinance waiver, and I'd like to voice my strong opposition. This project is extremely noisy and disruptive within the neighborhood. Over the proposed timeline, we want to enjoy our time outside in our yards and around the neighborhood on Saturdays and not have to listen to construction.

I sympathize with the desire to keep the project on schedule but the contractors will have to find another way to do so that doesn't require we, the residents, to suffer for.

Thank you,

Seth DeHaan
616.893.1107
seth.dehaan@gmail.com

1561 N Genesee Dr,
Lansing, MI 48915



Fw: [EXTERNAL] Noise Ordinance Waiver Comments

From Boak, Sherrie <Sherrie.Boak@lansingmi.gov>

Date Mon 2/10/2025 5:00 PM

To Swope, Chris <Chris.Swope@lansingmi.gov>; Jackson, Brian <Brian.Jackson@lansingmi.gov>

Have a nice day.

Sherrie Boak
City of Lansing
City Council Office Manager
517-483-7683

From: Robert Clancy <clancyre@sbcglobal.net>

Sent: Monday, February 10, 2025 5:00:05 PM

To: City Council <City.Council@lansingmi.gov>

Cc: Jones, Marc <Marc.Jones@lansingmi.gov>

Subject: [EXTERNAL] Noise Ordinance Waiver Comments

Lansing City Council,

I would like to voice my concerns and likely opposition to the noise ordinance waiver request. The CSO project manager for the city needs to present a compelling need for Saturday work beyond the contractor's needs and interest. Saturday work must significantly benefit all residents affected. Will the number of days gained really outweigh the needed respite neighbors need from the noise and neighborhood disruption on a weekly basis as this project carries on for months and months? Sacrificing our Saturday activities is not something that is desirable even if it takes the project out another week or two in length. This needs to be shown and made clear to residents what is being done and why.

The CSO project is important and valued by West Side neighbors.

Thank you.