



MINUTES
Committee on City Operations
Thursday, January 22, 2026 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Pehlivanoglu called the meeting to order at 4:00pm

PRESENT

Council Member Trini Pehlivanoglu, Chair
Council Member Clara Martinez, Vice-Chair
Council Member Ryan Kost, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Luke Bingaman, Legislative Analyst
Daniel DuChene, OCA
Rawley Van Fossen, EDP
Meridith Johnson, EDP
Maria Fletcher
Dan Fletcher
Mitch Whisler, Dept. Public Service

MINUTES

MOTION BY COUNCIL MEMBER MARTINEZ TO PLACE ON FILE THE MINUTES FROM DECEMBER 4, 2025 AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT

Discussion/Action

RESOLUTION – Claim Appeal; Claim #2203, Maria Fletcher for \$1,649 in trash fees and \$350 in removal fees at 1128 Hickory Street

Mr. VanFossen said the property was cited for trash on 11/07/2024 with a compliance of 7 days, it was reinspected and not complied with so sent to the contractors and abated.

Ms. Fletcher said she was there to appeal the \$1,649 that was not hers and left there by a man that LPD had arrested and found his truck that was pulling two trailers on her property full of trash and was told not to worry about it, so thought LPD was taking care of it. Continuing she received no notice on the trash and only discovered after it was on her property taxes. Also, stating she had to pay out of pocket \$350 for removal of the two trailers and wanted reimbursement.

Councilmember Kost inquired about the trailers and the arrest as they weren't noted in the LPD report, along with what the property line is and if it includes that far back near the alley. Ms. Johnson stated the violation was just for the trash, and not the trailers. Mr. DuChene noted it was looked into at Claims Review Committee (CRC), LPD report only references the pickup truck in relation to the crime. Noting the property was bought in 2024 and there was only roughly a week between the violation notice, mostly already on the property when she bought it. Councilmember Kost asked about the property line of the parcel, Mr. DuChene responded, saying it appears the parcel goes to the end of the alley. Councilmember Kost continued the pictures appear close up and the trailers were there a long time with weeds, and flat tires but that wasn't reflected in the Code report. Mr. VanFossen stated the notes don't always reflect the pictures if that isn't what the violation is written for. Ms. Fletcher repeated the trailers were not there when she purchased the property, and was told by LPD not to worry about it, and asked why the trailers were not picked up when the trash was taken.

Councilmember Pehlivanoglu referred to pages 13 and 17 that the mailing address was in California and the balance was zero. Mr. VanFossen acknowledged that the information comes from Assessing and that was the record of the owner at the time, with the short timeframe of purchase it wasn't changed yet, noting page 14 that it was mailed to the property. Also when the invoice isn't paid within 30 days it is transferred to the property taxes.

Councilmember Martinez inquired about conversations between LPD and Code, were they there together who called who. Mr. VanFossen stated it is not EDP's practice to train LPD when they encounter violations. There are times when Code may need to reach out to LPD, but this was not the case. Acknowledging page 9, the receipt of her removing the trailers. Councilmember Kost asked if she is doing any remodeling, Ms. Fletcher answered no, stating someone dumps trash every week since it is near the alley. Councilmember Kost stated it is unfortunate, however if someone dumped trash on his property he would be responsible. Councilmember Pehlivanoglu asked when the trash was gone how did you reconcile. Ms. Fletcher stated she called Code Officer Dawsey multiple times with no return call and the Police Officer was female but didn't know the name. Ms. Fletcher also noted she requested a FOIA on the LPD report which is what is in the packet.

MOTION BY COUNCIL MEMBER KOST TO DENY THE CLAIM APPEAL #2203, MARIA FLETCHER FOR \$1,649 IN TRASH FEES AND \$350 IN PERSONAL REMOVAL FEES FOR A TOTAL OF \$1,999 AT 1128 HICKORY STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 25-19; regulate parking along the 1100 block of W. Ottawa Street

Mr. Whisler stated they received a request from the parking office for allowing for more parking on southside of Ottawa. They determined no issue was present and recommends. Councilmember Pehlivanoglu asked when making determinations, how are residents notified. Mr. Whisler noted that usually if making more prohibited a survey will be done, if less restrictive then not needed.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 25-19; REGULATE PARKING ALONG THE 1100 BLOCK OF W. OTTAWA STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 25-24; install a yield sign on eastbound W. Shiawassee St. at Inverness Ave./W. Shiawassee

Mr. Whisler indicated they received a request from a resident for a yield sign. An investigation was conducted for sight distance, no crash records for last 5 years. Recommend installing yield sign to establish right of way.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 25-24; INSTALL A YIELD SIGN ON EASTBOUND W. SHIAWASSEE ST. AT INVERNESS AVE./W. SHIAWASSEE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 25-25; install a yield sign on southbound Kenbrook Rd. at Labelle St.

Mr. Whisler received a request from a resident to review the intersection, a safe approach study was done and identified 13mph approach, no accidents in last 5 years. Based on findings recommended yield sign. Councilmember Pehlivanoglu asked what the timeframe is from a request. Mr. Whisler answered it depends on the request and workload could be 30 days or 3-4 months. Councilmember Martinez asked if it only is one person that can request something, Mr. Whisler said depends on the request if a petition is required from the neighborhood.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 25-25; INSTALL A YIELD SIGN ON SOUTHBOUND KENBROOK RD. AT LABELLE ST. MOTION CARRIED 3-0.

Other

Adjourn

Adjourned at 4:46pm

Submitted by Renee Richmond, Recording Secretary
Lansing City Council

Approved by the Committee on February 12, 2026