

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN**

**TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE**

AGENDA FOR MAY 20, 2024 AT 7:00 PM



TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. May 6 and May 13, 2024

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

2. Tribute; in recognition of the Stampede Youth Soccer team (PEND-3702)

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters

Virtual Participation is available for Public Comment on Legislative Matters. Legislative Matters consist of the following items on the agenda: Public Hearings (other than show cause hearings), Consent Agenda Items, Resolutions, Ordinances for Introduction, and Ordinances for Passage. Sign up by 3 p.m. on Council Meeting days using the following link:

<https://events.gcc.teams.microsoft.com/event/167e6f43-041a-4b2f-bb8d-d1c3d4d41179@87509dee-095b-4ff8-ba5a-0035cdfc715d>

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes.

Speakers must sign up on BLUE form.)

Scheduled Public Hearings

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Consent Agenda

3. Tribute; in recognition of the Stampede Youth Soccer Team (PEND-3702)
4. Tribute; in recognition of Kim Milton-Mackey upon her retirement from Ingham County (PEND-3703)
5. Authorizing the Public Service Director to apply for State Highway Right of Way on behalf of the City (PEND-3681)
6. Polling Places; relocation of multiple precincts (PEND-3690)
7. Non-Profit Recognition; KPS Special Olympics Golf Classic (PEND-3679)
8. Liquor License Transfer; Darlington and Bartram request for transfer of 5,000 shares in conjunction with Class C and Specially Designated Merchant licenses and Sunday Sales (AM/PM), Outdoor Service Area, and Dance Permits, at 1210 S. Washington Ave. (PEND-3631)
9. Special Assessment; Glenburne Commons, Trash & Grass Abatement (PEND-3597)
10. Joint Appointment; Becky Pena as the Communications Media member of the Ingham County/City of Lansing Community Corrections Advisory Board for a term to expire September 17, 2025 (PEND-3674)
11. Workers Compensation Settlement; Claim #WC 2062876-01399 (PEND-3685)
12. Grant Acceptance; Federal Highway Administration (FHWA) Electric Vehicle (EV) Charging and Fueling Infrastructure Grant (PEND-3682)
13. Grant Acceptance; Department of Environment, Great Lakes, and Energy (EGLE) MiCorps Volunteer Stream Cleanup Program Grant (PEND-3677)

Resolutions For Action

14. Fiscal Year 2024- 2025 Budget (PEND-3622)
15. Orders to Make Safe or Demolish to the owners of 1115 Regent St. (PEND-3666)
16. Orders to Make Safe or Demolish to the owners of 3301 Turner St. (PEND-3492)
17. Orders to Make Safe or Demolish to the owners of 1519 Linval St. (PEND-3576)
18. Support of Michigan Senate Bill 632 of 2023 Concerning Pay Day Loans

Reports From Council Committees

Ordinances For Introduction And Setting Of Public Hearings

Ordinances For Passage

**Speaker Registration For Public Comment On City Government Related Matters
Reports Of City Officers, Boards, And Commissions; Communications And
Petitions; And Other City Related Matters** (Motion that all items be considered as
being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

- 19. Minutes of Boards and Commissions placed on file in the Clerk's Office

Item(s) from the Mayor re:

- 20. Re-Adopting the Codified Ordinances (PEND-3693)
- 21. Setting a Public Hearing on Re-Adopting the Codified Ordinances (PEND-3694)
- 22. Special Assessment; Snow and Ice Removal Winter 2023-2024 (PEND-3698)
- 23. Setting a Public Hearing on Special Assessment; Snow and Ice Removal Winter 2023-2024 (PEND-3697)
- 24. Appointment; Tim Daman as a member of the Michigan Avenue Corridor Improvement Authority Board of Directors for a term to expire June 30, 2026 (PEND-3696)
- 25. Annual Training Requirement; all City Boards and Commissions training on the Ethics Ordinance, conflicts of interest, and the Open Meetings Act (PEND-3695)
- 26. Memorandum of Agreement; Greater Lansing Regional Committee for Stormwater Management Membership (PEND-3691)
- 27. Grant Acceptance; Byrne State Crisis Intervention Program (SCIP) Grant to fund a regional gun violence reduction program (PEND-3688)
- 28. Repealing and replacing the existing Sign Ordinance in its entirety (PEND-3700)
- 29. Setting a Public Hearing on Repealing and Replacing the existing Sign Ordinance in its entirety (PEND-3699)

Item from City Council Vice President Hussain

- 30. Support of Michigan Senate Bill 632 of 2023 Concerning Pay Day Loans

Communications and Petitions

Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

LANSING CITY COUNCIL MEETING

DATE & TIME: 5/20/2024 7:00 PM

Starting Time_____

REGULAR MEETING: X

SPECIAL MEETING:

ATTENDANCE

COUNCIL MEMBER	PRESENT	ABSENT	ARRIVED
BROWN	☒	☐	_____
CARTER	☒	☐	_____
GARZA	☒	☐	_____
HUSSAIN	☒	☐	_____
JACKSON	☒	☐	_____
KOST	☒	☐	_____
PEHLIVANOGLU	☒	☐	_____
SPADAFORE	☒	☐	_____

MEDITATION IN MEMORY OF: Kost - Wacoosta

PLEDGE LED BY: _____

Adjournment Time_____

CHRIS SWOPE
LANSING CITY CLERK

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**Official Proceedings of the City Council
City of Lansing
May 13, 2024**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Garza

PRESENT: Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore

ABSENT: None

A quorum was present.

The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Garza.

Special Ceremonies and Presentations

Tribute; in recognition of May as Mental Health Awareness Month

Resolution #2024-104

By Council Members Brown, Carter Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

WHEREAS, May is *Mental Health Awareness Month*, recognized nationally, mental health is an essential part of overall well-being, shaping our thoughts, feelings, and behaviors and impacting individuals, families, and communities; and

WHEREAS, one in five people in our communities will experience challenges in their lifetime that can also impact their mental health; and

WHEREAS, mental health does not discriminate and can affect people of all ages, backgrounds, and walks of life, and addressing mental health needs is essential to end the stigma associated with depression, anxiety & eating disorders, PTSD, and developmental disorders, to name a few; and

WHEREAS, Mental Health Awareness Month highlights the importance of access to mental health care and support services, advocating for equitable access to treatment, resources, and interventions that address the diverse needs of individuals experiencing mental health challenges; and

WHEREAS, Mayor Schor's Mental Health Task Force strives to enhance and promote awareness, analyze service needs and gaps, and improve access to mental health & behavioral services and resources; and

WHEREAS, it is important to Learn, Act, and Advocate, *Learn* how life affects your mental health and how to navigate a changing world, *Act* by building a coping toolbox to help manage stress, emotions, and challenging situations, and *Advocate* to improve mental health for yourself, friends, family and community.

NOW THEREFORE BE IT RESOLVED, that the Lansing City Council supports the continued work to promote higher awareness for Mental Health Awareness month and mental health issues.

By Vice President Hussain

Motion Carried

Mayor Schor presented a Mayoral Proclamation.

Farha Abbasi spoke about mental health.

Comments by Council Members and the City Clerk

Council Member Jackson spoke about the Westside Neighborhood traffic and upcoming Crime & Safety Neighborhood meeting.

Council Member Kost spoke about the Eastside Neighborhood traffic and upcoming Friends of Bancroft Park event.

Vice President Hussain spoke about small businesses impacted by construction, his Third Ward Constituent Contact meeting, upcoming Southwest Action Group (SWAG) meeting, upcoming Lewton-Rich Neighborhood Association meeting, and upcoming Churchill Downs Neighborhood Yard Sale and Annual Picnic.

President Garza spoke about North Cemetery Archway.

City Clerk Swope spoke about the May 7 Special Election for the Lansing Charter Commission.

Community Event Announcements

Loretta Stanaway spoke about an upcoming Friends of Lansing Historic Cemetery event.

Nicklas Zande spoke about upcoming Old Everett Neighborhood Association meetings.

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor congratulated the Against All Odds Foundation, the Lansing Board, Water, and Light volunteers, and the Capitol Area Housing Project. Also, he announced upcoming events including the Strikeout Baseball Fundraiser, I Love Lansing, the Meridian Cleanup, and Lids for Kids. Finally, he mentioned the Empower Program and the Citizen Academy are now open.

Show Cause Hearings

Orders to Make Safe or Demolish to the owners of 1115 Regent St.

Council member Kost gave an overview of the Show Cause Hearing.

- Comment on Scheduled Show Cause Hearings:

Howard Casey spoke about 1115 Regent St.

Referral of Show Cause Hearings

Orders to Make Safe or Demolish to the owners of 1115 Regent St.

Referred to the Committee on Public Safety

Public Comment on Legislative Matters

No one from the public spoke during public comment.

Resolutions

Resolution #2024-105

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has recommended the appointment of Peter Morman as a member of the Saginaw St. Corridor Improvement Authority Board of Directors for a term to expire June 30, 2027; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on May 8, 2024, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment Peter Morman as a member of the Saginaw St. Corridor Improvement Authority Board of Directors for a term to expire June 30, 2027.

By Vice President Hussain

Motion Carried

City Clerk Swope administered the Oath of Office to Peter Morman as a member of the Saginaw St. Corridor Improvement Authority Board of Directors.

Resolution #2024-106

By Council Members Brown, Carter Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing City Council affirms the rights of all humans to live as their authentic selves void of the threat of death many face daily and the City of Lansing City Council stands in solidarity with the LGBTQI+ community; and

WHEREAS, the Stonewall Inn opened in March 1967 in the Greenwich Village neighborhood of New York City, establishments like the Stonewall Inn, served as a sanctuary from persecution by police and society at large for members of the lesbian, gay, bisexual, transgender and queer community as well as homeless and gay youth; and

WHEREAS, during the time around the opening of the Stonewall Inn, many state and local governments, including New York City, criminalized how LGBTQI+ individuals express their identities and relationships, which resulted in LGBTQI+ individuals frequently being harassed by law enforcement, including the New York City Police Department; and

WHEREAS, in the early morning hours on June 28, 1969, the NYPD raided the Stonewall Inn and arrested many patrons, brave individuals, particularly transgender women of color, stood up to injustice that night, which sparked an uprising against NYPD with confrontations and protests lasting until July 3, 1969; and

WHEREAS, on June 27–28, 1970, members of the LGBTQI+ community commemorated the first anniversary of Stonewall and reaffirmed the solidarity of the LGBTQI+ community by organizing the first Pride marches and celebrations in New York City, San Francisco, Chicago and Los Angeles. Since that time, the Stonewall Uprising is remembered and celebrated every year in June during “LGBTQI+ Pride Month”; and

WHEREAS, Hate and violence are on the rise globally and people of the LGBTQI+ community have been murdered for who they are locally and worldwide continuing into this decade. No individual in the United States should have to fear being the target of violence because of who they are or who they love, hate shall not find a safe harbor in the City of Lansing.

WHEREAS, the City of Lansing City Council desires to fly the Pride flag during the month of June on the Lansing City Hall flagpole and show our neighbors we have their back.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lansing City Council recognizes Pride and commends the bravery, solidarity and resiliency of the LGBTQI+ community in the face of violence and discrimination and stands with you in the continuous fight for equity, diversity and inclusion.

BE IT FINALLY RESOLVED that the City of Lansing City Council recommends that the Pride flag fly on the Lansing City Hall flagpole during the month of June.

By Council Member Kost to place an affirmative roll on the Resolution

By President Garza to adopt a substitute for the Resolution

Motion Carried

The question being adoption by Council Member Brown of the Resolution as substituted

Motion Carried

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Hussain that all items be considered as being read in full and that President Garza make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Item(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office
Placed on File

Polling Places; relocation of multiple precincts
Referred to the Committee of the Whole

Item(s) from the Mayor re:

Appointment; Eric Tans as a City of Lansing member of the Capital Area Transportation Authority Board for a term to expire in 2026
Referred to the Committee of the Whole

Appointment; Jena McShane as a member of the Lansing Public Media Authority Board for a term to expire June 30, 2024
Referred to the Committee on City Operations

Appointment; Lillian Werbin as a member of the Lansing Public Media Authority Board for a term to expire June 30, 2026
Referred to the Committee on City Operations

Neighborhood Enterprise Zone (NEX) Certificates; Prudden Wheel Lofts Condominiums, 700 May St.
Referred to the Committee on Development and Planning

Grant Acceptance; Department of Environment, Great Lakes, and Energy (EGLE) MiCorps Volunteer Stream Cleanup Program Grant
Referred to the Committee on Ways and Means and to the Internal Auditor

Grant Acceptance; Federal Highway Administration (FHWA) Electric Vehicle (EV) Charging and Fueling Infrastructure Grant
Referred to the Committee on Ways and Means and to the Internal Auditor

Sole Source Purchase; Parks and Recreation Department requests Straight Line Fence as the vendor for fence work for the Strikeout Baseball Stadium
Referred to the Committee on Ways and Means and to the Internal Auditor

Sole Source Purchase; Parks and Recreation Department requests MJD Masonry as the vendor for masonry for the Strikeout Baseball Stadium
Referred to the Committee on Ways and Means and to the Internal Auditor

• Communications and Petitions, and Other City Related Matters:

Notice from the Michigan Liquor Control Commission; Go Green Sunoco. LLC request for Transfer Ownership 2024 SSD & SDM license with Sunday Sales Permit (AM), Sunday Sales Permit (PM) SSD and Sunday Sales Permit (PM) SDM at 3000 Dunkel Rd, Lansing
Referred to the Committee on City Operations

Claim Appeal; Claim #2056, 917 Chittock Street LLC for \$1435 in trash fees at 926 Everett Dr.
Referred to the Committee on City Operations

Remarks by Council Members

President Garza recognized Nicklas Zande on the Old Everett Neighborhood Association.

Remarks by the Mayor Or Executive Assistant

Mayor Schor spoke about the upcoming Budget adoption.

Public Comment on City Government Related Matters

Loretta Stanaway spoke about the relocation of City Hall.

Nicklas Zande spoke about the Old Everett Neighborhood Association and the relocation of City Hall.

Willie Hobbs spoke about various City matters.

Adjourned Time 7:50 P.M.



Chris Swope, City Clerk



**Official Proceedings of the City Council
City of Lansing
May 6, 2024**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Garza

PRESENT: Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore

ABSENT: None

A quorum was present.

Council Member Kost asked people to remember all fallen on-duty officers in honor of the Police Officers Memorial event, during the moment of Meditation. Mayor Schor asked people to remember Sandee Kingsley, who recently passed away, during the moment of Meditation. Council Member Jackson asked people to remember Ja'Quez Moya-Young, who recently passed away, during the moment of Meditation. The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Garza.

Approval of Printed Council Proceedings

By Vice President Hussain

To approve the printed Council Proceedings of April 15, 2024.

Motion Carried

Special Ceremonies and Presentations

Tribute; in recognition of Against All Odds Foundation's Anniversary

Resolution #2024-087

By Council Members Brown, Carter Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

WHEREAS, Against All Odds, Foundation is a non-profit (501c3) breast cancer organization dedicated to providing emotional and educational support services for African American Women of all ages, in all stages of breast cancer, along with their families, encouraging them to reclaim their lives; and

WHEREAS, According to the National Breast Cancer website, every one in eight women will be diagnosed with breast cancer in their lifetime and is the most common cancer amongst women worldwide; and

WHEREAS, Against All Odds, Foundation host fundraising events, such as the "Special Mother's Day" Brunch, to help benefit these strong women in need; and

WHEREAS, Against All Odds, Foundation has dedicated their website for women to share special stories of hope and spread positive words of encouragement to other women no matter where they are in life or in their stages of breast cancer.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council hereby recognizes the 24th Anniversary of Against All Odds Foundation "Special Mother's Day" Brunch to further support Women Empowering Women, sharing knowledge, hope, and encouragement in that there is life after a breast cancer diagnosis.

By Vice President Hussain

Motion Carried

Vice President Hussain and Mayor Schor recognized Shirley Carter-Powell who spoke in support of the tribute.

Comments by Council Members and the City Clerk

Council Member Brown spoke about the Grand Reopening of the Middle Village.

Council Member Kost spoke about an upcoming fundraiser event with Friends of Bancroft Park.

Vice President Hussain spoke about his Third Ward Constituent Contact meeting, South Washington Action Group (SWAG) meetings, and upcoming

events with Churchill Downs Neighborhood Association.

President Garza spoke about the I Love My City event and the Second Ward Cleanup.

City Clerk Swope introduced the new intern, Tyren Flowers, and he spoke about the May 7 Special Election for the Lansing Charter Commission.

Community Event Announcements

Luna Brown spoke about an upcoming A Place for Us community discussion and picnic.

Loretta Stanaway spoke about an upcoming Friends of Lansing Historic Cemeteries Annual Geranium giveaway.

Mike Lynn spoke about an upcoming Lansing Empowerment Network event and the Lansing 360 Initiative.

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor congratulated the Lansing Symphony Orchestra on their success and thanked the Lansing Airport and Bob Hoffman for their display of kindness. Also, he mentioned the Middle Village Grand Opening and thanked the United Way Women United event. Finally, he talked about Professional Municipal Clerk's Week and awarded a proclamation for City Clerk Swope making May 6 Clerk Chris Swope Day in Lansing.

Public Comment on Legislative Matters

Legislative Matters included the following public hearings:

Fiscal Year 2024-2025 Budget

Special Assessment; Glenburne Commons, Trash & Grass Abatement

Vice President Hussain and Council Member Jackson introduced the public hearings.

Public Comment on Legislative Matters:

No one from the public spoke during public comment.

Legislative Matters

Referral of Public Hearings

Fiscal Year 2024-2025 Budget

Referred to the Committee of the Whole

Special Assessment; Glenburne Commons, Trash & Grass Abatement

Referred to the Committee on City Operations

Consent Agenda

By Vice President Hussain to approve all items on the Consent Agenda

Motion Carried

Resolution #2024-088

By Council Members Brown, Carter Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

WHEREAS, initiated in 1969 and sponsored by IIMC (International Institute of Municipal Clerks), Professional Municipal Clerks Week recognizes the vital role of Municipal Clerks in local government, and is a time of celebration and reflection of the importance of the Clerk's office; and

WHEREAS, in 1994, President Ronald Reagan signed a proclamation that officially declared Municipal Clerks Week the first full week of May; and

WHEREAS, the office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and other levels of government agencies; and

WHEREAS, the office of the Professional Municipal Clerk is the oldest among public servants serving as the information center on functions of local

government and communities; and

WHEREAS, the office of the Lansing City Clerk is the Custodian of all papers, documents, and records, Chief Elections Officer, Clerk of City Council and it's proceedings, issuer of over 20 different business licenses, and Notary Public and US Passport Acceptance facility; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of affairs through educational programs, seminars, and workshops.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council, hereby, wish to extend their appreciation of the vital service and dedication to the City of Lansing Municipal Clerk, and recognize the 55th Annual Professional Municipal Clerks Week.

Adopted as part of the Consent Agenda

Resolution #2024-089

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor made the reappointments to various Boards as stated below:

Board of Fire Commissioners:

Georgina Nelson as the 4th Ward Member for a term to expire June 30, 2028;

Board of Zoning Appeals:

Robert Fryling as an At-Large member for a term to expire June 30, 2027;

Capital Area Transportation Authority Board:

Derek Melot as a City of Lansing Member for a term to expire in 2027; on the date set by the provisions of the Board's Articles of Incorporation and By-Laws;

Nathan Triplett as a City of Lansing Member for a term to expire in 2027; on the date set by the provisions of the Board's Articles of Incorporation and By-Laws;

Capital Region Airport Authority Board:

Matthew Lantzy as a City of Lansing Member for a term to expire September 30, 2028;

Yvette Collins as a City of Lansing Member for a term to expire September 30, 2028;

Downtown Lansing, Inc. Board:

Jesus Flores, Jr. as a Business Representative for a term to expire June 30, 2028;

Elected Officers Compensation Commission:

Holli Seabury as an At-Large Member for a term to expire October 1, 2031;

Employees Retirement System Board of Trustees:

Antonia Kraus as a Citizen Retiree for a term to expire June 30, 2025;

Mary Ellen Jeffries as a Lansing Resident Non-Retiree Member for a term to expire June 30, 2028

Scott Dedic as a Citizen Non-Retiree for a term to expire June 30, 2028;

Human Relations and Community Services Advisory Board:

Paul Dripchak as a 4th Ward Member for a term to expire June 30, 2028;

Lansing Entertainment and Public Facilities Authority Board of Commissioners:

Charles Mickens as an At-Large member for a term to expire June 30, 2027;

Lansing Gateway Corridor Improvement Authority Board of Directors (North Grand River);

Steven Bohnet as a Business Owner for a term to expire June 30, 2028;

Local Development Finance Authority Board:

Kris Klein as a City of Lansing Member for a term to expire June 30, 2028;

Michigan Avenue Corridor Improvement Authority Board of Directors:

Jonathan Lum as a Resident Member for a term to expire June 30, 2028;

Next Michigan Development Corporation Board:

Karl Dorshimer as an At-Large Member for a term to expire April 15, 2026;

Kris Nicholoff as an At-Large Member for a term to expire April 15, 2025;

WHEREAS, the Mayor's office has verified that the nominees has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on May 6, 2024 and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointments to various Boards as stated below:

Board of Fire Commissioners:

Georgina Nelson as the 4th Ward Member for a term to expire June 30, 2028;

Board of Zoning Appeals:

Robert Fryling as an At-Large member for a term to expire June 30, 2027;

Capital Area Transportation Authority Board:

Derek Melot as a City of Lansing Member for a term to expire 2027; on the date set by the provisions of the Board's Articles of Incorporation and By-Laws;
Nathan Triplett as a City of Lansing Member for a term to expire 2027; on the date set by the provisions of the Board's Articles of Incorporation and By-Laws;

Capital Region Airport Authority Board:

Matthew Lantzy as a City of Lansing Member for a term to expire September 30, 2028;
Yvette Collins as a City of Lansing Member for a term to expire September 30, 2028;

Downtown Lansing, Inc. Board:

Jesus Flores, Jr. as a Business Representative for a term to expire June 30, 2028;

Elected Officers Compensation Commission:

Holli Seabury as an At-Large Member for a term to expire October 1, 2031;

Employee System Board of Trustees:

Antonia Kraus as a Citizen Retiree for a term to expire June 30, 2025;
Mary Ellen Jeffries as a Lansing Resident Non-Retiree Member for a term to expire June 30, 2028
Scott Dedic as a Citizen Non-Retiree for a term to expire June 30, 2028;

Human Relations and Community Services Advisory Board:

Paul Dripchak as a 4th Ward Member for a term to expire June 30, 2028;

Lansing Entertainment and Public Facilities Authority Board of Commissioners:

Charles Mickens as an At-Large member for a term to expire June 30, 2027;

Lansing Gateway Corridor Improvement Authority Board of Directors (North Grand River):

Steven Bohnet as a Business Owner for a term to expire June 30, 2028;

Local Development Finance Authority Board:

Kris Klein as a City of Lansing Member for a term to expire June 30, 2028;

Michigan Avenue Corridor Improvement Authority Board of Directors:

Jonathan Lum as a Resident Member for a term to expire June 30, 2028;

Next Michigan Development Corporation Board:

Karl Dorshimer as an At-Large Member for a term to expire April 15, 2026;
Kris Nicholoff as an At-Large Member for a term to expire April 15, 2025.

Adopted as part of the Consent Agenda

Resolution #2024-090

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City Clerk has forwarded an application for City Licenses, which have been routinely processed without objection, and is ready for final action by this Council; and

WHEREAS, all required signatures have been obtained supporting the application for multiple fireworks display licenses;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for City Licenses as follows:

FIREWORKS DISPLAY LICENSE:

Pyrotecnico Fireworks Inc. for public displays of fireworks in the City of Lansing at Jackson Field to be held on the following dates:
May 17, May 31, June 1, June 14, June 15, June 28, June 29, July 2, July 3, July 19, July 20, August 2, August 3, August 16, August 17, August 30, and August 31.

Adopted as part of the Consent Agenda

Resolution #2024-091

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Pyrotecnico Fireworks Inc. for a public display of fireworks in the City of Lansing at Oak Park to be held on July 4, 2024.

Adopted as part of the Consent Agenda

Resolution #2024-092

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, a public hearing was held on Monday, April 15, 2024, in consideration of the request by Michigan Department of Transportation for the reconstruction of I-496/US-127 between the Red Cedar and I-96 project, for issuance of a waiver of the noise ordinance to allow work activities to take place from March through December of 2024 and 2025; and

WHEREAS, to expediate the work and minimize the overall disruption of the project, the Michigan Department of Transportation is requesting approval to allow pavement breaking and saw cutting as well as bridge demolition and deck placement to be completed outside standard construction hours; and

WHEREAS, MDOT has requested a waiver of the noise ordinance to allow the aforementioned work activities to take place on all days and hours for up to 15 calendar days each month from March through December of 2024 and 2025; and

WHEREAS, the City of Lansing Public Service Department supports the completion of certain work activities outside of normal work hours to:

- expedite critical construction activities;
- maximize motorist safety;
- reduce the overall impact of the project; and

NOW THEREFORE BE IT RESOLVED that the City Council grant a waiver of the noise ordinance to Michigan Department of Transportation while conducting work as part of the reconstruction of I-496/US-127 between the Red Cedar and I-96, on all days and hours for up to 15 calendar days each month from March through December of 2024 and 2025.

Adopted as part of the Consent Agenda

Resolution #2024-093

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, a public hearing was held on Monday, April 15, 2024, in consideration of the request by Hoffman Bros., Inc., the construction contractor for the Michigan Avenue Reconstruction, for issuance of a waiver of the noise ordinance on Saturdays from 8:00 AM to 5:00 PM from May 18, 2024 through November 15, 2025; and

WHEREAS, this project includes a significant amount of underground sewer and water main work within the Michigan Avenue right of way from Pennsylvania Avenue to Clippert Street (the "Project"); and

WHEREAS, the large amount of construction required for this project will encompass all of the 2024 construction season and all of the 2025 construction season; and

WHEREAS, from May 18, 2024 through November 15, 2025, Hoffman Bros., Inc., has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 5:00 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- Limit the amount of time that vehicle traffic will be detoured; and
- Limit the duration businesses along Michigan Avenue would be directly impacted during construction; and
- Keep the project on-schedule with uncertainty of weather impacts.

WHEREAS, no substantive written or verbal comments in opposition to this noise waiver were received from anyone within the project area at the public hearing or during the public comment period.

NOW THEREFORE BE IT RESOLVED that the City Council grant a waiver of the noise ordinance to Hoffman Brothers for the Project on Saturdays from 8:00 AM to 5:00 PM from May 18, 2024, through November 15, 2025.

Adopted as part of the Consent Agenda

Resolution #2024-094

By the Committee on City Operations

Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Forever Friendship, Inc.; request for transfer of Class C Liquor License and SDM Permit from Tannin, LLC to Forever Friendship, Inc., at 727 E. Miller Rd; and

WHEREAS, the Committee on City Operations met on April 17, 2024, and reviewed the request with affirmative action taken.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Forever Friendship, Inc. for transfer of Class C Liquor License and SDM Permit from Tannin, LLC to Forever Friendship, Inc., at 727 E. Miller Rd.

Adopted as part of the Consent Agenda

Resolution #2024-095

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing recognizes the threat that natural and technological hazards pose to people and the community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential harm to people and property from future hazard occurrences; and

WHEREAS, an adopted hazard mitigation plan is required as a condition of future funding for multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division, and the Federal Emergency Management Agency officials have reviewed the 2024 Lansing Hazard Mitigation Plan and approved it contingent upon this official adoption.

NOW, THEREFORE, BE IT RESOLVED that the City of Lansing hereby adopts the Lansing 2024 Hazard Mitigation Plan as an official plan.

BE IT FURTHER RESOLVED, the City of Lansing will submit this adoption to the Michigan State Police Emergency Management and Homeland Security Division and the Federal Emergency Management Agency, Region V, officials to enable the 2024 Lansing Hazard Mitigation Plan's final approval.

Adopted as part of the Consent Agenda

Resolution #2024-096

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing is named as defendant in a workers' compensation action, WC 2062876-01987-001, involving alleged work related injuries/illnesses; and

WHEREAS, it is proposed that the action be resolved by virtue of entering into a settlement agreement, in which, the City of Lansing would agree to pay Plaintiff the sum of forty eight thousand (\$48,000.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever; and

WHEREAS, the proposed settlement is recommended by the Mayor, the Human Resources Department, the City of Lansing's Fund Administrator, and the City Attorney.

NOW THEREFORE BE IT RESOLVED that the Lansing City Council hereby approve payment of forty eight thousand (\$48,000.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the Law Department is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

Adopted as part of the Consent Agenda

Resolution #2024-097

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, in February of 2024, the City of Lansing applied for the Bloomberg Philanthropies Youth Climate Action Fund, to fund local youth focused, climate related programs; and

WHEREAS, on March 15, 2024, the City of Lansing received notification from the Youth Climate Action Fund that the City was awarded; and

WHEREAS, The City of Lansing was awarded \$50,000.00 with no match required; and

WHEREAS, the funded work must be completed within 18 months of signing a legal agreement with Bloomberg Philanthropies; and

WHEREAS, the funds will be used to administer and disburse microgrants ranging from \$1,000.00 to \$5,000.00 to local area youth focused, climate related programs; and

WHEREAS, the City of Lansing has no partners and will hold sole authority what programs will be funded if they meet the requirements specified within the Youth Climate Action Fund agreement; and

WHEREAS, the Administration and the City Council recognize the importance of promoting and funding youth programs and environmental stewardship and education; and

WHEREAS, the Mayor & Public Service Departments are requesting acceptance of the Bloomberg Philanthropies Youth Climate Action Fund dollars.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the Bloomberg Philanthropies Youth Climate Action Fund, for funding of local area youth focused, climate related programs.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, make necessary transfers for administration in accordance with the requirements of the grantor, and execute all necessary documents subject to their approval as to form by the City Attorney.

Adopted as part of the Consent Agenda

Resolution #2024-098

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the Michigan Economic Development Corporation (MEDC) administers the Revitalization and Placemaking (RAP) Program to invest in projects that enable population and tax revenue growth through rehabilitation of vacant and blighted buildings and historic structures, rehabilitation and development of vacant properties, and development of permanent place-based infrastructure; and,

WHEREAS, the City of Lansing received requests from a broad range of economic development opportunities to be included in the City's RAP 2.0 Program subgrant proposal; and,

WHEREAS, projects were selected for the subgrant proposal based on their current stage of development, acquisition of resources and funding, and project readiness; and,

WHEREAS, as stated in a Letter of Interest (LOI) dated March 29, 2024, MEDC anticipated a possible recommendation for an award under the RAP 2.0 Program in the form of a subgrant, in the amount of up to \$6,450,000; and,

WHEREAS, the City of Lansing anticipates supporting five (5) development projects with the RAP 2.0 subgrant award, contingent on the final terms and conditions of the MEDC grant agreement and each project meeting the grant requirements;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council authorizes the administration to accept the grant funds associated with the proposed RAP 2.0 Program administered by MEDC, subject to the terms of the grant agreement.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to execute any necessary agreements upon approval as to form by the City Attorney.

Adopted as part of the Consent Agenda

Resolution #2024-099

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing, Michigan is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended; and

WHEREAS, the City of Lansing sustained severe losses of major proportions brought on by the severe storms in August of 2023 resulting in the following conditions: widespread power outages and large-scale debris damage; and

WHEREAS, the City of Lansing Emergency Operations Plan was implemented at the onset of the disaster on August 24, 2023; and

WHEREAS, as directed result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on the City of Lansing totaling over \$8,000,000 in damages.

NOW, THEREFORE BE IT RESOLVED THAT The City Council requests the governor authorize a grant to the City of Lansing from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976 as amended.

BE IT FURTHER RESOLVED, that William Engelter, Lansing Emergency Management Division Chief is authorized to execute for and on behalf of the City of Lansing the application for financial assistance and to provide to the State of Michigan any information required for that purpose.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.

Adopted as part of the Consent Agenda

Resolutions**Resolution #2024-100**

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has recommended the appointment of Irene Cotton as an At-Large member of the Board of Police Commissioners for a term to expire June 30, 2025; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety met on April 23, 2024 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Irene Cotton as an At-Large member of the Board of Police Commissioners for a term to expire June 30, 2025.

By Council Member Kost

Motion Carried

City Clerk Swope administered the Oath of Office to Irene Cotton as an At-Large member of the Board of Police Commissioners.

Resolution #2024-101

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 1115 REGENT ST., 33 01 01 22 279 221, LOT 20 & S ½ LOT 19 CITY PARK SUB., to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on 8/04/2009 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on 12/07/2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by 2/22/2024; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, May 13, 2024 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1115 REGENT ST., as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

By Council Member Kost

Motion Carried

Resolution #2024-102

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, Haideyvis Sardinas Ramirez sought to eliminate a special assessment of \$640 for trash fees, on the property tax bill for 1110 Bensch Street, (Tax ID #33-01-01-22-251-241); and

WHEREAS, upon filing a claim to the Committee on City Operations, the Committee met on April 17, 2024, and denied the claim in the amount of \$640.

THEREFORE, BE IT RESOLVED, the City Council, hereby denies the claim in the amount of \$640 for trash fees on the property tax bill for 1110 Bensch Street (Tax ID #33-01-01-22-251-241).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

By Council Member Jackson to place an affirmative roll on the Resolution

By Council Member Jackson to amend the resolution to reduce the fee to \$375

Motion Failed

The question being adoption of the Resolution

Motion Carried with Council Member Jackson voting nay

Resolution #2024-103

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has appointed Mr. Gregory S. Venker as City Attorney to succeed City Attorney James D. Smiertka; and

WHEREAS, Mr. Venker has served with distinction as an Assistant City Attorney and Deputy City Attorney in Lansing since July of 2017; and

WHEREAS, prior to joining the Lansing City Attorney's Office, Mr. Venker practiced law for nine years in Wisconsin, as an Assistant District Attorney for six years, and in private practice for three years; and

WHEREAS, Mr. Venker meets all Charter and ordinance qualifications to hold the office of City Attorney, except that he does not have 16 quarter hours of college level coursework in supervisory management, and has been otherwise vetted.

NOW THEREFORE BE IT RESOLVED that the Lansing City Council waives the City Attorney requirement of 16 quarter hours of college level coursework in supervisory management, and hereby confirms the appointment of Gregory S. Venker to an indefinite term as City Attorney.

By Vice President Hussain

Motion Carried

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Hussain that all items be considered as being read in full and that President Garza make the appropriate referrals

Motion Carried

• Reports from City Officers, Boards and Commissions:

Item(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office
Placed on File

Non-Profit Recognition; KPS Special Olympics Golf Classic
Referred to the Committee on City of Operations

General Fund Status Report; Fiscal Year 2023-2024 Third Quarter
Referred to the Committee of the Whole and to the Internal Auditor

Item(s) from the Mayor re:

Authorizing the Public Service Director to apply for State Highway Right of Way on behalf of the City
Referred to the Committee on City of Operations

Sole Source Purchase; Parks and Recreation Department request for PSFA/Turf Tecs as the vendor for the replacement of the turf at Beacon Field located within Ferris Park
Referred to the Committee on Ways and Means and to the Internal Auditor

Workers Compensation Settlement; Claim #WC 2062879-01399

Referred to the Committee on Ways and Means and to the Internal Auditor

- Communications and Petitions, and Other City Related Matters:

Joint Appointment; Becky Pena as the Communications Media member of the Ingham County/City of Lansing Community Corrections Advisory Board for a term to expire September 17, 2025
Referred to Committee on Public Safety

Communication from Sheila Contreras opposing the Martin Luther King Jr. Boulevard reconfiguration
Placed on File

Remarks by Council Members

Vice President Hussain recognized the South Church of the Nazarene and their projects.

Remarks by the Mayor Or Executive Assistant

Mayor Schor congratulated newly appointed City Attorney Gregory S. Venker.

Public Comment on City Government Related Matters

David Ellis spoke about the State of Michigan parking lots.

Mitch Rice spoke about the recent cleanup by SWAG in the Second and Third Wards.

Luna Brown spoke about the Pennsylvania Avenue Bridge.

Loretta Stanaway spoke about Lansing's 2024-2025 budget.

Norma Bayer spoke about various City matters.

Adjourned Time 7:56 P.M.



Chris Swope, City Clerk

Jackson, Brian

From: Mitch Rice <ricem1957@gmail.com>
Sent: Monday, May 20, 2024 9:41 AM
To: Clerk, City; City Council; Lansing Mayor
Subject: [EXTERNAL] public comment for May 20 City Council meeting

Good morning Mayor Schor & City City Council:

I have this public comment on 2 agenda items for tonight's City council meeting.

Legislative matters

Item 18. I am in support of SB 632 to stop the predatory loans most often experienced by low-income people who often live “paycheck to paycheck.” Once a person starts using this method of budget management, they usually are stuck in an endless loop of more and more payday loans with outrageous costs and fees.

Governmental matters

Item 29. I am in support of the draft Sign Ordinance and the sign guidelines and language proposed. I have been a member of the Lansing Board of Zoning Appeals for 10 years and sign variances have been a common issue we address. The proposed language should reduce variance requests and make Lansing’s signage more consistent and up to date.

Mitch Rice

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on Legislative Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.*

Agenda Item Number(s) or Description(s) 14

Name (print) Mike Lyle E-Mail (optional) _____

Address (street, city, zip) _____

Company or organization represented, etc. (if applicable) _____

Signature [Signature]

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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Agenda Item Number(s) or Description(s) #14 Budget

Name (print) Nicklas Zank

E-Mail (optional) hwzank@gmail.com

Address (street, city, zip) 411 W Willow Avenue Lansing

Company or organization represented, etc. (if applicable) GENA

Signature Nicklas Zank

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Agenda Item Number(s) or Description(s) 14

Name (print) Erica Lynn E-Mail (optional) _____

Address (street, city, zip) _____

Company or organization represented, etc. (if applicable) _____

Signature [Signature]

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Agenda Item Number(s) or Description(s) 45

Name (print) David Ellis E-Mail (optional) daigedellis@gmail.com

Address (street, city, zip) 323 N Walnut St 48933

Company or organization represented, etc. (if applicable) _____

Signature David Ellis

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

Resolution #2024-107

By Council Members Brown, Carter Garza, Hussain, Jackson, Kost, Pehlivanoglu,
Spadafore

Resolved by the City Council of the City of Lansing

WHEREAS, the Stampede Youth Soccer team competed in Lansing Parks and Recreation five and six year olds' league this spring against other teams from around Lansing; and

WHEREAS, for many of the Stampede players, this is the first time playing organized soccer on a team. The players worked hard to improve their individual skills and abilities, worked as a team to overcome adversity during the season and achieve a winning record; and

WHEREAS, Ben, Brady, Chrishaun, Elliot, Freya, Gracelyn, Isaiah, Josiah, Khaleel, Kyrell, London M., London T., Milo, Noah, Phoenix, Raphael, Rocky and Terrell demonstrated great sportsmanship at every game by playing hard during each game and congratulating the other team afterwards; and

WHEREAS, the Lansing City Council acknowledges that these players are the future of this City and supports the Stampede players mental, physical and emotional development through Lansing Parks and Recreation athletics.

FINALLY BE IT RESOLVED, that the Lansing City Council recognizes the Stampede players, coaches and parents for an outstanding Spring 2024 youth Soccer season.

Resolution #2024-108

By Council Members Brown, Carter Garza, Hussain, Jackson, Kost, Pehlivanoglu,
Spadafore

Resolved by the City Council of the City of Lansing

WHEREAS, Kimberly Milton-Mackey has been employed with Ingham County for over 27 years, and in 1999 established the Ingham County Cultural Diversity, Equity and Inclusion (CDEI) Committee; and

WHEREAS, during her time with Ingham County Kimberly produced, along with the CDEI Committee, the Diversity Luncheon, Community Picnic and the Safe Spaces Advocates Program. Her efforts also prompted Ingham County to start diversity training programs that would help employees adjust to working in more integrated offices; and

WHEREAS, Kimberly has over 35 years in the community advocating for social change and fighting for greater causes that affect disadvantaged individuals and groups. Kimberly is a board member of the Ingham County Racial Equity Taskforce, a published author and inspirational speaker; and

WHEREAS, Kimberly Milton-Mackey is passionate about serving people and will continue to use her connections to bring the community, governmental agencies, churches and businesses together in unity to celebrate diversity.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council wishes to congratulate Kimberly Milton-Mackey on her retirement from Ingham County and wish her continued success in her future endeavors.

Resolution #2024-109

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing (City) periodically applies to the Michigan Department of Transportation (Department), for permits (Permit), to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits; and

WHEREAS, each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution, as provided by law. This Resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement; and

WHEREAS, if any of the work performed for the City is performed by a contractor, the City shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the Department and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the Department, until the contractor achieves final acceptance of the City. Failure of the City to require its contractor to indemnify the Department, as set forth above, shall be considered a breach of its duties to the Department; and

WHEREAS, any work performed for the City by a contractor or subcontractor will be solely as a contractor for the City and not as a contractor or agent of the Department. The Department shall not be subject to any obligations or liabilities by vendors and contractors of the City, or their subcontractors or any other person not a party to the Permit without the Department's specific prior written consent and notwithstanding the issuance of the Permit. Any claims by any contractor or subcontractor will be the sole responsibility of the City; and

WHEREAS, the City shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the Department, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the Department and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the Permit, it will be considered as a breach of the Permit thereby giving the State of Michigan, the Department, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages; and

WHEREAS, the City will, by its own volition and/or request by the Department, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation, construction, operation and/or maintenance of the City's facilities according to a Permit issued by the Department.; and

WHEREAS, with respect to any activities authorized by a Permit, when the City requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the Department, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the Department and all officers, agents, and employees thereof, pursuant to a maintenance contract; and

WHEREAS, the incorporation by the Department of this Resolution as part of a Permit does not prevent the Department from requiring additional performance security or insurance before issuance of a Permit.; and

WHEREAS, this Resolution shall continue in force from this date until cancelled by the City or the Department with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the City with regard to any Permit which has already been issued or activity which has already been undertaken; and

NOW, THEREFORE, BE IT RESOLVED that the Director of the Department of Public Service, or his/her designee, are authorized to apply to the Department for the necessary permit to work within State Highway Right of Way on behalf of the City.

Resolution #2024-110

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, City Clerk Swope received a request from the Lansing School District Schools to reduce the use of their school buildings which are currently used for classroom instruction year round due to the disruption in classroom instruction and public unrestricted access to the building; and

WHEREAS, Woodcreek (a.k.a. Mt. Hope) School is the Polling Place for Ward 3, Precinct 22; and

WHEREAS, Forest View School is the Polling Place for Ward 2, Precinct 17; and

WHEREAS, Cumberland School is the Polling Place for Ward 4, Precinct 39; and

WHEREAS, Gardner School is the Polling Place for Ward 2, Precinct 18 and Ward 2, Precinct 20; and

WHEREAS, Unitarian Universalist Church of Greater Lansing at 5509 S. Pennsylvania Ave. has agreed to become a Polling Place; and

WHEREAS, City Clerk Swope recommends the following Polling Place relocations:

- Ward 2, Precinct 17 be relocated to Parker Memorial Baptist Church;
- Ward 2, Precinct 18 be relocated to Unitarian Universalist Church of Greater Lansing;
- Ward 2, Precinct 20 be relocated to Unitarian Universalist Church of Greater Lansing;
- Ward 3, Precinct 22 be relocated to the Alfreda Schmidt Southside Community Center;
- Ward 4, Precinct 39 be relocated to Hope Ministries Church.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, makes the following Polling Place assignments:

- Ward 2, Precinct 17 be relocated to Parker Memorial Baptist Church;
- Ward 2, Precinct 18 be relocated to Unitarian Universalist Church of Greater Lansing;
- Ward 2, Precinct 20 be relocated to Unitarian Universalist Church of Greater Lansing;
- Ward 3, Precinct 22 be relocated to the Alfreda Schmidt Southside Community Center;
- Ward 4, Precinct 39 be relocated to Hope Ministries Church.

BE IT FURTHER RESOLVED that the City Clerk shall notify the Registered Electors of affected precincts of the relocations.

BE IT FINALLY RESOLVED, that the City Clerk shall work to ensure proper signage, to assist relocated voters in finding their Polling Place.

Resolution #2024-111

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, KPS Special Olympics Golf Classic has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103a; and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the KPS Special Olympics Golf Classic as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the KPS Special Olympics Golf Classic, 5443 S Cedar, Lansing MI 48911.



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a regular meeting of the Lansing City Council
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by President Garza on May 20, 2024
DATE

at 7:00 ~~xxx~~ p.m. the following resolution was offered:
TIME

Moved by Council Member Hussain and supported by the Lansing City Council

that the request from KPS Special Olympics Golf Classic of Lansing,
NAME OF ORGANIZATION CITY

county of Ingham, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for approval.
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: 8

Nays: 0

Absent: 0

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the Lansing City Council at a regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on May 20, 2024
DATE

SIGNED: [Signature]
TOWNSHIP, CITY, OR VILLAGE CLERK

Brian Jackson, Lansing City Clerk Chief Deputy
PRINTED NAME AND TITLE

124 W. Michigan Ave., 9th Floor, Lansing, MI 48933
ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.
BSL-CG-1153(R6/09)

Resolution #2024-112

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Darlington & Bartram; request for transfer of 5,000 shares in conjunction with Class C and Specially Designated Merchant licenses and Sunday Sales (AM/PM), Outdoor Service Area, and Dance Permits, at 1210 S. Washington Ave.; and

WHEREAS, the Committee on City Operations met on May 15, 2024, and reviewed the request with affirmative action taken.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Darlington & Bartram; request for transfer of 5,000 shares in conjunction with Class C and Specially Designated Merchant licenses and Sunday Sales (AM/PM), Outdoor Service Area, and Dance Permits, at 1210 S. Washington Ave.

Resolution #2024-113

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

CONFIRMATION GLENBURNE GRASS & TRASH ASSESSMENT ROLL SUMMER 2024

WHEREAS, pursuant to resolution 2024-068, adopted by this Council, the City Council held a public hearing on May 6, 2024, regarding Assessment Roll GB-2024 for the vacant land maintenance in the Glenburne Commons area adjacent to certain properties; and

WHEREAS, the cost incurred between March 31, 2023 and December 31, 2023, by the City totals \$21,660.00; and

WHEREAS, the Committee on City Operations met on May 15, 2024, to review the public hearing findings; and

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council hereby directs that special assessment roll number GB-2024 as returned by the City Assessor be ratified and confirmed.

FURTHER BE IT RESOLVED, the Lansing City Council hereby directs the City Assessor notify the owners of properties affected by this roll in accordance with City Ordinance 1020.06.

Contiguous Boundaries of properties benefitted to include all the parcels within the following subdivisions in their entirety as follows:

Glenburne Subdivision

Glenburne Subdivision No. 2

Glenburne Subdivision No. 3

Glenburne Subdivision No. 4

Glenburne Subdivision No. 5

Part of the North ½ and South East ¼ of Section 36, T4N, R3W

City of Lansing, Eaton County, Michigan

BE IT FINALLY RESOLVED THAT Special Assessment Roll No. GB-2024 as presented and as returned by the City Assessor, is hereby ratified and confirmed, and the Mayor is authorized to affix within ten days his warrant directing the City Treasurer to collect this special assessment tax. If payment is not received by May 31, 2024, this special assessment tax will be placed on the July, 2024 tax roll without interest or penalty.

Resolution #2024-114

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Ingham County Board of Commissioners made the appointment of Becky Pena as the Media Representative to the Ingham County/City of Lansing Community Corrections Advisory Board for a term expiring September 17, 2025; and

WHEREAS, the Committee on Public Safety met on May 14, 2024 and affirmed the Ingham County appointment of Becky Pena as the Media Representative to the Ingham County/City of Lansing Community Corrections Advisory Board.

BE IT RESOLVED, that the Lansing City Council hereby affirms the appointment of Becky Pena as the Media Representative to the Ingham County/City of Lansing Community Corrections Advisory Board for a term expiring September 17, 2025.

Resolution #2024-115

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 2062876-01399, in which, the City of Lansing would agree to pay Plaintiff the sum of One Million, One Hundred Thousand Dollars (\$1,100,000.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses, and/or claims, known or unknown, as related to employment with the City of Lansing whatsoever; and

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of One Million, One Hundred Thousand Dollars (\$1,100,000.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the Office of the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

Resolution #2024-116

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, in June of 2023, the City of Lansing applied for the USDOT FHWA EV Charging and Fueling Infrastructure grant to fund a regional installation of EV charging infrastructure and provide education; and

WHEREAS, in February of 2024, the City of Lansing received notification from the United States Dept of Transportation Federal Highway that the City has received the Infrastructure Implementation grant; and

WHEREAS, The City of Lansing was awarded \$8,000,000.00 with match of \$2,000,000.00 split between Lansing and its partners; and

WHEREAS, the funded work must be completed by 5 years of contract execution; and

WHEREAS, the funds will be used for implementation of electric vehicle infrastructure; and

WHEREAS, the City of Lansing will partner with the City of East Lansing, Meridian Township, and Williamstown Township, and other entities in the tri county area; and

WHEREAS, the Administration and the City Council recognize the importance of advancing Lansing areas publicly available EV infrastructure to allow better connectivity and travel.

WHEREAS, the Public Service Department is requesting acceptance of the USDOT FHWA Charging & Fueling Infrastructure grant; and

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the USDOT FHWA Charging & Fueling Infrastructure grant.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.

Resolution #2024-117

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, in March of 2024, the City of Lansing applied for the Department of Environment, Great Lakes, and Energy (EGLE) MiCorps Volunteer Stream Cleanup Program grant to fund volunteer river clean-up; and

WHEREAS, on April 18, 2024, the City of Lansing received notification from EGLE that the City has received the market development grant; and

WHEREAS, The City of Lansing was awarded \$5,000.00 with an in-kind match of \$1,250.00 provided by city department of Parks & Recreation; and

WHEREAS, the funded work must be completed by September 30, 2024; and

WHEREAS, the funds will be used for volunteer supplies and food during two scheduled volunteer river clean up days; and

WHEREAS, the City of Lansing will have no fund contributing partners, but be assisted by area organizations with volunteer support; and

WHEREAS, the Administration and the City Council recognize the importance of keeping our valued waterways clean, enhancing the recreational user experience, and the City of Lansing setting an example of environmental stewardship, and,

WHEREAS, the Parks & Recreation Department is requesting acceptance of the EGLE MiCorps Volunteer Stream Clean-up Program grant; and

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the EGLE MiCorps Volunteer Stream Clean-up grant for the purposes of planning & hosting volunteer river clean-up days.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 18, 2024, the Mayor submitted a proposed budget for the 2024/2025 fiscal year, which spans from July 1, 2024 through June 30, 2025; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 8, 2024; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 6, 2024, for the fiscal year 2024/2025 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2024/2025, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that 3.9 mills be levied with such revenue to be used to pay for the the new Public Safety Buildings, as approved by the voters on November 8, 2022; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2024	To Proposed FY 2025
<u>Parks - Community Centers</u>	50.00	80.00
After School Semester Fee	-	200.00
esports birthday party	-	75.00
Babysitter Class	-	50.00
Lifeguard Review Class	-	100.00
Willderness First Aid	-	50.00
In Town/Half Day Senior Trips		

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Turner Dodge</u>		
Tour & Tea	10.00	15.00
Ballet & Tea	12.00	15.00
<u>Parks - Aquatics</u>		
Swim Lessons	37.00	40.00
Private Swim Lessons	56.00	70.00
<u>Parks - Ath Field Practice Permit</u>		
Youth Baseball/Fast-Pitch Softball Practice (per hour)	25.00	35.00
Baseball/Fast Pitch Softball Field Fitting (per fitting, per	35.00	40.00
Adult Baseball/Fast Pitch Softball Practice (per hour)	30.00	45.00
Youth Slow Pitch Softball Practice (per hour)	25.00	30.00
Adult Slow Pitch Softball Practice (per hour)	30.00	35.00
Slow Pitch Softball Field Fitting (per fitting, per field)	35.00	40.00
Youth Soccer Practice (per hour)	25.00	30.00
Adult Soccer Practice (per hour)	30.00	35.00
Soccer Field Fitting (per fitting, per field)	160.00	180.00
Youth Tennis Practice (per hour)	25.00	30.00
Youth Football Practice (per hour)	25.00	30.00
Adult Football Practice (per hour)	30.00	35.00
Football Field Fitting (per fitting, per field)	160.00	180.00
<u>Parks - Athletic Field Tournament</u>		
Youth Baseball/Fast Pitch Softball Tournament (per gar	100.00	110.00
Adult Baseball/Fast Pitch Softball Tournament (per gan	120.00	125.00
Youth Baseball Non-Tourney Game Fee	50.00	60.00
Adult Slow Pitch Softball Tournament (per game)	35.00	40.00
Youth Soccer Tournament (per game)	30.00	35.00
Adult Soccer Tournament (per game)	24.00	35.00
Youth Football Tournament (per game)	30.00	35.00
Adult Football Tournament (per game)	30.00	35.00
<u>Parks - Cemetery Lot Sale</u>		
Adult Single Grave - Resident	1,375.00	1,500.00
Adult Sing Grave - Non Resident	2,050.00	2,250.00
Child Single Grave	625.00	675.00
Infant Single Grave	450.00	500.00
Two Grave Monument - Resident	3,400.00	3,725.00
Two Grave Monument - Non Resident	5,100.00	5,600.00
Three Grave Monument - Resident	5,000.00	5,500.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Lot Sale (continued)</u>		
Three Grave Monument - Non Resident	7,500.00	8,250.00
Four Grave Monument - Resident	6,800.00	7,475.00
Four Grave Monument - Non Resident	10,200.00	11,225.00
Five Grave Monument - Resident	10,200.00	11,225.00
Five Grave Monument - Non Resident	15,300.00	16,825.00
Premium Mount Hope Grave - Resident	2,025.00	2,225.00
Premium Mount Hope Grave - Non Resident	3,100.00	3,400.00
<u>Parks - Columbarium Niche</u>		
Columbarium Niche - Fifth Row Resident	1,125.00	1,225.00
Columbarium Niche - Fifth Row Non Resident	1,690.00	1,850.00
Columbarium Niche - Fourth Row Resident	1,225.00	1,350.00
Columbarium Niche - Fourth Row Non Resident	1,850.00	2,025.00
Columbarium Niche - Second/Third Row Resident	1,425.00	1,575.00
Columbarium Niche - Second/Third Row Non Resident	2,150.00	2,350.00
Columbarium Niche - First Row Resident	1,325.00	1,450.00
Columbarium Niche - First Row Non Resident	1,990.00	2,200.00
<u>Parks - Cemetery Markers</u>		
Notary Fee - Resident	25.00	-
Notary Fee - Non Resident	25.00	-
Government Marker - Marker Foundation	70.00	75.00
Grave Maker Cut Placement	100.00	125.00
Monument Cut Placement	250.00	300.00
Double Marker Cut Placement	250.00	275.00
Niche Plate Removal - Evergreen	70.00	75.00
Niche Plate Removal - Mt Hope	50.00	60.00
<u>Parks - Cemetery Grave Open</u>		
Columbarium Interment	450.00	500.00
Open/Close Grave - Adult	1,200.00	1,325.00
Open/Close Grave - Child	625.00	675.00
Open/Close Grave - Infant	450.00	500.00
Open/Close Grave - Cremains	625.00	675.00
Open/Close Grave - Overtime Weekday after 2pm	550.00	600.00
Open/Close Grave - Overtime Saturday before 1pm	660.00	725.00
Open/Close Grave - Overtime Saturday after 1pm	825.00	900.00
Open/Close Grave - Overtime Sunday & City observed	1,100.00	1,200.00
Open/Close Grave - Oversized Burials	1,800.00	1,975.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Grave Open (continued)</u>		
Disinter/Reinter - Adult	3,600.00	3,950.00
Disinter/Reinter - Child/Infant	1,875.00	2,050.00
Disinter/Reinter - Cremains	1,875.00	2,050.00
Disinter/Transfer - Adult	2,400.00	2,650.00
Disinter/Transfer - Child/Infant	1,250.00	1,375.00
Disinter/Transfer - Cremains	1,250.00	1,375.00
Thaw Fee - Cremains	50.00	55.00
Thaw Fee - Full Burial	150.00	175.00
<u>Public Service</u>		
Commercial Recycling Fee	53.00	55.00
Recycling/Yard Waste Collection Fee	122.00	125.00
Sewer monthly fixed charge	13.60	14.14
Industrial Pretreatment Charge	6.45	6.71
Commodity Charge per CCF	8.00	8.32
Irrigation meter (Per CCF)	1.20	1.26
32 Gallon Cart	53.00	58.00
65 Gallon Cart	57.00	63.00
95 Gallon Cart	61.00	67.00
EOW 32 Gallon Cart	27.00	29.00
Low Income 32 Gallon Cart	38.00	43.00
Low Income 65 Gallon Cart	42.00	48.00
Low Income 95 Gallon Cart	46.00	52.00
<u>Courts</u>		
All ordinance civil infractions	130.00	135.00
<u>Clerk</u>		
Fireworks Display	150.00	160.00
Transient Merchant	150.00	160.00
Second Hand Dealer	250.00	265.00
Sign Erector	175.00	185.00
Liquor License - Full Inspection	1,450.00	1,540.00
Liquor License Owner Transfer/ No Inspection	400.00	425.00
Electronic Scooter	2,500.00	2,650.00
Paper Submission Fee	-	25.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2024/2025 fiscal year:

1. General Fund	FY 2025 Proposed	Council Changes	FY 2025 Adopted
<u>Estimated Revenues</u>			
Property Taxes	53,925,000		53,925,000
Income Taxes	42,750,000		42,750,000
Licenses & Permits	1,850,000		1,850,000
State Grants	25,850,000		25,850,000
Contributions	27,800,000		27,800,000
Charges for Services	10,180,000		10,180,000
Fines & Forfeitures	1,576,000		1,576,000
Interest & Rent	660,000		660,000
Other Revenue	409,000		409,000
Interfund Transfers In	100,000		100,000
Total Revenue	165,100,000	-	165,100,000
<u>Appropriations</u>			
City Council			
Personnel	541,858		541,858
Operating	193,843		193,843
Total	735,701	-	735,701
Mayor's Office			
Personnel	1,034,509		1,034,509
Operating	282,089		282,089
Total	1,316,598	-	1,316,598
Office of Community Media			
Personnel	651,522		651,522
Operating	76,009		76,009
Total	727,531	-	727,531
Finance Operations			
Personnel	1,578,106		1,578,106
Operating	532,454		532,454
Total	2,110,560	-	2,110,560
City Clerk's Office			
Personnel	1,152,251		1,152,251
Operating	801,810		801,810
Total	1,954,061	-	1,954,061

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Internal Audit			
Personnel	195,192		195,192
Operating	8,159		8,159
Total	203,351	-	203,351
Treasury/Income Tax			
Personnel	1,997,312		1,997,312
Operating	900,488		900,488
Total	2,897,800	-	2,897,800
Assessing			
Personnel	1,521,803		1,521,803
Operating	233,461		233,461
Total	1,755,264	-	1,755,264
City Attorney's Office			
Personnel	2,407,024		2,407,024
Operating	300,998		300,998
Total	2,708,022	-	2,708,022
Human Resources			
Personnel	1,847,163		1,847,163
Operating	679,126		679,126
Total	2,526,289	-	2,526,289
Courts			
Personnel	4,823,927		4,823,927
Operating	1,494,273		1,494,273
Total	6,318,200	-	6,318,200
Police			
Personnel	47,833,586		47,833,586
Operating	9,284,341		9,284,341
Total	57,117,927	-	57,117,927
Fire			
Personnel	37,119,450		37,119,450
Operating	6,098,360		6,098,360
Total	43,217,810	-	43,217,810

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Public Service			
Personnel	3,182,612		3,182,612
Operating	9,826,092		9,826,092
Total	13,008,704	-	13,008,704
Human Relations & Community Services			
Personnel	1,832,040		1,832,040
Operating	248,553		248,553
Total	2,080,593	-	2,080,593
Basic Human Services & Racial Equity			
Operating	2,235,000		2,235,000
Total	2,235,000	-	2,235,000
Economic Development and Planning			
Personnel	3,758,414		3,758,414
Operating	2,760,027		2,760,027
Total	6,518,441	-	6,518,441
Parks and Recreation			
Personnel	5,675,739		5,675,739
Operating	3,428,336		3,428,336
Total	9,104,075	-	9,104,075
Neighborhoods, Arts, and Citizen Engagement			
Personnel	1,094,223		1,094,223
Operating	433,913		433,913
Total	1,528,136	-	1,528,136
City Supported Agencies			
Operating	537,500		537,500
Total	537,500	-	537,500
City Recognitions			
Operating	10,000		10,000
Total	10,000	-	10,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

I. General Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Non-Departmental			
Vacancy Factor	(1,500,000)		(1,500,000)
South Lansing District Library	145,000		145,000
Debt Service	1,346,312		1,346,312
Transfers Out	6,497,125		6,497,125
Total	6,488,437	-	6,488,437
Total General Fund Appropriation	165,100,000	-	165,100,000

II. Special Revenue Funds

Stadium Fund

Estimated Revenues

Charges for Services	472,320		472,320
Interest & Rent	5,680		5,680
Other Revenue	150,000		150,000
Interfund Transfers In	233,000		233,000
Total Revenues	861,000	-	861,000

Estimated Expenditures

Operating	5,721		5,721
Debt Service	855,279		855,279
Total Appropriations	861,000	-	861,000

Major Streets Fund

Estimated Revenues

Licenses & Permits	692,000		692,000
Federal Grants	1,175,000		1,175,000
State Grants	19,575,000		19,575,000
Charges for Services	618,000		618,000
Other Revenue	10,000		10,000
Appropriation of Fund Balance	1,400,000		1,400,000
Total Revenues	23,470,000	-	23,470,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Major Streets Fund (continued)			
<u>Estimated Expenditures</u>			
Personnel	2,166,683		2,166,683
Operating	3,926,069		3,926,069
Capital	13,125,000		13,125,000
Debt Service	252,248		252,248
Transfers Out	4,000,000		4,000,000
Total Appropriations	23,470,000	-	23,470,000
Local Streets Fund			
<u>Estimated Revenues</u>			
Property Taxes	150,000		150,000
State Grants	4,300,000		4,300,000
Interfund Transfers In	6,710,000		6,710,000
Total Revenues	11,160,000	-	11,160,000
<u>Estimated Expenditures</u>			
Personnel	2,677,127		2,677,127
Operating	3,327,773		3,327,773
Capital	4,535,000		4,535,000
Debt Service	620,100		620,100
Total Appropriations	11,160,000	-	11,160,000
Public Safety Revenue Sharing Fund			
<u>Estimated Revenues</u>			
State Grants	3,500,000		3,500,000
Total Revenues	3,500,000	-	3,500,000
<u>Estimated Expenditures</u>			
Personnel	2,430,000		2,430,000
Operating	1,070,000		1,070,000
Total Appropriations	3,500,000	-	3,500,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)

	FY 2025 Proposed	Council Changes	FY 2025 Adopted
HOME Grant Fund			
<u>Estimated Revenues</u>			
Federal Grants	833,394		833,394
Other Revenue	25,000		25,000
Total Revenues	858,394	-	858,394

<u>Estimated Expenditures</u>			
Personnel	91,330		91,330
Operating	153,664		153,664
Capital	613,400		613,400
Total Appropriations	858,394	-	858,394

Emergency Solutions Grant (ESG) Fund

<u>Estimated Revenues</u>			
Federal Grants	181,593		181,593
Total Revenues	181,593	-	181,593

<u>Estimated Expenditures</u>			
Operating	181,593		181,593
Total Appropriations	181,593	-	181,593

Building Department Fund

<u>Estimated Revenues</u>			
Licenses & Permits	2,865,000		2,865,000
Appropriation of Fund Balance	500,000		500,000
Total Revenues	3,365,000	-	3,365,000

<u>Estimated Expenditures</u>			
Personnel	2,515,057		2,515,057
Operating	849,943		849,943
Total Appropriations	3,365,000	-	3,365,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Community Development Block Grant (CDBG) Fund			
<u>Estimated Revenues</u>			
Federal Grants	2,070,597		2,070,597
Other Revenue	600,000		600,000
Interfund Transfers In	134,125		134,125
Total Revenues	2,804,722	-	2,804,722
<u>Estimated Expenditures</u>			
Personnel	1,057,483		1,057,483
Operating	465,471		465,471
Capital	1,281,768		1,281,768
Total Appropriations	2,804,722	-	2,804,722
Disaster Contingency Fund			
<u>Estimated Revenues</u>			
Federal Grants	500,000		500,000
Total Revenues	500,000	-	500,000
<u>Estimated Expenditures</u>			
Operating	500,000		500,000
Total Appropriations	500,000	-	500,000
Drug Law Enforcement Federal Fund			
<u>Estimated Revenues</u>			
Interest & Rent	200		200
Total Revenues	200	-	200
<u>Estimated Expenditures</u>			
Operating	200		200
Total Appropriations	200	-	200
Drug Law Enforcement State and Local Fund			
<u>Estimated Revenues</u>			
Fines & Forfeitures	60,500		60,500
Interest & Rent	500		500
Appropriation of Fund Balance	100,000		100,000
Total Revenues	161,000	-	161,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)

**FY 2025
Proposed**

**Council
Changes**

**FY 2025
Adopted**

Drug Law Enforcement State and Local Fund (continued)

Estimated Expenditures

Operating	76,200		76,200
Capital	84,800		84,800
Total Appropriations	161,000	-	161,000

Tri-County Metro Fund

Estimated Revenues

Contributions	400,000		400,000
Fines & Forfeitures	50,000		50,000
Appropriation of Fund Balance	(200,000)		(200,000)
Total Revenues	250,000	-	250,000

Estimated Expenditures

Personnel	84,000		84,000
Operating	166,000		166,000
Total Appropriations	250,000	-	250,000

State & Federal Grants Fund

Estimated Revenues

State Grants	800,000		800,000
Total Revenues	800,000	-	800,000

Estimated Expenditures

Operating	800,000		800,000
Total Appropriations	800,000	-	800,000

Opioid Settlement Fund

Estimated Revenues

Other Revenues	201,000		201,000
Total Revenues	201,000	-	201,000

Estimated Expenditures

Operating	201,000		201,000
Total Appropriations	201,000	-	201,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)

FY 2025 Proposed	Council Changes	FY 2025 Adopted
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Downtown Lansing, Inc. Fund

Estimated Revenues

Special Assessments	467,000		467,000
State Grants	1,095,000		1,095,000
Other Revenue	288,200		288,200
Interfund Transfers In	85,000		85,000
Total Revenues	1,935,200	-	1,935,200

Estimated Expenditures

Personnel	426,510		426,510
Operating	1,508,690		1,508,690
Total Appropriations	1,935,200	-	1,935,200

III. Capital Project Funds

Other Capital Projects Fund

Estimated Revenues

Charges for Services	450,000		450,000
Interest & Rent	555,368		555,368
Appropriation of Fund Balance	450,000		450,000
Interfund Transfers In	600,000		600,000
Total Revenues	2,055,368	-	2,055,368

Estimated Expenditures

Operating	300,000		300,000
Capital	380,000		380,000
Debt Service	555,368		555,368
Transfers Out	820,000		820,000
Total Appropriations	2,055,368	-	2,055,368

Parks Millage Capital Projects Fund

Estimated Revenues

Interfund Transfers In	2,635,000		2,635,000
Total Revenues	2,635,000	-	2,635,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

III. Capital Project Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Parks Millage Capital Projects Fund (continued)			
<u>Estimated Expenditures</u>			
Operating	641,000		641,000
Capital	1,258,000		1,258,000
Transfers Out	736,000		736,000
Total Appropriations	2,635,000	-	2,635,000

IV. Enterprise Funds

Cemetery Fund

<u>Estimated Revenues</u>			
Charges for Services	318,000		318,000
Interest & Rent	10,000		10,000
Other Revenue	158,000		158,000
Interfund Transfers In	636,000		636,000
Total Revenues	1,122,000	-	1,122,000

<u>Estimated Expenditures</u>			
Personnel	715,745		715,745
Operating	376,255		376,255
Transfers Out	30,000		30,000
Total Appropriations	1,122,000	-	1,122,000

Municipal Parking System Fund

<u>Estimated Revenues</u>			
Charges for Services	4,580,000		4,580,000
Fines & Forfeitures	750,000		750,000
Other Revenue	45,000		45,000
Appropriation of Fund Balance	250,000		250,000
Total Revenues	5,625,000	-	5,625,000

<u>Estimated Expenditures</u>			
Personnel	2,198,207		2,198,207
Operating	1,851,193		1,851,193
Capital	860,500		860,500
Debt Service	715,100		715,100
Total Appropriations	5,625,000	-	5,625,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

IV. Enterprise Funds (continued)

	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Golf Fund			
<u>Estimated Revenues</u>			
Interfund Transfers In	100,000		100,000
Total Revenues	100,000	-	100,000

<u>Estimated Expenditures</u>			
Operating	100,000		100,000
Total Appropriations	100,000	-	100,000

Sewage Disposal System Fund

<u>Estimated Revenues</u>			
Licenses & Permits	50,000		50,000
Charges for Services	40,695,000		40,695,000
Interest & Rent	135,000		135,000
Other Revenue	20,000		20,000
Appropriation of Fund Balance	6,000,000		6,000,000
Total Revenues	46,900,000	-	46,900,000

<u>Estimated Expenditures</u>			
Personnel	7,832,395		7,832,395
Operating	10,426,573		10,426,573
Capital	15,800,000		15,800,000
Debt Service	12,841,032		12,841,032
Total Appropriations	46,900,000	-	46,900,000

Garbage and Rubbish Collection Fund

<u>Estimated Revenues</u>			
Charges for Services	3,600,000		3,600,000
Total Revenues	3,600,000	-	3,600,000

<u>Estimated Expenditures</u>			
Personnel	1,458,884		1,458,884
Operating	1,616,116		1,616,116
Capital	525,000		525,000
Total Appropriations	3,600,000	-	3,600,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

IV. Enterprise Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Recycling Fund			
<u>Estimated Revenues</u>			
Charges for Services	4,773,000		4,773,000
Interest & Rent	5,000		5,000
Other Revenue	5,000		5,000
Total Revenues	<u>4,783,000</u>	-	<u>4,783,000</u>
<u>Estimated Expenditures</u>			
Personnel	1,718,493		1,718,493
Operating	2,564,507		2,564,507
Capital	500,000		500,000
Total Appropriations	<u>4,783,000</u>	-	<u>4,783,000</u>

BE IT FINALLY RESOLVED, that the following polices are hereby established for the 2024/2025 fiscal year:

Resolution #2024-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Code Compliance Officer has determined that the building located at 1115 Regent St., 33-01-01-22-279-221 LOT 20 & S ½ LOT 19 CITY PARK SUB, City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on 8/04/2009.

WHEREAS, a hearing was held by the Lansing Demolition Board on 12/07/2023, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by 2/22/2024; and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on May 13, 2024, to review the findings and the order of the Hearing Officers, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 1115 REGENT ST., as legally described above, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within **60 days** from the date of this resolution, May 20, 2024.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost

of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

Resolution #2023-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Code Compliance Officer has determined that the building located at 3301 TURNER ST., Parcel # 33-01-01-04-105-151 legally described as LOT 84 FAIRFIELD GARDENS SUB., City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on January 18, 2017; and

WHEREAS, a hearing was held by the Lansing Demolition Board on May 25, 2023, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by June 25, 2023; and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on Monday, November 23, 2023, to review the findings and the order of the Hearing Officers, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 3301 Turner Street, as legally described above, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within 30 days from the date of this resolution, May 20, 2024.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost

of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FURTHER RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

BE IT FINALLY RESOLVED that should the owner fail to pay the total amount owing within thirty (30) calendar days from the date that the notice was mailed by the City Assessor's office, the costs incurred by the City shall be a lien on the property and shall be recovered in the same manner for which tax liens are collected under the general property tax laws of the State of Michigan and the City of Lansing.

Resolution #2024-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Code Compliance Officer has determined that the building located at 1519 LINVAL ST., 33-01-01-21-431-010 LOT 35 TORRANCE FARM ADD, City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on 10/01/2015; and

WHEREAS, a hearing was held by the Lansing Demolition Board on 12/07/2023, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by 1/07/2024; and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on March 11, 2024, to review the findings and the order of the Hearing Officers, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 1519 LINVAL ST., as legally described above, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within **30 days** from the date of this resolution, May 20, 2024.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost

of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

Resolution #2024-119

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

RESOLUTION IN SUPPORT OF MICHIGAN SENATE BILL 632 OF 2023
CONCERNING PAYDAY LOANS

WHEREAS, the term “payday loans” is used to describe the practice of providing short-term loans to individuals in need of immediate funds with the expectation that the loan will be paid back once the borrower receives their next paycheck; and

WHEREAS, in addition to fees, payday lenders charge exorbitant interest on payday loans. In Michigan, payday lenders can charge fees reaching over 340% annual percentage rate (APR), while the average credit card APR was at an all-time high of 22.8% in 2023 according to the Consumer Financial Protection Bureau (CFPB); and

WHEREAS, due to the high interest rates, payday loans can trap borrowers in a cycle of debt as shown by a 2018 study by the Center for Responsible Lending (CRL), which found that 70% of payday loans in Michigan are taken out on the same day a previous loan is repaid, and 86% are taken out within two weeks of another repayment; and

WHEREAS, these trends are particularly concerning in an economy where 7 in 10 Americans report that they are living paycheck to paycheck; and

WHEREAS, stores that offer payday loans are specifically located to prey on low-income communities, as mapping data shows that payday lenders are disproportionately located in communities of color and rural areas with the lowest median household incomes; and

WHEREAS, the Michigan Senate recently passed Senate Bill 632 (SB 632), introduced by Senator Sarah Anthony, which caps the APR for payday loans at 36%; and

WHEREAS, SB 632 passed with bipartisan support, and if passed by the House of Representatives, Michigan will join 20 other states that have passed commonsense regulations to protect their citizens from predatory payday lending practices; and

WHEREAS, because payday lenders are disproportionately located in low-income urban areas and communities of color, Lansing has a particular interest in protecting its residents from being targeted by payday lenders.

NOW, THEREFORE BE IT RESOLVED, the Lansing City Council urges the Michigan House of Representatives to pass SB 632.

NOW, BE IT FINALLY RESOLVED, that the Lansing City Clerk send copies of this resolution to the Lansing delegations of both the Michigan State House and Senate, as well as Governor Gretchen Whitmer.



Chris Swope

Lansing City Clerk

May 17, 2024

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: [Agendas & Minutes | Lansing, MI - Official Website \(lansingmi.gov\)](https://www.lansingmi.gov/agendas-minutes)

BOARD NAME

DATE OF MEETING

S. Martin Luther King Jr. Corridor Improvement Authority	April 18, 2024
Board of Ethics	April 9, 2024
Joint Retirement Board of Trustees	April 16, 2024
Planning Board	March 5, 2024
Park Board	March 13, 2024 April 10, 2024

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4133.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk

ORDINANCE No. _____

An Ordinance of the City of Lansing, Michigan, Re-Adopting the Codified Ordinances of the City of Lansing.

THE CITY OF LANSING ORDAINS:

SECTION 1. That the Code of Ordinances of the City of Lansing, Michigan, as amended and republished by municipal code corporation through Supplement 61, and all general and permanent legislation of the City from the date of entry through December 31, 2023, except any ordinance repealed as provided by law, as revised, codified, arranged, numbered, edited, and consolidated into component codes, titles, chapters, and sections are hereby approved and readopted as the Codified Ordinances of Lansing, Michigan 2023, complete to December 31, 2023.

SECTION 2. The readoption of Codified Ordinances shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such readoption or an action or proceeding for the enforcement of such right or liability. Such readoption shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an indictment or prosecution thereof. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purpose of revision and codification.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part other than the part so declared to be invalid.

Section 4. All ordinance or parts of ordinances in conflict with any of the provisions of this ordinance are hereby repealed.

24 Section 5. This ordinance shall take effect on the 30th day after enactment unless given
25 immediate effect by City Council and shall expire December 31, 2033.

PASSAGE OF ORDINANCE

An Ordinance of the City of Lansing, Michigan, Re-Adopting the Codified Ordinances of the City of Lansing.

Is read a second time by its title. The Ordinance was reported from the Committee of the Whole and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
Brown	☐	☐
Carter	☐	☐
Garza	☐	☐
Hussain	☐	☐
Jackson	☐	☐
Kost	☐	☐
Pehlivanoglu	☐	☐
Spadafore	☐	☐
	_____	_____
☐ ADOPTED	☐ FAILED	

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on Monday, _____, 2024, at 7:00 p.m. in Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider an Ordinance of the City of Lansing, Michigan, Re-Adopting the Codified Ordinances of The City Of Lansing.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

INTRODUCTION OF ORDINANCE

Council Member Garza introduced:

An Ordinance of the City of Lansing, Michigan, Re-Adopting the Codified Ordinances of the City of Lansing.

The Ordinance is read a first time by its title and referred to the Committee of the Whole.

Resolution #2024-135

By the Committee of the Whole

Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, July 8, 2024, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Avenue, Lansing Michigan, for the purpose of:

Approving or opposing the readoption of the Codified Ordinances of the City of Lansing

Resolution #2024-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

**CONFIRMATION OF SNOW AND ICE REMOVAL ASSESSMENT ROLL WINTER
2023-2024**

WHEREAS, pursuant to resolution **2024-XXX**, adopted by this Council, the City Council held a public hearing on **June 24, 2024**, regarding Assessment Roll **#XXXXXX**, for the removal of snow and ice on public sidewalks adjacent to certain properties; and

WHEREAS, the cost incurred between December 1, 2023 and April 30, 2024, by the City totals \$4,676.00; and

WHEREAS, the Committee on City Operations met on **July 3, 2024** to review the public hearing findings and removed several properties from the assessment roll; and

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council hereby directs that special assessment roll number **#XXXXXX** as returned by the City Assessor, be ratified and confirmed.

BE IT FINALLY RESOLVED, the Lansing City Council hereby directs the City Assessor notify the owners of properties affected by this roll in accordance with City Ordinance 1020.06.

PARCEL ID	SITE ADDRESS	DATE OF SERVICE	SERVICE TIME	COST
33010505327003	5505 S M L KING JR BLVD	01/22/2024	F: 101-120 MIN	\$499.00
33010129258121	1120 VICTOR AVE	01/22/2024	B: 21-40 MIN	\$219.00
33010129204021	1222 COOPER AVE	01/23/2024	C: 41-60 MIN	\$289.00
33010129258041	1220 VICTOR AVE	01/22/2024	B: 21-40 MIN	\$219.00
33010129203201	1321 LENORE AVE	01/22/2024	C: 41-60 MIN	\$289.00
33010129258201	1125 W RUNDLE AVE	01/22/2024	B: 21-40 MIN	\$219.00
33010129258191	1121 W RUNDLE AVE	01/22/2024	C: 41-60 MIN	\$289.00
33010129206262	1205 COOPER AVE	01/23/2024	C: 41-60 MIN	\$289.00
33010129204001	2003 MARION AVE	01/22/2024	F: 101-120 MIN	\$499.00
33010128426003	2701 S CEDAR ST	01/18/2024	F: 101-120 MIN	\$499.00
33010129128241	2012 PATTENGILL AVE	01/22/2024	C: 41-60 MIN	\$289.00
33010129208041	1218 GORDON AVE	01/23/2024	C: 41-60 MIN	\$289.00
33010129257051	1406 VICTOR AVE	01/22/2024	C: 41-60 MIN	\$289.00
33010504201150	410 E JOLLY RD	01/22/2024	F: 101-120 MIN	\$499.00
				\$4,676.00

Resolution #2024-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

SNOW AND ICE REMOVAL ASSESSMENT ROLL WINTER 2023-24

WHEREAS, pursuant to Chapter 1020.06, Snow and Ice, adopted by this Council, the City Assessor has completed the assessment roll for removal of snow and/or ice adjacent to certain properties within the City.

WHEREAS, the owners of these properties were given proper notice in accordance with Chapter 1020.06(c)(1) to remove the snow and/or ice from the public sidewalk adjacent to their property.

WHEREAS, the City incurred costs for the removal of snow and/or ice, which it is required to recover in accordance with Chapter 1020.06(c)(2).

WHEREAS, pursuant to Chapter 1020.06, the fees for those costs were adopted by Council.

WHEREAS, those costs incurred between December 1, 2023 and April 30, 2024, by the City total \$4,676.00.

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council will hold a public hearing on **Monday, June 24, 2024** at 7:00 PM, in the Council Chambers, to review, prior to confirmation, said assessment roll; and

BE IT FURTHER RESOLVED, that the City Clerk shall give notice of hearings in special assessment proceedings to each owner of, or party in interest in, property to be assessed, whose name appears upon the last local tax assessment records, by first class mail addressed to such owner or party at the address shown on the tax records, at least ten days before the date of such hearing. Said notices shall include the time and place of the hearing; a description of the properties determined by the Director of Public Service to have violated Chapter 1020.06 which are contained in the special assessment roll; where the special assessment roll is on file with the City Clerk and may be examined at the City Clerk's office;

BE IT FURTHER RESOLVED, that any person aggrieved by the assessments as contained in the special assessment roll, or the necessity of the removal of snow and ice, may file a written objection thereto which must be delivered to the City Clerk prior to the close of the hearing, or the person may appear and protest the same at the public hearing in person or by his or her representative; that the appearance and protest or written protest in the manner described is required if the person desires to appeal the amount of the assessment to the Michigan Tax Tribunal;

BE IT FINALLY RESOLVED, that pursuant to the requirement of 1962 PA 162, as

amended, a written appeal of the Special Assessment may be made to the Michigan Tax Tribunal, 611 West Ottawa St., P.O. Box 30232, Lansing, MI 48909; if filed within thirty days after confirmation of the special assessment roll and if the Special Assessment was protested at this hearing.

WOID	PARCEL ID	SITE ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CITY
971313	33010505327003	5505 S M L KING JR BLVD	SILVER STONE	127 PUBLIC SQ	CLEVELAND
971410	33010129258121	1120 VICTOR AVE	PERRY JAMES	1005 SAULS PARK	GARNER
971539	33010129204021	1222 COOPER AVE	SEILER BRITTANY	1222 COOPER AVE	LANSING
971415	33010129258041	1220 VICTOR AVE	HOUSE DIANNA L	1220 VICTOR AVE	LANSING
971561	33010129203201	1321 LENORE AVE	TRAXLER HEATHER	1321 LENORE AVE	LANSING
971537	33010129258201	1125 W RUNDLE AVE	ENGARDIO RICHARD S & RITA J	4207 BARTON	LANSING
971536	33010129258191	1121 W RUNDLE AVE	PORTER STEVEN	2114 W RUNDLE AVE	LANSING
971542	33010129206262	1205 COOPER AVE	ZAMORA JONATHON & RABIDEAU RAE	230 WILBUR ST SE	GRAND RAPID
971557	33010129204001	2003 MARION AVE	DANCEY ALISON A	2003 MARION AVE	LANSING
971312	33010128426003	2701 S CEDAR ST	2701 LANSING MI LLC	549 EMPIRE BOULEVARD	BROOKLYN
971409	33010129128241	2012 PATTENGILL AVE	COOPER FAITH L	2012 PATTENGILL AVE	LANSING
971505	33010129208041	1218 GORDON AVE	QUENBY MARSHA	1218 GORDON AVE	LANSING
971389	33010129257051	1406 VICTOR AVE	MARTINEZ DANIELLE	1406 VICTOR AVE	LANSING
971480	33010504201150	410 E JOLLY RD	RGMZ WA CMBS LLC	PO BOX 1159	DEERFIELD

OWNER STATE	OWNER ZIP	DATE OF SERVICE	SERVICE TIME	COST
OH	44114	01/22/2024	F: 101-120 MIN	\$499.00
NC	27529	01/22/2024	B: 21-40 MIN	\$219.00
MI	48910	01/23/2024	C: 41-60 MIN	\$289.00
MI	48910	01/22/2024	B: 21-40 MIN	\$219.00
MI	48910	01/22/2024	C: 41-60 MIN	\$289.00
MI	48917	01/22/2024	B: 21-40 MIN	\$219.00
MI	48910	01/22/2024	C: 41-60 MIN	\$289.00
MI	49548	01/23/2024	C: 41-60 MIN	\$289.00
MI	48910	01/22/2024	F: 101-120 MIN	\$499.00
NY	11225	01/18/2024	F: 101-120 MIN	\$499.00
MI	48910	01/22/2024	C: 41-60 MIN	\$289.00
MI	48910	01/23/2024	C: 41-60 MIN	\$289.00
MI	48910	01/22/2024	C: 41-60 MIN	\$289.00
IL	60015	01/22/2024	F: 101-120 MIN	\$499.00

Resolution #2024-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Tim Daman as a member of the Michigan Avenue Corridor Improvement Authority Board of Directors for a term to expire June 30, 2026; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Tim Daman as a member of the Michigan Avenue Corridor Improvement Authority Board of Directors for a term to expire June 30, 2026.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	04/12/2024
First Name	Timothy
Last Name	Daman
Date of Birth	09/05/1966
Home Address	2555 HORSTMEYER RD
City	LANSING
State	MI
Zip Code	48911
Email	tdaman@lansingchamber.org

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Regional
Best Phone Number to Contact You	5179302660

In what year did you move to Lansing?	Was born at St. Lawrence hospital and been a lifetime resident.
Additional Information Regarding Experience and Credentials	As President & CEO of the Lansing Regional Chamber of Commerce for 15 years and 18 years overall, we have been long time advocates and supporters of the economic growth and revitalization of the Michigan Ave. Corridor. I have close to 25 years economic development experience at both the state and regional level.
Occupational Background	Core Strengths: Leadership Development, Strategic Planning, Budgeting & Finance, Strong Verbal & Written Communications President & CEO Lansing Regional Chamber of Commerce - 2008 - present Vice President Economic Development, Lansing Regional Chamber of Commerce 2005 - 2008 Michigan Economic Development Corporation 1999 - 2005 - Marketing and Business Development leadership role in the state's high tech economic development strategy
Educational Background	Lansing Sexton High School Graduate Michigan State University, Bachelor Communications Arts & Sciences, 1990
First Choice for Board to Serve on	Michigan Avenue Corridor Improvement Authority
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	I have a strong passion to support future redevelopment, economic growth and infrastructure investment along Michigan Ave. It is one of the most important corridors not only in the City of Lansing but the Lansing region. The economic strength of our region including hundreds of small businesses, health care, higher education and state government all come together on this corridor. In 1905, the Lansing Businessmen's Association, now the Lansing Regional Chamber of Commerce constructed the first paved road connecting the State Capitol to Michigan Agricultural College. This history speaks to the economic importance. We should all envision a walkable corridor with housing, retail, entertainment and businesses connecting Michigan State University, East Lansing, Lansing and our State Capitol.
This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.	
Agreement to Background Check Authorization	• I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.	Tim Daman
Date & Time	04/12/2024 12:00 PM (EDT)
Receive an email copy of this form.	Yes

Resolution #2024-155

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has recommended the appointment of Tim Daman as a member of the Michigan Avenue Corridor Improvement Authority Board of Directors for a term to expire June 30, 2026; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on June 26, 2024, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Tim Daman as a member of the Michigan Avenue Corridor Improvement Authority Board of Directors for a term to expire June 30, 2026.

Resolution #2024-###

By the Committee _____

Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing has numerous boards and commissions that are either advisory or have decision making authority and are subject to the City of Lansing Ethics Ordinance, Conflict of Interest policies, and hold meetings that may be subject to the Open Meetings Act, 15.261 *et seq*; and

WHEREAS, in Resolution 2020-190 Lansing City Council established a requirement that all members of boards and commissions receive training regarding the ethics ordinance, conflicts of interest, and the Open Meetings Act;

WHEREAS, Resolution 2020-190 also contained a provision that the Lansing City Council reaffirm the annual training requirement for members of boards and commissions.

NOW, THEREFORE, BE IT RESOLVED that, on an annual basis, every member of a board or commission authorized by city ordinance or the city charter shall obtain training on the ethics ordinance, conflicts of interest, and the Open Meetings Act;

BE IT FINALLY RESOLVED that a new appointee to a board or commission must complete the above training within sixty (60) days of their appointment.

Resolution #2024-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

A RESOLUTION TO CONTINUE MEMBERSHIP IN THE GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT AND TO AGREE TO THE TERMS OF THE MEMORANDUM OF AGREEMENT

WHEREAS the United States Environmental Protection Agency (U.S. EPA) and the Michigan Department of Environment, Great Lakes, and Energy (EGLE) have required communities in the Greater Lansing tri-county region to apply for and maintain compliance with a National Pollutant Discharge Elimination System (NPDES) permit, and;

WHEREAS, the communities prepared, reviewed, and proposed a Memorandum of Agreement for adoption by all the communities and agencies to formalize and establish the Greater Lansing Regional Committee for Stormwater Management (GLRC), and;

WHEREAS, participation in the GLRC advances local efforts for responsible stewardship of our natural resources, allows for the cooperative management of the watersheds in our community and this region, and assists the participating municipalities and their departments in complying with the regulatory requirements promulgated by EGLE and the U.S. EPA Municipal Separate Storm Sewer System (MS4) stormwater discharge permits, and;

WHEREAS, the Memorandum of Agreement, which was adopted by these municipalities and agencies originally in 2008, was revised and updated and re-adopted in 2012, 2017, and 2021 and has now been prepared reflecting changes in the participating communities and activities to meet permit requirements and extending the period of the agreement to April 4, 2028, now;

THEREFORE BE IT RESOLVED, that the City of Lansing approves the Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement revised by the GLRC on September 11, 2023 and authorizes payment of the appropriate annual assessment for support of the GLRC, and;

BE IT FURTHER RESOLVED, that the community's representative to the GLRC is the City Engineer or their designee.

**GREATER LANSING REGIONAL COMMITTEE
for Stormwater Management**

MEMORANDUM OF AGREEMENT – DECEMBER 2, 2021

**Original Agreement – MAY 21, 2004
Revised and Adopted – DECEMBER 2, 2021
Revised and Adopted – September 11, 2023**

I. PURPOSE

It is the purpose of this Memorandum of Agreement (hereinafter the Agreement) to set forth the composition, duties, and responsibilities of the Greater Lansing Regional Committee for Stormwater Management (hereinafter the “GLRC”) to be formed as more particularly described below. Local public agencies, institutions, and communities believe there are substantial benefits that can be derived under this Agreement through cooperative management of the Grand River, Red Cedar River and Looking Glass River watersheds to protect the Waters of the State; to meet local initiatives for protecting the environment; and in providing mutual assistance in meeting the requirements under the Michigan Department of Environment, Great Lakes, and Energy (EGLE) National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer Systems, (hereinafter the “MS4 Permit”) or similar stormwater discharge permits issued to public entities within the Grand River, Red Cedar River, and Looking Glass River watersheds.

The Agreement will also provide a framework for consideration of new, permanent watershed organizations with potentially broader responsibilities that could provide a more cost-effective and efficient means to meet state and federal requirements, and public expectations for restoration and maintenance of the beneficial uses of the watersheds.

II. HISTORY OF GLRC

On November 15, 1999, Delta Township and the City of Lansing hosted a meeting for several local communities. The meeting notice stated that this was to be “an informal meeting to discuss the Stormwater Phase II program (now referred to as the MS4 program) and how, or if, there may be a way to pool resources on a regional basis”.

Representatives from various communities, counties, and EGLE discussed the federal regulations for Stormwater Phase II and the EGLE’s program allowing a “Voluntary Permit Program.” Originally nine communities and three counties were listed as designated communities by EGLE.

Subsequent meetings were held to continue exploring the feasibility and cost of a cooperative effort. On June 8, 2000, a draft resolution was prepared for the establishment of the “Greater Lansing Area Regional NPDES Phase II Stormwater Regulations Committee” and for each community to name a representative to serve on the Committee.

Throughout the remainder of 2000, the Committee obtained resolutions from each community; elected officers; received proposals and interviewed four consulting firms. Tetra Tech MPS was selected to assist the Committee in determining how to best comply with the Phase II Stormwater Rules. Tri-County Regional Planning Commission (TCRPC) also assisted the Committee in providing contractual, fiduciary, and administrative support.

In May 2001, Tetra Tech MPS completed the “Step 1 – Permit Strategy Development” study which incorporated the Committee’s decision (April 20, 2001) to proceed as a group using the State’s Voluntary General Permit approach. The Committee then agreed to retain Tetra Tech MPS to prepare the Voluntary General Permit Application for each of the nine communities. The cost for each community was based on a formula that included weighted factors for population and land area. Eight of the nine communities then passed a second resolution agreeing to continue as a group with voluntary general permits using the distribution of costs as presented. Williamstown Township elected to proceed with a jurisdictionally based permit.

The eight communities proceeding under the voluntary general permit, also formally agreed to have the watershed management plans developed under the individual drain commissioners.

On January 25, 2002, the Committee agreed to retain Tetra Tech MPS to prepare a watershed management plan for the Grand River, Looking Glass River, and the Red Cedar River. Again, the allocation of cost agreed to by everyone was based on weighted factors involving the percentage of population and land in each watershed. Each community adopted a third resolution committing their appropriate funds for the watershed management plans.

A Public Education Advisory Committee was organized to assist in the educational portion of Voluntary General Permit Applications.

Throughout 2002 and 2003 fourteen additional communities within the three watersheds were invited to join the Committee. Ten communities were required to meet the MS4 Permit requirements based on the 2000 census.

Eight communities ultimately joined and participated in the regional approach and completed the Voluntary General Permit Application utilizing Tetra Tech MPS.

In March 2003, all sixteen communities and the three counties submitted their Voluntary General Permit Applications to EGLE. In November 2003, certificates of coverage were issued to each of the sixteen communities and to each of the three counties.

In 2006 Lansing Public Schools and DeWitt Public Schools joined the GLRC.

In 2007, a lawsuit filed by a Township in Kalamazoo County established that some townships no longer required an MS4 Permit from EGLE. As this case relates to the GLRC, EGLE determined that Alaiadon, Bath, Oneida, Watertown, and Windsor Townships would no longer need an MS4 Permit.

At the December 14, 2007, GLRC meeting, the GLRC membership took formal action to establish an Associate Membership category to encourage any public agency, institution, or community who did not have an MS4 Permit to join the GLRC.

In 2012, the City of DeWitt entered into an agreement nesting DeWitt Public Schools.

In 2012, EGLE changed the process for permit renewal, instead of issuing a general watershed-based permit; individual MS4 permits will be issued. The application process will detail all activities of the GLRC and members through two separate applications. Then, EGLE will review and negotiate, with the end result being EGLE issuing a permit specific for each member.

In 2016, Waverly Community Schools joined the GLRC.

In 2017, members reapplied for permit coverage.

In 2019/2020, members were issued MS4 permits expiring in October 2024.

In 2021, members submitted MS4 Progress Reports to EGLE.

In 2023, members submitted MS4 Progress Reports to EGLE.

III. GREATER LANSING REGIONAL COMMITTEE (GLRC)

A. Term

While the ultimate organization of the GLRC and its responsibilities has evolved over time and after thoughtful review of alternatives, the signatories to this Agreement want to continue to work together under the following terms to assure the continuation of responsibility for essential services. These stormwater management services provide for the legal and financial responsibility to meet state and federal stormwater discharge permit requirements as well as local initiatives to protect the Waters of the State.

This Agreement replaces the current GLRC agreement in its entirety for the period expiring April 4, 2028. As confirmed by EGLE, expiration of the current permit is October 1, 2024; an application will be due to EGLE by **April 4, 2024**. The members may mutually agree to renew and/or extend the term of the GLRC under the provisions contained in this Agreement.

Any member community may withdraw from this Agreement and the GLRC by delivering to the Executive Committee a resolution of withdrawal adopted by its governing body. Any such withdrawal adopted shall be effective 30 days following delivery of withdrawal, provided however, that any withdrawing community shall remain liable for payment of its annual assessment through the end of the current fiscal year.

B. Composition

Membership in the GLRC shall consist of “full members”, “associate members”, and “ex-officio members”.

The full members of the GLRC shall consist of a representative, or designated alternate(s), appointed by the appropriate governing body in each township, city, village, school district, institution, and county that has an EGLE NPDES MS4 Permit and that are signatory to this

Agreement. Each full member is allowed to designate up to two alternates. Alternates may vote in place of the absent representative at any Full or Executive Committee meetings.

The associate members of the GLRC shall consist of a representative, or designated alternate(s), appointed by the governing body in each township, city, village, school district, institution, and county that does not have an EGLE NPDES MS4 permit and that are signatory to this Agreement. However, once an associate member obtains an EGLE NPDES MS4 Permit, they must become a full member of the GLRC. Each associate member is allowed to designate up to two alternates. Alternates may vote in place of the absent representative at any Full or Executive Committee meetings.

Members, and designated alternates, shall serve until replaced in writing by the appointing authority.

The GLRC may also include ex-officio representatives from such agencies as Tri-County Regional Planning Commission (TCRPC), EGLE and others as determined by the GLRC.

C. Public Participation

All meetings of the Full and Executive Committees of the GLRC shall be noticed and conducted in accordance with the Michigan Open Meetings Act, MCL 15.261, et seq. The GLRC Full and Executive Committees:

- Determine the rules for public participation
- Schedule meetings at facilities that are fully accessible to the interested public, and
- Routinely provide notice of meeting times and places at publicly accessible locations

D. Voting

The GLRC shall take all formal actions by a simple majority vote of a quorum. A quorum shall consist of one more than fifty (50%) of the GLRC members, or their designated alternates, eligible to vote. Members eligible to vote are those full members and associate members authorized in writing by an appropriate governing authority that has adopted this Agreement and that has paid its assessment. Ex-officio members shall be non-voting members of the GLRC except when elected to an officer position on the Executive Committee.

E. Election of Officers and Appointment of Executive Committee

The GLRC shall annually elect, from among its members, a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Chair and the Vice-Chair shall be elected or appointed officials, or employees of a voting full member of the GLRC. The Secretary and Treasurer may be representatives of any full, associate, or ex-officio member of the GLRC. There are no limits on the consecutive terms elected officers may serve. The Vice Chair, or the Treasurer in the event the Vice Chair is unavailable, may assume the duties of the Chair if the Chair is unavailable.

The Executive Committee shall have a maximum of ten voting members consisting of:

- (2) the Chair and Vice Chair of the GLRC
- (2) the Treasurer and Secretary of the GLRC

- (3) one representative or alternate from each member county
- (3) the Chairs of the Illicit Discharge Elimination Plan (IDEP)/Post-Construction, Public Education Plan (PEP), and Total Maximum Daily Load (TMDL) Committees

The Chair of the GLRC shall chair the Executive Committee, with the responsibility succeeding to the Vice Chair, then the Chair of the PEP Committee if the Chair of the GLRC is absent. If neither the Vice Chair of the GLRC nor the Chair of the PEP Committee is present at an Executive Committee meeting, the Chair of the IDEP Committee shall serve as Chair for the meeting. The GLRC Officers shall not have an alternate serve on their behalf on the Executive Committee, but their alternate can vote in their absence.

The Executive Committee will seek consensus on all issues brought before it. In the absence of consensus, the Executive Committee will adopt motions only when a majority of its members vote in favor of a motion. Each full and associate member will have one vote.

F. Meetings

The GLRC shall meet at least twice each year at a designated time and location established by the Executive Committee. Agendas for GLRC meetings will be distributed and circulated to all members at least 7 days in advance of all meetings. The Executive Committee will meet at least five times each year at the call of the Chair. All meetings of the GLRC, Executive Committee, standing committees, or special committees established under the GLRC shall operate under the Robert's Rules of Order unless modified by a majority vote of the GLRC members. The meetings of the GLRC may be rotated to locations throughout the three watersheds allowing any member or community agency to host a meeting.

The Full Board of the GLRC and the GLRC Executive Committee shall comply with the Michigan Open Meetings Act. The IDEP/Post-Construction, PEP, and TMDL Committees, and any additional or ad-hoc committee, may transact business at electronic meetings as advisory committees with no defined membership.

G. GLRC Duties

The GLRC shall have the following duties:

1. Budget and Assessments

The fiscal year for the GLRC shall be from October 1 – September 30.

Upon execution of this Agreement, review and approve the annual budget for the GLRC and establish the allocation of annual assessments for each member category. The GLRC shall adopt a budget before September 30 for the calendar year that follows.

2. Standing Committees

Establish and outline a charge for up to three standing committees. The IDEP/Post-Construction, PEP, and TMDL Committees will continue to function. Any member or designated alternate may serve on any standing committee. See Appendix A for a chart of the GLRC structure.

3. Watershed Management

The GLRC is committed to working with watershed partners in the region. This may include but is not limited to: Middle Grand River Watershed Planning Project (319), Red Cedar River Watershed Planning Project (319), Friends of the Looking Glass River, Friends of the Red Cedar River, Middle Grand River Organization of Watersheds (MGROW), Mid-Michigan Environmental Action Council (Mid-MEAC), student groups, etc. The GLRC values the watershed efforts being conducted and will work with these groups to improve water resources in the Tri-County region.

4. Other Duties

- Maintain official written record of meetings that includes attendance, issues discussed, and votes taken.
- Recommend to member communities, institutions, school districts, and counties any subsequent changes needed to this Agreement.
- Take other actions required, including delegation of responsibilities to the Chair or Executive Committee to carry out the purposes and conduct the business of the GLRC including, but not limited to, directing the activities of any committees established under this Agreement or subsequently authorized by the GLRC.
- Encourage and promote public input into decisions and recommendations of the GLRC, and of all committees established by the GLRC.

H. Executive Committee Duties

The Executive Committee shall have the following duties:

1. Budget

With the advice of the standing committees, supervise the expenditure of GLRC monies consistent with the approved annual budget.

2. Supervise Staff and Arrange Support Services

Arrange for the services of staff responsible for facilitating meetings, preparing agendas, and negotiating and advocating on behalf of the GLRC. Supervise and provide direction to staff of the GLRC, make provisions for necessary management support services for operation of the GLRC.

All staff or employees employed by the GLRC shall be and remain at all times solely the agents, servants, or employees of the GLRC and shall not be construed for any purposes to be an agent, servant, or employee of any constituent member of the GLRC.

3. Provide Forum for Discussion

Provide a forum for discussion, and, if appropriate, resolution of issues related to the implementation of this Agreement brought to its attention by any member of the GLRC.

4. Other Duties

- Assist the standing committees and special committees of the GLRC in meeting their respective responsibilities.
- Maintain a brief written record of each Executive Committee meeting including, at a minimum, attendance, list of issues, and a record of decisions.
- Take other actions that are consistent with the provisions of this Agreement and direction provided by the GLRC.

IV. RESOLUTION

The communities, institutions, school districts, and counties entering into this Agreement shall do so by the passage of a formal resolution, or exercising authority that includes the ability to commit to the payment of their appropriate assessments based on their membership category for support of the GLRC. In subsequent years, communities, institutions, school districts, and counties shall indicate their acceptance to continue this Agreement, should it remain unchanged, through the payment of their appropriate annual assessment in support of annual budgets approved by the GLRC.

Modifications to this Agreement as may be recommended by formal action of the GLRC shall be subject to acceptance of the appropriate authority of each community, institution, school district, or county.

Services provided through the GLRC and grant funds if obtained for stormwater management shall be, to the extent practical, limited to members that have signed and met their respective financial obligations under this Agreement.

V. INDEMNIFICATION, INSURANCE AND LEGAL FEES

Each signatory to this agreement, as part of its general liability coverage, shall maintain coverage for any damages, claims, causes of action, or actions of any nature whatsoever arising from this agreement. This agreement is not intended to create a legal entity subject to suit. Nothing in this section shall be construed to give any third party any claim to which said third party would not otherwise be entitled, nor shall it abrogate or diminish the defense of governmental immunity, or any other defense, for any claim against any party.

APPENDIX A

STRUCTURE OF THE GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT





LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 05/01/2024

GRANT NAME: Bryne State Crisis Intervention Program (SCIP) Grant

DEPARTMENT: Mayor

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Zachary McElroy, zachary.mcelroy@lansingmi.gov, 5178964618

APPLICATION DATE: 02/07/2024

AWARD DATE: 05/01/2024

GRANT CYCLE: 5/1/24 – 12/31/25

Check One: ☒ Annual ☐ One-Time

FUND AMOUNT: \$400,000.00 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL \$400,000.00

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE):

GRANT PAYS FOR: Funds to Advance Peace for hire of staff and implementation of proposed gun violence reduction methods in Lansing's northwest region.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

City of Lansing to absorb \$40,000 for administration & Reporting. Remainder of funds will be allocated to Michigan Public Health Institute to expand Advance Peace initiative and hire staff to implement proposed programs. Funds are reimbursement based and rely on adequate reporting of expenses by the City.

Resolution #2024-140

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, in February of 2024, the City of Lansing applied for the Byrne State Crisis Intervention Program (SCIP) Grant to fund a regional gun violence reduction program; and

WHEREAS, on May 6th, 2024, the City of Lansing received notification from the Michigan State Police Department, that the City has received the grant; and

WHEREAS, The City of Lansing was awarded \$400,000.00 in partnership with Michigan Public Health Institute; and

WHEREAS, the funded work must be completed by December 31, 2025; and

WHEREAS, the funds will be used to expand the Advance Peace Initiative by hiring and training staff to educate, conduct outreach and community violence interventions, counseling, and gun violence interruptions; and

WHEREAS, the City of Lansing will partner with the Michigan Public Health Institute; and

WHEREAS, the Administration and the City Council recognize the importance of community violence reduction through education, counseling, and awareness; and

WHEREAS, the Mayor's office is requesting acceptance of the Bryne State Crisis Intervention Program Grant.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the Bryne State Crisis Intervention Program Grant for the purpose of reducing future gun violence.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.

Department of Economic
Development and Planning
Rawley Van Fossen, Director



Planning & Zoning Office
316 N. Capitol Avenue, Suite D-1
Lansing, Michigan 48933
p: 517.483.4066
www.lansingmi.gov/planning

MEMORANDUM

TO: City of Lansing City Council

FROM: Economic Development and Planning Department

DATE: May 14, 2024

SUBJECT: Draft Sign Ordinance

Dear Honorable Council Member,

The Economic Development and Planning Department's Planning and Zoning Office has been working diligently on a complete replacement of the existing Sign Ordinance, Chapter 1442. This chapter was adopted in 1990 and has had just a handful of revisions in the years since. The existing regulations reference the defunct zoning districts that were replaced by the Form-Based Zoning Code. Case law related to sign content has also changed in the last few years. Because those references needed to be revised, this was an opportune time to comprehensively review and update the entire chapter.

Please see the attached short two-page 'user guide' that lists the proposed chapter sections and briefly highlights important information within each. Also attached is the complete draft ordinance for your review.

Planning and Zoning Office staff are available to meet with you individually or during Council committee meetings to discuss the proposed draft and address any concerns.

Please feel free to contact us at any time,

Rawley Van Fossen, Director
Rawley.VanFossen@lansingmi.gov

The existing Sign Ordinance (Chapter 1442) was adopted in 1990 with minor revisions since then. Its length can make it difficult to understand, but ultimately the ordinance still uses the former zoning districts to determine regulations. Since implementation of the Form-Based Zoning Code, this chapter has been difficult to administer. It needs to reflect the current districts and be comprehensively updated. This User Guide is intended to explain the proposed Sign Ordinance chapter.

THE BASICS: What is in the proposed ordinance?

The Sign Ordinance is intended to provide adequate identification of businesses and organizations, as well as protect the health, safety, and welfare of the City while strictly controlling and eliminating visual clutter and distractions.

Staff and OCA recommend moving the Signs chapter from the 'Building and Housing Code' to be a standalone ordinance.

What is Regulated? Chapter 1310 will cover the following sections:

- 1310.01 Intent and Substitution
- 1310.02 Applicability
- 1310.03 Definitions
- 1310.04 Licensing, Permits, and Fees
- 1310.05 Illumination
- 1310.06 Maintenance
- 1310.07 Enforcement
- 1310.08 General Sign Provisions
- 1310.09 Exemption from Permitting
- 1310.10 Prohibited Signs
- 1310.11 Temporary Signs
- 1310.12 Wall Signs
- 1310.13 Freestanding Signs
- 1310.14 Window Signs
- 1310.15 Awning/Canopy Signs and Vehicle Service Station Canopy Signs
- 1310.16 Projecting Signs
- 1310.17 Neighborhood Entranceway Signs
- 1310.18 Variances and Appeals

What is in the proposed chapter?

1310.04 Licensing, Permits, and Fees:

Contractors installing signs must be licensed and obtain building permit (and electrical when necessary) applications.

Permits will still be reviewed by the Zoning Administrator for compliance and then inspected by the Building Safety Office. The Commercial Corridor

Specialist will continue to be in the field inspecting for non-compliance, damaged signs, and other issues.

Permitting and Licensing fees are set by Council.

1310.06 Maintenance and 1310.07

Enforcement:

The Sign Ordinance establishes the condition in which signs must be maintained and the process by which the Economic Development and Planning Department will cite business and property owners that are in violation of the chapter or who have abandoned a sign.

Signs will be considered abandoned if they remain six months after the premises was vacated.

Sign structures will be considered abandoned 12 months after the business to which it served has ceased active operation on the premises.

1310.08 General Sign Provisions

Section covers standard considerations like signs for Federal, State, and Local governmental departments; sign location; electronic (LED) signs, sign area measurements; vertical clearance; and preservation of landscaping.

1310.09 Exempt from Permitting

The following do not require a permit to be erected but must follow all other provisions of the ordinance: signs less than 10 square feet in size, building address sign, public sign erected by a government body, construction/work zone signs, portable sidewalk signs, or suspended signs.

Temporary signs of 1310.11 will not require permits but are required to follow all other provisions.

1310.10 Prohibited Signs

The following shall be prohibited as signs: abandoned signs and sign structures, animated signs, balloons and inflatables, roof signs, signs in the rights-of-way, and

other inappropriate attention-grabbing signs that could endanger pedestrians or drivers.

1310.12 Wall Signs

In general, wall signs keep the allowed maximum sign area from the old ordinance but references to the former zoning districts are removed.

A proposed provision would allow for an identification sign on each of the four walls at the uppermost story on buildings six (6) stories or taller. These signs may not be illuminated.

Wall signs may not be illuminated when facing a Single- or Two-Family residential use.

New provisions were drafted for multi-tenant buildings recognizing the construction of mixed-use developments.

1310.13 Freestanding Signs

Formerly titled 'Ground Pole signs', freestanding signs include pole and monument signs – any sign that is separate from a building face. This was another section that was specific to the former zoning districts and had to be updated.

The proposed section has condensed former provisions and removed the old setback and 'height to allowable area' charts to be easier to understand.

The proposed section has lower setback, height, and area maximums than the former ordinance section.

New freestanding signs, especially ground pole signs, may be limited in the City because of the site layout (building setback) requirements of the zoning districts in the Form-Based Zoning Code. Many non-conforming pole signs may be removed through site redevelopment.

1310.14 Window Signs

Existing window sign provisions are maintained to respect Council's action in 2017. Window signs shall not exceed 20% of the window area.

Under other provisions in the Form-Based Zoning Code windows are not allowed to be covered or blocked (except for sun-screening) unless undergoing construction or ordered so by LFD/BSO.

1310.15 Awning/Canopy Signs and Vehicle Service Station Canopy Signs

Canopy signs were formerly regulated as wall signs section which limited administration. However, the sign area still counts toward the allowable number and square footage of wall signage permitted in 1310.12.

Additional provisions were added to prohibit electronic message centers (EMC), limit signs to only the first story, and to manage vehicle service station (gas stations) canopies.

1310.16 Projecting Signs

Formerly, projecting signs were only allowed if a ground pole sign was not. Because ground pole signs can clutter commercial corridors this proposed section was overhauled to govern a projecting sign's quantity, location, surface area, projecting distance, and vertical clearance.

1310.17 Neighborhood Entranceway Signs

Neighborhood Entranceway Signs shall continue to be enforced in the same ways as before – requiring an active neighborhood association as recognized by the Neighborhoods, Arts, and Citizen Engagement Department, and approved by the Public Service Department.

Signs are limited to identifying the neighborhood only and shall not advertise anything.

1310.18 Variances and Appeals

Variances will continue to be heard and decided by the Board of Zoning Appeals, while any structural elements covered by the building or electrical permits will be heard and decided by the Building Board of Appeals.

Where can you get more help?

Planning Office: lansingmi.gov/planning 517-483-4066

Susan.Stachowiak@lansingmi.gov, Zoning Administrator
Andrew.Fedewa@lansingmi.gov, Principal Planner
Zachary.Driver@lansingmi.gov, Commercial Corridor Specialist

An ordinance of the City of Lansing, Michigan, to repeal and replace the existing signs ordinance, being Part 14, Title 4 of the Lansing Codified Ordinances in its entirety, with Part 13, Title 2, regulating the size, location, and character of signs and sign structures on property in Lansing.

THE CITY OF LANSING ORDAINS:

Section 1. That Part 14, Title 4 of the Lansing Codified Ordinances, is hereby repealed in its entirety

Section 2. That in its place, **Part 13, Title 2** of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby enacted to read as follows:

PART 13, TITLE 2

CHAPTER 1310 SIGNS

1310.01 INTENT AND SUBSTITUTION

(a) This chapter is intended to:

(1) Provide guidance on sign display in limiting the allowable number, size, and placement of signs to protect the public health, safety, and welfare of the City of Lansing.

(2) Eliminate visual clutter and distractions to protect and improve traffic and pedestrian safety.

(3) Protect and enhance the community's aesthetic quality and the character and appearance of the City of Lansing.

(4) Provide standards for the maintenance and repair of signs and establish procedures for enforcing the provisions of this Chapter.

1310.02 APPLICABILITY

This chapter shall apply to all persons, businesses, and associations owning, occupying, or having control/management of any premises located within the city limits of the City of Lansing.

All new, reconstructed, altered, or relocated signs within the city limits shall comply with the provisions of this Chapter. Any sign already erected as of the effective date of this chapter which is rendered nonconforming by the provisions of this chapter or subsequent amendments hereto, shall be subject to the restrictions and regulations contained herein.

1310.03 DEFINITIONS

ABANDONED SIGN. A sign advertising a business, activity or product which remains on the premises for more than six (6) consecutive months after the business, activity, or product to which it is related to ceased active operation on the premises.

ABANDONED SIGN STRUCTURE. A structure which supported a sign and remains on the premises for more than twelve (12) consecutive months after it ceased to support a lawful sign for a business, activity, or product that has ceased active operation on the premises.

ANIMATED SIGN. A sign or display that uses movement or the appearance of movement using patterns of lights, changes in color or light intensity, computerized special effects, video displays, or through any other method.

AREA. The entire area of a sign within the limits of writing or pictorial representation together with any frame, other material, or color forming an integral part of the display, but excluding the necessary supports or uprights on which such sign is attached. The area shall be determined by measuring from the outside edge of the frame, material, or color forming the sign. If the sign has no backing, but a wall or canopy is used as the background, a square or rectangle shall be formed

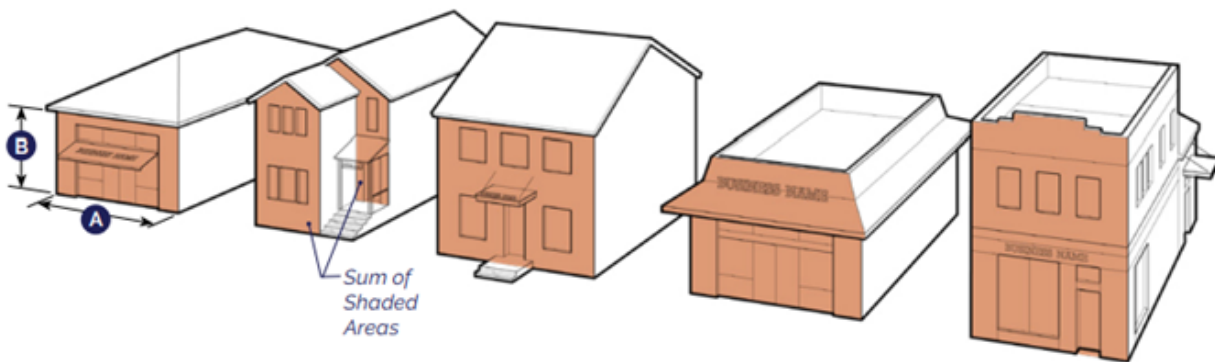
around the text or symbols, and those dimensions will be used to compute the area. When a sign has two (2) or more faces, the area of all faces shall be used in determining the total area of the sign.

BANNER SIGN. A temporary sign, as further defined herein, made of cloth, paper, fabric, or other flexible materials, either with or without a supporting framework.

BUILDING FAÇADE. All exterior sides of a building.

BUILDING FRONTAGE. The front of a building facing a right-of-way. In the case of a corner lot, or in the case of a building covering an entire block a building may have more than one frontage. In the case of a multi-tenant building, the frontage of a building or side containing the main entrance directly to that area of the building that the business occupies. For a parcel with more than one (1) line abutting a right-of-way, the building frontage that is used to calculate the allowable wall signage is the one which is intended to be the front wall of the building either by entranceway or another architectural feature. Where this distinction cannot be made, the smaller of the facades facing a right-of-way shall be used to calculate the allowable wall sign area.

[FIGURE 1]



ELECTRONIC MESSAGE CENTER. A sign capable of displaying words, symbols, figures, or images that can be electronically changed by remote or automatic means.

FREESTANDING SIGN. A self-supported sign on the ground by a base, foundation, pole, or brace, not attached to a building and intended to be permanently displayed on the property.

HEIGHT, CLEARANCE. For signs attached to a building or a support structure, the vertical distance measured from the lowest point of the natural grade directly below the sign to the lowest edge of the sign.

[FIGURE 2]



HEIGHT, SIGN. The vertical distance measured from the natural grade directly below the sign to the highest point of the sign or sign structure to which it is attached.

ILLUMINATED SIGN. A sign or part thereof that incorporates fluorescent, neon, LED, or any other form of lighting, or one which is illuminated by an external source such as ground lights that shine directly on the sign.

INSTITUTIONAL LAND USE. Government buildings, schools, churches, hospitals, community centers, public parks, and recreational facilities, or any other public or quasi-public use permitted in the zoning district in which the institution is located.

LEGALLY NONCONFORMING SIGN. A sign which does not comply with one (1) or more of the requirements of this Chapter but was lawfully erected prior to its effective date.

LOCAL STREET. A street not designated as an arterial corridor, activity corridor, suburban corridor, prime connector, or neighborhood connector on the Form-Based Zoning Code Street Typology Map.

MULTI-TENANT SIGN. A sign that provides advertising for two (2) or more establishments that are completely separated from each other within a building, a series of buildings on the same parcel of land, or businesses on adjoining parcels of land that function as a single development with shared access and/or parking.

NEIGHBORHOOD ENTRANCEWAY SIGN. A sign located on property owned or controlled by the City that identifies the name of a subdivision, condominium development, or neighborhood organization recognized as being active by the City of Lansing Department of Neighborhoods, Arts, and Citizen Engagement.

PROJECTING SIGN. A sign, other than a wall sign, as defined in this Chapter, affixed to an exterior building wall with the exposed faces perpendicular to the plane of the wall.

PUBLIC SIGN. A sign, whether temporary or permanent, erected in the public interest by or upon orders from the City of Lansing, Ingham County, State of Michigan, federal government or any agency thereof having appropriate jurisdiction, Public signs include traffic control signs, signs of historical interest, and signs that communicate messages to the public involving safety matters or emergency situations, which signs may or may not be erected in the public right-of-way.

SIDEWALK SIGN. A portable ‘A-frame’ (Λ) or ‘inverted-T’ sign (⊥) comprised of two (2) separate panels or faces located on a public sidewalk.

SETBACK. The distance between a property line and the nearest edge of the sign.

SIGN. A device, fixture, placard, or structure that uses any color, form, graphic, illumination, symbol or writing to advertise, announce or identify the purpose of a person or entity, or to communicate information to the public.

SIGN STRUCTURE. Includes, but is not limited to a pole, base, or frame intended to be used for the support or display of a sign, regardless of whether the sign itself has been removed.

SUSPENDED SIGN. A sign that is suspended, hung, or connected to the underside of an awning, canopy, or horizontal building surface, and intended to be viewed by pedestrians on a non-public sidewalk at close range.

[FIGURE 3]



TEMPORARY SIGN. A sign, banner, inflatable, or other advertising device, with or without a structural frame, intended for a limited period of display.

TRAFFIC CONTROL SIGN. A sign used solely to direct traffic by identifying building and parking lot entrances/exits, service areas and traffic flow throughout the site.

UNSAFE OR DANGEROUS SIGN. Any sign or sign component, which becomes damaged, insecure, or in danger of falling.

UNLAWFUL SIGN. Any sign that was not lawfully erected or maintained whether prior to or since the adoption of this Chapter.

VACANT PARCEL. Any parcel or lot of record on which no building or structure exists thereon or is not legally occupied.

VEHICLE SIGN. A sign affixed to a parked vehicle or truck trailer which is located on a property primarily for display, rather than for transportation purposes.

[FIGURE 4]



WALL SIGN. A sign attached parallel to and extending not more than twenty-four (24) inches from the wall of a building. Painted signs, signs which consist of individual letters, cabinet signs, and signs mounted on the face of a mansard roof, shall be considered wall signs.

WINDOW SIGN. A sign located on a window or behind a window which is intended to be viewed from the outside. A window sign does not include blinds, shades or screens, or solid color backgrounds that may cover the window and do not display a sign as defined in this Chapter.

1310.04 LICENSING, PERMITS, AND FEES

- (a) **License Required.** No person shall engage in the business of, or perform the work of, installing, erecting, maintaining, repairing, or altering any sign without first obtaining a license therefor from the City Clerk. All such licenses shall automatically expire on April 30

1 of each year unless renewed. All applications for sign permits must be submitted by a duly
2 licensed sign erector. Said license holder shall perform all work stipulated on the sign permit.

3 (b) **Insurance Requirements for Licensees.** All licensees engaged in the installation, alteration,
4 maintenance, repair, or erection of signs shall file with the City Clerk proof of a general
5 liability insurance policy and enforcement which insures the licensee and the City against
6 any liability imposed upon the licensee and/or the City arising out of the work performance
7 for the signs. Such insurance shall provide for the payment to any person injured, or to
8 another by reason of the death of any one person, to the extent of \$100,000.00, and for the
9 payment of \$300,000.00 for injuries to or the death of more than one person, and for property
10 damage in the amount of \$100,000.00.

11 (c) **Permit Required.** Unless specifically exempt under this Chapter, no person shall erect,
12 construct, relocate, or cause to be erected, constructed, relocated, or significantly altered,
13 any sign, without first obtaining a sign permit with information required by the Building
14 Safety Office. A separate, additional electrical permit is required for new electrical service
15 or any changes to existing electrical service regardless of the size or exemption status of the
16 sign. All signs exempted from permit shall be reviewed by the zoning administrator for
17 compliance with this Chapter.

18 (d) **Permit Application.** Each sign permit application shall require the applicant to provide the
19 following information:

20 (1) The name, current address, and current telephone number of the applicant.

21 (2) The legal description or the permanent parcel number, and the address, of the parcel
22 on which the activity is to occur.

23 (3) The location of the proposed sign relative to the property lines of the parcel.

1 **(4) All points of ingress and egress on the subject parcel and on adjacent parcels if there**
2 **are adjacent parcels within 60 feet of the proposed sign location or alteration, and the**
3 **location of parking spaces, if any.**

4 **(5) A sign plan which includes the following information: location of sign on parcel, sign**
5 **dimensions, sign message dimensions, height, width of building, parcel zoning district,**
6 **and a sign sketch.**

7 **(6) Construction design information.**

8 **(7) Any other information which, in the determination of the Department, may be**
9 **necessary to adequately review the proposal.**

10 **Sign permit applications, along with the appropriate nonrefundable fee, shall be**
11 **submitted to the Building Safety Office on forms made available by the City. Upon receipt**
12 **of a sign permit application, the Building Safety Office shall forward the application to**
13 **the Planning Division for review and approval prior to the issuance of a sign permit. If it**
14 **is discovered that the sign permit application contains any false information, the Building**
15 **Safety Office may revoke the permit or deny the permit application, whichever is**
16 **appropriate.**

17 **(e) Exceptions. No permits are required for the following signs or changes thereto:**

18 **(1) Signs that are less than ten (10) square feet in area.**

19 **(2) Exempt Signs listed in Section 1310.09 and Temporary Signs permitted by Section**
20 **1310.11.**

21 **(3) The changing of removable parts of an approved sign that is designed for such**
22 **changes, or the repainting or reposting of display matter.**

- 1 **(4) The replacement of a sign face within an existing sign cabinet if it does not involve the**
2 **replacement of any structural component of the sign.**

3 **These exceptions do not relieve the sign owner or the owner of the property upon which the**
4 **sign is located from compliance with all other requirements of this Chapter regarding size,**
5 **placement, erection, maintenance, removal, and disposal.**

- 6 **(f) Appeal Procedure. An appeal of any decision by the Zoning Administrator shall be made as**
7 **follows:**

- 8 **(1) Appeals pertaining to the structural features or abandonment of a sign shall be made**
9 **to the Building Board of Appeals.**

- 10 **(2) Square footage of sign area, setback requirements, message unit limitations and other**
11 **dimensional requirements shall be made to the City Board of Zoning Appeals.**

- 12 **(3) All appeals shall be made within 30 days from the date of receipt of the decision, by**
13 **the Zoning Administrator, that is being appealed.**

14 **An appeal fee shall be paid at the time of the filing of the appeal. The appeal application shall**
15 **specify the particular grounds upon which the appeal is based and shall be signed by a party**
16 **aggrieved, or his or her authorized representative. If a variance is sought, the appeal shall**
17 **specify the requirements from which the variance is sought, and the nature and extent of**
18 **such variance.**

- 19 **(g) Inspection of Work Covered by Permit. A person conducting or performing work covered**
20 **by a permit required by this chapter shall notify the Building Safety Officer or their designee**
21 **when such work has commenced, in accordance with the inspection schedule established by**
22 **the Building Safety Office. Unless otherwise indicated, no person shall conceal any portion**
23 **of such work until it has been inspected and approved by the Building Safety Officer or their**

1 designee. When required, a certificate of inspection will be issued. No electrical or
2 illuminated sign shall be permanently operated before it has been inspected in accordance
3 with the City Electrical Code.

4 (h) **Suspension or Revocation of Licenses and Permits.** The Director shall give notice, in writing,
5 to the holder of a license or permit issued under this chapter of the reasons for any proposed
6 suspension or revocation of such license or permit, which notice shall be served upon such
7 holder at least five days before the time set for the hearing before the Building Board of
8 Appeals. At the hearing, the licensee or permittee may appear, in person, or be represented
9 by counsel, and may contest such suspension or revocation. For good cause shown at such
10 hearing, the Building Board of Appeals may suspend or revoke any such license or permit.

11 (i) **Fees.** Permit, licensing, and appeal fees shall be established by resolution of the City Council
12 and are nonrefundable.

13 **1310.05 SIGN ILLUMINATION**

14 (a) An electrical permit is required for new electrical service or any changes to existing electrical
15 service regardless of the size or exemption status of the sign.

16 (b) The intensity of all lights used for the illumination of a sign shall be maintained at a level,
17 and directed, positioned, or shielded to prevent:

18 (1) Glare onto adjacent properties;

19 (2) Interfering or impairing the vision of motorists or bicyclists traveling on a public right
20 of way; and

21 (3) Competition for attention with other signs in the area.

22 **1310.06 MAINTENANCE**

(a) All signs, including those for which a permit is not required, shall be maintained in a safe and working condition. Signs with peeling paint, excessive rust, broken sign faces, bent cabinets or supports, or any other structural or operational defect, including burned out light bulbs or tubes, shall be in violation of this Chapter.

1310.07 ENFORCEMENT

The Zoning Administrator, Building Official, or any of their designees are authorized to enforce this Chapter.

(a) **Right of Entry.** Whenever it is necessary to make an inspection to enforce any of the provisions of this chapter, or whenever an authorized enforcing officer of the City has reasonable cause to believe that there exists on any building or upon any premises any condition or violation of this chapter which makes such building or premises unsafe, dangerous or hazardous, the authorized enforcing officer may enter such premises at all reasonable times to inspect the same or to perform any duty imposed upon the authorized enforcing officer by this chapter, provided that if such premises is occupied, the authorized enforcing officer shall first present proper credentials and request entry. If such premises is unoccupied, the authorized enforcing officer shall first make a reasonable effort to locate the owner or other persons having charge or control of the premises and request entry. If such entry is refused, the authorized enforcing officer shall have recourse to every remedy provided by law to secure entry.

(b) **Unsafe, Dangerous, Unlawful, Abandoned Signs.** Unsafe, dangerous, unlawful, or Abandoned signs, as determined by the authorized enforcing officer, shall be immediately removed, or shall be made safe or lawful whichever is appropriate in accordance with all the provisions of this chapter, and laws of the State of Michigan. The authorized enforcing officer shall notify the property owner and/or other known responsible parties in writing of

1 such condition and shall direct them to remove the sign in question or make immediate
2 corrections, whichever is appropriate. Should the property owner and/or other known
3 responsible parties fail to comply with such notice, the authorized enforcing officer shall take
4 all action necessary to remove the sign or correct the unlawful or unsafe condition, including
5 Court ordered enforcement. If ordered by a court, any cost incurred by the City in removing
6 or making the sign safe shall be a lien against the real property on which the sign is located,
7 and shall be reported to the City Assessor, who shall bill the property owner and/or other
8 known responsible party and assess the cost against the property until paid. Any property
9 owner and/or other known responsible party aggrieved by the determination of the
10 authorized enforcing officer, may appeal the determination as provided in Section 1310.04(f).

11 (c) **Legally Nonconforming Signs, Sign Structures.** Legally Nonconforming Signs or Sign
12 Structures shall be immediately removed by the property owner and/or other responsible
13 parties, consistent with standards for loss of legal nonconformity of [Chapter 1270](#). The
14 authorized enforcing officer shall notify the property owner and/or other known responsible
15 parties in writing of such condition and shall direct them to remove the sign or sign structure
16 in question. Should the property owner and/or other known responsible parties fail to
17 comply with such notice, the authorized enforcing officer shall take all action necessary to
18 remove the nonconformity, including pursuing Court ordered enforcement. If ordered by a
19 court, any cost incurred by the City in removing the sign or sign structure shall be a lien
20 against the real property on which the sign or sign structure was located, and shall be
21 reported to the City Assessor, who shall bill the property owner and/or other known
22 responsible party and assess the cost against the property until paid. Any property owner
23 and/or other known responsible party aggrieved by the determination of the authorized
24 enforcing officer, may appeal the determination as provided in Section 1310.04(f).

(d) **Right-of-Way Signs.** Except as otherwise provided in [Chapter 1022](#), signs illegally placed in the public right-of-way may be removed and disposed of by the City, without notice to the owner of the property adjoining the right-of-way or the owner of the sign. The City may also issue a civil fine to the owner of the illegally placed sign(s).

1310.08 GENERAL SIGN PROVISIONS

(a) **Signs are permitted as an accessory use to a primary use. When the building on the premises containing the primary use is removed, all signs and sign structures located on the premises shall also be removed prior to finalization of the demolition permit.**

(b) **Buildings in the DT-3 “Downtown Core” zoning district that are used for a public purpose and are owned or entirely occupied by the United States Federal Government, State of Michigan, or the City of Lansing and any of its agencies, departments or instrumentalities are exempt from the dimensional requirements of this chapter. The Director of the Department of Economic Development and Planning shall have sole authority to approve or deny signs for these agencies after reviewing the proposed signs' compatibility with the surrounding area and the intent expressed in this chapter.**

(c) **Location.**

(1) **Setbacks required by this Ordinance shall be measured from the property line adjoining a public right-of-way to the nearest edge of the sign.**

(2) **No freestanding sign shall be placed closer to any side or rear property line than five (5) feet.**

(3) **No sign, other than those installed by agencies of government or those authorized to be installed by such agencies with appropriate jurisdiction may be erected, or placed on public property, including rights-of-way.**

1 **(4) No sign may be installed in a location that obstructs the clear vision areas required**
2 **by Section 1250.03.03 of the Zoning Ordinance or interferes in any way with the free**
3 **use of any public right-of-way, public or private sidewalk, intersection, ingress or**
4 **egress point, transit stop, parking space, drive aisle, driveway, building entrance, fire**
5 **escape, or accessibility ramp.**

6 **(5) A plot plan depicting the clear vision area shall be provided with the sign permit**
7 **application for a freestanding sign.**

8 **(d) Electronic Message Center (EMC).**

9 **(1) All Electronic Message Center signs shall have automatic dimming controls, either by**
10 **photocell or via software settings, in order to bring EMC lighting level at night into**
11 **compliance with this chapter.**

12 **(2) EMC signs located within two hundred (200) feet of a residentially zoned property or**
13 **property being used for residential purposes, shall not be illuminated between the**
14 **hours of 11:00 pm and 7:00 am.**

15 **(3) To preserve open vistas, protect the historic integrity of, and enhance the visual**
16 **cityscape of Downtown Lansing and the Michigan State Capitol Building, EMC signs**
17 **in the DT-3 district shall be limited to 20 square feet in sign area.**

18 **(4) No sign message shall blink, scroll, flash, or be animated.**

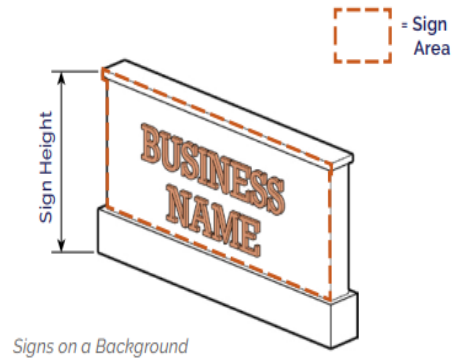
19 **(5) All messages shall remain static while being displayed but may instantly change once**
20 **every eight (8) seconds or longer.**

21 **(6) Any EMC sign that is malfunctioning shall be turned off until such time that it is**
22 **functioning properly.**

23 **(e) Sign Area Measurements.**

- (1) The entire area of the framework and background of the sign is calculated as sign area, including any material or color forming the sign face or background used to differentiate the sign from the structure against which it is placed.

[FIGURE 5]



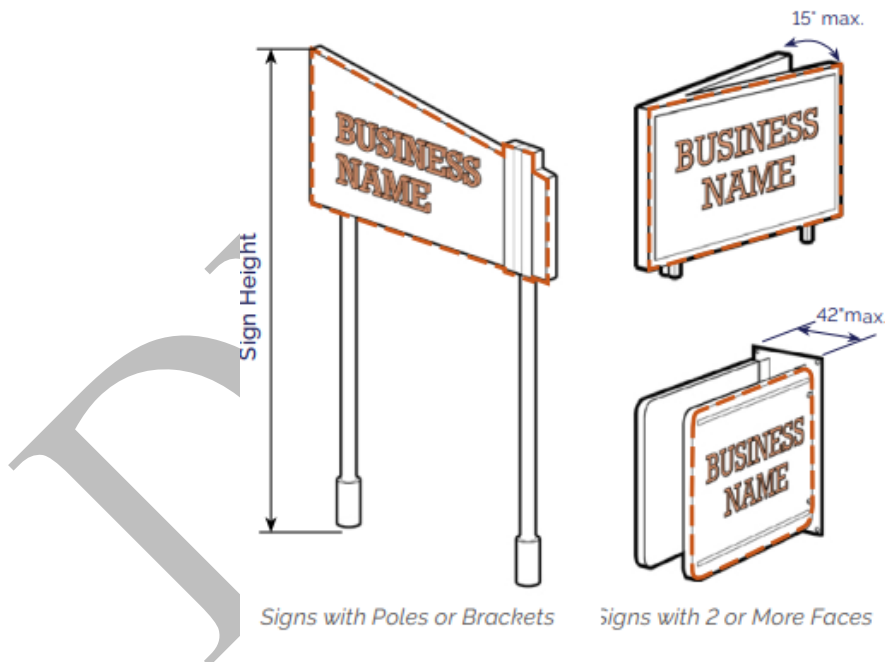
- (2) The sign area for a sign mounted on a building wall, awning, fence, or landscape wall is the area of a rectangle that encompasses each word or graphic element. Sign area does not include any supporting framework or bracing, unless it is part of the message or graphic element.

[FIGURE 6]



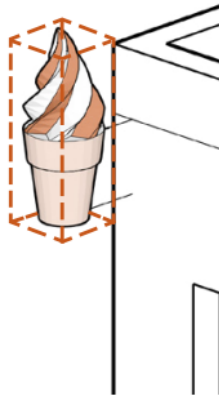
- (3) For signs that include a pole, pole cover, or bracket, the portion of the structure that is not an integral part of the display area shall not be included in the overall calculation of sign area provided no pole or pole cover exceeds two (2) feet in width.
- (4) If a sign has two (2) or more faces, the area of all faces is included in determining the area of the sign. However, if two (2) sign faces are placed back-to-back, or at an angle no greater than fifteen (15) degrees from one another so that both faces cannot be viewed from any point at the same time, the sign surface area shall be computed by the measurement of one (1) of the sign faces. In addition, sign faces that are part of the same sign structure shall not be more than forty-two (42) inches apart.

[FIGURE 7]



- (5) The sign area of Three-Dimensional, Free-Form, or Sculptural (nonplanar) signs is calculated as fifty (50) percent of the sum of the area of the four (4) vertical sides of the smallest cube that will encompass the sign.

[FIGURE 8]



- (f) **Preservation of Required Landscaping.** No tree or shrub that was installed as part of an approved site or landscape plan for the property upon which it is planted, or which is otherwise required to comply with the requirements of the Zoning Ordinance, may be removed or trimmed to the extent that it may not survive, in order to accommodate a sign. Upon request, the Zoning Administrator may approve the relocation or replacement of plant materials, if it can be done in a manner that satisfies the requirements and the intent of the Zoning Ordinance regarding landscaping, screening, and buffering.

1310.09 EXEMPTION FROM PERMITTING

The following signs do not require a sign permit, but are subject to the applicable requirements of this chapter:

- (a) **Address Number Sign.** A sign that identifies the address of a property, structure, or establishment, provided it does not exceed four (4) square feet in area for buildings containing four (4) residential units or fewer and no other uses or sixteen (16) square feet in area for a building containing five (5) or more residential units or any non-residential uses.
- (b) **Public sign.** Public signs as defined by this Chapter and notices erected, authorized, or mandated by any governmental law, statute, ordinance, or signs that conform to the U.S.

1 **Department of Transportation, Federal Highway Administration's Manual on Uniform**
2 **Traffic Control Devices and is installed for the purpose of directing or instructing traffic.**

3 **(c) Construction/Work Zone Signs. Signs designating construction/work zones, signs warning**
4 **people to keep out of certain areas due to hazardous conditions, and signs identifying the**
5 **future development of the site for which the construction fence is erected may be affixed to**
6 **the fence, subject to the following conditions:**

7 **(1) Shall not be in the public right-of-way unless the project involves permitted work in**
8 **the public right-of-way or unless the sign is affixed to an authorized temporary fence**
9 **or barricade around the construction/work zone area in the public right-of-way.**

10 **(2) Must be removed within five (5) calendar days upon completion of the project.**

11 **(3) Signs are allowed on each frontage of the construction/work zone.**

12 **(4) Shall not extend beyond the top or the ends of the support structure to which it is**
13 **attached.**

14 **(d) Sidewalk Sign. A two-sided, portable sign, placed directly outside of the establishment to**
15 **which it relates, are allowed subject to the following conditions:**

16 **(1) A maximum of one (1) sidewalk sign is allowed per establishment per street frontage.**

17 **(2) Sign shall not exceed six (6) square feet in sign surface area per side and three (3) feet**
18 **in height.**

19 **(3) Sign may be placed outside on the premises or public sidewalk during the business**
20 **hours of the establishment to which it relates only and shall be stored indoors at all**
21 **other times.**

(4) Sign shall not interfere with ingress and egress to a building, parking lot or street; shall always maintain a minimum of five (5) feet of unobstructed sidewalk clearance; and shall not interfere with visibility at the intersection of any street or driveway.

(5) Sign shall not be illuminated, contain any electronic components, or have attached to it any balloons, streamers, banners, or other such materials.

(6) Sign may not be placed outdoors when high winds, heavy rain, or heavy snow conditions are present and may not interfere with any snow removal operations.

(e) Suspended Signs. One (1) suspended sign up to six (6) square feet in area is permitted for each ground floor establishment. A minimum vertical clearance of at least eight (8) feet from the lowest edge of the sign to the finished grade directly below is required.

(f) Flags that are not intended to solely draw attention to the site or any business/operation occurring thereon, shall be permitted on flag poles that are anchored into the ground, are at least twenty (20) feet but no taller than thirty-five (35) feet in height and not located in a public right-of-way.

1310.10 PROHIBITED SIGNS

The following signs and any other signs not specifically permitted by this Chapter are prohibited:

(a) Signs which are:

(1) Abandoned signs, sign structures, or parts thereof.

(2) Animated signs using or indicating movement using lights or moving parts.

(3) Balloons, inflatables, pennants, streamers, spinners, or flags, and other objects which are used as signs.

(4) Banner signs extending on or over public property, except as authorized by the City, County, or State.

1 **(5) Unlawfully installed or erected.**

2 **(6) Unsafe or capable of causing electrical shock.**

3 **(7) Using words or symbols which would tend to mislead or confuse vehicle operators.**

4 **For example, "STOP", "LOOK", "DANGER".**

5 **(8) Obstructing the view of, imitating, copying, purporting to be, or may be confused with**
6 **any authorized official sign, traffic sign, traffic signal, or traffic control device.**

7 **(9) Obstructing or impairing access to windows, doors, roofs, or other building openings**
8 **necessary for fire escape.**

9 **(10) In the public right-of-way, except as permitted and regulated elsewhere in**
10 **these Ordinances.**

11 **(11) Attached to trees, streetlights, traffic signs, utility poles, utility boxes, or**
12 **standpipes.**

13 **(12) Attached to any fence, wall, retaining wall, or accessory structure.**

14 **(13) Vehicle Signs.**

15 **(14) If attached to a building, project above the parapet or roof line, except as**
16 **otherwise permitted and regulated by this Chapter.**

17 **(15) Contain obscenity.**

18 **1310.11 TEMPORARY SIGNS**

19 **(a) In General:**

20 **(1) Each non-residential use and each multiple family residential use with more than**
21 **twenty (20) units is permitted one (1) temporary sign for up to thirty (30) calendar**

1 days, twice during a calendar year on the parcel of land where the business, agency,
2 institution, or residential use to which the sign relates is in active operation.

3 (2) Shall only be permitted on parcels that have at least one (1) property line abutting a
4 non-local street and shall be oriented toward a non-local street.

5 (3) A temporary freestanding sign shall not exceed thirty-two (32) square feet in area.

6 (4) A temporary wall sign shall not exceed fifty (50) square feet in area.

7 (5) May be internally illuminated, except as otherwise prohibited under the Chapter.

8 (6) An additional temporary sign may be allowed per parcel when the parcel, building,
9 or building suite to which the sign relates is being offered for sale or lease subject to
10 the following restrictions:

11 a. Sign shall not be located in the public right-of-way.

12 b. One (1) sign is allowed per street frontage.

13 c. Sign shall not interfere with ingress and egress to a building, parking lot or
14 street, shall always maintain a minimum setback of five (5) feet from a
15 property line abutting a road right-of-way and shall not interfere with
16 visibility at the intersection of any street or driveway.

17 d. Sign shall not exceed twelve (12) square feet in area and four (4) feet in height
18 on residential parcels of land that have twenty (20) residential units or fewer
19 or on parcels of land containing nonresidential uses that are less than one-half
20 (0.5) acres in size.

21 e. Sign shall not exceed thirty-two (32) square feet in area and six (6) feet in
22 height on residential parcels of land containing more than (20) residential

units or on parcels containing nonresidential uses that exceed one-half (0.5) acres in size.

f. Sign shall be removed within five (5) calendar days following the closing of the sale or lease.

(7) Additional temporary signs may be allowed per parcel leading up to and following an official local, county, state, or federal election or referendum subject to the following restrictions:

a. Sign shall not be located in the public right-of-way.

b. Sign shall not interfere with ingress and egress to a building, parking lot or street and shall not interfere with visibility at the intersection of any street or driveway.

c. Sign shall not exceed six (6) square feet in area or three (3) feet in height.

d. Sign shall be removed within ten (10) calendar days following the election to which the sign was associated.

(b) Temporary Freestanding Signs:

(1) Shall be subject to the site visibility requirements of Section 1250.03.03 of the Zoning Ordinance.

(2) Shall be setback at least ten (10) feet from a property line abutting a public right-of-way line.

(3) Shall not exceed six (6) feet in overall height.

(4) No temporary sign of any kind, except for sidewalk signs and construction/work zone signs as permitted and regulated by this Chapter, shall be allowed in the public right-of-way.

(5) Shall not be permitted on parcels of land in the DT-1 zoning district that are less than one-half (0.5) acres in size or have more than fifty percent (50%) of the total building area on the parcel in use for residential purposes.

(c) Temporary Wall Signs:

(1) Must be flat mounted against the wall of a building and properly affixed thereto.

(2) Shall not be placed above the first floor of the building, on a roof, or extend above the roofline of a building.

(3) Shall not be illuminated.

(d) Temporary Signs in Residential districts

(1) Temporary signs on parcels in residential zoning districts and on parcels used for single- or two-family dwellings in the DT-1 district are limited to three (3) feet in height and three (3) square feet in sign area.

(2) Temporary signs shall not be placed in the right-of-way or attached to a fence, structure, or residential building.

1310.12 WALL SIGNS

(a) In General:

(1) Wall signs shall be parallel to the building wall they are attached to and shall not project more than twenty-four (24) inches from the building wall. Wall signs may only extend up to thirty-six (36) inches beyond the wall of the building it is attached to in order to accommodate a curved design or a sign that has depth through overlapping planes or varying plane thickness.

(2) Wall signs shall not obstruct any door, window, fire escape, or ventilation system

1 **(3) Wall signs shall not extend above the top of a building wall or beyond the ends of the**
2 **wall to which they are attached, except as otherwise permitted by this chapter.**

3 **(4) Wall signs shall be located no higher on the building wall than twenty (20) feet from**
4 **the finished grade of the wall to which it is attached.**

5 **(5) One (1) sign shall be permitted on each of the four (4) walls facing different directions**
6 **on:**

7 **a. Buildings being used for non-residential land uses.**

8 **b. Buildings with a mix of residential and nonresidential uses.**

9 **c. A multiple-family residential building containing more than twenty (20) units,**
10 **except that no sign shall be permitted on a building wall that faces an adjoining**
11 **parcel being used solely for residential purposes with less than twenty (20)**
12 **units.**

13 **(6) Each business that has a pedestrian or loading entrance on the rear of the building**
14 **shall be permitted one (1) additional ten (10) square foot sign on the wall near that**
15 **entrance to the building, for identification purposes only.**

16 **(7) A wall sign may be attached to a mansard roof subject to all other requirements of**
17 **this chapter.**

18 **(8) In addition to wall signs, buildings that have at least six (6) stories above ground and**
19 **are not used solely for residential purposes may have one (1) building identification**
20 **sign on each of the four (4) walls of the highest floor of the building facing different**
21 **directions. The building identification signs shall not exceed one hundred (100) square**
22 **feet in area.**

(9) Wall signs may only be illuminated if the wall does not face a Single- or Two-Family residential use.

(10) The combined total area of all walls signs shall not exceed what is permitted for the building based upon Table 1310.12 (a)(9):

Table 1310.12 (a)(9)	
Building Frontage	Maximum Wall Sign Area
Up to 39 lineal feet of building frontage	15 percent of building façade area Maximum size of 50 square feet
40 feet to 99 feet of lineal building frontage	15 percent of building façade area Maximum size 150 square feet
100 feet or more of lineal building frontage	15 percent of building façade area Maximum size 200 square feet
Building façade area calculated by 15 feet in height x building width	

(b) Multi-Tenant Buildings

(1) Each business that occupies part of and has a direct entrance on the front wall of the building shall be permitted one (1) wall sign, the allowable square footage shall be based upon Table 1310.12 (a)(9) and determined by the linear footage of the front wall of the building that the business occupies.

(2) Businesses that occupy a corner suite are permitted one (1) sign on the front wall and one (1) sign on the side wall of the building where the business is located. The allowable square footage for a sign on the side wall of the building is limited to one-half (0.5) of the square footage that is permitted for the business on the front wall of the building or fifty (50) square feet, whichever is greater.

(3) Multi-tenant buildings may have one (1) multi-tenant wall sign on the rear facade of the building that is occupied by businesses. The allowable square footage for a sign on the rear of the building shall be the same as, and shall not be deducted from, what is permitted for the businesses on the front or side walls of the building.

(4) Businesses that do not occupy any part of the frontage of the building shall be permitted one (1) sign, not exceeding ten (10) square feet in area on the front wall of the building, near the entrance for which the business can be accessed.

1310.13 FREESTANDING SIGNS

(a) S-C, MX-C, MX-1, MX-2, DT-2, IND-1, IND-2, IND-3, INST-1 & INST-2 Zoning Districts.

(1) One (1) freestanding sign per parcel of land is permitted. One (1) additional sign may be permitted on a corner parcel that is more than five (5) acres in size and has frontage along and direct access to two (2) non-local roads, if both signs are not oriented towards and clearly visible from the same road.

(2) Sign shall be set back at least ten (10) feet but not more than fifteen (15) feet from the property lines abutting a public right-of-way.

(3) A freestanding sign may be set back up to thirty (30) feet from property lines abutting a public right-of-way if approved by the Zoning Administrator based on dimensional restraints of the property or building placement.

(4) Sign shall not exceed twenty-five (25) feet in height and one hundred twenty (120) square feet in area.

(5) No freestanding sign shall be erected on a vacant parcel.

(b) MX-3, DT-1, DT-3, R-AR, MFR and R-MX Zoning Districts.

1 **(1) One (1) freestanding sign shall be permitted on each parcel of land containing a non-**
2 **residential use, a mix of residential and non-residential uses or a multiple family**
3 **residential use with more than twenty (20) residential units. One (1) additional sign**
4 **may be permitted on a corner parcel that is more than five (5) acres in size and has**
5 **frontage along and direct access to two (2) non-local roads, if both signs are not**
6 **oriented towards and clearly visible from the same street.**

7 **(2) Sign shall only be permitted on parcels that have frontage on and shall be oriented**
8 **towards a non-local street.**

9 **(3) Sign shall not exceed six (6) feet in height and thirty-two (32) square feet in area and**
10 **shall be setback at least six (6) feet from property lines abutting a public right-of-way**
11 **on parcels that are less than one (1) acre in size.**

12 **(4) Sign shall not exceed ten (10) feet in height and sixty (60) square feet in area and shall**
13 **be setback at least ten (10) feet from property lines abutting a public right-of-way on**
14 **parcels that are more than one (1) acre in size.**

15 **(5) No freestanding sign shall be erected on a vacant parcel.**

16 **(c) Institutional Uses.**

17 **(1) Institutional uses in the S-C, MX-C, MX-1, MX-2, MX-3, DT-1, DT-2, DT-3, IND-1,**
18 **IND-2, and IND-3, zoning districts shall be subject to the same sign regulations as all**
19 **other uses within said districts.**

20 **(2) In all other zoning districts, one (1) freestanding sign shall be permitted on parcels**
21 **that are at least one-half (0.5) acre in size, have at least one (1) property line abutting**
22 **a non-local street and contain an institutional use in active operation. One (1)**
23 **additional sign may be permitted on a corner parcel that is more than five (5) acres**

1 in size and has frontage along and direct access to two (2) non-local streets, if both
2 signs are not oriented towards and clearly visible from the same street.

3 (3) One (1) freestanding sign per entrance to the site along a non-local street shall be
4 permitted for institutional uses in all zoning districts that are more than ten (10) acres
5 in size, as long as the signs are separated by at least one hundred (100) feet.

6 (4) Sign shall not exceed six (6) feet in height and thirty-two (32) square feet in area and
7 shall be setback at least six (6) feet from property lines abutting a public right-of-way
8 on parcels that are less than one (1) acre in size.

9 (5) Sign shall not exceed ten (10) feet in height and sixty (60) square feet in area and shall
10 be setback at least ten (10) feet from property lines abutting a public right-of-way on
11 parcels that are more than one (1) acre in size.

12 (d) Multi-Tenant Signs

13 (1) Signs shall be permitted in the SC, MX-C, MX-1, MX-2, IND-1, IND-2, IND-3, INST-
14 1, and INST-2 zoning districts.

15 (2) One (1) sign per parcel of land is permitted. One (1) additional sign may be permitted
16 on a corner parcel, at least five (5) acres in size, with frontage along two (2) non-local
17 streets if both signs are located near a primary entrance to the site and are not
18 oriented towards or clearly visible from the same street.

19 (3) Sign shall not exceed twenty-five (25) feet in height and two hundred (200) square feet
20 in area.

21 (4) Sign shall be setback at least ten (10) feet but no more than thirty (30) feet from the
22 property lines abutting a public right-of-way.

(5) A business that is accessed from an adjacent multi-tenant site may, with expressly written permission from the sign owner, advertise its business on the multi-tenant sign but will then not be entitled to an additional freestanding sign on the parcel of land occupied by the business.

(e) Signs that are located interior to a school campus, hospital campus, park, multiple-family development, or multi-tenant commercial development may exceed the number of signs allowed herein, provided that such signs are not clearly legible from any public street.

(f) A business whose building and associated parking lot(s) covers multiple parcels that are not combined but are immediately adjacent to one another and are associated with the same establishment shall not be permitted more than one (1) freestanding sign.

1310.14 WINDOW SIGNS

(a) Window signs shall not exceed twenty (20) percent of the area of the window from which the sign can be seen from the exterior of the building. All mounting hardware and equipment shall be concealed from the exterior view of the building. In the case of multi-pane windows, the surface area of the window shall be the combined surface area of the individual panes.

1310.15 AWNING/CANOPY SIGNS and VEHICLE SERVICE STATION CANOPY SIGNS

(a) Awning/canopy signs.

(1) Signs, on awnings or canopies located above entrances to a building intended to provide shelter or installed as an architectural element, shall count towards the allowable number and square footage of wall signage permitted for the business in the building that it relates thereto.

(2) A sign may extend up to five (5) feet vertically above the flat roof of a canopy. If the sign is limited to the address or the name of the building, it shall not count towards the wall signage limitations. In no case shall the sign exceed forty (40) square feet in area.

(3) Electronic Message Center signs are not permitted on awnings or canopies.

(4) Only awnings or canopies on the first-floor story of the building may contain signs.

(5) The sign area shall not exceed what is permitted for wall signage for the building, or fifty (50) percent of the awning or canopy surface on which it is displayed, whichever is less.

(6) All awnings or canopies shall be subject to the architectural standards set forth in Section 1246.04.01 (d) of the Zoning Ordinance.

(b) Motor Vehicle service station canopy signs.

(1) One (1) sign is permitted on each side of the canopy.

(2) No part of the sign shall extend above or below the canopy and must be flat mounted against the canopy.

(3) Signs shall not exceed twenty-five percent (25%) of the area of the side of the canopy to which it is attached.

(4) Signs on canopies shall not count towards the allowable number of wall signs for the building, whether or not it is attached thereto.

(5) EMC signs are permitted.

1310.16 PROJECTING SIGNS

Projecting signs are permitted in all non-residential zoning districts for each business occupying a building subject to the following provisions:

(a) One (1) sign per business. Businesses on corner parcels that occupy a part of the first-floor building walls, may have one (1) projecting sign facing each public street. First floor businesses that have a customer entrance at the rear of the building may have one (1) projecting sign on the rear building wall.

(b) Sign shall not exceed sixteen (16) square feet in area or a maximum projection from the building wall of four and one-half (4.5) feet.

(c) Where a projecting sign is located on the corner of a building and is used in lieu of one (1) permitted wall sign, the area of the projecting sign may exceed sixteen (16) square feet and shall be deducted from the total allowable wall sign area for the building establishment. Such signs shall be visible from at least two (2) directions.

(d) Sign shall have a minimum vertical clearance of ten (10) feet from the bottom edge of the sign to the ground or sidewalk, or fifteen (15) feet if overhanging an alley.

(e) Signs on the front building wall(s) shall be located within fifteen (15) feet of the ground directly below the sign. Signs on the rear building wall shall be located within twenty (20) feet of ground directly below the sign.

(f) There shall be a minimum separation distance of eight (8) feet between projecting signs.

1310.17 NEIGHBORHOOD ENTRANCEWAY SIGNS

Signs that identify the name of a subdivision, condominium development, or neighborhood organization recognized as being active by the City of Lansing Department of Neighborhoods, Arts, and Citizen Engagement, may be located within the public right-of-way and shall be subject to the following:

- (a) Review, approval, and issuance of permits from the Public Service Department and the Building Safety Office are required prior to installation of a sign. A plan showing the proposed location of the sign, a rendering of the sign showing the content, materials and all dimensions and a plan for appropriate landscaping around the base of the sign shall be submitted along with the permit applications.**
- (b) The sign subject matter must be related solely to identifying the name of the subdivision, according to the recorded plat thereof, the name of the condominium according to the recorded master deed, or the name of the neighborhood organization/association recognized as being active by the Department of Neighborhoods, Arts, and Citizen Engagement, or its successor.**
- (c) Sign shall not exceed six (6) feet in height and fifty (50) square feet in area and shall not be internally illuminated or contain a changeable message center of any kind.**
- (d) One (1) sign on each side of the roadway at the primary entrance(s) or one (1) sign within a boulevard at the primary entrance(s) of the subdivision, condominium development or designated neighborhood association/organization may be permitted. The primary entrances where such signs may be located must be at the intersection of a street entering the area to which it is identifying and a non-local street, unless otherwise approved by the Public Service Department.**
- (e) Signs may be located at no more than two (2) primary entrances to the subdivision, condominium development, or neighborhood association/organization area that it identifies.**
- (f) The sign, land, and landscaping around the sign must be retained in ownership by the City. All construction, maintenance, or repair, however, shall be the responsibility of the homeowners or condominium association or the neighborhood organization/association.**

(g) Appropriate insurance and indemnity policies protecting the City against liability must be provided and maintained.

(h) The City retains the right to remove the sign and the landscaping if it is not being properly maintained or if it necessary to perform roadway, sidewalk, or utility construction/repair, or for any reason at all.

1310.18 VARIANCES and APPEALS

(a) The Board of Zoning Appeals shall hear and decide requests for variances and appeals regarding a decision or determination made by the Zoning Administrator related to the provisions of this Chapter. Requests made to the Board of Zoning Appeals are subject to all of the requirements, procedures, and evaluation criteria established by [Chapter 1274](#) of the Zoning Ordinance.

(b) To prevent signs exceeding the dimensions allowed in this Chapter from conflicting with business, residential and public land uses, no new freestanding signs exceeding the dimensions allowed in this Chapter shall be constructed, and no existing signs shall be rebuilt in excess of their existing dimensions, within the City of Lansing, unless approved by the Board of Zoning Appeals based upon a determination that removal and replacement of such an existing sign is necessary to accommodate new development on the site upon which it is located.

(c) In making its decision, the Board must find that the proposed development is consistent with the zoning designation of the property and all applicable provisions of the Zoning Ordinance as well the goals and objectives of the City's current Master Plan and the future land use plan being advanced therein.

(d) Appeals pertaining to the structural features of a sign shall be made to the Building Board of Appeals.

**1310.98 ISSUANCE OF MUNICIPAL CIVIL INFRACTION CITATIONS AND
VIOLATION NOTICES**

The Zoning Administrator, the Building Official and any of their designees are hereby designated as the authorized City officials to issue Municipal civil infraction citations (directing alleged violators to appear in court) or Municipal civil infraction violation notices (directing alleged violators to appear at the Municipal Ordinance Violations Bureau) as provided in Chapter 203 of these Codified Ordinances.

1310.99 PENALTY

Whoever violates any of the provisions of this chapter is responsible for a Municipal civil infraction and shall be subject to the civil fine provided in Section 203.06 of these Codified Ordinances, plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines as provided in Section 202.99(c)(2).

Section 3. All ordinances, resolutions or rules, parts of ordinances, resolutions, or rules inconsistent with the provisions are repealed.

Section 4. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 5. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2032.

PASSAGE OF ORDINANCE

An ordinance of the City of Lansing, Michigan, to repeal and replace the existing signs ordinance, being Part 14, Title 4 of the Lansing Codified Ordinances in its entirety, with Part 13, Title 2, regulating the size, location, and character of signs and sign structures on property in Lansing.

Is read a second time by its title. The Ordinance was reported from the Committee on Development and Planning and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
Brown	☐	☐
Carter	☐	☐
Garza	☐	☐
Hussain	☐	☐
Jackson	☐	☐
Kost	☐	☐
Pehlivanoglu	☐	☐
Spadafore	☐	☐
	_____	_____
☐ ADOPTED	☐ FAILED	

INTRODUCTION OF ORDINANCE

The Committee on Development and Planning introduced:

An ordinance of the City of Lansing, Michigan, to repeal and replace the existing signs ordinance, being Part 14, Title 4 of the Lansing Codified Ordinances in its entirety, with Part 13, Title 2, regulating the size, location, and character of signs and sign structures on property in Lansing.

The Ordinance is read a first time by its title and referred to the Committee on Development and Planning.

Resolution #2024-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, MONTH DAY, 2024, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the passage of:

An ordinance of the City of Lansing, Michigan, to repeal and replace the existing signs ordinance, being Part 14, Title 4 of the Lansing Codified Ordinances in its entirety, with Part 13, Title 2, regulating the size, location, and character of signs and sign structures on property in Lansing.

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

The Lansing City Council will hold a public hearing on Monday, MONTH DAY, 2024, at 7:00 p.m. in the Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan. The hearing is in consideration of An ordinance of the City of Lansing, Michigan, to repeal and replace the existing signs ordinance, being Part 14, Title 4 of the Lansing Codified Ordinances in its entirety, with Part 13, Title 2, regulating the size, location, and character of signs and sign structures on property in Lansing.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, MONTH DAY, 2024 at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, City Clerk

An ordinance of the City of Lansing, Michigan, to repeal and replace the existing signs ordinance, being Part 14, Title 4 of the Lansing Codified Ordinances in its entirety, with Part 13, Title 2, regulating the size, location, and character of signs and sign structures on property in Lansing.

THE CITY OF LANSING ORDAINS:

Section 1. That Part 14, Title 4 of the Lansing Codified Ordinances, is hereby repealed in its entirety

Section 2. That in its place, **Part 13, Title 2** of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby enacted to read as follows:

PART 13, TITLE 2

CHAPTER 1310 SIGNS

1310.01 INTENT AND SUBSTITUTION

(a) This chapter is intended to:

- (1) Provide guidance on sign display in limiting the allowable number, size, and placement of signs to protect the public health, safety, and welfare of the City of Lansing.**
- (2) Eliminate visual clutter and distractions to protect and improve traffic and pedestrian safety.**
- (3) Protect and enhance the community's aesthetic quality and the character and appearance of the City of Lansing.**
- (4) Provide standards for the maintenance and repair of signs and establish procedures for enforcing the provisions of this Chapter.**

1310.02 APPLICABILITY

This chapter shall apply to all persons, businesses, and associations owning, occupying, or having control/management of any premises located within the city limits of the City of Lansing.

All new, reconstructed, altered, or relocated signs within the city limits shall comply with the provisions of this Chapter. Any sign already erected as of the effective date of this chapter which is rendered nonconforming by the provisions of this chapter or subsequent amendments hereto, shall be subject to the restrictions and regulations contained herein.

1310.03 DEFINITIONS

ABANDONED SIGN. A sign advertising a business, activity or product which remains on the premises for more than six (6) consecutive months after the business, activity, or product to which it is related to ceased active operation on the premises.

ABANDONED SIGN STRUCTURE. A structure which supported a sign and remains on the premises for more than twelve (12) consecutive months after it ceased to support a lawful sign for a business, activity, or product that has ceased active operation on the premises.

ANIMATED SIGN. A sign or display that uses movement or the appearance of movement using patterns of lights, changes in color or light intensity, computerized special effects, video displays, or through any other method.

AREA. The entire area of a sign within the limits of writing or pictorial representation together with any frame, other material, or color forming an integral part of the display, but excluding the necessary supports or uprights on which such sign is attached. The area shall be determined by measuring from the outside edge of the frame, material, or color forming the sign. If the sign has no backing, but a wall or canopy is used as the background, a square or rectangle shall be formed

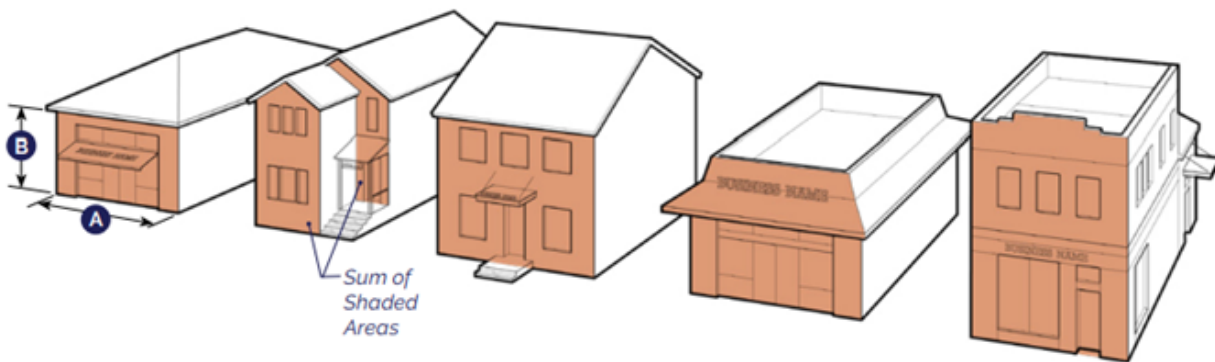
around the text or symbols, and those dimensions will be used to compute the area. When a sign has two (2) or more faces, the area of all faces shall be used in determining the total area of the sign.

BANNER SIGN. A temporary sign, as further defined herein, made of cloth, paper, fabric, or other flexible materials, either with or without a supporting framework.

BUILDING FAÇADE. All exterior sides of a building.

BUILDING FRONTAGE. The front of a building facing a right-of-way. In the case of a corner lot, or in the case of a building covering an entire block a building may have more than one frontage. In the case of a multi-tenant building, the frontage of a building or side containing the main entrance directly to that area of the building that the business occupies. For a parcel with more than one (1) line abutting a right-of-way, the building frontage that is used to calculate the allowable wall signage is the one which is intended to be the front wall of the building either by entranceway or another architectural feature. Where this distinction cannot be made, the smaller of the facades facing a right-of-way shall be used to calculate the allowable wall sign area.

[FIGURE 1]



ELECTRONIC MESSAGE CENTER. A sign capable of displaying words, symbols, figures, or images that can be electronically changed by remote or automatic means.

FREESTANDING SIGN. A self-supported sign on the ground by a base, foundation, pole, or brace, not attached to a building and intended to be permanently displayed on the property.

HEIGHT, CLEARANCE. For signs attached to a building or a support structure, the vertical distance measured from the lowest point of the natural grade directly below the sign to the lowest edge of the sign.

[FIGURE 2]



HEIGHT, SIGN. The vertical distance measured from the natural grade directly below the sign to the highest point of the sign or sign structure to which it is attached.

ILLUMINATED SIGN. A sign or part thereof that incorporates fluorescent, neon, LED, or any other form of lighting, or one which is illuminated by an external source such as ground lights that shine directly on the sign.

INSTITUTIONAL LAND USE. Government buildings, schools, churches, hospitals, community centers, public parks, and recreational facilities, or any other public or quasi-public use permitted in the zoning district in which the institution is located.

LEGALLY NONCONFORMING SIGN. A sign which does not comply with one (1) or more of the requirements of this Chapter but was lawfully erected prior to its effective date.

LOCAL STREET. A street not designated as an arterial corridor, activity corridor, suburban corridor, prime connector, or neighborhood connector on the Form-Based Zoning Code Street Typology Map.

MULTI-TENANT SIGN. A sign that provides advertising for two (2) or more establishments that are completely separated from each other within a building, a series of buildings on the same parcel of land, or businesses on adjoining parcels of land that function as a single development with shared access and/or parking.

NEIGHBORHOOD ENTRANCEWAY SIGN. A sign located on property owned or controlled by the City that identifies the name of a subdivision, condominium development, or neighborhood organization recognized as being active by the City of Lansing Department of Neighborhoods, Arts, and Citizen Engagement.

PROJECTING SIGN. A sign, other than a wall sign, as defined in this Chapter, affixed to an exterior building wall with the exposed faces perpendicular to the plane of the wall.

PUBLIC SIGN. A sign, whether temporary or permanent, erected in the public interest by or upon orders from the City of Lansing, Ingham County, State of Michigan, federal government or any agency thereof having appropriate jurisdiction, Public signs include traffic control signs, signs of historical interest, and signs that communicate messages to the public involving safety matters or emergency situations, which signs may or may not be erected in the public right-of-way.

SIDEWALK SIGN. A portable ‘A-frame’ (Λ) or ‘inverted-T’ sign (⊥) comprised of two (2) separate panels or faces located on a public sidewalk.

SETBACK. The distance between a property line and the nearest edge of the sign.

SIGN. A device, fixture, placard, or structure that uses any color, form, graphic, illumination, symbol or writing to advertise, announce or identify the purpose of a person or entity, or to communicate information to the public.

SIGN STRUCTURE. Includes, but is not limited to a pole, base, or frame intended to be used for the support or display of a sign, regardless of whether the sign itself has been removed.

SUSPENDED SIGN. A sign that is suspended, hung, or connected to the underside of an awning, canopy, or horizontal building surface, and intended to be viewed by pedestrians on a non-public sidewalk at close range.

[FIGURE 3]



TEMPORARY SIGN. A sign, banner, inflatable, or other advertising device, with or without a structural frame, intended for a limited period of display.

TRAFFIC CONTROL SIGN. A sign used solely to direct traffic by identifying building and parking lot entrances/exits, service areas and traffic flow throughout the site.

UNSAFE OR DANGEROUS SIGN. Any sign or sign component, which becomes damaged, insecure, or in danger of falling.

UNLAWFUL SIGN. Any sign that was not lawfully erected or maintained whether prior to or since the adoption of this Chapter.

VACANT PARCEL. Any parcel or lot of record on which no building or structure exists thereon or is not legally occupied.

VEHICLE SIGN. A sign affixed to a parked vehicle or truck trailer which is located on a property primarily for display, rather than for transportation purposes.

[FIGURE 4]



WALL SIGN. A sign attached parallel to and extending not more than twenty-four (24) inches from the wall of a building. Painted signs, signs which consist of individual letters, cabinet signs, and signs mounted on the face of a mansard roof, shall be considered wall signs.

WINDOW SIGN. A sign located on a window or behind a window which is intended to be viewed from the outside. A window sign does not include blinds, shades or screens, or solid color backgrounds that may cover the window and do not display a sign as defined in this Chapter.

1310.04 LICENSING, PERMITS, AND FEES

- (a) **License Required.** No person shall engage in the business of, or perform the work of, installing, erecting, maintaining, repairing, or altering any sign without first obtaining a license therefor from the City Clerk. All such licenses shall automatically expire on April 30

1 of each year unless renewed. All applications for sign permits must be submitted by a duly
2 licensed sign erector. Said license holder shall perform all work stipulated on the sign permit.

3 (b) **Insurance Requirements for Licensees.** All licensees engaged in the installation, alteration,
4 maintenance, repair, or erection of signs shall file with the City Clerk proof of a general
5 liability insurance policy and enforcement which insures the licensee and the City against
6 any liability imposed upon the licensee and/or the City arising out of the work performance
7 for the signs. Such insurance shall provide for the payment to any person injured, or to
8 another by reason of the death of any one person, to the extent of \$100,000.00, and for the
9 payment of \$300,000.00 for injuries to or the death of more than one person, and for property
10 damage in the amount of \$100,000.00.

11 (c) **Permit Required.** Unless specifically exempt under this Chapter, no person shall erect,
12 construct, relocate, or cause to be erected, constructed, relocated, or significantly altered,
13 any sign, without first obtaining a sign permit with information required by the Building
14 Safety Office. A separate, additional electrical permit is required for new electrical service
15 or any changes to existing electrical service regardless of the size or exemption status of the
16 sign. All signs exempted from permit shall be reviewed by the zoning administrator for
17 compliance with this Chapter.

18 (d) **Permit Application.** Each sign permit application shall require the applicant to provide the
19 following information:

20 (1) The name, current address, and current telephone number of the applicant.

21 (2) The legal description or the permanent parcel number, and the address, of the parcel
22 on which the activity is to occur.

23 (3) The location of the proposed sign relative to the property lines of the parcel.

1 **(4) All points of ingress and egress on the subject parcel and on adjacent parcels if there**
2 **are adjacent parcels within 60 feet of the proposed sign location or alteration, and the**
3 **location of parking spaces, if any.**

4 **(5) A sign plan which includes the following information: location of sign on parcel, sign**
5 **dimensions, sign message dimensions, height, width of building, parcel zoning district,**
6 **and a sign sketch.**

7 **(6) Construction design information.**

8 **(7) Any other information which, in the determination of the Department, may be**
9 **necessary to adequately review the proposal.**

10 **Sign permit applications, along with the appropriate nonrefundable fee, shall be**
11 **submitted to the Building Safety Office on forms made available by the City. Upon receipt**
12 **of a sign permit application, the Building Safety Office shall forward the application to**
13 **the Planning Division for review and approval prior to the issuance of a sign permit. If it**
14 **is discovered that the sign permit application contains any false information, the Building**
15 **Safety Office may revoke the permit or deny the permit application, whichever is**
16 **appropriate.**

17 **(e) Exceptions. No permits are required for the following signs or changes thereto:**

18 **(1) Signs that are less than ten (10) square feet in area.**

19 **(2) Exempt Signs listed in Section 1310.09 and Temporary Signs permitted by Section**
20 **1310.11.**

21 **(3) The changing of removable parts of an approved sign that is designed for such**
22 **changes, or the repainting or reposting of display matter.**

- 1 **(4) The replacement of a sign face within an existing sign cabinet if it does not involve the**
2 **replacement of any structural component of the sign.**

3 **These exceptions do not relieve the sign owner or the owner of the property upon which the**
4 **sign is located from compliance with all other requirements of this Chapter regarding size,**
5 **placement, erection, maintenance, removal, and disposal.**

- 6 **(f) Appeal Procedure. An appeal of any decision by the Zoning Administrator shall be made as**
7 **follows:**

- 8 **(1) Appeals pertaining to the structural features or abandonment of a sign shall be made**
9 **to the Building Board of Appeals.**

- 10 **(2) Square footage of sign area, setback requirements, message unit limitations and other**
11 **dimensional requirements shall be made to the City Board of Zoning Appeals.**

- 12 **(3) All appeals shall be made within 30 days from the date of receipt of the decision, by**
13 **the Zoning Administrator, that is being appealed.**

14 **An appeal fee shall be paid at the time of the filing of the appeal. The appeal application shall**
15 **specify the particular grounds upon which the appeal is based and shall be signed by a party**
16 **aggrieved, or his or her authorized representative. If a variance is sought, the appeal shall**
17 **specify the requirements from which the variance is sought, and the nature and extent of**
18 **such variance.**

- 19 **(g) Inspection of Work Covered by Permit. A person conducting or performing work covered**
20 **by a permit required by this chapter shall notify the Building Safety Officer or their designee**
21 **when such work has commenced, in accordance with the inspection schedule established by**
22 **the Building Safety Office. Unless otherwise indicated, no person shall conceal any portion**
23 **of such work until it has been inspected and approved by the Building Safety Officer or their**

1 designee. When required, a certificate of inspection will be issued. No electrical or
2 illuminated sign shall be permanently operated before it has been inspected in accordance
3 with the City Electrical Code.

4 (h) **Suspension or Revocation of Licenses and Permits.** The Director shall give notice, in writing,
5 to the holder of a license or permit issued under this chapter of the reasons for any proposed
6 suspension or revocation of such license or permit, which notice shall be served upon such
7 holder at least five days before the time set for the hearing before the Building Board of
8 Appeals. At the hearing, the licensee or permittee may appear, in person, or be represented
9 by counsel, and may contest such suspension or revocation. For good cause shown at such
10 hearing, the Building Board of Appeals may suspend or revoke any such license or permit.

11 (i) **Fees.** Permit, licensing, and appeal fees shall be established by resolution of the City Council
12 and are nonrefundable.

13 **1310.05 SIGN ILLUMINATION**

14 (a) An electrical permit is required for new electrical service or any changes to existing electrical
15 service regardless of the size or exemption status of the sign.

16 (b) The intensity of all lights used for the illumination of a sign shall be maintained at a level,
17 and directed, positioned, or shielded to prevent:

18 (1) Glare onto adjacent properties;

19 (2) Interfering or impairing the vision of motorists or bicyclists traveling on a public right
20 of way; and

21 (3) Competition for attention with other signs in the area.

22 **1310.06 MAINTENANCE**

(a) All signs, including those for which a permit is not required, shall be maintained in a safe and working condition. Signs with peeling paint, excessive rust, broken sign faces, bent cabinets or supports, or any other structural or operational defect, including burned out light bulbs or tubes, shall be in violation of this Chapter.

1310.07 ENFORCEMENT

The Zoning Administrator, Building Official, or any of their designees are authorized to enforce this Chapter.

(a) **Right of Entry.** Whenever it is necessary to make an inspection to enforce any of the provisions of this chapter, or whenever an authorized enforcing officer of the City has reasonable cause to believe that there exists on any building or upon any premises any condition or violation of this chapter which makes such building or premises unsafe, dangerous or hazardous, the authorized enforcing officer may enter such premises at all reasonable times to inspect the same or to perform any duty imposed upon the authorized enforcing officer by this chapter, provided that if such premises is occupied, the authorized enforcing officer shall first present proper credentials and request entry. If such premises is unoccupied, the authorized enforcing officer shall first make a reasonable effort to locate the owner or other persons having charge or control of the premises and request entry. If such entry is refused, the authorized enforcing officer shall have recourse to every remedy provided by law to secure entry.

(b) **Unsafe, Dangerous, Unlawful, Abandoned Signs.** Unsafe, dangerous, unlawful, or Abandoned signs, as determined by the authorized enforcing officer, shall be immediately removed, or shall be made safe or lawful whichever is appropriate in accordance with all the provisions of this chapter, and laws of the State of Michigan. The authorized enforcing officer shall notify the property owner and/or other known responsible parties in writing of

1 such condition and shall direct them to remove the sign in question or make immediate
2 corrections, whichever is appropriate. Should the property owner and/or other known
3 responsible parties fail to comply with such notice, the authorized enforcing officer shall take
4 all action necessary to remove the sign or correct the unlawful or unsafe condition, including
5 Court ordered enforcement. If ordered by a court, any cost incurred by the City in removing
6 or making the sign safe shall be a lien against the real property on which the sign is located,
7 and shall be reported to the City Assessor, who shall bill the property owner and/or other
8 known responsible party and assess the cost against the property until paid. Any property
9 owner and/or other known responsible party aggrieved by the determination of the
10 authorized enforcing officer, may appeal the determination as provided in Section 1310.04(f).

11 (c) **Legally Nonconforming Signs, Sign Structures.** Legally Nonconforming Signs or Sign
12 Structures shall be immediately removed by the property owner and/or other responsible
13 parties, consistent with standards for loss of legal nonconformity of [Chapter 1270](#). The
14 authorized enforcing officer shall notify the property owner and/or other known responsible
15 parties in writing of such condition and shall direct them to remove the sign or sign structure
16 in question. Should the property owner and/or other known responsible parties fail to
17 comply with such notice, the authorized enforcing officer shall take all action necessary to
18 remove the nonconformity, including pursuing Court ordered enforcement. If ordered by a
19 court, any cost incurred by the City in removing the sign or sign structure shall be a lien
20 against the real property on which the sign or sign structure was located, and shall be
21 reported to the City Assessor, who shall bill the property owner and/or other known
22 responsible party and assess the cost against the property until paid. Any property owner
23 and/or other known responsible party aggrieved by the determination of the authorized
24 enforcing officer, may appeal the determination as provided in Section 1310.04(f).

(d) **Right-of-Way Signs.** Except as otherwise provided in [Chapter 1022](#), signs illegally placed in the public right-of-way may be removed and disposed of by the City, without notice to the owner of the property adjoining the right-of-way or the owner of the sign. The City may also issue a civil fine to the owner of the illegally placed sign(s).

1310.08 GENERAL SIGN PROVISIONS

(a) **Signs are permitted as an accessory use to a primary use. When the building on the premises containing the primary use is removed, all signs and sign structures located on the premises shall also be removed prior to finalization of the demolition permit.**

(b) **Buildings in the DT-3 “Downtown Core” zoning district that are used for a public purpose and are owned or entirely occupied by the United States Federal Government, State of Michigan, or the City of Lansing and any of its agencies, departments or instrumentalities are exempt from the dimensional requirements of this chapter. The Director of the Department of Economic Development and Planning shall have sole authority to approve or deny signs for these agencies after reviewing the proposed signs' compatibility with the surrounding area and the intent expressed in this chapter.**

(c) **Location.**

(1) **Setbacks required by this Ordinance shall be measured from the property line adjoining a public right-of-way to the nearest edge of the sign.**

(2) **No freestanding sign shall be placed closer to any side or rear property line than five (5) feet.**

(3) **No sign, other than those installed by agencies of government or those authorized to be installed by such agencies with appropriate jurisdiction may be erected, or placed on public property, including rights-of-way.**

1 **(4) No sign may be installed in a location that obstructs the clear vision areas required**
2 **by Section 1250.03.03 of the Zoning Ordinance or interferes in any way with the free**
3 **use of any public right-of-way, public or private sidewalk, intersection, ingress or**
4 **egress point, transit stop, parking space, drive aisle, driveway, building entrance, fire**
5 **escape, or accessibility ramp.**

6 **(5) A plot plan depicting the clear vision area shall be provided with the sign permit**
7 **application for a freestanding sign.**

8 **(d) Electronic Message Center (EMC).**

9 **(1) All Electronic Message Center signs shall have automatic dimming controls, either by**
10 **photocell or via software settings, in order to bring EMC lighting level at night into**
11 **compliance with this chapter.**

12 **(2) EMC signs located within two hundred (200) feet of a residentially zoned property or**
13 **property being used for residential purposes, shall not be illuminated between the**
14 **hours of 11:00 pm and 7:00 am.**

15 **(3) To preserve open vistas, protect the historic integrity of, and enhance the visual**
16 **cityscape of Downtown Lansing and the Michigan State Capitol Building, EMC signs**
17 **in the DT-3 district shall be limited to 20 square feet in sign area.**

18 **(4) No sign message shall blink, scroll, flash, or be animated.**

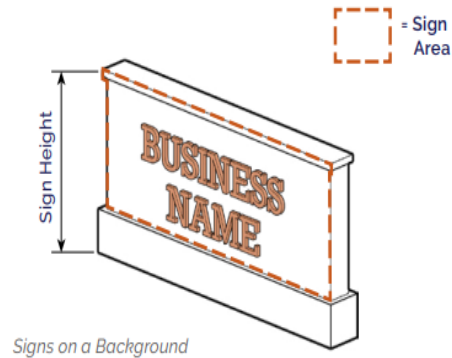
19 **(5) All messages shall remain static while being displayed but may instantly change once**
20 **every eight (8) seconds or longer.**

21 **(6) Any EMC sign that is malfunctioning shall be turned off until such time that it is**
22 **functioning properly.**

23 **(e) Sign Area Measurements.**

- (1) The entire area of the framework and background of the sign is calculated as sign area, including any material or color forming the sign face or background used to differentiate the sign from the structure against which it is placed.

[FIGURE 5]



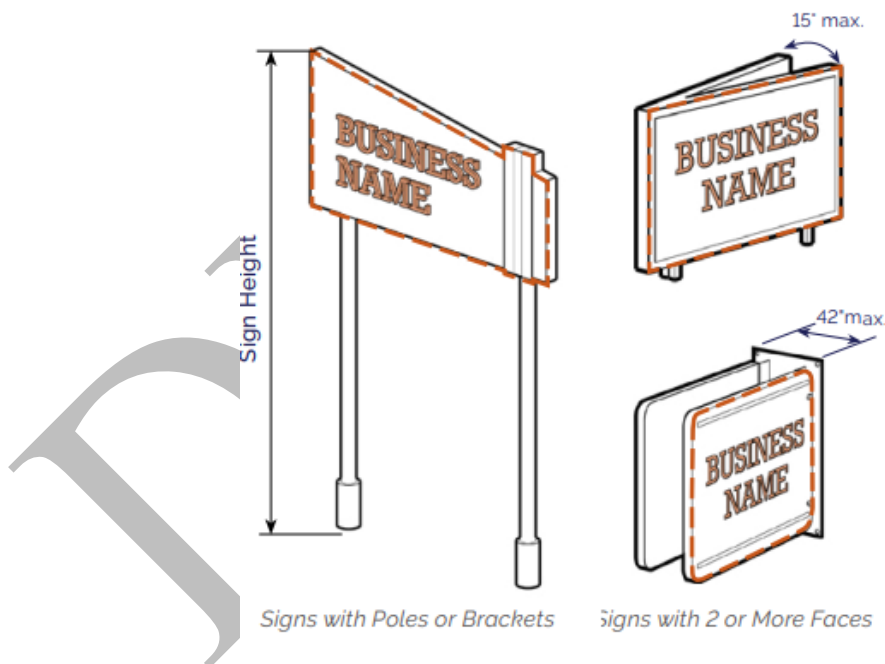
- (2) The sign area for a sign mounted on a building wall, awning, fence, or landscape wall is the area of a rectangle that encompasses each word or graphic element. Sign area does not include any supporting framework or bracing, unless it is part of the message or graphic element.

[FIGURE 6]



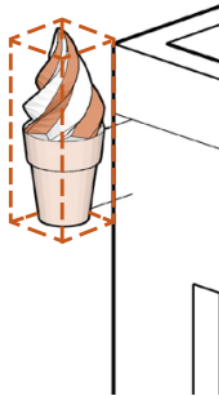
- (3) For signs that include a pole, pole cover, or bracket, the portion of the structure that is not an integral part of the display area shall not be included in the overall calculation of sign area provided no pole or pole cover exceeds two (2) feet in width.
- (4) If a sign has two (2) or more faces, the area of all faces is included in determining the area of the sign. However, if two (2) sign faces are placed back-to-back, or at an angle no greater than fifteen (15) degrees from one another so that both faces cannot be viewed from any point at the same time, the sign surface area shall be computed by the measurement of one (1) of the sign faces. In addition, sign faces that are part of the same sign structure shall not be more than forty-two (42) inches apart.

[FIGURE 7]



- (5) The sign area of Three-Dimensional, Free-Form, or Sculptural (nonplanar) signs is calculated as fifty (50) percent of the sum of the area of the four (4) vertical sides of the smallest cube that will encompass the sign.

[FIGURE 8]



- (f) **Preservation of Required Landscaping.** No tree or shrub that was installed as part of an approved site or landscape plan for the property upon which it is planted, or which is otherwise required to comply with the requirements of the Zoning Ordinance, may be removed or trimmed to the extent that it may not survive, in order to accommodate a sign. Upon request, the Zoning Administrator may approve the relocation or replacement of plant materials, if it can be done in a manner that satisfies the requirements and the intent of the Zoning Ordinance regarding landscaping, screening, and buffering.

1310.09 EXEMPTION FROM PERMITTING

The following signs do not require a sign permit, but are subject to the applicable requirements of this chapter:

- (a) **Address Number Sign.** A sign that identifies the address of a property, structure, or establishment, provided it does not exceed four (4) square feet in area for buildings containing four (4) residential units or fewer and no other uses or sixteen (16) square feet in area for a building containing five (5) or more residential units or any non-residential uses.
- (b) **Public sign.** Public signs as defined by this Chapter and notices erected, authorized, or mandated by any governmental law, statute, ordinance, or signs that conform to the U.S.

1 Department of Transportation, Federal Highway Administration's Manual on Uniform
2 Traffic Control Devices and is installed for the purpose of directing or instructing traffic.

3 (c) **Construction/Work Zone Signs.** Signs designating construction/work zones, signs warning
4 people to keep out of certain areas due to hazardous conditions, and signs identifying the
5 future development of the site for which the construction fence is erected may be affixed to
6 the fence, subject to the following conditions:

7 (1) Shall not be in the public right-of-way unless the project involves permitted work in
8 the public right-of-way or unless the sign is affixed to an authorized temporary fence
9 or barricade around the construction/work zone area in the public right-of-way.

10 (2) Must be removed within five (5) calendar days upon completion of the project.

11 (3) Signs are allowed on each frontage of the construction/work zone.

12 (4) Shall not extend beyond the top or the ends of the support structure to which it is
13 attached.

14 (d) **Sidewalk Sign.** A two-sided, portable sign, placed directly outside of the establishment to
15 which it relates, are allowed subject to the following conditions:

16 (1) A maximum of one (1) sidewalk sign is allowed per establishment per street frontage.

17 (2) Sign shall not exceed six (6) square feet in sign surface area per side and three (3) feet
18 in height.

19 (3) Sign may be placed outside on the premises or public sidewalk during the business
20 hours of the establishment to which it relates only and shall be stored indoors at all
21 other times.

(4) Sign shall not interfere with ingress and egress to a building, parking lot or street; shall always maintain a minimum of five (5) feet of unobstructed sidewalk clearance; and shall not interfere with visibility at the intersection of any street or driveway.

(5) Sign shall not be illuminated, contain any electronic components, or have attached to it any balloons, streamers, banners, or other such materials.

(6) Sign may not be placed outdoors when high winds, heavy rain, or heavy snow conditions are present and may not interfere with any snow removal operations.

(e) Suspended Signs. One (1) suspended sign up to six (6) square feet in area is permitted for each ground floor establishment. A minimum vertical clearance of at least eight (8) feet from the lowest edge of the sign to the finished grade directly below is required.

(f) Flags that are not intended to solely draw attention to the site or any business/operation occurring thereon, shall be permitted on flag poles that are anchored into the ground, are at least twenty (20) feet but no taller than thirty-five (35) feet in height and not located in a public right-of-way.

1310.10 PROHIBITED SIGNS

The following signs and any other signs not specifically permitted by this Chapter are prohibited:

(a) Signs which are:

(1) Abandoned signs, sign structures, or parts thereof.

(2) Animated signs using or indicating movement using lights or moving parts.

(3) Balloons, inflatables, pennants, streamers, spinners, or flags, and other objects which are used as signs.

(4) Banner signs extending on or over public property, except as authorized by the City, County, or State.

1 **(5) Unlawfully installed or erected.**

2 **(6) Unsafe or capable of causing electrical shock.**

3 **(7) Using words or symbols which would tend to mislead or confuse vehicle operators.**

4 **For example, "STOP", "LOOK", "DANGER".**

5 **(8) Obstructing the view of, imitating, copying, purporting to be, or may be confused with**
6 **any authorized official sign, traffic sign, traffic signal, or traffic control device.**

7 **(9) Obstructing or impairing access to windows, doors, roofs, or other building openings**
8 **necessary for fire escape.**

9 **(10) In the public right-of-way, except as permitted and regulated elsewhere in**
10 **these Ordinances.**

11 **(11) Attached to trees, streetlights, traffic signs, utility poles, utility boxes, or**
12 **standpipes.**

13 **(12) Attached to any fence, wall, retaining wall, or accessory structure.**

14 **(13) Vehicle Signs.**

15 **(14) If attached to a building, project above the parapet or roof line, except as**
16 **otherwise permitted and regulated by this Chapter.**

17 **(15) Contain obscenity.**

18 **1310.11 TEMPORARY SIGNS**

19 **(a) In General:**

20 **(1) Each non-residential use and each multiple family residential use with more than**
21 **twenty (20) units is permitted one (1) temporary sign for up to thirty (30) calendar**

1 days, twice during a calendar year on the parcel of land where the business, agency,
2 institution, or residential use to which the sign relates is in active operation.

3 (2) Shall only be permitted on parcels that have at least one (1) property line abutting a
4 non-local street and shall be oriented toward a non-local street.

5 (3) A temporary freestanding sign shall not exceed thirty-two (32) square feet in area.

6 (4) A temporary wall sign shall not exceed fifty (50) square feet in area.

7 (5) May be internally illuminated, except as otherwise prohibited under the Chapter.

8 (6) An additional temporary sign may be allowed per parcel when the parcel, building,
9 or building suite to which the sign relates is being offered for sale or lease subject to
10 the following restrictions:

11 a. Sign shall not be located in the public right-of-way.

12 b. One (1) sign is allowed per street frontage.

13 c. Sign shall not interfere with ingress and egress to a building, parking lot or
14 street, shall always maintain a minimum setback of five (5) feet from a
15 property line abutting a road right-of-way and shall not interfere with
16 visibility at the intersection of any street or driveway.

17 d. Sign shall not exceed twelve (12) square feet in area and four (4) feet in height
18 on residential parcels of land that have twenty (20) residential units or fewer
19 or on parcels of land containing nonresidential uses that are less than one-half
20 (0.5) acres in size.

21 e. Sign shall not exceed thirty-two (32) square feet in area and six (6) feet in
22 height on residential parcels of land containing more than (20) residential

units or on parcels containing nonresidential uses that exceed one-half (0.5) acres in size.

f. Sign shall be removed within five (5) calendar days following the closing of the sale or lease.

(7) Additional temporary signs may be allowed per parcel leading up to and following an official local, county, state, or federal election or referendum subject to the following restrictions:

a. Sign shall not be located in the public right-of-way.

b. Sign shall not interfere with ingress and egress to a building, parking lot or street and shall not interfere with visibility at the intersection of any street or driveway.

c. Sign shall not exceed six (6) square feet in area or three (3) feet in height.

d. Sign shall be removed within ten (10) calendar days following the election to which the sign was associated.

(b) Temporary Freestanding Signs:

(1) Shall be subject to the site visibility requirements of Section 1250.03.03 of the Zoning Ordinance.

(2) Shall be setback at least ten (10) feet from a property line abutting a public right-of-way line.

(3) Shall not exceed six (6) feet in overall height.

(4) No temporary sign of any kind, except for sidewalk signs and construction/work zone signs as permitted and regulated by this Chapter, shall be allowed in the public right-of-way.

- 1 **(5) Shall not be permitted on parcels of land in the DT-1 zoning district that are less than**
2 **one-half (0.5) acres in size or have more than fifty percent (50%) of the total building**
3 **area on the parcel in use for residential purposes.**

4 **(c) Temporary Wall Signs:**

- 5 **(1) Must be flat mounted against the wall of a building and properly affixed thereto.**
6 **(2) Shall not be placed above the first floor of the building, on a roof, or extend above the**
7 **roofline of a building.**
8 **(3) Shall not be illuminated.**

9 **(d) Temporary Signs in Residential districts**

- 10 **(1) Temporary signs on parcels in residential zoning districts and on parcels used for**
11 **single- or two-family dwellings in the DT-1 district are limited to three (3) feet in**
12 **height and three (3) square feet in sign area.**
13 **(2) Temporary signs shall not be placed in the right-of-way or attached to a fence,**
14 **structure, or residential building.**

15 **1310.12 WALL SIGNS**

16 **(a) In General:**

- 17 **(1) Wall signs shall be parallel to the building wall they are attached to and shall not**
18 **project more than twenty-four (24) inches from the building wall. Wall signs may only**
19 **extend up to thirty-six (36) inches beyond the wall of the building it is attached to in**
20 **order to accommodate a curved design or a sign that has depth through overlapping**
21 **planes or varying plane thickness.**
22 **(2) Wall signs shall not obstruct any door, window, fire escape, or ventilation system**

1 **(3) Wall signs shall not extend above the top of a building wall or beyond the ends of the**
2 **wall to which they are attached, except as otherwise permitted by this chapter.**

3 **(4) Wall signs shall be located no higher on the building wall than twenty (20) feet from**
4 **the finished grade of the wall to which it is attached.**

5 **(5) One (1) sign shall be permitted on each of the four (4) walls facing different directions**
6 **on:**

7 **a. Buildings being used for non-residential land uses.**

8 **b. Buildings with a mix of residential and nonresidential uses.**

9 **c. A multiple-family residential building containing more than twenty (20) units,**
10 **except that no sign shall be permitted on a building wall that faces an adjoining**
11 **parcel being used solely for residential purposes with less than twenty (20)**
12 **units.**

13 **(6) Each business that has a pedestrian or loading entrance on the rear of the building**
14 **shall be permitted one (1) additional ten (10) square foot sign on the wall near that**
15 **entrance to the building, for identification purposes only.**

16 **(7) A wall sign may be attached to a mansard roof subject to all other requirements of**
17 **this chapter.**

18 **(8) In addition to wall signs, buildings that have at least six (6) stories above ground and**
19 **are not used solely for residential purposes may have one (1) building identification**
20 **sign on each of the four (4) walls of the highest floor of the building facing different**
21 **directions. The building identification signs shall not exceed one hundred (100) square**
22 **feet in area.**

(9) Wall signs may only be illuminated if the wall does not face a Single- or Two-Family residential use.

(10) The combined total area of all walls signs shall not exceed what is permitted for the building based upon Table 1310.12 (a)(9):

Table 1310.12 (a)(9)	
Building Frontage	Maximum Wall Sign Area
Up to 39 lineal feet of building frontage	15 percent of building façade area Maximum size of 50 square feet
40 feet to 99 feet of lineal building frontage	15 percent of building façade area Maximum size 150 square feet
100 feet or more of lineal building frontage	15 percent of building façade area Maximum size 200 square feet
Building façade area calculated by 15 feet in height x building width	

(b) Multi-Tenant Buildings

(1) Each business that occupies part of and has a direct entrance on the front wall of the building shall be permitted one (1) wall sign, the allowable square footage shall be based upon Table 1310.12 (a)(9) and determined by the linear footage of the front wall of the building that the business occupies.

(2) Businesses that occupy a corner suite are permitted one (1) sign on the front wall and one (1) sign on the side wall of the building where the business is located. The allowable square footage for a sign on the side wall of the building is limited to one-half (0.5) of the square footage that is permitted for the business on the front wall of the building or fifty (50) square feet, whichever is greater.

(3) Multi-tenant buildings may have one (1) multi-tenant wall sign on the rear facade of the building that is occupied by businesses. The allowable square footage for a sign on the rear of the building shall be the same as, and shall not be deducted from, what is permitted for the businesses on the front or side walls of the building.

(4) Businesses that do not occupy any part of the frontage of the building shall be permitted one (1) sign, not exceeding ten (10) square feet in area on the front wall of the building, near the entrance for which the business can be accessed.

1310.13 FREESTANDING SIGNS

(a) S-C, MX-C, MX-1, MX-2, DT-2, IND-1, IND-2, IND-3, INST-1 & INST-2 Zoning Districts.

(1) One (1) freestanding sign per parcel of land is permitted. One (1) additional sign may be permitted on a corner parcel that is more than five (5) acres in size and has frontage along and direct access to two (2) non-local roads, if both signs are not oriented towards and clearly visible from the same road.

(2) Sign shall be set back at least ten (10) feet but not more than fifteen (15) feet from the property lines abutting a public right-of-way.

(3) A freestanding sign may be set back up to thirty (30) feet from property lines abutting a public right-of-way if approved by the Zoning Administrator based on dimensional restraints of the property or building placement.

(4) Sign shall not exceed twenty-five (25) feet in height and one hundred twenty (120) square feet in area.

(5) No freestanding sign shall be erected on a vacant parcel.

(b) MX-3, DT-1, DT-3, R-AR, MFR and R-MX Zoning Districts.

1 **(1) One (1) freestanding sign shall be permitted on each parcel of land containing a non-**
2 **residential use, a mix of residential and non-residential uses or a multiple family**
3 **residential use with more than twenty (20) residential units. One (1) additional sign**
4 **may be permitted on a corner parcel that is more than five (5) acres in size and has**
5 **frontage along and direct access to two (2) non-local roads, if both signs are not**
6 **oriented towards and clearly visible from the same street.**

7 **(2) Sign shall only be permitted on parcels that have frontage on and shall be oriented**
8 **towards a non-local street.**

9 **(3) Sign shall not exceed six (6) feet in height and thirty-two (32) square feet in area and**
10 **shall be setback at least six (6) feet from property lines abutting a public right-of-way**
11 **on parcels that are less than one (1) acre in size.**

12 **(4) Sign shall not exceed ten (10) feet in height and sixty (60) square feet in area and shall**
13 **be setback at least ten (10) feet from property lines abutting a public right-of-way on**
14 **parcels that are more than one (1) acre in size.**

15 **(5) No freestanding sign shall be erected on a vacant parcel.**

16 **(c) Institutional Uses.**

17 **(1) Institutional uses in the S-C, MX-C, MX-1, MX-2, MX-3, DT-1, DT-2, DT-3, IND-1,**
18 **IND-2, and IND-3, zoning districts shall be subject to the same sign regulations as all**
19 **other uses within said districts.**

20 **(2) In all other zoning districts, one (1) freestanding sign shall be permitted on parcels**
21 **that are at least one-half (0.5) acre in size, have at least one (1) property line abutting**
22 **a non-local street and contain an institutional use in active operation. One (1)**
23 **additional sign may be permitted on a corner parcel that is more than five (5) acres**

1 in size and has frontage along and direct access to two (2) non-local streets, if both
2 signs are not oriented towards and clearly visible from the same street.

3 (3) One (1) freestanding sign per entrance to the site along a non-local street shall be
4 permitted for institutional uses in all zoning districts that are more than ten (10) acres
5 in size, as long as the signs are separated by at least one hundred (100) feet.

6 (4) Sign shall not exceed six (6) feet in height and thirty-two (32) square feet in area and
7 shall be setback at least six (6) feet from property lines abutting a public right-of-way
8 on parcels that are less than one (1) acre in size.

9 (5) Sign shall not exceed ten (10) feet in height and sixty (60) square feet in area and shall
10 be setback at least ten (10) feet from property lines abutting a public right-of-way on
11 parcels that are more than one (1) acre in size.

12 (d) Multi-Tenant Signs

13 (1) Signs shall be permitted in the SC, MX-C, MX-1, MX-2, IND-1, IND-2, IND-3, INST-
14 1, and INST-2 zoning districts.

15 (2) One (1) sign per parcel of land is permitted. One (1) additional sign may be permitted
16 on a corner parcel, at least five (5) acres in size, with frontage along two (2) non-local
17 streets if both signs are located near a primary entrance to the site and are not
18 oriented towards or clearly visible from the same street.

19 (3) Sign shall not exceed twenty-five (25) feet in height and two hundred (200) square feet
20 in area.

21 (4) Sign shall be setback at least ten (10) feet but no more than thirty (30) feet from the
22 property lines abutting a public right-of-way.

(5) A business that is accessed from an adjacent multi-tenant site may, with expressly written permission from the sign owner, advertise its business on the multi-tenant sign but will then not be entitled to an additional freestanding sign on the parcel of land occupied by the business.

(e) Signs that are located interior to a school campus, hospital campus, park, multiple-family development, or multi-tenant commercial development may exceed the number of signs allowed herein, provided that such signs are not clearly legible from any public street.

(f) A business whose building and associated parking lot(s) covers multiple parcels that are not combined but are immediately adjacent to one another and are associated with the same establishment shall not be permitted more than one (1) freestanding sign.

1310.14 WINDOW SIGNS

(a) Window signs shall not exceed twenty (20) percent of the area of the window from which the sign can be seen from the exterior of the building. All mounting hardware and equipment shall be concealed from the exterior view of the building. In the case of multi-pane windows, the surface area of the window shall be the combined surface area of the individual panes.

1310.15 AWNING/CANOPY SIGNS and VEHICLE SERVICE STATION CANOPY SIGNS

(a) Awning/canopy signs.

(1) Signs, on awnings or canopies located above entrances to a building intended to provide shelter or installed as an architectural element, shall count towards the allowable number and square footage of wall signage permitted for the business in the building that it relates thereto.

1 **(2) A sign may extend up to five (5) feet vertically above the flat roof of a canopy. If the**
2 **sign is limited to the address or the name of the building, it shall not count towards**
3 **the wall signage limitations. In no case shall the sign exceed forty (40) square feet in**
4 **area.**

5 **(3) Electronic Message Center signs are not permitted on awnings or canopies.**

6 **(4) Only awnings or canopies on the first-floor story of the building may contain signs.**

7 **(5) The sign area shall not exceed what is permitted for wall signage for the building, or**
8 **fifty (50) percent of the awning or canopy surface on which it is displayed, whichever**
9 **is less.**

10 **(6) All awnings or canopies shall be subject to the architectural standards set forth in**
11 **Section 1246.04.01 (d) of the Zoning Ordinance.**

12 **(b) Motor Vehicle service station canopy signs.**

13 **(1) One (1) sign is permitted on each side of the canopy.**

14 **(2) No part of the sign shall extend above or below the canopy and must be flat mounted**
15 **against the canopy.**

16 **(3) Signs shall not exceed twenty-five percent (25%) of the area of the side of the canopy**
17 **to which it is attached.**

18 **(4) Signs on canopies shall not count towards the allowable number of wall signs for the**
19 **building, whether or not it is attached thereto.**

20 **(5) EMC signs are permitted.**

21 **1310.16 PROJECTING SIGNS**

Projecting signs are permitted in all non-residential zoning districts for each business occupying a building subject to the following provisions:

(a) One (1) sign per business. Businesses on corner parcels that occupy a part of the first-floor building walls, may have one (1) projecting sign facing each public street. First floor businesses that have a customer entrance at the rear of the building may have one (1) projecting sign on the rear building wall.

(b) Sign shall not exceed sixteen (16) square feet in area or a maximum projection from the building wall of four and one-half (4.5) feet.

(c) Where a projecting sign is located on the corner of a building and is used in lieu of one (1) permitted wall sign, the area of the projecting sign may exceed sixteen (16) square feet and shall be deducted from the total allowable wall sign area for the building establishment. Such signs shall be visible from at least two (2) directions.

(d) Sign shall have a minimum vertical clearance of ten (10) feet from the bottom edge of the sign to the ground or sidewalk, or fifteen (15) feet if overhanging an alley.

(e) Signs on the front building wall(s) shall be located within fifteen (15) feet of the ground directly below the sign. Signs on the rear building wall shall be located within twenty (20) feet of ground directly below the sign.

(f) There shall be a minimum separation distance of eight (8) feet between projecting signs.

1310.17 NEIGHBORHOOD ENTRANCEWAY SIGNS

Signs that identify the name of a subdivision, condominium development, or neighborhood organization recognized as being active by the City of Lansing Department of Neighborhoods, Arts, and Citizen Engagement, may be located within the public right-of-way and shall be subject to the following:

- (a) Review, approval, and issuance of permits from the Public Service Department and the Building Safety Office are required prior to installation of a sign. A plan showing the proposed location of the sign, a rendering of the sign showing the content, materials and all dimensions and a plan for appropriate landscaping around the base of the sign shall be submitted along with the permit applications.**
- (b) The sign subject matter must be related solely to identifying the name of the subdivision, according to the recorded plat thereof, the name of the condominium according to the recorded master deed, or the name of the neighborhood organization/association recognized as being active by the Department of Neighborhoods, Arts, and Citizen Engagement, or its successor.**
- (c) Sign shall not exceed six (6) feet in height and fifty (50) square feet in area and shall not be internally illuminated or contain a changeable message center of any kind.**
- (d) One (1) sign on each side of the roadway at the primary entrance(s) or one (1) sign within a boulevard at the primary entrance(s) of the subdivision, condominium development or designated neighborhood association/organization may be permitted. The primary entrances where such signs may be located must be at the intersection of a street entering the area to which it is identifying and a non-local street, unless otherwise approved by the Public Service Department.**
- (e) Signs may be located at no more than two (2) primary entrances to the subdivision, condominium development, or neighborhood association/organization area that it identifies.**
- (f) The sign, land, and landscaping around the sign must be retained in ownership by the City. All construction, maintenance, or repair, however, shall be the responsibility of the homeowners or condominium association or the neighborhood organization/association.**

(g) Appropriate insurance and indemnity policies protecting the City against liability must be provided and maintained.

(h) The City retains the right to remove the sign and the landscaping if it is not being properly maintained or if it necessary to perform roadway, sidewalk, or utility construction/repair, or for any reason at all.

1310.18 VARIANCES and APPEALS

(a) The Board of Zoning Appeals shall hear and decide requests for variances and appeals regarding a decision or determination made by the Zoning Administrator related to the provisions of this Chapter. Requests made to the Board of Zoning Appeals are subject to all of the requirements, procedures, and evaluation criteria established by [Chapter 1274](#) of the Zoning Ordinance.

(b) To prevent signs exceeding the dimensions allowed in this Chapter from conflicting with business, residential and public land uses, no new freestanding signs exceeding the dimensions allowed in this Chapter shall be constructed, and no existing signs shall be rebuilt in excess of their existing dimensions, within the City of Lansing, unless approved by the Board of Zoning Appeals based upon a determination that removal and replacement of such an existing sign is necessary to accommodate new development on the site upon which it is located.

(c) In making its decision, the Board must find that the proposed development is consistent with the zoning designation of the property and all applicable provisions of the Zoning Ordinance as well the goals and objectives of the City's current Master Plan and the future land use plan being advanced therein.

(d) Appeals pertaining to the structural features of a sign shall be made to the Building Board of Appeals.

**1310.98 ISSUANCE OF MUNICIPAL CIVIL INFRACTION CITATIONS AND
VIOLATION NOTICES**

The Zoning Administrator, the Building Official and any of their designees are hereby designated as the authorized City officials to issue Municipal civil infraction citations (directing alleged violators to appear in court) or Municipal civil infraction violation notices (directing alleged violators to appear at the Municipal Ordinance Violations Bureau) as provided in Chapter 203 of these Codified Ordinances.

1310.99 PENALTY

Whoever violates any of the provisions of this chapter is responsible for a Municipal civil infraction and shall be subject to the civil fine provided in Section 203.06 of these Codified Ordinances, plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines as provided in Section 202.99(c)(2).

Section 3. All ordinances, resolutions or rules, parts of ordinances, resolutions, or rules inconsistent with the provisions are repealed.

Section 4. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 5. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2032.

INTRODUCTION OF ORDINANCE

Council Member Hussain introduced:

An ordinance of the City of Lansing, Michigan, to repeal and replace the existing signs ordinance, being Part 14, Title 4 of the Lansing Codified Ordinances in its entirety, with Part 13, Title 2, regulating the size, location, and character of signs and sign structures on property in Lansing.

The Ordinance is read a first time by its title and referred to the Committee on Development and Planning.

Resolution #2024-134

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, July 8, 2024, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the passage of:

An ordinance of the City of Lansing, Michigan, to repeal and replace the existing signs ordinance, being Part 14, Title 4 of the Lansing Codified Ordinances in its entirety, with Part 13, Title 2, regulating the size, location, and character of signs and sign structures on property in Lansing.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

RESOLUTION IN SUPPORT OF MICHIGAN SENATE BILL 632 OF 2023
CONCERNING PAYDAY LOANS

WHEREAS, the term “payday loans” is used to describe the practice of providing short-term loans to individuals in need of immediate funds with the expectation that the loan will be paid back once the borrower receives their next paycheck; and

WHEREAS, in addition to fees, payday lenders charge exorbitant interest on payday loans. In Michigan, payday lenders can charge fees reaching over 340% annual percentage rate (APR), while the average credit card APR was at an all-time high of 22.8% in 2023 according to the Consumer Financial Protection Bureau (CFPB); and

WHEREAS, due to the high interest rates, payday loans can trap borrowers in a cycle of debt as shown by a 2018 study by the Center for Responsible Lending (CRL), which found that 70% of payday loans in Michigan are taken out on the same day a previous loan is repaid, and 86% are taken out within two weeks of another repayment; and

WHEREAS, these trends are particularly concerning in an economy where 7 in 10 Americans report that they are living paycheck to paycheck; and

WHEREAS, stores that offer payday loans are specifically located to prey on low-income communities, as mapping data shows that payday lenders are disproportionately located in communities of color and rural areas with the lowest median household incomes; and

WHEREAS, the Michigan Senate recently passed Senate Bill 632 (SB 632), introduced by Senator Sarah Anthony, which caps the APR for payday loans at 36%; and

WHEREAS, SB 632 passed with bipartisan support, and if passed by the House of Representatives, Michigan will join 20 other states that have passed commonsense regulations to protect their citizens from predatory payday lending practices; and

WHEREAS, because payday lenders are disproportionately located in low-income urban areas and communities of color, Lansing has a particular interest in protecting its residents from being targeted by payday lenders.

NOW, THEREFORE BE IT RESOLVED, the Lansing City Council urges the Michigan House of Representatives to pass SB 632.

NOW, BE IT FINALLY RESOLVED, that the Lansing City Clerk send copies of this resolution to the Lansing delegations of both the Michigan State House and Senate, as well as Governor Gretchen Whitmer.

Resolution #2024-119

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

RESOLUTION IN SUPPORT OF MICHIGAN SENATE BILL 632 OF 2023
CONCERNING PAYDAY LOANS

WHEREAS, the term “payday loans” is used to describe the practice of providing short-term loans to individuals in need of immediate funds with the expectation that the loan will be paid back once the borrower receives their next paycheck; and

WHEREAS, in addition to fees, payday lenders charge exorbitant interest on payday loans. In Michigan, payday lenders can charge fees reaching over 340% annual percentage rate (APR), while the average credit card APR was at an all-time high of 22.8% in 2023 according to the Consumer Financial Protection Bureau (CFPB); and

WHEREAS, due to the high interest rates, payday loans can trap borrowers in a cycle of debt as shown by a 2018 study by the Center for Responsible Lending (CRL), which found that 70% of payday loans in Michigan are taken out on the same day a previous loan is repaid, and 86% are taken out within two weeks of another repayment; and

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You will not be called to speak unless all required blanks on this form are completed.



Public Comment on City Government Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A **City Government Related Matter** is an issue or topic relevant to the operation or governance of the City.*

Topic(s) to be addressed MLK Blvd

Name (print) Joann Bauhann E-Mail (optional) _____

Address (street, city, zip) 824 W FOUNTAIN A

Company or organization represented, etc. (if applicable) _____

Signature [Handwritten Signature]

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
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Topic(s) to be addressed MLK roadway network

Name (print) Amanda Thomas E-Mail (optional) _____

Address (street, city, zip) 48915

Company or organization represented, etc. (if applicable) _____

Signature [Signature]

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Topic(s) to be addressed MLK Blvd

Name (print) Deborah Mulcahey E-Mail (optional) _____

Address (street, city, zip) _____

Company or organization represented, etc. (if applicable) _____

Signature [Handwritten Signature]

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Name (print) _____ E-Mail (optional) _____

Address (street, city, zip) _____

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Topic(s) to be addressed General

Name (print) M. L. L. L. E-Mail (optional) _____

Address (street, city, zip) _____

Company or organization represented, etc. (if applicable) _____

Signature [Signature]

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Topic(s) to be addressed Neighborhood Issues

Name (print) Nick Zynde E-Mail (optional) nwzynde@gmail.com

Address (street, city, zip) 411 W Willowdale Ave Lansing 48906

Company or organization represented, etc. (if applicable) OENA

Signature Nick Zynde

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Topic(s) to be addressed De la Cruz Housing

Name (print) David Ellis E-Mail (optional) _____

Address (street, city, zip) 303 N Walnut St

Company or organization represented, etc. (if applicable) _____

Signature David Ellis

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Topic(s) to be addressed Childcare Centers

Name (print) Jacob Russell E-Mail (optional) jrussell127@gmail.com

Address (street, city, zip) 3617 Charlotte Dr. Lansing MI 48911

Company or organization represented, etc. (if applicable) N/A

Signature [Handwritten Signature]

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Name (print) _____ E-Mail (optional) _____

Address (street, city, zip) _____

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Topic(s) to be addressed Saving Lansing Parks

Name (print) Michael Mercer E-Mail (optional) _____

Address (street, city, zip) 4530 Sycamore St. Holt, MI 48842-1636

Company or organization represented, etc. (if applicable) _____

Signature Michael T. Mercer

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