



AGENDA
Committee of the Whole
Monday, May 21, 2018 5:30 p.m.
City Council Chambers, City Hall 10th Floor
Updated 5/18/2018/ a.m.

Council Member Wood, Chairperson
Council Member Washington, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - May 14, 2018
 - May 15, 2018
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - A.) DISCUSSION- Fiscal Year 2018 Third Quarter General Fund Status Report
 - B.) RESOLUTION- FY19 Budget Adoption
6. **Other**
 - Council Members Reports on Boards/Commissions
7. **Place on File**
 - Boards and Commissions Appointments Updates

8. Adjourn

The City of Lansing's Mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- II. Securing short and long term financial stability through prudent management of city resources.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
- V. Facilitating regional collaboration and connecting communities



DATE May 21, 2018

PHONE

emwamboldt@comcast.net



MINUTES
Committee of the Whole
Monday, May 14, 2018 @ 5:30 p.m.
Council Chambers, City Hall 10th Floor

CALL TO ORDER

Council President Wood called the meeting to order at 5:30 p.m.

PRESENT

Councilmember Kathie Dunbar- arrived at 5:40 p.m.
Councilmember Jeremy A. Garza
Councilmember Adam Hussain
Council Member Brian T. Jackson
Councilmember Peter Spadafore
Councilmember Patricia Spitzley
Councilmember Jody Washington
Councilmember Carol Wood

OTHERS PRESENT

Sherrie Boak, Council Staff
Jim Smiertka, City Attorney
Angie Bennett, Finance Director
Samantha Harkins, Mayors Executive Assistant
Eric Brewer, Council Internal Auditor
Lisa Hagen, Assistant City Attorney
Kathy Miles
Elaine Womboldt
Harold Leeman
Todd Heywood, City Pulse

Minutes

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM MAY 7, 2018 AS PRESENTED. MOTION CARRIED 7-0.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM MAY 10, 2018 AS PRESENTED. MOTION CARRIED 7-0.

Public Comment on Agenda Items

Ms. Miles asked for a consideration of cuts in the proposed budget and asked for additional staffing.

Ms. Womboldt provided her suggestions for the proposed budget including more enforcement officers and Police officers, with a focus on needs not on wants. She then asked for Council to consider taking the funds from the back income taxes and using towards the roads.

Discussion/Presentation

City Council & Internal Auditor

Mr. Brewer went through his presentation which highlighted the Council expenses and increases. This also included a breakdown on his position as Internal Auditor his budget which reflected technology, salary and fringe increases. Council Member Spadafore asked Mr. Brewer why his budget was seeing a 12% increase but the Council budget only reflected a 3% increase. Mr. Brewer explained that his research showed that his position follows the 214 Contract, and since there was an adjustment made in 2018 to meet up with that Contract, the FY19 budget will now have his salary in line with where it should have been and reasonable. Council Member Dunbar asked if that was because the adjustment was not done in 2018 like it was supposed to have been. Council President Wood explained that Council Staff follows the 214 Contract and at the time it was settled any salaries were not recognized until 1 and ½ years into the contract.

Budget Review; FY2019 Budget Policies; Budget Wrap Up

Council President Wood asked all Council Members if they had any allocations for the rest of Committee to consider on the budget which includes adjustments and then those can be detailed in the Budget Policies. Council Member Jackson asked how many of the proposed “contract” employees to full time, could stay contract to say money on the unfunded liability and without adding to the pension. Ms. Bennett stated that those going from “contract” to part time will have a minimal impact because their only benefit is dental, no health care. Those “contract” to part time are all in City TV. Regarding “contract” to full time, Ms. Bennett noted it would depend on the bargaining agreement to determine the impact on the legacy costs. There will be two (2) part time Premise Officers moving to full time and one (1) part time position in Treasury moving to a full time position. These positions will not have a defined benefit health care but a health savings plan and their pension has been modified. Ms. Bennett continued by noting that the Social Worker position in LPD is a new full time position along with a new administrative assistant position for Neighborhood Citizen Engagement. Council President Wood asked if the social worker position would be teamsters, and Ms. Bennett could not answer that at this time. Council Member Spitzley recalled a statement by the Police Chief that the position would be a sworn officer, and asked to Ms. Bennett to verify. Council Member Spitzley then voiced her concerns on the subsidy given to the Lansing City Market. Council President Wood asked the Administration what subsidy was paying for; marketing, the manager, or utilities, and what would happen if Council chose not to give \$80,000. Ms. Bennett answered the expense question by referring the Council to page 115 of the budget for the breakdown. It was noted the difference between the expenses and the revenue is \$80,700 and the City subsidy covers that difference. Council Member Spitzley noted one expense was building rental and asked if the building was rented by one use or if that one use was renting the whole building. Ms. Bennett stated there are more rental spots other than the restaurant. Council Member Spitzley concluded her statements by stating if the City Market is going to remain a bar and eating establishment she is in support of removing the \$80,000 subsidy from the LEPFA budget.

Council Member Washington also spoke in eliminating the City Market subsidy, and asked if there was even a manager at the facility.

Council Member Dunbar asked if there was any debt service on the building where the City Market is housed, and if there was a recent appraisal. Ms. Bennett confirmed there was not

any debt service and there was no recent appraisal. Council Member Dunbar concluded that in her opinion if it is not offering a City service, she would consider not subsidizing it.

Council President Wood asked how much of the square footage was rented, what they are paying per square foot, and what is the commercial market rental space similar to. Ms. Bennett was not able to provide that information, but could get the information from Mr. Keith with LEPFA. Council President Wood asked for her to also find out what the salary cost is and if they are not open during certain times where there is such a large utility charge. Council Member Spitzley added to the questions to be asked of Mr. Keith, when talking about the square footage being rented now, and the number of vendors in that square footage. In addition how many vendors are there currently.

Council Member Hussain referenced the 4.6% increase in revenues which has addressed roads, sidewalks, premise inspectors, however he questioned the Sister Cities program, Common Ground, asking the Administration what the economic impact is. He continued by asking what incentives were being reached by Sister Cities.

Council Member Dunbar went back to the City Market discussion, and asked the Administration if they were considering bringing it back to a market. Ms. Harkins stated to the Committee that the Administration is evolving into a new direction that she could not speak about. Council Member Washington added to the conversation that maybe the City should consider taking it to the voters to sell. She suggested taking the \$80,000 subsidy from the City Market, the \$20,000 subsidy from Sister Cities and creating the total \$100,000 for a new corridor code enforcement officer. Council Member Washington also suggested an idea of hiring another planner for the Economic Development and Planning office and no longer supporting the Faith Based Initiatives budget either.

Council Member Jackson spoke in support of the proposed funds of \$400,000 for the roads but asked his fellow Council Members to think about finding other sources for more improvements.

Council Member Dunbar asked if there was a thought for the Assessor to be full time, at which Ms. Bennett stated there was no consideration in the upcoming budget.

Council Member Spitzley acknowledged the Administration for the additions to the proposed budget, but had a concern with how the City was going to fund some of the new positions in City TV, the Mayor's office and Code.

Council President Wood asked Mr. Smiertka if the International Property Maintenance Code the City currently adopted is reflective of commercial property and if a Code Officer can enforce it. Mr. Smiertka answered the question by stating that it covers it by terms, residential and commercial. The City adopted the code by Ordinance and in adoption in the ordinance itself there are provisions that were stricken or modified. The application of the code to residential and commercial was retained, therefore the code applies to residential and commercial. When the City adopted it, it was placed in the housing code section of the Code of Ordinances. That does not affect the ordinance itself, but it created a culture in the past that code compliance enforcement was limited to housing, and building safety was the prime enforcement of the commercial side. In conclusion, he confirmed it does cover both, but in the matter of how the authority to enforce is up to the City. For violations, he added, they are civil infractions and the ordinance has to give the authority to the official to write tickets.

Council President Wood suggested to the Committee the idea of reducing all miscellaneous accounts in all departments by 2.1%, which would give \$50,000. Then increase revenues in

the Code office by \$50,000 for another office. If that was not an option, they could just reduce all miscellaneous accounts by 4.2% for another code officer. This proposed officer would address the signs and corridors.

Council President Wood then asked Mr. Brewer for an updated on the Common Ground expenses and revenue, at which Mr. Brewer was not able to provide any details at this time and wouldn't have his report ready by May 21st.

Council Member Spadafore supported the miscellaneous suggestion, but asked instead of the funds could be taken from the Fund Balance. Council President Wood agreed the Fund Balance is on target, but this proposed budget does not reflect putting any funds into it this year.

Council President Wood if there was an anticipation of State dollar for the next year for the roads, and if so if the City could consider bonding instead of utilizing the proposed \$400,000 in the budget for the roads. Ms. Bennet answered that bonding would tie up the funds for future years, and there will be bonding soon for the CSO project. To bond for additional dollars will strain the funds. The CSO does not receive funds from the State the sanitary portion is the sewer fund and rates. The City bonding is \$1.5 million, and closer to \$1.8-2 million with fees. Council President Wood inquired into what the debt service would be for bonding for \$5 million for 5 years or 10 years. Ms. Bennett was not able to answer at this time. Council Member Spitzley asked if the City was under a consent order with the DEQ, and Ms. Bennett noted it was not the official term but a violation under sewer separation. She was then asked to provide a copy of the agreement.

Council Member Spadafore stated his agreement with the addition of more Code Enforcement Officers, but was concerned with completely pulling a subsidy and how they would replace those funds to support the location. Council President Wood suggested they might have to change their revenues to maintain it, and his suggestion to be added as part of the Budget Policies.

Council President Wood asked that the questions from this meeting be answered by Wednesday, May 16, 2018. Council Members were also asked to provide any budget suggestions and budget policy changes to Council staff by Wednesday, May 16th so they can create the draft document. Council President Wood noted to the Committee that at the meeting on May 21st. they will approve the budget and the policies for passage the same night at Council.

Other

Council Members Reports on Boards/Commissions

No discussion at this meeting.

ADJOURN

The meeting was adjourned at 6:40 p.m.

Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by the Committee on



MINUTES
Committee of the Whole
Thursday, May 15, 2018 @ 5:30 p.m.
Neighborhood Budget Meeting
Alfreda Schmidt, Sandy Allen Room

CALL TO ORDER

Council President Wood called the meeting to order at 5:33 p.m.

PRESENT

Councilmember Kathie Dunbar- absent
Councilmember Jeremy A. Garza
Councilmember Adam Hussain
Council Member Brian T. Jackson
Councilmember Peter Spadafore- excused
Councilmember Patricia Spitzley
Councilmember Jody Washington- arrived at 5:34 p.m.
Councilmember Carol Wood

OTHERS PRESENT

Sherrie Boak, Council Staff
Jim Smiertka, City Attorney- arrived at 5:43 p.m.
Mark Lawrence, Mayor's Citizen Advocate
Angie Bennett, Finance Director – arrived at 5:39 p.m.
Heather Sumner, Deputy City Attorney - arrived at 5:45 p.m.
Claude Beavers
Loretta Stanaway
Karl Biasi
Kathy Tobe
Joe Winkial

Council President Wood gave an overview of the budget which included a proposal of additional staffing; those contract employees moving to part time staff, new staff in Treasury and a new Social Worker in the LPD. In the highlights for the public, she noted that the proposed budget will also include addition fees in recycling, some fees in public service and designated spending on infrastructure.

Public Comment on Agenda Items

Mr. Beavers acknowledge the Committee for their work and the staff for their presentations. He then went on to refer to comments at a recent Council meeting where it was stated there is “top-heavy” administration, and his hopes the Council will error on the side of the new Mayor

for his first year. Mr. Beavers concerns with the budget were specific to LEPFA, what salaries are paid to LEAP and what comes back to the City as noted in their budget presentation.

Mr. Biasi spoke in support of the Police, Fire and Parks Department. Mr. Biasi did have concerns with the nuisances in the neighborhoods, the loss of the Neighborhood Council and ask the Council to meet with the neighborhoods not just attend their meetings.

Ms. Stanaway listed for the Committee her priorities for the budget that began with a focus on Police, Fire, the roads and then code enforcement. Ms. Stanaway then listed her suggestions for cuts that were Sister Cities, Faith Based Initiative and the LEPFA subsidy. Lastly, she suggested that Council consider developing Waverly and the Red Cedar instead of selling.

Ms. Tobe started her comments by referencing Mayor Schor's motto "Our Time is Now", and asked Council to take action now on the budget items that need to be addressed including the City Market and Common Ground which were created to be self-sufficient. At that. Ms. Kathy then went into her next thought, looking into preventive maintenance. Ms. Tobe then asked for funding for the preventative maintenance and ongoing maintenance of the parks, buildings and property the City already has. Lastly, Ms. Tobe asked that Council pursue making sure the mileages that the public pay are outlined and have a transparent detail on their spending.

Mr. Beavers asked if there was a potential for bonding for the roads since it was stated at the Committee meeting on May 14th that it was not possible because of the CSO project. Ms. Bennett stated that if they bond, that would extend the life of the bonds and tie up funds for future years. The current CSP project is bonded, and if the City bonded for more roads, that would use up more of the ACT 51 funds, and therefore there would be less of the ACT 51 funds for other projects. Mr. Beavers stated he heard that there are candidates for the County Commissioners that are proposing bonds for road, county wide.

Ms. Stanaway spoke in opposition to incentives for profit for private developers.

Council Member Jackson asked if the public would want Council to consider finding more funds for the roads in addition the proposed \$400,000, and if those funds should come from keeping current contract employees contracted. Council President Wood stated she would ask the Internal Auditor to determine what amount that would be if they did not make part time or full time and have to pay benefits.

Council Member Hussain spoke in support of the comments made by the public and suggested for the next budget looking for performance based outcomes from all the departments.

Council Member Garza spoke in support of the public comments made and supported the additional premise officers, and stated an interest in more police offices on the roads.

Council Member Washington agreed with the earlier statement on preventative maintenance funds, and also agreed to not fund Sister Cities or Faith Based Initiative. She then proposed taking the \$80,000 LEPFA subsidy for the City Market and putting towards a new corridor enforcement officer. Lastly she noted her concern with the all the neighborhood positions, with multiple people in one role.

Council Member Spitzley voiced her concern with waiting another year to take any action on budget items and positions that Council has a concern with, because those positions will then be engrained into the Administration and might not be as easy to eliminate. She also agreed with all the comments on additional enforcement officers, and questioned the need for five (5)

neighborhood community positions when it appear there are duplication, and the administration appears to be "top heavy". Council Member Spitzley suggested phasing out LEPFA and cut the budget to give them the incentive to become self-sufficient.

Ms. Tobe asked the Council not to consider any cuts from Parks and Recreation.

Council President Wood acknowledged that the budget addresses some concerns Council has spoken about over the last couple years, but there are other items that are not on target. One of those being Sister Cities which she stated was to be phased out and self-sufficient since 2005. She asked if the Council wanted to consider making only one change to the budget this year, and that would be only adding funding for the enforcement officer, and eliminating all the other recommended budget changes made by the Mayor.

Council Member Garza inquired into grants for enforcement officers. Council Members noted that there are grants that have strict priorities that the grant funds have to be tied to, and it would be difficult unless they could tie it to some type of criminal justice.

ADJOURN

The meeting was adjourned 6:38 p.m.

Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council

Approved by the Committee on

General Fund Status Report – FY 2018 Third Quarter

(March 31, 2018)

Please see accompanying summary detail (page 3)

Revenues

Revenue collection trends are measured by comparing the percentage of budget collected year-to-date to a three-year average collection rate for the same period of time in the previous three years.

In total, General Fund revenues collected in the third quarter of Fiscal Year 2018 (July – March), as a percent of budget, were slightly ahead of the prior three years' third quarter collection rates, as a percentage of year-end amounts, at 71.4% compared to 69.2%.

- The vast majority of **Property Taxes** are collected in the first month of the fiscal year. At the end of the third quarter this year, they were somewhat higher, as a percentage of budget, to the average of the past three year's third quarter collection rates, largely due to a larger-than-anticipated personal property tax reimbursement from the State.

Of note, property tax collections are subject to tax appeals and other adjustments throughout the year.

- As a percentage of budget, **Income Tax** collections, as a percent of budget, were higher than the average collection rate for the past three years, at 64.4% of budget, compared to 56.4%.
- **State Revenue Sharing** and Fire Protection/Bad Driver Fees were slightly higher than the collection expectation as of the third quarter, due to higher-than-anticipated state sales tax collections.
- In total, **Licenses and Permits** revenues were much higher than the average collection rate of the same period for the last three years as a percentage of year-end totals, at 71.6% of budget, compared to 49.6%, resulting from marihuana application fees received, some of which will be refunded for denied applications. Licenses and permits make up only 1.5% of General Fund revenues.
- **Charges for Services** were lower than collection rates from the average of the same period for the last three years, at 61.7% of budget compared to 67.3% in prior years, due to lesser-than-budgeted code compliance fees receipts. Charges for services comprise only 7% of General Fund revenues.
- Collection rates for **Fines and Forfeiture** for the third quarter were lower as a percentage of year-end totals for the average of the last three years, at 47.2% of the budget compared to 66.3%, due to lesser-than-anticipated penal case revenues and ordinance fines and costs (traffic ticket revenue).

(continued)

General Fund Status Report – FY 2018 Third Quarter

(March 31, 2018)

Please see accompanying summary detail (page 3)

Revenues (continued)

- The first of two semiannual **Return on Equity** payments from the Board of Water and Light, was less than previous years' first installment collection percentages at 47.3%, compared to 50.2%. This return on equity payment is dependent on gross revenues of the Board of Water and Light.
- As a category, **Interest and Rents** were ahead of previous years' trends due to higher-than-anticipated cell tower revenue payments. Interest revenue is posted as investments mature, the timing of which varies from year-to- year.
- The **Other Revenues** category collection rate was higher as of the third quarter-end due to the timing of the receipt of the FY 2018 Grand Woods Park sale installment.

Expenditures

Expenditure trends are measured by comparing the percentage of budget spent year-to-date to expected timing of expenditures, taking into account payroll cycles and other known expenditure trends.

In total, taking into account the vacancy factor, expenditures for General Fund operating departments (excluding debt service and transfers to other funds) were within the budgetary target -- at 71.1% as of March 31, compared to a budgetary target of 72.5%. All departments were within budgetary targets, with the exception of the Fire Department, which was slightly higher than target (73.9% compared to 73.7%), due to overtime costs and the timing of ratification and implementation of the new International Association of Firefighters (IAFF) Local 421 collective bargaining agreement in the first quarter of the year.

Of note for the relatively small amount in General Fund debt service expended in comparison to the budget: debt service payments are on target for the year, with the vast majority due at the end of the fiscal year.

Summary

For the third quarter of FY 2018, total General Fund revenues and expenditures were meeting budgetary targets.

General Fund Status Report – FY 2018 Third Quarter (as of March 31, 2018)

				Avg. Percent of Year-End Actuals as of December 31 FY 2015 - 2017
Revenues	Annual Budget	Actual as of 3/31/18	Percent of Budget	
Property Taxes	\$ 40,505,000	\$ 40,669,432	100.4%	98.4%
Income Taxes	35,600,000	22,920,562	64.4%	56.4%
Revenue Sharing	15,764,500	8,894,196	56.4%	53.7%
Licenses & Permits	1,906,500	1,364,637	71.6%	49.6%
Charges for Services	9,422,900	5,811,341	61.7%	67.3%
Fines & Forfeitures	2,961,600	1,399,332	47.2%	66.3%
Return on Equity	22,300,000	10,539,262	47.3%	50.2%
Interest & Rent	38,500	67,535	175.4%	80.2%
Other Revenue	452,355	430,538	95.2%	58.3%
Total Revenues	<u>\$ 128,951,355</u>	<u>\$ 92,096,837</u>	71.4%	69.2%
Less: Addition to Reserves	(196,641)			
	<u><u>\$ 128,754,714</u></u>			

Expenditures	Annual Budget	Actual as of 3/31/18	Percent of Budget	3/31/18 Budgetary Target
Council	\$ 709,828	\$ 493,452	69.5%	73.8%
Internal Audit	183,700	132,924	72.4%	73.5%
Courts	6,579,900	4,571,387	69.5%	73.7%
Mayor's Office	1,164,600	731,168	62.8%	73.6%
Media Center	437,400	288,695	66.0%	73.4%
Clerk's Office	1,062,800	814,519	76.6%	76.8%
Neighborhoods & Citizen Engagement	220,000	52,871	24.0%	31.0%
Economic Development & Planning	2,068,700	1,010,335	48.8%	53.6%
Finance	5,646,300	3,948,044	69.9%	73.3%
Human Resources	2,134,000	1,452,155	68.0%	68.5%
Attorney's Office	2,026,500	1,363,617	67.3%	73.4%
Vacancy Factor	(500,000)	-		
Police	41,302,394	29,637,777	71.8%	72.1%
Fire	34,083,000	25,188,290	73.9%	73.7%
Public Service	11,115,500	7,756,355	69.8%	71.6%
Human Relations & Community Service	1,332,700	887,719	66.6%	73.5%
Parks & Recreation	8,350,300	5,567,516	66.7%	74.2%
Subtotal - Departmental Budgets	<u>\$ 117,917,622</u>	<u>\$ 83,896,821</u>	71.1%	72.5%
Human Services & City Supported Agencies	\$ 2,264,692	\$ 1,672,640	73.9%	
Library Lease	165,000	115,801	70.2%	
Debt Service	1,065,000	64,635 ⁽¹⁾	6.1%	
Transfers	7,342,400	6,834,885	93.1%	
Subtotal - Non-departmental Budgets	<u>10,837,092</u>	<u>8,687,961</u>		
Total General Fund	<u><u>\$ 128,754,714</u></u>	<u><u>\$ 92,584,782</u></u>		

Please see Pages 1 and 2 for an explanation of revenues and expenditures.

⁽¹⁾ The vast majority of General Fund debt service payments are due in the fourth quarter of the fiscal year.

FY 2018/2019 City-Wide Budget by Department/Service Type

<u>Department</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>	<u>Percent of Total Budget</u>
<u>General Government</u>				
City Council	\$ 714,000	\$ -	\$ 714,000	
Internal Auditor	194,900	-	194,900	
Mayor's Office	1,296,800	-	1,296,800	
Office of Community Media	469,900	-	469,900	
City Attorney's Office	2,168,300	-	2,168,300	
City Clerk	1,197,000	-	1,197,000	
Courts	6,605,500	-	6,605,500	
Finance	5,471,600	-	5,471,600	
Human Resources	2,118,000	-	2,118,000	
Capital Improvements	995,000	480,000	1,475,000	
Library Building Rental	150,000	-	150,000	
Debt Service	1,154,000	-	1,154,000	
Subtotal - General Government	<u>\$ 22,535,000</u>	<u>\$ 480,000</u>	<u>\$ 23,015,000</u>	10.43%
<u>Public Safety</u>				
Police	\$ 43,572,550	\$ 1,488,040	\$ 45,060,590	
Fire	34,149,900	-	34,149,900	
Subtotal - Public Safety	<u>\$ 77,722,450</u>	<u>\$ 1,488,040</u>	<u>\$ 79,210,490</u>	35.90%
<u>Recreation & Culture</u>				
Parks & Recreation - General Fund	\$ 8,301,000	\$ -	\$ 8,301,000	
Parks Capital Improvements	1,370,000	-	1,370,000	
Parks - Golf	179,400	-	179,400	
Parks - Cemeteries	486,850	268,150	755,000	
Subtotal - Recreation & Culture	<u>\$ 10,337,250</u>	<u>\$ 268,150</u>	<u>\$ 10,605,400</u>	4.81%
<u>Community Development</u>				
Neighborhoods & Citizen Engagement	\$ 863,500	\$ -	\$ 863,500	
Economic Development & Planning	4,991,300	7,278,008	12,269,308	
Downtown Lansing, Inc.	156,300	735,200	891,500	
Stadium	512,000	645,000	1,157,000	
Parking System	-	\$ 12,188,000	\$ 12,188,000	5.52%
Human Relations & Community Services Dept.	1,598,300	-	1,598,300	
Human Services	1,660,000	-	1,660,000	
City Supported Agencies	381,400	-	381,400	
Subtotal - Community Development	<u>\$ 10,162,800</u>	<u>\$ 20,846,208</u>	<u>\$ 31,009,008</u>	14.06%
<u>Public Services</u>				
Public Services	\$ 11,572,500	\$ (398)	\$ 11,572,102	
Public Services - Roads/Sidewalks	2,470,000	16,245,000	18,715,000	
Public Services - Sewer	-	40,770,000	40,770,000	
Public Services - Refuse	-	1,925,000	1,925,000	
Public Services - Recycling	-	4,300,000	4,300,000	
Public Services - Fleet	-	-	-	
Subtotal - Public Services	<u>\$ 14,042,500</u>	<u>\$ 63,239,602</u>	<u>\$ 77,282,102</u>	35.03%
Vacancy Factor	<u>\$ (500,000)</u>	<u>\$ -</u>	<u>\$ (500,000)</u>	
	<u>\$ 134,300,000</u>	<u>\$ 86,322,000</u>	<u>\$ 220,622,000</u>	

Note: Transfers from other funds are netted out from expenditures so as not to overstate total funding.

**BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 26, 2018, the Mayor submitted a proposed budget for the 2018/2019 fiscal year, which spans from July 1, 2018 through June 30, 2019; and

WHEREAS, the City Council held a series of televised public hearings to review Mayor's budget recommendations; and

WHEREAS, the City Council held special Committee of the Whole meetings during evening hours at the Foster Community Center on May 10, 2018 and at the Alfreda Schmidt Community Center on May 15, 2018, and as part of the Council meeting to provide opportunities for citizens to comment on the proposed City budget; and

WHEREAS, in accordance with City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 14, 2018, for the fiscal year 2018/2019 budget and capital improvements program; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues, by source, and amounts appropriated to defray expenditures and meet the liabilities of the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2018/2019,

NOW, THEREFORE, BE IT RESOLVED that 19.70 mills be levied under the General Property Tax Act for fiscal year 2018/2019 as follows:

City Operating: 19.44
City Debt: .26

BE IT FURTHER RESOLVED that the City's sewage rate shall be increased by 3.0% for FY 2018/2019;

BE IT FURTHER RESOLVED that the following changes to the City's fee and charges be adopted:

	From Current <u>FY 2018</u>	To Adopted <u>FY 2019</u>
Fire Department		
Ambulance Fee - Advanced Life Support 2	\$ 900.00	\$ 1,150.00
Ambulance transport mileage (per mile)	\$ 13.50	\$ 16.50
EMS Report Fee	\$ 4.00	\$ 10.00
Economic Development & Planning - Building Safety		
Non-FOIA Search and Copy Charge (per 15 minutes)	new fee	\$ 10.00
Non-FOIA Search and Copy Charge - CD/DVD (each)	new fee	\$ 2.00
Economic Development & Planning - Parking System		
South Capitol Ramp Permits (Monthly)		
Reserved	\$ 135.00	\$ 141.00
Covered	\$ 107.00	\$ 115.00
Roof	\$ 85.00	\$ 90.00
Basement	\$ 112.00	\$ 120.00
North Grand Ramp Permits (Monthly)		
General	\$ 128.00	\$ 140.00
Reserved	\$ 150.00	\$ 160.00
Roof	\$ 93.00	\$ 110.00
North Capitol Ramp Permits (Monthly)		
General	\$ 93.00	\$ 110.00
Townsend Ramp Permits (Monthly)		
Reserved Basement/Level 1	\$ 167.00	\$ 170.00
General, Levels 2-5	\$ 143.00	\$ 150.00
General, Levels 6-8	\$ 130.00	\$ 133.00

	From Current FY 2018	To Adopted FY 2019
Transient Parking Rates		
VIP Hourly Rate per half-hour (all ramps)	\$ 0.70	\$ 1.05
Hourly rate per half hour (Townsend, South Capitol, North Capitol Ram	\$ 1.00	\$ 1.25
Hourly rate per half hour (North Grand Ramp)	\$ 1.00	\$ 1.50
Daily Maximum (Townsend, South Capitol, North Capitol Ramps)	\$ 10.00	\$ 12.50
Daily Maximum (North Grand Ramp)	\$ 10.00	\$ 15.00
Lot Rates (Monthly)		
Lot #1	\$ 75.00	\$ 85.00
Lot #49	\$ 50.00	\$ 60.00
Lot #49A	\$ 50.00	\$ 60.00
Lot #50	\$ 22.00	\$ 30.00
Lot #52	\$ 63.00	\$ 70.00
Lot #53	\$ 63.00	\$ 70.00
Lot #55	\$ 68.00	\$ 80.00
Lost Ticket Rates		
North Capitol Ramp	\$ 10.00	\$ 12.50
Townsend, South Capitol Ramps	\$ 10.00	\$ 25.00
North Grand Ramp	\$ 20.00	\$ 30.00

Office of Community Media

Inflatable Movie Screen & Equipment Rental - free community events	new fee	\$ 500.00
Inflatable Movie Screen & Equipment Rental - ticketed events	new fee	\$ 1,000.00
Media Center theatre space rental - professional video or ticketed event (	new fee	\$ 500.00
Media Center theatre space rental - free community event (per hour)	new fee	\$ 20.00
Media Center theatre space rental - non-commercial production, non-business hours (per hour)	new fee	\$ 20.00
Backpack studio rental - commercial production (per day)	new fee	\$ 100.00
Intermediate Production class - Resident	new fee	\$ 55.00
Intermediate Production class - Nonresident	new fee	\$ 105.00
Camera Package Rental - commercial production	new fee	\$ 100.00
Live Production Trailer with final edited product with staff and equipment	new fee	\$ 1,750.00

Parks & Recreation Department

Marshall Park Sand Volleyball - no equipment (per hour)	\$ 5.00	\$ 10.00
Marshall Park Sand Volleyball - with equipment (per hour)	\$ 8.00	\$ 15.00
Frances Park Pavilion Rental - 1/2 Pavilion, 1/2 Day Weekday		\$ 70.00
Frances Park Pavilion Rental - 1/2 Pavilion, 1/2 Day Weekend		\$ 80.00
Frances Park Pavilion Rental - Full Pavilion, 1/2 Day Weekday		\$ 115.00
Frances Park Pavilion Rental - Full Pavilion, 1/2 Day Weekend		\$ 135.00
Frances Park Pavilion Rental - Full Pavilion, Full Day - Weekday		\$ 190.00
Frances Park Pavilion Rental - Full Pavilion, Full Day - Weekend		\$ 220.00
Frances Park Pavilion Rental - 1/2 Pavilion, 1/2 Day Holiday		\$ 100.00
Frances Park Pavilion Rental - Rental of 1/2 Pavilion Full Day Holiday		\$ 165.00
Frances Park Pavilion Rental - Full Pavilion, Full Day Holiday		\$ 275.00
Frances Pavilion Clean Up Fee Rental - Deposit for Clean Up Forfeited		\$ 50.00
Hunter Park Pavilion Rental - 1/2 Day Weekday/Weekend	Change in rate	\$ 35.00
Hunter Park Pavilion Rental - Full Day Weekday/Weekend	structure	\$ 60.00
Hunter Park Pavilion Rental - 1/2 Day Holiday		\$ 65.00
Hunter Park Pavilion Rental - Full Day Holiday		\$ 110.00
Moore's Park Pavilion Rental - 1/2 Day, Weekday/Weekend		\$ 45.00
Moore's Park Pavilion Rental - Full Day Weekday/Weekend		\$ 70.00
Moore's Park Pavilion Rental - 1/2 Day Holiday		\$ 75.00
Moore's Park Pavilion Rental - Full Day Holiday		\$ 125.00
Washington Park Pavilion Rental - 1/2 Day, Weekday/Weekend		\$ 45.00
Washington Park Pavilion Rental - Full Day Weekday/ Weekend		\$ 70.00
Washington Park Pavilion Rental - 1/2 Day Holiday		\$ 75.00
Washington Park Pavilion Rental - Full Day Holiday		\$ 125.00
Adado Riverfront Park Rental	\$ 150.00	\$ 500.00

	From Current FY 2018	To Adopted FY 2019
Grand River Park Boat Slip Rental - Resident	\$ 200.00	\$ 220.00
Grand River Park Boat Slip Rental - Nonresident	\$ 400.00	\$ 420.00
Turner Dodge - Teas	\$ 15.00	\$ 19.00
Turner Dodge / First Floor Rental - Resident (per hour)	\$ 110.00	\$ 120.00
Turner Dodge / First Floor Rental - Non-Resident (per hour)	\$ 125.00	\$ 135.00
Turner Dodge / Entire House Rental - Resident (per hour)	\$ 145.00	\$ 155.00
Turner Dodge / Entire House Rental - Non-Resident	\$ 160.00	\$ 170.00
Special Recreation - Road Rally	\$ 75.00	\$ 100.00
Community Center - Kids cooking class	\$ 20.00	\$ 30.00
SEPA Late Fee - Adado Riverfront Park <30 days from event	new fee	\$ 150.00
SEPA Late Fee - Rivertrail Rental <30 days from event	new fee	\$ 125.00
Adult Men's Baseball League - Age 30+	\$ 907.00	\$ 1,007.00
Adult Men's Baseball League - Age 40+	\$ 907.00	\$ 1,007.00
Adult Men's Baseball City League	\$ 1,249.00	\$ 1,350.00
Girl's Wildcat Softball, before May 10 - Resident	\$ 30.00	\$ 40.00
Girl's Wildcat Softball, before May 10 - Nonresident	\$ 35.00	\$ 45.00
Girl's Wildcat Softball, after May 10 - Resident	\$ 40.00	\$ 50.00
Girl's Wildcat Softball, after May 10 - Nonresident	\$ 45.00	\$ 55.00
Baseball Field Rentals - Youth Tournaments (per game)	\$ 30.00	\$ 100.00
Baseball Field Rentals - Adult Tournaments (per game)	\$ 35.00	\$ 120.00

Public Service Department Refuse and Recycling Funds:

Refuse Bags:		
Individual Bags	\$ 2.00	\$ 2.25
5 bags	\$ 10.00	\$ 11.25
Carts:		
21 gallon cart	\$ 40.00	\$ 42.00
32 gallon cart	\$ 43.00	\$ 44.00
65 gallon cart	\$ 48.00	\$ 49.00
95 gallon cart	\$ 54.00	\$ 55.00
Blue cart late fee	\$ 5.00	\$ 10.00
Recycling Fee	\$ 98.50	\$ 105.00
Recycling Commercial Fee (per quarter)	\$ 47.00	\$ 52.00
Recycling Fee - Special Events, Cart Rental	\$ 10.00	\$ 15.00
Recycling Fee - Special Events, Noncompliance (contamination)	new fee	\$ 10.00

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2018/2019 fiscal year:

	FY 2019 Proposed	Council Changes	FY 2019 Adopted
Estimated Revenues			
Property Taxes	\$ 40,315,000		\$ 40,315,000
Income Taxes	38,500,000		38,500,000
State Shared Revenues	19,196,700		19,196,700
Licenses and Permits	1,677,000		1,677,000
Charges for Services	9,017,200		9,017,200
Fines and Forfeitures	2,456,100		2,456,100
Interest and Rents	205,000		205,000
Return on Equity	22,500,000		22,500,000
Other Revenue	333,000		333,000
Transfers	100,000		100,000
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	\$ 134,300,000	\$ -	\$ 134,300,000
Appropriations			
City Council			
Personnel	\$ 494,573		\$ 494,573
Operating	219,427		219,427
Total	\$ 714,000	\$ -	\$ 714,000

	<u>FY 2019 Proposed</u>	<u>Council Changes</u>	<u>FY 2019 Adopted</u>
Internal Audit			
Personnel	\$ 182,261		\$ 182,261
Operating	12,639		12,639
Total	<u>\$ 194,900</u>	<u>\$ -</u>	<u>\$ 194,900</u>
Courts			
Personnel	\$ 5,186,717		\$ 5,186,717
Operating	1,418,783		1,418,783
Total	<u>\$ 6,605,500</u>	<u>\$ -</u>	<u>\$ 6,605,500</u>
Mayor's Office			
Personnel	\$ 1,076,326		\$ 1,076,326
Operating	220,474		220,474
Total	<u>\$ 1,296,800</u>	<u>\$ -</u>	<u>\$ 1,296,800</u>
Office of Community Media			
Personnel	\$ 431,375		\$ 431,375
Operating	38,525		38,525
Total	<u>\$ 469,900</u>	<u>\$ -</u>	<u>\$ 469,900</u>
City Clerk' Office			
Personnel	\$ 955,857		\$ 955,857
Operating	241,143		241,143
Total	<u>\$ 1,197,000</u>	<u>\$ -</u>	<u>\$ 1,197,000</u>
Neighborhood and Citizen Engagement			
Personnel	\$ 540,790		\$ 540,790
Operating	322,710		322,710
Total	<u>\$ 863,500</u>	<u>\$ -</u>	<u>\$ 863,500</u>
Economic Development and Planning			
Personnel	\$ 2,576,020		\$ 2,576,020
Operating	2,415,280		2,415,280
Total	<u>\$ 4,991,300</u>	<u>\$ -</u>	<u>\$ 4,991,300</u>
Finance			
Personnel	\$ 4,208,563		\$ 4,208,563
Operating	1,263,037		1,263,037
Total	<u>\$ 5,471,600</u>	<u>\$ -</u>	<u>\$ 5,471,600</u>
Human Resources			
Personnel	\$ 1,239,243		\$ 1,239,243
Operating	878,757		878,757
Total	<u>\$ 2,118,000</u>	<u>\$ -</u>	<u>\$ 2,118,000</u>
City Attorney			
Personnel	\$ 1,905,589		\$ 1,905,589
Operating	262,711		262,711
Total	<u>\$ 2,168,300</u>	<u>\$ -</u>	<u>\$ 2,168,300</u>
Police			
Personnel	\$ 36,508,691		\$ 36,508,691
Operating	6,684,609		6,684,609
Total	<u>\$ 43,193,300</u>	<u>\$ -</u>	<u>\$ 43,193,300</u>
Fire			
Personnel	\$ 29,283,556		\$ 29,283,556
Operating	4,866,344		4,866,344
Total	<u>\$ 34,149,900</u>	<u>\$ -</u>	<u>\$ 34,149,900</u>
Public Service			
Personnel	\$ 2,857,678		\$ 2,857,678
Operating	8,714,822		8,714,822
Total	<u>\$ 11,572,500</u>	<u>\$ -</u>	<u>\$ 11,572,500</u>

	FY 2019 <u>Proposed</u>	Council <u>Changes</u>	FY 2019 <u>Adopted</u>
Human Relations & Community Service			
Personnel	\$ 1,427,118		\$ 1,427,118
Operating	171,182		171,182
Total	<u>\$ 1,598,300</u>	<u>\$ -</u>	<u>\$ 1,598,300</u>
Parks & Recreation			
Personnel	\$ 4,947,423		\$ 4,947,423
Operating	3,353,577		3,353,577
Total	<u>\$ 8,301,000</u>	<u>\$ -</u>	<u>\$ 8,301,000</u>
Human Services			
Operating	\$ 1,660,000		\$ 1,660,000
Total	<u>\$ 1,660,000</u>	<u>\$ -</u>	<u>\$ 1,660,000</u>
City-Supported Agencies			
Operating	\$ 381,400		\$ 381,400
Total	<u>\$ 381,400</u>	<u>\$ -</u>	<u>\$ 381,400</u>
Non-Departmental			
Vacancy Factor	\$ (500,000)		\$ (500,000)
Library Lease	150,000		150,000
Debt Service	1,154,000		1,154,000
Transfers	6,548,800		6,548,800
Total	<u>\$ 7,352,800</u>	<u>\$ -</u>	<u>\$ 7,352,800</u>
Total Appropriations	<u><u>\$ 134,300,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 134,300,000</u></u>

II. SPECIAL REVENUE FUNDS

MAJOR STREETS FUND

Estimated Revenues			
Gas & Weight Tax Receipts	\$ 9,588,800		\$ 9,588,800
Utility Permit Fees (Metro Act)	450,000		450,000
Reimbursements	959,000		959,000
Miscellaneous Revenue	45,000		45,000
Transfer from Other Funds	100,000		100,000
Use of/(Contribution to) Fund Balance	1,811,200		1,811,200
Total Revenue	<u><u>\$ 12,954,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 12,954,000</u></u>
Appropriations			
Personnel	\$ 3,003,107		\$ 3,003,107
Operating	3,824,693		3,824,693
Capital	2,700,000		2,700,000
Debt Service	526,200		526,200
Transfers	2,900,000		2,900,000
Total Appropriations	<u><u>\$ 12,954,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 12,954,000</u></u>

LOCAL STREETS FUND

Estimated Revenues			
Gas & Weight Tax Receipts	\$ 3,196,200		\$ 3,196,200
Reimbursements	200,000		200,000
Miscellaneous Revenue	120,000		120,000
Transfer from Other Funds	5,270,000		5,270,000
Use of/(Contribution to) Fund Balance	(125,200)		(125,200)
Total Revenue	<u><u>\$ 8,661,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 8,661,000</u></u>
Appropriations			
Personnel	\$ 3,042,012		\$ 3,042,012
Operating	2,371,588		2,371,588
Capital	2,520,000		2,520,000
Debt Service	727,400		727,400
Total Appropriations	<u><u>\$ 8,661,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 8,661,000</u></u>

	FY 2019 <u>Proposed</u>	Council <u>Changes</u>	FY 2019 <u>Adopted</u>
STADIUM FUND			
Estimated Revenues			
Operating Revenues	\$ 400,000		\$ 400,000
Stadium Naming Rights	120,000		120,000
Reimbursements	125,000		125,000
Transfers In	512,000		512,000
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	\$ 1,157,000	\$ -	\$ 1,157,000
Appropriations			
Debt Service	\$ 1,157,000		\$ 1,157,000
Total Appropriations	\$ 1,157,000	\$ -	\$ 1,157,000

BUILDING DEPARTMENT FUND

Estimated Revenues			
Licenses & Permits	\$ 2,592,200		\$ 2,592,200
Charges for Services	2,500		2,500
Miscellaneous	300		300
Use of/(Contribution to) Fund Balance	(25,000)		(25,000)
Total Revenue	\$ 2,570,000	\$ -	\$ 2,570,000
Appropriations			
Personnel	\$ 2,029,226		\$ 2,029,226
Operating	540,774		540,774
Total Appropriations	\$ 2,570,000	\$ -	\$ 2,570,000

CDBG FUND

Estimated Revenues			
Federal Grants	\$ 2,850,968		\$ 2,850,968
General Fund Transfer	152,530		152,530
Total Revenue	\$ 3,003,498	\$ -	\$ 3,003,498
Appropriations			
Personnel	\$ 1,058,885		\$ 1,058,885
Operating	1,944,613		1,944,613
Total Appropriations	\$ 3,003,498	\$ -	\$ 3,003,498

HOME GRANT FUND

Estimated Revenues			
Federal Grants	\$ 1,689,435		\$ 1,689,435
General Fund Transfer	26,720		26,720
Total Revenue	\$ 1,716,155	\$ -	\$ 1,716,155
Appropriations			
Personnel	\$ 201,697		\$ 201,697
Operating	1,514,458		1,514,458
Total Appropriations	\$ 1,716,155	\$ -	\$ 1,716,155

EMERGENCY SHELTER GRANT FUND

Estimated Revenues			
Federal Grants	\$ 167,605		\$ 167,605
General Fund Transfer	-		-
Total Revenue	\$ 167,605	\$ -	\$ 167,605
Appropriations			
Operating	\$ 167,605		\$ 167,605
Total Appropriations	\$ 167,605	\$ -	\$ 167,605

	FY 2019 <u>Proposed</u>	Council <u>Changes</u>	FY 2019 <u>Adopted</u>
FEDERAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND			

Estimated Revenues

Drug Forfeitures	\$	-		\$	-
Use of/(Contribution to) Fund Balance		108,000			108,000
Total Revenue	\$	108,000	\$	-	\$ 108,000

Appropriations

Personnel	\$	-	\$	-	\$	-
Operating		108,000		-		108,000
Total Appropriations	\$	108,000	\$	-	\$	108,000

STATE/LOCAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND
Estimated Revenues

Drug Forfeitures	\$	-		\$	-
Use of/(Contribution to) Fund Balance		523,600			523,600
Total Revenue	\$	523,600	\$	-	\$ 523,600

Appropriations

Operating	\$	523,600	\$	-	\$	523,600
Transfers		-		-		-
Total Appropriations	\$	523,600	\$	-	\$	523,600

DRUG LAW ENFORCEMENT FUND - TRI-COUNTY METRO
Estimated Revenues

Drug Forfeiture Revenues	\$	428,220		\$	428,220
Contributions from Local Units		428,220			428,220
Total Revenue	\$	856,440	\$	-	\$ 856,440

Appropriations

Personnel	\$	86,920	\$	-	\$	86,920
Operating		769,520		-		769,520
Transfers		-		-		-
Total Appropriations	\$	856,440	\$	-	\$	856,440

DOWNTOWN LANSING, INC.
Estimated Revenues

Special Assessments	\$	420,400		\$	420,400
Grants		10,000			10,000
Miscellaneous		290,275			290,275
Transfer from General Fund		156,300			156,300
Use of/(Contribution to) Fund Balance		14,525			14,525
Total Revenue	\$	891,500	\$	-	\$ 891,500

Appropriations

Personnel	\$	164,875		\$	164,875
Operating		726,625			726,625
Total Appropriations	\$	891,500	\$	-	\$ 891,500

III.	ENTERPRISE FUNDS	FY 2019 Proposed	Council Changes	FY 2019 Adopted
	CEMETERIES FUND			
Estimated Revenues				
Cemetery Service Revenue	\$ 190,150		\$ 190,150	
Sale of Lots	70,000		70,000	
Other	3,000		3,000	
Transfer from Perpetual Care	5,000		5,000	
Transfer from Parks Millage	486,850		486,850	
Use of/(Contribution to) Fund Balance	-		-	
Total Revenue	\$ 755,000	\$ -	\$ 755,000	
Appropriations				
Personnel	\$ 414,989		\$ 414,989	
Operating	313,011		313,011	
Transfers	27,000		27,000	
Total Appropriations	\$ 755,000	\$ -	\$ 755,000	
	GOLF FUND			
Estimated Revenues				
Transfers In - Parks Millage	\$ 179,400		\$ 179,400	
Total Revenue	\$ 179,400	\$ -	\$ 179,400	
Appropriations				
Operating	\$ 179,400		\$ 179,400	
Total Appropriations	\$ 179,400	\$ -	\$ 179,400	
	PARKING FUND			
Estimated Revenues				
Parking Revenue	\$ 5,985,600		\$ 5,985,600	
Baseball Revenue	55,000		55,000	
Parking Fines	500,000		500,000	
Other Revenue	1,251,269		1,251,269	
Use of/(Contribution to) Fund Equity	4,396,131		4,396,131	
Total Revenue	\$ 12,188,000	\$ -	\$ 12,188,000	
Appropriations				
Personnel	\$ 2,406,137		\$ 2,406,137	
Operating	2,500,053		2,500,053	
Capital	3,976,810		3,976,810	
Debt Service	3,305,000		3,305,000	
Total Appropriations	\$ 12,188,000	\$ -	\$ 12,188,000	
	WASTEWATER FUND			
Estimated Revenues				
Sewer Charges	\$ 35,733,000		\$ 35,733,000	
Interest Income	148,960		148,960	
Low Income Credit	(2,000)		(2,000)	
Miscellaneous Income	-		-	
Use of/(Contribution to) Fund Equity	4,890,040		4,890,040	
Total Revenue	\$ 40,770,000	\$ -	\$ 40,770,000	
Appropriations				
Personnel	\$ 8,329,628		\$ 8,329,628	
Operating	8,467,596		8,467,596	
Capital	9,228,000		9,228,000	
Debt Service	14,744,776		14,744,776	
Total Appropriations	\$ 40,770,000	\$ -	\$ 40,770,000	

	FY 2019 Proposed	Council Changes	FY 2019 Adopted
REFUSE FUND			
Estimated Revenues			
Operating Income	\$ 2,133,004		\$ 2,133,004
Interest Income	7,000		7,000
Use of/(Contribution to) Fund Equity	(215,004)		(215,004)
Total Revenue	<u>\$ 1,925,000</u>	<u>\$ -</u>	<u>\$ 1,925,000</u>

Appropriations			
Personnel	\$ 945,893		\$ 945,893
Operating	929,107		929,107
Capital	50,000		50,000
Total Appropriations	<u>\$ 1,925,000</u>	<u>\$ -</u>	<u>\$ 1,925,000</u>

RECYCLING FUND

Estimated Revenues			
Operating Income	\$ 4,130,540		\$ 4,130,540
Sale of Recycled Materials	-		-
Interest Income	-		-
Use of/(Contribution to) Fund Equity	169,460		169,460
Total Revenue	<u>\$ 4,300,000</u>	<u>\$ -</u>	<u>\$ 4,300,000</u>

Appropriations			
Personnel	\$ 2,196,847		\$ 2,196,847
Operating	1,598,340		1,598,340
Debt Service	454,813		454,813
Capital	50,000		50,000
Total Appropriations	<u>\$ 4,300,000</u>	<u>\$ -</u>	<u>\$ 4,300,000</u>

IV. CAPITAL PROJECT FUNDS

CAPITAL IMPROVEMENT (CIP) FUND

Estimated Revenues			
Transfer from the General Fund	\$ 1,395,000		\$ 1,395,000
Loan Revenue	180,000		180,000
PEG (Cable Capital) Revenues	400,000		400,000
Total Revenue	<u>\$ 1,975,000</u>	<u>\$ -</u>	<u>\$ 1,975,000</u>

Appropriations			
Capital	\$ 995,000		\$ 995,000
PEG Capital	300,000		300,000
Debt Service	180,000		180,000
Transfer to General Fund	100,000		100,000
Transfers to Street Funds	400,000		400,000
Total Appropriations	<u>\$ 1,975,000</u>	<u>\$ -</u>	<u>\$ 1,975,000</u>

PARKS MILLAGE FUND

Estimated Revenues			
Transfer from the General Fund	\$ 2,036,250		\$ 2,036,250
Total Revenue	<u>\$ 2,036,250</u>	<u>\$ -</u>	<u>\$ 2,036,250</u>

Appropriations			
Transfers to Golf/Cemetery Funds	\$ 666,250		\$ 666,250
Capital	1,370,000		1,370,000
Total Appropriations	<u>\$ 2,036,250</u>	<u>\$ -</u>	<u>\$ 2,036,250</u>

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2018/2019 fiscal year:

FY 2019 DRAFT Budget Policies
(as adopted in Res. 2017-131 FY18 Budget -5/15/2017)

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.

Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.

Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.

Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.

Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance of \$500,000. The Administration is requested to provide Council on July 1, 2018 and every month, thereafter, a list of vacant positions by department. The Administration is also requested to provide, on a quarterly basis, a detailed list by

Department of all positions by title, FTE, wages and fringes, and impact on programs and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above as of July 1, 2018 and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project balances as of June 30, 2018 into the FY 2019 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than \$5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding
The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

The targeted unrestricted balance for the combination of the General Fund fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. If events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of \$500,000 will be made until the 12% target is reached. In the event that combined reserves are projected to exceed 15% of General Fund revenues, the excess amount will be used to supplement retiree healthcare prefunding.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance to State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, or a Lansing retirement board trustee (collectively in this provision "the Employee") for damages caused by an act or acts of the Employee within the scope of his or her authority and while in the course of his or her employment with the City or his or her duties on behalf of the retirement board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee as to the claim and to appear for and represent the Employees in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee covered under this provision is awarded against the Employee as the result of a civil action, the City will indemnify the Employee or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee giving prompt notice of the commencement of the action and upon the Employee cooperating in the preparation, defense, and settlement of the action. The term "scope of authority" under this provision does not include any act or acts of Employee (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity.

Grants

The Administration shall present to Council every application for any grant and, upon notification of the award of a grant, shall submit the grant to Council for acceptance. Administrative authority is given to create the necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Corridor Façade Grants

The Committee of the Whole will generate a resolution of guidelines with LEAP describing the area and requirements for the implementation of the Corridor Façade Grants by August 1, 2017.

Andy Schor
Mayor



Andy Schor, Mayor

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

XV A 2 a
City Hall - 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 – FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

DATE: May 3, 2018

TO: Carol Wood, City Council President
& Members of the Lansing City Council

FROM: Andy Schor, Mayor

SUBJECT: Boards & Commissions Appointments

According to the Lansing City Charter (Article 5-103.6), the Mayor shall file a list of appointments to the several boards prior to the first Council meeting in May of each year and the Council shall act on each appointment at or prior to its first meeting in June.

As such, I am providing the following attachments:

1. The current list of Boards, Commissions, and Authorities of the City of Lansing as of 5-3-18.
2. Progress report of expired & vacant Board, Authority & Commission positions as of 5-3-18.



City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Board of Ethics

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Doyle, Connie	Mayoral - At-Large	6/30/2018
Folkers, Rev. John	Council - 1st Ward	6/30/2021
Gardner, Penny	Mayoral - At-Large	6/30/2019
Kris, Keith	Council - 4th Ward	6/30/2020
Midgley, Jack	Council - 2nd Ward	6/30/2018
Nicholson, Bob	Mayoral - At-Large	6/30/2020
Simon, Lori Adams	Council - 3rd Ward	6/30/2019
vacant (Benson, MaryLea)	Mayoral - At-Large	6/30/2021

Board of Fire Commissioners

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Banks, Alicia	At-Large	6/30/2021
Draher, Betty	1st Ward	6/30/2021
Ferro, Frank	At-Large	6/30/2018
Keeney, Dave	2nd Ward	6/30/2018
Ludman, Wyatt	At-Large	6/30/2019
McConnell, Yvonne	3rd Ward	6/30/2019
Nelson, Gina	4th Ward	6/30/2020
Singleton, Rodney	At-Large	6/30/2020

Board of Plumbing

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Leek, Deshon	Journeyman Plumber	6/30/2022
Mowry, Geoffrey	Journeyman Plumber	6/30/2016
Pond, William	Master Plumber	6/30/2016
Reck, Stephen	Citizen	6/30/2016
Steele, Walter	Citizen	6/30/2015
vacant (Kelly, Emmett)	Master Plumber	6/30/2019

Note: Some external boards have additional members appointed by other authorities. Only City of Lansing appointees are listed here.



City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Board of Police Commissioners

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Carnegie, Clyde	4th Ward	6/30/2020
Coates, Kecia	At-Large	6/30/2019
Farhat, Patty	At-Large	6/30/2018
Kowalk-Thompson, Sandra J.	3rd Ward	6/30/2019
Macon, Drew	1st Ward	6/30/2021
Noordhoek, Robert	At-Large	6/30/2020
Renfrew, William	At-Large	6/30/2021
Rodocker, Julee M.	2nd Ward	6/30/2022

Board of Public Service

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Anderson, Cleophus	3rd Ward	6/30/2019
Cardenas, Dulce	4th Ward	6/30/2020
Krohn, John	At-Large	6/30/2020
Locke, Stacey	At-Large	6/30/2021
Lockington, Cynthia	At-Large	6/30/2019
Mahlow, Nancy	1st Ward	6/30/2021
Morgan, Samara	At-Large	6/30/2018
Schmidt, Alfreda	2nd Ward	6/30/2018

Board of Review

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Poitra, Christie	At-Large	6/30/2020
Sanborn, Diane	At-Large	6/30/2019
Spain, Tricia	At-Large	6/30/2018

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Board of Water & Light

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Graham, Beth	2nd Ward	6/30/2018
Jester, Douglas	East Lansing	6/30/2019
Long, Bill	Delta Township	6/30/2019
Louney, Dennis	1st Ward	6/30/2017
McCloud, Anthony	3rd Ward	6/30/2019
Mullen, Anthony	At-Large	6/30/2021
Price, David	At-Large	6/30/2018
Ross, Brian	Meridian/Delhi/DeWitt/Lansin	6/30/2018
Ross, Ken	At-Large	6/30/2019
Thomas, Tracy	At-Large	6/30/2020
Zerkle, Sandra	4th Ward	6/30/2020

Board of Zoning Appeals

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Alling, Marcie	At-Large	6/30/2019
Barryman, Kurt	At-Large	6/30/2020
Hovey, Josh	Planning Board Representative	6/30/2018
Leaming, Jordan	At-Large	6/30/2020
Litwiller, Keri	At-Large	6/30/2018
Quick, Joe	At-Large	6/30/2018
Rice, Mitch	At-Large	6/30/2019
vacant (Horne, Emly Marks)	At-Large	6/30/2020
vacant (McGrain, Brian)	At-Large	6/30/2018

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Building Board of Appeals

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Drake, James R.		6/30/2016
Heck, Donald		6/30/2018
Knoy, Thomas		6/30/2017
Space, Stephanie		6/30/2019
vacant		6/30/2018

Cable Advisory Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
McFadden, Michael	At-Large	6/30/2012
Penniman, Matthew	At-Large	6/30/2010
vacant	At-Large	6/30/2019
vacant	At-Large	6/30/2019
vacant	At-Large	6/30/2020
vacant	At-Large	6/30/2018
vacant	At-Large	6/30/2021
White, Ida	At-Large	6/30/2013

Capital Area District Library

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Johnson, Vern	City of Lansing	4/15/2018
Jones, DeYeya	City of Lansing	4/15/2020

Capital Area Transportation Authority

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Fancher, Darlene J.	City of Lansing	9/30/2020
Gies, Jennie M.	City of Lansing	9/30/2020
Kuhnemunech, Peter	City of Lansing	9/30/2018
Vacant (Lewis, Robin)	City of Lansing	9/30/2018

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Capital Region Airport Authority

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Leaming, Jordan	City of Lansing	9/30/2020
Shaski, John	City of Lansing	9/30/2018
Ward, Greg	City of Lansing	9/30/2017

Community Corrections Adv. Bd.

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Barron, Tim	Joint - Communications/Media	9/17/2019
Grewal, Manvir (Mick)	Joint - Criminal Defense	9/17/2018
Jackson, Brian	City Council Representatives	12/31/2018
Jahner, Monica	Joint - Community Alternative	9/17/2017
Straub, Jacqueline	Joint - Adult Probation	9/17/2018
vacant	Joint - Business Community	9/17/2019
vacant	Joint - Work Force Developme	9/17/2020

Demolition Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Muylle, David	At-Large	at will
Vitale, Joseph	At-Large	at will

Downtown Lansing, Inc. Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Anderton, James	Business Owner	6/30/2020
Carella, Terry	Business Owner	6/30/2021
Dorshimer, Karl	City Representative	6/30/2019
Johns, Doug	Business Owner	6/30/2015
Richard, Tameko	Business Owner	6/30/2018
Schriner, Summer	Adjacent Nbhd. Resident	6/30/2021
vacant	Business Owner	6/30/2020
Zarkovich, Christine	Business Owner	6/30/2018

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

EDC/TIFA/LBRA

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Butler, James W.	At-Large	2/28/2021
Coleman, Kim	At-Large	2/28/2021
Donaldson, Tom	At-Large	2/28/2022
Johnson, Christopher	At-Large	2/28/2022
Jones, Calvin	At-Large	2/28/2023
Mielock, Shelley Davis	At-Large	2/28/2022
Ragan, Andrea	At-Large	2/28/2017
Schiable, Fred	At-Large	2/28/2023
Schor, Andy	At-Large	

Elected Officers Compensation Commission

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Alley, Cassie	At-Large	10/1/2017
Huggler, Brian	At-Large	10/1/2022
Melot, Derek	At-Large	10/1/2019
Speaker, Liisa	At-Large	10/1/2021
vacant	At-Large	10/1/2018
vacant	At-Large	10/1/2020
vacant (Berryman, Kurt)	At-Large	10/1/2023

Election Commission

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Frischman, Sharon	City Assessor	n/a
Smierka, Jim	City Attorney	n/a
Swope, Chris	City Clerk	1/1/2022

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Electrical Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Barclay, Daniel	Electrical Contractor	6/30/2021
Calkins, Craig	Electrical Journeyman	6/30/2019
Peters, Joseph	Electric Utility	6/30/2016
vacant	Citizen	6/30/2020
vacant	Manufacturing Industry	

Employees Retirement Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Dedic, Scott	Citizen Non-Retiree	6/30/2020
Good, Tammy	City Treasurer	n/a
Kraus, Amy	Citizen Retiree	6/30/2021
Munroe, Carol	Parks	6/30/2018
Parker, Dennis	Public Service	6/30/2021
Parker, Mark	Public Service	6/30/2020
Sanchez-Gazella, Linda	Human Resources Director	n/a
Schor, Andy	Mayor	1/1/2022
Washington, Jody	City Council	12/31/2018

Historic District Commission

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Connors, Paul G.	At-Large	6/30/2019
Groupil, Heather	At-Large	6/30/2020
Nelson, Cassandra	At-Large	6/30/2013
Redman, Cynthia	At-Large	6/30/2020
Skillings, Carol	At-Large	6/30/2019
Sonnenberg, Curtis	At-Large	6/30/2015
Truscott, Tom	At-Large	6/30/2015
Vacant	At-Large	6/30/2020
Winans, Nathalie	At-Large	6/30/2015

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Human Rel. & Comm. Serv. Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Eagle, Mark	4th Ward	6/30/2020
Earl, Ryan	3rd Ward	6/30/2019
Fournier, Gail	At-Large	6/30/2019
Frazier, Abbey	At-Large	6/30/2020
Guerrant, Chad	At-Large	6/30/2021
Marshall, Edwina	1st Ward	6/30/2021
Rowe, Julie	At-Large	6/30/2018
vacant (Rodocker, Julee)	2nd Ward	6/30/2018

Income Tax Board of Review

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
DeMartelaere, Michael	At-Large	6/30/2014
Salzman, Kenneth	At-Large	6/30/2014
vacant	At-Large	6/30/2022

Joint Building Authority

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Ambrose, Jerry	Lansing Appointee	6/30/2014
Lannoye, Mary	Joint Appointee	6/30/2006

Lansing Building Authority

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Bennett, Angela	Finance	n/a
Kilpatrick, Andy	Public Service	n/a
Smiertka, Jim	City Attorney	n/a

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Lansing Entertainment & Pub. Facil. Auth

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Bennett, Angela	Finance Director	n/a
Bowen, Cynthia	At-Large	6/30/2019
Brewer, Eric	Internal Auditor	n/a
Butler, James, III	At-Large	6/30/2020
Dobernik, Price	At-Large	6/30/2018
Janssen, Charles	At-Large	6/30/2018
Leatherwood, Larry	At-Large	6/30/2020
McGrain, Brian	Plan. & Nbhd. Dev Dir.	n/a
Mickens, Charles	At-Large	6/30/2015
Sparrow, Frederick	At-Large	6/30/2020
Stajos, James	At-Large	6/30/2019
vacant	City Market Vendor	6/30/2018

Lansing Housing Commission

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Baltimore, Tony	At-Large	6/30/2017
Deschaine, Bethany	At-Large	6/30/2020
Joyce, Bobby	resident	6/30/2018
Robinson, Ryan	At-Large	6/30/2019
Warren, Tamara	At-Large	6/30/2021

Local Development Finance Authority

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Bakken, Benjamin	City of Lansing	6/30/2017
Gamble, Chad	City of Lansing	6/30/2015
vacant (Garcia, Baldomero)	City of Lansing	6/30/2020

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Mechanical Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Cortright, Richard	Residential Contractor	6/30/2018
Gilmore, Paul	Commercial Heat & AC	6/30/2017
Irish, Ryan	Citizen	6/30/2018
Metoyer, Marcus J	Residential Heat & AC	6/30/2017
Ryan, Patrick	Contractor	6/30/2013

Medical Marihuana Commission

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Addis, John	4th Ward	11/27/2020
Feltman, Brockton	1st Ward	11/27/2020
Turner, Anita	3rd Ward	11/27/2018
vacant (Jones, Mindy)	2nd Ward	12/11/2019
Winston, Tracy	At-Large	11/27/2019

Memorial Review Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Appling, Linda	3rd Ward	6/30/2011
Davis, Willie	1st Ward	6/30/2013
Enriquez, Maria	At-Large	6/30/2011
Rogers, Chad	At-Large	6/30/2020
vacant	2nd Ward	6/30/2018
vacant	4th Ward	6/30/2020
vacant	At-Large	6/30/2021
VanCore, Maria Starr	At-Large	6/30/2018

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Michigan Ave. Corridor Improvement Auth.

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Gillespie, Scott		6/30/2021
Lambert, Keith	Mayoral designee	n/a
Lum, Jonathan	Resident	6/30/2016
Nelson, Joan		6/30/2019
Ruth, Joseph		6/30/2018
Serkaian, Colleen		6/30/2018
Thompson, Phillip		6/30/2017
vacant		6/30/2019

Next Michigan Development Corporation

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Nicholoff, Kris	At-Large	4/15/2015
Ramos, James	At-Large	4/15/2018

Park Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Ahlstrom, Zoe	At-Large	6/30/2019
Carter Scott, Paulette	At-Large	6/30/2020
Gracia-Wing, Veronica	At-Large	6/30/2021
Hernandez, Rosalinda	3rd Ward	6/30/2019
Kibbey, Rick	2nd Ward	6/30/2018
King, Clayton	At-Large	6/30/2018
McClurken, Jim	4th Ward	6/30/2020
Whitfield, Kimberly	1st Ward	6/30/2021

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Planning Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Bhatti, Farhan	At-Large	6/30/2021
Cerna, Martha	At-Large	6/30/2019
Cox, Anthony	3rd Ward	6/30/2019
Hovey, Josh	4th Ward	6/30/2020
Johnson, Katie	At-Large	6/30/2018
Martinez, Lynne	At-Large	6/30/2020
Ruge, John P.	1st Ward	6/30/2021
vacant	2nd Ward	6/30/2018

Police & Fire Retirement Bd of Ttees

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Fabus, Thomas	Police	12/31/2020
Good, Tammy	Treasurer	n/a
Rose, Bob	Citizen	6/30/2020
Schor, Andy	Mayor	1/1/2022
Wilcox, Christopher M.	Fire	12/31/2022
Wilcox, Ryan	Police	12/31/2022
Wohlfert, Eric	Fire	12/31/2018
Wood, Carol	City Council	12/31/2018

Potter Park Zoo Board

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Kibbey, Rick	City of Lansing	12/31/2015
Paul, Cynthia	City of Lansing	12/31/2017

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City of Lansing Boards, Authorities, and Commissions

Updated Tuesday, April 24, 2018

Saginaw St. Corridor Improvement Auth.

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Bahar-Cook, Rebecca		6/30/2017
Corr, Claire		6/30/2018
Dowling, Tiffany		6/30/2020
Ford, Bob		6/30/2016
Lambert, Keith	Mayoral designee	n/a
Marks, Jerome	At-Large	6/30/2017
Schury, Michael		6/30/2014
vacant (Donaldson, Tom)		6/30/2019

Tri-County Regional Planning Commission

LAST NAME, FIRST NAME	POSITION	TERM EXPIRATION
Jackson, Brian	Lansing Representative	1/1/2019
Spadafore, Peter	Lansing Representative	1/1/2019
Swope, Chris	Lansing Representative	1/1/2019
Washington, Jody	Lansing Representative	1/1/2019

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Bd NAME	NAME	EXPIRATION	POSITION	STATUS
Bd of Ethics	Doyle, Connie	6 /30/2018	Mayoral – At-Large	Under consideration
Bd of Ethics	Midgley, Jack	6 /30/2018	Council - 2nd Ward	Under consideration
Bd of Ethics	vacant	6/30/2021	Mayoral – At-Large	R. Cole Bouk affirmed
Bd of Fire Commissioners	Keeney, Dave	6 /30/2018	2nd Ward	Under consideration
Bd of Fire Commissioners	Ferro, Frank	6 /30/2018	At-Large	reappointment pending
Bd of Plumbing	Mowry, Geoffrey	6 /30/2016	Journeyman Plumber	Under consideration
Bd of Plumbing	Reck, Stephen	6 /30/2016	Citizen	Under consideration
Bd of Plumbing	Pond, William	6 /30/2016	Master Plumber	Under consideration
Bd of Plumbing	Steele, Walter	6 /30/2015	Citizen	Under consideration
Bd of Plumbing	vacant	6/30/2019	Master Plumber	Under consideration
Bd of Police Commissioners	Farhat, Patty	6 /30/2018	At-Large	reappointment pending
Bd of Public Service	Morgan, Samara	6 /30/2018	At-Large	reappointment pending
Bd of Public Service	Schmidt, Alfreda	6 /30/2018	2nd Ward	Moved and no longer eligible; Lauren Cooper being presented to Council for appointment
Bd of Review	Spain, Tricia	6 /30/2018	At-Large	Under consideration
Bd of Water & Light	Louney, Dennis	6 /30/2017	1st Ward	reappointment submitted to council
Bd of Water & Light	Ross, Brian	6 /30/2018	Meridian/Delhi/ DeWitt/Lansing Twp	Appointment by townships???

Bd of Water & Light	Price, David	6 /30/2018	At-Large	Under consideration
Bd of Water & Light	Graham, Beth	6 /30/2018	2nd Ward	Under consideration
Bd of Zoning Appeals	Quick, Joe	6 /30/2018	At-Large	Under consideration
Bd of Zoning Appeals	Litwiller, Keri	6 /30/2018	At-Large	John Stuckey to be submitted to Council
Bd of Zoning Appeals	Hovey, Josh	6 /30/2018	Planning Bd Representative	Planning Bd Appointment
Bd of Zoning Appeals	vacant	6/30/2020	At-Large	Chris Ianuzzi submitted to Council
Bd of Zoning Appeals	vacant	6/30/2018	At-Large	Matt Solak to be submitted to Council
Building Bd of Appeals	Knoy, Thomas	6 /30/2017		Under consideration
Building Bd of Appeals	Drake, James R.	6 /30/2016		Under consideration
Building Bd of Appeals	Heck, Donald	6 /30/2018		Under consideration
Building Bd of Appeals	vacant	6 /30/2018		Under consideration
Cable Advisory Bd	Penniman, Matthew	6 /30/2010	At-Large	Board recommended to be eliminated
Cable Advisory Bd	McFadden, Michael	6 /30/2012	At-Large	Board recommended to be eliminated
Cable Advisory Bd	vacant	6 /30/2018	At-Large	Board recommended to be eliminated
Cable Advisory Bd	White, Ida	6 /30/2013	At-Large	Board recommended to be eliminated
Cap Area Dist Library	Johnson, Vern	4 /15/2018	City of Lansing	reappointment pending
CATA	Kuhnmunech, Peter	9 /30/2018	City of Lansing	reappointment pending
CATA	Vacant (Lewis, Robin)	9 /30/2018	City of Lansing	Under consideration

CRAA	Ward, Greg	9 /30/2017	City of Lansing	reappointment pending
CRAA	Shaski, John	9 /30/2018	City of Lansing	Under consideration
CCAB	Straub, Jacqueline	9 /17/2018	Joint - Adult Probation	Under consideration
CCAB	Jahner, Monica	9 /17/2017	Joint - Community Alternative Program	Under consideration
CCAB	Grewal, Manvir (Mick)	9 /17/2018	Joint - Criminal Defense	reappointment pending
Community Correctons Adv Bd	vacant	9/17/2019	Joint – business community	Under consideration
Community Correctons Adv Bd	vacant	9/17/2020	Joint – Work Force Development	Under consideration
Downtown Lansing, Inc. Bd	Richard, Tameko	6 /30/2018	Business Owner	Under consideration
Downtown Lansing, Inc. Bd	Zarkovich, Christine	6 /30/2018	Business Owner	Under consideration
Downtown Lansing, Inc. Bd	Johns, Doug	6 /30/2015	Business Owner	Replacement expected
Downtown Lansing, Inc. Bd	vacant	6 /30/2020	Business Owner	Cara Nader submitted to Council
EDC/TIFA/LBRA	Ragan, Andrea	2 /28/2017	At-Large	reappointment pending
Elected Officers Comp Cmsn	Alley, Cassie	10/1 /2017	At-Large	reappointment pending
Elected Officers Comp Cmsn	vacant	10/1 /2018	At-Large	Jordan Leaming submitted to Council
Elected Officers Comp Cmsn	vacant	10/1/2020	At-Large	Gillian Dawson appointed
Elected Officers Comp Cmsn	vacant	10/1/2023	At-Large	Under consideration
Electrical Bd	Peters, Joseph	6 /30/2016	Electric Utility	Under consideration

Electrical Bd	vacant	6 /30/2020	citizen	Under consideration
Electrical Bd	vacant		manufacturing industry	Under consideration
Employees Retirement Bd	Munroe, Carol	6 /30/2018	Parks	Union employees to select
Historic District Commission	Truscott, Tom	6 /30/2015	At-Large	Under consideration
Historic District Commission	Winans, Nathalie	6 /30/2015	At-Large	Under consideration
Historic District Commission	Nelson, Cassandra	6 /30/2013	At-Large	Under consideration
Historic District Commission	Sonnenberg, Curtis	6 /30/2015	At-Large	Under consideration
Historic District Commission	vacant	6 /30/2020	At-Large	Under consideration
Human Rel. & Comm. Serv. Bd	vacant	6 /30/2018	2nd Ward	appointment expected shortly
Human Rel. & Comm. Serv. Bd	Rowe, Julie	6 /30/2018	At-Large	reappointment pending
Income Tax Bd of Review	Salzman, Kenneth	6 /30/2014	At-Large	Under consideration
Income Tax Bd of Review	DeMartelaere, Michael	6 /30/2014	At-Large	Under consideration
Income Tax Bd of Review	vacant	6/30/222	At-Large	Tricia Kinley submitted to Council
Joint Building Authority	Lannoye, Mary	6 /30/2006	Joint Appointee	Under consideration
Joint Building Authority	Ambrose, Jerry	6 /30/2014	Lansing Appointee	Under consideration
LEPFA	vacant	6 /30/2018	City Market Vendor	Under consideration
LEPFA	Mickens, Charles	6 /30/2015	At-Large	Reappointment pending
LEPFA	Dobernik, Price	6 /30/2018	At-Large	Reappointment pending

LEPFA	Janssen, Charles	6 /30/2018	At-Large	Reappointment pending
Lansing Housing Commission	Baltimore, Tony	6 /30/2017	At-Large	Under consideration
Lansing Housing Commission	Joyce, Bobby	6 /30/2018	resident	Under consideration
LDFA	Gamble, Chad	6 /30/2015	City of Lansing	James Tischler submitted to Council
LDFA	Bakken, Benjamin	6 /30/2017	City of Lansing	Under consideration
LDFA	vacant	6 /30/2020	City of Lansing	Under consideration
Mechanical Bd	Gilmore, Paul	6 /30/2017	Commercial Heat & AC	Under consideration
Mechanical Bd	Metoyer, Marcus J	6 /30/2017	Residential Heat & AC	Under consideration
Mechanical Bd	Cortright, Richard	6 /30/2018	Residential Contractor	Under consideration
Mechanical Bd	Ryan, Patrick	6 /30/2013	Contractor	Under consideration
Mechanical Bd	Irish, Ryan	6 /30/2018	Citizen	Under consideration
Medical Marihuana Cmsn	Turner, Anita	11/27/2018	3rd Ward	Under consideration
Medical Marihuana Cmsn	vacant	12/11/2019	2 nd Ward	Jason Peek to be submitted to Council
Memorial Review Bd	Davis, Willie	6 /30/2013	1st Ward	Board recommended to be eliminated
Memorial Review Bd	VanCore, Maria Starr	6 /30/2018	At-Large	Board recommended to be eliminated
Memorial Review Bd	Enriquez, Maria	6 /30/2011	At-Large	Board recommended to be eliminated
Memorial Review Bd	vacant	6 /30/2018	2nd Ward	Board recommended to be eliminated
Memorial Review Bd	vacant	6 /30/2020	4th Ward	Board recommended to be eliminated

Memorial Review Bd	vacant	6 /30/2021	At-Large	Board recommended to be eliminated
Memorial Review Bd	Appling, Linda	6 /30/2011	3rd Ward	Board recommended to be eliminated
Michigan Ave. CIA	Serkaian, Colleen	6 /30/2018		Under consideration
Michigan Ave. CIA	Lum, Jonathan	6 /30/2016	Resident	Reappointment pending
Michigan Ave. CIA	Ruth, Joseph	6 /30/2018		Under consideration
Michigan Ave. CIA	Thompson, Phillip	6 /30/2017		Under consideration
Michigan Ave. CIA	vacant	6/30/2019		Elaine Barr pending
NMDC	Ramos, James	4 /15/2018	At-Large	Under consideration
NMDC	Nicholoff, Kris	4 /15/2015	At-Large	Under consideration
Park Bd	Kibbey, Rick	6 /30/2018	2nd Ward	Reappointment pending
Park Bd	King, Clayton	6 /30/2018	At-Large	Michael Ruddock submitted to Council
Planning Bd	Johnson, Katie	6 /30/2018	At-Large	Under consideration
Planning Bd	vacant	6/30/2018	2nd Ward	John Shaski recommended to Council
Potter Park Zoo Bd	Kibbey, Rick	12/31/2015	City of Lansing	Under consideration
Potter Park Zoo Bd	Paul, Cynthia	12/31/2017	City of Lansing	Under consideration
Saginaw St. CIA	Ford, Bob	6 /30/2016		Under consideration
Saginaw St. CIA	Corr, Claire	6 /30/2018		Under consideration
Saginaw St. CIA	Schury, Michael	6 /30/2014		Under consideration

Saginaw St. CIA	Marks, Jerome	6 /30/2017	At-Large	Under consideration
Saginaw St. CIA	Bahar-Cook, Rebecca	6 /30/2017		Under consideration
Saginaw St. CIA	vacant	6 /30/2019		Elaine Barr sent to Council