REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN

TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE

AGENDA FOR MAY 8, 2023 AT 7:00 PM

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. April 10 and April 24, 2023

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

2. Z-3-2023; 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw St., 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue , Rezoning from “R-MX” Residential Mix to “DT-2” Urban Flex District (PEND-3210)
3. Stadium North Project

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters

Mayor’s Comments

Show Cause Hearings

4. Orders to Make Safe or Demolish to the owners of property located at 1020 Woodbine Ave. (PEND-3224)
5. Orders to Make Safe or Demolish to the owners of property located at 318 Clifford St. (PEND-3225)

6. Orders to Make Safe or Demolish to the owners of property located at 1309 W. Shiawassee St. (PEND-3229)

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

Scheduled Public Hearings

7. Fiscal Year 2023-2024 Budget (PEND-3230)
8. SLU-1-2023; Special Land Use Permit, 109 E. Randolph St. for a state-licensed adult foster care, small group home with a maximum capacity of 12 residents (PEND-3202)
9. Z-1-2023; 4111 Aurelius Road, Rezoning from MX-1, Neighborhood Mixed-Use Center to R-2, Suburban Detached Residential District (PEND-3205)
10. Z-3-2023; 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw St., 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue , Rezoning from “R-MX” Residential Mix to “DT-2” Urban Flex District (PEND-3210)

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Consent Agenda

11. Tribute; in recognition of Eastside Neighborhood Organization's 50th Anniversary (PEND-3263)
12. Tribute; in recognition of the Jasmine Miles Memorial Foundation (PEND-3267)
13. Reappointments; Arts and Culture Commission: Diane Gardin, Kevin Bonds, Mary Toshach; Board of Fire Commissioners: Kathleen Tobe, Mallory Wallis; Board of Police Commissioners: Damon Milton, Guillermo Lopez; Board of Public Service: Jason Wilkes, Thomas Hickson Jr.; Board of Zoning Appeals: Jordan Leaming, Kurt Berryman; Capital Area Transportation Authority Board: Darlene Fancher; Downtown Lansing, Inc. Board: Karl Dorshimer; Historic District Commission: James Bell; Lansing Entertainment and Public Facilities Authority Board of Commissioners; Danielle Lenz, Larry Leatherwood, Maureen Saxton; Lansing Gateway Corridor Improvement Authority Board of Directors (North Grand River): Dianne Hartwell; Michigan Avenue Corridor Improvement Authority Board of Directors: Elaine Barr, Joan Nelson; Park Board: Isaac Francisco; Planning Commission: Monte Jackson (PEND-3251)
14. Workers Compensation Settlement; WC 2062876-01922-001 (PEND-3242)
15. Workers Compensation Settlement; WC 2062876-01409 (PEND-3244)

16. Liquor License Transfer; Padsinab, LLC request for a Class C License and a Sunday Sales (AM/PM), Social District, Dance, Entertainment, Extended Hours, SDM Permits at 221 South Washington Ave (PEND-3249)
17. Street Decertification; portions of Jerome Street, Holmes Street, Malcolm X Street, Aurelius/Main Connector, Regent Street, Schoolcraft Drive totaling 4,780 feet (PEND-3241)
18. Reappointment; Michael McKissic as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029 (PEND-3206)
19. Reappointment; Calvin Jones as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029 (PEND-3181)

Resolutions For Action

20. Community Development Block Grant (CDBG) Annual Action Plan for Fiscal Year 2023-2024 (PEND-3214)
21. Claim Appeal; Claim #1931, Gwen and Jack Johnson for $1,127 in trash fees at 3308 Maloney St. (PEND-3240)
22. Bylaws; Lansing Gateway Corridor Improvement Authority (PEND-3250)
23. Grant Acceptance; Michigan Department of Environment, Great Lakes, and Energy (EGLE) Rural Electronics Recycle Grant (PEND-3245)

Reports From Council Committees

24. Committee on Public Safety Red Tag and Housing Update

Ordinances For Introduction And Setting Of Public Hearings

Ordinances For Passage

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

25. Minutes of Boards and Commissions placed on file in the Clerk's Office
26. General Fund Status Report; Fiscal Year 2022-2023 Third Quarter
27. Employment Vacancy Factor Report; Fiscal Year 2022-2023 Third Quarter
28. Fireworks Display License; Pyrotecnico Fireworks Inc. for the City of Lansing’s Independence Day Celebration (PEND-3268)

Item(s) from the Mayor re:

29. Appointment; Jon Scott as an At Large Member of the Board of Public Service for a term to expire June 30, 2024 (PEND-3236)

30. Appointment; Laura Stoken as a resident member of the Saginaw St. Corridor Improvement Authority Board of Directors for a term to expire June 30, 2025 (PEND-3254)
31. Application for designation as Pure Michigan® Trail and Trail Town (PEND-3256)
32. Orders to Make Safe or Demolish to the owners of property located at 3421 N. Cedar St. (PEND-3257)
33. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of property located at 3421 N. Cedar St. (PEND-3258)
34. Orders to Make Safe or Demolish to the owners of property located at 131 Jackson St. (PEND-3259)
35. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of property located at 131 Jackson St. (PEND-3260)
36. Orders to Make Safe or Demolish to the owners of property located at 1722 Donora St. (PEND-3261)
37. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of property located at 1722 Donora St. (PEND-3262)
38. Sole Source Purchase; Economic, Development and Planning Department request for Michael Latas & Associates as the vendor for employment consulting and advising for on the hiring of Chief Building Inspector

Communications and Petitions

39. Claim Appeal; Claim Appeal #1970, Jenafer Quenby for $7,558 in trash fees at 3517 Pleasant Grove Rd. (PEND-3265)
40. Claim Appeal; Claim #1958, Eulanda Wilson for $7,190 in trash fees at 1017 N. Larch St. (PEND-3266)
41. Claim Appeal; Claim #1942, Gustavo Sanchez for $2,605 in trash fees at 726 Cawood St. (PEND-3264)
42. Affidavit of Disclosure; Erin Buitendorp, Public Service Department
43. Notice from the Michigan Liquor Control Commission; CP Lansing-Red Cedar LLC request for Transfer ownership escrowed 2023 Class C License with Sunday Sales Permit (PM) and Specific Purpose Permit (Food); Transfer location from 2755 E. Grand River Ave, Suite A, East Lansing; Transfer governmental unit under MCL 436.1531(1) from Meridian Twp to Lansing City; Transfer classification from Class C License to B-Hotel License with 295 rooms; New SDM License in conjunction, issued under MCL 436.1533(5)(a), non-transferable; New Sunday Sales Permit (AM/PM); new entertainment permit; new outdoor service area; new add bar permits (2), for a total of (3) bars at 3150-3160-3170 E Michigan Ave, Lansing (RID #RQ-2301-00562)

Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment

CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

LANSING CITY COUNCIL MEETING

DATE & TIME: 5/8/2023–7:00 PM

Starting Time 7:00

REGULAR MEETING: X **SPECIAL MEETING:**

ATTENDANCE

COUNCIL MEMBER	PRESENT	ABSENT	ARRIVED
BROWN	☒	☐	
GARZA	☒	☐	
HUSSAIN	☒	☐	
JACKSON	☒	☐	
KOST	☒	☐	
SPADAFORE	☐	☒	
SPITZLEY	☒	☐	
WOOD	☒	☐	

MEDITATION IN MEMORY OF: Patricia - victim of violence

PLEDGE LED BY: _____

Adjournment Time 9:33

CHRIS SWOPE
LANSING CITY CLERK

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Official Proceedings of the City Council
City of Lansing
April 10, 2023

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:35 p.m. by President Wood

PRESENT: Council Members Brown, Garza. Hussain, Jackson, Kost, Spadafore, Spitzley, Wood

ABSENT: None

A quorum was present.

Council Member Hussain asked people to remember Zerlina Jones who recently passed away, during the moment of Meditation. The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Wood.

Approval of Printed Council Proceedings

By Vice President Garza

To approve the printed Council Proceedings of March 13, 2023

Motion Carried

By Council Member Spadafore

To approve the printed Council Proceedings of March 27, 2023

Motion Carried

Consideration of Late Items

By Vice President Garza

To suspend City Council Rule #9 to allow for Consideration of Late Items

Motion Carried

The following item was added to the agenda:

Budget Transfer; Reappropriate funds from the Finance Department ARPA Fund earmarked for BS&A Software to Human Relations and Community Services Contract for Hoteling Vouchers

Special Ceremonies

Appointment; Muhammad Qawwee II as an At-Large member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2024

Resolution #2023-073
By the Committee on Equity Diversity and Inclusion
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Muhammad Qawwee II an At-Large member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Equity Diversity and Inclusion met on April 5, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Muhammad Qawwee II an At-Large member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2024.

By Council Member Garza

Motion Carried

City Clerk Swope administered the Oath of Office to Muhammad Qawwee II as an At-Large member of the Diversity, Equity, and Inclusion Advisory Board

Consumers Energy Industrial Development District (IDD) and Personal Property Tax Exemption (PPE) Request for 7000 N. Canal

Kris Klein from Lansing Economic Development Corporation and Brad Krabel, Director Real Estate Acquisition, Consumers Energy Company shared details about the Consumers Energy Industrial Development District (IDD) and Personal Property Tax Exemption (PPE) Request for 7000 N. Canal.

Comments by Council Members and the City Clerk

Council Member Jackson announced the 4th Ward Constituent Contact Meeting

Council Member Spitzley acknowledged correspondence received from Michael Lynn Jr regarding pending litigation.

Council Member Garza announced the "I Love My City" event.

Council Member Hussain spoke about his 3rd Ward constituent meeting and announced his upcoming Rejuvenating South Lansing meeting. He reminded people about the survey for Logan Square Plaza.

Council Member Wood acknowledged the first live streaming of the Council committees will start next week.

Council Member Kost acknowledged the Bea Christy Awards deadline extension.

City Clerk Swope announced deadline for the filing for City Council candidate in the First Ward, Third Ward and two At-Large positions.

Community Event Announcements

Loretta Stanaway spoke about the Mt. Hope Cemetery headstone cleaning workshop.

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor spoke about the Capital City Film Festival and the Opening Day of the Lugnuts. Mayor Schor spoke about License restorations. He also announced the Lansing seasonal employee career fair days, the State of the Downtown meeting, Stoopfest Concert, Recycle Rama, Earth Day, and yard waste collections.

Public Comment on Legislative Matters

Legislative Matters included the following public hearings:

IDD-01-2023; Industrial Development District for Consumers Energy Company, 7000 N. Canal Rd., Dimondale

PPE-1-2023; Personal Property Tax Exemption filed by Consumers Energy Company for 7000 N. Canal Rd, Dimondale

Ordinance to increase the number of members of the Principal Shopping District Board dba Downtown Lansing Inc.

Ordinance to increase the maximum contract amount for which a Lansing-based bidder has an opportunity to match the lowest bid

Council Members Hussain and Spadafore gave overviews of the public hearing.

Public Comment on Legislative Matters:

Loretta Stanaway spoke about Act-2-2023.

Erica Lynn spoke about Lansing Budget for FY 2023-2024.

Mike Lynn spoke about Lansing Budget for FY 2023-2024.

Legislative Matters

Consent Agenda

By Council Member Garza

To approve all items on the Consent Agenda

Motion Carried

Resolution #2023-074
By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Liquor License; RYKY, LLC request for a Class C License and a Sunday Sales (PM), Outdoor Service, Entertainment, SDM Permits at 2525 E. Jolly Rd.; and

WHEREAS, the Committee on City Operations reviewed the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from RYKY, LLC request for a Class C License and a Sunday Sales (PM), Outdoor Service, Entertainment, SDM Permits at 2525 E. Jolly Rd.

Adopted as part of the Consent Agenda

Resolution #2023-075
By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City Clerk has forwarded an application for City Licenses, which have been routinely processed without objection, and is ready for final action by this Council; and

WHEREAS, all required signatures have been obtained supporting the application for multiple fireworks display licenses;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for City Licenses as follows:

FIREWORKS DISPLAY LICENSE:

Pyrotecnico Fireworks Inc. for public displays of fireworks in the City of Lansing at Jackson Field to be held on the following dates: May 5, May 19, May 20, June 2, June 3, June 16, June 17, July 4, July 7, July 8, July 21, July 22, August 11, August 12, August 18, August 19, September 1, and September 2.

Adopted as part of the Consent Agenda

Resolution #2023-076
By the Committee of the Whole
Resolved by the City Council of the City of Lansing

RESOLUTION TO SET PUBLIC HEARING FOR ACTION PLAN FY 2023-2024

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, April 24, 2023 at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of receiving comments on the proposed CDBG resources for the Annual Action Plan submission to HUD for FY 2023-2024.

Adopted as part of the Consent Agenda

Resolution #2023-077
By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, Council President Wood recommends the Lansing City Council set the public hearing for the City of Lansing Fiscal Year 2023/2024 Budget for Monday, May 8, 2023.

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves the recommendation of the public hearing be set for the City of Lansing Fiscal Year 2023/2024 Budget on Monday, May 8, 2023 at the regularly scheduled City Council meeting at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Avenue, Lansing for the purpose of receiving comments on the proposed City of Lansing Fiscal Year 2023/2024 Budget.

Adopted as part of the Consent Agenda

Resolutions

Resolution #2023-078
By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Act-1-2023, East Michigan Avenue, Right of Way Easements

WHEREAS, Continental/Ferguson Lansing LLC, applicant, has requested to formalize easements for the use of building encroachments into the East Michigan Avenue right of way within its Red Cedar Development; and

WHEREAS, the applicant has temporary license agreements with the City of Lansing's Public Service Department to use the East Michigan Avenue right of way to facilitate the construction of multiple buildings; and

WHEREAS, the City recognizes that all building encroachments have been constructed; and

WHEREAS, on March 7, 2023, the Planning Board reviewed the location, character, and extent of the proposal in accordance with its Act 33 Review procedure, and voted unanimously (6-0) to recommend approval of Act-1-2023, East Michigan Avenue, Right of Way Easements; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board and concurs therewith.

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves Act-1-2023, and approves the easements for the use of building encroachments into the East Michigan Avenue right of way, described as:

At 3108 – 3142 E Michigan Ave. (PID # 33-01-01-14-426-006): Patios, ramps, stairs, and retaining walls 17.76' into ROW, footing 19.85' into ROW.

And,

At 3150 – 3170 E Michigan Ave. (PID # 33-01-01-14-426-008): Building 0.30' into ROW, footings 2.73' into ROW. Patio, stairs, and retaining walls 16.15' into ROW, footings 16.65' into ROW.

And,

At 155 & 187 Cascade Blvd. and 3204, 3214 and 3224 E Michigan Ave. (PID # 33-01-01-14-426-003): Patios, ramps, stairs, and retaining walls 13.88' into ROW, footings 16.07' into ROW.

BE IT FURTHER RESOLVED, that the Mayor, on behalf of the City, is hereby authorized to sign and execute all documents to complete this transaction, subject to prior approval as to content and form by the City Attorney.

By Council Member Spadafore

Motion Carried

Resolution #2023-079
By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

LS-4-2023, 4512 and 4524 Ingham Street
Lot Split Application

WHEREAS the Ingham County Land Bank has filed an application to split the two adjoining vacant properties at 4512 and 4524 Ingham Street (Parcel No.'s: 33-01-01-31-405-261 and 33-01-01-31-405-251) into 3 separate parcels of land; and

WHEREAS the resulting parcels will be 66 feet wide by 305 feet deep which is a width to depth ratio of 1 to 4.62; and

WHEREAS Section 1236.07(d) of the Subdivision Ordinance restricts the depth of a lot to 2.5 times the width; and

WHEREAS the dimensions of the proposed lots will not result in a significant deviation from the dimensions of many other lots in the area; and

WHEREAS the lot split will permit the construction of single-family homes on each of the resulting lots; and

WHEREAS the Planning Board, at its meeting held on March 7, 2023, voted (6-0) to recommend approval of the requested lot split; and

WHEREAS the Committee on Development and Planning has reviewed the recommendation of the Planning Board and concurs therewith.

NOW THEREFORE BE IT RESOLVED that pursuant to Section 1236.11 of the Subdivision Ordinance, the Lansing City Council hereby approves a variance to the width to depth ratio restriction to authorize LS-4-2023, a request by the Ingham County Land Bank to divide the adjoining vacant properties at 4512 and 4524 Ingham Street (Parcel No.'s: 33-01-01-31-405-261 and 33-01-01-31-405-251) into 3 separate parcels of land, legal described as follows:

Parcel 1: The North 66 feet of the South 144 feet of Lot 47, Eco Farms Subdivision

Parcel 2: The South 66 feet of the North 192 feet of Lot 47, Eco Farms Subdivision

Parcel 3: The North 54 feet of Lot 46 and the South 12 feet of Lot 47, Eco Farms Subdivision

By Council Member Spitzley

Motion Carried

Resolution #2023-080
By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

LS-7-2023, 4720 Ballard Road
Lot Split Application

WHEREAS the Ingham County Land Bank has filed an application to split the vacant property at 4720 Ballard Road (Parcel No.: 33-01-01-31-451-011) into 2 separate parcels of land; and

WHEREAS the resulting parcels will be 70.5 feet wide by 305 feet deep which is a width to depth ratio of 1 to 4.32; and

WHEREAS Section 1236.07(d) of the Subdivision Ordinance restricts the depth of a lot to 2.5 times the width; and

WHEREAS the dimensions of the proposed lots will not result in a significant deviation from the dimensions of many other lots in the area; and

WHEREAS the lot split will permit the construction of single-family homes on each of the resulting lots; and

WHEREAS the Planning Board, at its meeting held on March 7, 2023, voted (6-0) to recommend approval of the requested lot split; and

WHEREAS the Committee on Development and Planning has reviewed the recommendation of the Planning Board and concurs therewith.

NOW THEREFORE BE IT RESOLVED that pursuant to Section 1236.11 of the Subdivision Ordinance, the Lansing City Council hereby approves a variance to the width to depth ratio restriction to authorize LS-7-2023, a request by the Ingham County Land Bank to divide the vacant property at 4720 Ballard Road (Parcel No.: 33-01-01-31-451-011) into 2 separate parcels of land, legal described as follows:

Parcel 1: The North ½ of Lot 9, Eco Farms Subdivision

Parcel 2: The South ½ of Lot 9, Eco Farms Subdivision

By Council Member Spitzley

Motion Carried

Resolution #2023-081
By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, May 8, 2023, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the request for a special land use permit:

SLU-1-2022: 109 E. Randolph Street, Special Land Use permit authorizing a 12-bed, state-licensed adult foster care, small group home.

By Council Member Spitzley

Motion Carried

Resolution #2023-082
By the Committee of the Whole
Resolved by the City Council of the City of Lansing

Act-2-2023, Purchase of Property, Portions of Parcels on S. Washington Ave.

WHEREAS, the City of Lansing, has requested to acquire from 500 S Washington, LLC, portions of two parcels, 33-01-01-16-381-005 and 33-01-01-16-381-007, to be split and combined into a single parcel prior to transaction, roughly 0.91 acres total in area, to facilitate the renovation of an existing structure and construction of a new structure to house the Lansing Public Media Center and the Ovation music venue; and

WHEREAS, the property is currently unoccupied and improved with a single structure and paved parking lot; and

WHEREAS, an appraisal was made prior to negotiations beginning with the purchaser, which appraisal returned a fair market value of One Million Seven Hundred Forty Thousand Dollars ($1,740,000.00) as of August 8, 2022; and

WHEREAS, the agreed upon purchase price for the property is not-to-exceed Two Million Dollars ($2,000,000.00) plus closing costs; and

WHEREAS, on March 7, 2023, the Planning Board reviewed the location, character, and extent of the proposal in accordance with its Act 33 Review procedure, and voted unanimously (6-0) to recommend approval of Act-3-2023, Purchase of Property, Portions of Parcels on S. Washington Ave.; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board and concurs therewith.

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves Act-3-2023, and approves the purchase of property legally described as:

> A parcel of land being part of Lots 1-4 and 9-12, Block 149, Original Plat of the City of Lansing, Ingham County, Michigan, according to the recorded plat thereof, as recorded in Liber 2 of Plats, Page 36, Ingham County Records, the boundary of said parcel described as: Commencing at the Northwest corner of said Block 149; thence S89°13'23"E along the North line of said Block 149 a distance of 161.50 feet to the point of beginning of this description; thence S89°13'23"E continuing along said North line 168.50 feet to the Northeast corner of said Block; thence S00°32'26"W along the East line of said Block 149 a distance of 263.50 feet to the Southeast corner of Lot 4 of said Block 149; thence N89°18'36"W along the South line of said Lot 4 a distance of 89.00 feet; thence N00°32'27"E 57.50 feet; thence N89°27'35"W 79.50 feet; thence N00°32'26"E 206.46 feet to the point of beginning; said parcel containing 0.91 acre, more or less; said parcel subject to all easements and restrictions, if any.

from 500 S Washington, LLC, for a sum not-to-exceed Two Million Dollars ($2,000,000.00), plus closing costs.

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is authorized to execute all documents necessary to complete this transaction, subject to the prior approval as to content and form by the City Attorney.

By Council Member Garza

Motion Carried

Resolution #2023-083
By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing filed a lawsuit to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants ("Settling Defendants"):

1. Teva Pharmaceuticals Industries Ltd. (a prescription opioids manufacturer);
2. Allergan Finance, LLC (a prescription opioids manufacturer);
3. CVS Health Corp. and CVS Pharmacy, Inc. (a prescription opioids distributor); and
4. Walmart, Inc. (a prescription opioids distributor); and

WHEREAS, the Settling Defendants have negotiated proposed national settlement agreements ("Proposed Settlements") with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to City of Lansing's lawsuit; and

WHEREAS, the Proposed Settlements contain significant equitable and monetary relief, including:

1. An agreement to pay (a) up to $3.34 billion over the next 13 years by Teva; (b) up to $2.02 billion over 7 years by Allergan; (c) $4.9 billion over the next ten years by CVS; and (d) $2.74 billion within six years by Walmart. The bulk of each of these payments will be dedicated to funding abatement and prevention strategies associated with the opioids public nuisance;
2. An agreement by Teva and Allergan to abide by strict limitations on their marketing, promotion, sale, and distribution of opioids, including a ban on (a) promotion and lobbying; (b) rewarding or disciplining employees based on volume of opioid sales; and (c) funding or grants to third parties; and
3. An agreement by CVS and Walmart to implement changes in how they handle opioids, including requirements addressing: their compliance structures; pharmacist judgment; diversion prevention; suspicious order monitoring; and reporting on red-flag processes, as well as blocked and potentially problematic prescribers; and

WHEREAS, the City of Lansing previously executed Participation Agreements for the Distributor and Janssen Settlements, which have conferred and continue to confer valuable benefits; and

WHEREAS the Proposed Settlements each contain a "default" allocation method where settlement funds that are allocated to a particular state to resolve the claims asserted by state and local governments within that state are allocated as follows:

- 15% of settlement proceeds paid under the Proposed Settlements are allocable to the State;
- 15% of the settlement proceeds are allocable to local governments; and
- 70% of the settlement proceeds are allocable to an opioid abatement fund; and

WHEREAS, the Proposed Settlements enable the state and local governments within a State to negotiate alternative allocation methods to the "default" allocation method referenced above; and

WHEREAS, the City of Lansing desires to enter into an alternative allocation method which allocates settlement funds on a 50/50 basis to:

1. Participating Local Governments who have elected to participate in the Proposed Settlements; and
2. the State of Michigan; and

WHEREAS, the City of Lansing previously executed the Michigan State-Subdivision Agreement for Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement, which allocated funds attributed to the State of Michigan in a streamlined and equitable manner

NOW, THEREFORE, BE IT RESOLVED that the City of Lansing by and through City Council authorizes the City Attorney to execute of Participation

Agreements for: (1) the Master Settlement Agreement with Teva Pharmaceuticals Industries Ltd.; (2) the Master Settlement Agreement with Allergan Finance, LLC; (3) the Master Settlement Agreement with CVS Health Corp. and CVS Pharmacy, Inc.; and (4) the Master Settlement Agreement with Walmart, Inc., each of which are listed and available to the public at https://nationalopioidsettlement.com/. Specimen copies of the material terms of the participation agreements are attached as Exhibit A to this resolution.

BE IT FURTHER RESOLVED that the City of Lansing also authorizes the execution of a new Michigan State-Subdivision Agreement For Allocation of Allergan, Teva, CVS, and Walmart Settlement Agreements substantially similar to the proposed agreement attached as Exhibit B to this resolution. The City of Lansing also authorizes execution of a similar state-subdivision agreement to the extent that it provides a substantially similar allocation of settlement or bankruptcy proceeds obtained from opioids litigation with any other entity.

BE IT FINALLY RESOLVED that for the avoidance of doubt, The City of Lansing also authorizes its continued participation in the Distributor Settlement Agreement, the Janssen Settlement Agreement, and the Michigan State-Subdivision Agreement for the Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement, all previously executed.

By Council Member Garza

Motion Carried

Resolution #2023-084
By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, AAA Michigan Homes LLC sought to eliminate a special assessment of $8,978 for trash removal and grass fees, associated penalties, and interest, on the property tax bill for 1119 Bement Street (ID #33-01-01-15-378-191); and

WHEREAS, upon filing a claim to the Committee on City Operations, the Committee met on February 27, 2023 and March 27, 2023, denying the claim in the amount of $8,978.

THEREFORE, BE IT RESOLVED, the City Council, hereby denies the claim in the amount of $8,978 for trash removal and grass fees, associated penalties, and interest on the property tax bill for 1119 Bement Street (Tax ID #33-01-01-15-378-191).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

By Council Member Spadafore

Motion Carried

Resolution #2023-085
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Code Compliance Officer has determined that the building located at 651 E. JOLLY RD., Parcel # 33-01-01-33-484-021 legally described as COM 33 FT N OF SE COR SEC 33, TH N 200 FT, W 71.5 FT, S 84.75 FT, W 2.5 FT, S'LY 18.25 FT TO A POINT 73.5 FT W OF E LINE SEC 33, E 2 FT, S 97 FT, E 71.5 FT TO BEG; SEC 33 T4N R2W., City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on December 11, 2019; and

WHEREAS, a hearing was held by the Lansing Demolition Board on September 22, 2022, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by November 22, 2022; and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on March 13, 2023, to review the findings and the order of the Hearing Officers, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 651 East Jolly Road, as legally described above, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within 60 days from the date of this resolution, April 10, 2023.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within sixty (60) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

By Council Member Hussain

Motion Carried

Resolution #2023-086
By Council President Wood
Resolved by the City Council of the City of Lansing

WHEREAS, in Lansing City Council Resolution 2022-201, $1 million of American Rescue Plan Act of 2021 (ARPA) funds were allocated to the Department of Finance for accounting software, and $159,000 of that is currently unencumbered; and

WHEREAS, in Lansing City Council Resolution 2022-201, $200,000 of ARPA funds were allocated to the Department of Finance generally, and $41,000 of that is currently unencumbered; and

WHEREAS, providing for emergency housing needs, including paying for temporary housing to prevent homelessness, are a permissible use of ARPA funds; and

WHEREAS, the Administration proposes re-allocating the above referenced unencumbered amounts, totaling $200,000, for use by Department of Human Relations and Community Service for temporary hoteling to prevent homelessness.

NOW, THEREFORE, BE IT RESOLVED, $159,000 is re-allocated from the Department of Finance, for accounting software, and $41,000 is re-allocated from the Department of Finance, for general use, to the Department of Human Relations and Community Service, for hoteling to prevent homelessness.

By Council Member Wood

Motion Carried

Ordinances for Introduction

Introduction of Ordinance

The Committee on Development & Planning introduced:

An ordinance amending the Code of Ordinances by providing for the rezoning of property located in the City of Lansing, Michigan, and for the revision of the district maps adopted by Section 1242.02 of the Zoning Ordinance for property located at Z-1-2023: 4111 Aurelius Road, from "MX-1" Neighborhood Mixed-Use Center to "R-2" Suburban Detached Residential

The Ordinance was read a first time by its title and referred to the Committee on Development and Planning

Resolution #2023-087
By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, May 8, 2023, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

Z-1-2023: 4111 Aurelius Road, from "MX-1" Neighborhood Mixed-Use Center to "R-2" Suburban Detached Residential

By Council Member Spitzley

Motion Carried

Introduction of Ordinance

The Committee on Development & Planning introduced:

An ordinance amending the Code of Ordinances by providing for the rezoning of property located in the City of Lansing, Michigan, and for the revision of the district maps adopted by Section 1242.02 of the Zoning Ordinance

The Ordinance was read a first time by its title and referred to the Committee on Development and Planning

Resolution #2023-088
By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, May 8, 2023, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

Z-3-2023: This is a request by H, Inc. to rezone 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw Street, 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue from "R-MX" Residential Mix to "DT-2" Urban Flex

By Council Member Spitzley

Motion Carried

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Garza that all items be considered as being read in full and that President Wood make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Letter(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office
PLACED ON FILE

Tri County Office on Aging Annual Implementation Plan Summary Fiscal Year 2024
Referred to the Committee on Development and Planning

Letter(s) from the Mayor re:

Lansing Economic Development Corporation 2022 Annual Report
Referred to the Committee of the Whole/Place on File

Orders to Make Safe or Demolish to the owners of property located at 1020 Woodbine Ave.
Referred to the Committee on Public Safety

Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of property located at 1020 Woodbine Ave.
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 318 Clifford St.
Referred to the Committee on Public Safety

Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of property located at 318 Clifford St.
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 1309 W. Shiawassee St.
Referred to the Committee on Public Safety

Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of property located at 1309 W. Shiawassee St.
Referred to the Committee on Public Safety

Appointment; Caitlin O'Rourke as the 4TH Ward member of the Board of Public Service for a term to expire June 30, 2025
Referred to the Committee on City Operations

Appointment; David Washburn as a City of Lansing member of the Local Development Finance Authority for a term to expire June 30, 2025
Referred to the Committee on Development and Planning

Wet Weather Control Program Project Plan approval

Referred to the Committee on City Operations

Grant Application; Michigan Natural Resources Trust Fund (MNRTF), Revise Resolution 2023-047
Referred to the Committee on Ways and Means and to the Internal Auditor

Court Settlement; Participation Agreements for Master Settlements
Referred to the Committee of the Whole/Place on File

Sole Source Purchase; Public Service Department request for Wonderware as the vendor for Wastewater Division SCADA Software
Referred to the Committee on Ways and Means and to the Internal Auditor

- Communications and Petitions, and Other City Related Matters:

Claim Appeal; Claim #1931, Gwen and Jack Johnson for $1,127 in trash fees at 3308 Maloney St.
Referred to the Committee on City Operations

Communication from Merry Rosenberg regarding a changed traffic signal at the intersection of Jenison Ave. and Saginaw St.
Referred to the Committee on Public Safety

Remarks by the Mayor Or Executive Assistant

Mayor Schor spoke about the Mobile Food Pantry.

Public Comment on City Government Related Matters

Stan Shuck spoke about various City matters.

Nicklas Zande spoke about various City matters.

Loretta Stanaway spoke about Act-2-2023.

Daniel Arnold spoke about Crossroads Church.

Merry Rosenberg spoke about the changed traffic signal at the intersection of Jenison Ave. and Saginaw St.

Deborah Mulcahy spoke about the changed traffic signal at the intersection of Jenison Ave. and Saginaw St.

Lynette Johnson spoke about the changed traffic signal at the intersection of Jenison Ave. and Saginaw St

Mike Karl spoke about homelessness.

Erica Lynn spoke about various City matters.

Mike Lynn spoke about various City matters.

Adjourned Time 9:18 P.M.

Chris Swope

Chris Swope, City Clerk

Official Proceedings of the City Council
City of Lansing
April 24, 2023

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:25 p.m. by President Wood

PRESENT: Council Members Brown, Hussain, Jackson, Kost, Spadafore, Wood

ABSENT: Council Members Garza, Spitzley

A quorum was present.

The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Wood.

Special Ceremonies

Tribute; In recognition of Against All Odds Foundation's Anniversary

Resolution #2023-089
By Council Members Brown, Garza, Hussain, Jackson, Kost, Spadafore, Spitzley, Wood
Resolved by the City Council of the City of Lansing

WHEREAS, Against All Odds, Foundation is a non-profit (501c3) breast cancer organization dedicated to providing emotional and educational support services for African American Women of all ages, in all stages of breast cancer, along with their families, encouraging them to reclaim their lives; and

WHEREAS, according to the National Breast Cancer website, every one in eight women will be diagnosed with breast cancer in their lifetime and is the most common cancer amongst women worldwide; and

WHEREAS, Against All Odds, Foundation host fundraising events, such as the "Women of Vision" Luncheon, to help benefit these strong women in need; and

WHEREAS, Against All Odds, Foundation has dedicated their website for women to share special stories of hope and spread positive words of encouragement to other women no matter where they are in life or in their stages of breast cancer.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council hereby recognizes the 24th Anniversary of Against All Odds Foundation "Women of Vision" Luncheon Denim and Pearls to further support Women Empowering Women, sharing knowledge, hope, and encouragement in that there is life after a breast cancer diagnosis.

By Council Member Hussain

Comments by Council Members and the City Clerk

Council Member Kost announced the Eastside Neighborhood Organization 50th Anniversary. He also announced his 1st Ward constituent contact meeting. He finally announced the fishing available at Jones Lake.

Council Member Jackson thanked Council Member Kost for his involvement with Jones Lake. He also announced the 4th Ward Constituent Contact Meeting and thanked those who attended the last meeting.

Council Member Spadafore congratulated Council Member Jackson on his achievement in the Boston Marathon.

Council Member Council Member Hussain spoke about his upcoming 3rd Ward constituent meeting and announced the upcoming Rejuvenating South Lansing meeting.

City Clerk Swope thanked intern Lauren Welch for her involvement with the City Clerk. He also announced the filing deadline for city council seats that are up for election.

Community Event Announcements

Elissa Turcsak spoke about the Non-Profit Network open house networking event.

Loretta Stanaway spoke about the Friends of Lansing Cemeteries tombstone cleaning event

Daniel Arnold spoke about the Fledge meeting

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Chief of Staff to the Mayor spoke about the yard waste collection updates. She also spoke about the River Shell Apartments compliance and rental agreement.

Public Comment on Legislative Matters

Legislative Matters included the following public hearings:

Community Development Block Grant (CDBG) Annual Action Plan for Fiscal Year 2023-2024

Council Member Hussain gave an overview of the public hearing.

Public Comment on Legislative Matters:

Nicklas Zande spoke about legislative matters.

Emily Childress spoke about the Make Safe or Demolish for 1309 W. Shiawassee St.

Elizabeth Rice spoke about the Make Safe or Demolish for 1309 W. Shiawassee St.

Michael Lynn spoke about various legislative matters.

Erica Lynn spoke about CDBG public hearing.

Legislative Matters

Referral of Public Hearings

Community Development Block Grant (CDBG) Annual Action Plan for Fiscal Year 2023-2024
Referred to the Committee of the Whole

Resolutions

Resolution #2023-090
By the Committee on Development & Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of David Washburn as a City of Lansing member of the Local Development Finance Authority for a term to expire June 30, 2025; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on April 19, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of David Washburn as a City of Lansing member of the Local Development Finance Authority for a term to expire June 30, 2025.

By Council Member Brown

Motion Carried

Clerk Swope administered the Oath of Office to David Washburn as a member of the Local Development Finance Authority.

Consent Agenda

By Council Member Hussain to approve all items on the Consent Agenda

Motion Carried

Resolution #2023-090
By the Committee on Development & Planning

Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of David Washburn as a City of Lansing member of the Local Development Finance Authority for a term to expire June 30, 2025; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on April 19, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of David Washburn as a City of Lansing member of the Local Development Finance Authority for a term to expire June 30, 2025.

Adopted as part of the Consent Agenda

Resolution #2023-091
By Council Members Brown, Garza, Hussain, Jackson, Kost, Spadafore, Spitzley, Wood
Resolved by the City Council of the City of Lansing

WHEREAS, every year on April 28th, communities and worksites around the world honor friends, family members, and colleagues who have been killed or injured on the job; and

WHEREAS, in 2021, The Federal Bureau of Labor Statistics estimated that 5,190 workers were killed by traumatic injuries on the job. On average, nearly 100 workers died every week, at roughly 14 workplace deaths a day, and 140 workers were lost through fatal workplace accidents in Michigan; and

WHEREAS, it is appropriate to honor the memory of the courageous and dedicated member of Michigan's labor force who have been injured, disabled, or have died as a result of work place accidents., and

WHEREAS, we remember those who have died in workplace catastrophes, suffered occupational-related diseases, or have been injured due to dangerous conditions; and

WHEREAS, recognition of the integrity of Michigan's workforce and its achievements on behalf of the economic growth of our state is necessary; and

WHEREAS, the Lansing City Council wishes to pay tribute to the workers who have died, been injured, or disabled in workplace accidents. We honor the contributions of Michigan's workforce and call for increased workplace safety; and

WHEREAS, the Lansing City Council renews efforts to seek stronger workplace safety and health protections, better standards and enforcement, and fair and just compensation, and by rededicating ourselves to improving safety and health in every city workplace; and

NOW THEREFORE, BE IT RESOLVED, that the Lansing City Council hereby recognize April 28, 2023 as Workers Memorial Day in the City of Lansing, and encourages City of Lansing residents to become educated and informed about programs, services, and opportunities to support a safe work environment.

Adopted as part of the Consent Agenda

Resolution #2023-092
By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolution to Establish an Industrial Development District

WHEREAS, pursuant to PA 198 of 1974, as amended, the City Council of the City of Lansing has the authority to establish "Industrial Development Districts" within the City of Lansing; and

WHEREAS, the City of Lansing received and filed a request from Consumers Energy Company, to establish an Industrial Development District, pursuant to Public Act 198 of 1974, as amended, on property more fully described in this resolution; and

WHEREAS, construction, acquisition, alteration, or installation of a proposed facility has not commenced at the time of filing the request to establish this district; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed Lansing Industrial Development District, and to the public by newspaper advertisement in the **[City Pulse]** and/or public posting of the hearing on the establishment of the proposed district; and

WHEREAS, a public hearing on the creation of the district was held on the April 10, 2023, at which time all owners of real property within the proposed Lansing Industrial Development District and all interested persons, residents and taxpayers of the City of Lansing were afforded an opportunity to appear and be heard thereon; and

WHEREAS, the Council of the City of Lansing deems it to be in the public interest of the City of Lansing to establish the Lansing Industrial Development District (IDD-01-23) as proposed.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Lansing that the following described parcel of land situated in the City of Lansing, Eaton County, and State of Michigan is established as an Industrial Development District pursuant to the provisions of PA 198 of 1974, as amended, to be known as Lansing Industrial Development District IDD-01-23:

A parcel of land in the North 1/2 of the Northwest 1/4 of Section 10, Township 3 North, Range 3 West, Windsor Township, Eaton County, Michigan described as follows: Beginning at the North 1/4 corner of said Section; thence South 00 degrees 44 minutes 21 seconds East, on the North & South 1/4 line of said Section, 1332.08 feet to the North 1/8 line of said Section; thence North 89 degrees 46 minutes 39 seconds West, on said North 1/8 line, 2646.67 feet to the West line of said Section; thence North 00 degrees 13 minutes 11 seconds West, on said West Section line, 325.28 feet; thence North 89 degrees 46 minutes 49 seconds East, perpendicular to said West Section line, 60.00 feet; thence North 00 degrees 13 minutes 11 seconds West, parallel with said West Section line, 459.79 feet to a point of curvature; thence 246.15 feet on a curve to the left, having a radius of 878.51 feet, a central angle of 16 degrees 03 minutes 13 seconds, and a long chord which bears North 08 degrees 14 minutes 47 seconds West, 245.35 feet to the beginning of an existing Limited Access Right of Way; thence North 23 degrees 05 minutes 11 seconds East, on said Limited Access Right of Way line, 127.96 feet; thence North 64 degrees 59 minutes 25 seconds East, on said Limited Access Right of Way line, 66.86 feet to the end of said Limited Access Right of Way; thence continuing North 64 degrees 59 minutes 25 seconds East, 45.87 feet to a point of curvature; thence 332.12 feet on a curve to the right, having a radius of 758.51 feet, a central angle of 25 degrees 05 minutes 15 seconds, and a long chord which bears North 77 degrees 32 minutes 03 seconds East, 329.47 feet; thence North 00 degrees 04 minutes 40 seconds East, perpendicular to the North line of said Section, 60.00 feet to said North Section line; thence South 89 degrees 55 minutes 20 seconds East, on said North Section line, 2133.55 feet to the point of beginning.

Parcel Number: 080-010-100-010-01
Commonly Known as: 7000 N. Canal Rd, Dimondale, MI 48821

BE IT FURTHER RESOLVED, this Resolution shall not be construed as the City Council's approval of any future tax abatement or tax exemption applications from Consumers Energy Company, or any other applicant.

Adopted as part of the Consent Agenda

Resolution #2023-093
By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Approving a New Personal Property Exemption for
Consumers Energy Located at 7000 North Canal Rd.

WHEREAS, pursuant to Public Act 328 of 1998 (PA 328 of 1998), as amended, Consumers Energy Company, has made Application for Exemption of New Personal Property (PPE-01-23) for property located at 7000 North Canal Rd., Dimondale, Michigan 48821 which is within the jurisdiction of the City of Lansing; and

WHEREAS, the City of Lansing meets the definition of an "Eligible Local Assessing District" under of PA 328 of 1998, Section 9(h), by virtue of containing an eligible distressed area as defined by Section 7(f)(i), in accordance with PA 346 of 1966, Section 11; and

WHEREAS, the City Council of the City of Lansing established Lansing Industrial Development District IDD 01-23 on the property located at 7000 North Canal Rd., Dimondale, Michigan 48821 pursuant to PA 198 of 1974 on April 24, 2023 as required under PA 328 after a public hearing held on April 10, 2023; and

WHEREAS, a public hearing was held April 10, 2023, on the Consumers Energy Company application for a New Personal Property Exemption, at which, and with advance written notice, the assessor, all representatives of affected taxing units, and all other residents and taxpayers were afforded an opportunity to appear and be heard on the application and exemption request; and

WHEREAS, Consumers Energy Company meets the definition of an "Eligible Business" as defined by PA 328 of 1998 and is primarily engaged in Office Operations within IDD-01-23.

WHEREAS, the new personal property was not placed in the facility within the qualified district prior to approval of the exemption by the City Council of the City of Lansing; and

WHEREAS, the applicant Consumers Energy Company is not delinquent on any taxes related to the facility, including taxes owed on existing personal property; and

WHEREAS, the exemption of new personal property for Consumers Energy Company shall have the effect of increased employment and retention of employment for the City of Lansing.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the application of Consumers Energy Company for a New Personal Property Exemption (PPE-01-23) pursuant to Public Act 328 of 1998, as amended, for that portion of the IDD-01-23 legally described as:

A parcel of land in the North 1/2 of the Northwest 1/4 of Section 10, Township 3 North, Range 3 West, Windsor Township, Eaton County, Michigan described as follows: Beginning at the North 1/4 corner of said Section; thence South 00 degrees 44 minutes 21 seconds East, on the North & South 1/4 line of said Section, 1332.08 feet to the North 1/8 line of said Section; thence North 89 degrees 46 minutes 39 seconds West, on said North 1/8 line, 2646.67 feet to the West line of said Section; thence North 00 degrees 13 minutes 11 seconds West, on said West Section line, 325.28 feet; thence North 89 degrees 46 minutes 49 seconds East, perpendicular to said West Section line, 60.00 feet; thence North 00 degrees 13 minutes 11 seconds West, parallel with said West Section line, 459.79 feet to a point of curvature; thence 246.15 feet on a curve to the left, having a radius of 878.51 feet, a central angle of 16 degrees 03 minutes 13 seconds, and a long chord which bears North 08 degrees 14 minutes 47 seconds West, 245.35 feet to the beginning of an existing Limited Access Right of Way; thence North 23 degrees 05 minutes 11 seconds East, on said Limited Access Right of Way line, 127.96 feet;

thence North 64 degrees 59 minutes 25 seconds East, on said Limited Access Right of Way line, 66.86 feet to the end of said Limited Access Right of Way; thence continuing North 64 degrees 59 minutes 25 seconds East, 45.87 feet to a point of curvature; thence 332.12 feet on a curve to the right, having a radius of 758.51 feet, a central angle of 25 degrees 05 minutes 15 seconds, and a long chord which bears North 77 degrees 32 minutes 03 seconds East, 329.47 feet; thence North 00 degrees 04 minutes 40 seconds East, perpendicular to the North line of said Section, 60.00 feet to said North Section line; thence South 89 degrees 55 minutes 20 seconds East, on said North Section line, 2133.55 feet to the point of beginning.

Parcel Number: 080-010-100-010-01
Commonly Known as: 7000 N. Canal Rd, Dimondale, MI 48821

BE IT FURTHER RESOLVED that the personal property exemption PPE-01-23 under Public Act 328 shall be for the period of twenty-five (25) years effective Dec. 31, 2023 and ending Dec. 31, 2048.

BE IT FINALLY RESOLVED that the City Clerk shall cause the application for exemption of new personal property PPE-01-23 to be completed and shall cause the completed application and a copy of this Resolution to be filed with the State Tax Commission.

Adopted as part of the Consent Agenda

Resolution #2023-094
By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

Authorizing Michigan Natural Resources Trust Fund (MNRTF) Grant Funding

WHEREAS, the Parks and Recreation Department is applying for grant funding through Michigan Natural Resources Trust Fund (MNRTF); and

WHEREAS, MNRTF will be accepting grant applications for the next grant cycle no later than April 1, 2023; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the applications, acknowledging the required match and committing to the amount and source of match that are specified in the applications; and

WHEREAS, on March 13, 2023 City Council considered and approved Resolution 2023-047 for support of the applications; and

WHEREAS, the Parks Department in accordance with the MNRTF requirements needs to amend the match percentage on the grants; and

WHEREAS, the Parks and Recreation Director is recommending the City apply for grant funding for the following projects:

Land acquisition of 1624 E. Cavanaugh	$300,000
Land acquisition of Parcel 23-50-80-01-282-004	$500,000
Development Grant for Pickle Ball Courts at St. Joseph Park	$300,000
Recreation Passport for fitness facility at Davis Park	$150,000
Land and Water Conservation Fund for Tennis at Letts	$500,000

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the submission of grant applications to the Michigan Natural Resources Trust Fund for the above projects; and

NOW, THEREFORE, BE IT RESOLVED that Resolution 2023-047 is amended to reflect the maximum percentage to matching funds in item one (1) below; and

BE IT FINALLY RESOLVED that the City of Lansing, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the City of Lansing Parks and Recreation Department does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the projects during the project period and to provide funding with a maximum 26% matching funds of the total project for the $500,000 land acquisition of Parcel 23-50-80-01-282-004 grant, the $300,000 Land Acquisition Grant of 1624 E. Cavanaugh, the $300,000 Development Grant for Pickle Ball Courts at St. Joseph Park and $150,000 Recreation Passport Grant for a fitness facility at Davis Park and 50% on the $500,000 Land and Water Grant authorized by the department.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the department for auditing at reasonable times in perpetuity.

3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

4. To comply with any and all terms of said Agreement included all terms not specifically set forth in the foregoing portions of this Resolution.

Adopted as part of the Consent Agenda

Resolutions

Resolution #2023-095
By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, Lansing City Ordinance 206.16(3) outlines a procedure for establishing the lowest bidder for the award of contracts; and

WHEREAS, the Ordinance further provides a procedure wherein a Lansing-based bidder within a specified percentage of the lowest bidder (if not a Lansing-based business) may have an opportunity to revise their bid to match the lowest bid for some contract awards; and

WHEREAS, the Ordinance authorizes the Lansing City Council to set via resolution that percentage difference, which may be revised from time to time as Council deems appropriate.

NOW THEREFORE BE IT RESOLVED, if any responsive bids are from Lansing-based businesses and are within 10% of the lowest bid then such Lansing-based business shall be given the opportunity to reduce its bid to match the bid of the lowest bidder.

BE IT FINALLY RESOLVED, this resolution supersedes any other resolution setting the percentage difference at an amount other than 10%.

By Council Member Spadafore

Motion Carried

Resolution #2023-096
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 318 CLIFFORD ST., Parcel #33-01-01-15-407-161, legally described as: S 20 FT LOT 68 & N 13 FT LOT 69 HARRAHS ADD., to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on August 22, 2011 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on January 26, 2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by March 23, 2023; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, May 8, 2023, at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 318 Clifford Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

By Council Member Hussain

Motion Carried

Resolution #2023-097
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 1309 W. SHIAWASSEE ST., Parcel # 33-01-01-17-253-172, legally described as: LOTS 100 & 101 STANDARD REAL ESTATE COS WESTMORELAND ADD., to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on March 6, 2017 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on February 23, 2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by March 23, 2023; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, May 8, 2023, at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1309 W. Shiawassee Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

By Council Member Hussain

Motion Carried

Resolution #2023-098
By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 1020 WOODBINE AVE., Parcel # 33-01-01-29-234-081, legally described as: LOT 19 BLOCK 14 ELMHURST SUB, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on May 24, 2022 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on Feburary 23, 2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by March 23, 2023; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, May 8, 2023, at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1020 Woodbine Avenue, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

By Council Member Hussain

Motion Carried

Resolution #2023-099
By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing (City) is implementing the next five-year phase of its Wet Weather Control Program, which is being implemented to achieve compliance with the raw sewage discharge abatement requirements of State of Michigan, Dept. of Environment, Great Lakes and Energy Administrative Consent Order (ACO) #ACO-05153, entered December 19, 2019.

WHEREAS, the ACO encompasses the regulatory requirements of the City's Combined Sewer Overflow (CSO) Control Program and for abatement of sanitary sewer overflows (SSOs); and

WHEREAS, the City intends to apply for low-interest SRF loan funding to fund construction of these wastewater utility construction projects to meet the ACO's requirements; and

WHEREAS, as a requirement of the SRF Loan Program, the City must submit to the State of Michigan, Dept. of Environment, Great Lakes and Energy, an approvable Project Plan describing the proposed sewer and wastewater system environmental program projects for the purpose of establishing their loan eligibility; and

WHEREAS, the specific construction projects presented in the Project Plan are:

- four (4) CSO Subarea Projects; 016/017 Phase II; 019, 022E, and 026;
- two (2) Downtown CSO Projects; the Cherry St. Project and the Pine/Kalamazoo Project;
- the North and South Hilliard Holmes Equalization Basin Project;
- the Tecumseh River Pump Station and Force Main Replacement Project; and
- the Lansing Ave. Pump Station Equalization Basin Project; and

WHEREAS, the estimated total project cost of these construction projects is $127.0 Million; and

WHEREAS; the estimated additional monthly cost to a typical residential user for the associated SRF loan is $5.91; and

WHEREAS, a public comment period for the draft Project Plan Amendment was available from April 5, 2023, through April 21, 2023, and a public hearing to receive public comment on the draft Project Plan Amendment was held on April 20, 2023; and

WHEREAS, all public comments received during the public comment period, including written comments, were considered and addressed in the development of the final Project Plan.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council formally adopts said Project Plan and agrees to implement the selected project alternatives.

BE IT FURTHER RESOLVED, that the City of Lansing Public Service Director, a position currently held by Andrew K. Kilpatrick, P.E., is designated as the authorized representative for all activities associated with the Wet Weather Control Program Projects, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of these projects.

By Council Member Spadafore

Motion Carried

Resolution #2023-100
By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing and Local 421 of the International Association of Fire Fighters have negotiated a collective bargaining agreement (the "CBA") for the period covering July 1, 2022 through June 30, 2026, which is summarized in the Tentative Agreement Document approved by the parties ("Tentative Agreement") and which contains the changes to the prior CBA; and

WHEREAS, the Union membership ratified this agreement on April 12, 2023; and

WHEREAS, the Mayor recommends the CBA, as summarized in the Tentative Agreement, be approved.

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby ratifies the Tentative Agreement of the parties for the CBA between the City of Lansing and Local 421 of the International Association of Fire Fighters for the period covering July 1, 2022 through June 30, 2026.

By Council Member Hussain

Motion Carried

Ordinances for Passage

Passage of Ordinance

An ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 206, Section 206.16 to increase the maximum contract amount for which a Lansing-based bidder has an opportunity to match the lowest bid from a non-Lansing based business.

Was read a second time by its title and adopted by the following roll call vote:

Yeas: Council Members Hussain, Jackson, Spadafore, Wood, Kost, Brown

Nays: None

By Council Member Spadafore to give the Ordinance immediate effect

Motion Carried

Ordinance #1313

An ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 206, Section 206.16 to increase the maximum contract amount for which a Lansing-based bidder has an opportunity to match the lowest bid from a non-Lansing based business.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter **206, Section 206.16** of the Code of Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

206.16. - Preference for local bidders or offerors.
Lansing-based businesses may be awarded a contract as the lowest responsive and responsible bidder under the circumstances specified herein.
(1) *Definitions.*
(a) *City resident(s)* means an individual whose primary place of residence is within the corporate limits of the City of Lansing as evidenced by voter registration address, driver's license address or State identification address or affidavit form developed by the City Attorney.
(b) *Good faith effort* means those demonstrable activities supported by documentation and results that verify the bidders attempts to reach the established goal.
(c) *Implementing Department* means the City Department or Agency that has responsibility for oversight of a contract.
(d) *Joint venture* means a co-operation between two or more corporate bodies for a particular project in which they share the responsibilities and profits associated with the project.
(e) *Lansing-based business* means the physical and economic relationship to Lansing determined evidenced by a building or office physically located in the City and the payment of (1) City income taxes on the contractor's net profits, and (2) City property taxes on a plant or office and equipment such as is ordinarily required for the performance of the contract bid.
Any business physically located in Lansing which operates under a City-authorized tax abatement or forgiveness program, or any other City-authorized tax credit program, is still considered a Lansing-based business for purposes of this Section.
(f) *Subcontractor* means a person or company that assumes, by secondary contract, some or all of the obligations of an original contractor.
(2) *Purchases under $15,000.00.* Pursuant to Section 206.03, departments purchasing supplies, services procured under bid and construction items for less than $15,000.00, which are not purchased by use of a procurement card must solicit at least one quote from a Lansing-based business unless no Lansing-based business providing the service, supply or construction item can be identified. The procuring department will document efforts to use Lansing-based businesses.
(3) *Preference for Lansing-based businesses on contracts over $15,000.00 and under ~~$500,000.00~~* ***$1,000,000***. When sealed bids are received under Section 206.02 for purchases, supplies and construction contracts greater than $15,000.00 and less than ~~$500,000.00~~ **$1,000,000**, the following shall apply:
(a) *The person or business submitting the lowest bid shall be deemed the lowest bidder. If, however, the lowest bidder is not a Lansing-based business, any Lansing-based business with a bid within a specified percentage of the lowest bid that has been deemed responsive and responsible under the purchasing ordinance shall be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder.*
The percentage difference shall be established by Council resolution and may be revised from time to time as Council deems appropriate.
(b) If a Lansing-based business refuses to reduce its bid to match the lowest bid, then the next lowest responsible Lansing-based business with a bid within the established percentage of the lowest bid shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the Lansing bidder agrees to reduce its bid to match the bid of the lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.
(c) If no responsive and responsible Lansing-based business within the established percentage of the lowest bid agrees to reduce its bid to that of the lowest bidder, then the contract shall be awarded to the person or business with the lowest, most responsive and responsible bid.
(d) Except for construction contracts, no contract awarded pursuant to this Section shall be sublet in any manner that permits 50 percent or more of the dollar value of the contract to be performed by a subcontractor or subcontractors who do not meet the definition of Lansing-based.
(e) Any Lansing-based business awarded a contract pursuant to this Section shall agree to make available to the City all records necessary to establish its eligibility and compliance with all City, State and local laws.
(4) *Affirmative measures for enhancing Lansing-based businesses.*
(a) The City may eliminate bid, performance, and payment bonding requirements when it deems appropriate for Lansing-based businesses, except for contracts for construction, alterations or repairs exceeding $~~30,000.00~~**50,000**, subject to the requirements of MCL 129.201.
(b) The City may allow for joint ventures or other documented business arrangements to enable Lansing-based businesses to meet bonding requirements for contracts greater than $15,000.00.

Section 2. If any portion of this Ordinance is held invalid for any reason, that holding will not affect the validity of the remaining portions of this Ordinance, which will continue in full force and effect.
Section 3. Any ordinances in conflict with this Ordinance are repealed, but only to the extent necessary to give this Ordinance full force and effect.
Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council and shall expire December 31, 2031.

Passage of Ordinance

An ordinance of the City of Lansing, Michigan, to amend Chapter 812, Section 812.02 of the Lansing Codified Ordinances to increase the number of members of the Principal Shopping District Board from eight to nine and clarify the requirements for board composition.

Was read a second time by its title and adopted by the following roll call vote:

Yeas: Council Members Hussain, Jackson, Spadafore, Wood, Kost, Brown

Nays: None

By Council Member Brown to give the Ordinance immediate effect

Motion Carried

Ordinance #1314

An ordinance of the City of Lansing, Michigan, to amend Chapter 812, Section 812.02 of the Lansing Codified Ordinances to increase the number of members of the Principal Shopping District Board from eight to nine and clarify the requirements for board composition.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 812, Section 812.02 of the Code of Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

812.02. - Principal Shopping District Board.

(a) For the purpose of managing the activities permitted by PA 120 of 1961, being MCL 125.981 et seq., as amended, a Principal Shopping District Board is hereby established and authorized to do business as "Downtown Lansing, Inc.". The Board shall be composed of ~~the following eight~~ **nine** members appointed by the Mayor with Council confirmation**, subject to the following requirements**:

(1) **One Member is a** City Government Representative;

(2) **One Member is a** resident of the residential area adjacent to the Principal Shopping District; and

(3) **No fewer than** five **Members are** nominees of businesses located in the Principal Shopping District.

(b) Members of the Principal Shopping District Board shall serve overlapping four year terms.

(c) The Board shall meet at least once a month.

(d) The affirmative vote of five board members shall be necessary for the Board to take action.

(e) The Board shall be responsible for the following:

(1) Developing a program for the promotion of economic activity in the Principal Shopping District by conducting market research, public relations campaigns, retail and institutional promotions, special events, and other similar activities;

(2) Developing a written program for the maintenance, security, and operation of the public outdoor spaces within Zone A;

(3) Issuing permits required by Section 812.04;

(4) Advising the Mayor and Council on methods for financing its operations;

(5) Filing with the City Clerk, the Mayor, and Council, prior to January 30 of each year, a written report detailing its activities;

(6) Filing with the City Clerk, the Mayor, and Council, prior to August 15 of each year, an independent audit of all accounts, made by a certified public accountant at the close of the fiscal year ending on June 30;

(7) Filing with the City Clerk, the Mayor, and Council, prior to June 30 of every year, its budget for the next fiscal years commencing on July 1;

(8) Filing with the City Clerk, the Mayor, and Council, prior to June 30 of every third year starting in 2011, documentation necessary for the Council to make a special assessment for purposes of developing the Principal Shopping District in accordance with PA 120 OF 1961, being MCL 125.981 et seq., as amended, for the succeeding three years;

(9) Making available to the public information regarding the activities identified in this subsection and copies of the written program identified in subsection (e)(2).

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions, or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2031.

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Council Member Hussain that all items be considered as being read in full and that President Wood make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Letter(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office

PLACED ON FILE

Liquor License Transfer; Padsinab, LLC request for a Class C License and a Sunday Sales (AM/PM), Social District, Dance, Entertainment, Extended Hours, SDM Permits at 221 South Washington Ave.

Referred to the Committee on City Operations

Letter(s) from the Mayor re:

Reappointments; Arts and Culture Commission: Diane Gardin, Kevin Bonds, Mary Toshach; Board of Fire Commissioners: Kathleen Tobe, Mallory Wallis; Board of Police Commissioners: Damon Milton, Guillermo Lopez; Board of Public Service: Jason Wilkes, Thomas Hickson Jr.; Board of Zoning Appeals: Jordan Leaming, Kurt Berryman; Capital Area Transportation Authority Board: Darlene Fancher; Downtown Lansing, Inc. Board: Karl Dorshimer; Historic District Commission: James Bell; Lansing Entertainment and Public Facilities Authority Board of Commissioners; Danielle Lenz, Larry Leatherwood, Maureen Saxton; Lansing Gateway Corridor Improvement Authority Board of Directors (North Grand River): Dianne Hartwell; Michigan Avenue Corridor Improvement Authority Board of Directors: Elaine Barr, Joan Nelson; Park Board: Isaac Francisco; Planning Commission: Monte Jackson
Referred to the Committee of the Whole

Street Decertification; portions of Jerome Street, Holmes Street, Malcolm X Street, Aurelius/Main Connector, Regent Street, Schoolcraft Drive totaling 4,780 feet
Referred to the Committee on City Operations

Workers Compensation Settlement; WC 2062876-01922-001
Referred to the Committee on Ways and Means and to the Internal Auditor

Workers Compensation Settlement; WC 2062876-01409
Referred to the Committee on Ways and Means and to the Internal Auditor

Grant Acceptance; Michigan Department of Environment, Great Lakes, and Energy (EGLE) Rural Electronics Recycle Grant
Referred to the Committee on Ways and Means and to the Internal Auditor

Collective Bargaining Agreement; ratification of International Association of Fire Fighters Local 421 Supervisory Unit Contract
Referred to the Committee of the Whole/Place on File

Bylaws; Lansing Gateway Corridor Improvement Authority
Referred to the Committee on Development and Planning

- Communications and Petitions, and Other City Related Matters:

Communication from Michael Lynn Jr. concerning actions of the City Attorney's Office
Referred to the Committee of the Whole/Place on File

Motion of Excused Absence

By Council Member Hussain to excuse Council Member Spitzley and Garza from tonight’s proceedings.

Motion Carried

Remarks by Council Members

Council Member Wood announced the Committee on Public Safety Committee red tag report.

Remarks by the Mayor Or Executive Assistant

Chief of Staff to the Mayor announced the upcoming Love Lansing celebration. She also spoke about the approval of multiple positions available.

Public Comment on City Government Related Matters

Mara Tomic-Bobas spoke about fees.

Stan Shuck spoke about chip sealing on streets.

Loretta Stanaway spoke about the City budget.

Elaine Womboldt spoke about various city issues.

Elizabeth Rice spoke about code compliance.

Nicklas Zande spoke about various city issues.

Daniel Arnold spoke about community connections.

Ashia Wilson spoke about Fair Chance Housing.

Alyssa Turcsak spoke about accessible city council meetings.

Rachel Diskin spoke about accessible council meetings.

Erica Lynn spoke about various city issues.

Mike Lynn spoke about various city issues.

Farhan Sheikh-Omar spoke about various city issues.

Adjourned Time 9:01 P.M.

Chris Swope, City Clerk

Andy Schor, Mayor

ECONOMIC PLANNING & DEVELOPMENT
CODE ENFORCEMENT SECTION

316 N. Capitol Avenue, Suite C-2 • Lansing, MI 48933-1238
(517) 483-4361 • FAX: (517) 377-0100

4/26/2023

Certified Number: 7013 2250 0001 2798 6584

CAO LUPIN
2542 HOLLY ST.
FULLERTON, CA 92835-4418

DEAR CAO LUPIN

RE: DANGEROUS BUILDING AT 1020 WOODBINE AVE.

TAKE NOTICE: In accordance with the provisions of City of Lansing Housing & Premises Code Section 1460.11 and MCL 125.538 et. seq., a Show Cause Hearing concerning the building and/or any accessory structure(s) located at **1020 WOODBINE AVE.**, Lansing, Michigan, is scheduled before the City Council of the City of Lansing.

HEARING TIME: **MAY 8, 2023 @ 7:00 p.m.**
HEARING PLACE: **COUNCIL CHAMBERS 10TH FLOOR CITY HALL**
124 W. MICHIGAN Lansing, MI 48933

The Demolition Board has determined that the subject building, and/or any accessory structure, is "Dangerous" as defined in the aforestated laws. THE PURPOSE OF THE HEARING is to give interested parties an opportunity to take exception to the determination made by the Demolition Board and to otherwise give testimony and SHOW CAUSE WHY THE SUBJECT BUILDING(S) SHOULD NOT BE ORDERED TO BE DEMOLISHED by the City Council.

Issuance of any building and/or trade permit(s) does not, in any way, alter the demolition schedule or give rise to a cause of action to prevent the demolition of this property. The permit applicant/owner assumes any risks and costs associated with obtaining the permit(s) for the property listed above.

Sincerely,

Walter Allen
Interim Manager of Code Enforcement

wa/lmp

Attachment

CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET

ADDRESS:	**1020 Woodbine Ave.**
PARCEL NUMBER:	33-01-01-29-234-081

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	D2023-003

LISTED TAXPAYER:	CAO LUPIN
INTERESTED PARTIES:	CAO LUPIN
SEV INFORMATION:	$8,500.00
LAND VALUE:	$11,453.00
BUILDING VALUE:	$5,534.00
LOT SIZE:	

LEGAL DESCRIPTION:	42 X 118

HOUSING CODE VIOLATION LTR:	6/13/2022
ORIGINAL RED TAG DATE:	5/24/2022
ZONING:	"B" RESIDENTIAL
ESTIMATE OF REPAIRS:	$82,797.75
PICTURES:	YES
OTHER:	FIRE DAMAGED

ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	FEBRUARY 23,2023
ORDER:	MAKE SAFE OR DEMOLISH BY 3/23/23
REASON/CONDITIONS:	FIRE DAMAGED
HEARING OFFICER:	DAVE MUYLLE

CURRENT PERMIT ACTIVITY

BUILDING:	NA
ELECTRICAL:	NA
MECHANICAL:	NA
PLUMBING:	NA
DEMOLITION:	NA

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	3/24/2023
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

CITY OF LANSING DEMOLITION HEARING BOARD	**ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE**	FILE NO. **D2023-003**

Matter of the building/structure at **1020 WOODBINE AVE.** which is a [X] dwelling [ ] garage [ ] other

1. Date of hearing: **FEBRUARY 23,2023** Hearing Officers: DAVE MUYLLE, JOSEPH VITALE

2. Scott Sanford, Code Compliance MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
   [ ] rental registration owner(s)
   [X] Owner's or party in interest on City tax assessment record

4. The building/structure **[X]** is [ ] is not a dangerous building as defined in MCL 125.539, specifically (see attached)

5. [X] The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.

6. [ ] The building/structure has been substantially destroyed by [X] fire [ ] wind [ ] flood
   [ ] other:

7. The state equalized value of the building/structure is **$8,500.00**

8. The cost to repair the building or structure to make it safe is **$82,797.75**

9. The real estate is described as follows:

   Parcel Number: 33 01 01 29 234 081

   LOT 19 BLOCK 14 ELMHURST SUB, City of Lansing

IT IS ORDERED THAT:

10. [ ] The matter is closed.

    [X] The building/structure shall be made safe or demolished on or before March 23,2023

    [ ] The case be tabled until _____.

    [ ] The building or structure shall be demolished on or before _____ if not made safe as ordered herein.

    [ ] (If finding #5 is made) The exterior of the building shall be maintained, including
    [ ] lawns, trees and shrubs [ ] paint on structure [ ] other _____ on or before _____.

2/23/23
Date

Hearing Officer

Andy Schor, Mayor

ECONOMIC PLANNING & DEVELOPMENT
CODE ENFORCEMENT SECTION

316 N. Capitol Avenue, Suite C-2 • Lansing, MI 48933-1238
(517) 483-4361 • FAX: (517) 377-0100

4/26/2023

Certified Number: 7013 2250 0001 2798 6577

DANIEL, KIMBERLY & DREW DUDLEY
1808 HAGADORN RD.
MASON, MI 48854-9317

DEAR DANIEL, KIMBERLY & DREW DUDLEY

RE: DANGEROUS BUILDING AT 318 CLIFFORD ST.

TAKE NOTICE: In accordance with the provisions of City of Lansing Housing & Premises Code Section 1460.11 and MCL 125.538 et. seq., a Show Cause Hearing concerning the building and/or any accessory structure(s) located at **318 CLIFFORD ST.**, Lansing, Michigan, is scheduled before the City Council of the City of Lansing.

HEARING TIME: **MAY 8, 2023 @ 7:00 p.m.**
HEARING PLACE: **COUNCIL CHAMBERS 10TH FLOOR CITY HALL**
124 W. MICHIGAN Lansing, MI 48933

The Demolition Board has determined that the subject building, and/or any accessory structure, is "Dangerous" as defined in the aforestated laws. THE PURPOSE OF THE HEARING is to give interested parties an opportunity to take exception to the determination made by the Demolition Board and to otherwise give testimony and SHOW CAUSE WHY THE SUBJECT BUILDING(S) SHOULD NOT BE ORDERED TO BE DEMOLISHED by the City Council.

Issuance of any building and/or trade permit(s) does not, in any way, alter the demolition schedule or give rise to a cause of action to prevent the demolition of this property. The permit applicant/owner assumes any risks and costs associated with obtaining the permit(s) for the property listed above.

Sincerely,

Walter Allen

Walter Allen
Interim Manager of Code Enforcement

wa/lmp

Attachment

CITY OF LANSING DEMOLITION HEARING BOARD	**ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE**	FILE NO. **D2023-002**

Matter of the building/structure at **318 CLIFFORD ST.** which is a [X] dwelling [ ] garage [ ] other

1. Date of hearing: **JANUARY 26,2023** Hearing Officers: DAVE MUYLLE, JOSEPH VITALE

2. Scott Sanford, Code Compliance MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
   [ ] rental registration owner(s)
   [X] Owner's or party in interest on City tax assessment record

4. The building/structure **[X]** is [ ] is not a dangerous building as defined in MCL 125.539, specifically (see attached)

5. [X] The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.

6. [ ] The building/structure has been substantially destroyed by [ ] fire [ ] wind [ ] flood
   [X] other:

7. The state equalized value of the building/structure is **$37,500.00**

8. The cost to repair the building or structure to make it safe is **$80,905.00**

9. The real estate is described as follows:

   Parcel Number: 33 01 01 15 407 161

   S 20 FT LOT 68 & N 13 FT LOT 69 HARRAHS ADD, City of Lansing

IT IS ORDERED THAT:

10. [ ] The matter is closed.

    [X] The building/structure shall be made safe or demolished on or before March 23, 2023

    [ ] The case be tabled until _____.

    [ ] The building or structure shall be demolished on or before _____ if not made safe as ordered herein.

    [ ] (If finding #5 is made) The exterior of the building shall be maintained, including
    [ ] lawns, trees and shrubs [ ] paint on structure [ ] other _____ on or before _____.

1/26/2023
Date

Hearing Officer

CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET

ADDRESS:	**318 CLIFFORD ST.**
PARCEL NUMBER:	33-01-01-15-407-161

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	D2023-002

LISTED TAXPAYER:	DANIEL D & KIMBERLY DUDLEY DREW DUDLEY
INTERESTED PARTIES:	DANIEL D & KIMBERLY DUDLEY DREW DUDLEY
SEV INFORMATION:	$37,500.00
LAND VALUE:	$6,614.00
BUILDING VALUE:	$68,395.00
LOT SIZE:	33 X 120.50

LEGAL DESCRIPTION:	S 20 FT LOT 68 & N 13 FT LOT 69 HARRAHS ADD

HOUSING CODE VIOLATION LTR:	8/22/2011 &4/28/2022
ORIGINAL RED TAG DATE:	8/22/2011
ZONING:	"C" RESIDENTIAL
ESTIMATE OF REPAIRS:	$80,905.00
PICTURES:	YES
OTHER:	NOT FIRE DAMAGED

ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	2/23/2023
ORDER:	MAKE SAFE OR DEMOLISH 3/23/2023
REASON/CONDITIONS:	UNSAFE
HEARING OFFICER:	JOSEPH VITALE

CURRENT PERMIT ACTIVITY

BUILDING:	NA
ELECTRICAL:	NA
MECHANICAL:	NA
PLUMBING:	NA
DEMOLITION:	NA

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	3/23/2023
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

Andy Schor, Mayor

ECONOMIC PLANNING & DEVELOPMENT
CODE ENFORCEMENT SECTION

316 N. Capitol Avenue, Suite C-2 • Lansing, MI 48933-1238
(517) 483-4361 • FAX: (517) 377-0100

4/26/2023

Certified Number: 7013 2250 0001 2798 6591

EMILY L CHILDRESS
1235 W KALAMAZOO ST.
LANSING, MI 48915

DEAR EMILY L CHILDRESS

RE: DANGEROUS BUILDING AT 1309 W SHIAWASSEE ST.

TAKE NOTICE: In accordance with the provisions of City of Lansing Housing & Premises Code Section 1460.11 and MCL 125.538 et. seq., a Show Cause Hearing concerning the building and/or any accessory structure(s) located at **1309 W. SHIAWASSEE ST.**, Lansing, Michigan, is scheduled before the City Council of the City of Lansing.

HEARING TIME: **MAY 8, 2023 @ 7:00 p.m.**
HEARING PLACE: **COUNCIL CHAMBERS 10TH FLOOR CITY HALL**
124 W. MICHIGAN Lansing, MI 48933

The Demolition Board has determined that the subject building, and/or any accessory structure, is "Dangerous" as defined in the aforestated laws. THE PURPOSE OF THE HEARING is to give interested parties an opportunity to take exception to the determination made by the Demolition Board and to otherwise give testimony and SHOW CAUSE WHY THE SUBJECT BUILDING(S) SHOULD NOT BE ORDERED TO BE DEMOLISHED by the City Council.

Issuance of any building and/or trade permit(s) does not, in any way, alter the demolition schedule or give rise to a cause of action to prevent the demolition of this property. The permit applicant/owner assumes any risks and costs associated with obtaining the permit(s) for the property listed above.

Sincerely,

Walter Allen

Walter Allen
Interim Manager of Code Enforcement

wa/lmp

Attachment

CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET

ADDRESS:	**1309 W. SHIAWASSEE ST.**
PARCEL NUMBER:	33-01-01-17-253-172

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	2018-D007

LISTED TAXPAYER:	CHILDRESS, EMILY L
INTERESTED PARTIES:	CHILDRESS, EMILY L
SEV INFORMATION:	$56,500.00
LAND VALUE:	$17,987.00
BUILDING VALUE:	$95,049.00
LOT SIZE:	74 X 93.75

LEGAL DESCRIPTION:	LOTS 100 & 101 STANDAR REAL ESTATE COS WESTMORELAND ADD

HOUSING CODE VIOLATION LTR:	3/6/2017
ORIGINAL RED TAG DATE:	3/6/2017
ZONING:	"B" RESIDENTIAL
ESTIMATE OF REPAIRS:	$128,000.00
PICTURES:	YES
OTHER:	

ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	2/26/2023
ORDER:	MAKE SAFE FOR DEMOLISH 3/23/23
REASON/CONDITIONS:	UNSAFE FIRE DAMAGED
HEARING OFFICER:	DAVE MUYLLE

CURRENT PERMIT ACTIVITY

BUILDING:	CLOSED
ELECTRICAL:	CLOSED
MECHANICAL:	CLOSED
PLUMBING:	CLOSED
DEMOLITION:	na

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	3/23/2023
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

CITY OF LANSING DEMOLITION HEARING BOARD	**ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE**	FILE NO. **2018-D007**

Matter of the building/structure at **1309 W. Shiawassee** which is a [X] dwelling [ ] garage [ ] other

1. Date of hearing: **February 26,2023** Hearing Officers: DAVE MUYLLE, JOE VITALE

2. Scott Sanford, Code Compliance Lead Housing Inspector of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
   [ ] rental registration owner(s)
   [X] owners or party in interest on City tax assessment record

4. The building/structure **[X]** is [ ] is not a dangerous building as defined in MCL 125.539, specifically (see attached)

5. [X] The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.

6. [ ] The building/structure has been substantially destroyed by [x] fire [ ] wind [ ] flood
   [ ] other:

7. The state equalized value of the building/structure is **$95,049.00**

8. The cost to repair the building or structure to make it safe is **$128,000.00**

9. The real estate is described as follows:

   Parcel Number: 33 01 01 17 253 172

   LOT 100 & 101 STANDARD COS REAL WESMORELAND ADD, City of Lansing, Ingham County, Michigan

IT IS ORDERED THAT:

10. [ ] The matter is closed.

    [X] The building/structure shall be made safe or demolished on or before ~~September 23, 2018~~ March 23, 2023.

    [ ] The case be tabled until _____.

    [ ] The building or structure shall be demolished on or before _____ if not made safe as ordered herein.

    [ ] (If finding #5 is made) The exterior of the building shall be maintained, including
    [ ] lawns, trees and shrubs [ ] paint on structure [ ] other _____ on or before _____.

2/23/23
Date

Hearing Officer

You will not be called to speak unless all required blanks on this form are completed.

Interested Party Comment on Show Cause Hearing Registration

Only persons who have received notice from the City as an interested party, or the interested party's agent with written permission, may speak on the agenda item which is the subject of a show cause hearing, for up to a total of three minutes.*

*You **MUST** complete this card and submit it to the City Clerk or City Clerk Staff **prior** the close of registration as announced by the City Clerk. Each person who has registered to speak will have up to a total of three minutes* to address Council on the Show Cause Hearing.*

Show Cause Agenda Item Number 6 Property Address 1309 W. Shiawassee

Name (print) Megan Dowell E-Mail *(optional)* megan.dowell2016@gmail.com

Address (street, city, zip) 4493 Norwood St, Holt, MI 48842

Company or organization represented, etc. *(if applicable)* Guidance Property Solutions

Signature Megan Dowell

- Speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes*.**
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

S:\Clerk_Staff\City Council\Public Comment Sign Up\Public Comment Card Show Cause - Green.doc

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Show Cause Agenda Item Number 6 Property Address 1309 W. Shiawassee

Name (print) Ted O'Dell E-Mail *(optional)* todell8@gmail.com

Address (street, city, zip) 1310 W. Shiawassee

Company or organization represented, etc. *(if applicable)* _____

Signature T. J. O'Dell

- Speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Public Comment on Legislative Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff **prior** the close of registration as announced by the City Clerk.*

*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage**. The public may comment for up to three minutes*.*

Agenda Item Number(s) or Description(s) 180 Stadium + May/Pem Bag

Name (print) Loretta Stanaway E-Mail *(optional)* _____

Address (street, city, zip) 546 Armstrong

Company or organization represented, etc. *(if applicable)* _____

Signature L Stanaway

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Agenda Item Number(s) or Description(s) Budget

Name (print) Mike Lynn E-Mail *(optional)* _____

Address (street, city, zip) _____

Company or organization represented, etc. *(if applicable)* _____

Signature _____

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Agenda Item Number(s) or Description(s) 7

Name (print) Erica Lynn E-Mail *(optional)* _____

Address (street, city, zip) _____

Company or organization represented, etc. *(if applicable)* _____

Signature E. Lynn

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Agenda Item Number(s) or Description(s) #10

Name (print) Nancy Mahlow E-Mail *(optional)*

Address (street, city, zip) 430 N Fairview

Company or organization represented, etc. *(if applicable)*

Signature Nancy Mahlow

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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5

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Public Comment on Legislative Matters Registration

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Agenda Item Number(s) or Description(s) 7. Budget

Name (print) Stan S Shuck E-Mail *(optional)*

Address (street, city, zip) 818 Cooper ave

Company or organization represented, etc. *(if applicable)*

Signature

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S:\Clerk_Staff\City Council\Public Comment Sign Up\Public Comment Card Legislative Matters - Blue.doc

NOTICE OF PUBLIC HEARING ON THE
CITY OF LANSING'S PROPOSED FISCAL YEAR 2023/2024 BUDGET

The City Council of the City of Lansing will conduct a Public Hearing on Monday, May 8, 2023, at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers on the 10th Floor of Lansing City Hall located at 124 W. Michigan Ave., on the proposed City of Lansing Fiscal Year 2023/2024 budget and capital improvements. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

The proposed budget is available for public inspection on weekdays, in the City Clerk's Office, 9th floor City Hall, between 8:00 a.m. and 5:00 p.m.

All persons desiring to express an opinion about the proposed city budget, the tax rate, or proposed capital improvements are invited to attend this public hearing or submit written comments.

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

Chris Swope
Lansing City Clerk

May 4, 2023

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

In regards to the public hearing, the Fiscal Year 2023-2024 Budget is available for review at https://content.civicplus.com/api/assets/f3284dc4-ae42-428b-8b09-a0d96c08df3e which can be found on the Finance Department Web Page https://mi-lansing3.civicplus.pro/452/Accounting-Budget
and at the Clerk's Office

Sincerely,

Chris Swope

Chris Swope, MMC/MiPMC
Lansing City Clerk

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 • TDD 517-483-4479 • 517-377-0068 FAX
www.lansingmi.gov/clerk • clerk@lansingmi.gov

AFFIDAVIT OF PUBLICATION

I, Lee Purdy, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement -CP#23-093- NOTICE OF PUBLIC HEARING ON THE CITY OF LANSING'S PROPOSED FISCAL YEAR 2023/2024 BUDGET appeared Wednesday, April 19, 2023, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 19th day of April 2023

Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on April 19, 2023

By Lee Purdy

Berl Schwartz, Notary Public

My commission expires January 24, 2025

NOTICE OF PUBLIC HEARING ON THE CITY OF LANSING'S PROPOSED FISCAL YEAR 2023/2024 BUDGET

The City Council of the City of Lansing will conduct a Public Hearing on Monday, May 8, 2023, at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers on the 10th Floor of Lansing City Hall located at 124 W. Michigan Ave., on the proposed City of Lansing Fiscal Year 2023/2024 budget and capital improvements. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

The proposed budget is available for public inspection on weekdays, in the City Clerk's Office, 9th floor City Hall, between 8:00 a.m. and 5:00 p.m.

All persons desiring to express an opinion about the proposed city budget, the tax rate, or proposed capital improvements are invited to attend this public hearing or submit written comments.

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
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CP#23-093

CITY OF LANSING
NOTICE OF PUBLIC HEARING

SLU-1-2023, 109 E. Randolph Street
Special Land Use Permit – Adult Foster Care Small Group Home

The Lansing City Council will hold a public hearing on Monday, May 8, 2023 at 7:00 p.m. in the Tony Benavides Lansing Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider a request by Justin Miller, Looking Glass Adult Foster Care for a special land use permit to utilize the building at 109 E. Randolph Street a state licensed adult foster care, small group home for up to 12 residents.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, May 8, 2023 at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

SLU-1-2023, 109 E. Randolph Street

At its March 7, 2023, meeting, the Planning Board voted unanimously to recommend approval of SLU-1-2023, a Special Land Use Permit to allow the existing building at 109 E. Randolph Street to be used for a state-licensed adult foster care, small group home, providing care for up to 12 residents.

At its March 7, 2023, meeting, the Planning Board held a public hearing at which the applicant and two other persons spoke in support of the request. No other comments were received.

Staff has recommended approval of the request as the proposal seems to be a reasonable use of the property and the one which will have the least amount of impact on the surrounding residential neighborhood in terms of traffic, use of on-street parking and level of activity in general.

GENERAL INFORMATION

APPLICANT:	Justin Miller Looking Glass AFC (Adult Foster Care) 1543 Dennison Road East Lansing, MI 48823
OWNER:	Passionist Sisters Convent 109 E. Randolph Street Lansing, MI 48906
REQUESTED ACTION:	Special Land Use Permit for a state-licensed adult foster care, small group home for up to 12 residents in care
EXISTING LAND USE:	Vacant convent
EXISTING ZONING:	"R-6A" Urban Detached Residential District
PROPERTY SIZE:	16,296 square feet (.374 acres)
SURROUNDING LAND USE:	N: Single Family Residential S: Single Family Residential E: Single Family Residential W: St. Therese Parish Church
SURROUNDING ZONING:	N: "R-6A" Urban Detached Residential District S: "R-6A" Urban Detached Residential District E: "R-6A" Urban Detached Residential District W: "R-6A" Urban Detached Residential District
MASTER PLAN DESIGNATION:	The Design Lansing Master Plan designates the subject property for low density residential use. E. Randolph Street is designated as a local road.

APPLICANT'S REQUESTS

SLU-1-2023: Special land use permit to utilize the existing building at 109 E. Randolph Street for a state-licensed adult foster care, small group home. The proposal is to provide around the clock care for a maximum of 12 residents that may be developmentally delayed, need assistance with daily living activities or are dealing with issues such as dementia or Alzheimer's Disease. The home will be licensed and operated in accordance with all State of Michigan requirements for adult foster care group home facilities and subject to inspections and oversight thereby.

BACKGROUND INFORMATION

The building on the subject property has historically been used as a convent for 17 nuns. At one time it was located on the same property as the church to its west and the convent was considered an accessory use to the church. The subject property was split off from the church property more than 40 years ago, although the church allowed the nuns to continue utilizing its parking lot. At this time, the church is not unwilling to sell or lease any of its parking to a future owner of the property for several reasons including liability and the additional maintenance that would be involved in keeping the lot clear during a snow/ice event.

The capacity of the convent has decreased over the years and is now vacant or in very limited use as living quarters for nuns. The current owner would like to sell the property but has had difficulty doing so because of the parking situation and because the zoning only allows for single family residential use, without a special land use permit. There is no room on the site to construct additional parking and given the size of the building, it would be unreasonable to restrict it to a single-family dwelling. The property is located in an area that, except for the church, is almost exclusively single family residential. There needs to be some accommodation for reuse of the building and the only way to do so it to either rezone the property or issue a special land use permit and to authorize a variance to the parking requirement which was granted by the Board of Zoning Appeals at its June 9, 2022, meeting.

There was a recent request to rezone the property to the "R-AR" Residential Adaptive Reuse zoning district and for a special land use permit to allow a 20-bed, large group adult foster care center. Those requests were withdrawn by the applicant prior to any action for approval or denial by the City Council. A rezoning is not required for the proposed small group home for up to 12 residents as it is a use permitted under the current "R-6A" zoning, with a special land use permit.

SPECIAL LAND USE PERMIT

Section 1262.02(f) of the Zoning ordinance sets forth the criteria which must be used to evaluate a Special Land Use permit request. The criteria and evaluation are as follows.

1. **Is the proposed special land use designed, constructed, operated, and maintained in a manner harmonious with the character of adjacent property and the surrounding area?**

   Approval of the special land use permit will allow the existing building at 109 E. Randolph Street to be used for a low impact residential use, similar in intensity to the historical use of the property as a convent. The proposal, therefore, will not change the general character of the neighborhood. In fact, the proposed 12-bed group home should have the least amount of impact on the surrounding residential neighborhood of any use that could potentially occupy the existing building. Traffic is expected to be light which will result in a low demand for use of on-street parking in the area and activity associated with the use should be minimal and not generate noise, fumes, light glare or other nuisances that would be disruptive to the neighborhood. If the special land use permit is not approved, the building will remain vacant and will deteriorate over time which will have a negative impact on the neighborhood.

The facility will have to be licensed and maintain licensing by the State of Michigan, Department of Licensing and Regulatory Affairs and will be subject to its oversight, regulations, and requirements. The facility will also be subject to inspections by the both the State and the Ingham County Health Department. The facility will be required to provide around the clock, on-site care by qualified staff.

2. **Will the proposed special land use change the essential character of the surrounding area?**

The proposal merely involves reuse of an existing building from one residential use to another. Similar to the convent, the facility will be the home for its residents so it will not involve short-term or transient occupancy. Furthermore, no new construction is proposed for the site and the level of a activity generated by the proposed use will not change the essential character of the area. The proposed group home is the use of the building that is anticipated to have the least amount of impact on the surrounding residential neighborhood. The level of traffic, on-street parking, daily number of visitors to the site and activity in general associated with the proposed use is expected to be very low, and comparable to that which was generated by the convent when it was in full use.

3. **Will the proposed special land use interfere with the enjoyment of adjacent property?**

The proposed 12-bed adult foster care home will not interfere with the enjoyment of adjacent properties. The special land use permit will allow for reuse of the existing building that is reasonable and will have as low of an impact as possible on the surrounding residential neighborhood. The proposed group home will generate a low volume of traffic which is of particular concern since all vehicles related to the facility will have no choice but to use the on-street parking that is shared by the residents in the area. It will also generate a very low volume of activity in general and will not involve noise, fumes, light glare, or any other type of nuisances that could interfere with the enjoyment of other properties in the area.

4. **Will the proposed special land use represent an improvement to the use or character of property under consideration and the surrounding area in general, and will the use be in keeping with the natural environment of the lot?**

The proposal does not involve any new construction on the site and thus, will have no impact on the natural environment. In fact, the site is not large enough to accommodate any new construction in compliance with applicable zoning ordinance development requirements such as setbacks, lot coverage and parking. As described in the above paragraphs of this report, the proposed group home is one of, if not the most appropriate use of the site as the volume of traffic and outdoor activity that it is anticipated to generate will not be at a level that is disruptive to the surrounding residential neighborhood.

5. **Will the proposed special land use be hazardous to adjacent property or involve uses, activities, materials or equipment which are detrimental to the health, safety or welfare of persons or property through the excessive production of traffic, noise, smoke, odor, fumes or glare?**

The proposed group home will produce very little traffic and no smoke, odors, fumes, glare or anything else at a level that would be detrimental or disruptive to the surrounding neighborhood. Furthermore, it is not anticipated that the facility will generate outdoor activities that result in noise from large numbers of people congregating on the site.

6. **Will the proposed special land use be adequately served by essential public facilities and services, or is it demonstrated that the person responsible for the proposed special land use is able to continually provide adequately for the services and facilities deemed essential to the special land use under consideration?**

The site is already served by all necessary public facilities. With respect to transportation, the proposed adult care home will generate a low volume of both vehicular and pedestrian traffic. A variance to the parking requirement has been granted on the basis that there is no parking on the site, no room to construct any parking and because the low volume of traffic will result in minimal usage of the on-street parking in the area. Since the residents of the facility will not likely be in a position to drive, the traffic on a daily basis will be limited to that of visitors and staff which will likely only be about 5-6 persons during the day and even fewer in the evenings and overnight. This level of traffic will be comparable, if not even lower, that that which was generated by the convent when it housed 17 nuns.

7. **Will the proposed special land use place demand on public services and facilities in excess of current capacity?**

The proposed facility is very similar to the historical use of the property as a convent and thus, the demand on public services and facilities should not increase to the extent that the demand exceeds current capacity.

8. **Is the proposed special land use consistent with the intent and purpose of this Zoning Code and the objectives of any currently adopted Comprehensive Plan?**

The Design Lansing Comprehensive Plan designates the subject property for low density residential use. It appears that when the Plan was written, it was assumed that the building would remain a convent and thus, no alternative uses for the site were considered. The reason for creating the "R-AR" Residential Adaptive Reuse zoning district was to provide for appropriate reuse of sites that contain vacant schools, churches, and other institutional type buildings in residential neighborhoods so that they can be utilized but in a manner that does not negatively impact the area in which they are located. Compatibility of uses is also a primary goal of the City's Comprehensive Plan and is a fundamental principle of land use planning. The proposed group home will likely have the least amount of impact on the surrounding residential area as any use that would make for reasonable use of the subject property. It will generate a low volume of traffic, will not result in overuse of on-street parking, and will not produce noise, fumes, light glare or an overall level of activity that would be disruptive to the area. The proposed use will, therefore, be consistent with the intent and purpose of the Comprehensive Plan, the Zoning Ordinance and proper planning principles in general.

Approval of the special land use permit will not negatively impact future patterns of development or set a negative precedent for additional requests to permit group homes in the area. Both the City and the State do not permit 2 such facilities to be located within 1500 feet of each other. The subject property is unique in that it contains a large, existing building that is designed for housing multiple individuals and is located on a site that does not have any existing parking and is not large enough to accommodate any new parking. There are no other sites in the general vicinity of the subject property that share these same circumstances and could thus, make the same case for a group home special land use permit or a parking variance.

9. Will the proposed special land use meet the dimensional requirements of the district in which the property is located?

Since this request does not involve any new construction, the only dimensional requirement that applies is the number of parking spaces required for the proposed use. Section 1254.01.03 of the Zoning Ordinance requires .5 parking spaces for every 2 beds in the facility, plus .25 spaces per unit for visitor/employee parking. The proposed facility will have 12 beds which requires 9 parking spaces. In addition, the current Zoning Ordinance does not permit parking in a front yard and as evidenced by the attached aerial photograph, there is no room in the side or back yards, to accommodate any new parking. The applicant has been granted a variance from the Board of Zoning Appeals to the required number of parking as there is no existing parking on the site or room to construct new parking in compliance with the locational provisions of the Zoning Ordinance.

SUMMARY

SLU-1-2023: Special land use permit to utilize the existing building at 109 E. Randolph Street for a state-licensed adult foster care, small group home with a maximum capacity of 12 residents, operated in accordance with all State of Michigan requirements for such facilities.

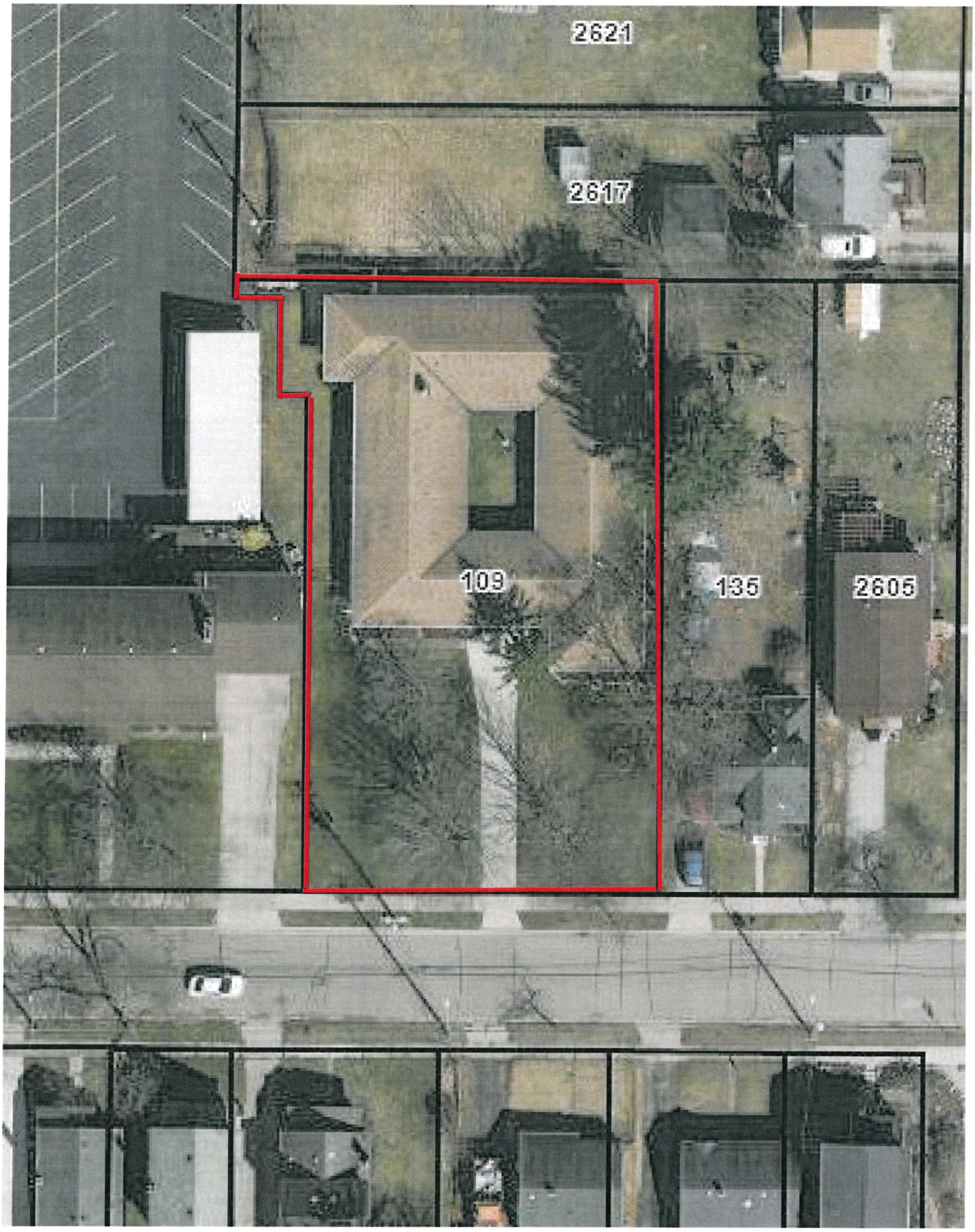
The available information supports a finding the requests satisfy all of the criteria set forth in the Zoning Ordinance for evaluating rezoning special land use permit applications, as detailed in this staff report.

RECOMMENDATION

Staff recommends approval of SLU-1-2023, for a special land use permit to allow for use of the existing building at 109 E. Randolph Street for a state-licensed adult foster care, small group home providing care for up to 12 residents, operated in accordance with all State of Michigan requirements for such facilities.

Respectfully Submitted,

Susan Stachowiak
Zoning Administrator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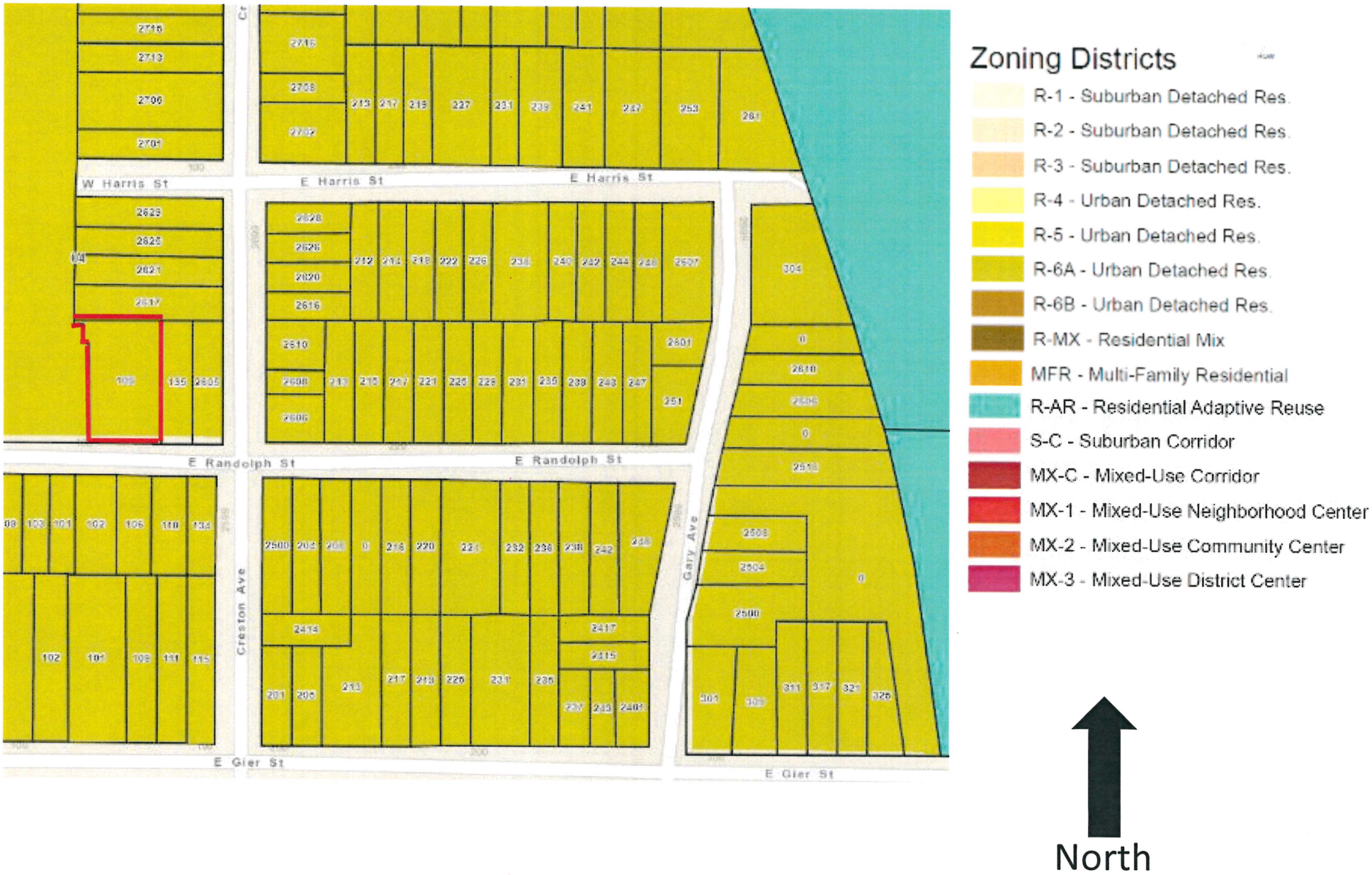
City of Lansing Zoning Map



AFFIDAVIT OF PUBLICATION

I, Lee Purdy, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement -CP#23-092- City of Lansing Notice of Public Hearing appeared Wednesday, April 19, 2023, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 19th day of April 2023

Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on April 19, 2023

By Lee Purdy

Berl Schwartz, Notary Public

My commission expires January 24, 2025

CITY OF LANSING
NOTICE OF PUBLIC HEARING

SLU-1-2023, 109 E. Randolph Street Special Land Use Permit – Adult Foster Care Small Group Home

The Lansing City Council will hold a public hearing on Monday, May 8, 2023 at 7:00 p.m. in the Tony Benavides Lansing Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider a request by Justin Miller, Looking Glass Adult Foster Care for a special land use permit to utilize the building at 109 E. Randolph Street a state licensed adult foster care, small group home for up to 12 residents.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, May 8, 2023 at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
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CP#23-092

CITY OF LANSING
NOTICE OF PUBLIC HEARING

Z-1-2023, 4111 Aurelius Road
Rezoning from "MX-1" Neighborhood Mixed-Use Center to
"R-2" Suburban Detached Residential

The Lansing City Council will hold a public hearing on Monday, 8, 2023 at 7:00 p.m. in Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider a request by Keaven Henson and Lindsay (Johnson) Henson to rezone 4111 Aurelius Road from "MX-1" Neighborhood Mixed-Use Center to "R-2" Suburban Detached Residential. The purpose of the rezoning is to bring the single-family residential use of the property into compliance with the Zoning Ordinance.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, 2023 at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, City Clerk

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1246.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1242.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the property described as follows:

Case Number:	Z-1-2023
Parcel Number's:	33-01-01-35-154-051
Addresses:	4111 Aurelius Road
Legal Descriptions:	Commencing 265.67 feet North of the West ¼ post, thence East 356.5 feet, North 177 feet, West 356.5 feet, South 177 feet to the point of beginning; Section 35, T4N R2W, from "MX-1" Neighborhood Mixed-Use Center to "R-2" Suburban Residential

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on _____, 2023, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect on the 30th day after enactment.

GENERAL INFORMATION

APPLICANT/OWNER:	Keavin & Lindsay (Johnson) Henson 4111 Aurelius Road Lansing, MI 48910
REQUESTED ACTIONS:	Rezone 4111 Aurelius Road from "MX-1" Neighborhood Mixed-Use Center to "R-2" Suburban Residential
EXISTING LAND USE:	1,519 square-foot Single-Family Residential Dwelling.
EXISTING ZONING:	"MX-1" Neighborhood Mixed-Use Center District
PROPOSED ZONING:	"R-2" Suburban Residential District
PROPERTY SIZE:	177' x 356.5' = 63,101 square feet – 1.314 acres
SURROUNDING LAND USE:	N: Single-Family Residential S: Single-Family Residential E: Single-Family Residential W: Multi-Family & Commercial Retail
SURROUNDING ZONING:	N: "MX-1" Neighborhood Mixed-Use Center District S: "MX-1" Neighborhood Mixed-Use Center District E: "R-2" Suburban Residential District W: "MFR" Multi-Family Residential & "MX-1" Neighborhood Mixed-Use Center Districts
MASTER PLAN:	The Design Lansing Comprehensive Plan designates the subject property for "Low-Density Residential" land use. Aurelius Road is designated as a prime connector.

DESCRIPTION:

This is a request by Keavin & Lindsay (Johnson) Henson to rezone the property at 4111 Aurelius Road, legally described as:

> Commencing 265.67 feet North of the West ¼ post, thence East 356.5 feet, North 177 feet, West 356.5 feet, South 177 feet to the point of beginning; Section 35, T4N R2W

from "MX-1" Neighborhood Mixed-Use Center District to "R-2" Suburban Residential District. The purpose of the rezoning is to bring the single-family residential use of the property into compliance with the Zoning Ordinance.

COMPATIBILITY WITH SURROUNDING LAND USE:

The rezoning will not result in any changes to the subject property and thus, will have no impact on the surrounding area. The applicant is requesting the rezoning for the sole purpose of bringing the single-family residential use of the property into compliance with the Zoning Ordinance. The "MX-1" zoning district only permits single-family residential uses on local streets. Since Aurelius Road is designated as a prime connector (non-local street), the property is considered "nonconforming" and is subject to the following provisions of Chapter 1270 of the Zoning Ordinance:

- No such structure may be enlarged or increased, nor extended to occupy a greater area of land.

- Should such structure be destroyed by any means to an extent of more than 50 percent of its replacement cost at the time of destruction, it shall not be reconstructed except as may be permitted by the Board of Zoning Appeals.

- If a non-conforming use is abandoned for any reason for a period of more than twelve (12) calendar months, any subsequent use shall conform to the requirements of this Chapter. Where nonconforming use status applies to a structure and premises in combination, removal or destruction of the structure shall eliminate the nonconforming status of the land.

The rezoning will bring the building into compliance with the Zoning Ordinance so that the owner's investment is protected in the event of damage or destruction and the building can be enlarged or reconstructed without requiring special approval by the Board of Zoning Appeals, particularly since approval by the BZA is not guaranteed.

No requests to split the lot have been proposed at this time. If such an inquiry is made at some time in the future, a variance to the width to depth ratio would be required, as would a land survey to determine where the new lot line would need to be drawn in order to comply with the side yard building setback requirements from the existing structures to the new lot line.

As evidenced by the attached zoning map, the subject property is located in an area that has a mix of commercial and residential land uses and zoning patterns. The 3 properties to the north and to the south along the east side of Aurelius Road and one of the parcels to the west are zoned MX-1, some of which are being used for commercial purposes and others of which are being used for residential purposes. There is a multiple family residential condo development to the west that is zoned "MFR" Multi-Family Residential and a single-family neighborhood to the east that is zoned R-2 which is the zoning designation being sought by the applicant. Since the site adjoins "R-2" Suburban Residential zoning to its east, the rezoning would not be considered a true "spot zone" although it would result in a spot zone of R-2 zoning in the 4000-4200 blocks on the east side of Aurelius Road as the properties to the north and south are zoned MX-1. Given the zoning pattern and the eclectic mix of land uses that already exist in the area, however, the rezoning will not create an inconsistent land use pattern or create a zoning pattern that will allow for incompatible uses.

COMPLIANCE WITH MASTER PLAN:

The Design Lansing Comprehensive Plan designates the subject property for "Low-Density Residential" land use. The Plan specifies the following for this land use classification:

"To provide an environment for low-density, single-family detached dwellings."

The Plan lists the following as "typical uses" for the "Low-Density Residential" land use category:

"Single-family detached homes."

The current "MX-1" Neighborhood Mixed-Use Center zoning designation of the subject property allows uses that are in direct conflict with the residential land use pattern being advanced in the master plan for the Aurelius Road corridor. The proposed "R-2" Suburban Residential zoning, by contrast, allows for low-density, single-family residential dwellings on medium to large-sized lots. The proposed rezoning to bring the single-family dwelling on the subject property into compliance with the Zoning Ordinance is therefore, supported by the master plan designation.

IMPACT ON VEHICULAR AND PEDESTRIAN TRAFFIC:

The proposed rezoning will have no negative impacts on vehicular or pedestrian traffic. The proposed rezoning merely brings the current single family residential use of the subject property into compliance with the Zoning Ordinance. The traffic generated by a single-family residential dwelling is far less than the uses permitted in the "MX-1" Neighborhood Mixed-use Center district.

IMPACT ON PUBLIC FACILITIES:

The site is already served by all necessary public facilities and no changes are proposed for the site that would have any impact on public facilities.

ENVIRONMENTAL IMPACT:

The proposed rezoning will have no impacts on the natural environment as the site is already developed and no changes are proposed at this time. Even if a proposal to split the lot were to be submitted, the newly formed lot would be limited to the same "R-2" Suburban Residential land uses, resulting in a negligible increase to public utilities.

IMPACT ON FUTURE PATTERNS OF DEVELOPMENT:

The applicant's request will not be disruptive to the development pattern in the area which is already characterized by a variety of land uses and zoning designations. The proposed rezoning merely allows the existing single-family dwelling, which is a reasonable use of the property, to continue without the limitations that result from being a nonconforming use. The proposed request to rezone the property from "MX-1" Mixed-Use Neighborhood Center district to the "R-2" Suburban Residential district is consistent with the low-density, residential use of the area being advanced in

the Design Lansing Comprehensive Plan. In addition, it is not anticipated that the rezoning will set a negative precedent for future rezoning requests as the majority of the other properties along Aurelius Road that are zoned "MX-1" are being used for commercial purposes.

SUMMARY

This is a request by Keavin & Lindsay (Johnson) Henson to rezone the property at 4111 Aurelius Road, legally described as:

> Commencing 265.67 feet North of the West ¼ post, thence East 356.5 feet, North 177 feet, West 356.5 feet, South 177 feet to the point of beginning; Section 35, T4N R2W

from "MX-1" Neighborhood Mixed-Use Center district to "R-2" Suburban Residential district. The purpose of the rezoning is to bring the single-family residential use of the property into compliance the Zoning Ordinance to eliminate the restrictions that result from the use of the property being considered "nonconforming".

The findings of fact, as outlined in this staff report, support a positive recommendation for the requested rezoning. The proposed rezoning will be consistent with the existing zoning and land use patterns in the area and with the future land use pattern being advanced in the Design Lansing Comprehensive Plan. Additionally, the proposed rezoning will have no negative impacts on traffic patterns, the environment, or future patterns of development in the area.

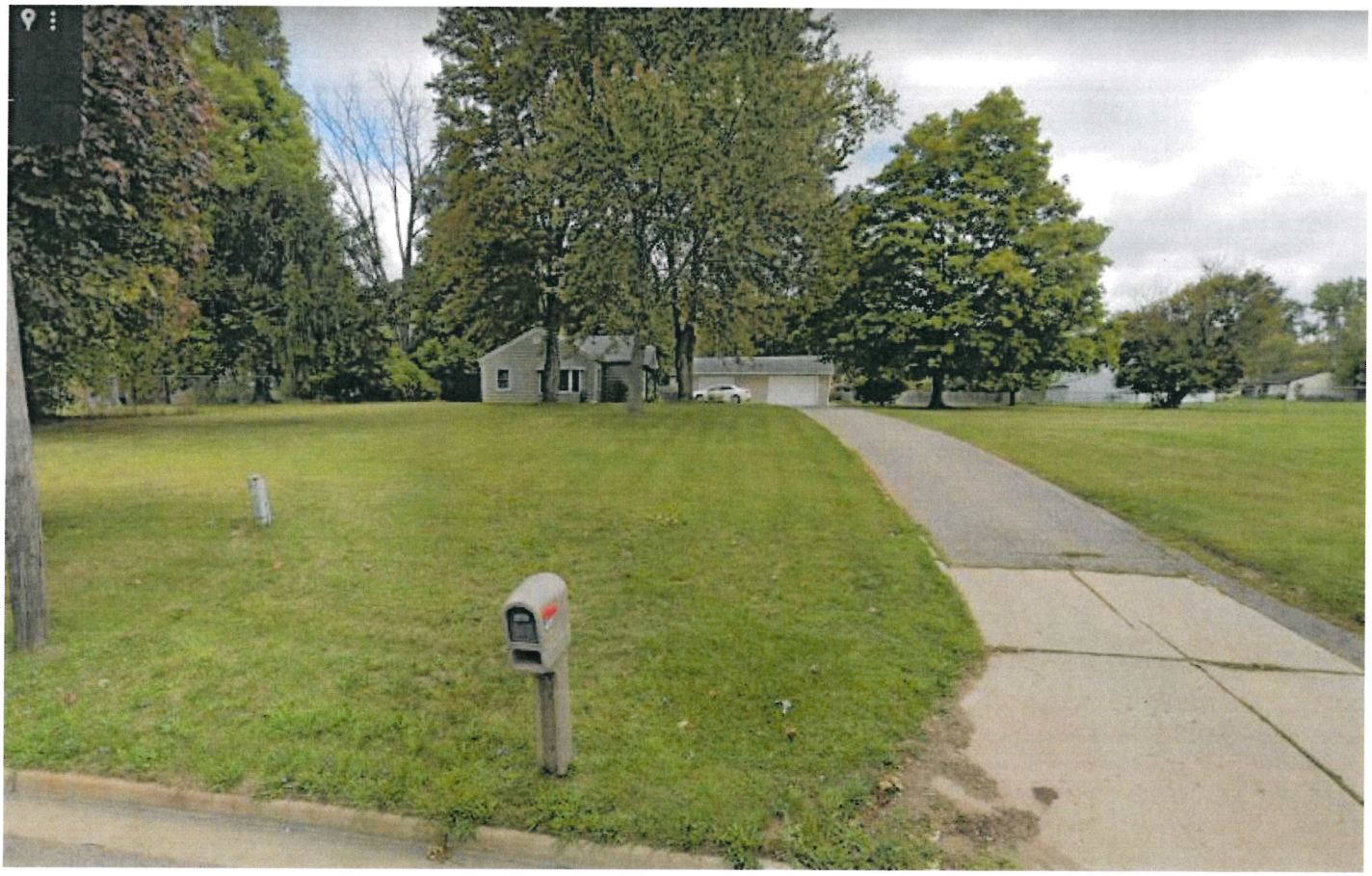
RECOMMENDATIONS

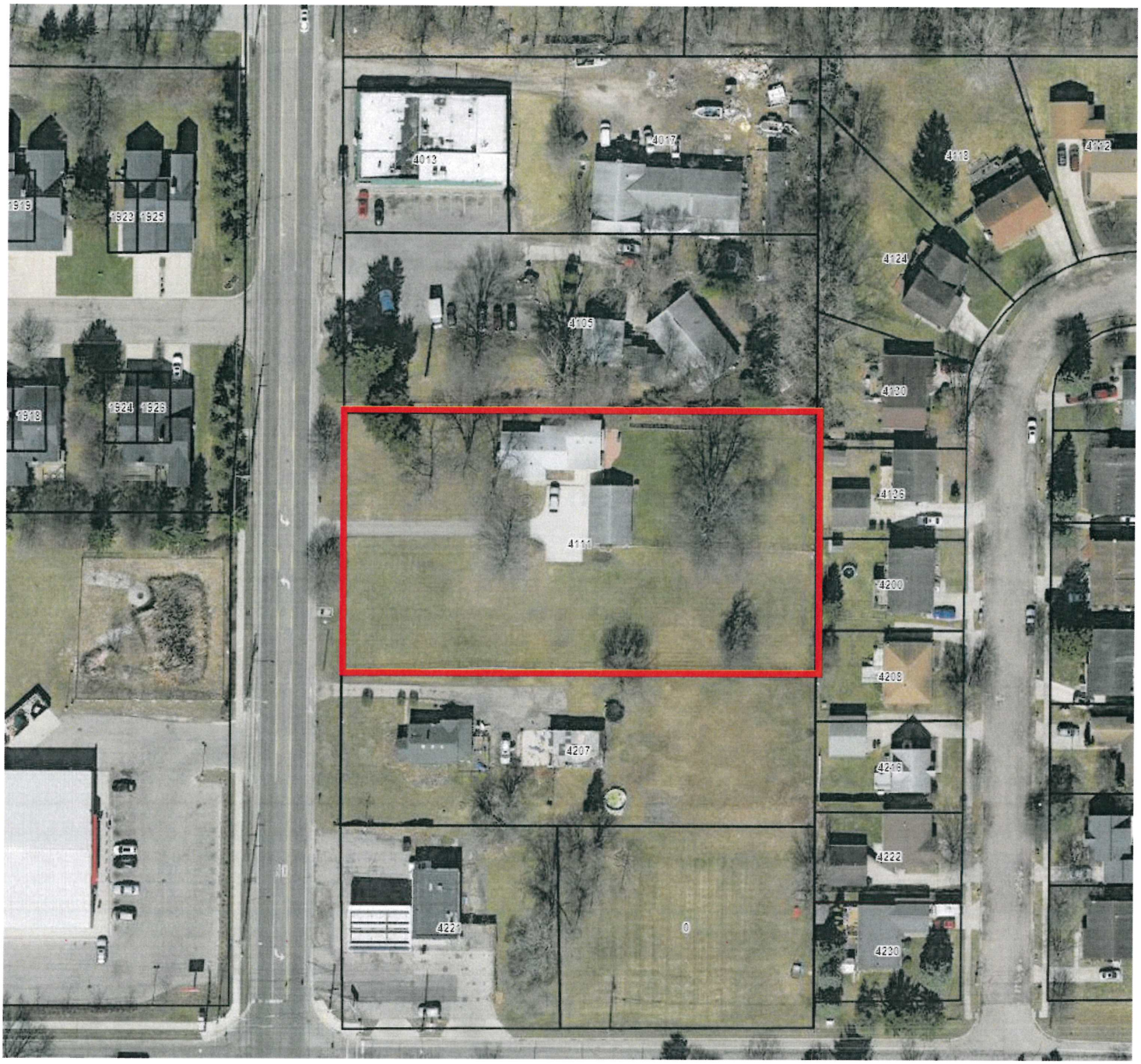
Pursuant to the findings described above, the following recommendation is offered for the Planning Board's consideration:

> Z-1-2023 be approved to rezone the property at 4111 Aurelius Road from "MX-1" Neighborhood Mixed-Use Center District to "R-2" Suburban Residential District.

Respectfully Submitted,

Zachary Driver
Commercial Corridor Specialist

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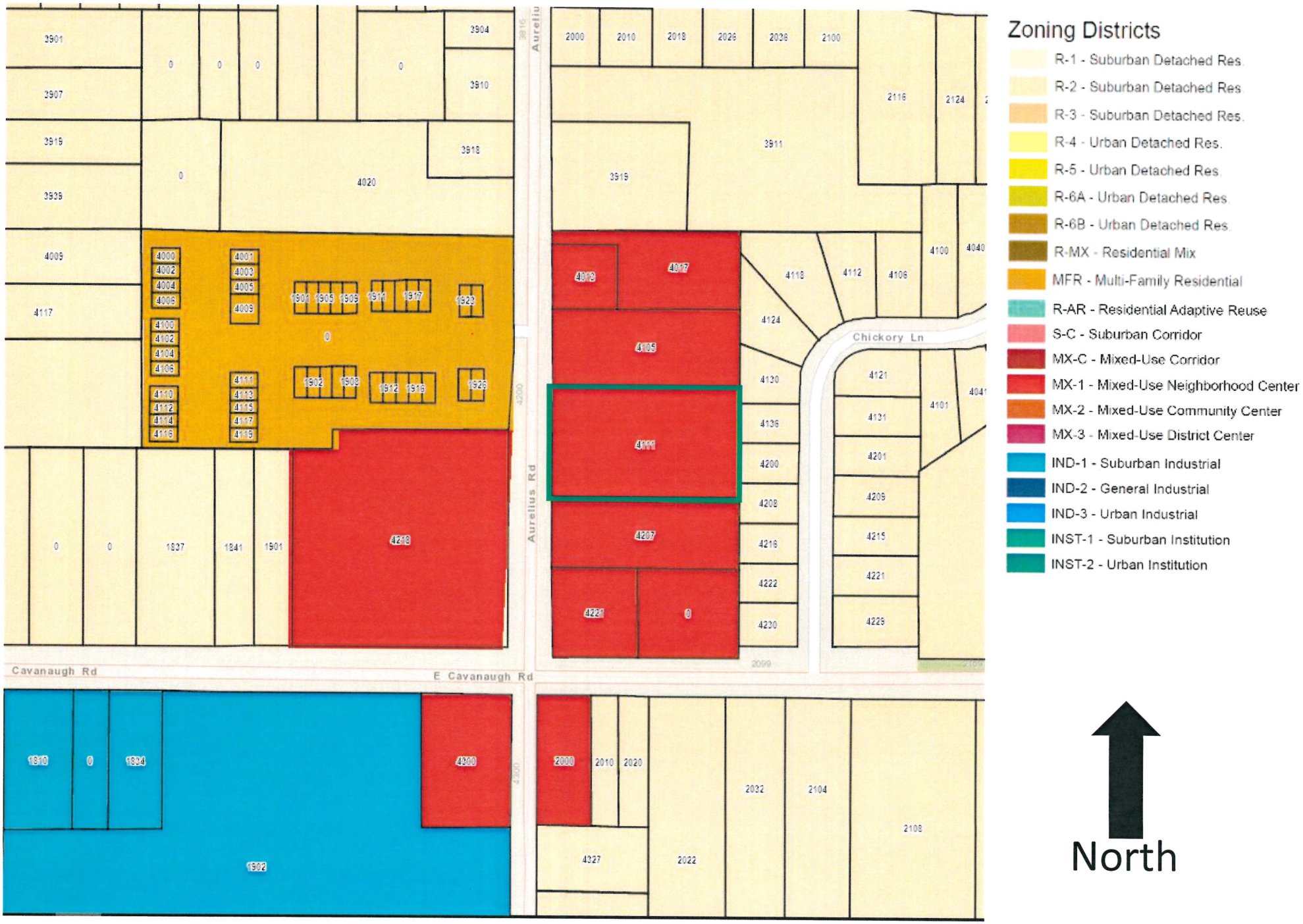

Zoning Districts
R-1 - Suburban Detached Res.
R-2 - Suburban Detached Res.
R-3 - Suburban Detached Res.
R-4 - Urban Detached Res.
R-5 - Urban Detached Res.
R-6A - Urban Detached Res.
R-6B - Urban Detached Res.
R-MX - Residential Mix
MFR - Multi-Family Residential
R-AR - Residential Adaptive Reuse
S-C - Suburban Corridor
MX-C - Mixed-Use Corridor
MX-1 - Mixed-Use Neighborhood Center
MX-2 - Mixed-Use Community Center
MX-3 - Mixed-Use District Center
IND-1 - Suburban Industrial
IND-2 - General Industrial
IND-3 - Urban Industrial
INST-1 - Suburban Institution
INST-2 - Urban Institution
North
Aurelius Rd
Chickory Ln
Cavanaugh Rd
E Cavanaugh Rd

AFFIDAVIT OF PUBLICATION

I, Lee Purdy, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement -CP#23-091- City of Lansing Notice of Public Hearing appeared Wednesday, April 19, 2023, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 19th day of April 2023

Lee A Purdy

Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on April 19, 2023

By Lee Purdy

B. Schwartz

Berl Schwartz, Notary Public

My commission expires January 24, 2025

CITY OF LANSING
NOTICE OF PUBLIC HEARING

Z-1-2023, 4111 Aurelius Road

Rezoning from "MX-1" Neighborhood Mixed-Use Center to "R-2" Suburban Detached Residential

The Lansing City Council will hold a public hearing on Monday, May 8, 2023 at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider a request by Keaven Henson and Lindsay (Johnson) Henson to rezone 4111 Aurelius Road from "MX-1" Neighborhood Mixed-Use Center to "R-2" Suburban Detached Residential. The purpose of the rezoning is to bring the single-family residential use of the property into compliance with the Zoning Ordinance.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, May 8, 2023 at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#23-091

CITY OF LANSING
NOTICE OF PUBLIC HEARING

Z-3-2023, Multiple properties in the 800 & 900 Blocks of May Street & E. Saginaw Street, and in the 700 Blocks of E. Park Terrace, Quaker Court, and N. Pennsylvania Avenue

Rezoning from “R-MX” Residential Mix to “DT-2” Urban Flex

The Lansing City Council will hold a public hearing on Monday, May 8, 2023 at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider a request H, Inc. to rezone 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw Street, 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue from “R-MX” Residential Mix to “DT-2” Urban Flex. The purpose of the rezoning is to permit a multiple family residential development of up to 240 units.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, May 8, 2023 at the City Clerk’s Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1246.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1242.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the property described as follows:

Case Number:	Z-3-2023
Parcel Number's:	33-01-01-10-353-101, -121, -131, -151, -161, -171, -181, -191, -201, -211, -231, -241 & 33-01-01-10-354-031, -041, -051, -061, -081, -131, -151, -165, -221, -231, -241, -251, -261, -291 & -301
Addresses:	818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw Street, 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue
Legal Descriptions:	Lot 10, Block 2, Prines Subdivision, Lot 1, Lathrop's Addition, Lots 2, 3, 4, 5, 7, 12, 13, 16, 17, 18, 19, 20, 21 & 22, Young, Stabler and Youngs, East Park Addition, Lots 16 & 17, Lot 19, except the north 94 feet of the west 45 feet thereof, & Lot 20, Wiley's Subdivision, Lots 27, 28 & 29, Lot 30, except the South 18 feet of the east 101 feet thereof, Lot 35,except the south 99 feet thereof, Lots 36 & 38, Assessor's Plat No. 22, from "R-MX" Residential Mix to "DT-2" Urban Flex

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on _____, 2023, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect on the 30th day after enactment.

GENERAL INFORMATION

APPLICANT/OWNER:	H, Inc. P.O. Box 12147 Lansing, MI 48901
REQUESTED ACTIONS:	Rezone from "R-MX" Residential Mix to "DT-2" Urban Flex
EXISTING LAND USE:	Multiple vacant and single-family residential parcels
EXISTING ZONING:	"R-MX" Residential Mix District
PROPOSED ZONING:	"D-2" Urban Flex District
PROPERTY SIZE:	Approximately 5.5 acres total
SURROUNDING LAND USE:	N: Single family residential S: Various commercial uses, City Park E: Retail/commercial, single, and multiple family residential, vacant parcel W: Single/multiple family residential & offices
SURROUNDING ZONING:	N: "R-MX" Residential Mix S: "R-MX" Residential Mix & "R-6A" Urban Detached Residential E: "R-MX" Residential Mix & "DT-2" Urban Flex W: "R-MX" Residential Mix & "DT-2" Urban Flex
MASTER PLAN:	The Design Lansing Master Plan designates the subject property for a combination of medium/low residential use and as "Residential Corridor". N. Pennsylvania Avenue and W. Saginaw Street are designated as arterial corridors, East Park Terrace and May Streets are designated as local roads and Quaker Court is a private drive.

DESCRIPTION:

This is a request by H, Inc. to rezone 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw Street, 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue from "R-MX" Residential Mix to "DT-2" Urban Flex. The purpose of the rezoning is to permit a 240-unit multiple family residential development. The parcels shown in green on the attached map are the parcels that are controlled by the applicant. 8 of the parcels that will be included in the proposed development area are already zoned "DT-2". These are shown on the attached aerial map.

The attached conceptual development plan for phase 1 shows 84 buildings; each of which would contain more than 1 unit. The applicant is in the process of trying to obtain several other properties in

the area so that ultimately there could ultimately be up to 240 units in total. The applicant will have to file a new rezoning application for the properties that are not included in this request. The attached plan does not provide enough detail to determine if it complies with the building setback and parking requirements and allows enough room for compliance with landscaping requirements. It is merely intended to demonstrate the applicant's vision for the first phase of the development.

REZONING ANALYSIS

COMPATIBILITY WITH SURROUNDING LAND USE:

The proposal is to rezone several properties located in the area bounded by Prudden Street to the west, N. Pennsylvania Avenue to the east, May Street to the North and E. Saginaw Street to the south from "R-MX" Residential Mixed Use to "DT-2" Urban Flex. The purpose of the rezoning is to allow for redevelopment of the area into a multiple family residential complex consisting of 3-story buildings (1st floor garages and upper floor apartments). There are several single-family residential houses on the subject properties that would need to be demolished in order to accommodate the new development. While multiple family use is permitted in the existing "R-MX" zoning district, the density restrictions of that district would make the project financially unfeasible. There are no density restrictions in the "DT-2" zoning district. There are also no lot coverage restrictions, very low setback requirements and substantial relief from parking requirements.

Use of the properties for a multiple family housing development will bring a renewed sense of vitality to the area east of the Motor Wheel lofts and office building site in the 700 block of E. Saginaw Street. The proposed project may also be the catalyst for more redevelopment projects that will further the goals of the Master Plans to create vibrant residential districts in the areas surrounding the core downtown. The proposed development will continue the housing pattern that currently exists along Saginaw Street east of N. Larch Street, beginning with the Prudden Place apartments at 620 May Street that were constructed in 2005 and the renovation and adaptive reuse of the former Motor Wheel factory to its east into residential loft condominiums and office space in the late 1990's. Those properties are both zoned "DT-2" as is a significant amount of land in the surrounding area as depicted on the attached zoning map. The proposed zoning will therefore, be consistent with the zoning and land use patterns that already exist in the area.

COMPLIANCE WITH MASTER PLAN:

The Design Lansing Master Plan designates the subject properties for a combination of medium/low residential use and as "Residential Corridor". The purpose of these designations as described in the Plan are:

> Medium-Low Density Residential: "To provide an environment for medium-low-density single-family detached; single-family attached (townhomes); and two-family dwelling units"
>
> Residential Corridor: "To allow medium-density residential development in a variety of urban formats, rather than a conversion of residential to commercial use, along certain high-traffic streets that also serve as transit routes or are within easy walking distance (1/4 mile)."

The majority of the property within the area to be rezoned is designated as "Residential Corridor". The typical uses listed in the Plan for this designation are "Townhomes, stacked flats, multi-family apartments and lofts." The Plan calls for a density of 20 to 50 units per acre in 2-3 story buildings. The proposed density is 43.6 units per acre and the proposed buildings are 3 stories in height (1st floor garages and 2 upper-level apartments). The proposed development will, therefore, be consistent with the land use plan being advanced in the Comprehensive Plan and the rezoning is necessary to permit the density necessary to make the development feasible.

IMPACT ON VEHICULAR AND PEDESTRIAN TRAFFIC:

No negative impacts on vehicular or pedestrian traffic are anticipated to result from the proposed residential development. Additional housing will generate additional pedestrian traffic which will have a positive impact on the area. The current pedestrian walkway system and traffic controls in the area are sufficient to accommodate large volumes of pedestrian traffic in a safe manner.

The subject properties are located on two major bus routes (E. Saginaw Street and N. Pennsylvania Avenue), which will allow the future occupants of buildings to be less dependent on privately owned automobiles. The site is located within walking and bicycling distance of several major employers and institutional facilities such as Sparrow Hospital, State of Michigan offices, the Accident Fund, Lansing Community College, Cooley Law School, and Davenport University. It is also located within walking distance of restaurants, personal service establishments, city parks and various other commercial, recreational, and civic uses. While the proposed "DT-2" zoning permits a significant reduction in the number of required parking spaces, the proposed plan provides for adequate parking to accommodate the future residents and visitors of the development so that it should not result in overuse of the on-street parking in the area.

IMPACT ON PUBLIC FACILITIES:

New development will require administrative site plan review during which the specific details of the the utility systems to accommodate the development will be evaluated.

ENVIRONMENTAL IMPACT:

Given the amount of human intervention already occurring on this site, the zoning proposal will have little impact on the physical environment. Redevelopment of the site will be required to go through the City's administrative site plan approval process, during which the drainage system as well as all other aspects of the development will be reviewed for compliance with the applicable City codes and ordinances. Furthermore, E. Saginaw Street and N. Pennsylvania Avenue are major bus routes which will allow residents of the area to be less dependent on private transportation. Reducing motorized traffic has a positive impact on the environment as less traffic results in less pollution created by the greenhouse gas emissions. It also results in less wear and tear on roads.

IMPACT ON FUTURE PATTERNS OF DEVELOPMENT:

The rezoning will allow for multiple family residential development, in a manner consistent with the City's Master Plan and with the multiple family residential land use pattern that has already been established in the area west of the subject properties. The properties that front along E. Saginaw

Highway for several blocks to the east and to a certain extent along N. Pennsylvania Avenue are designated for multiple family residential land use in the City's Master Plan. In addition, and as evidenced by the attached zoning map, the majority of the area surrounding the subject properties is already zoned "DT-2" so that it can be developed as multiple family residential as a matter of right. Given these circumstances, approval of the rezoning will not set a negative precedent for future rezoning requests. In fact, it may encourage more redevelopment in the area that is consistent with the Master Plan and the existing zoning and land use patterns.

SUMMARY

This is a request by H, Inc. to rezone 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw Street, 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue from "R-MX" Residential Mix to "DT-2" Urban Flex. The purpose of the rezoning is to permit a 240-unit multiple family residential development.

The findings of fact as described in this staff report support a positive recommendation for the requested rezoning. The proposed "DT-2" zoning will allow for the type of land uses that are appropriate for property that is located in close proximity to the core downtown and for development that is consistent with the land use pattern being advanced in the Master Plan.

The proposed rezoning will have no negative impacts on traffic, public services, the environment, or future patterns of development in the area. New residential units will provide convenient housing for people who work, attend school, or simply choose to live in an area that is within walking distance of the goods, services and entertainment venues already available in Lansing's core downtown. The occupants of the residential units will also have convenient access to public transportation and will provide additional customer base for the existing commercial uses in the area.

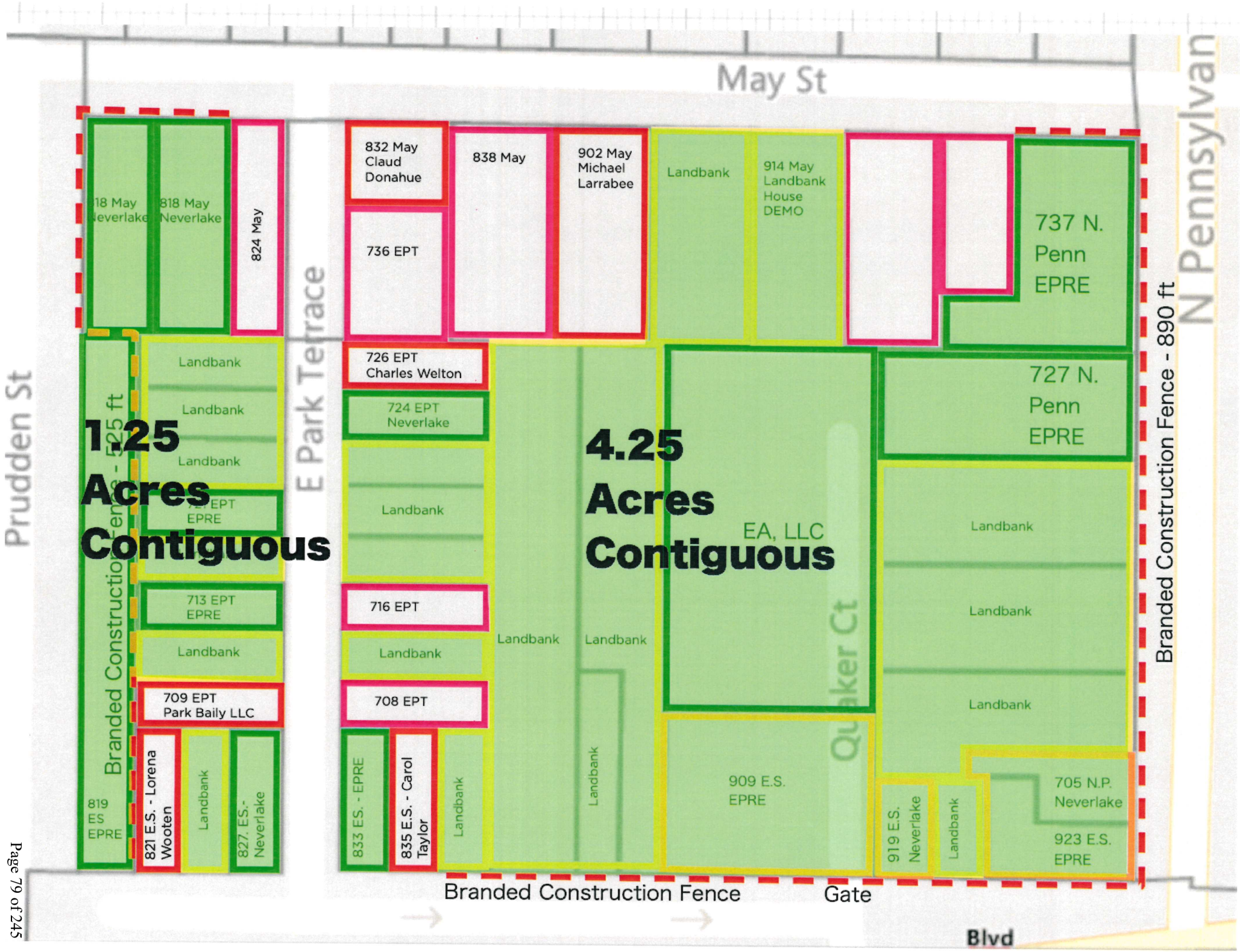
RECOMMENDATION

Pursuant to the findings described above, the following motion is offered for the Planning Board's consideration:

> **"I make a motion to recommend approval of Z-3-2023, a request by H, Inc. to rezone 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw Street, 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue from "R-MX" Residential Mix to "DT-2" Urban Flex."**

Respectfully Submitted,

Susan Stachowiak
Zoning Administrator

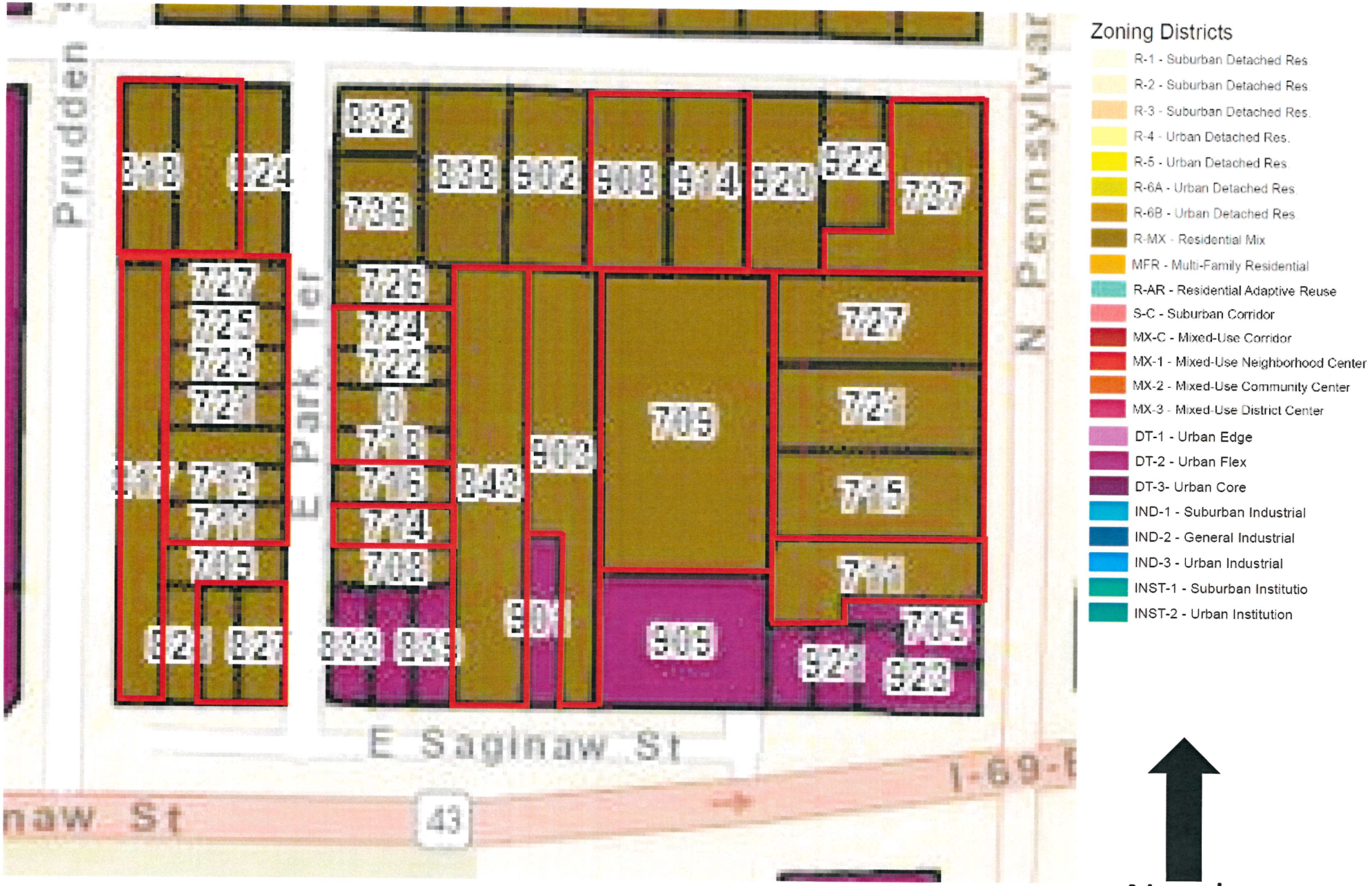

May St
Prudden St
N Pennsylvan
E Park Terrace
Branded Construction Fence - 525 ft
Branded Construction Fence - 890 ft
Branded Construction Fence
Gate
Blvd
Quaker Ct
1.25 Acres Contiguous
4.25 Acres Contiguous
818 May Neverlake
818 May Neverlake
824 May
832 May Claud Donahue
838 May
902 May Michael Larrabee
914 May Landbank House DEMO
737 N. Penn EPRE
727 N. Penn EPRE
736 EPT
726 EPT Charles Welton
724 EPT Neverlake
713 EPT EPRE
716 EPT
709 EPT Park Baily LLC
708 EPT
819 ES EPRE
821 E.S. - Lorena Wooten
827 ES.- Neverlake
833 ES. - EPRE
835 E.S. - Carol Taylor
EA, LLC
909 E.S. EPRE
919 E.S. Neverlake
705 N.P. Neverlake
923 E.S. EPRE
Landbank

North

Parcels outlined in red are proposed for rezoning from R-MX, Residential Mix to DT-2, Urban Flex

Parcels outlined in blue are part of the proposed development area but are already zoned DT-2, Urban Flex

Zoning Districts
R-1 - Suburban Detached Res.
R-2 - Suburban Detached Res.
R-3 - Suburban Detached Res.
R-4 - Urban Detached Res.
R-5 - Urban Detached Res.
R-6A - Urban Detached Res.
R-6B - Urban Detached Res.
R-MX - Residential Mix
MFR - Multi-Family Residential
R-AR - Residential Adaptive Reuse
S-C - Suburban Corridor
MX-C - Mixed-Use Corridor
MX-1 - Mixed-Use Neighborhood Center
MX-2 - Mixed-Use Community Center
MX-3 - Mixed-Use District Center
DT-1 - Urban Edge
DT-2 - Urban Flex
DT-3- Urban Core
IND-1 - Suburban Industrial
IND-2 - General Industrial
IND-3 - Urban Industrial
INST-1 - Suburban Institutio
INST-2 - Urban Institution
North
E Oakland Ave
I-69-BL W
Cady St
Cady Ct
N Pennsylvania Ave
Johnson Ave
Ballard Rd
N Larch St
I-96-BL N
May St
Prudden St
E Park Ter
E Saginaw St
I-69-BL E
Truck
Orchard St
Lesher Pl



Parcels outlined in red are proposed for rezoning from R-MX, Residential Mix to DT-2, Urban Flex

1,421 SF. units

farhat design
517-694-7620
10173 N. Royston Rd.
Grand Ledge, MI. 48837

revision date
2-23-23

Harry Hepler Inc.
Lansing, MI.

mayberryhomes

drawn by :
PAUL J. FARHAT
date :
2-20-23
scale :
1/8" = 1'-0"
job # :
11623

sheet contents :

sheet # :

OF 8 SHEETS

1,421 SF. units

farhat design

517-694-7620
10175 N. Royston Rd.
Grand Ledge, MI. 48837

revision date
2-25-25

Harry Hepler Inc.

Lansing, MI.

mayberryhomes

drawn by :
PAUL J. FARHAT
date :
2-20-25
scale :
1/8"= 1'-0"
job # :
11625

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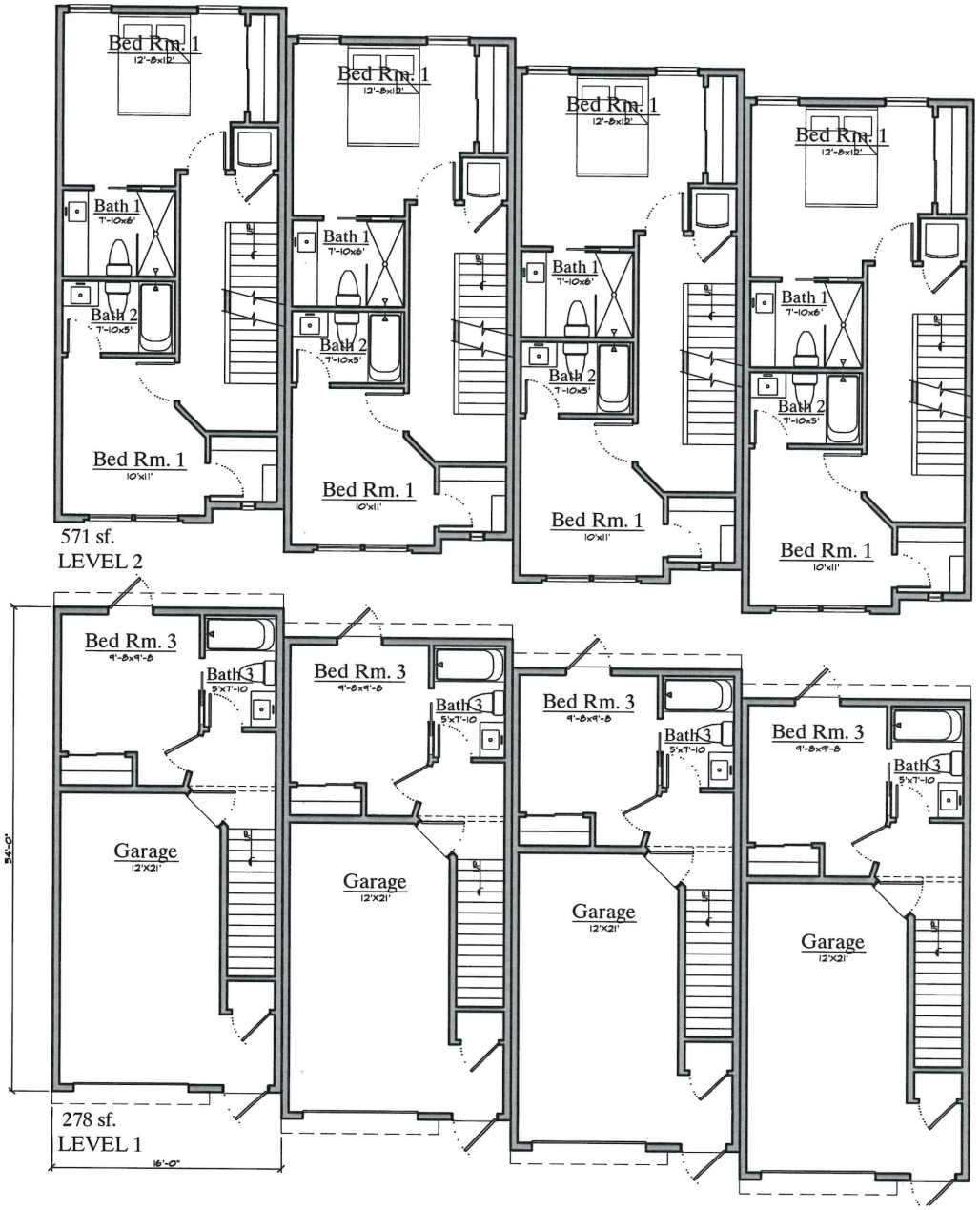
sheet # :

OF 8 SHEETS



farhat design
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Grand Ledge, MI. 48837

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Harry Hepler Inc.
Lansing, MI.

mayberry homes

drawn by :
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scale :
1/8" = 1'-0"
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11623

sheet contents :
1,421 SF.

sheet # :

OF 8 SHEETS

farhat design
517-694-7620
10173 N. Royston Rd.
Grand Ledge, MI. 48837

revision date
2-23-23

Harry Hepler Inc.
Lansing, MI.

moyberryhomes

drawn by :
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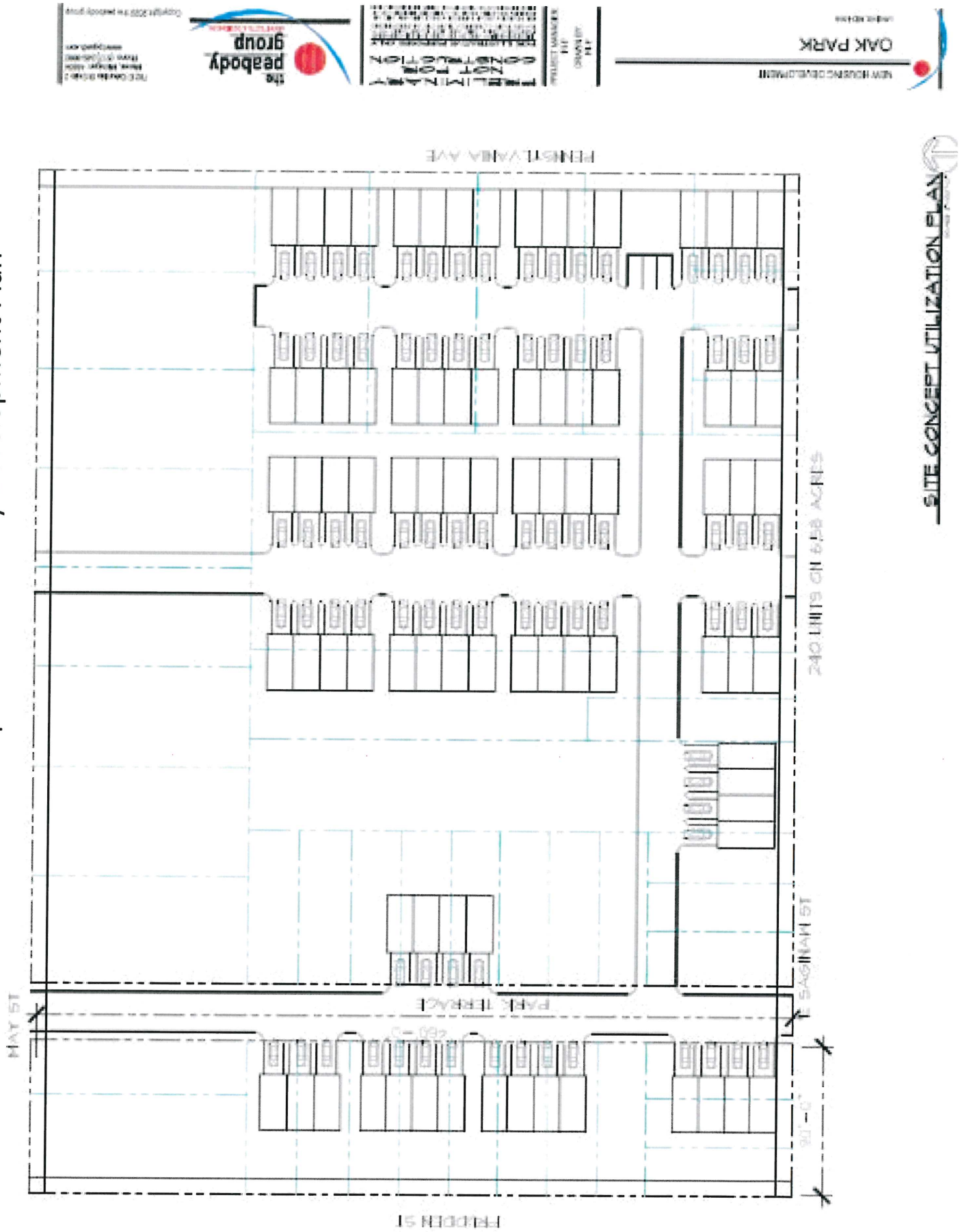
date :
2-20-23
scale :
1/8" = 1'-0"
job # :
11623

sheet contents :
1,421 SF.

sheet # :
OF 8 SHEETS

Phase 1 – Conceptual Preliminary Development Plan



AFFIDAVIT OF PUBLICATION

I, Lee Purdy, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement -CP#23-090- City of Lansing Notice of Public Hearing appeared Wednesday, April 19, 2023, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 19th day of April 2023

Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on April 19, 2023

By Lee Purdy

Berl Schwartz, Notary Public

My commission expires January 24, 2025

CITY OF LANSING
NOTICE OF PUBLIC HEARING

Z-3-2023, Multiple properties in the 800 & 900 Blocks of May Street & E. Saginaw Street, and in the 700 Blocks of E. Park Terrace, Quaker Court, and N. Pennsylvania Avenue Rezoning from "R-MX" Residential Mix to "DT-2" Urban Flex

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For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, May 8, 2023 at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#23-090

Resolution #2023-101

By Council Members Brown, Garza, Hussain, Jackson, Kost, Spadafore, Spitzley, Wood

Resolved by the City Council of the City of Lansing

WHEREAS, in 1968, a group of individuals began meeting in living rooms, garages, backyards and on porches and started creating a list of changes they felt were needed. In 1972 the Eastside Neighborhood Organization (ENO) was created, and in 1973 Mayor Hollister acknowledged ENO as an official neighborhood; and

WHEREAS, through the years ENO has worked diligently with the city, state, school district, Sparrow, LPD and many others. In doing so, they have tackled many issues and brought forward positive changes on noise, trash, parking, neighborhood streets, and most important a communication link between the city and residents; and

WHEREAS, progress has been made over the years with the leadership of ENO Presidents Elwood Batdorff, Robert Hull, Jerry Lawler, Rick Kibbey, Kate Young, Mary Margaret Murphy Wool, and the current President Nancy Mahlow; and

WHEREAS, the ENO has accomplished creating and building the flower garden on Michigan Avenue, working with MDOT on various road projects and clean-up projects, and making sure neighborhood standards are met at school and church building projects; and

WHEREAS, ENO continues to work with other organizations and groups such as the Fledge, Woman's Center, Allen Neighborhood Center, Punks With Lunch, East Village, Groesbeck, Prospect Place, We Care, and many more; and

WHEREAS, ENO continues a positive working relationship with Sparrow Health Systems that brought ENO a seat on a small Sparrow Board, working together on parking issues, creating a permanent street diverter, and assisting in slowing speed in various areas.

NOW THEREFORE, BE IT RESOLVED, that the Lansing City Council extends their appreciation to the Eastside Neighborhood Organization for the continued work and thank them for 50 years of service and resources to the neighborhood.

Resolution #2023-102

By Council Members Brown, Garza, Hussain, Jackson, Kost, Spadafore, Spitzley, Wood
Resolved by the City Council of the City of Lansing

WHEREAS, in 2005, the Jasmine Miles Memorial Foundation was created by family and friends to fund scholarships; and,

WHEREAS; inspired by the tragic event of Jasmine's passing in 2003, her family formed a parent action committee, *Safe Miles for Jasmine*; and

WHEREAS, working diligently alongside elected and school officials to implement new safety measures in Delta Township, which included crosswalks, new sidewalks, lowering speed limits, and identifying school zones; and

WHEREAS, demonstrating their hard work and efforts, in 2004 the passing of the *Jasmine Miles Schoolchildren Safety Act (HB 5094)* was signed into law by then Governor Jennifer Granholm; and

WHEREAS, the Jasmine Star Miles Memorial Scholarship was established to reflect the vibrant light and love of Jasmine to a deserving college bound graduating senior in the Lansing Area based on community service, leadership, citizenship, and scholarship; and

WHEREAS, this year, the Jasmine Star Miles Memorial Scholarship celebrates the 20th anniversary of Jasmine's homegoing by reflecting on her community impact over the years, and will award three scholarships for graduating seniors; and

NOW THEREFORE BE IT RESOLVED, that the City of Lansing City Council would like to recognize the Jasmine Miles Memorial Foundation for their achievements in school safety measures.

Resolution #2023-103
By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor made the reappointments to various Boards as stated below:

Arts and Culture Commission:
Diane Gardin as an At-Large member for a term to expire June 30, 2027;
Kevin Bonds as the 2nd Ward member for a term to expire June 30, 2027;
Mary Toshach as an At-Large member for a term to expire June 30, 2027;

Board of Fire Commissioners:
Kathleen Tobe as the 3rd Ward member for a term to expire June 30, 2027;
Mallory Willis as an At-Large member for a term to expire June 30, 2027;

Board of Police Commissioners:
Damon Milton as an At-Large member for a term to expire June 30, 2027;
Guillermo Lopez as the 3rd Ward member for a term to expire June 30, 2027;

Board of Public Service:
Jason Wilkes as an At-Large member for a term to expire June 30, 2027;
Thomas Hickson Jr. as the 3rd Ward member for a term to expire June 30, 2027;

Board of Zoning Appeals:
Jordan Leaming as an At-Large member for a term to expire June 30, 2026;
Kurt Berryman as an At-Large member for a term to expire June 30, 2026;

Capital Area Transportation Authority Board:
Darlene Fancher as a City of Lansing member for a term to expire June 30, 2026;

Downtown Lansing, Inc. Board:
Karl Dorshimer as a City Representative member for a term to expire June 30, 2027;

Historic District Commission:
James Bell as an At-Large member for a term to expire June 30, 2026;

Lansing Entertainment and Public Facilities Authority Board of Commissioners;
Danielle Lenz as an At-Large member for a term to expire June 30, 2026;
Larry Leatherwood as an At-Large member for a term to expire June 30, 2026;
Maureen Saxton as an At-Large member for a term to expire June 30, 2026;

Lansing Gateway Corridor Improvement Authority Board of Directors (North Grand River):
Dianne Hartwell as a Resident member for a term to expire June 30, 2027;

Michigan Avenue Corridor Improvement Authority Board of Directors:
Elaine Barr as a member for a term to expire June 30, 2027;

Joan Nelson as a member for a term to expire June 30, 2027;

Park Board:
Isaac Francisco as the 3rd Ward member for a term to expire June 30, 2027;

Planning Commission:
Monte Jackson as an At-Large member for a term to expire June 30, 2027;

WHEREAS, the Mayor's office has verified that the nominees have been vetted and meet the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointments to various Boards as stated below:

Arts and Culture Commission:
Diane Gardin as an At-Large member for a term to expire June 30, 2027;
Kevin Bonds as the 2nd Ward member for a term to expire June 30, 2027;
Mary Toshach as an At-Large member for a term to expire June 30, 2027;

Board of Fire Commissioners:
Kathleen Tobe as the 3rd Ward member for a term to expire June 30, 2027;
Mallory Willis as an At-Large member for a term to expire June 30, 2027;

Board of Police Commissioners:
Damon Milton as an At-Large member for a term to expire June 30, 2027;
Guillermo Lopez as the 3rd Ward member for a term to expire June 30, 2027;

Board of Public Service:
Jason Wilkes as an At-Large member for a term to expire June 30, 2027;
Thomas Hickson Jr. as the 3rd Ward member for a term to expire June 30, 2027;

Board of Zoning Appeals:
Jordan Leaming as an At-Large member for a term to expire June 30, 2026;
Kurt Berryman as an At-Large member for a term to expire June 30, 2026;

Capital Area Transportation Authority Board:
Darlene Fancher as a City of Lansing member for a term to expire June 30, 2026;

Downtown Lansing, Inc. Board:
Karl Dorshimer as a City Representative member for a term to expire June 30, 2027;

Historic District Commission:
James Bell as an At-Large member for a term to expire June 30, 2026;

Lansing Entertainment and Public Facilities Authority Board of Commissioners;
Danielle Lenz as an At-Large member for a term to expire June 30, 2026;
Larry Leatherwood as an At-Large member for a term to expire June 30, 2026;
Maureen Saxton as an At-Large member for a term to expire June 30, 2026;

Lansing Gateway Corridor Improvement Authority Board of Directors (North Grand River):
Dianne Hartwell as a Resident member for a term to expire June 30, 2027;

Michigan Avenue Corridor Improvement Authority Board of Directors:
Elaine Barr as a member for a term to expire June 30, 2027;
Joan Nelson as a member for a term to expire June 30, 2027;

Park Board:
Isaac Francisco as the 3rd Ward member for a term to expire June 30, 2027;

Planning Commission:
Monte Jackson as an At-Large member for a term to expire June 30, 2027.

Resolution #2023-104

By the Committee on Ways and Means

Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing is named as defendant in a workers' compensation action, WC 2062876-01922-001, involving alleged work related injuries/illnesses;

WHEREAS, it is proposed that the action be resolved by virtue of entering into a settlement agreement, in which, the City of Lansing would agree to pay Plaintiff the sum in the amount of ten thousand two hundred ($10,200.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Human Resources Department, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approve payment in the amount of amount ten thousand two hundred ($10,200.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the Law Department is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

Resolution #2023-105

By the Committee on Ways and Means

Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing is named as defendant in a workers' compensation action, WC 2062876-01409, involving alleged work related injuries/illnesses;

WHEREAS, it is proposed that the action be resolved by virtue of entering into a settlement agreement, in which, the City of Lansing would agree to pay Plaintiff the sum in the amount of three thousand seven hundred ($3,700.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Human Resources Department, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approve payment in the amount of three thousand seven hundred ($3,700.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the Law Department is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

Resolution #2023-106

By the Committee on City Operations

Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Liquor License; Padsinab, LLC request for a Class C License and a Sunday Sales (AM/PM), Social District, Dance, Entertainment, Extended Hours, SDM, SDM Sunday Sales (PM) Permits at 221 South Washington Ave.; and

WHEREAS, the Committee on City Operations met on May 8, 2023 and reviewed the request with affirmative action taken.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Padsinab, LLC request for a Class C License and Sunday Sales (AM/PM), Dance, Entertainment, Extended Hours, SDM, SDM Sunday Sales (PM) Permits at 221 South Washington Ave.

Be it further resolved that the Social District Permit will be reviewed for Council Consideration through a separate resolution.

Resolution #2023-107

By the Committee on City Operations

Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department updates the Public Street System in accordance with Public Act 51 of 1951, which requires that streets that are not open to automobile traffic be decertified and removed from the Act 51 Street System; and

WHEREAS, the Public Service Department has identified street segments currently shown on the Act 51 Street System Map that are no longer used as public streets; and

WHEREAS, Sparrow Health System requested that the City vacate Jerome Street between Holmes Street and Pennsylvania Avenue and vacate Holmes Street between Jerome Street and Michigan Avenue; and

WHEREAS, City Council passed Resolution #2020-134 approving this vacation, which was recorded by the Ingham County Register of Deeds; and

WHEREAS, street segments were taken out of use as public streets with the Aurelius Road bridge and street project that reconfigured the Aurelius Road/Malcolm X intersection; and

WHEREAS, Lansing Community College requested that the City vacate Schoolcraft Drive so that it could accommodate its parking access needs and operate with two-way traffic on Grand and Capitol Avenues; and

WHEREAS, City Council passed Resolution #2021-248 approving this vacation, which was recorded by the Ingham County Register of Deeds; and

WHEREAS, the Public Service Department requests to decertify the following streets that have been vacated and are no longer open for use by the public:

Jerome Street - Pennsylvania Avenue to Holmes Street, 1,377 feet
Holmes Street - Jerome Street to Michigan Avenue, 428 feet
Malcolm X Street - Regent to Aurelius/Main Connector, 676 feet
Aurelius/Main Connector - Aurelius Road to Malcolm X Street, 1,183 feet
Regent Street - Eastbound to Westbound Malcolm X Street, 211 feet
Schoolcraft Drive - Capitol Avenue to Grand Avenue, 875 feet

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the decertification of a total of 4,750 feet from the Act 51 Street System.

BE IT FINALLY RESOLVED that the Act 51 Street System Map be updated to reflect these changes.

Resolution #2023-108

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Michael McKissic as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on May 3, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Michael McKissic as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029.

Resolution #2023-109

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Calvin Jones as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on May 3, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Calvin Jones as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029.

Resolution #2023-110

By the Committee of the Whole

Resolved by the City Council of the City of Lansing

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits the Annual Action Plan in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) program funds, for the upcoming fiscal year 2023-2024; and

WHEREAS, the CDBG ($2,070,597), HOME ($833,394) and ESG ($181,593) entitlement amount allocated to Lansing for the upcoming fiscal year is $3,085,584; and

WHEREAS, the City of Lansing estimated amounts of program income (PI) and previous year's (PY) annual funding available for CDBG are $75,000 ($75,000 PI) and HOME $70,000 ($55,000 PI, $15,000 PY); and

WHEREAS, the total amount of federal funding allocations, program income and previous year's funding equal $3,230,584; and

WHEREAS, pursuant to program requirements, the city has conducted a citizen participation and open review process which has included meetings and public hearings; and

WHEREAS, the City has further promoted participation, input and review in the process by conducting two (2) separate advertised public hearings before the Lansing Planning Board, one on December 6, 2022 regarding housing and community development needs and one on February 7, 2023 regarding proposed Annual Action Plan program objectives and projected use of Federal entitlement and formula program funds; and

WHEREAS, the City did also initiate and carry out the required thirty (30) day public comment period on the proposed 2023-24 Annual Action Plan by publishing a notice of the availability of the plan in the Lansing City Pulse on March 22, 2023; and

WHEREAS, a public hearing was held before the Lansing City Council on April 24, 2023 to again receive citizen comments and recommendations and to give final review to the Annual Action Plan; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan for the City of Lansing that includes housing and community development goals, objectives, strategies, and budget for the use of community development fund resources for fiscal year 2023-2024 as proposed by the Committee of the Whole; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, or his designee is hereby authorized to sign the Annual Action Plan and application for FY 2023-2024, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor or his designee is authorized, as the official representative of the City of Lansing, to set-up budget line items, provide any and all information, to act in connection with the Annual Action Plan application and to execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG, HOME and ESG funding and implement the Annual Action Plan programs.

Resolution #2023-111

By the Committee on City Operations

Resolved by the City Council of the City of Lansing

WHEREAS, John and Gwen Johnson sought to eliminate a special assessment of $1,127 for trash removal fees, associated penalties, and interest, on the property tax bill for 3308 Maloney Street, Lansing, MI 48912 (ID #33-01-01-30-479-141); and

WHEREAS, upon filing a claim to the Committee on City Operations, the Committee met on April 24, 2023, and denied the claim in the amount of $1,127.

THEREFORE, BE IT RESOLVED, the City Council, hereby denies the claim in the amount of $1,127 for trash removal fees, associated penalties, and interest on the property tax bill for 3308 Maloney Street (Tax ID #33-01-01-30-479-141).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

Resolution #2023-112

By the Committee on Development and Planning

Resolved by the City Council of the City of Lansing

A RESOLUTION TO APPROVE BYLAWS OF THE LANSING GATEWAY CORRIDOR IMPROVEMENT AUTHORITY OF THE CITY OF LANSING

WHEREAS, the City Council of the City of Lansing, MI, by Resolution 2019-333, passed on December 16, 2019, authorized the creation of the Lansing Gateway Corridor Improvement Authority (the "Authority") by the provisions of the State of Michigan's Corridor Improvement Authority Act, previously Act 280 of 2005 (MCL 125.2871, et seq.), recently reorganized as Part 6 of Act 57 of 2018 (125.4602, et seq.), as amended (the "Act"); and

WHEREAS, the Board of Directors of the Authority approved and adopted bylaws on February 21, 2023 at the Authority's Monthly Meeting; and

WHEREAS, the bylaws have been reviewed and approved as to form by the Office of the City Attorney of the City of Lansing; and

WHEREAS, the bylaws, attached hereto as Exhibit A are subject to the approval of the City Council of the City of Lansing, by the provisions of MCL 125.4608 Section 608(3).

NOW, THEREFORE, BE IT RESOLVED that, pursuant to applicable law, the City Council of the City of Lansing hereby consent to, and approve the Lansing Gateway Corridor Improvement Authority bylaws.

Resolution #2023-113

By the Committee on Ways and Means

Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing was selected on April 10, 2023 to receive a Michigan Department of Environment, Great Lakes, and Energy (EGLE) Grant for $15,000; and

WHEREAS, the City of Lansing's Public Service Department applied for a grant to help pay for the processing of electronics at the Recycle Rama event; and

WHEREAS, the Rural Electronics Recycle grant was the result of a competitive proposal process, and the proposal was submitted by the Public Service Department on March 23, 2023, approved on April 10, 2023, and will be received upon approval by Council and signed agreement; and

WHEREAS, the award for $ 15,000 requires no matching funds.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the grant in the total amount of $15,000 for the grant period beginning on the date of council approval for the City of Lansing and ending on September 30, 2025.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts, to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to execute any necessary agreements to receive the grant subject to approval as to form by the City Attorney.

Public Safety Committee Report for 5/8/2023: Red-Tag Crisis

At the Special Meeting of the Committee of the Whole (COW) on Red Tags and Housing held April 3rd, the Public Safety Committee was charged with continuing the discussion and collaborative work with myriad departments and city employees on the topic and then engaging in monthly committee reports. The committee began meeting on this issue at its April 4th meeting and identified all unanswered questions and commitments that were made during the April 3rd COW meeting. We sent those items on to the various departments with jurisdiction and began meeting with them at our April 18th meeting. We had another meeting with respective departmental leaders on May 2nd. As a result of those meetings, we have prepared a document that presents the answers that we have to date. We have organized them by department and have provided meeting notes and answers to date after each unique question. We will continue to meet until all answers are provided and we are satisfied that our processes and procedures are such that we can no longer call this housing emergency a crisis. If you have any questions, please feel free to reach out to any of the committee members.

Economic Development and Planning:

- How many months are we behind in rental inspections? What is our plan to address?

Notes: We are behind roughly about 4-6 weeks from registration to inspection; Walter believes this is appropriate timing; landlords are not supposed to move tenant in without certification contrary to what some believe; failure to register is $150 fine.

- What is the average time for recheck to ensure the landlord is working to achieve compliance? Is there an automatic scheduling of reinspection after 30 days?

Notes: There are different recheck timelines for different violations; we were told that automatic scheduling does happen but not always after 30 days as some deadlines for various violations are of a different length.

- What steps are being put into place to ensure that everyone within the department is trained on BS and A and knows how to query and generate necessary reports? With training not occurring until the end of the month/early next month, what steps have been taken to run necessary reports now?

Notes: Training for administration was scheduled at the end of April but was cancelled and rescheduled for 5/5. No update since. The rest of the staff is scheduled for training later in May; not all staff members will receive all training as it is a very powerful tool and different levels of rights exist. We also asked for training on BS and A, back-end, read-only access, and for Ms. Linden to have the ability to pull reports.

- Have we identified a consultant to help with “top-down” review of policies and procedures?

Notes: Not as of yet. They are thinking an outside person would be best and will keep us updated.

- How many pink-tagged and red-tagged units do we have currently? Of the pink-tagged and red-tagged properties, how many have yet to have a follow-up inspection?

Notes: 290 pink-tagged; 682 red-tagged;.and 501 are in the NEAT-team monitoring and assessment program. They are looking at tools/dashboards for reporting these numbers out to the public. They want to enhance transparency and take the focus from the number of tagged

units to the amount of time each tagged unit remains tagged. According to Mr. Hankwitz, 0 tagged units are needing a follow-up inspection;

- Have the informational flyers and brochures been distributed to tagged units? How are we getting this information to those that are already living in tagged units?

Notes: If they appear to be occupied, we are sending the three pamphlets (put together by HRCS). These consist of Legal Aid information, Know Your Rights information, and other resource information for tenants that are facing displacement.

- What process is being worked on/has been established to ensure that tenants that are displaced due to red-tags to other units within the city are being put into units that are certified? How are we tracking the number of displaced tenants?

Notes: Mr. Hankwitz thought this was a better question for HRCS. PS did ask if Code Officers had the ability to look up BS and A information while in the field to vet whether new residence was certified and Walter Allen stated that although code does have computers, they often lose connection in the field and code officers are unable to access information. We advised that they get with IT and LPD and figure out why they aren't having the same issues. That meeting was supposed to occur on 5/5. We have yet to receive an update.

- Is the rental inspection checklist that has been in the works since 2020 finished?

Notes: It has been finished; apparently a committee had been put together a few years ago with Steve Swan; although the checklist was finished it wasn't used until mid-March of this year.

- Have we created a checklist for NEAT-Team monitoring of red-tagged units? How are we recording and reporting?

Notes: The district officer used to actually pause the NEAT-team monitoring and was able to use their discretion; since the red-tag issue has been labeled a crisis, they have not been pausing but rather moving all red-tagged units into the NEAT program. Walter is checking on whether a policy has been drafted enshrining this to make sure we can hold up against appeals.

- Have we done anything to address the sign and return process for compliance?

Notes: Needs to be examined further. However, the ordinance states that we SHALL reinspect so some believe we are in violation of our own ordinances.

- Have we ensured no life and safety matters are able to be a part of this process?

Notes: No life and safety issues, according to Mr. Allen, were part of the sign and return process.

- What have we done to prioritize the "21 units" that have been red-tagged for over a decade? Have we worked out the issues with BS and A on the duplicate properties so that we have accurate information on tagged units?

Notes: Mr. Hankwitz stated that he is in discussion with the lead enforcement officer to prioritize those that have been red-tagged the longest. They are working to identify solutions for the individual properties. As an example, they know the $150 monitoring fee that was established in 2005 no longer covers cost of doing business and doesn't work to compel owners to invest and bring up to code. Two are in the make safe or demolish program, 1 has been demolished by the City of Lansing, some that aren't in the process of being demo'd have no work being done, some have had permits pulled, and others are going to be inspected for further deterioration. ED and P was asked to update the list to clearly identify what is happening with each property and to begin asking for timelines from those that are pulling permits and to demonstrate financial wherewithal for bringing the property up to code. It was acknowledged they still have a lot of

work to do on these properties and determining the best course of action. Mr. Allen does not believe any of the 21 units are inhabited due to NEAT-team monitoring and none have been submitted to the LPD for enforcement. The hope is that we can move some of these off of our radar and start to prioritize the next batch that have been red-tagged dating back to before 2020. With regard to duplicates, we were told that duplicate properties are part of BS and A's design; we have 56 duplicates now.

- Are we taking steps to implementing a system for evaluating employees and establishing professional development opportunities? Are we now able to track workload/time-on-task for code employees?

Notes: ED and P is exploring this; no answer at this time

- Has the job description for Code Enforcement Manager been reviewed and approved? When will the job be posted?

Notes: The job description has been reviewed and approved; this position has since been posted and applications are being received.

- What is the current timeline for the fee study referenced in COW?

Notes: The RFP has been drafted; Mr. Hankwitz will review and the hope is to issue the RFP in the very near future.

- Have you met with courts to work on cooperation and support? Have we begun to write more court compliance tickets?

Notes: Mr. Allen stated that he has not seen more tickets.

- Have you identified a strategy to keep and demolish blighted homes pre-tax auction by the county?

Notes: Not as of now.

- Have we restructured the daily schedule for code officers (e.g. time in office vs/ time in field)?

Notes: Not at this time. Current schedule is Phone hours (8-9 a.m.); (12-1); a scheduled inspection at 10 am, another at 11 am, another at 2 pm, and the last at 3:15 p.m. Lunch is taken from 1-2 p.m.; after the last inspection, officers are expected back in the office by 4 p.m. for office hours; officers also squeeze in safety inspections, rechecks, and the like when they can. Have you created a timeline of activities to move the department forward?

- Have we done any hiring in code and premise and have we continued discussions on redistricting based on number of rental units?

Notes: Jobs are being posted (outside of code compliance manager, there is 1 premise officer position vacant); regarding redistricting, the districts have been the same for a while now (couldn't give us a date certain), and PS asked for an annual review and evaluation to determine if the districts are still appropriate based on number of rentals per district.

- Have we worked to place low-jack systems on all code vehicles? Active monitoring?

Notes: We were told that we are currently using Geotab; that this is currently working with all code vehicles with active GPS; ED and P is going to check to see if we can also monitor using cell phones.

- What "other options" to red-tagging units are being "explored" for pink-tagged properties that aren't necessarily unsafe? How many of the red-tagged units, not addresses, have been red-tagged due to lack of rental certificates?

Notes: Mr. Hankwitz stated they are exploring options, and Mr. Allen added that the State gives them an umbrella of what is considered safe but did reference that years ago, Lansing had around 7 different colors but they were all still processed in the same manner regardless of color; 37 units have went from pink to red tags due to a lack of rental certificate because there's no ability to verify if the unit is in fact safe.

- What is the current status of 2222 W. Holmes and 1317 W. Kalamazoo?

Notes: 1317 kalamazoo; work in progress; permits are being pulled and work is being done.

- Shareable Database for Red-Tags (courts, LPD, LBWL): format and backup plan discussed; have we finalized and shared with LPD, LBWL, and courts?

Notes: Mr. Hankwitz was still getting caught up to speed on this but did say there was supposed to be a stakeholder meeting on 5/4 (have not received update since); the hope is to have a shareable database between code, 911, LPD, and other groups that is simple to read, read-only, and updated once a week; central dispatch is not willing to entertain using BS and A because its too complicated.

- BS and A access: Update on BS and A backend read only access for Councilmembers?

Notes: This is being worked on. The asks are 1.) Sherrie Boak be part of administrative training 2.) Emily Linden added to list for access and 3.) all Councilmembers have back-end access.

- Are we looking at incentives for "good actors" that meet deadlines, always register their rentals, and keep their properties up to code?

Notes: We are exploring policies to see if there are "levers" that can be utilized in this way. We are looking at other municipalities and what they are doing. However, Councilwoman Wood stated that she believes when it comes to fee structure, we can't apply different fees for different landlords because they have to cover the cost of business. Again, fees and fines and the potential for graduated fees and fines will continue to be explored and law was asked to vet the legality of what other municipalities are doing.

- Can we identify landlords that are the worst offenders and deem them "nuisance landlords"?

Notes: This is being evaluated.

- What are we doing about perennial permit pullers that pull permits to keep the city at arm's length?

Notes: ED and P is discussing and evaluating best practices to address.

Law:

- Have we met with the courts to discuss a process for efficiently obtaining administrative search warrants that would allow for life and safety issues in tagged units to be addressed by the city?

Notes: There has been a process in place historically; requires court order to actually go in and do work.

- Have you met with ED and P leadership to inform them of the process for getting information to law for misdemeanor or nuisance enforcement? Has training been developed for front-line workers?

Notes: Law stated there have been extensive meetings; however, with new leadership, additional meetings will need to be scheduled to discuss this aspect.

- What is the city's liability if we don't vacate immediately and a life and safety issue occurs?

Notes: Law stated that it is fact-dependent; city is immune due to governmental immunity but again, it is fact-dependent and they didn't want to speak to hypotheticals.

- Have we in fact reported to LPD, had a report written or search warrant requested and then report written, and conveyed to city attorney for potential prosecution? Has the process at least been ironed out?

Notes: The process is actively happening; continuing to refine process as the first batch of reports that were received weren't sufficient (e.g. requesting a charge of owner but no distinction made of whether the owner knew the squatter was there). No additional batches have been received.

- **Can PILOTS be revoked for properties that have been red-tagged and not kept up to code.**

Notes: Pilots can't be revoked simply because a unit or units are red-tagged. However, the terms of the PILOT agreement are such that the property owner only receives the payment in lieu of taxes for those units that are being rented out to low-income individuals. For units that are tagged and no leasing is being executed, the owner must pay ad valorem taxes on those units. The property owner has to certify the number of units that are rented on an annual basis to the city and MSHDA. MSHDA can audit this at any time but communicating red-tag units to the assessor, we need to come up with a process for review. Also, we are asking that law research provisions we might be able to include in future PILOT ordinances that will give us some claw back when properties or units within properties are red-tagged or lack a rental certificate. We might need to bring in MSHDA to a later public safety meeting to investigate further.

Human Relations and Community Services:

- Has the Housing Ombudsman met with the Landlord Association?

Notes: *This meeting was scheduled to occur Tuesday, April 18 at 5:30. Mr. McDonald attended.*

- Has the Housing Ombudsman and/or LPD Social Worker been out to red-tagged properties to speak with inhabitants? What was the result if so? What is the plan moving forward and how will Housing Ombudsman learn of tagged units?

Notes: *This initiative was scheduled for week of April 17. Notification of tagged units are provided to the Housing Ombudsman by Code Enforcement. The housing ombudsman never connected with LPD but did visit 6 of the units. None of the inhabitants asked for assistance, however, Mr. McDonald did provide information on things such as the emergency home rehabilitation program. 2 were identified as renters, 1 had a land contract, and 2 were home-owner occupied. Some stated they weren't aware that the unit was red-tagged. Others claimed they were living across the street with a neighbor. The Housing Ombudsman did ask about permits and a few have pulled permits and seem to be working toward compliance. Mr. McDonald did not connect with LPD or Law or any other department on the red-tagged properties that were inhabited although they were informed it was illegal to live in these units. The landlords of the renters were not contacted nor was the*

information handed over to the LPD for investigation. Housing Ombudsman was asked to continue to investigate resources and get back with the committee asap.

- Have we made ground on establishing a vacant unit bank and could the land bank be used instead of hotel program?

Notes: *Discussions regarding options and opportunities did occur during Landlords Association meeting. There were some concerns about who is liable if damage is done to the property (will city serve as the guarantor?), what happens with evictions, would people be okay with unfurnished homes, etc.? All questions have to be asked if funds are going to be directed from the city to the landlords.*

- Have we begun compiling a list of landlords that would be amenable to helping the city with rapid rehousing of displaced residents?

Notes: *Discussions regarding options and opportunities to occur during the Landlords Association meeting on April 18.*

- Have we begun to plan for outreach at Autumn's Ridge (e.g. neighborhood meeting, door-to-door)?

Notes: *Housing Ombudsman attended the Autumn Ridge neighborhood meeting Friday, April 14. He will also participate in the Friday, April 28 meeting as well. The Ombudsman is a part of the team designated to do outreach with the LPD Social Workers and police, where appropriate, to the red-tagged units. EDP, OCA, LPD, and HRCS developed this plan.*

- Is there a strategic, long-term plan for working with code on training to aid tenants in tagged properties?

Notes: *When units are red-tagged, EDP, OCA, and LPD have established an outreach plan to include the Housing Ombudsman and LPD Social Worker.*

- Has customer training been established for HRCS employees working with those that are experiencing crisis?

Notes: *Under review. All staff comes with previous training in various customer service-related fields. In addition, we have note been notified of any complaints.*

- Has a list of agencies that help HRCS with work after 5 p.m. been created?

Notes: *Yes.*

- Can you discuss the most recent contract termination between the city and a partner agency? What was the issue and how was it identified?

Notes: *None that we can recall.*

- How many individuals or families have been turned away from the hotel program in the last 6 months? Year?

Notes: *Hoteling is the shelter of the last resort. People are referred to shelters and other resources first. Eligible household types are families with children, adults who medically fragel or experiencing a disabling condition that makes it difficult or impossible to navigate a congregated shelter facility, and households falling victim to red-tag situations who cannont be sheltered. Lastly, individuals and families eligible for this service must also be Lansing residents.*

- Have we ensured that the Fire Marshal's office has conducted inspections on any Lansing -located hotel being used for the city's hotel program? Have we reached out to

jurisdictions where others are located and asked for inspection records? What is Advent House doing to locate other Lansing-based hotels to be part of the hotel program?

Notes: *Delta Township inspects the Travelodge and the Red Roof Inn on Lansing's west side annually. The Causeway Bay on Lansing's south side is inspected annually by the City of Lansing. Copies of their inspection documents, can be requested if needed. Advent House Ministries has worked with nine hotels/motels in the Lansing area, including the Travelodge and Red Roof Inn on the westside, the Quality Inn at Frandor, the Causeway Bay, America's Best and Super 8 on the south side, the Village Inn in Holt, the Town & Country Inn, and the Apex on the north side. They settled on using the Travelodge, primarily since the nightly rate is the lowest and the quality is good. The rate at Travelodge is $50/night with no extra charges for having pets in the room. All other locations that are used when needed, cost between $58 and $85/night and additional fees for pets, either nightly or weekly.*

- How much have we now paid in hotel costs for tenants displaced at 2222 W. Holmes? Are there still displaced tenants without safe, non-hotel shelter?

Notes: *$10,091.78 paid as of 4/18/23. We are unaware of any additional tenants without shelter.*

Administration:

- Have you determined, after looking at CBA's, why employee evaluations have not occurred at least in the past 15 years? Are we taking steps to implementing a system for evaluating employees and establishing professional development opportunities?

Response: The Mayor is planning to implement annual evaluations. Administration is looking into the best practices and processes. A recommendation from Jane to the Mayor is forthcoming.

- Has a timeline been established for all remedies that have been discussed?

Response: Ms. DiSessa stated she wasn't clear on the question although the question was asked as part of COW. The committee explained that there were a number of things the administration has committed to (e.g. recommendations for ordinance changes, top/down review of policies and procedures, etc.) and, for accountability sake, the Council would like to see a timeline that can be applied to determine whether goals and objectives are being met. Ms. DiSessa stated she would work on this.

- Where have we landed on the red-tag ordinance and immediate displacement? What is the city's liability if we don't vacate immediately and a life and safety issue occurs?

Response: Ms. Disessa originally stated that this was a question for council leadership. She stated that the ordinance says that it is immediate enforcement as soon as a building is red tagged. She stated City Council would need to amend the ordinance if we wish to change this. As for the question regarding liability, Ms. Disessa punted to legal.

  -

Chris Swope
Lansing City Clerk

May 4, 2023

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: Agendas & Minutes | Lansing, MI - Official Website (lansingmi.gov)

BOARD NAME	DATE OF MEETING
Demolition Board	January 26, 2023
Planning Board	April 4, 2023
Lansing Entertainment and Public Facilities Authority Board Of Commissioners	March 7, 2023
Lansing Tax Increment Finance Authority	April 14, 2023
Lansing Economic Development Corporation	April 14, 2023
Lansing Brownfield Redevelopment Authority	April 14, 2023
Downtown Lansing Inc	April 13, 2023

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

Chris Swope

Chris Swope, MMC/MiPMC
Lansing City Clerk

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 □ 517-377-0068 FAX
www.lansingmi.gov/clerk □ city.clerk@lansingmi.gov

Chris Swope
Lansing City Clerk

May 4, 2023

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file this document from the Finance Director:

General Fund Status Report; Fiscal Year 2022-2023 Third Quarter

This document is available for review at the office of the City Clerk or at http://www.lansingmi.gov/clerk under the heading of Documents Placed on File.

Sincerely,

Chris Swope

Chris Swope, MMC/MiPMC
Lansing City Clerk

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
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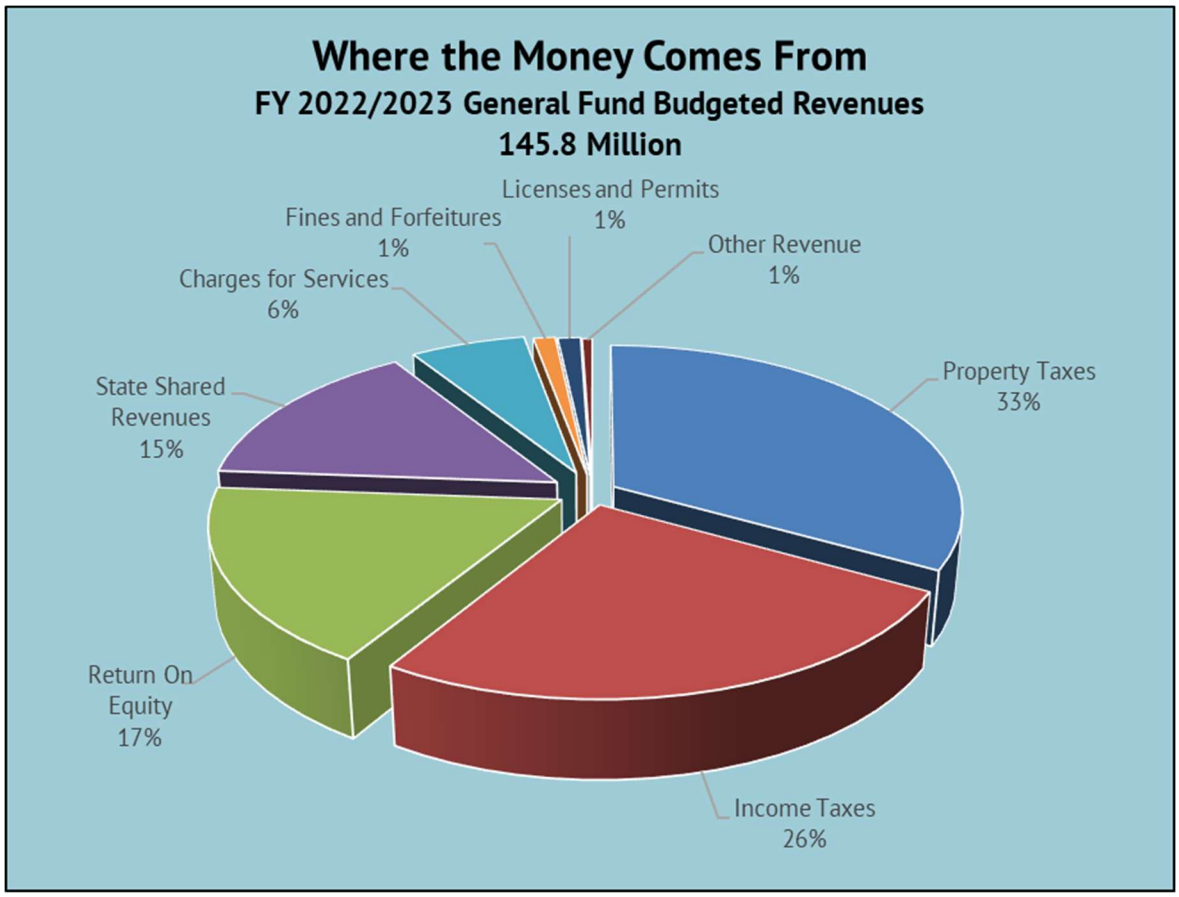
General Fund Status Report – FY 2023 3rd Quarter

General Fund Summary

For FY23, the City budgeted $145,800,000 in total revenue including transfers and $155,512,500 in total expenditures. The City's fund balance policy recommends a fund balance that is between 12% - 15% of expenditures. With estimated expenditures of $155,512,500, the recommended fund balance is $18,661,500 to $23,326,875.

Revenue Summary



General Fund revenue collected through the third quarter of fiscal year 2022-2023 are above expectations. 77.1% of the budgeted revenue has been received, over 6% higher than the 3-year average for March 31 YTD.

- **Property Taxes (33.2% of GF revenue budget)** are largely collected at the beginning of the fiscal year. They were initially estimated to be $48.245M. At the end of the third quarter, collections were roughly $46.1 million. Although collections currently are below estimated amounts, they are subject to tax appeals and other adjustment throughout the fiscal year.

- **Income Tax (25.8% of GF revenue budget)** collections are above the third quarter target. At the end of the 3rd quarter, income tax collections were $27.3 million (72.8% of its budgeted $37.51M). This amount exceeds the 3-year average for March 31st.

- **Return on Equity (ROE) (17.2% of GF revenue budget)** represents payment to the City from the Board of Water & Light. Historically, payments have been received in December and June. However, the new agreement calls for quarterly payment. The YTD amount is almost $14 million. BWL notified the city that the next quarterly payment will be in the amount of $6,041,324.

- **State Revenue (14.8% of GF revenue budget)** are estimated to be $16,899,500 in revenue sharing and $4.62 million in other payments. Quarter 3 YTD is just over $14.15 million.

- **Charges for Services (6.2% of GF revenue budget)** are trending ahead of the 3 Year Average for the 3rd Quarter.

- **Fines and Forfeitures (1.2% of GF revenue budget)** are budgeted to be $1,692,200. Quarter-to-date, they are trending below expectations. This is because Court Costs-Penal Cases-DI and Ordinance fines are down.

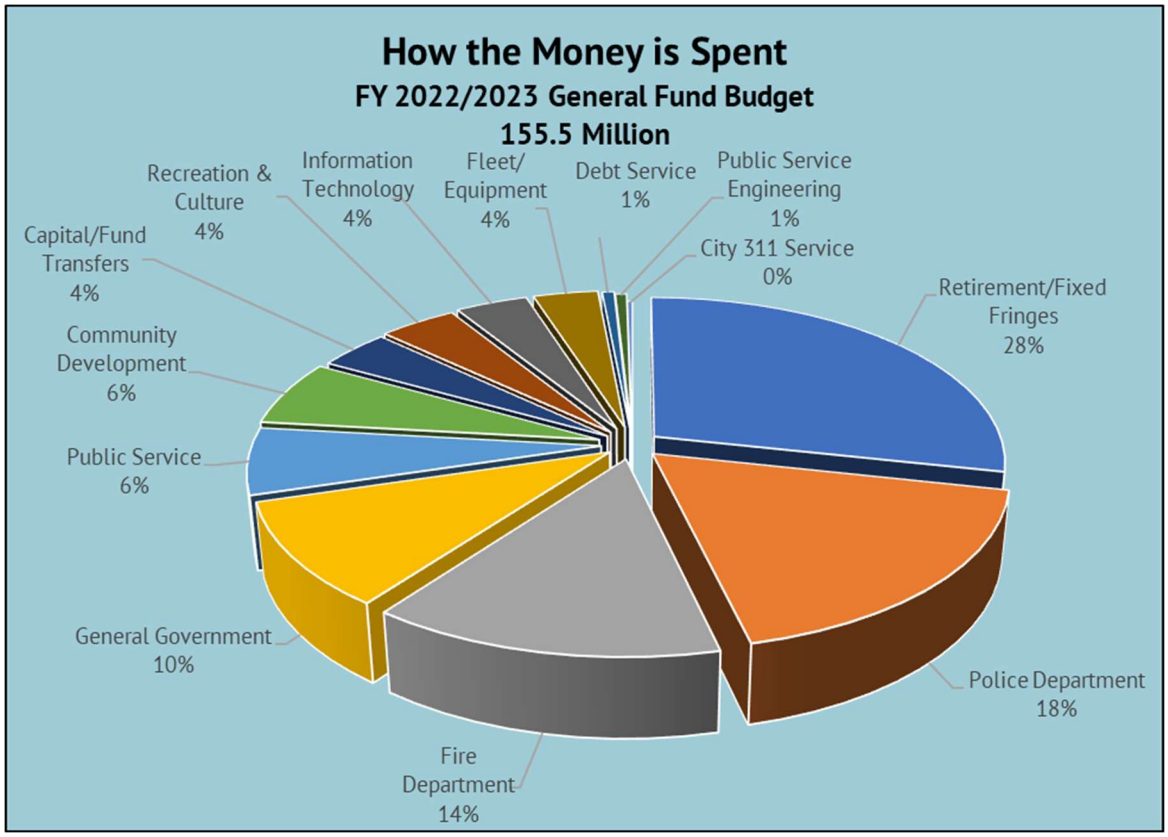
- **Licenses and Permits (1.2% of GF revenue budget)** are budgeted to be $1,769,300. The City has received 66.6% of the budgeted amount.

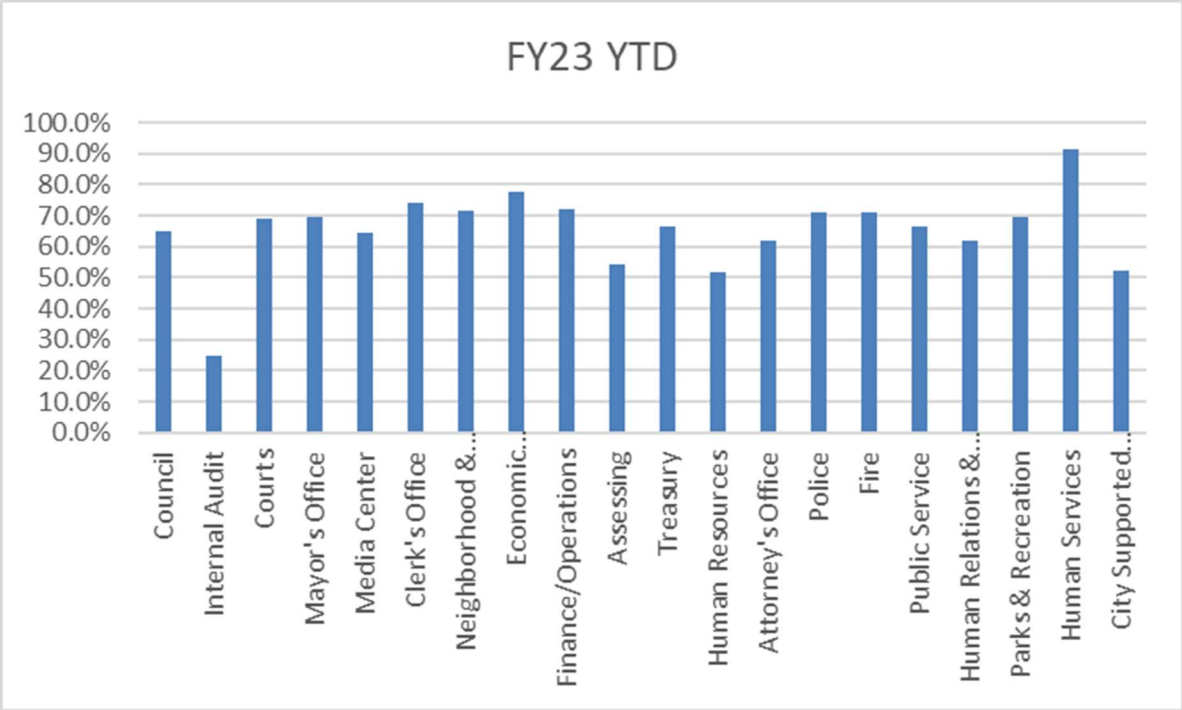
- **Interest and Rents (0.2% of GF revenue budget)** are budgeted to be $330,000 in FY23. The quarter-to-date amount of $212,000 is low because the interest income has been lower.

- **Other Revenues (0.2% of GF revenue budget)** are a very small percentage of the General Fund budget. This is where the money from the Opioid settlement was placed, resulting in a higher "Miscellaneous" amount.

Overall, revenues are exceeding expectations. This is due to higher income tax revenues, return on equity, and charges for services.

Expenditure Summary





Circuit Court

Last fiscal year, there was one payment made for the Circuit Court Building Rental in February. The payment this year was made in March.

Clerk's Office

The reason why the Clerk's Office is higher is because the city has had two elections this fiscal year, causing higher expenditures in the first three quarters.

Economic Development and Planning

The reason EDP's YTD expenditures are high is because of the General Fund LEPFA Subsidy. The $1,975,000 subsidy amount was given in the first quarter. Because the full subsidy amount was paid to LEPFA in the first quarter and not distributed equally among the quarters, it skews EDP's current YTD percentage to the high side.

Assessor and HR

The reason why Assessing and HR's YTD is so low is because of less expenditures on salaries and payroll fringes.

Human Service Agency Support

The reason why Human Services' YTD is higher than the target is because of higher expenditures for Chronic Homeless Outreach and Community Problem Solving. We are working on their carryforwards and will have them before Council before the end of the fiscal year.

Conclusion

If revenues and expenditures continue in the trend they are now, the city will not have to use as much ARPA reimbursement money as was previously approved. The administration continues to monitor expenditures and seek necessary savings to maintain vital services while also making strategic investments to grow the City's economy and strengthen the quality of life for residents, workers, business owners, and visitors. With the aid of the American Rescue Plan Act, the City has been able to restore services negatively impacted by the COVID-19 pandemic.

The general fund budget report is presented in several formats for informational value as follows. After a separate revenue and expenditure summary, the City's general fund is presented as formally adopted in appropriation detail showing personnel vs. operating expenditures.

March 31, 2023 Revenue Summary

Fiscal Year July 1, 2022 - June 30, 2023

General Fund Revenues	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Mar. 31 Actuals	Mar. 31 Percent YTD	3 Year Mar. 31 Avg.
Property Taxes					
Non-Dedicated	36,095,000	36,095,000	33,956,772		
Dedicated - Police	3,645,000	3,645,000	3,645,000		
Dedicated - Fire	3,645,000	3,645,000	3,645,000		
Dedicated - Roads	2,430,000	2,430,000	2,430,000		
Dedicated - Parks	2,430,000	2,430,000	2,430,000		
Total	48,245,000	48,245,000	46,106,772	95.6%	98.8%
Income Taxes					
City Income Tax	37,510,000	37,510,000	27,301,227		
Total	37,510,000	37,510,000	27,301,227	72.8%	61.0%
Return on Equity					
Board of Water and Light	25,000,000	25,000,000	13,999,796		
Sewer Fund	300,000	300,000	-		
Total	25,300,000	25,300,000	13,999,796	55.3%	50.3%
State Revenues					
Revenue Sharing	16,899,500	16,899,500	9,380,764		
Fire Reimbursement Grants	2,750,000	2,750,000	2,663,201		
Personal Property Tax Reimbursement	900,000	900,000	923,270		
Recreational Marijuana	900,000	900,000	1,100,148		
Liquor License Fee	70,000	70,000	83,818		
Total	21,519,500	21,519,500	14,151,201	65.8%	60.1%
Charges for Services					
Public Safety	4,368,850	4,368,850	3,834,408		
Reimbursements	2,242,200	2,242,200	1,695,536		
Code Compliance	1,846,000	1,846,000	1,518,825		
Recreation Fees	415,500	415,500	425,420		
Appeals & Petitions	82,450	82,450	68,837		
Work for Others	33,200	33,200	295,823		
Central Stores	3,500	3,500	1,870		
Subscriptions and Information	2,300	2,300	725		
Total	8,994,000	8,994,000	7,841,445	87.2%	65.7%
Fines and Forfeitures					
Fines and Forfeitures	1,692,200	1,692,200	991,765		
Total	1,692,200	1,692,200	991,765	58.6%	73.1%
Licenses & Permits					
Cable Franchise Fees	1,000,000	1,000,000	514,199		
Marihuana Licenses	650,000	650,000	560,000		
Business Licenses	64,450	64,450	76,230		
Non-Business Licenses	37,600	37,600	17,049		
Building Licenses & Permits	17,250	17,250	11,525		
Total	1,769,300	1,769,300	1,179,003	66.6%	59.0%
Interest & Rents					
Interest Income	330,000	330,000	212,016		
Total	330,000	330,000	212,016	64.2%	105.7%
Other Revenues					
Miscellaneous	173,000	173,000	453,964		
Sale of Fixed Assets	102,000	102,000	-		
Donations & Contributions	65,000	65,000	43,788		
Total	340,000	340,000	497,752	146.4%	63.7%
Total General Fund					
Operating Revenue	145,700,000	145,700,000	112,280,976	77.1%	71.4%
Transfers from Other Funds	100,000	100,000	100,000		
Total	145,800,000	145,800,000	112,380,976	77.1%	71.0%

March 31, 2023 Departmental Summary

Fiscal Year July 1, 2022 - June 30, 2023

General Fund Appropriations	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Mar. 31 Actuals	Mar. 31 Percent YTD	3 Year Mar. 31 Target
Beginning General Fund Balance	10,746,256	10,746,256	10,746,256		
Beginning Budget Stab. Fund Balance	12,705,546	12,705,546	12,705,546		
Total General Fund Reserves	23,451,802	23,451,802	23,451,802		
Revenues (detail on previous page)	145,800,000	145,800,000	112,380,976	77.1%	71.0%
Departmental Expenditures:					
Council	726,651	726,651	471,478	64.9%	73.0%
Internal Audit	207,885	207,885	51,138	24.6%	72.0%
Mayor's Office	1,769,932	1,769,932	1,230,297	69.5%	72.2%
Office of Community Media	606,113	606,113	392,449	64.7%	72.3%
District Court	5,984,638	5,984,638	4,028,669	67.3%	72.7%
Circuit Court Building Rental	336,693	336,693	322,424	95.8%	75.0%
City Clerk's Office	1,542,191	1,542,191	1,141,630	74.0%	72.5%
Neighborhood & Citizen Engagement	1,326,296	1,326,296	947,505	71.4%	73.2%
Economic Development & Planning	6,772,299	6,772,299	5,248,764	77.5%	72.4%
Finance Department	2,100,195	2,100,195	1,512,849	72.0%	72.8%
City Assessor	1,970,719	1,970,719	1,072,287	54.4%	72.5%
Treasury/Income Tax	2,398,328	2,398,328	1,589,668	66.3%	72.8%
Human Resources Department	2,724,062	2,724,062	1,407,003	51.7%	73.2%
City Attorney's Office	2,520,110	2,520,110	1,558,484	61.8%	72.3%
Police Department	51,580,854	51,580,854	36,747,537	71.2%	73.8%
Fire Department	40,272,672	40,272,672	28,734,017	71.3%	73.7%
Public Service	12,571,351	12,571,351	8,359,173	66.5%	74.1%
Human Relations & Community Services	1,842,818	1,842,818	1,137,997	61.8%	72.3%
Parks & Recreation Department	9,380,212	9,380,212	6,544,319	69.8%	72.9%
Human Service Agency Support	1,960,000	1,958,000	1,790,212	91.4%	76.9%
Non-Departmental Expenditures:					
Library Building Rental	136,150	136,150	114,037	83.8%	75.0%
Operating Subsidies to Other Funds	834,731	834,731	834,731	100.0%	100.0%
City Supported Agencies	487,500	489,500	256,654	52.4%	75.0%
Capital Improvements	5,173,000	5,173,000	5,173,000	100.0%	100.0%
Debt Service & Penalties	987,100	987,100	493,264	50.0%	55.5%
Vacancy Factor	(700,000)	(700,000)	-		
Expenditures	155,512,500	155,512,500	111,159,586	71.5%	74.5%
Net Impact on Fund Balance	(9,712,500)	(9,712,500)			
ARPA Reimbursement	9,712,500	9,712,500			
Ending General Fund Reserves	23,451,802	23,451,802			

March 31, 2023 Budget Appropriation Summary

Fiscal Year July 1, 2022 - June 30, 2023

Estimated Revenues	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Mar. 31 Actuals	Mar. 31 Percent YTD	3 Year Mar. 31 Target
Property Taxes	48,245,000	48,245,000	46,106,772		
Income Taxes	37,510,000	37,510,000	27,301,227		
Return on Equity	25,300,000	25,300,000	13,999,796		
State Revenues	21,519,500	21,519,500	14,151,201		
Charges for Services	8,994,000	8,994,000	7,841,445		
Fines & Forfeitures	1,692,200	1,692,200	991,765		
Licenses & Permits	1,769,300	1,769,300	1,179,003		
Interest & Rent	330,000	330,000	212,016		
Other Revenue	340,000	340,000	497,752		
Transfers from Other Funds	100,000	100,000	100,000		
Total Revenues	**145,800,000**	**145,800,000**	**112,380,976**	**77.1%**	**71.0%**

Appropriations	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Mar. 31 Actuals	Mar. 31 Percent YTD	Mar. 31 Target Exp.
Council					
Personnel	474,673	474,673	327,735		
Operating	251,978	251,978	143,743		
Total	**726,651**	**726,651**	**471,478**	64.9%	73.0%
Internal Audit					
Personnel	195,589	195,589	43,742		
Operating	12,296	12,296	7,396		
Total	**207,885**	**207,885**	**51,138**	24.6%	72.0%
Courts					
Personnel	4,829,179	4,829,179	3,330,263		
Operating	1,492,152	1,492,152	1,020,829		
Total	**6,321,331**	**6,321,331**	**4,351,093**	68.8%	72.8%
Mayor's Office					
Personnel	1,523,058	1,523,058	1,068,691		
Operating	246,874	246,874	161,606		
Total	**1,769,932**	**1,769,932**	**1,230,297**	69.5%	72.2%
Media Center					
Personnel	533,107	533,107	339,392		
Operating	73,006	73,006	53,057		
Total	**606,113**	**606,113**	**392,449**	64.7%	72.3%
Clerk's Office					
Personnel	1,103,136	1,103,136	828,684		
Operating	439,055	439,055	312,946		
Total	**1,542,191**	**1,542,191**	**1,141,630**	74.0%	72.5%
Neighborhood & Citizen Engagement					
Personnel	790,097	790,097	591,938		
Operating	536,199	536,199	355,567		
Total	**1,326,296**	**1,326,296**	**947,505**	71.4%	73.2%
Economic Development & Planning					
Personnel	3,364,071	3,364,071	2,272,923		
Operating	3,408,228	3,408,228	2,975,841		
Total	**6,772,299**	**6,772,299**	**5,248,764**	77.5%	72.4%
Finance/Operations					
Personnel	1,548,729	1,548,729	1,091,962		
Operating	551,466	551,466	420,887		
Total	**2,100,195**	**2,100,195**	**1,512,849**	72.0%	72.8%

Appropriations	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Mar. 31 Actuals	Mar. 31 Percent YTD	Mar. 31 Target Exp.
Assessing					
Personnel	1,690,117	1,690,117	899,544		
Operating	280,602	280,602	172,743		
Total	**1,970,719**	**1,970,719**	**1,072,287**	54.4%	72.5%
Treasury					
Personnel	1,832,523	1,832,523	1,167,353		
Operating	565,805	565,805	422,315		
Total	**2,398,328**	**2,398,328**	**1,589,668**	66.3%	72.8%
Human Resources					
Personnel	1,609,829	1,609,829	874,922		
Operating	1,114,233	1,114,233	532,081		
Total	**2,724,062**	**2,724,062**	**1,407,003**	51.7%	73.2%
Attorney's Office					
Personnel	2,211,152	2,211,152	1,325,732		
Operating	308,958	308,958	232,752		
Total	**2,520,110**	**2,520,110**	**1,558,484**	61.8%	72.3%
Police					
Personnel	43,330,653	43,330,653	31,257,967		
Operating	8,250,201	8,250,201	5,489,570		
Total	**51,580,854**	**51,580,854**	**36,747,537**	71.2%	73.8%
Fire					
Personnel	34,484,467	34,484,467	24,954,437		
Operating	5,788,205	5,788,205	3,779,579		
Total	**40,272,672**	**40,272,672**	**28,734,017**	71.3%	73.7%
Public Service					
Personnel	2,945,961	2,945,961	1,702,573		
Operating	9,625,390	9,625,390	6,656,600		
Total	**12,571,351**	**12,571,351**	**8,359,173**	66.5%	74.1%
Human Relations & Community Service					
Personnel	1,669,373	1,669,373	1,032,876		
Operating	173,445	173,445	105,121		
Total	**1,842,818**	**1,842,818**	**1,137,997**	61.8%	72.3%
Parks & Recreation					
Personnel	5,759,154	5,759,154	3,422,469		
Operating	3,621,058	3,621,058	3,121,850		
Total	**9,380,212**	**9,380,212**	**6,544,319**	69.8%	72.9%
Human Services					
Operating	1,960,000	1,958,000	1,790,212		
Total	**1,960,000**	**1,958,000**	**1,790,212**	91.4%	76.9%
City Supported Agencies/MRJEA					
Operating	487,500	489,500	256,654		
Total	**487,500**	**489,500**	**256,654**	52.4%	75.0%
Non-Departmental					
Vacancy Factor	(700,000)	(700,000)	-		
Library Lease	136,150	136,150	114,037		
Debt Service	987,100	987,100	493,264		
Net Transfers	6,007,731	6,007,731	6,007,731		
Total	**6,430,981**	**6,430,981**	**6,615,033**	102.9%	95.8%
Total Expenditures	**155,512,500**	**155,512,500**	**111,159,586**	71.5%	74.5%

Chris Swope
Lansing City Clerk

May 4, 2023

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file this document from the Finance Director:

Employment Vacancy Factor Report; Fiscal Year 2022-2023 Third Quarter

This document is available for review at the office of the City Clerk or at http://www.lansingmi.gov/clerk under the heading of Documents Placed on File.

Sincerely,

Chris Swope

Chris Swope, MMC/MiPMC
Lansing City Clerk

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
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www.lansingmi.gov/clerk • clerk@lansingmi.gov

Vacancy Factor Report

Quarter Ending March 31, 2023

Department	Key	PCN	Position Description	Bargaining Unit	FTE	Vacancy	Vacancy Factor	
Vacancies Counted Toward General Fund Vacancy Factor								
MAYOR	1012300	PTMYRSTF	PT MAYOR STAFF	MAYOR	0.50	1/31/2023	3,478	
EDP ADMIN	1012601	DRCTRPND	DIRECTOR OF PND	EXEC MGMT PLAN	1.00	2/3/2023	*NO BDGT IMPACT*	
COUNCIL/INTERNAL AUDIT	1012120	LEGISAUD	LEGISLATIVE AUDITOR	COUNCIL	1.00	2/20/2020	20,439	* filled on March 27th
NEIGH CTZN ENG	1012320	OPCOORDR	GRANT ADMINISTRATOR	T243CTP	1.00	7/1/2022	15,146	
HRCS	1012500	DPTDIRHRCS-TBD	Deputy Director	NON BARG SUPV	1.00		*NO BDGT IMPACT*	
HRCS	1012500	HMISPFAN	HMIS PERFORMANCE ANALYST	T243CTP	1.00	9/3/2021	13,811	
HRCS	1012500	CNTRTMGR	CONTRACT MANAGER	T243CTP	1.00	3/18/2023	2,321	
CODE COMPLIANCE	1012610	CCOFICER	CODE ENFORCEMENT WORKER	T243CTP	1.00	07/01/22	17,600	
CODE COMPLIANCE	1012610	LDHOUSIN	LEAD HOUSING INSPECTOR	T243SUPV	1.00	08/21/22	17,490	
CODE COMPLIANCE	1012610	CDCOMMGR	CODE COMPLIANCE MANAGER	T214SUPV	1.00	3/17/2023	3,278	
FINANCE/OPERATIONS	1012710	FINDRCTR	FINANCE DIRECTOR	EXEC MGMT PLAN	**0.50**	8/13/2021	*NO BDGT IMPACT*	
FINANCE/OPERATIONS	1012710	DPYFINDIR	DEPUTY FINANCE DIRECTOR	NON BARG SUPV	**1.00**	2/28/2023	*NO BDGT IMPACT*	
FINANCE/OPERATIONS	1012710	ACCOUNT34	ACCOUNTANT 34	T243CTP	**1.00**	2/14/2023	6,480	
ASSESSOR	1012720	COMINDAP	COMMERICAL/INDUSTRIAL APPRAISR	T243CTP	1.00	6/15/2022	22,532	
ASSESSOR	1012720	RESAPPLD	RESIDENTIAL APPRAISER LEAD	T243CTP	1.00	10/18/2019	17,600	
ASSESSOR	1012720	RESAPPTR	RESIDENTIAL APPRAISER APPRENTICE	T243CTP	1.00	5/24/2019	14,443	
ASSESSOR	1012720	RESIDAPP	RESIDENTIAL APPRAISER	T243CTP	1.00	10/5/2017	*CONTRACT*	
ASSESSOR	1012720	ADMAST30	ADMINISTRATIVE ASSISTANT 30	T243CTP	1.00	7/1/2022	11,390	
TREASURY	1012730	CTYTREASR	CITY TREASURER	EXEC MGMT PLAN	**0.50**	8/13/2021	*NO BDGT IMPACT*	
TREASURY	1012730	CUSTSREP	CUSTOMER SERVICE REP	T243CTP	1.00	9/17/2022	10,251	
TREASURY	1012730	ADMAST28	ADMINISTRATIVE ASSISTANT 28	T243CTP	1.00	10/8/2022	13,764	
TREASURY	1012730	TRESYINV	TREASURERY INVESTIGATOR	T243CTP	1.00	8/20/2022	16,765	
TREASURY	1012730	CUSTSREP	CUSTOMER SERVICE REP	T243CTP	1.00	2/30/2021	10,251	
HUMAN RESOURCES	1012800	DPTDIRHR-TBD	DEPUTY HR DIRECTOR	NON BARG SUPV	1.00	7/1/2022	22,003	
HUMAN RESOURCES	1012800	HRSPEC34	HIRING SPECIALIST	T243CTP	1.00	6/25/2022	*CONTRACT*	
HUMAN RESOURCES	1012800	SAFTYADM	HEALTH & WELLNESS SPECIALIST	T243CTP	0.25	7/1/2022	3,611	
CITY ATTORNEY	1012900	LGLADVSR	LEGAL ADVISOR	T214 NS	1.00	7/1/2020	17,650	
CITY ATTORNEY	1012800	ASTATY36	ASSISTANT CITY ATTORNEY	T214 NS	1.00	11/11/22	23,758	
CITY CLERK	1012400	ELNLICLK	ELECTION/LISCENSING CLERK	T243CTP	1.00	01/03/23	8,365	
PUBLIC SERVICE/BUILDINGS	1013140	CUSTOWKR	CUSTODIAL WORKER 300	UAW	1.00	12/3/2021	10,128	
PUBLIC SERVICE/BUILDINGS	1013140	ELECFACW	ELECTRICAL FACILITY CTRL WKR	T243SUP	1.00	11/2/2018	12,036	
PUBLIC SERVICE/BUILDINGS	1013140	PLUMBSUP	PLUMBING SUPERVISOR	UAW	1.00	6/10/2018	19,433	
POLICE - ADMIN	1013201	ADMSPC31	ADMINISTRATIVE SPECIALIST 31	T214 NS	1.00	12/28/2011	*CONTRACT*	
POLICE - ADMIN	1013201	BUDCTSUP	BUDGET CONTROL SUPERVISOR	T243SUP	1.00	6/27/2022	*CONTRACT*	
POLICE - CENTRAL SERVICES	1013221	POLCADET	POLICECADET		1.00	3/9/2023	2,040	
POLICE - CENTRAL SERVICES	1013221	CLERKS22	CENTRAL RECORD PRINCIPAL CLERK	T243CTP	1.00	7/1/2022	10,855	
POLICE - DETENTION	1013224	DETENOFF	DETENTION OFFICER	T243CTP	1.00	05/02/22	17,600	
POLICE - DETENTION	1013224	DETENOFF	DETENTION OFFICER	T243CTP	1.00	09/22/22	17,600	
POLICE - DETENTION	1013224	DETENOFF	POLICE OFFICER 1	CCLP NS	1.00	1/31/2023	12,910	
POLICE - INVESTIGATIONS	1013240	DETECT2C	DETECTIVE IIC	CCLP NS	1.00	5/1/2021	20,388	
POLICE - INVESTIGATIONS	1013240	DETECT2B	DETECTIVE IIB	CCLP NS	1.00	6/17/2022	20,388	
POLICE - INVESTIGATIONS/CSI	1013240	DTCTVCSI	CSIINVESTIGATOR	CCLP NS	1.00	09/24/22	13,345	
POLICE - INVESTIGATIONS/SOS	1013240	POLOFFDT	POLICE OFFICER DETECTIVE PAY	CCLP NS	1.00	07/01/22	20,388	
POLICE - INVESTIGATIONS/SOS	1013240	POLOFFDT	POLICE OFFICER DETECTIVE PAY	CCLP NS	1.00	04/22/22	20,388	
POLICE - INVESTIGATIONS/SOS	1013240	POLOFFDT	POLICE OFFICER DETECTIVE PAY	CCLP NS	1.00	02/14/23	10,664	
POLICE - INVESTIGATIONS/SOS	1013240	POLOFFDT	POLICE OFFICER DETECTIVE PAY	CCLP NS	1.00	06/16/22	20,388	
POLICE - INVESTIGATIONS/CSI	1013240	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	07/14/22	13,345	
POLICE - INVESTIGATIONS/CSI	1013240	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	12/17/22	13,345	
POLICE - INVESTIGATIONS	1013240	SECRTY26	SECRETARY 26	CCLP NS	1.00	5/20/2022	*CONTRACT*	
POLICE - PATROL	1013251	CAPTAIN6	CAPTAIN VI	CCLPSUPV	1.00	1/20/2023	21,031	
POLICE - PATROL	1013251	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	03/11/23	3,080	
POLICE - PATROL	1013251	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	10/29/22	13,345	
POLICE - PATROL	1013251	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	12/30/22	13,345	
POLICE - PATROL	1013251	SERGANT3	SERGEANTIII	CCLPSUPV	1.00	11/08/22	20,941	
POLICE - PATROL	1013251	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	12/10/21	13,345	
POLICE - PATROL	1013251	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	07/01/22	13,345	
POLICE - PATROL	1013251	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	07/01/22	13,345	
POLICE - PATROL	1013251	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	07/14/22	13,345	
POLICE - PATROL	1013251	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	02/21/23	5,954	
POLICE - PATROL	1013251	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	01/13/23	11,497	
FIRE - ADMIN	1013501	ASTFIRCF	ASSISTANT FIRE CHIEF	NB SUPV	1.00	1/15/2021	*OVERTIME*	
FIRE - ADMIN	1013501	ADMSPC30	ADMINISTRATIVE SPECIALIST 30	T243CTP	1.00	9/9/2022	13,764	
FIRE - ADMIN	1013510	MATALSP3	MAINTENANCE ALARM SPECIALIST 4	IAFF	1.00	7/1/2022	19,388	
FIRE - PREVENTION	1013530	SECRTY26	SECRETARY	T243CTP	1.00	7/1/2022	10,855	
FIRE - PREVENTION	1013530	INSPECT4	INSPECTORIV	IAFF	1.00	3/11/2023	3,575	
FIRE - OPERATIONS	1013520	CFTRAIN6	CHIEF TRAINING CAPT	IAFF	1.00	9/2/2022	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	11/5/2022	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	11/11/2022	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	5/7/2022	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	2/24/2023	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	2/25/2023	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	2/23/2023	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	11/21/2022	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	1/17/2023	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	10/23/2021	*OVERTIME*	
FIRE - OPERATIONS	1013520	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	12/16/2022	*OVERTIME*	
PARKS/LIFETIME SPORTS	1013832	LFSPRTCO	LIFETIME SPORTS COORD	T243SUPV	1.00	1/13/2023	12,094	
PARKS/BUSINESS & MGMT	1013810	ACCTGCLK	ADMIN SPECIALIST	T243CTP	1.00	3/5/2022	12,525	
PARKS/BUSINESS & MGMT	1013810	PTCLRK23	PTClerk23	T243CTP	0.50	1/6/2023	3,468	
PARKS/COMMUNITY CENTERS	1013811	PTCLRK22	PTClerk22	T243CTP PT	0.50	7/15/2021	4,504	
PARKS/COMMUNITY CENTERS	1013811	PTCTRPRG	PT COMMUNITY CENTER PROGRMMR	T243PT	0.50	6/25/2021	6,882	
3rd Qtuarter Vacancy factor:					**77.25**		**777,290**	
2nd Qtuarter Vacancy factor:					**72.38**		**790,129**	
1st Qtuarter Vacancy factor:					**81.88**		**757,401**	
YTD Vacancy Factor							**2,324,820**	

Vacancy Factor Report

Quarter Ending March 31, 2023

Department	Key	PCN	Position Description	Bargaining Unit	FTE	Vacancy	Vacancy Factor
Non-Vacancy Factor (non-General Fund) Vacancies							
PUBLIC SERVICE/O&M	1013611	SOLWASOP	SOLID WASTE OPERATOR	UAW	1.00	12/19/2020	12,036
PUBLIC SERVICE/O&M	1013611	FRSTWKR6	ARBORIST 600	UAW	1.00	12/1/2022	13,016
PUBLIC SERVICE/O&M	1013611	EQPOPWK5	EQUIPMENT OPERATOR WORKER 500	UAW	1.00	11/14/2022	13,016
PUBLIC SERVICE/O&M	1013611	DRIVRWKR	DRIVER WORKER 300	UAW	1.00	06/18/2022	11,079
PUBLIC SERVICE/O&M	1013611	DRIVRWKR	DRIVER WORKER 300	UAW	1.00	03/31/2022	11,079
PUBLIC SERVICE/O&M	1013611	DRIVRWKR	DRIVER WORKER 300	UAW	1.00	01/16/2022	11,079
PUBLIC SERVICE/O&M	1013611	SNMATWKR	MAINTENANCE WORKER	UAW	1.00	03/26/2021	11,079
PUBLIC SERVICE/O&M	1013611	SWRTMWK5	SEWER MAINTENANCE WORKER	UAW	1.00	03/15/2023	2,603
PUBLIC SERVICE/O&M	1013611	CRTFNWRK	CONCRETE WORKER	UAW	1.00	03/28/2023	741
PUBLIC SERVICE/O&M	1013611	FRSTWKR5	ARBORIST 500	UAW	1.00	02/22/2023	5,185
PUBLIC SERVICE/O&M	1013611	MANTWKR3	MAINTENANCE WORKER 300	UAW	1.00	03/24/2023	1,023
PUBLIC SERVICE/O&M	1013611	MANTWKR3	MAINTENANCE WORKER 300	UAW	1.00	02/16/2023	5,454
PUBLIC SERVICE/O&M	1013611	EQPOPWK4	EQUIPMENT OPERATOR WORKER 400	UAW	1.00	01/27/2023	8,518
PUBLIC SERVICE/O&M	1013611	SWRMTWK3	SEWER MAINTENANCE WORKER	T243SUPV	1.00	01/31/2022	13,016
PUBLIC SERVICE/O&M	1013611	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	10/22/2022	12,036
PUBLIC SERVICE/O&M	1013611	WWMATWK6	WASTEWATER MAINTENANCE WKR 600	T243SUPV	1.00	05/27/2020	13,016
PUBLIC SERVICE/O&M	1013611	PUBWKSUP	PUBLIC SERVICE SUPERVISOR	T243SUP	1.00	12/4/2021	17,600
PUBLIC SERVICE/O&M	1013611	SOLWASUP	SOLID WASTE SUPERVISOR	T243SUP	1.00	8/15/2020	18,500
ED&P/CDBG REHAB	5266305600	REHABCSP	REHAB CONSTRUCTION SPECIALIST	T243CTP	1.00	11/4/2022	16,765
ED&P/BUILDING SAFETY	2492610	BLDINSUP	BUILDING INSPECTOR SUPERVISOR	T214 SUPV	1.00	10/21/2022	19,433
ED&P/BUILDING SAFETY	2492610	PLNREVSU	PLANT REVIEW SUPERVISOR	T214SUPV	1.00	1/8/2022	19,433
ED&P/PARKING	5853641	CUSTSREP	CUSTOMER SERVICE REP 28	T243CTP	1.00	1/22/2018	12,525
ED&P/PARKING	5853641	CUSTSREP	LEAD CUSTOMER SERVICE REP 30	T243CTP	1.00	5/18/2019	12,525
ED&P/PARKING	5853641	CUSTSREP	LEAD CUSTOMER SERVICE REP 30	T243CTP	1.00	2/21/2023	5,588
ED&P/PARKING	5853641	PKGRVCOL	PARKINS SERVICES WORKER	UAW	1.00	3/27/2023	656
PUBLIC SERVICE/WWTP	5903670	ASPLSUPT	ASSIST PLANT SUPERINTENDENT	NB SUPV	1.00	7/31/2020	20,933
PUBLIC SERVICE/WWTP	5903670	LABSUP-TBD	LAB SUPERVISOR	T243SUP	1.00	7/1/2017	17,600
PUBLIC SERVICE/WWTP	5903670	INDSRSUP	INDUSTRIAL SURVELIANCE SUPERVISOR	T243CTP	1.00	7/1/2015	17,600
PUBLIC SERVICE/WWTP	5903670	ELECTECH	ELECTRICAL TECHNICIAN	T243CTP	1.00	10/5/2006	15,186
PUBLIC SERVICE/WWTP	5903670	WWMATWK6	WASTE WATER PLANT LABORER	UAW	1.00	7/12/2019	12,036
PUBLIC SERVICE/WWTP	5903670	WWRESHAN	RESIDUAL HANDLER	UAW	1.00	1/1/2022	12,036
PUBLIC SERVICE/WWTP	5903670	WWSYSANL	WASTEWATER SYSTEMS ANALYST	T243CTP	1.00	10/23/2015	15,943
PUBLIC SERVICE/WWTP	5903670	UTLELWKR	UTILITY ELECTRICAL WORKER	UAW	1.00	10/1/2022	13,016
PUBLIC SERVICE/WWTP	5903670	WWMATWK6	WASTEWATER MAINTENANCE WKR 600	UAW	1.00	2/23/2023	5,407
PUBLIC SERVICE/WWTP	5903670	PLOPSU33	PLANT OPERATIONS SUPERVISOR 33	T243SUPV	1.00	1/13/2023	11,775
PUBLIC SERVICE/WWTP	5903670	UTMATWK4	UTILITY MAINT WORKER 400	UAW	1.00	12/31/2022	11,079
PUBLIC SERVICE/WWTP	5903670	WWMATWK4	WASTEWATER MAINTENANCE WKR 400	UAW	1.00	2/10/2023	6,136
PUBLIC SERVICE/WWTP	5903670	WWPLTOP5	WASTEWATER MAINTENANCE WKR 500	UAW	1.00	1/7/2023	11,111
PUBLIC SERVICE/WWTP	5903670	WWPNTOP6	WASTEWATER MAINTENANCE WKR 600	UAW	1.00	1/28/2023	9,011
INFO TECH	6303130	DATANLST	DATA ANALYST	T243CTP	1.00	3/27/2023	1,226
INFO TECH	6303130	HLPDSKTN	HELP DESK TECH	T243CTP	1.00	3/5/2022	15,943
PUBLIC SERVICE/FLEET	6433623	ATGARSUP	ASSIST SHIFT GARAGE SUPERVISOR	T243SUP	1.00	7/1/2017	14,443
PUBLIC SERVICE/FLEET	6433623	ATGARSUP	ASSIST SHIFT GARAGE SUPERVISOR	T243SUP	1.00	7/12/2019	14,443
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	3/29/2019	13,016
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	5/13/2019	13,016
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	8/17/2019	13,016
PUBLIC SERVICE/FLEET	6433623	SRVCSPEC	SERVICE SPECIALIST	T243CTP	1.00	9/20/2019	11,390
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	6/4/2022	13,016
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	7/21/2021	13,016
PUBLIC SERVICE/FLEET	6433623	VEHWKR04	VEHICLE MAINTENANCE WORKER 400	UAW	1.00	11/1/2020	11,079
PUBLIC SERVICE/ENGINEERING	6453603	CTYENGNR	CITY ENGINEER	T243SUP	1.00	8/16/2019	24,900
PUBLIC SERVICE/ENGINEERING	6453603	DPPBSDIR	DEPUTY PUBLIC SERVICE DIRECTOR	NB SUPV	1.00	7/1/2017	28,181
PUBLIC SERVICE/ENGINEERING	6453603	ENGINR38	ENGINEER 38	T214NS	1.00	1/26/2023	16,347
PUBLIC SERVICE/ENGINEERING	6453603	ENGINR38	ENGINEER 38	T214NS	1.00	6/6/2019	22,607
PUBLIC SERVICE/ENGINEERING	6453603	TRANSENG	TRANSPORTATION ENGINEER	NB SUPV	1.00	1/1/2020	26,826
HUMAN RESOURCES	1012800	SAFTYADM	HEALTH & WELLNESS SPECIALIST	T243CTP	0.75	7/1/2022	10,832
HUMAN RESOURCES	1012800	PTPRTECH	PT RETIREMENT ANALYST	T243PT	0.50	7/1/2022	7,593
DISTRICT COURT	7602201	COLOFFCR	COLLECTIONS OFFICER	T243 DCT	1.00	4/1/2021	9,679
DISTRICT COURT	7602201	DPCLERK2	DEPUTY CLERK 2	DCT243	1.00	5/2/2022	9,679
DISTRICT COURT	7602201	DPCLERK2	DEPUTY CLERK 2	DCT243	1.00	1/28/2022	9,679
DISTRICT COURT	7602201	MAGISCLK	MAGISTRATE'S CLERK	DCT NON REPR	1.00	7/12/2019	CONTRACT
3rd Qtuarter Vacancy factor:					**60.25**		**745,793**
2nd Qtuarter Vacancy factor:					**46.25**		**610,040**
1st Qtuarter Vacancy factor:					**47.25**		**621,237**
YTD Vacancy Factor							**1,977,070**

Resolution #2023-

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Stephan Vitale of Pyrotecnico Fireworks Inc. for a public display of fireworks in the City of Lansing at Oak Park to be held on July 4th, 2023 with a rain date of July 5, 2023

Forth of July

Chris Swope
Lansing City Clerk

Fireworks Display License Application

(City Codified Ordinances – Chapter 1615.01 – 1615.06)
http://mi-lansing.civicplus.com/171/Business-Licenses

Applicant Checklist:
(Ensure All Items Completed)

Payment: [X] **Bond and/or Insurance:** [✓]

Copies of ID's: [✓] **Treasury Form Completed:** [✓]

Application Completed: [✓]

ANNUAL NON-REFUNDABLE LICENSE FEE: $150.00

Additional Requirements:

- Proof of a bond, an insurance policy naming the City as co-insured, or a combination of both, available for the payment of any damages arising out of an act or omission of the licensee or his agents, employees, or subcontractors, covering the following: (a) At least $500,000.00 for property damage; and (b) at least $500,000.00 for injury to one person and $1,000,000.00 for injury to two or more persons resulting from the same occurrence.
- Copies of State issued identification for each person who will operate the display.
- If the applicant is a nonresident person, written appointment of a resident agent to serve as legal representative upon whom all process in an action or proceeding against the person may be served

Business Name		Business Phone Number
Pyrotecnico Fireworks Inc.		800-771-7976
Business Address	**City**	**State, Zip**
4369 E. Summit Woods Dr NE	Rockford	MI, 49341

Business Owner		Owner Phone Number
Stephan Vitale		724-652-9555
Owner Address	**City**	**State, Zip**
299 Wilson Rd.	New Castle	PA, 16101
Owner Email Address	**Owner DOB (MM/DD/YY)**	

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 • 517-377-0068 FAX
www.lansingmi.gov/clerk • city.clerk@lansing.mi.gov

Same as above: ☐

Applicant Name		Applicant Phone Number
Michael Falk		616-427-0377
Applicant Address	**City**	**State, Zip**
4369 E. Summit Woods Dr NE	Rockford	MI, 49341
Applicant Email Address	**Applicant DOB (MM/DD/YY)**	
mfalk@pyrotecnico.com	[redacted]	

Bonded By (Bond to be filed with City)	
Bond Expiration Date	**Bond Amount**

↑ AND/OR ↓

Insured By (Policy to be filed with city)	
See Attached	
Expiration Date	**Insured Amount**

Date of Display	Time of Display
7/4/2023	10:10 PM
Exact Location of Display	
Oak Park, 601 Lesher Place, Lansing MI 48912	
Type and Quantity of Fireworks to be used in Display (attach listing if available)	
Approx 1000 aerial display shells ranging in size from 2.5" to 6" in diameter.	
Manner and location of the storage of the fireworks prior to the display	
No storage – Delivery on date of display.	

List All Persons Who Will Operate the Display:

Name	Age	Description of Relevant Experience
Mike VanLoo	[redacted]	34 years experience 500+ displays
Alexandra Stephens	[redacted]	5 years experience 12 displays
Michael Gleason	[redacted]	5 years experience 10 displays
Austin Richardson	[redacted]	2 years experience 4 displays

Has the applicant, any person with an ownership interest in the applicant, or any person who will operate the display had any citation or conviction for, or guilty plea to, a violation of the laws of the United States, any State or any local unit of government regulating the sale, use, or possession of fireworks?

☐ Yes ☒ No If yes, disclose details:

I certify that neither the Applicant nor any person with ownership interest is in default to the City of Lansing.

By my signature, I swear (or affirm) that all information provided in this application is true.

APPLICANT'S SIGNATURE

2/4th of July Fireworks > Oak Park Display

OFFICIAL USE ONLY

Approvals:

Sgt. Andrew Watkeys (HG)	2/24/23	Sgt. Desiree Kirkland	2/24/23
Police Department	Date	City Treasurer	Date
Sgt. Mark Burger	3/21/23	Sgt. Lisa Hagen Lawrence	3/10/23
Fire Marshal	Date	City Attorney	Date

OFFICIAL USE

Amount paid: _____

Date paid: _____

License #: #5781

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 • 517-377-0068 FAX
www.lansingmi.gov/clerk • city.clerk@lansing.mi.gov

Pyrotecnico
4th of
July

OFFICIAL USE ONLY

Approvals:

Police Department	Date	City Treasurer (Desiree A. Kubat)	Date 2-24-23
Fire Marshal	Date	City Attorney	Date

OFFICIAL USE

Amount paid: _____

Date paid: _____

License #: #5781

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 · 517-377-0068 FAX
www.lansingmi.gov/clerk · city.clerk@lansing.mi.gov

OFFICIAL USE ONLY

Approvals:

[signature]	02/24/2023		
Police Department	Date	City Treasurer	Date
Fire Marshal	Date	City Attorney	Date

OFFICIAL USE

Amount paid: _____

Date paid: _____

License #: #5781

Lansing City Clerk's Office
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517-483-4131 · 517-377-0068 FAX
www.lansingmi.gov/clerk · city.clerk@lansing.mi.gov

OFFICIAL USE ONLY

Approvals:

Police Department	Date	City Treasurer	Date
[illegible] FM	3/21/23		
Fire Marshal	Date	City Attorney	Date

OFFICIAL USE

Amount paid: _____

Date paid: _____

License #: #5781

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 · 517-377-0068 FAX
www.lansingmi.gov/clerk · city.clerk@lansing.mi.gov

2/4th of July Fireworks > Oak Park Display

OFFICIAL USE ONLY

Approvals:

Sgt. Andrew Watkeys HLG	2/24/23	Sgt. Desiree Kirkland	2/24/23
Police Department	Date	City Treasurer	Date
		Kirk Hagin Lawrence	03/10/23
Fire Marshal	Date	deputy City Attorney	Date

OFFICIAL USE

Amount paid: _____

Date paid: _____

License #: #5781

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 • 517-377-0068 FAX
www.lansingmi.gov/clerk • city.clerk@lansing.mi.gov

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
ANY PERSON OR LEGAL ENTITY IN WHICH YOU HAVE A WRITTEN CONTRACT, AGREEMENT, OR PERMIT WHICH REQUIRES THAT YOU NAME THE CONTRACTING PARTY AS AN ADDITIONAL INSURED.
City of Lansing APPROVED AS TO FORM Robin K. Hagan-Lawrence 4/29/14 deputy CITY ATTORNEY
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

B. The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.

C. The Limits of Insurance afforded to an additional insured shall be the lesser of the following:

1. The Limits of Insurance required by the written agreement between the parties; or
2. The Limits of Insurance provided by this Coverage Part.

D. With respect to the insurance afforded to an additional insured, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

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From: Michael Falk
To: Kaschinske, Brett
Cc: Jackson, Brian; Burger, Mark A; Scott, Tracy; Swope, Chris
Subject: RE: [EXTERNAL] Lansing City - Rain Date for 4th of July
Date: Thursday, May 4, 2023 9:12:48 PM

I can confirm that the rain date is July 5, 2023. My apologies if I omitted this from the permit application.

Michael Falk, Account Manager
Pyrotecnico Fireworks Inc

From:	Burger, Mark A
To:	Jackson, Brian
Subject:	RE: Fireworks Rain date of July 5 - does Fire Dept approve
Date:	Friday, May 5, 2023 11:25:16 AM
Attachments:	image001.png

Yes, the 5th will work.

Mark Burger
Fire Marshal
Lansing Fire Department | Fire Prevention Division
O: 517-483-6052 | C: 517-281-8081
Mark.Burger@Lansingmi.gov
Website | Facebook | Twitter | Instagram

Andy Schor, Mayor
Brian Sturdivant, Fire Chief

From: Jackson, Brian <Brian.Jackson@lansingmi.gov>
Sent: Friday, May 5, 2023 10:11 AM
To: Burger, Mark A <Mark.Burger@lansingmi.gov>
Cc: Scott, Tracy <Tracy.Scott@lansingmi.gov>
Subject: Fireworks Rain date of July 5 - does Fire Dept approve

Mark, does the Fire Dept approve the rain date of July 5 for the 4th of July fireworks?

The applicant forgot to include it in his original application.

So, I am documenting his request for the rain date and your approval via email which I can add to the fireworks display application.
To help with your review, I have included the application that you already reviewed, the draft resolution and the email request.

If you need anything else, please let me know. Have a good day.

Brian P. Jackson, *MiPMC*
pronouns: He/Him/His
Chief Deputy City Clerk
Lansing City Clerk's Office

Chris Swope, MMC/MiPMC
Lansing City Clerk
City Hall/Main Office | 124 W. Michigan Ave. | 9th Floor | Lansing MI 48933
Elections Unit/Marijuana Licensing | 2500 S. Washington Ave. | Rear Entrance | Lansing MI 48910
Main: (517) 483-4131 | Fax: (517) 377-0068
Direct(517)483-4135 | Mobile: (517)614-6061
brian.jackson@lansingmi.gov
Website | Facebook | Twitter |

-

CONFIDENTIALITY NOTICE: This email contains information from the sender that may be CONFIDENTIAL, LEGALLY PRIVILEGED, PROPRIETARY or otherwise protected from disclosure. This email is intended for use only by the person or entity to whom it is addressed. If you are not the intended recipient, any use, disclosure, copying, distribution, printing, or any action taken in reliance on the contents of this email, is strictly prohibited. If you received this email in error, please contact the sending party by replying in an email to the sender, delete the email from your computer system and shred any paper copies of the email you printed.

Resolution #2023-###

By the Committee _____

Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Jon Scott as an At-Large member of the Board of Public Service for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Jon Scott as an At-Large member of the Board of Public Service for a term to expire June 30, 2024.

Resolution #2023-###

By the Committee _____

Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Laura Stoken as a resident member of the Saginaw St. Corridor Improvement Authority Board of Directors for a term to expire June 30, 2025; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Laura Stoken as a resident member of the Saginaw St. Corridor Improvement Authority Board of Directors for a term to expire June 30, 2025.

Resolution #2023-###

By the Committee _____

Resolved by the City Council of the City of Lansing

Authorizing Designation Pure Michigan® Trail and Trail Town Application

WHEREAS, in 2014, the Michigan Trailways Act was revised (ACT 451 of 1994, Part 271) to add the Department of Natural Resources' ability to designate trails and towns as Pure Michigan® Trails and Trail Towns; and

WHEREAS, this designation is designed to acknowledge Michigan's position as the nation's trail state; and

WHEREAS, the Greater Lansing Convention and Visitors Bureau and Friends of Lansing Regional Trails are working together to apply for Lansing as a designation Pure Michigan® Trail and Trail Town; and

WHEREAS, the City of Lansing is host to the Lansing River Trail, a 17-mile trail across Michigan's capital city and traces the course of three waterways and stretches from Waverly Road to Old Town, runs through the City and into Michigan State University; and

WHEREAS, the City of Lansing Department of Parks and Recreation is in full support of the designation application; and

NOW, THEREFORE, BE IT RESOLVED that the City Council supports the submission of the designation Pure Michigan® Trail and Trail Town application; and

BE IT FINALLY RESOLVED that the Greater Lansing Convention and Visitors Bureau and Friends of Lansing Regional Trails submit the application for Lansing as a designation Pure Michigan® Trail and Trail Town.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Compliance Officer has determined that the building located at 3421 N CEDAR ST., Parcel # 33-01-01-04-226-101 legally described as LOT 27 SUPERVISORS PLAT OF SCHWORERS BLOOMFIELD FARMS., City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on March 27, 2018; and

WHEREAS, a hearing was held by the Lansing Demolition Board on February 23, 2023, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by April 23, 2023; and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on _____ 2023, to review the findings and the order of the Hearing Officers, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 3421 N. Cedar Street, as legally described above, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within 30 days from the date of this resolution, _____ 2023.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost of such demolition shall be a lien against the real property and shall be reported to the

City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

CITY OF LANSING DEMOLITION HEARING BOARD	**ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE**	FILE NO. **D2023-005**

Matter of the building/structure at **3421 N CEDAR ST.** which is a [X] dwelling [ ] garage [ ] other

1. Date of hearing: **FEBRUARY 23,2023** Hearing Officers: DAVE MUYLLE, JOSEPH VITALE

2. Scott Sanford, Code Compliance MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
   [ ] rental registration owner(s)
   [X] Owner's or party in interest on City tax assessment record

4. The building/structure **[X]** is [ ] is not a dangerous building as defined in MCL 125.539, specifically (see attached)

5. [X] The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.

6. [ ] The building/structure has been substantially destroyed by [] fire [ ] wind [ ] flood
   [X] other:

7. The state equalized value of the building/structure is **$48,466.00**

8. The cost to repair the building or structure to make it safe is **$51,728.00**

9. The real estate is described as follows:

   Parcel Number: 33 01 01 04 226 101

   LOT 27 SUPERVISORS PLAT OF SCHWORERS BLOOMFIELD FARMS, City of Lansing

IT IS ORDERED THAT:

10. [ ] The matter is closed.

    [X] The building/structure shall be made safe or demolished on or before April 23, 2023

    [ ] The case be tabled until _____.

    [ ] The building or structure shall be demolished on or before _____ if not made safe as ordered herein.

    [ ] (If finding #5 is made) The exterior of the building shall be maintained, including
    [ ] lawns, trees and shrubs [ ] paint on structure [ ] other _____ on or before _____.

2/23/2023
Date

Hearing Officer

CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET

ADDRESS:	**3421 N CEDAR ST.**
PARCEL NUMBER:	33 01 01 04 226 101

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	D2023-005

LISTED TAXPAYER:	KAREN A ALRED
INTERESTED PARTIES:	KAREN A ALRED
SEV INFORMATION:	$37,500.00
LAND VALUE:	$26,642.00
BUILDING VALUE:	$48,305.00
LOT SIZE:	64 X 305.00 DEPTH

LEGAL DESCRIPTION:	LOT 27 SUPERVISORS PLAT OF SCHWORERS BLOOMFIELD FARMS

HOUSING CODE VIOLATION LTR:	6/04/2017 & 9/02/2020
ORIGINAL RED TAG DATE:	9/2/2020
ZONING:	"A"
ESTIMATE OF REPAIRS:	$71,284.00
PICTURES:	
OTHER:	

ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	60 DAYS MAKE SAFE OR DEMOLISH
ORDER:	60 DAYS MAKE SAFE OR DEMOLISH
REASON/CONDITIONS:	
HEARING OFFICER:	

CURRENT PERMIT ACTIVITY

BUILDING:	NA
ELECTRICAL:	NA
MECHANICAL:	NA
PLUMBING:	NA
DEMOLITION:	NA

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	4/28/2023
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 3421 N. CEDAR ST., Parcel # 33-01-01-04-226-101, legally described as: LOT 27 SUPERVISORS PLAT OF SCHWORERS BLOOMFIELD FARMS, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on March 27, 2018 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on February 23, 2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by April 23, 2023; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, _____, 2023 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 3421 N. Cedar Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Compliance Officer has determined that the building located at 131 W. JACKSON ST., Parcel # 33-01-01-04-401-271 legally described as LOT 70 & W ½ LOT 71 MORNINGSIDE SUB, City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on June 5, 2020; and

WHEREAS, a hearing was held by the Lansing Demolition Board on February 23, 2023, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by April 23, 2023; and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on _____ 2023, to review the findings and the order of the Hearing Officers, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 131 W. Jackson Street, as legally described above, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within 30 days from the date of this resolution, _____ 2023.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost of such demolition shall be a lien against the real property and shall be reported to the

City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET

ADDRESS:	**131 W. Jackson St.**
PARCEL NUMBER:	33-01-01-04-401-271

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	D2023-007

LISTED TAXPAYER:	STONE BROTHERS CONSTRUCTION
INTERESTED PARTIES:	STONE BROTHERS CONSTRUCTION
SEV INFORMATION:	$26,300.00
LAND VALUE:	$8,896.00
BUILDING VALUE:	$43.75
LOT SIZE:	42 X 115.250

LEGAL DESCRIPTION:	LOT 25 ASSESSORS PLAT NO 51

HOUSING CODE VIOLATION LTR:	6/5/2020
ORIGINAL RED TAG DATE:	6/5/2020
ZONING:	"A" RESIDENTIAL
ESTIMATE OF REPAIRS:	$49,915.21
PICTURES:	YES
OTHER:	

ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	2/23/2023
ORDER:	MAKE SAFE OR DEMOLISH 4/23/23
REASON/CONDITIONS:	UNSAFE
HEARING OFFICER:	JOSEPH VITALE

CURRENT PERMIT ACTIVITY

BUILDING:	CANCELLED
ELECTRICAL:	NA
MECHANICAL:	NA
PLUMBING:	EXPIRED 3/17/2020
DEMOLITION:	na

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

OFFICE OF BUILDING SAFETY

DEPARTMENT OF PLANNING & NEIGHBORHOOD DEVELOPMENT
316 N CAPITOL AVE SUITE C-1
LANSING, MI 48933-1238

Call for inspections between 8-9 AM and 12-1 PM Daily

Date: Aug 19, 2020

Stone Brothers Construction
1400 W. State Rd
Lansing, MI 48906

Working without the benefit of the required Permits
Building, Electrical, Mechanical, & Plumbing

CORRECTION NOTICE

THIS WILL BE YOUR ONLY NOTICE

WARNING: Failure to comply may result in the issuance of a Municipal Civil Infraction Ticket

Fines: 1st offense $150, 2nd offense $250, 3rd offense $500

Violation Location: 131 W. Jackson ST

Compliance Due Date: Aug 25, 2020

Violations of one or more sections of the following Code:

- ☐ **Michigan Building Code**
- ☒ **Michigan Residential Code**
- ☐ **Michigan Plumbing Code**
- ☐ **Michigan Mechanical Code**
- ☐ **Electrical Code**
- ☐ **Lansing Sign Code**

Failure to correct the violations described below by the Compliance Due Date may result in the issuance of a Civil Infraction Ticket.

Violation and/or **Code Section:** Built New House and Reroof Garage

R 105 Permits Required Building, Electrical, Plumbing & mechanical
R 108 Fees Due (Building Permit fee due $995.00)
R 109 Inspections, Footing, Foundation, backfill, Frame, Insulation, Final (Building only)
All other trades required → Plan Review, Approval, Trade Permit, Inspections & Approvals
R-110 Certificate of Occupancy
R 113 Violations → R 113.1 Unlawful Acts

→ R 114 STOP WORK ORDER ←

Inspected by: L Connelly **Signature:** L Connelly

who is an inspector in the following trade: ☒ **Building** ☐ **Electrical** ☐ **Mechanical** ☐ **Plumbing** ☐ **Signs**

You must respond to this notice. Please feel free to call (517) 483-4363 for more information.

IMG_0680 06/05/2020 18:36 MDJohnson

IMG_0679 06/05/2020 18:36 MDJohnson

IMG_0678 06/05/2020 18:36 MDJohnson

IMG_0677 06/05/2020 18:36 MDJohnson

IMG_0676 06/05/2020 18:32 MDJohnson

IMG_0675 06/05/2020 18:32 MDJohnson

IMG_0674 06/05/2020 18:32 MDJohnson

IMG_0673 06/05/2020 18:32 MDJohnson

IMG_0672 06/05/2020 18:31 MDJohnson

IMG_0671 06/05/2020 18:30 MDJohnson

IMG_0670 06/05/2020 18:30 MDJohnson

IMG_0669 06/05/2020 18:30 MDJohnson

IMG_0668 06/05/2020 18:30 MDJohnson

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 131 W. JACKSON ST., Parcel # 33-01-01-04-401-271, legally described as: LOT 25 ASSESSORS PLAT NO 51, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on June 5, 2020 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on February 23, 2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by April 23, 2023; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, _____, 2023 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 131 W. Jackson Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET

ADDRESS:	**1722 DONORA ST**
PARCEL NUMBER:	33 01 01 22 352 591

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	D2023-D006

LISTED TAXPAYER:	1309 VERMONT LLC
INTERESTED PARTIES:	1309 VERMONT LLC
SEV INFORMATION:	$26,300.00
LAND VALUE:	$8,896.00
BUILDING VALUE:	$43,748.00
LOT SIZE:	36.330 X 263.00

LEGAL DESCRIPTION:	ASSESORS PLAT NO 28 REC L 10 P 33

HOUSING CODE VIOLATION LTR:	9/22/2006 & 1/11/2023
ORIGINAL RED TAG DATE:	9/22/2006
ZONING:	"B" RESIDENTIAL
ESTIMATE OF REPAIRS:	$91,866.00
PICTURES:	YES
OTHER:	

ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	2/23/2023
ORDER:	MAKE SAFE OR DEMOLISH 4/23/2023
REASON/CONDITIONS:	UNSAFE
HEARING OFFICER:	JOSEPH VITALE

CURRENT PERMIT ACTIVITY

BUILDING:	ROOFING EXPIRED 11/27/2019
ELECTRICAL:	NA
MECHANICAL:	NA
PLUMBING:	NA
DEMOLITION:	NA

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	4/28/2023
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Compliance Officer has determined that the building located at 1722 DONORA ST., Parcel # 33-01-01-22-352-591 legally described as ASSESORS PLAT NO 28 REC L 10 P 33, City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on September 22, 2006; and

WHEREAS, a hearing was held by the Lansing Demolition Board on February 23, 2023, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by April 23, 2023; and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on _____ 2023, to review the findings and the order of the Hearing Officers, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 1722 Donora Street, as legally described above, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within 30 days from the date of this resolution, _____ 2023.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost of such demolition shall be a lien against the real property and shall be reported to the

City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

CITY OF LANSING DEMOLITION HEARING BOARD	**ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE**	FILE NO. **D2023-006**

Matter of the building/structure at **1722 DONORA ST.** which is a [X] dwelling [ ] garage [ ] other

1. Date of hearing: **FEBRUARY 23,2023** Hearing Officers: DAVE MUYLLE, JOSEPH VITALE

2. Scott Sanford, Code Compliance MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
   [ ] rental registration owner(s)
   [X] Owner's or party in interest on City tax assessment record

4. The building/structure **[X]** is [ ] is not a dangerous building as defined in MCL 125.539, specifically (see attached)

5. [X] The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.

6. [ ] The building/structure has been substantially destroyed by [ ] fire [ ] wind [ ] flood
   [X] other:

7. The state equalized value of the building/structure is **$28,500.00**

8. The cost to repair the building or structure to make it safe is **$91,866.00**

9. The real estate is described as follows:

   Parcel Number: 33 01 01 22 352 591

   S 36.33 FT LOT 15 BLOCK 5 ASSESSORS PLAT NO 28 REC L 10 P 33, City of Lansing

IT IS ORDERED THAT:

10. [ ] The matter is closed.

    [X] The building/structure shall be made safe or demolished on or before April 23, 2023

    [ ] The case be tabled until _____.

    [ ] The building or structure shall be demolished on or before _____ if not made safe as ordered herein.

    [ ] (If finding #5 is made) The exterior of the building shall be maintained, including
    [ ] lawns, trees and shrubs [ ] paint on structure [ ] other _____ on or before _____.

2/23/2023
Date

Hearing Officer

P:\Admin\Demolitions\Order to Make Safe Forms\ORIGINAL order to make safe.docx

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 1722 DONORA ST., Parcel # 33-01-01-22-352-591, legally described as: ASSESORS PLAT NO 28 REC L 10 P 33, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on September 22, 2006 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on February 23, 2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by April 23, 2023; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, _____, 2023 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1722 Donora Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

CITY OF LANSING

124 W. Michigan Ave
Lansing ,MI 48933
(517) 483-4128

PURCHASE ORDER	
P.O. NUMBER	P088766
DATE	04/11/23
VENDOR I.D.	V038140
DELIVERY DATE	
FOB	
REQUISITION NO	PR017823

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.

TO: ATLANTIC ALCHEMY CO LLC
48611 DEQUINDRE
ROCHESTER, MI 48307

PHONE# (307) 365-6620 FAX#

DELIVER ITEMS TO:

EDP - DEVELOPMENT OFFICE
316 N CAPITOL AVE STE D-1
LANSING, MI 48933-1200

SEND INVOICE TO:

EDP - DEVELOPMENT OFFICE
316 N CAPITOL AVE STE D-1
LANSING, MI 48933-1200

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	PLACEMENT FEE LESS PREVIOUSLY PAID RETAINER- CHIEF BUILDING INSPECTOR	21,088.	EA	1.00	21,088.81
				TAX	0.00
				TOTAL	21,088.81

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Federal Tax ID: 38-6004628

AUTHORIZED SIGNATURE Dessie A. Kowland

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor

FROM: Stephanie Robinson, Senior Buyer

DATE: May 1, 2023

SUBJECT: Sole Source Purchase – Michael Latas & Associates for Placement Fee

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Department of Economic Planning & Development
Vendor: Michael Latas & Associates
Item Purchased: Placement Fee for EDP Chief Building Inspector
Dollar Amount: $ 21,088.81

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

sr

OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: **CHRIS SWOPE, Clerks Office**

From: **VENUS KUMAR, Paralegal**

Subject: **SPECIAL ASSESSMENTS CLAIM; Jennifer Quenby**
Date of Incident: September 14, 2022

Date: **April 26, 2023**

Attached is a Claim Form received by this office from **Jennifer Quenby** for $7,558.00 due to a Trash violation notice at 3517 Pleasant Grove.

This claim is being referred to Committee on City Operations for consideration on the City Council's agenda because this claim exceeds $6,500.00.

Thank you for your assistance.

/vmk
Attachments

RECEIVED APR 21 2023

DATE: 4/20/2023

1970

PPN:	**33-01-01-32-101-071**
DATE SUBMITTED:	**3/15/2023**
ADDRESS OF VIOLATION:	**3517 Pleasant Grove**
LISTED TAXPAYER OF RECORD:	**Quenby, Jennifer**
OTHER TAXPAYER OF RECORD:	
CLAIMANT:	**Quenby, Jennifer**
CLAIMANT'S ADDRESS:	**946 N MLK Lansing, MI 48912**
TYPE OF ACTIONS CONTESTED:	**Trash Removal**
VIOLATION DATE:	**9/14/2022**
NOTIFICATION DATE:	**9/14/2022**
2ND NOTICE ASSESSMENT DATE:	
AMOUNT OF ASSESSMENT:	**$7,558.00**
CONTRACTOR NAME - INVOICE NO. - DATE:	**Crutcher 22-T118 9/28/2022**
AMOUNT OF CLAIM:	
MEMO DATE – INVOICE NO.:	
ADDITIONAL ACTIONS CONTESTED:	
VIOLATION DATE:	
NOTIFICATION DATE:	
2ND NOTICE ASSESSMENT DATE:	
AMOUNT OF ASSESSMENT:	
CONTRACTOR NAME - INVOICE NO. - DATE:	
AMOUNT OF CLAIM:	
MEMO DATE – INVOICE NO.:	

HISTORY:	**Board Up 1/03/2022**	**Grass Violation 5/12/2022**	**Grass Violation (City abated) 9/14/2022**	**Trash Removal 9/14/2022**
	Red Tagged 6/21/2019 to present			
CITATIONS IN PREVIOUS YEAR:	**Grass Violation 7/07/2021**	**Grass Violation 8/19/2021**		
CLAIMANT'S CIRCUMSTANCES:	**See Attached**			

CODE OFFICER'S NOTES: This property was cited for a trash violation on 9/14/2022 with a compliance due date of 9/21/2022. The officer returned for the recheck on 9/22/2022 multiple violations were present they were submitted to the contractor to remove. The contractor arrived on 9/28/2022 multiple violations were found by the contractor they were removed. Our office does not have the ability to change addresses. The claimant came into our office we explained she would have to get with the Assessor's Office regarding the mailing address. Premise Officer Tom Barry also explained to the claimant the fence is in disrepair and the section of fence fell down on its own and our office did not damage the fence. This property has been tagged since 6/24/2019. There was a court agreement in place back in November of 2019 if property brought in compliance in the next 45 days the property would be untagged this did not occur. The claimant will not give our office access to the property in order to have the tag removed. Per the notes from the Red Tag inspection on 3/02/2023 property appears to be occupied with a note on the front door "home is not abandoned". This office recommends denial of the claim.

RECEIVED MAR 15 2023

City of Lansing

OFFICE OF THE CITY ATTORNEY

1970

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Jenafer Quenby DATE: unknown

MAILING ADDRESS: 946 N. MLK EMAIL: Jenafer1cq@gmail.com

CITY: Lansing STATE: MI ZIP CODE: 48912

TELEPHONE: Home (517) 528-2385 Work ( )

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 3517 Pleasant Grove PARCEL NO.

DATE OF INCIDENT: Sept/oct - 2022? AMOUNT YOU WERE BILLED: unknown

TOTAL AMOUNT YOU ARE CONTESTING: amount billed plus replacement and fence fixed.

TYPE OF ASSESMENT:

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Code enforcement changed my mailing address to my dad's ex gf's address, sent the notice to her house so I wouldn't see it and stole my hot tub, trampoline, swingset, antique bistro set, grill, smoker, little tikes houses + slides, fire pit, sand box, sheds with outdoor toys, etc... They also broke my left privacy fence. Not a valid red tag. All outdoor belongings. In a left privacy fence!

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

Andy Schor, Mayor

Economic Development & Planning
Code Enforcement Office
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

QUENBY CARL C & JENAFER L
852 WARNER AVE
MASON, MI 48854-2021

Violation Date: 09/14/2022
Violation Location: 3517 PLEASANT GROVE RD
Parcel No: 33-01-01-32-101-071
Compliance Due Date: September 21, 2022

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

INSPECTOR COMMENTS: including deteriorated toys

PLEASE PROPERLY REMOVE/DISPOSE OF ALL TRASH/DEBRIS FROM ENTIRE PROPERTY INCLUDING; PORCHES, DRIVEWAY, BEHIND HOUSE AND IN AND AROUND ANY OUTBUILDINGS

Violation: Deteriorated Lumber

INSPECTOR COMMENTS: Fallen fence section; repair/replace/remove

Violation: Deteriorated building materials

Violaton: Deteriorated Pallets

Abandoned hot tub

Violation: Plastic Container(s) debris

Violation: Deteriorated metal product

INSPECTOR COMMENTS: including trampoline

Violation: Brush & Tree Limb debris

Violation: Deteriorated furniture

INSPECTOR COMMENTS: including storage cabinets on back porch

Under Section 107.7, any person with a legal interest, who receives or has actual or constructive notice, may appeal the violation and compliance order. Appeals under Section 308 shall be filed in writing to the Office of the City Attorney within 3 days after the compliance due date.

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **Please be advised that moving the items to another area on the property does not bring the violation into compliance. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a $265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess graduated fees from $75.00 to $300.00 for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM for any questions or extensions.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Tom Barry (517) 483 4376 **tom.barry@lansingmi.gov**

"Equal Opportunity Employer"

Taxpayer's Copy

Andy Schor, Mayor

Economic Development & Planning
Code Enforcement Office
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 09/22/2022

TAXPAYER: QUENBY CARL C & JENAFER L, 852 WARNER AVE MASON, MI 48854-2021

Location of Work: **Enf Num: E22-09650**

Address: 3517 PLEASANT GROVE RD
Lot No:
Description:
Parcel No: 33-01-01-32-101-071

Remove Trash and Debris

Work Authorized:
Violation: Paper/Glass/Plastic/Metal/Cardboard debris

INSPECTOR COMMENTS: including deteriorated toys

PLEASE PROPERLY REMOVE/DISPOSE OF ALL TRASH/DEBRIS FROM ENTIRE PROPERTY INCLUDING; PORCHES, DRIVEWAY, BEHIND HOUSE AND IN AND AROUND ANY OUTBUILDINGS

Violation: Deteriorated Lumber

INSPECTOR COMMENTS: Fallen fence section; repair/replace/remove

Violation: Deteriorated building materials

Violaton: Deteriorated Pallets

Abandoned hot tub

Violation: Plastic Container(s) debris

Violation: Deteriorated metal product

INSPECTOR COMMENTS: including trampoline

This action is authorized by the Manager of Code Compliance

Violation: Brush & Tree Limb debris

Violation: Deteriorated furniture

INSPECTOR COMMENTS: including storage cabinets on back porch

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 2
Authorized Cubic Yards: 20-call for additional

Warning Comment:
red tag vacant-remove all items; toys, fallen fence, deteriorated play structure, storage bins on deck, etc.

Submitted By: Tom Barry (517) 483 4376

This action is authorized by the Manager of Code Compliance

Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 10/10/2022
Due Date: 11/09/2022
Pay Invoice In Full

QUENBY CARL C & JENAFER L
852 WARNER AVE
MASON MI 48854-2021

Inv Number: 00210049
Parcel: 33-01-01-32-101-071
Address: 3517 PLEASANT GROVE

Parcel: 33-01-01-32-101-071

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00210049		E22-09650	3517 PLEASANT GROVE RD	$7,558.00

Fee Details:	Quantity	Description	Balance
	1.000	Trash - Admin Fee	$ 265.00
	7293.000	Trash - Contractor Charge	$ 7,293.00

Total Amount Due $ 7,558.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  City of Lansing Treasurers Office
  124 W Michigan Ave 1st Fl
  Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO

Economic Development &
Planning Code
Enforcement Office
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 5598
DATE 10/05/2022

PROPERTY ADDRES
3517 pleasant grove RD

PARCEL NUMBER
33-01-01-32-101-071

DESCRIPTION	QTY.	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards	1	225.00	225.00
city:add hours any hours after 1	18	200.00	3,600.00
city:add cy any after 3	42	34.00	1,428.00
city:class 2 construction material after 3	51	40.00	2,040.00

9/28/22
96 yards
tom barry
4 man crew
1 20 yard truck
1 packer

BALANCE DUE **$7,293.00**

09/14/2022 10:53

09/14/2022 10:54

09/14/2022 10:55

09/14/2022 10:56

09/14/2022 10:56

09/14/2022 10:56

09/14/2022 10:56

09/14/2022 10:56

09/14/2022 10:57

OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: **CHRIS SWOPE, Clerks Office**

From: **VENUS KUMAR, Paralegal**

Subject: **SPECIAL ASSESSMENTS CLAIM; Eulanda Wilson**
Date of Incident: April 12, 2022

Date: **April 26, 2023**

Attached is a Claim Form received by this office from **Eulanda Wilson** for $7,190.00 due to a Trash violation notice at 1017 N. Larch.

This claim is being referred to Committee on City Operations for consideration on the City Council's agenda because this claim exceeds $6,500.00.

Thank you for your assistance.

/vmk
Attachments

OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: **CHRIS SWOPE, Clerks Office**

From: **VENUS KUMAR, Paralegal**

Subject: **SPECIAL ASSESSMENTS CLAIM; Gustavo Sanchez**
Date of Incident: May 11, 2022

Date: **February 9, 2023**

Attached is a Claim Form received by this office from **Gustavo Sanchez** for $2,605.00 due to a Trash violation notice at 726 Cawood St.

This claim is being referred to Committee on City Operations for consideration on the City Council's agenda because this claim exceeds $2,500.00.

Thank you for your assistance.

/vmk
Attachments

RECEIVED JAN 30 2023

DATE: 1/26/2023

1942

PPN:	**33-01-01-08-380-071**
DATE SUBMITTED:	**11/14/2022**
ADDRESS OF VIOLATION:	**726 Cawood Street**
LISTED TAXPAYER OF RECORD:	**Alsaedi, Basim**
OTHER TAXPAYER OF RECORD:	
CLAIMANT:	**Sanchez, Gustavo**
CLAIMANT'S ADDRESS:	**503 S. Jackson Street Jackson, MI 49203**
TYPE OF ACTIONS CONTESTED:	**Trash Removal**
VIOLATION DATE:	**5/11/2022**
NOTIFICATION DATE:	**5/11/2022**
2ND NOTICE ASSESSMENT DATE:	
AMOUNT OF ASSESSMENT:	**$2,605.00**
CONTRACTOR NAME - INVOICE NO. - DATE:	**Crutcher 22-T102 6/16/2022**
AMOUNT OF CLAIM:	**$2,605.00**

ADDITIONAL ACTIONS CONTESTED:

VIOLATION DATE:

NOTIFICATION DATE:

2ND NOTICE ASSESSMENT DATE:

AMOUNT OF ASSESSMENT:

CONTRACTOR NAME - INVOICE NO. - DATE:

AMOUNT OF CLAIM:

MEMO DATE – INVOICE NO.:

HISTORY:

Grass Violation 5/11/2022	**Trash Violation 5/11/2022**

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: **See Attached**

CODE OFFICER'S NOTES: This property was cited for a trash violation on 5/11/2022 with a compliance due date of 5/18/2022. The officer returned to recheck the property on 5/20/2022 multiple violations were noted as seen in the pictures therefore the property was submitted to the trash contractor to abate. The contractor arrived on 6/16/2022 multiple violations were found as noted in pictures. The violations were present all through out the yard and were spilling out of the garage the contractor contacted Officer Scrimger who authorized the additional yardage. This office recommends denial of the claim.

RECEIVED NOV 14 2022

City of Lansing

OFFICE OF THE CITY ATTORNEY

1942

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: GUSTAVO SANCHEZ DATE: 8/15/22

MAILING ADDRESS: c/o Atty: JANET L. HAMILTON PLLC, 503 S. JACKSON ST. EMAIL: JHAMI@SBCGLOBAL.NET

CITY: JACKSON STATE: MI ZIP CODE: 49203

TELEPHONE: Home ( ) (517) 789-5660 Work ( ) (517) 789-5660

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 726 CAWOOD ST. PARCEL NO.

DATE OF INCIDENT: MAY/JUNE 2022 AMOUNT YOU WERE BILLED: $2,605.00

TOTAL AMOUNT YOU ARE CONTESTING: $2,605.00

TYPE OF ASSESMENT: "TRASH-ADMIN FEE; TRASH CONTRACTOR CHARGE"

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

SEE ATTACHED.

A description of the claims review process is available on our website at: https://www.lansingmi.gov/211/Claims-Against-Lansing

Fifth Floor, City Hall • Lansing, Michigan 48933 • (517) 483-4320 • Fax (517) 483-4081 • cityatty@lansingmi.gov

RECEIVED NOV 14 2022

JANET L. HAMILTON, PLLC

Attorney at Law
503 South Jackson Street
P.O. Box 4005
Jackson, Michigan 49204-4005

Telephone: (517) 789-5660 Facsimile: (517) 789-5320

November 4, 2022

Amanda O'Boyle
City of Lansing
Office of City Attorney
124 W. Michigan Ave.
Lansing, MI 48933

RE: 726 Cawood Street

Dear Ms. O'Boyle,

I represent Gustavo Sanchez, owner of 726 Cawood Street, Lansing, Michigan. Mr. Sanchez's property was the subject of a misguided clean-up by agents of the City that resulted in the loss of personal property and an unwarranted assessment. The crux of this claim is that he did a comprehensive clean-up himself before the City crew arrived. When the crew arrived to find no debris, they breached his closed garage and stripped it of everything inside without authorization or any legal basis.

My client's claim is documented in the two attached packets, i.e., "Claims Review Committee Form" and "Claim Form- Property Damage or Personal Injury," both of which are supported by identical exhibits.

It is my hope that Mr. Sanchez's claims can be amicably resolved through the review process. If there is any additional information you need, would you kindly contact me at your first opportunity?

Thank you in advance for all efforts in this regard.

Sincerely yours,

Janet L. Hamilton

JLH/kam

EXHIBIT

1

SWORN SUMMARY OF FACTS

I, Gustavo Sanchez, am over the age of 18 and competent to testify to each and every fact in this summary.

During the spring/early summer of 2022 I owned the property commonly known as 726 Cawood, Lansing, Michigan. My wife and I had allowed our young niece to reside there while she attempted to save money and achieve independence. We had an understanding that she would properly maintain the property and pay utilities for as long as she was there.

In early 2022 we became aware that she was not upholding her part of our agreement. Upon inspection we observed that the property was in horrible condition, as depicted in Exhibit 2, photograph1. We attempted to get her to remedy the situation without success, and ultimately required her to move out.

As soon as my niece vacated the property, my wife and I went there and spent hours with friends and family members cleaning the property up. We completed the clean up on May 26th, 2022. We took before and after pictures as shown in Exhibit 2, photographs #1 and #2. We took these pictures because we planned to present them to our niece in the hope of getting her to take responsibility for having left the property to us in such unacceptable condition. Exhibit 2, photograph #1 shows how she left things; Exhibit 2, photograph #2 shows how we left the property.

We planned at that point to start preparing the property for sale. On June 17, 2022, when we returned to the property for that purpose, we found that the City of Lansing had sent a crew which, apparently finding no remaining mess, entered the closed garage without permission or justification, and entered the enclosed fenced area, and stripped the property of everything which we had safely secured. Items taken included items with monetary value and personal mementos such as videos of our wedding and videos of our children depicting treasured moments from their childhood. The fact that this was done by a City crew was confirmed by several of our neighbors and by the individual who oversees these matters for the City of Lansing. The City had no permission, and no basis under the law, to remove any items secured inside the garage and behind the fence once we had removed all offensive debris from the exterior.

We then received a Notice of Assessment, charging us $2,605.00 for "Trash-Admin Fee" and "Trash-Contractor Charge."

I have paid this assessment in full so that I could release the lien and sell the property. I respectfully seek reimbursement from the City of Lansing in the amount of $2,605.00 for the improper assessment, $2,190 for the illicitly removed personal property, and $5,000.00 for violation of my constitutional rights and the loss of irreplaceable sentimental items.

I SWEAR AND AFFIRM UNDER PENALTY OF PERJURY THAT THE ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF:

Gustavo Sanchez

Dated: 11/5/22

STATE OF MICHIGAN)
) SS.
COUNTY OF Eaton)

Subscribed and sworn to before me by Gustavo Sanchez, this 5th day of November, 2022.

Notary Public:
Commissioned in and acting in
Eaton County, Michigan.
My Commission Expires: 7/6/25

EXHIBIT

2

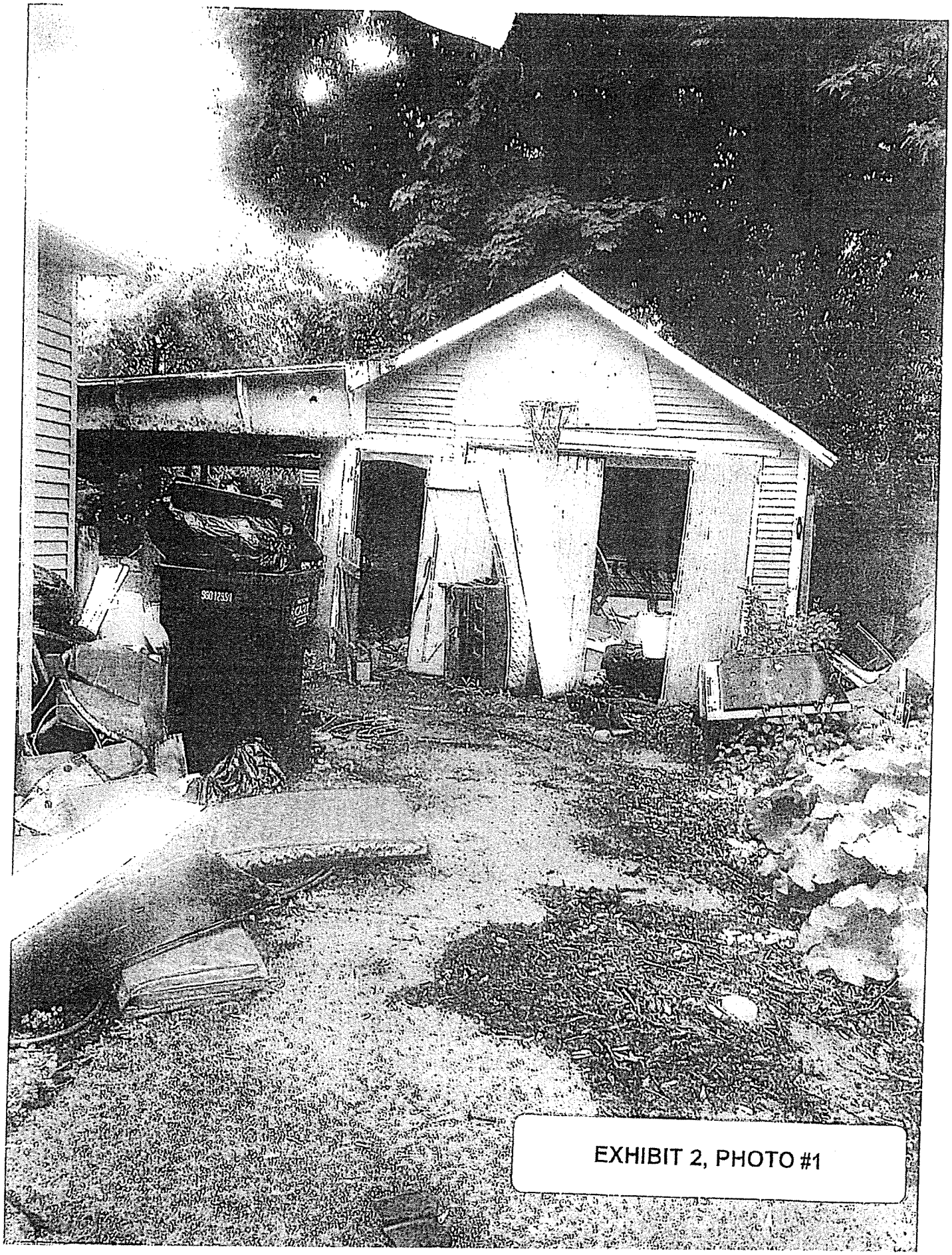


EXHIBIT 2, PHOTO #1

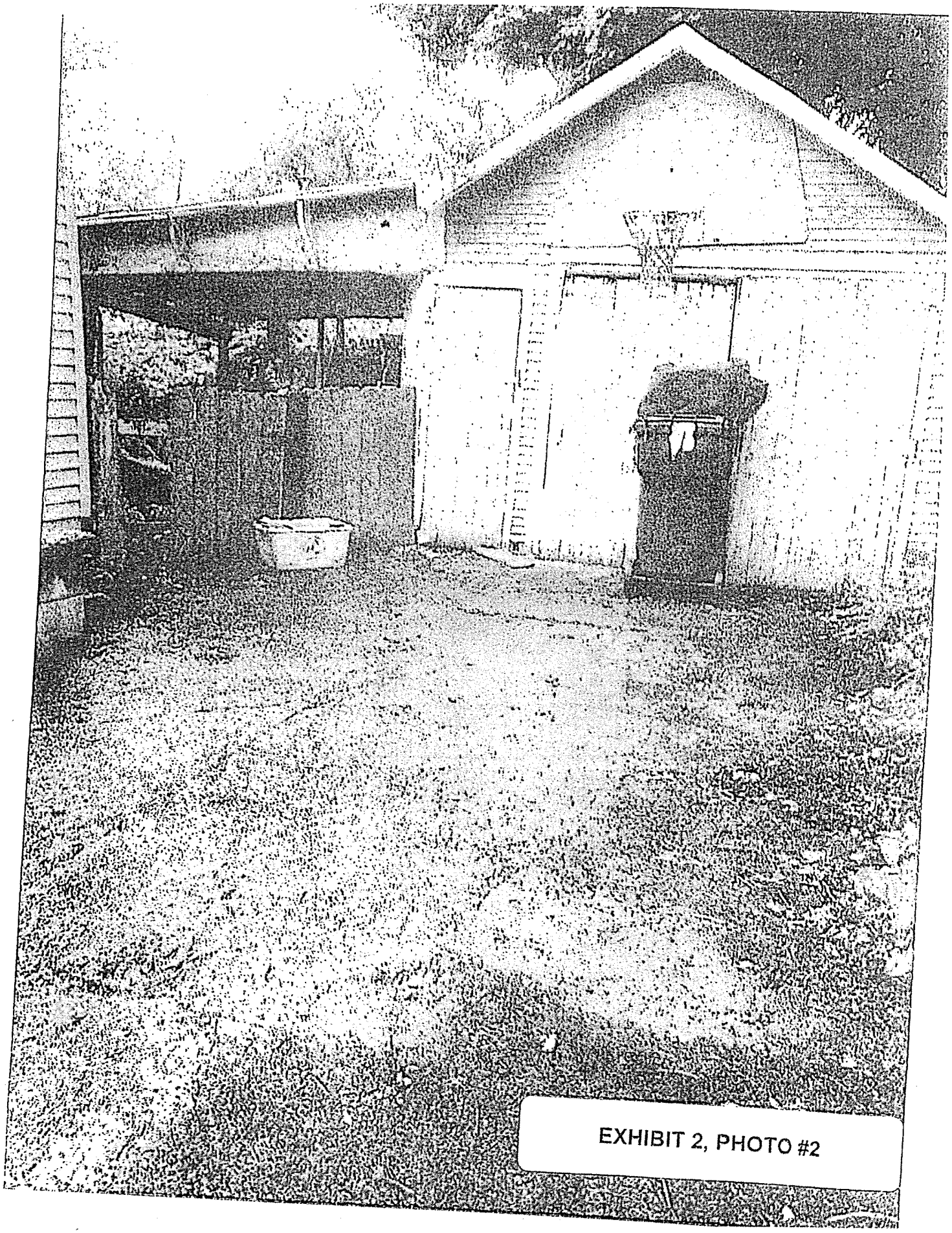


EXHIBIT 2, PHOTO #2

EXHIBIT

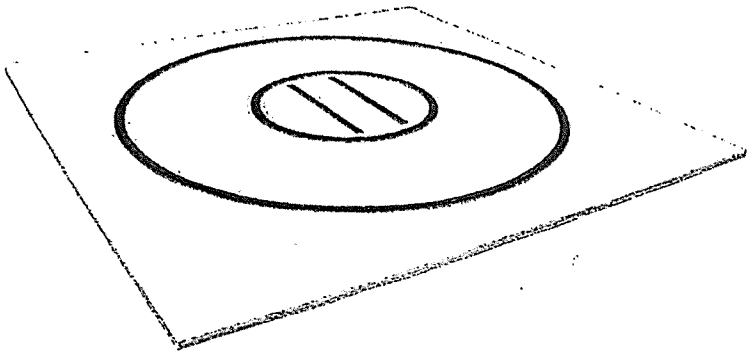
3

PROPERTY LIST

1. Wrestling red mats (2) 8x8 - $420 each
2. Misc tools-(screwdrivers, hammer, screws, nails, staple gun, metal files and saws- $100
3. Misc lumber - $100
4. Frabo protection pants - $250
5. (3+) protection sleeves - $250
6. Weight bench - $80
7. Kerosene heater - $150
8. Bins of outdoor kid toys - $75
9. Coolers – medium $35
10. Coolers – Large $50
11. 6 buckets - $30
12. Construction lamps - $40
13. Extension cords - $20
14. Wrench - $30
15. IGP wooden dumbbells - $140
16. Videos of wedding and children - irreplaceable

TOTAL - $2,190

*It is not possible to obtain actual estimates or appraisals because the City of Lansing unlawfully removed and disposed of the above items. This list and the pages following contain all of the information claimant Is able to provide or obtain from readily available sources. Estimates are contained in the pages that follow.



8' X 8' X 1 3/8" ROLL-UP WRES MAT

$ 419.00

Please note this is a special order item and requires a 10-12 week lead tim

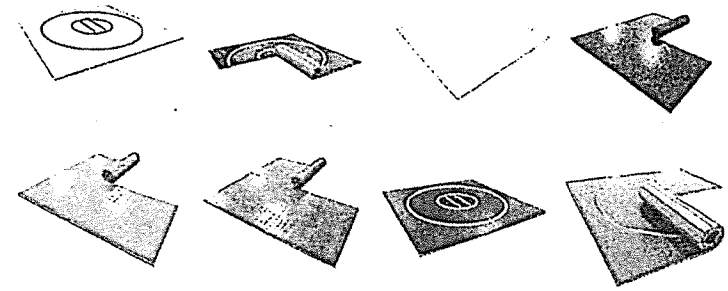
Color

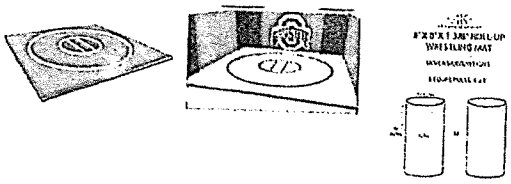
Black No Circles No Starting Lin

ADD TO CART

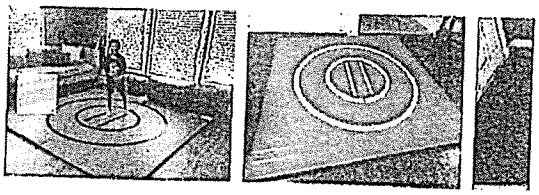
Type: Wrestling Mats

Vendor: AK Athletic Equipment





CUSTOMER PHOTOS

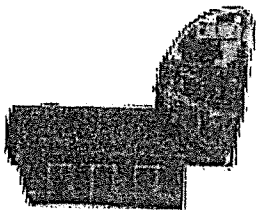


FEATURES | MEASURE & INSTALL | DOCUMENTS

FEATURE DESCRIPTION

AK Athletics is a small woman-owned manufacturing company located in Can Roll Up floor mats is made with high-quality materials within North America. T foam and 22 oz vinyl is ideal for mixed martial arts gym, schools, clubs, and re

- 2 Sections 4' x 8' - 16 lbs
- 1 ¾" thick cross-linked polyethylene foam
- Easy to roll cut on the underside
- Smooth 22 oz vinyl playing surface - antimicrobial, anti-fungal, and will no
- Clear mat tape connection

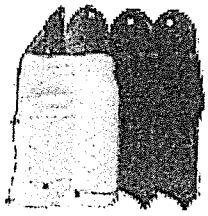


(1 review)

CaliberDog X-Sleeve Dog Bite Sleeve

Starting At

$217.99



Interchangeable Bite Sleeve System

Starting At

$149.99

(1 review)

CaliberDog X-Sleeve Jute Cover

Starting At

$54.99

Subscribe

Keep in touch

email

Subscribe

How can we help?

We're known for our exceptional customer service and we would be happy to help!

877-302-1541

cs@activedogs.com

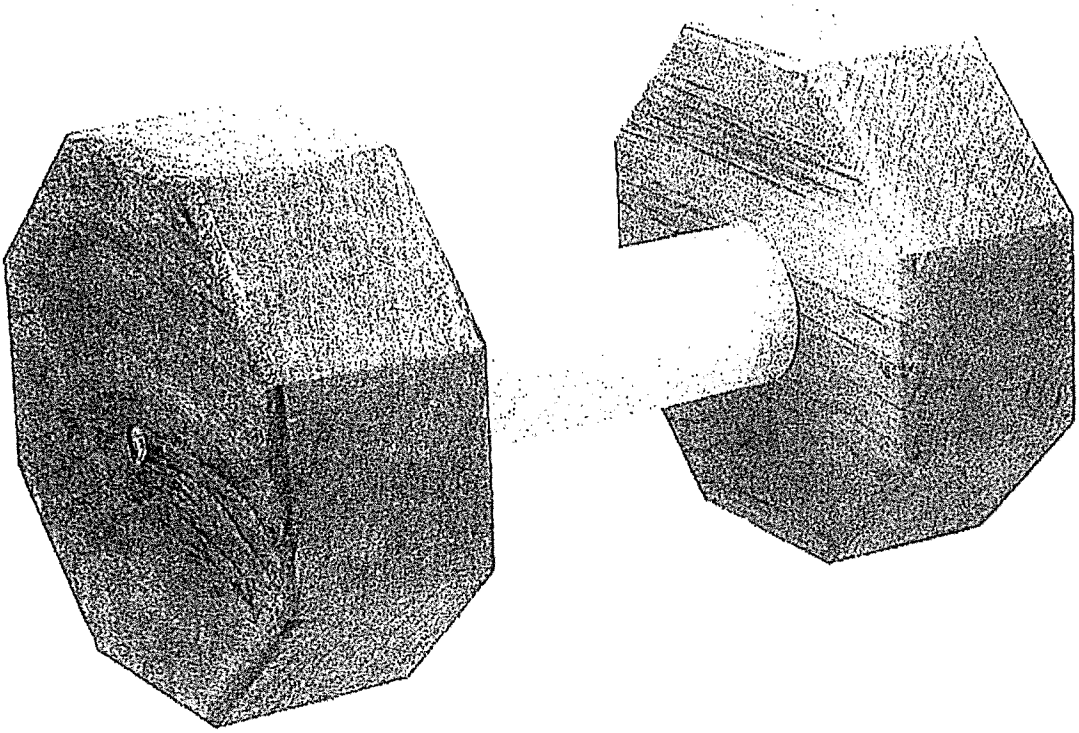
About Us

Contact us

Privacy Policy

Return Policy

4.9 ★★★★★ Google Customer Reviews



Hover to zoom

IPO Hardwood Dumbbells

Part # 509008

$67.95

Starting At

Choose Option *

GRAINGER

Products Based on Your Search

DYNA-GLO
Portable Gas Tabletop Heater: 10,000 BtuH Heating Capacity Output, 250...

Web Price
$114.04 / each

DYNA-GLO
Portable Gas Floor Heater: 100,000 BtuH Heating Capacity Output, 2,90...

Web Price
$366.95 / each

DYI
Po
He

We
$4

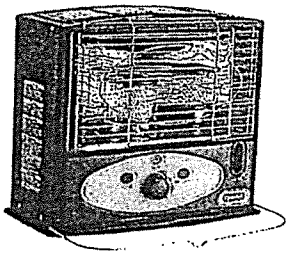
Related Categories

Portable Kerosen

Portable Oil &

Portable Gas, Oil

Product Categories / HVAC and Refrigeration / Heaters / Gas, Oil & Kerosene Heaters / Portable Gas, Oil & Kerosene Heaters / Portable Oil & Kerosene Heaters / Portable Kerosene Radiant Floor Heaters / Portable Kerosene Radiant Floor Heater: 10,000 ...



DYNA-GLO

Portable Kerosene Radiant Floor Heater: 10,000 BtuH Heating Capacity Output, 0.7 gal/13 hrs

Item #453V14

Mfr. Model # RMC-55R7B

UNSPSC #40101819

Catalog Page #3084

Country of Origin South Korea. Country of Origin is subject to change.

Portable kerosene radiant floor heaters efficiently warm small spaces like garages. They use radiant heating to View More

Web Price
$149.69 / each

Qty 1 Add to Cart

Ship Pickup

Expected to arrive Mon. Oct 17.

Ship to 49201 | Change

Shipping Weight 25.15 lbs

Ship Availability Terms

Add to List

Technical Specs

Chat with an Agent

Academy Sports + Outdoors >
Free 2 Hour In Store Pick Up & Curbside

HOT DEAL

Academy / Health + Fitness / Strength Training / Weight Benches

ProForm Sport Olympic Rack and Bench XT with 30-day iFit Subscription

Shop ProForm

$149.99 ~~$199.99~~

4.2

Save 25%

Free 30 Day iFit Membership Included with Purchase.

Quantity: Limit 2 per customer per day

1

If purchasing as a gift, this item may arrive in the original manufacturer packaging, revealing the contents.

FREE STORE PICK UP

Find availability by selecting a store

HOME DELIVERY

Out Of Stock

Get notified when item is available

ABOUT THIS PRODUCT

SKU: 124727594 ITEM: PFBE60120

DETAILS & SPECS REVIEWS Q&A

Improve your home workout with the ProForm Sport Olympic Rack and Bench XT. The XT is designed for flat, incline and decline workouts, while the foam leg developer lets you perform deep muscle workouts. The adjustable safety spotter and uprights promote

Academy.com uses cookies to provide necessary website functionality, improve your experience and analyze our traffic. By using our website, you agree to our Privacy Policy and our cookies usage. OK

SCHUTZHUND (https://www.schutzhund-bite-sleeves-k9-store.com/shopping_cart.html)
BITE SLEEVES K9 STORE (https://www.schutzhund-bite-sleeves-k9-store.com/)

0

Bite Sleeve/Sleeve Covers (https://www.schutzhund-bite-sleeves-k9-store.com/bite-sleevesleeve-covers-c-2/)
Protection Scratch Pants For Dog Training-All Breeds Equipment

11 others have looked at this page today.

Protection Scratch Pants For Dog Training-All Breeds Equipment

Model: **PBS3#1097 Light weight Scratch Pants**

SIZE

Please choose your size

Your Height

Your Weight

LIVE CHAT offline

$159.00

QTY : 1

ADD TO CART

Current Reviews: (https://www.schutzhund-bite-sleeves-k9-store.com/bite-sleevesleeve-covers-c-2/protection-scratch-pants-for-dog-trainingall-breeds-equipment-pr-670.html?number_of_uploads=0)
Add Your Review (https://www.schutzhund-bite-sleeves-k9-store.com/product_reviews_write.html?cPath=2&products_id=670&number_of_uploads=0)

$159.00

SELECT OPTIONS

FROM OUT OF THE BLUE, NEW INNOVATIONS AT LOWE'S. SHOP NOW >

Capital One Shopping

Search

Get 0.5% back on Lowe's.

Activate

Jackson Lowe's Open until 10 PM >

LOWE'S

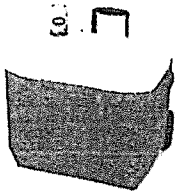
Prices, Promotions, styles, and availability may vary. Our local stores do not honor subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

< Back to Results / Sports & Fitness / Coolers & Water Bottles / Portable Coolers

Coleman Chiller Ocean 60-Quart Wheeled Insulated Chest Cooler

Item #4143802 Model #2160832

Shop Coleman ★★★★★ 44



$55.98

$53.18 when you choose 5% savings on eligible purchases every day. Learn how

TempLock insulation keeps drinks ice cold

Recessed wheels and a retractable handle with comfort grip make it easy to move

Holds up to 47 cans with 30lbs of ice

Hurry, Low In Stock

1 + Add to Cart

Free Store & Curbside Pickup
Ready within 3 hours | 2 In Stock at Jackson Lowe's
Aisle F06 | Bay F06

Delivery
Scheduling Available
Get it by Thu, Oct 13

Feedback

BETTER TOGETHER

CURRENT ITEM

Coleman Chiller Ocean 60-Quart Wheeled Insulated Chest Cooler

$55.98

+ Selected

Igloo 2.03-lb Blue Gel Ice Pack

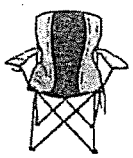
$3.49

+ Selected

Kingsford 2-Pack 20-lb Charcoal Briquettes

$21.98

+ Selected



Style Selections Black/Grey Folding Camping Chair

$19.98

Subtotal for (4) items

$101.43

Hello
Select your address Electronics extension cords EN Hello, sign in Account & Lists Returns & Orders 0

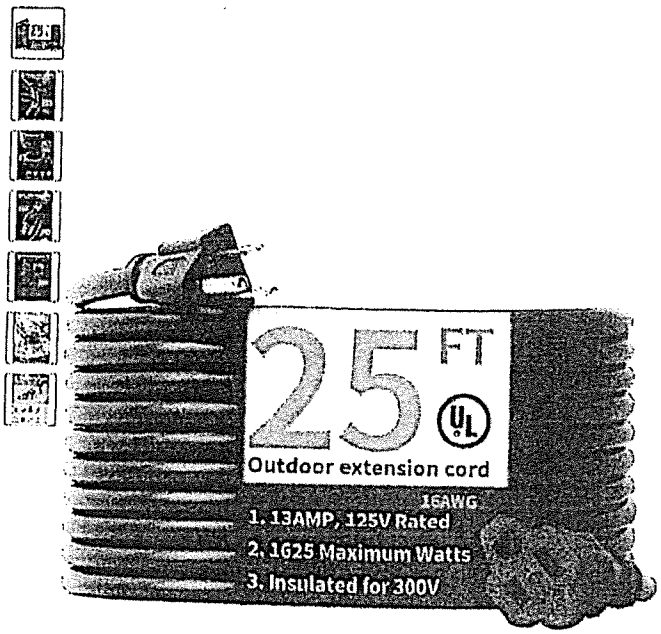
All Prime Early Access Deals Best Sellers Amazon Basics Customer Service Prime New Releases Prime Early Access Sale 10 14 15

All Electronics Deals Best Sellers TV & Video Audio & Home Theater Computers Camera & Photo Wearable Technology Car Electronics & GPS Portable Audio

DEWENWILS 50 ft Extension Cord, 16/3 SJTW Weatherproof Power Cable for Indoor Outdoor Use, 3 Prong Heavy Duty Power Cord, Black, ETL Listed, 2 Pack $46.99 prime

Back to results

Sponsored



Roll over image to zoom in

25 Feet Outdoor Extension Cord Waterproof Deep Black 16 AWG 3 Prong, Flexible Long Wires Perfect for Home or Office Use, UL Listed

Visit the addlon Store

2,066 ratings | 18 answered questions

Amazon's Choice for "outdoor extensi...

Was: ~~$24.99~~
Prime Price: $21.98 ($0.88 / Foot)
FREE Returns
You Save: $3.01 (12%)
Prime Early Access Exclusive Prime price

Save 5% on 3 select item(s) Shop items

Best price S +

Get $100 off instantly: Pay $0.00 ~~$21.98~~ upon approval for the Amazon Prime Store Card. No annual fee.

Available at a lower price from other sellers that may not offer free Prime shipping.

Extra Savings Buy 2, save 3%
2 Applicable Promotion(s)

Size: 25FT

1.5FT (2Packs) 6FT 10FT
15FT 25FT 50FT
100FT

Color: Black

Color	Black
Brand	Addlon
Connector Gender	Male-to-Female
Voltage	125 Volts
Plug Format	Type B

Prime Exclusive Deal
$21.98 ($0.88 / Foot)

Prime Exclusive Deal
This deal is exclusively for Amazon Prime members.
Join Prime
Cancel anytime
Already a member? Sign In

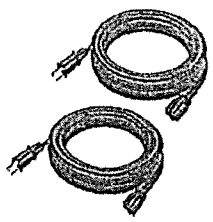
Buy new:
$27.48 ($1.10 / Foot)
FREE delivery: Tuesday, Oct 18
Ships from: Amazon
Sold by: Addlon Lighting

Save with Pre-owned - Like New
$19.97 ($0.80 / Foot)
FREE delivery: Tuesday, Oct 18 on orders over $25.00 shipped by Amazon.
Ships from: Amazon
Sold by: Amazon Warehouse

Add to List

New & Pre-owned (3) from $19.97 FREE Shipping on orders over $25.00 shipped by Amazon.

Have one to sell?
Sell on Amazon



DEWENWILS Outdoor Extension Cor...
$27.99 prime

Sponsored

About this item

EXHIBIT

4

I reside at 731 Cawood, near the house owned by Mr. and Mrs. Sanchez at 726 Cawood St. in Lansing.

The person living at 726 Cawood didn't take care of it.

On May 26, 2022, after the occupant of 726 Cawood left the property, I saw Mr. and Mrs. Sanchez cleaning up the entire property.

When Mr. and Mrs. Sánchez were done cleaning, on May 26, 2022, the property was litter free, and appeared as in the attached photo.

Mr. and Mrs. Sanchez left the garage doors closed, as shown in the attached picture.

When the city people came in June with their crew and dumpster, the property still looked like it is in the picture.

The crew that came in June opened the garage doors and completely stripped the property. They also went behind a closed gate and removed items that weren't visible from the street.

NICADOR CHAPA.

I reside at 725 Cawood, near the house owned by Mr. and Mrs. Sanchez at 726 Cawood St. in Lansing.

The person living at 726 Cawood didn't take care of it.

On May 26, 2022, after the occupant of 726 Cawood left the property, I saw Mr. and Mrs. Sanchez cleaning up the entire property.

When Mr. and Mrs. Sanchez were done cleaning, on May 26, 2022, the property was litter free, and appeared as in the attached photo.

Mr. and Mrs. Sanchez left the garage doors closed, as shown in the attached picture.

When the city people came in June with their crew and dumpster, the property still looked like it is in the picture.

The crew that came in June opened the garage doors and completely stripped the property. They also went behind a closed gate and removed items that weren't visible from the street.

Daniel Schweigert

I reside at 734 Cawood, near the house owned by Mr. and Mrs. Sanchez at 726 Cawood St. in Lansing.

The person living at 726 Cawood didn't take care of it.

On May 26, 2022, after the occupant of 726 Cawood left the property, I saw Mr. and Mrs. Sanchez cleaning up the entire property.

When Mr. and Mrs. Sanchez were done cleaning, on May 26, 2022, the property was litter free, and appeared as in the attached photo.

Mr. and Mrs. Sanchez left the garage doors closed, as shown in the attached picture.

When the city people came in June with their crew and dumpster, the property still looked like it is in the picture.

The crew that came in June opened the garage doors and completely stripped the property. They also went behind a closed gate and removed items that weren't visible from the street.

X Debborah Johnson X Michael Johnson

Debborah Johnson Michael Johnson

I reside at 733 Cawood across from the property owned by Mr. and Mrs. Sanchez at 726 Cawood in Lansing.

It has been my understanding for quite a while that 726 Cawood had been occupied by their niece, who didn't care for it as they would have liked and left a mess behind.

On May 26, 2022, after the occupant of 726 Cawood appeared to have abandoned the property, I saw Mr. and Mrs. Sanchez work for many hours cleaning up the entire property.

When Mr. and Mrs. Sanchez completed the clean-up on May 26, 2022 the property was completely free of all clutter and debris, and appeared exactly as in the attached photo.

When Mr. and Mrs. Sanchez were finished with the clean- up, the property was clean. They left the garage doors closed, and there was nothing visible except what appears in the attached picture.

When the city people came in June with their crew and commercial size dumpster, the property still looked as it does in the photo.

The city people opened the garage doors and completely stripped the property. They also went behind the closed gate and removed items, such as stacked lumber, that could not be seen from the street.

RAYMOND PAYNE

EXHIBIT

5

CITY OF LANSING
316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

Bill To:
SANCHEZ GUSTAVO
726 CAWOOD ST
LANSING, MI 48915-1315

DUE DATE: 07/27/2022
INVOICE
07/08/2022
TOTAL AMOUNT DUE
$ 2,605.00

Invoice Number	Record No.	Address	Amount Due
00202622	E22-03435	726 CAWOOD ST	$2605.00

06/27/2022
Trash - Admin Fee
Trash - Contractor Charge

TOTAL DUE: $2605.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  City of Lansing Treasurers Office
  124 W Michigan Ave 1st Fl
  Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Andy Schor, Mayor

ECONOMIC DEVELOPMENT & PLANNING
CODE ENFORCEMENT OFFICE

22-T102

owner called from 980-0966 std his niece was living there he kept saying they removed alot of the debris and they were placed in the garage until they could be removed I explained the ordinance he kept saying we took his valuables I told him the garage was packed full and had garbage in there as well he stated that was correct his valuables were under the debris he kept saying it is a family home I told him with the niece there it was a rental he lists his address as this address they seemed to be aware of the violation as he kept repeating we removed the debris from the driveway I transferred him to the code officer as he was not listenting to what I was saying/lmp

13 July 2022: Gustavo Sanchez's # 980-0966. Unable to leave a message due to the voicemail box being full @ 8:40 am.GS

7/21/2022-owner attorney called regarding the invoice she stated they were a month to month tenant 262-8152 she kept saying there wer sentimental value items the owner would like to recover he told her we went into a locked/closed garage she called from 517-262-8152 he gave her a photo of a secured garage and the area was clean he told her we did not take valuables it was sentimental items photo's in tubs/lmp

Andy Schor, Mayor

Economic Development & Planning
Code Enforcement Office
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

SANCHEZ GUSTAVO
726 CAWOOD ST
LANSING, MI 48915-1315

Violation Date: 05/11/2022
Violation Location: 726 CAWOOD ST
Parcel No: 33-01-01-08-380-071
Compliance Due Date: May 18, 2022

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Sec 308.1 Deteriorated box spring and or mattress

Violation: Deteriorated furniture

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **Please be advised that moving the items to another area on the property does not bring the violation into compliance. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a $265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess graduated fees from $75.00 to $300.00 for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM for any questions or extensions.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Greg Scrimger (517) 483 7620 **greg.scrimger@lansingmi.gov**

"Equal Opportunity Employer"

Taxpayer's Copy

Andy Schor, Mayor

Economic Development & Planning
Code Enforcement Office
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 05/20/2022

TAXPAYER: SANCHEZ GUSTAVO, 726 CAWOOD ST LANSING, MI 48915-1315

Location of Work: **Enf Num: E22-03435**

Address: 726 CAWOOD ST
Lot No:
Description:
Parcel No: 33-01-01-08-380-071

Remove Trash and Debris

Work Authorized:
Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Sec 308.1 Deteriorated box spring and or mattress

Violation: Deteriorated furniture

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1
Authorized Cubic Yards: 12

Warning Comment:
Home seems to be vacant.GS

Submitted By: Greg Scrimger (517) 483 7620

This action is authorized by the Manager of Code Compliance

Andy Schor, Mayor

CITY OF LANSING

316 N. CAPITOL SUITE C2
Lansing, MI 48933
Building Safety (517) 483-4355
Code Compliance (517) 483-4361
Fax: (517) 377-0100

Invoice No.: 00202622

Date: 06/27/2022

Record: E22-03435

SANCHEZ GUSTAVO
726 CAWOOD ST
LANSING, MI 48915-1315

TOTAL AMOUNT DUE

$2,605.00

Item Category	Item Description	Amount Due
Code Compliance	Trash - Admin Fee	$265.00
Code Compliance	Trash - Contractor Charge	$2,340.00
Total Amount Due		**$2,605.00**

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO
Economic Development &
Planning Code
Enforcement Office
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 5259
DATE 06/20/2022

PROPERTY ADDRES
726 cawood ST

PARCEL NUMBER
33-01-01-08-380-071

DESCRIPTION	QTY	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards	1	225.00	225.00
city:add hours any hours after 1	5	200.00	1,000.00
city:add cy any after 3	15	34.00	510.00
city:class 2 construction material after 3	12	40.00	480.00
city:tire tire removal	5	25.00	125.00

6/16/22
30 yards
greg scrimger

BALANCE DUE **$2,340.00**

CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

TO: CITY CLERK DATE: April 25, 2023

I, Erin E. Buitendorp make the following disclosure under oath:
Name (please print)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

Yes No

1. ☑ ☐ I am an ☐ elected or ☐ appointed ☐ officer or ■ employee of the City of Lansing holding the position of Operation Specialist in the Public Service Department.

☐ ☑ I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named_____, holding the position of _____ in the _____ Department

☐ ☑ I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department.

2. ☐ ☑ I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from any City action detailed below. (Charter 5-505.1)

☐ ☑ I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances]

☐ ☑ I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances]

☑ ☐ I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter.

APR25'23 10AMCLERK

3. My City of Lansing position is:
☑ Full-time ☐ Part-time (less than 25 hours/wk) ☐ Unpaid

4. Name of the activity/business in question: The University of Michigan - Summer 2023 External Technical Advisor

5. Do you have ownership or interest in the activity/business? Yes_____ No x

Updated Feb 2022

6. Does this activity/business conduct business with the City of Lansing? Yes x No_____
If yes, please explain see attachment

7. Does the activity/business depend on you being an employee of the City of Lansing?
Yes_____ No x
If yes, please explain:_____

8. Who are the clients/customers of the activity/business?
City of Lansing and its residents, renters and business owners.

9. Does this activity/business require your using equipment/facilities of the City of Lansing?
Yes_____ No x
If yes, please explain:_____

10. Does the activity/business use any advertisements or circulars that reference your employment with the City of Lansing? Yes_____ No x
If yes, please attach copies.

11. Explain what you will be doing in the activity/business:
Please see attached enclosures. Catalyst Leadership Circle Summer Fellowship runs from May 22, 2023 - July 27, 2023.

12. Explain why you believe a conflict may/may not exist with this activity/business:
I was asked to be an external Technical Advisor for the Catalyst Leadership Circle (CLC) Summer Fellow via The University of Michigan, Graham Sustainability Institute.
Due to coordinating a student group in Summer 2022, who studied the Fats, Oils, and Greases Lansing program, the coordinators of the fellowship program were interested in my participation.
There is an honorarium associated with the technical advisor role upon successful completion of the summer program. The honorarium is provided to cover
travel for the on-site visits to Ann Arbor, return travel back to Lansing, and any job duties out of scope.

13. Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? Yes_____ No x
If so, please describe:

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

Updated Feb 2022

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief. The foregoing Affidavit of Disclosure was executed on this 25 day of APRIL, 20 23.

Signature of Filer

STATE OF MICHIGAN)
)ss.
COUNTY OF Ingham)

The foregoing instrument was acknowledged before me this 25 day of April, 2023 (year), by _____(Notary Signature)

Brian P Jackson (Print Name)

Notary Public, Ingham County,
Acting in Ingham County,
My Commission Expires: July 28 2028

Updated Feb 2022

Andy Schor, Mayor

PUBLIC SERVICE DEPARTMENT
7th Floor City Hall
124 West Michigan Avenue
Lansing, Michigan 48933
(517) 483-4455
FAX: (517) 483-6082
www.lansingmi.gov/pubserv

MEMORANDUM

TO: Brian Jackson, City Clerk's Office

FROM: Lori Welch, Sustainability Manager

DATE: April 25, 2023

SUBJECT: Disclosure memo

I am writing to express my support for Erin Buitendorp's role as a technical advisor for the Catalyst Communities Fellowship program. Through this program, the City will work with a U of M student on the City's Fats, Oils, Grease (FOG) program.

Erin has previously worked with other students on the FOG project and will best be able to advise those who work on the initiative. Her involvement will not impact my role as Sustainability Manager, as this program doesn't typically involve me directly.

Please don't hesitate to contact me if you have any questions or concerns.

Lori Welch

2023 Catalyst Leadership Circle (CLC) Fellowship Technical Advisor Agreement

CLCF Goals:

- Provide CLC communities with a student to work on an advanced sustainability project
- Provide students with a hands-on, applied research experience in a sustainability career
- Create a shareable project deliverable so that projects can be utilized by other communities in the future

CLCF Fellow Background:

- Fellows are selected through a competitive application process which include submitting a resume and written responses, an interview, and a reference check
- Fellows are graduate students, attending universities across Michigan, and agree to spend 40 hours per week for 10 weeks on their project or related CLCF activities
- Outside of project work, Fellows will attend weekly skill-building workshops, weekly check-ins with the Program Manager (Sarah Lee), and community site visits
- Fellows will be based at the Graham Sustainability Institute in Ann Arbor except for individual circumstances, or a preference among both the Fellow and CLC Mentor to work at the Mentor's office

Project Teams:

- Each Fellow will be assigned to an individual project based on their interests and skills
    - Basic project descriptions are listed here
- A project team will consist of 1 Fellow, 1 Technical Advisor (TA), and 1+ CLC Mentors
    - Each project team will have a designated "primary" CLC Mentor from a local government. This person will attend all weekly meetings of that particular project.
    - Any other interested CLC Mentors may join meetings to provide input as they can, but are not required to attend every meeting. This setup allows communities to join multiple project teams to ensure the deliverables will meet their needs without a major time constraint, while also guaranteeing that Fellows have a main point of contact for questions.
    - **TAs are intended to help guide the project by providing subject matter expertise, background materials/resources, and relevant contacts. They should help ensure that the end deliverable fits well within or expands upon the current set of publicly available resources in the field.**

TA responsibilities include:

- Dedicating at least 1 hour per week for project work during the CLC Fellowship
    - This will primarily be spent in a weekly meeting (likely virtual) with the project team and as needed email/phone support for Fellows to help guide projects
- Attending a pre-fellowship team meeting with your CLC Mentor to set initial project goals
    - Intended to help teams establish a clearer understanding of project objectives in advance of the Fellow joining at the CLCF Kickoff
    - Attending the CLCF Kickoff on May 22nd at U-M

    - Will include project team introductions, project scoping, and other activities to ensure the project "kicks off" smoothly
- Attending the CLCF Closing on July 27th, location TBD
    - Will include project presentations

Agreement to the responsibilities listed above

By signing below, you understand the time commitment and responsibilities for serving as a TA and agree to do so during the CLC Fellowship from May 22 - July 28, 2023. You also agree to help monitor the project's progress and provide constructive feedback and direction based on your knowledge. If any issues arise, you will communicate them to the Program Manager.

Name: Erin Buitendorp
Date: April 10, 2023
Email: erin.buitendorp@lansingmi.gov

2023 CLC Fellowship Projects

FOG Program (Lansing): Fats, Oils, and Grease (FOG) can have a high impact on a community's sewer system (e.g. clogged sewer pipes) potentially resulting in public health and safety issues or property damage. Help develop a city program for FOG by drafting a sample ordinance. Time permitting, synthesize best practices, outline a recycling program, or create community outreach materials for FOG.

Lake-Healthy Campaign (Meridian Twp): Conduct an environmental education campaign for residents on "lake-healthy" practices for Lake Lansing and other surrounding ponds, rivers, and streams. Time permitting, create additional fact sheets on related sustainability topics such as stormwater management, rainwater collection, wetland protection, and natural landscaping. Good writing and communication skills would be helpful for this project including a familiarity with graphic design, Canva, or similar.

Tiered Sanitation Rates (Ferndale): Research and recommend best practices for a tiered sanitation rate structure to help a Michigan local government revamp their downtown material management program's finance structure to one based on business waste generation. It is anticipated that this new rate system would approach waste disposal more equitably, allow for added services such as organic waste collection, and help incentivize waste reduction/recycling.

Decarbonization Outreach (Traverse City): Develop residential outreach and education strategies to support Climate Action Plan programs in energy waste reduction, electrification, and renewable energy. Identify opportunities for local utilities to connect with their customers on how these programs intersect and lead to the city's ultimate goal of decarbonization.

Heat Pumps (East Lansing): Air-source heat pumps (ASHP) can support efforts to decarbonize and electrify buildings, though most available guidance is oriented towards residential homeowners. Compile existing research to help facilities managers better understand the feasibility, viability, and general design requirements of replacing aging combustion-based HVAC systems to ASHPs in municipally owned buildings. Help inform decision makers as they consider facility upgrades and equipment replacement.

Carbon Impacts (Holland): Many communities have a detailed understanding of their energy usage, but less accessible knowledge around the carbon impacts associated with recycling, composting, tree canopies, etc. Using pre-existing calculations and numbers, distill information into easily digestible reports and concepts for the city and its residents, explaining to both groups how their sustainable activities help combat climate change.

GHG Inventory (Grand Haven): Help a city establish a greenhouse gas (GHG) emissions reduction plan by assembling a municipal operations inventory using a variety of free resources. Document the process including time spent, frequent challenges, and valuable resources to assist other communities complete their own inventory in the future. Time permitting, research a

GHG reduction goal, identify funding sources to help decarbonize, or create a communications package for sharing results with residents.

ICLEI GHG Inventory (Rockford): Create a municipal GHG inventory to help a small city establish a benchmark for their emissions, ultimately leading to the creation of their sustainability plan. The City will purchase an ICLEI membership to assist the Fellow in creating the inventory to international standards. Write a best practice guide including time spent, frequent challenges, and valuable resources to assist other communities with future inventory creation. As time and interest allows, expand the inventory to include the surrounding community.

Renter Behavior Change (Ann Arbor): In support of a Green Rental Housing program, construct a messaging toolkit that focuses on reinforcing positive home behavior among rental tenants (e.g. scheduling a programmable thermostat, unplugging unused appliances, mindful water consumption, etc.). Research best practices to determine quick, effective forms of engagement to target a large transient renter population that often does not have the same autonomy over their living space as an average homeowner.

Urban Forestry (Canton Twp): Assist a relatively newly developed community update its tree planting program to a more long term, robust, and implementable Urban Forestry Management Program. Identify and explain best practices, an achievable course of action, and how this work fits within the Township's Master Plan. Time permitting, start the process of developing a program.

Monday, April 24, 2023

Steven Grobbel, Attorney
c/o CP Lansing-Red Cedar LLC (A North Carolina Limited Liability Company)
sgrobbel@cebhlaw.com

RID # RQ-2301-00562 **Reference/Transaction:** Transfer ownership escrowed 2023 Class C License with Sunday Sales Permit (PM) and Specific Purpose Permit (Food) from Golden Yu & Sprite, Inc.; Transfer location from 2755 E. Grand River Ave, Suite A, East Lansing to 3150-3160-3170 E. Michigan Ave, Lansing; Transfer governmental unit under MCL 436.1531(1) from Meridian Twp to Lansing City; Transfer classification from Class C License to B-Hotel License with 295 rooms; New SDM License in conjunction, issued under MCL 436.1533(5)(a), non-transferable; New Sunday Sales Permit (AM); New Sunday Sales Permit (PM) for SDM License - mixed spirit drink; new entertainment permit; new outdoor service area; new add bar permits (2), for a total of (3) bars at 3150-3160-3170 E Michigan Ave, Lansing, MI 48912 in Lansing City in Ingham County

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: CP Lansing-Red Cedar LLC (A North Carolina Limited Liability Company)

Business address and phone number: 3150-3160-3170 E Michigan Ave, Lansing, MI 48912 in Lansing City in Ingham County

Home address and phone number of partner(s)/subordinates:
Concord Payroll, LLC; 11410 Common Oaks Dr Raleigh NC 27614; Cell: 919-278-1551

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: CP Lansing-Red Cedar LLC (A North Carolina Limited Liability Company) sarah.naumann@concordhotels.com
GOLDEN YU & SPRITE, INC. cebel@ezlaww.com
LANSING CITY city.clerk@lansingmi.gov

You will not be called to speak unless all required blanks on this form are completed.

Public Comment on City Government Matters Registration

The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you ***MUST*** *complete this card and submit it to the City Clerk or City Clerk Staff* ***prior*** *the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them.* ***A City Government Related Matter is an issue or topic relevant to the operation or governance of the City.***

Topic(s) to be addressed misc

Name (print) Loretta Stanaway E-Mail *(optional)* _____

Address (street, city, zip) 546 Armstrong Lans 48911

Company or organization represented, etc. *(if applicable)* _____

Signature L Stanaway

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
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- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes*.**
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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Topic(s) to be addressed City Matters

Name (print) Stan Shuck E-Mail *(optional)* _____

Address (street, city, zip) 818 Cooper ave

Company or organization represented, etc. *(if applicable)* _____

Signature _____

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Topic(s) to be addressed Fair Housing

Name (print) Grace Haley E-Mail *(optional)* haleygra@comcast.net

Address (street, city, zip) 3333 Moores Riv. Dr. #609

Company or organization represented, etc. *(if applicable)* Nation Outside

Signature Grace Haley

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Topic(s) to be addressed Rights of people formerly incarcerated

Name (print) Jonathan Evans E-Mail *(optional)* evansjonathanw@gmail.com

Address (street, city, zip) _____

Company or organization represented, etc. *(if applicable)* _____

Signature _____

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Topic(s) to be addressed Housing

Name (print) Dinah DeWald E-Mail *(optional)* _____

Address (street, city, zip) 731 W. Genesee St.

Company or organization represented, etc. *(if applicable)* _____

Signature [illegible]

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Topic(s) to be addressed Library

Name (print) Daniel Arnolt E-Mail *(optional)* voiceofthemland

Address (street, city, zip) 535 N. Cedar Lansing @ gmail.com Apt. #304

Company or organization represented, etc. *(if applicable)*

Signature

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Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

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Topic(s) to be addressed Fair Chance Housing

Name (print) Mitch Rice E-Mail *(optional)* ricem1957@gmail.com

Address (street, city, zip) 509 E. Edgewood Blvd #214 Lansing

Company or organization represented, etc. *(if applicable)* Nation Outside

Signature

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Topic(s) to be addressed City Matters

Name (print) Judy Washington E-Mail *(optional)*

Address (street, city, zip) 521 Monroe St

Company or organization represented, etc. *(if applicable)*

Signature Washington

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Topic(s) to be addressed General

Name (print) M. L. Lyn E-Mail *(optional)* _____

Address (street, city, zip) _____

Company or organization represented, etc. *(if applicable)* _____

Signature _____

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Topic(s) to be addressed Government transparency, accountability, + consistency.

Name (print) Erica Lynn E-Mail *(optional)* _____

Address (street, city, zip) _____

Company or organization represented, etc. *(if applicable)* _____

Signature E Lynn

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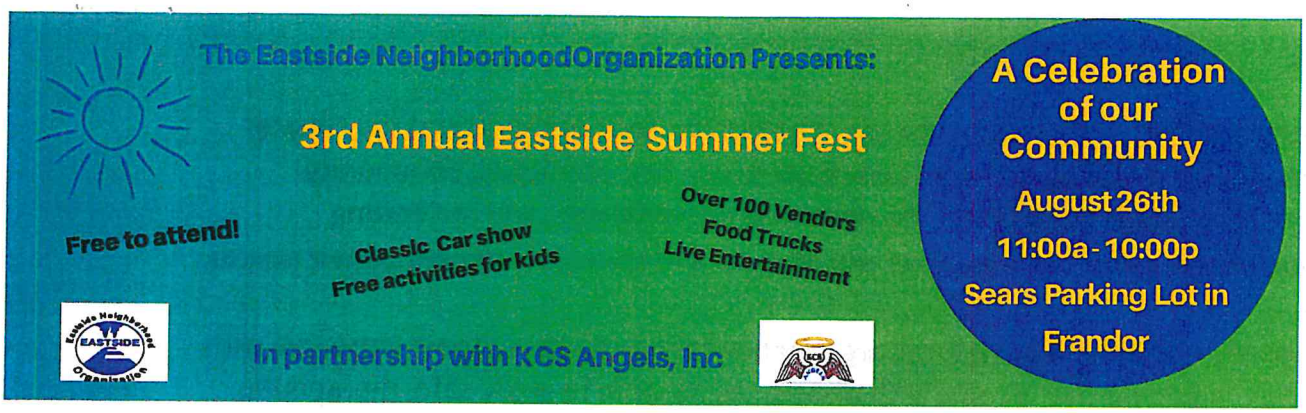

Event Overview

EVENT NAME	3rd Annual Eastside Summer Fest
DATE AND TIME	8/26/23 11:00am - 10:00pm
VENUE	Sears Parking lot in Frandor
NUMBER OF ATTENDEES	Approximately 2,000
EVENT COSTS	$8,500
PRESENTED BY	Eastside Neighborhood Org. & KCS Angels, Inc.

Event Description

The Eastside Neighborhood Organization (ENO) is hosting the 3rd annual Eastside Summer Fest on Saturday, August 26th from 11am - 10pm in the Sears parking lot in Frandor. This is a free, family friendly event created to bring people together from all backgrounds to create a sense of belonging and shared commitment and celebration of our community. The Summer Fest plans to celebrate through art, music, food, and all of the unique people that make the Eastside & Lansing area a wonderful place to live. ENO continues to work with many within our Eastside and Lansing Community to build positive relationships, great neighborhoods, along with friendly & thriving businesses.

This year we are partnering with KCS Angels, a nonprofit organization created by and for people with developmental disabilities as way to help share what they bring to the Greater Lansing Area. Over the last year KCS Angels has grown larger than they ever thought possible through a partnership with Lansing Parks & Rec where they hold an inclusive daytime activity center as a way to gather, socialize, and participate in their community.

Methods of sponsoring:

- Sponsorships up to $500 will have business logos on flyers and marketing/promotional items including social media.
- Sponsorships of $750 or more will have business logos on four 6' x 4' vinyl banners, 50 yard signs, all marketing and promotional items (flyers/social media). Your business will also be listed in press releases and interviews with local news stations.
- Volunteers: if your business is able to help by providing volunteers for the event on the day of your business logo will also be listed in flyers, social media and marketing/promotional items.

Click here to fill out the sponsorship application: **https://forms.gle/VKj7bgiwCC3G36Ph6**
****PLEASE NOTE****: **You must submit your business logos no later than June 1st to be included on all printed materials!**

Link to Volunteer application: https://forms.gle/5hYLk9ja81bsXABw9

In-Kind Donation Receipt

DONATION DETAILS	
Company Name:	
Address: City: State:	Receipt Number:
Zip code:	Date Donation Received:
Phone Number: ( )	Amount:
Description of Donation:	

***Donations are tax deductible to the extent permitted by law*

Authorized Signature: *Tracy Smith* ☺

Tracy Smith, Chief Executive Officer,
KCS Angels, Inc., * Kindness * Courage * Strength

KCS Angels is a registered Non-Profit 501(c)(3) Organization formed in 2016, by adults with disabilities to help and support peers with inclusive activities in the Greater Lansing Area.