**MINUTES**
**Committee on City Operations**
**Thursday, December 4, 2025 @ 4:00 p.m.**
**City Council Conference Room**

## CALL TO ORDER
Council Member Brown called the meeting to order at 4:00pm

## PRESENT
Council Member Jeffrey Brown, Chair
Council Member Peter Spadafore, Vice-Chair
Council Member Jeremy Garza, Member - excused

## OTHERS PRESENT
Renee Richmond, Council Administrative Assistant
Elizabeth Krochmalny, OCA
Dale Schrader
Megan Broyls
Rawley Van Fossen, Director EDP
Tom Barry, Code Compliance
LaSondra Crenshaw, Code Compliance

## MINUTES
MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM NOVEMBER 6, 2025 AS PRESENTED. MOTION CARRIED 2-0.

## PUBLIC COMMENT

### Discussion/Action
RESOLUTION – Claim Appeal; Claim #2192, Dale Schrader for $1516 in red tag violation fees at 1119 N. Seymour Avenue
Mr. Schrader noted he believes he is to late for his claim but believes if someone is working on the property the fees should be waived. He is about 4-6 months from completing it as he is working on it himself as a licensed builder.

Mr. Van Fossen acknowledged they understand but the ordinance doesn't offer the option to waive or suspend fees. They are working on a possible proposal to pause the fees when someone is actively making progress. Councilmember Spadafore asked what the proposal is, Mr. Van Fossen answered if the owner can show permits and progress through inspections on a monthly basis, tag remains but being worked on it would be month to month.

Mr. Schrader feels it is too cumbersome for one month. Mr. Van Fossen noted it is in draft and not introduced yet to the Board. Councilmember Spadafore agrees the system is flawed and unusual circumstances, Councilmember Brown agrees but maintained that a similar situation was in front of Council and they can't pick and choose.

MOTION BY COUNCIL MEMBER SPADAFORE TO DENY THE CLAIM APPEAL #2192, DALE SCHRADER FOR $1,516 IN RED TAG VIOLATION FEES AT 1119 N. SEYMOUR AVENUE. MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal; Claim #2199, Megan Broyls for $550 in trash fees at 217 Rita Avenue

Ms. Broyls mentioned a file cabinet in front of the garage that was big and they needed help to move it. She never received notice to remove and only noticed it was gone and then got an invoice. She suggested sending certified letters for proof of delivery.

Mr. Van Fossen responded it is not required to send certified letters, and if not returned undelivered it's assumed received. Councilmember Spadafore noted it was outside for about 30days, and Ms. Broyls acknowledged it was out a few weeks.

MOTION BY COUNCIL MEMBER SPADAFORE TO DENY THE CLAIM APPEAL #2199, MEGAN BROYLS FOR $550 IN TRASH FEES AT 217 RITA AVENUE. MOTION CARRIED 2-0.

Ms. Broyls asked about the next process, Councilmember Spadafore explained the process of recommendation from this Committee to City Council then next would be Courts if denied by Council.

**Other**

Ms. Richmond noted the next meeting is 12/18/2025 pending referrals from Council on 12/08/2025 and 12/15/2025. Options are to cancel the meeting and refer to Committee of the Whole, have the meeting, or reschedule. Consensus to cancel the meeting and refer to Committee of the Whole.

**Adjourn**

Adjourned at 4:33pm
Submitted by Renee Richmond, Recording Secretary
Lansing City Council
Placed on File by the Committee on January 22, 2026