



AGENDA
Committee of the Whole
Monday, April 2, 2018 –5:30 p.m.
City Council Chambers, City Hall 10th Floor

Council Member Wood, Chairperson
Council Member Washington, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - March 26, 2018
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - A.) RESOLUTION – Appointment of Frederick Schaible; Member of the Elected Officers Compensation Commission; Term to Expire October 1, 2025
 - B.) RESOLUTION – Appointment of Derek Melot; Member of the Elected Officers Compensation Commission; Term to Expire October 1, 2019
 - C.) RESOLUTION – Appointment of Gillian Dawson; Member of the Elected Officers Compensation Commission; Term to Expire October 1, 2020
6. **Presentation:**
 - Budget-General Overview (Fees, Revenues, Fringe)
 - Department Budget Presentations
 - Downtown Lansing Inc.
 - LEDC
 - LEPFA
 - Public Service
 - Parks & Recreation
7. **Other**
8. **Place on File**

Executive Order 2018-02; Establishing the Mayor's Diversity Advisory Council
9. **Adjourn**

The City of Lansing's Mission is to ensure quality of life by:

 - I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
 - II. Securing short and long term financial stability through prudent management of city resources.
 - III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
 - IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
 - V. Facilitating regional collaboration and connecting communities



MINUTES
Committee of the Whole
Monday, March 26, 2018 @ 5:30 p.m.
City Council Chambers

CALL TO ORDER

Council President Wood called the meeting to order at 5:30 p.m.

PRESENT

Councilmember Kathie Dunbar- arrived at 5:38 p.m.
Councilmember Jeremy A. Garza
Councilmember Adam Hussain
Council Member Brian T. Jackson
Councilmember Peter Spadafore
Councilmember Patricia Spitzley
Councilmember Jody Washington
Councilmember Carol Wood

OTHERS PRESENT

Sherrie Boak, Council Staff
Eric Brewer Internal Auditor
Jim Smiertka, City Attorney
Chelsea Coffey, Mayors Assistant
Kathy Miles
Elaine Womboldt
Sarah Lehr, LSJ
Andy Kilpatrick, Director of Public Services
Dr. Joan Jackson Johnson, Director of HRCS
Brett Kaschinske, Director of Parks and Recreation
Harold Leeman
Mark Mello
Judith Felice
Dot Johnson

Minutes

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM MARCH 12, 2018 MEETING AS PRESENTED. MOTION CARRIED 7-0.

Public Comment on Agenda Items (Up to 3 Minutes)

Ms. Womboldt noted her interest in the HRCS budget and interest if they would be working with the Lansing Housing Commission.

Ms. Felice spoke in support of the MNRTF Grant for Cambridge Road that is on the Council agenda for adoption later.

Presentation

2017/2018 Budget Update – Human Relations & Community Services

Dr. Jackson Johnson replied to the earlier public comment, clarifying that she is not in a superior position over the LHC, but noted they do work well with them. They have worked together on providing residency in situations such as the Life O'Riley evacuation, the Magnuson evacuation. They have also worked with their location at 3200 S. Washington on activities. She agreed to reach out again to Mr. Armstrong the Executive Director of the LHC. Regarding their funds, the HRCS has gotten Federal dollars and those dollars for community services have been cut. Council President Wood asked if the sites are offering office space for Community Mental Health. Dr. Jackson Johnson informed the Committee that a couple years ago the criteria changed and they could not offer that level of help any more, but they will continue to explore what resources they can get in there. Council President Wood asked if the department had an increase in staff, and if that position were budgeted or new creations. Dr. Jackson Johnson confirmed that all but one was budgeted positions, and the new creation was for the office administration position filled by Renee Freeman. Council President Wood asked about any assistance the department did for heat, electricity and lights throughout the winter for the clients. Dr. Jackson Johnson confirmed they are working on services where people are already receiving housing assistance but cannot pay the utilities. Council Member Spitzley referenced the current budget which reflected an increase in the technology budget. Dr. Jackson Johnson confirmed it was based on the stability program and increase of services, and preparing for next fiscal year. Council Member Spitzley asked Dr. Jackson Johnson what her top three priorities for services were. Dr. Jackson Johnson stated one is the need to maintain a serviceable staff, have resources for the grants they offer, and other support services where they can refer people to for assistance. Council President Wood asked out of the \$1.25 million and contracts, if all the contacts have complied. Dr. Jackson Johnson stated there are some contracts have balances and because of that could impact their end balance. One example she gave was the Teen Challenge which closed, but is now looking at reopening, another example was the Old News Boys, they are missing some reports, so they have not gotten their second payment, and the Women's Opportunity House on Moores River are currently addressing some challenges in their programs, so they have not been able to use their funds. Lastly, Dr. Jackson Johnson pointed out that some of the contracts are spring programs, and therefore have not started yet. In the conclusion, she noted all contracts have to comply or the second payment is withheld. Council was acknowledged for all their assistance.

Discussion/Action:

ORDINANCE- Re-Adoption and Re-Codification of Codified Ordinances Pursuant to Charter Sections 3-307 and 3-309

Council President Wood clarified for the Committee that the required hearing will be held at the Council meeting later, and Law has requested action at the same meeting. Mr. Smiertka reminded the Committee they are currently in the middle of their 60 day emergency ordinance period, which ends April 15th. He was asking for action tonight at Council with immediate effect, which would allow effect upon publication. Mr. Smiertka then briefly discussed that at a previous meeting, Council Members questioned if the 60 day time line had been met. In the future his office is suggesting a complete review of general offense, license and regulatory ordinances to make sure they are updated consistent with the latest cases. The City Attorney office plans to embark on this project this summer and the findings will determine if they need to contemplate any changes to ordinances. In terms of the window periods, when working through the issues, Mr. Smiertka stated his office is deal with cases on a case by case basis. Any crime victim rights cases are being referred to the County Prosecutor. Council Member

Spadafore asked that the Committee of the Whole look into procedures and policies so that this will not happen again, looking into a regulatory basis, even the potential of creation of a Committee on Policies. Council Member Spadafore asked Mr. Smiertka in the period between the ordinance sunset and the 60 days, what happened to the fines or penalties that were assessed during that time. Mr. Smiertka confirmed that most cases were pending at that time, and were dismissed in court. Council President Wood confirmed that the Committee will look into what to do going forward.

Mr. Smiertka briefly informed the Committee that his office did reach out to the District Court for a number of cases that go through the City and were informed there are 21,000 which range from parking tickets to drunk driving. He then agreed that a practice on re-adoption and recodification is needed.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE ORDINANCE FOR RE-ADOPTION AND RE-CODIFICATION OF CODIFIED ORDINANCES PURSUANT TO CHARTER SECTIONS 3-307 AND 3-309. MOTION CARRIED 8-0.

Other

Council Members Reports on Boards/Commissions

- Capital Area of Michigan Works Administration Board – Council Member Washington reported that they are going through budget items, and looking at their budget and partnering.
- Capital Region Airport Authority – Council Member Spitzley reported that currently she has a conflict with their meetings because they occur at the same nights as Committee of the Whole, Council or Committee on Development & Planning. She will be reaching out to them for a committee report and report back.
- City of Lansing and Charter Township of Lansing- Council President Wood reported that she will be meeting next week and will report back.
- Community Corrections Advisory Board- Council Member Jackson reported that they are looking at the coordination of diverse programs in courts. Currently he stated, people can be referred to multiple courts, so they are looking at assigning someone with all courts to allow them into the courts sooner.
- Downtown Lansing, Inc. – Council Member Jackson reported that they are discussing their budget which currently is over in the line item for salt and snow removal, and they also discussed options for vacant newspaper boxes at Washington and Ottawa.
- Employee Retirement Board – Council Member Washington reported that they are working on the actuaries and the funds as to where it needs to be and appropriate investments.
- Police and Fire Retirement Board – Council President Wood reported that they approved their actuary, reducing to 7.5%. They are also working an issue where some Police and Fire officers believe they were paying into their retirement since they were a trainee, but in some cases they were never sworn in until they were officers. The research has narrowed it down to 14 Fire and Police Officers, and so Finance and Law is reaching out to them to provide proof they were an actual sworn officer at the time.
- Entrepreneur Institute of Mid-Michigan – Council Member Dunbar provided details on what the group does.
- Council Member Dunbar then added to the details of the Capital Michigan Area Works Board, which is also promoting a Pure Michigan Talent Connect website for a jobs website.
- Greater Lansing Convention & Visitors Bureau- Council Member Garza reported that they meet once a year, and but did just receive an update that the hotels in Lansing are at 67% occupancy, which is 3% higher than a couple years ago.

- Lansing Entertainment & Public Facilities Authority – Council Member Washington reported that their next meeting is March 27th, so she will continue to update the Committee. At earlier meetings they discussed preparing for the Lugnut Season, they have hired golf pro for Groesbeck Golf Course, and looking into buying golf carts. There is continue discussions on the City Market, and that will be reported out at a later date. Council Member Spitzley asked if the purchase of the golf carts was being purchased this fiscal year or next fiscal year. Council Member Washington assumed this fiscal year, but would confirm and report back.
- Tri County on Aging Consortium – Council Member Jackson reported they are discussing fundraising.
- Tri County on Regional Planning Commission – Council Member Spadafore reported that there are many discussions on their By-Laws regarding the representation on the board from surrounding areas. They are also in the process of hiring and Executive Director, and in the process of a bid for the search organization. Lastly, he noted the Commission is working on budget and grant processes.

A consultation with its attorney to discuss trial or settlement strategy with the City Attorney regarding Friends of Ormond Park v City of Lansing, per Section 8e of the Open Meetings Act

MOTION BY COUNCIL MEMBER WASHINGTON TO GO INTO CLOSED SESSION
LANSING, SECTION 8E OF THE OMA ALLOWS COUNCIL TO CONSULT WITH ITS
ATTORNEY REGARDING TRIAL OR SETTLEMENT STRATEGY IN CONNECTION WITH
SPECIFIC PENDING LITIGATION. SETTLEMENT AND STRATGEY DICUSSIONS WILL
OCCUR. AN OPEN MEETING WOULD HAVE A DETERIMENTAL FINANCIAL EFFECT ON
THE LITIGATION OR SETTLEMENT POSITION OF THE CITY (PER THE OMA AT
SECTION 8E). ROLL CALL VOTE

{Closed Session} 6:15 p.m.

A consultation with its attorney to discuss trial or settlement strategy with the City Attorney regarding Friends of Ormond Park v City of Lansing, per Section 8e of the Open Meetings Act

{Reconvene} at 6:41 p.m.

Place on File

Communication from Kathy Miles RE: Red Cedar Development
Council President Wood placed the document on file.

ADJOURN

The meeting was adjourned at 6:42 p.m.

Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by the Committee on

From: gruhndC flyfsoxvfrp
Sent: Wxhvgd | /#0qxdu | #56/#534 ; #54 : #5P
To: Soxp p hu#P du#q
Subject: R qdgh#rup #/xep lwd#Dssdfdwrg#ru#Dssrlwp hq#wr#Erdug#ru#Frp p lwrg

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

- Be a registered elector in the City of Lansing (Charter Section 2-102).*
- Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*
- Not be in default to the City at the time of taking office (Charter Section 2-103.2).*
- Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

(Section Break)

Date	1/23/2018
First Name	Frederick
Middle	Field not completed.
Last Name	Schaible
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	1322 Cooper Ave.
City	Lansing
State	MI

Zip Code	48910
Email	fschaible@hotmail.com
Gender	Gender
Ward	4
Precinct	<i>Field not completed.</i>
Best phone number to contact you	██████████
Last 4 digits of social security number	████
In what year did you move to Lansing?	2005
Additional information regarding experience and credentials	I currently work for the Senate Appropriations chairman and coordinate the budget process for him.
Occupational Background	13 year employee of the Michigan Legislature
Educational Background	BA from Western Michigan University 2005
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Elected Officers Compensation Commission
Second choice of a board to serve on	Downtown Lansing Inc.
Third choice of a board to serve on	Potter Park Zoo
Fourth choice of a board to serve on	Board of Water and Light
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I am excited about the new direction the city is heading with Mayor Schor and the newly elected members of City Council. As a nearly 13 year resident of the City I have learned a lot about our communities and its needs and am eager to serve.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check
Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Frederick R. Schaible

Date & Time

1/23/2018 3:30 PM

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BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Frederick Schaible of 1322 Cooper Avenue in Lansing, MI, 48910, as an At-Large Member of the Elected Officers Compensation Commission for a term to expire October 1, 2025; and

WHEREAS, The nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on April 2, 2018 and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Frederick Schaible of 1322 Cooper Avenue in Lansing, MI, 48910, as an At-Large Member of the Elected Officers Compensation Commission for a term to expire October 1, 2025.

From: gruhndC flyfsxvfrp
Sent: Vdwugd | /Mqxd | #53 /#534 ; #4-64#DP
To: Sox p hu#P dub|q
Subject: R qdgh#rup #/xep lwd#Dssdfdwrg#ru#Dssrlwp hqw#r#Erdug#ru#Frp p lwrg

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- Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

(Section Break)

Date	1/20/2018
First Name	Derek
Middle	Field not completed.
Last Name	Melot
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
	Road
City	Lansing
State	MI

Zip Code	48910
Email	dmelot@comcast.net
Gender	Gender
Ward	4
Precinct	33
Best phone number to contact you	██████████
Last 4 digits of social security number	████
In what year did you move to Lansing?	2002
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	Communications, marketing, public relations, journalism, policy research
Educational Background	BA, University of Oklahoma, political science Graduate work in political science, University of Vermont
Please attach a resume if available	Melot resume August 2017.docx
First choice for board to serve on	Board of Water and Light
Second choice of a board to serve on	Police and Fire Retirement Board of Trustees
Third choice of a board to serve on	Planning Board
Fourth choice of a board to serve on	Capital Area Transportation Authority (CATA)
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the	1. As events of recent years have shown, it is vital for BWL to have commissioners who will exercise proper oversight on the utility's management. As a journalist, I covered BWL for more than a decade and studied utility policy for more than 20 years. 2. As I stated on the mayor's transition panel, the city must tackle its burgeoning retirement crisis. Since the board has only a single citizen member, it is vital that such a member have a

work of the board or commission	background in public retirement policy and local government budgeting. Through my professional career, I have gained such knowledge. 3. Planning trends stemming out of the immediate post-war era helped to choke our central cities. Lansing needs Planning Board members who are familiar with new thinking on urban planning and are willing to fight against the "that's the way we have always done it" mentality. 4. Through my work with the Lansing State Journal, I gained a keen understanding of CATA's operations, for good and ill.
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Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	I meet all of the requirements listed above, being an elector in good standing, a long-time resident of the city and the holder of clean criminal and tax records.
--	--

Background Check Authorization	I agree
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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Derek R. Melot
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Date & Time	1/20/2018 11:30 AM
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BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Derek Melot of 1406 Wellington Road, Lansing, MI, 48910, as an At-Large Member of the Elected Officers Compensation Commission for a term to expire October 1, 2019; and

WHEREAS, The nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on April 4, 2018 and took affirmative action;

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From: gruhsdC flyfsævfrp
Sent: Wkxwgd | #dixdu | #4 / #534 ; #1-4 ; #DP
To: Sox p hu#P dub|q
Subject: R qdgh#rup #/xep lwd#Dssdfdwrg#ru#Dssrlwp hq#wr#Erdug#ru#Frp p lwrg

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(Section Break)

Date	1/11/2018
First Name	Gillian
Middle	Field not completed.
Last Name	Dawson
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	401 W Grand River Ave
City	Lansing
State	Michigan

Zip Code	48906
Email	dawsong1@msu.edu
Gender	Female
Ward	4
Precinct	39
Best phone number to contact you	██████████
Last 4 digits of social security number	████
In what year did you move to Lansing?	2013
Additional information regarding experience and credentials	I live in Old Town on the corridor of Grand River Avenue recently changed to Cesar E Chavez Avenue. I have attended many City Council Meetings and more recently the ones regarding the name change to my street. I feel as though I am familiar with this process and Robert's Rules in general and would be a productive addition to the Memorial Review Board or any commission with a vacancy. In addition, I have read the City Charter and am eager to learn more about the way the City functions internally. As a general reason for why I am applying, I am a young MSU graduate looking for a way to give back to a community that has provided me with so much over the years.
Occupational Background	As I am a recent graduate I am looking at potential opportunities as they arise, I am working now but I am looking for an opportunity that fits my plan for my career. I have served previously as an intern for Farmworker Legal Services in Kalamazoo and at Telamon in Lansing, who provide Head Start to migrant and domestic farmworker's children.
Educational Background	I have a BA in Social Work from Michigan State University
Please attach a resume if available	GDawsonResume2017.pdf
First choice for board to serve on	Public Service
Second choice of a board to serve on	Memorial Review Board

Third choice of a board to serve on	Human Relations and Community Services Board (HRCS)
Fourth choice of a board to serve on	Elected Officers Compensation Commission
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	Ideally I would like to serve on the Memorial Board or the Public Service. As far as specific goals, I would like to get young people more involved in things that seem like they are conventionally for the generations above us. I would like to see the realistic honoring of various persons deserving it in Lansing. Here in Lansing we have a deep and diverse history which should be acknowledged appropriately. On the Public Service commission I would like to focus on what we can do for our growing homeless population, especially as we go into the winter. I would also approach making people more aware of the national and ever-reaching Opioid Crisis as I believe that would be a great public disservice not to do so.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	I believe I meet all qualifications or eligibility requirements listed for commissioners or board members.
Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Gillian Dawson
Date & Time	1/11/2018 1:30 AM

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BY THE COMMITTEE OF THE WHOLE
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WHEREAS, the Mayor made the appointment of Gillian Dawson of 401 W. Grand River Avenue, Lansing, MI, 48906, as an At-Large Member of the Elected Officers Compensation Commission for a term to expire October 1, 2020; and

WHEREAS, The nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on April 4, 2018 and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Gillian Dawson of 401 W. Grand River Avenue, Lansing, MI, 48906, as an At-Large Member of the Elected Officers Compensation Commission for a term to expire October 1, 2020.



DOWNTOWN
LANSING INC.



FY19 Budget Presentation

April 2, 2018

Mindy Biladeau, Executive Director

downtownlansing.org



**DOWNTOWN
LANSING INC.**



Organization Overview

Downtown Lansing Inc. (DLI) is an agency of the City of Lansing and is responsible for the coordination of our local Main Street program and for the management of the Lansing Principal Shopping District (PSD).

MISSION: *DLI is dedicated to making Lansing a place where people want to be, by encouraging its businesses, neighborhoods, and stakeholders to build a dynamic culture known for its vibrancy, sustainable growth, and business friendly environment.*

downtownlansing.org



DOWNTOWN
LANSING INC.



Michigan Main Street

● Master Level Community ● Nationally Accredited



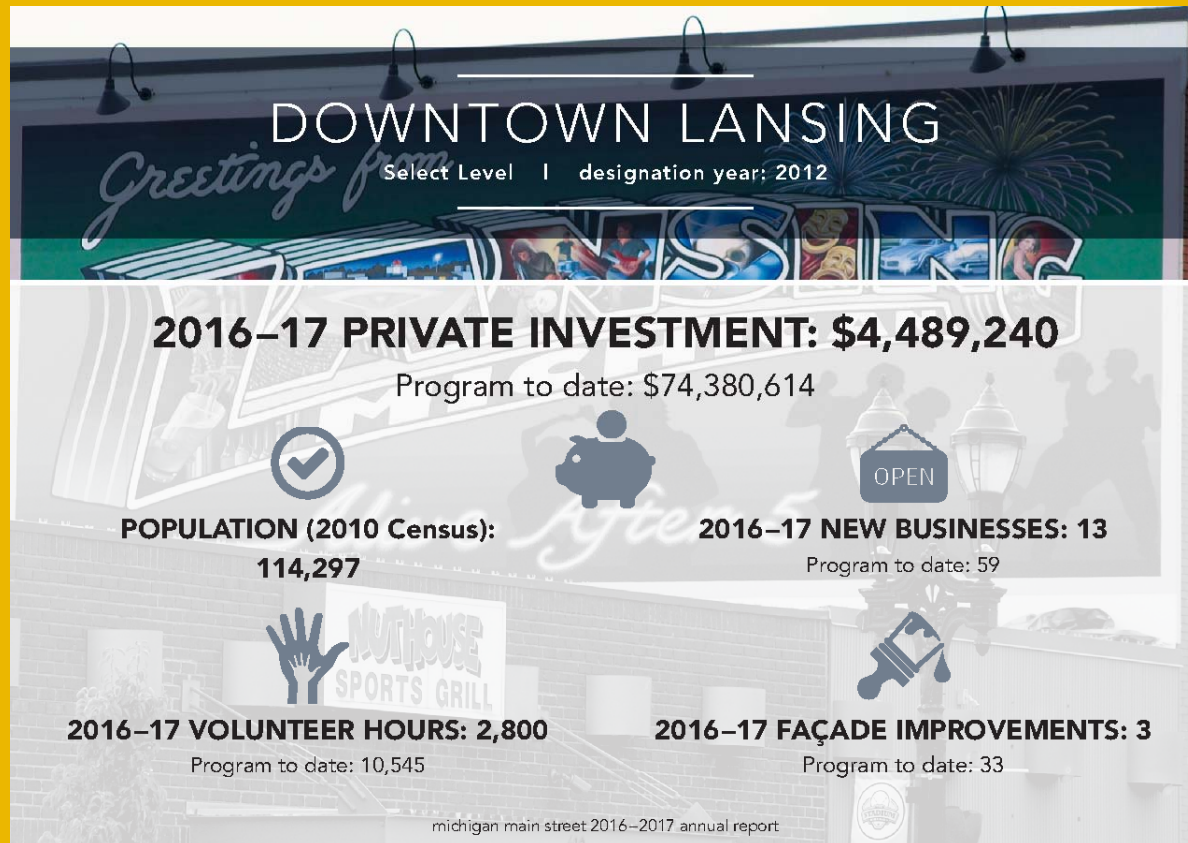
downtownlansing.org



**DOWNTOWN
LANSING INC.**



Michigan Main Street



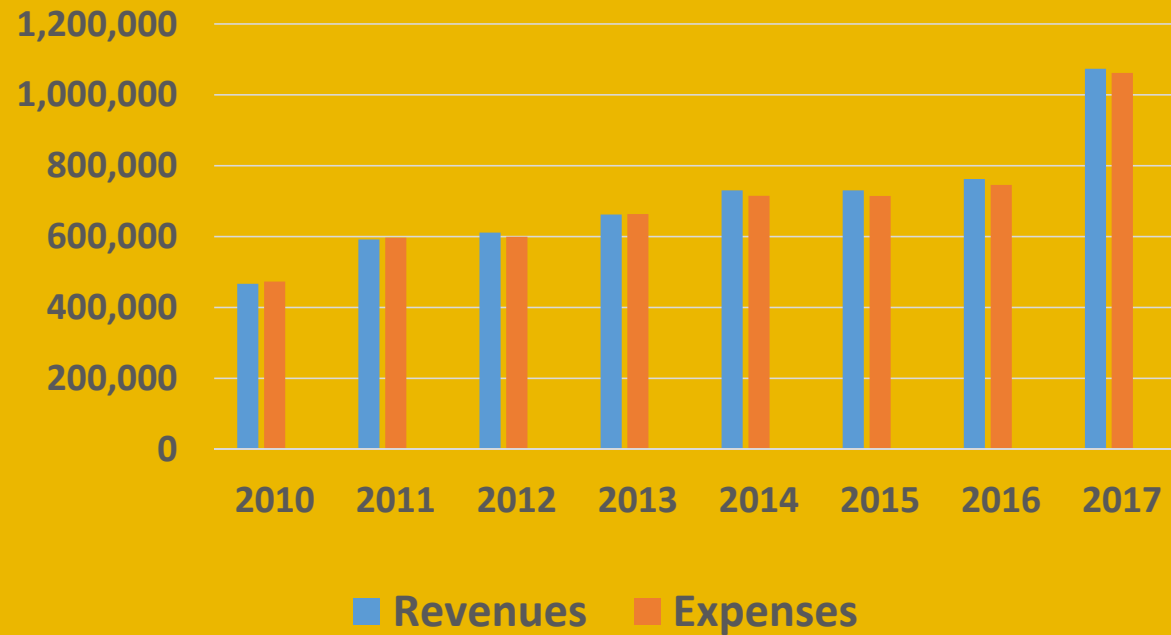
downtownlansing.org



**DOWNTOWN
LANSING INC.**



Operating Budget: FY11 to FY18



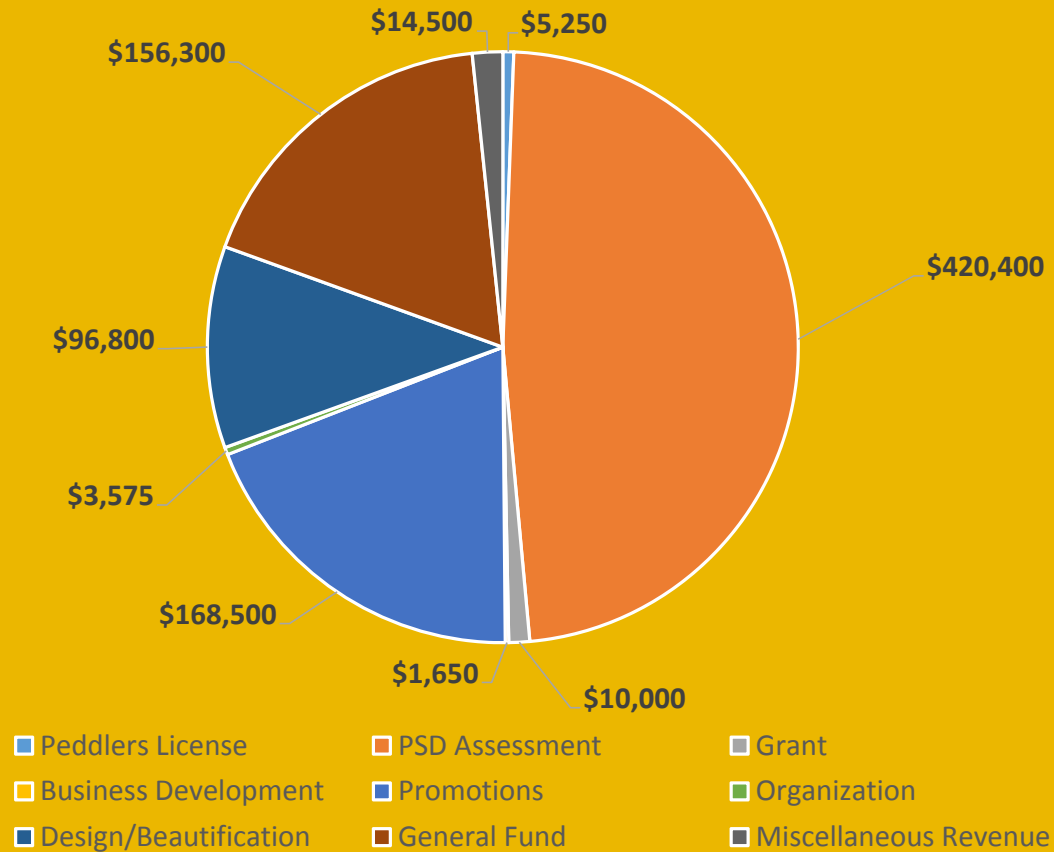
downtownlansing.org



**DOWNTOWN
LANSING INC.**



FY19 Budget: Revenue



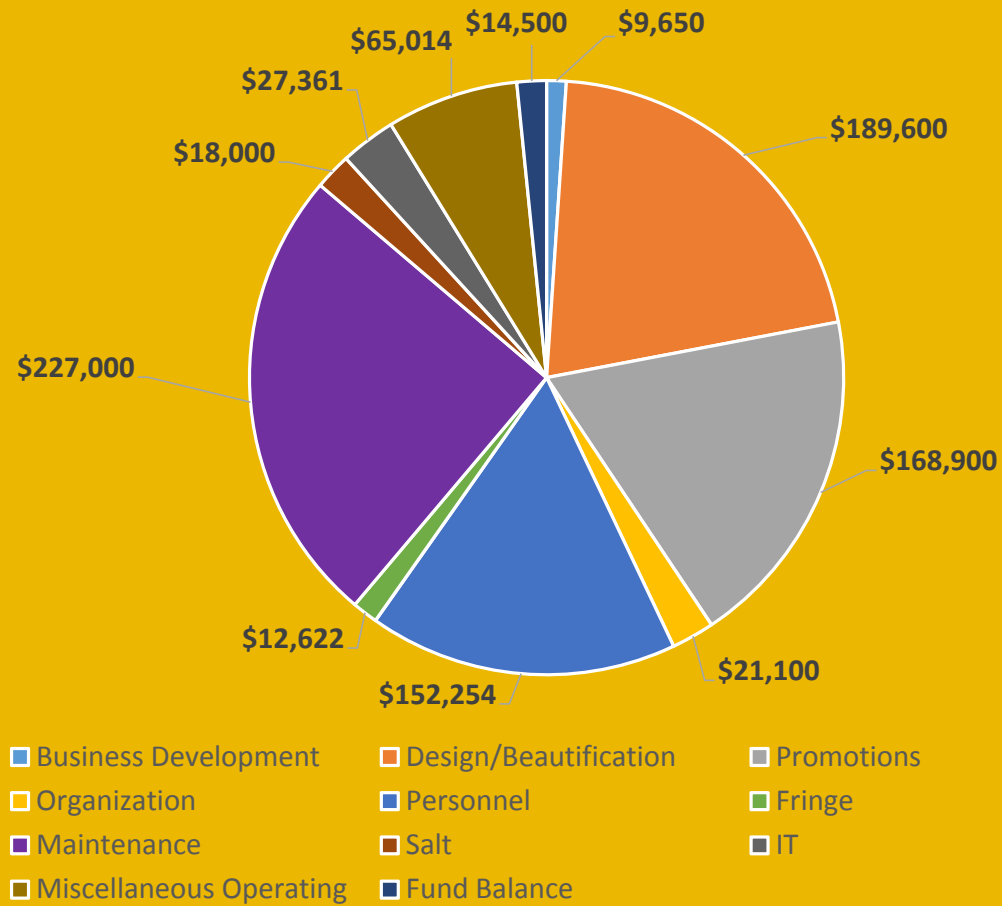
downtownlansing.org



**DOWNTOWN
LANSING INC.**



FY19 Budget: Expenses



downtownlansing.org



**DOWNTOWN
LANSING INC.**



Strategic Plan Development

Sense of Place → Collaboration → Business & Residential Development

The image shows four survey sheets from Downtown Lansing Inc. arranged in a 2x2 grid. Each sheet has a header with the Downtown Lansing logo and a title. The sheets are titled 'SENSE OF PLACE', 'COLLABORATION', 'DEVELOPMENT', and 'COLLABORATION'. Each sheet contains various questions and a grid for marking responses with colored dots.

- SENSE OF PLACE:** Questions include 'What physical improvements are you most interested in seeing developed downtown?' and 'What elements of the physical environment help your business?'. The grid has columns for 'Very important', 'Somewhat important', and 'Not important'.
- COLLABORATION (Top Right):** Questions include 'How do you currently receive information?' and 'How do you prefer to receive information?'. The grid has columns for 'Very often', 'Somewhat often', and 'Not often'.
- DEVELOPMENT:** Questions include 'How has the addition of new residential housing impacted your business?' and 'Which of the following businesses would be complementary to your business?'. The grid has columns for 'Very much', 'Somewhat', and 'Not much'.
- COLLABORATION (Bottom Right):** Questions include 'What challenges are you facing as a business owner?' and 'As a business owner, what types of information are helpful to receive?'. The grid has columns for 'Very often', 'Somewhat often', and 'Not often'.

downtownlansing.org



**DOWNTOWN
LANSING INC.**



Pro-Active Business Recruitment

DOWNTOWN LANSING MARKET SNAPSHOT



Michigan Main Street



Drive Time Market

Population	3 minutes	5 minutes	10 minutes
2017 Estimate	1,695	13,706	107,647
2022 Projection	1,773	13,997	109,414
Median Age	29.9	31.4	34.1
Workplace Market	3 minutes	5 minutes	10 minutes
Daytime Population	26,931	55,247	162,694
Employees	26,140	47,783	104,734
2017 Population	3 minutes	5 minutes	10 minutes
Male	884	7,377	51,986
Female	697	6,302	54,315
Households	3 minutes	5 minutes	10 minutes
2017 Estimate	1,113	6,420	43,288
2022 Projection	1,167	6,599	45,076
Change (%)	4.8%	2.8%	3.9%

Source: ESRI Market Profile



The daytime population within a 3 minute commute to downtown increases by 1588.6%.

DOWNTOWN LANSING MARKET SNAPSHOT



Workplace Market - An Attractive & Captive Market

Employment Industry Top 4 Sectors	3 minutes	5 minutes	10 minutes
White Collar	65.9%	52.5%	59.0%
Professional	20.1%	18.7%	24.4%
Services	19.7%	28.0%	23.5%
Sales	19.0%	11.2%	9.2%
Admin Support	17.2%	12.0%	14.5%
Blue Collar	13.8%	19.5%	17.5%
Education (21 Education Occupations)	3 minutes	5 minutes	10 minutes
Bachelor's Degree	27.2%	19.2%	19.8%
Some College	23.0%	28.2%	25.2%
Associate's Degree	9.6%	7.5%	9.6%
Graduate Degree	13.0%	8.9%	14.0%
Under Some College and/or Degree	72.8%	63.8%	68.6%

Source: ESRI Market Profile



Daytime population data and trends illustrate positive employment migration patterns and a sizable, captive market for current and future businesses.

Retail Sales



2017 Estimated Retail Sales	3 minutes	5 minutes	10 minutes
Total	\$22,152,549	\$127,992,262	\$1,174,994,444
Retail Trade	\$20,852,892	\$115,876,184	\$1,062,705,626
Food & Drink	\$2,299,657	\$12,416,078	\$112,288,818

Source: ESRI Market Profile

Business Potential

Most Desired Businesses	Percentage of Downtown Survey Respondents
Specialty Grocer/Deli	44.4%
Full Service Restaurant	13.4%
Gifts & Souvenirs/Visitors Store	11.4%

The above information is according to a top prospects survey of the Downtown Lansing population conducted in September 2017 by Downtown Professionals Network.

78% of survey respondents were between the ages of 25-34.

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**DOWNTOWN
LANSING INC.**



Wayfinding: Vehicular Signs



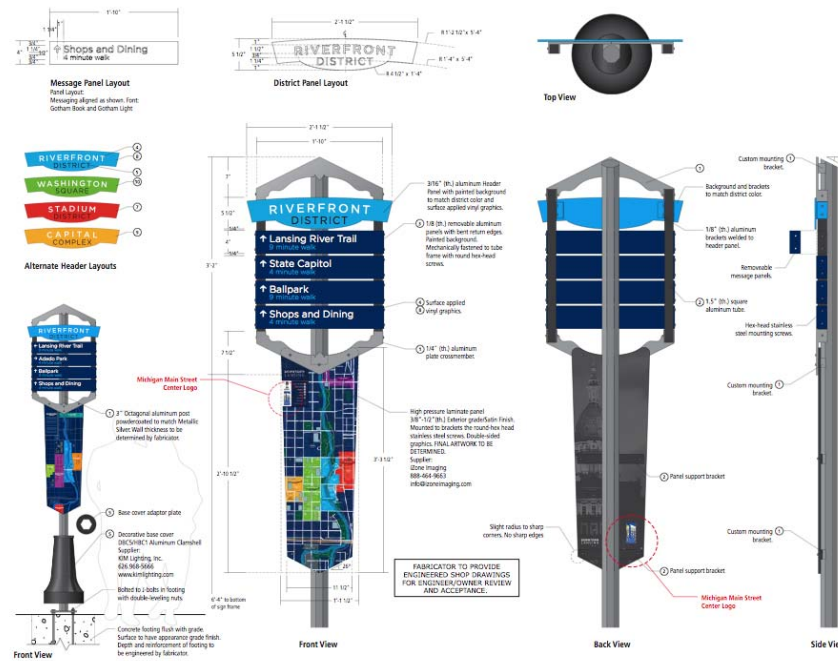
downtownlansing.org



**DOWNTOWN
LANSING INC.**



Wayfinding: Pedestrian Signs & Kiosks



Sign Type	
Pedestrian Kiosk with MEDC logo - Sheet 1	
Scale	
1" = 1'	
Color Code	
①	Metallic Silver
②	Dark Grey
③	Dark Blue
④	White
⑤	Black
⑥	Parking Green
⑦	Stadium Red
⑧	Riverfront Blue
⑨	Capital Gold
⑩	Washington Green
⑪	Lansing Grey
Notes	
This drawing is design intent only. Fabricator is responsible for fabrication and overall level of quality. Any changes in design, materials, fabrication method or other details must be approved by Corbin Design or the Owner.	
Date	Description
Client	
DOWNTOWN LANSING Michigan	
corbindesign	
100 East Front Suite 304 Traverse City, MI 49884 231.947.1238	

(Draft)

downtownlansing.org



**DOWNTOWN
LANSING INC.**



Wayfinding: Pedestrian Signs & Kiosks



Front View

High pressure laminate panel 36" x 12" (91.5")
Center graphic panel. Mounted to
brackets the round top head stainless steel
frame. Double-sided graphics.
Always shown for placement only (FNU),
NETWORK TO BE DETERMINED.



Back View

Sign Type	
Pedestrian Kiosk with MEDC logo - Sheet 2	
Scale	
1" = 1'	
Color Code	
⊙	Metallic Silver
⊙	Dark Grey
⊙	Dark Blue
⊙	White
⊙	Black
⊙	Parking Green
⊙	Stadium Red
⊙	Riverfront Blue
⊙	Capital Gold
⊙	Washington Green
⊙	Lansing Grey
Notes	
This drawing is design intent only. Fabricator is responsible for fabrication and correct use of quality. Any changes in design, materials, fabrication method or other details must be approved by Corbin Design or the client.	
Date	Description
Client	
DOWNTOWN LANSING Michigan	
>	
corbindesign	
100 East Front Suite 300 Traverse City, MI 49684 231.947.1236	

(Draft)

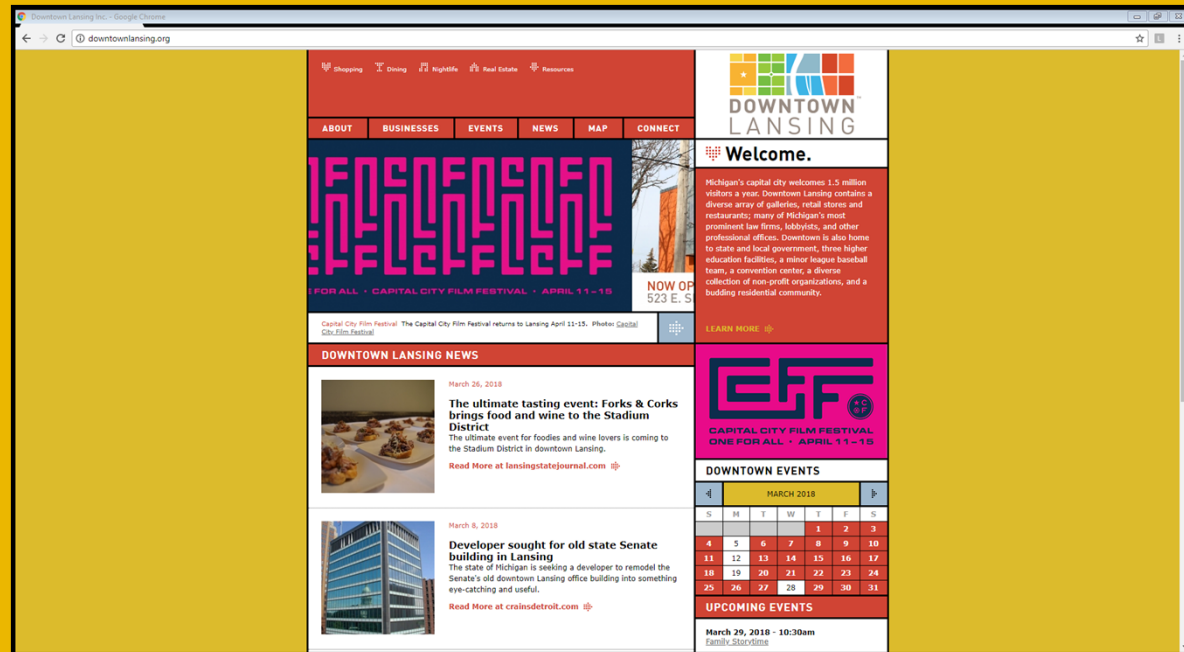
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**DOWNTOWN
LANSING INC.**



New Downtown Website



(Current Site)

downtownlansing.org



**DOWNTOWN
LANSING INC.**



Public Art: Wallscape



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DOWNTOWN
LANSING INC.



Hanging Basket Program: Expansion



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**DOWNTOWN
LANSING INC.**



Holiday Decorations: Wreaths



20+ Year Old Wreath



New Wreath Concept

downtownlansing.org



**DOWNTOWN
LANSING INC.**



Forks & Corks: Stadium District



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**DOWNTOWN
LANSING INC.**



Silver Bells *in the city*



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**DOWNTOWN
LANSING INC.**



Silver Bells *in the city*

- Brunch with Santa

- Silver Bells 5K

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DOWNTOWN
LANSING INC.



Thank you!

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**LANSING'S
TIME IS NOW**



Economic Development Overview

Lansing Economic Development Corporation (**LED C**)

Lansing Brownfield Redevelopment Authority (**LBRA**)

Lansing Tax Increment Finance Authority (**TIFA**)



**LANSING'S
TIME IS NOW**

Lansing Economic Development Corporation (LEDC)

- The Lansing Economic Development Corporation (LEDC) is a nonprofit established in 1976 for the purpose of retaining, expanding and attracting business and industry in the City of Lansing.
- Acts as an ombudsman and business advocate on behalf of private business.
- Serves a leadership role and as a liaison with local, regional and state organizations.
- Increases business growth and private investment in the city.
- Creates employment opportunities and puts blighted/functionally obsolete properties back on the tax rolls that increases incomes and generates new tax revenues for the City.
- Economic development generates revenue into the general fund, which pays for roads, parks, police, fire and other costs.





**LANSING'S
TIME IS NOW**

Lansing Brownfield Redevelopment Authority (LBRA)

- The Lansing Brownfields Redevelopment Authority (LBRA) was established in 1997 to promote the redevelopment of blighted, functionally obsolete and contaminated properties.
- Level the financial playing field between undeveloped greenfield sites and brownfield properties.
- Return brownfields to productive use and substantially increases the property value of those sites.
- Market available sites and funding mechanisms to potential developers and create Real Estate/Place Based development opportunities
- Reduce urban sprawl and encourage environmentally friendly development.





**LANSING'S
TIME IS NOW**

Lansing Tax Increment Finance Authority (TIFA)

- The Tax Increment Financing Authority (TIFA) created in 1982 to administer tax capture within the core downtown area.
- TIFA can issue bonds to implement the TIFA Development and Financing Plans.
- The TIFA finances public infrastructure and facility projects that promote economic development.
- Examples of projects financed by the TIFA include the Lansing Center, the joint County/City Court Building, Public Parking Facilities and improvements to Washington Square. All of these valuable public assets help promote economic activity and job creation in Lansing.



**LANSING'S
TIME IS NOW**

The City of Lansing Contracts with the LEDC

- The City of Lansing enters into an annual contract with the LEDC to provide Economic Development Services.
- The City general fund budget request for Economic Development Services for next year is \$300,000.
- The City and LEDC also enter into separate contracts for administering a Façade Improvement Program and an Arts and Culture program.
- The proposed budget to the City for the Façade Improvement and Arts and Culture programs will be \$150,000 for each.



**LANSING'S
TIME IS NOW**

The LEDC Contracts with LEAP to fulfill its Mission

- The LEDC enters into an annual contract with LEAP to provide the City with Economic Development Services.
- LEDC, LBRA and TIFA
 - LBRA adds \$65,000 to work on Brownfields
 - TIFA adds \$135,000 admin to work downtown
- Two contracts between the City and LEDC, includes LEAP administering the Façade Improvement Program and an Arts and Culture program for the City.
- Total proposed contracts between LEDC and LEAP: \$500,000.
- Major cost-saver to city's general fund while providing advance services.



**LANSING'S
TIME IS NOW**

Business Expansion & Retention

- In 2017, LEAP Successfully facilitated 13 Business and Real Estate Placemaking projects in the City of Lansing.
- These projects will result in \$563 million of private investment in the City.
- The projects will create 359 new jobs and retain 2,912 jobs.
- LEAP also conducted 42 retention visits with businesses in the City.



Andy Schor, Mayor

LANSING'S TIME IS NOW

Lansing Economic Development Projects 2017

Project Name	Community	Private Investment	Jobs Created	Jobs Retained
Neogen Corporation	City of Lansing	\$3,000,000	50	
Super Fancy Too	City of Lansing	\$507,800	9	
Tecomet (Formerly Symmetry Medical)	City of Lansing	\$14,500,000	160	
American Tooling Center	City of Lansing	\$2,000,000	80	75
Sleepwalker Spirits & Ale	City of Lansing	\$224,033	6	
McLaren Greater Lansing	City of Lansing	\$450,000,000	0	2,500
Gillespie Company, LLC	City of Lansing	\$7,000,000	20	
Vesta Building Industries	City of Lansing	\$1,442,394	5	
LorAnn Oils	City of Lansing	\$1,623,259	9	45
Cameron Tool Corporation	City of Lansing	\$4,000,000	15	83
Lansing Board of Water and Light	City of Lansing	\$75,000,000		200
Macritchie	City of Lansing	\$2,990,000	3	
Kindsvatter, Dalling & Associates, Inc.	City of Lansing	\$775,000	2	9
	TOTALS	\$563,062,486	359	2,912



**LANSING'S
TIME IS NOW**

Lansing Economic Development Projects 2017 (Cont'd)

- Special projects: Red Cedar, City Hall, McLaren, Opportunity Zone, SW Lansing.
- Smaller individual requests for assistance from the City arrive weekly.
- Administration of the economic development program: 3 boards, audits, monthly financials, meeting agendas, public notices, loan and TIF management, etc.
- Entrepreneurial work:
 - Runway Lansing
 - Fund Lansing with KIVA
 - Micro Loans
- Corridor Improvement Authorities (CIA's)
- Façade Programs:
 - \$15,000 (City of Lansing)
 - \$80,000 (CDBG Funds)



**LANSING'S
TIME IS NOW**

Placemaking in Lansing

- LEAP manages the City of Lansing First Impressions program, administered by the Arts Council of Greater Lansing.
 - \$75,000 Arts Impact Project | *Digital Projection on Comerica Bank Building*
 - \$45,000 Programmatic Support Grants | *Riverwalk Theatre, Impression 5 Science Center, Lansing Art Gallery, Lansing Symphony Orchestra, R.E. Olds Transportation Museum & REACH Studio Art Center*
 - \$20,000 Creative Placemaking Grants | *Capital City Film Festival, Impression 5 Science Center, Lansing Poetry Club, REACH Studio Arts Center*



**LANSING'S
TIME IS NOW**

Additional LEAP Services: Benefits to the City of Lansing

- Attraction Efforts
- LEAP Placemaking Sculptures
- LEAP Engage (Placemaking)
- Under the Bridge (Placemaking)
- Regional Innovation Network Group (RING)
- Quarterly Hatching/Entrepreneurial Events
- LEAP Diversity: Truth, Racial, Healing & Transformation (TRHT)



**LANSING'S
TIME IS NOW**

Contact Information

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LEAP, Inc.

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E: karl@purelansing.com



LEPFA'S FY 18/19 BUDGET PRESENTATION



Andy Schor, Mayor

LANSING'S TIME IS NOW

HIGHLIGHTS

Lansing Center:

- experienced another successful year in 2017. Continuing to exceed industry standards for occupancy growth and revenue growth for comparable facilities and markets.
- welcomed over 25,000 convention-related room nights for the first time in its history.
- hosted over 320 events and welcomed over 239,000 attendees.
- made improvements to IT infrastructure, interior digital wayfinding and concessions signage, and food & beverage presentations to enhance the customer experience
- Continuously work with staff to improve training and safety standards due to industry issues (active shooter, bomb threats, etc)



Slide 2

SK13 nat'l avg events= 294 events
Scott Keith, 4/14/2017

SK14 attendees nat'l avg=215450
Scott Keith, 4/14/2017

SK15 room night nat'l avg is 25000
Scott Keith, 4/14/2017

HIGHLIGHTS

The Lansing City Market:

- Grand Concert Series expansion and development included Thornetta Davis (Detroit's Queen of the Blues), Horn & Holland, MSU Professors of Jazz, Brandon Marceal, The Root Doctors, Pat Zelenka Line, Alise King, and Frog & The Beeftones for a diverse lineup of blues and jazz.
- River Town Adventures added bike rentals through a partnership with Michigan Fitness Foundation. Additionally, they had nearly 10,000 paddlers take part in river activities paddling nearly 30,000 miles on local waterways. These paddlers came from 47 different states and 7 countries. They also coordinated volunteer efforts and collection over 5,000 gallons of trash and debris from area rivers, parks, and trails. Rivertown Adventures recently received the Seasonal Operator Star of the Year award from the Michigan Tourism and Lodging Association.
- hosted more events and activities, including a 5K, beer and wine tastings, Wine and Canvas events, Speed Friending, Easter Egg Hunt, Horse drawn carriage rides, and more.
- LEPPA is currently working with the Capital Region Community Foundation, Lansing Economic Area Partnership (LEAP), and Lansing Parks & Recreation Department to redevelop the area of the park adjacent to the City Market for additional activations, events, and amenities.



HIGHLIGHTS

Cooley Law School Stadium:

- 22nd consecutive season of 300,000+ attendees to games/events
 - 71 Lugnuts games
 - Beerfest at the Ballpark
 - Taste of Country concert
 - Capital City River Run
 - Color Run
 - Forks & Corks
 - 100+ small meetings and social events at The View/Good Hops
- Hosted the 2nd largest crowd in all of minor league baseball during 2017 season (July 4, 2017) with 11,499 in attendance
- Opening Day Block Party had over 6,400 fans in attendance
- F & B per cap increase of 3.5% and retail per cap increase of 13%
- Safety netting improvements for fan safety



HIGHLIGHTS

Common Ground Music Festival:

- held annually at Adado Riverfront Park, hosted over 40,000 attendees, with 59% of tickets sold outside of our region and 9% sold outside the state of Michigan (including 49 states), the highest amount yet.
- contributed over \$25,000 to local charitable organizations through share work, ticket fundraisers, and volunteer efforts.
- 126 volunteers contributed nearly 2,000 volunteer hours for the community.
- had over 175 room nights attributed to the festival to local hotel partners.
- 61% of the tickets were purchased by females with nearly 35% being between the ages of 18-24.
- Over a 300% increase in social media and website visits year over year.



HIGHLIGHTS

Groesbeck Golf Course:

- All 18 holes open as of late August 2017

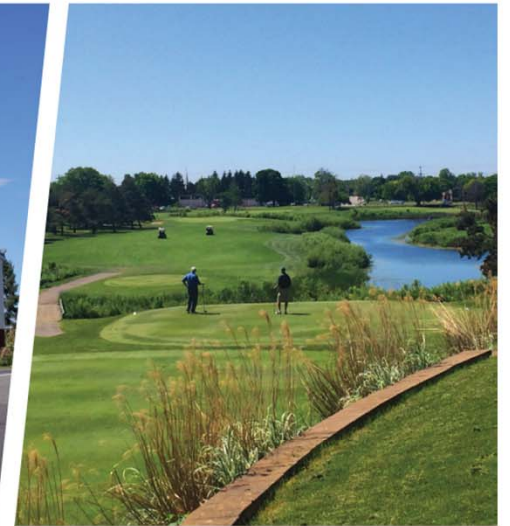
LEPFA took over full operations of the course January 1, 2018

- Leagues have increased from 17 to 20
- Continue to partner with Parks & Recreation on some non-golf activities
- New rates program (no increases to current programs)
- New food & beverage options
- Pro, Asst Pro, and Golf Operations personnel in place
- Chronogolf online tee reservation system and Vend POS system in place
- New entrance and signage scheduled for completion and opening late April
- New website: www.groesbeckgolfcourse.com





BY THE NUMBERS



LANSDALE CENTER BUDGET OVERVIEW

2018-19 Proposed Budget: Revenues

Food Services	3,615,056
Building Rental	999,000
Equipment Rental	824,725
Labor/Service	308,169
Utilities	173,115
Security	85,390
Box Office	24,800
Miscellaneous	16,733
Parking	23,100
Signage/Promotions	15,000
Sponsorships	15,000
FS-Vend	10,200
FS-Merch	0
Total Operating Revenues	6,110,288

Expenses

Salaries/Wages	2,205,125
F/B Expense	1,965,210
Utilities	987,751
Fringes/Related Costs	823,451
Events	406,410
Professional Services	324,454
Repairs/Maintenance	110,242
Supplies/Materials	97,955
Miscellaneous	104,645
Marketing	70,077
Insurance/Bonding	69,792
Security	47,710
Bad Debt	25,000
Leases	9,543
Communications	9,228
Depreciation	2,496
Total Operating Expense	7,259,088
Income/(Loss)	1,148,800
Interest of Bank Accounts	0
Sales/Marketing Reimbur	400,000
Income/(Loss)	748,800
Proposed Net City Contribution	748,800



LANSGING CITY MARKET BUDGET OVERVIEW

2018-19 Proposed Budget: Revenues

Building Rental	86,968
Equipment Rental	500
Utilities	12,600
Miscellaneous	5,530
Total Operating Revenues	105,598

Expenses

Salaries/Wages	64,737
Fringes/Related Costs	24,120
Communications	2,724
Professional Services	2,000
Utilities	67,949
Marketing	8,500
Repairs/Maintenance	7,169
Supplies/Materials	5,671
Insurance/Bonding	1,948
Depreciation	960
Miscellaneous	520
Total Operating Expense	186,298
Income/(Loss)	80,700
Less Depreciation	0
Interest on Bank Accounts	0
Income/(Loss)	80,700
Proposed Net City Contribution	80,700

COOLEY LAW SCHOOL STADIUM BUDGET OVERVIEW

2018-19 Proposed Budget: Revenues

Equipment Rental	
Miscellaneous	8,500
Total Operating Revenues	8,500

Expenses

Salaries/Wages	56,363
Fringes/Related Costs	29,270
Communications	3,096
Professional Services	2,500
Utilities	173,160
Marketing	4,160
Repairs/Maintenance	70,902
Supplies/Materials	29,400
Concessions/Catering	6,650
Insurance/Bonding	24,444
Depreciation	960
Miscellaneous	21,395
Total Operating Expense	422,336
Income/(Loss)	413,836
Proposed Net City Contribution	413,800

GROESBECK GOLF COURSE BUDGET OVERVIEW

2018-19 Proposed Budget: Revenues

Green Fees	254,000
Equipment Rental	1,500
Product Sales (Merch)	1,500
Concessions	65,000
Power Cart Rentals	110,000
Senior & Student Season Pass	3,750
Sponsorship	15,000
Miscellaneous	5,000
Total Operating Revenues	455,750

Expenses

Salaries/Wages	281,000
Fringes/Related Costs	34,200
Communications	2,800
Rents/Leases	35,000
Professional Services	12,500
Utilities	50,000
Marketing	15,000
Repairs/Maintenance	65,000
Supplies/Materials	35,000
F&B Concessions/Catering	40,000
Insurance/Bonding	15,000
Depreciation	1,000
Miscellaneous	12,250
Total Operating Expense	598,750
Income/(Loss)	143,000
Proposed Net City Contribution	143,000
Total City Contribution	143,000

FY18/19 GOALS & HIGHLIGHTS

- In 2018 and beyond, LEPFA will continue to increase our role as an economic generator to the Metro Lansing region. The economic impact of LEPFA and its facilities/events is approximately \$91M in 2017.
- The Lansing Center strives to maintain revenues and control expenses in 2018/19 due to changes in additional business strategies and increases in revenue pricing.
- Lansing City Market will be re-invented in 2018 with changes to make-up, direction, and operation.
- We will continue to work on developing a strategic goal of creating funding mechanism(s) for the Lansing Center to reduce the operating subsidy of the City.
- The Lansing Center will continue its partnership with the Greater Lansing Convention & Visitor's Bureau to bring events to the building with continued development of strategies for bringing additional and varied pieces of business to the facility.
- LEPFA will continue to invest in the safety and service training of staff for venues/events.



LANSING CENTER PERFORMANCE MEASURES

11	Event Management	Exceeded Expectations	Met Expectations	Expectations Not Met			N/A	# of non-N/A Responses
	Overall Satisfaction with Event Management Department	7	1	0	0	0	0	8
	Percentage	88%	13%	0%	0%	0%	0%	
13	Event Staff	Exceeded Expectations	Met Expectations	Expectations Not Met			N/A	# of non-N/A Responses
	Overall Satisfaction with Event Staff	7	1	0	0	0	0	8
	Percentage	88%	13%	0%	0%	0%	0%	
14	Facility Condition & Cleanliness	Exceeded Expectations	Met Expectations	Expectations Not Met			N/A	# of non-N/A Responses
	Overall Satisfaction with Facility Condition & Cleanliness	4	4	0	0	0	0	8
	Percentage	50%	50%	0%	0%	0%	0%	
15	Food & Beverage	Exceeded Expectations	Met Expectations	Expectations Not Met			N/A	# of non-N/A Responses
	Overall Satisfaction with Catering Department	7	1	0	0	0	0	8
	Percentage	88%	13%	0%	0%	0%	0%	
17	Overall Satisfaction with Food & Beverage Department	7	1	0	0	0	0	8
	Percentage	88%	13%	0%	0%	0%	0%	

Slide 13

MJ3

What is the percentage increase to the city? We talk about it outpacing the previous year but don't talk about what the number is

Maurica James, 3/26/2018

PERFORMANCE MEASURES

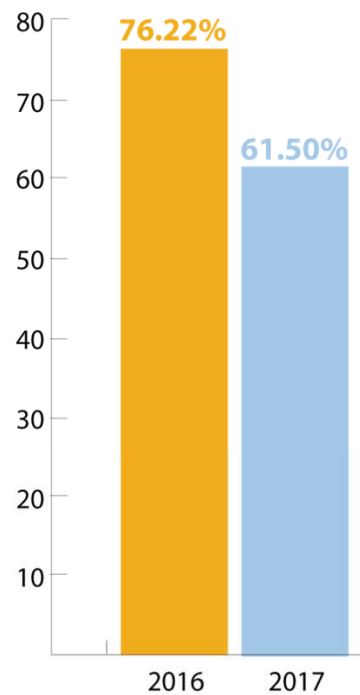
Lansing Center

Lansing Center Occupancy		
	Contracted	Used
2016	47.43%	50.68%
2017	53.74%	59.24%
National Avg.	50.50%	

Lansing Center Attributable Hotel Room Nights



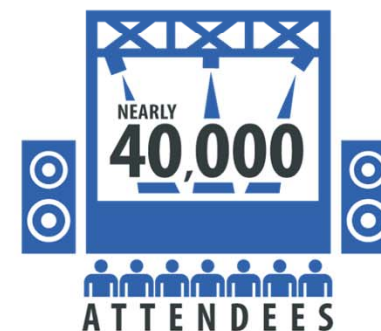
Lansing City Market Occupancy



Cooley Law School Stadium



Common Ground

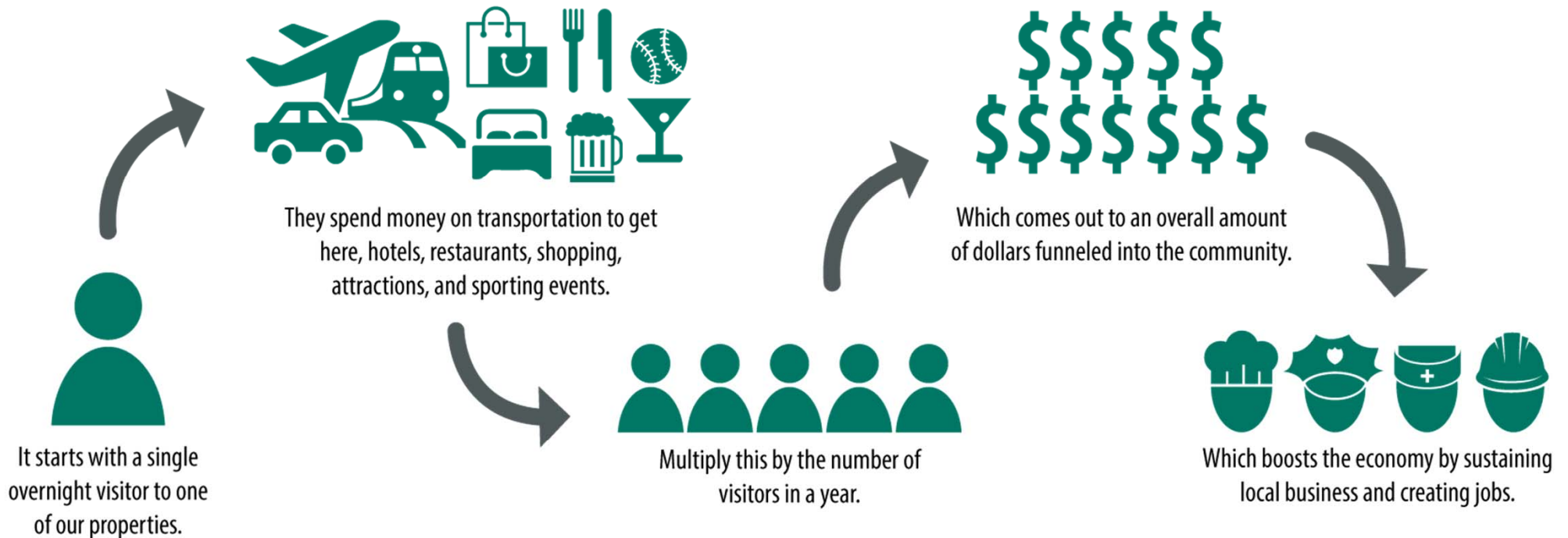


PERFORMANCE MEASURES (CONT.)

Economic Impact					
	Lansing Center	Cooley Stadium	City Market	Other Events	Total
FY 16	\$63,595,667	\$12,989,906	\$376,750	\$4,106,779	\$81,069,102
FY 17	\$65,185,559	\$13,444,553	\$372,983	\$4,209,448	\$83,212,543
Difference	\$1,589,892	\$454,647	(\$3,767)	\$102,669	\$2,143,441



HOW DO VISITORS AFFECT MY COMMUNITY?

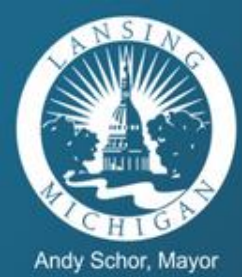




To stay up to date on our properties, like us on Facebook, and sign up for our events newsletters on lansingcenter.com and lansingcitymarket.com .

Thank You.





**LANSING'S
TIME IS NOW**

Public Service Department

FY'19 Budget Presentation

April 2, 2018

Andy Kilpatrick, P.E., Director

Christopher Mumby, Interim Deputy Director

Public Service Department Strategic Goals

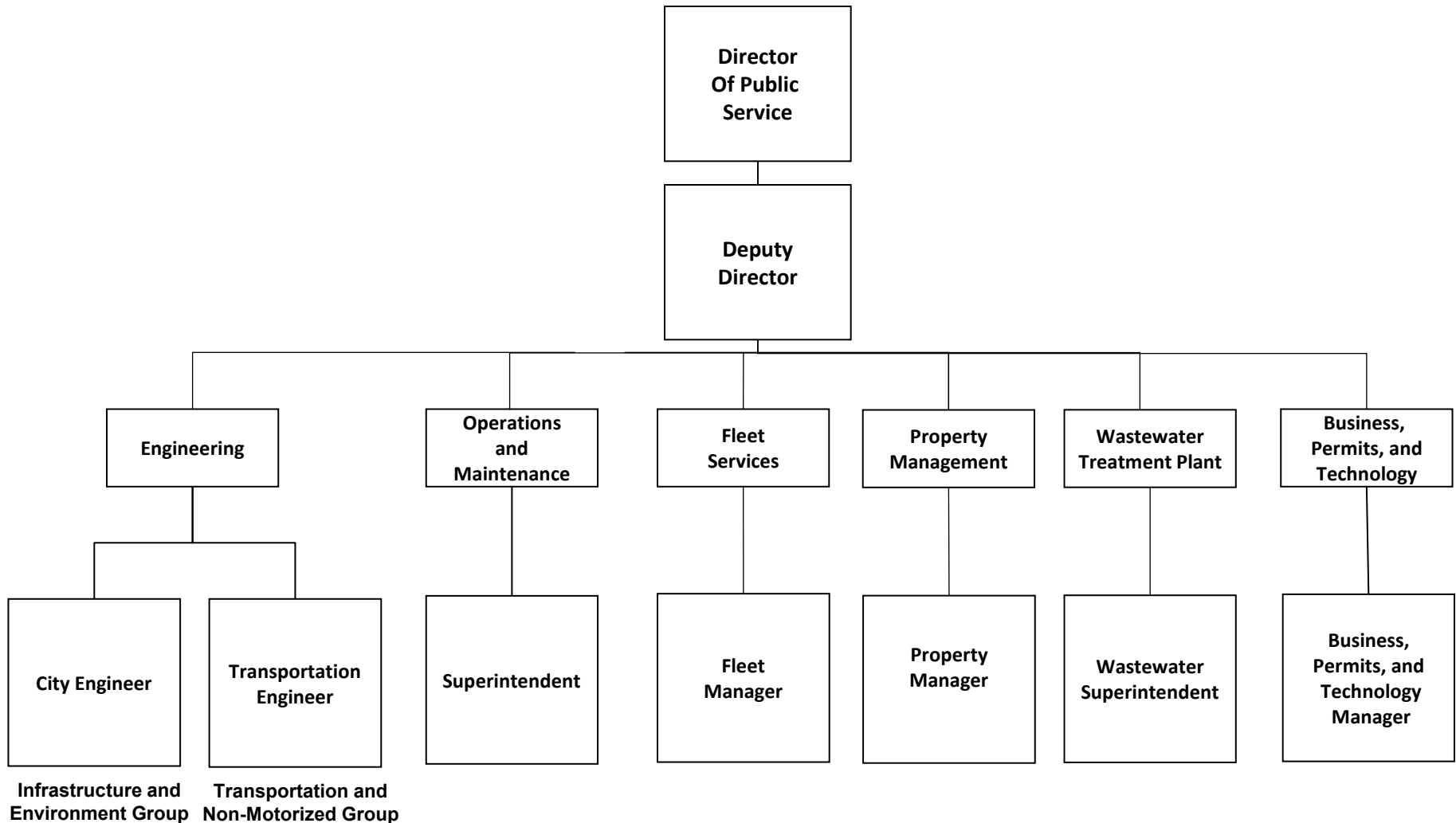
- Promote a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- Provide reliable, efficient and high quality services that respond to the needs of residents and businesses

Public Service Department

Performance Indicators

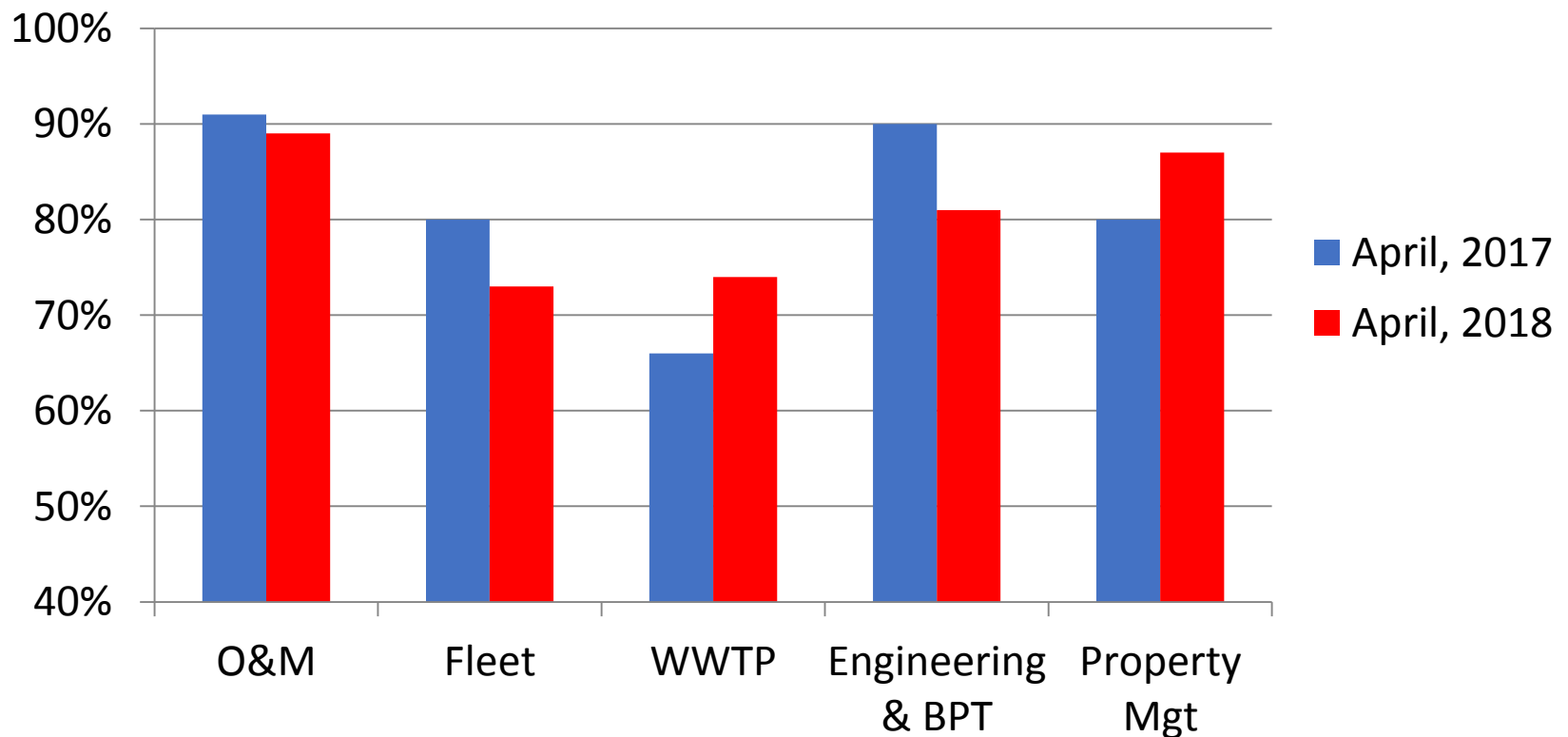
Performance Indicators	FY 2017	FY 2018	FY 2019
Timely remediation of pothole complaints Pothole complaints resolved within 24 hours (target = 95%)	74%	90%	75%
Improve walkability throughout the city Increase the number of sidewalk deficiencies addressed	5.2 miles	6 miles	6.0 miles
Provide cost-effective wastewater treatment Reduce the cost of utilities at the WWTP per 1,000 gallons of sewage treated	\$0.434/ 1,000 gallons	\$0.413/ 1,000 gallons	\$0.410/ 1,000 gallons

Public Service Organizational Chart



Staffing Levels

Percentage of Positions Filled by Division



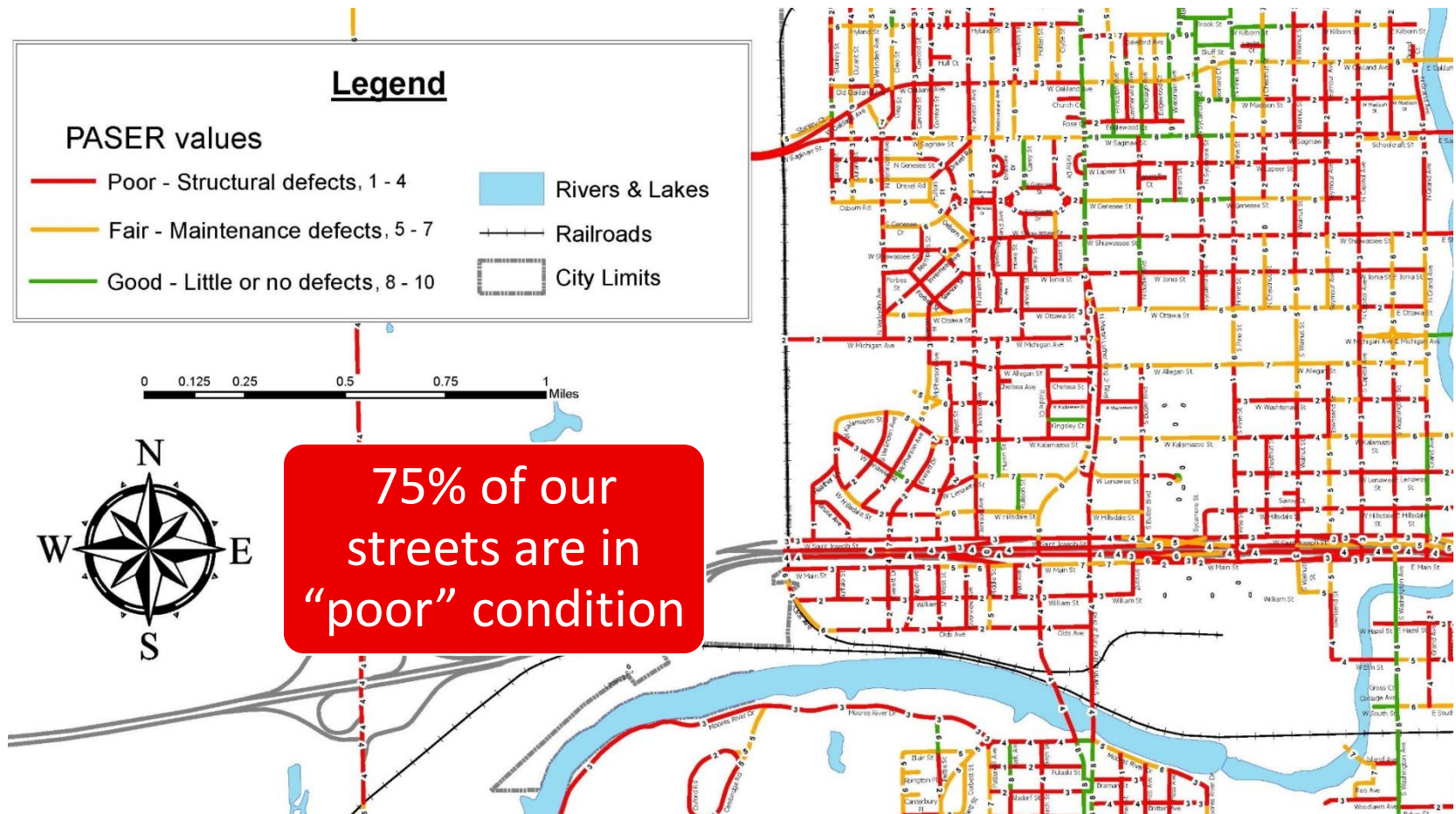
Streets Millages

City of Lansing: \$2.07 million
Eaton County: \$120k

Type of Fix	Approx. Cost Per Mile	Yrs of Added Service Life	\$/Yr of Added Service Life
Cape Seal	\$105,000	7 Yrs	\$15,000/Yr Added
Thin Overlay	\$200,000	7 Yrs	\$28,600/Yr Added
Mill and Resurface	\$825,000	10 Yrs	\$82,500/Yr Added
Crush and Shape	\$825,000	12 Yrs	\$68,800/Yr Added
Total Reconstruct	\$1,200,000	15 Yrs	\$80,000/Yr Added

Based on current mix of fixes, \$2.2 million = 4.3 miles

Street Condition Map



CIP Sidewalks and Roads

• Sidewalk Repair	\$410,000
• New Sidewalks	\$220,000
• Major Maintenance (Major & Local Streets)	\$1,100,000
• Surface Transportation (STP) Match	\$1,000,000
• Trunkline Improvements	\$25,000
• Millage Paving Projects	\$2,070,000
• Eaton County Millage	\$120,000
• Bridge Rehab	\$265,000

CIP Sewer Systems

• Sanitary Sewer Repair	\$500,000
• City Share of Delta/Delhi Sewers	\$10,000
• Wastewater Switchgear Maintenance	\$600,000
• Wastewater Digester Remediation	\$700,000
• Wastewater Plant Capital Maintenance	\$525,000
• Wastewater Ferric Chloride Storage Tank	\$300,000
• Wastewater Drying Bed	\$300,000

CIP Sewer Systems Continued

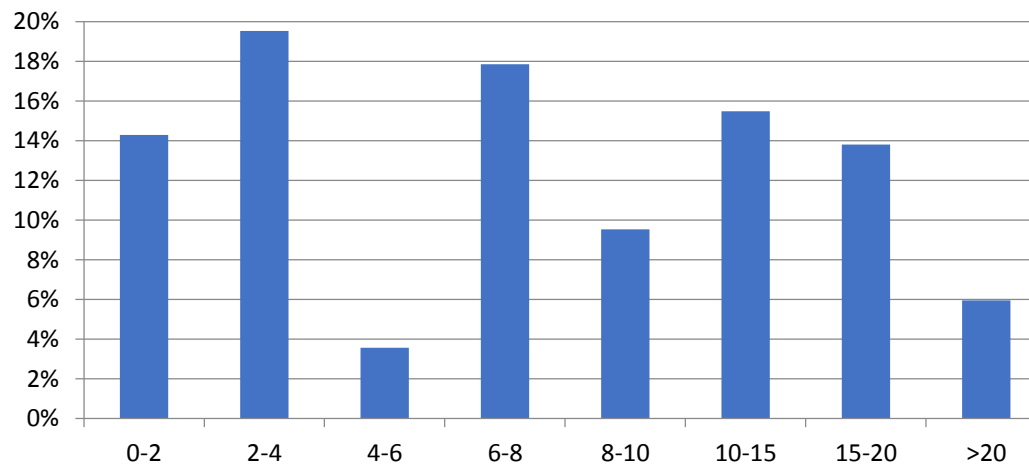
- Westside Interceptor Lift Station Design \$137,000
- Willard Ave. Pump Station Upgrades \$1,000,000
- Wastewater Flow Monitoring and Modeling \$667,000
- Central Interceptor Design \$79,000
- Private Inflow and Infiltration (I/I) Program \$200,000
- CSO 034C – SRF Ineligible \$3,300,000
- Preliminary CSO 034E Design \$150,000

Other CIP

- Digital Radios \$250,000
- Operations and Maintenance Master Plan \$30,000
- Aurelius Landfill \$75,000
- Vehicle & Equipment Purchases \$2,268,000

Public Service Department Fleet Services

Percent of Vehicles by Age



- Almost 490 vehicles, 635 pieces of equipment
- Average age = over 10 years, 54k miles/5000 hrs.
- Over 1/3 are past their replacement cycle
- Current budget has almost \$1.9 million (GF) for vehicle purchases

Public Service Department Fleet Services

- 1 Ladder truck
- 1 Ambulance
- 6 Police cruisers
- 2 Recycle packers
- 1 Plow truck
- 1 Dump/pothole truck
- 5 Pickups
- 1 Car

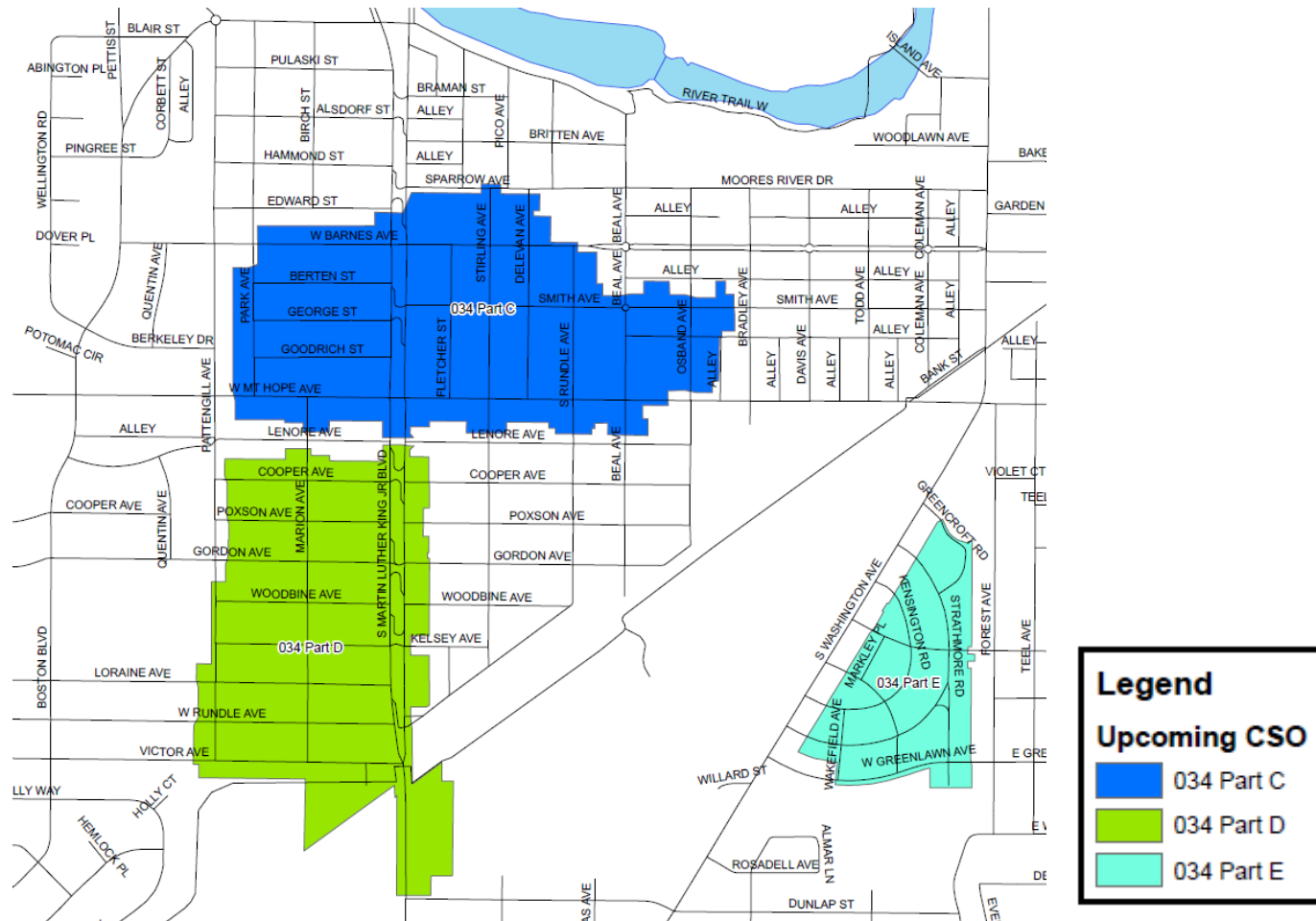
CSO 034C PROJECT 2018 and 2019



CSO 034C Project

- Sewer separation & water main construction
- Two construction seasons (likely some final paving at the beginning of a third season in early 2020)
- Involves detours for M-99/MLK Jr. Blvd. and Mt. Hope Ave.

CSO Project Areas (2018-2023)



Our Social Media Presence



Our goal is to engage with and provide citizens with helpful and easily accessible information through social media posts on Facebook and Twitter.



Statistics:

From July 1 - March 31 our engagement on Facebook has increased 74% off a weekly basis

From July 1 - March 29 our engagement on Twitter has increased 62% off a daily basis

Post Topics:

- Holidays
- CSO Project Updates
- Job Openings
- CART Updates
- Weather Advisories
- Press Releases
- Traffic Advisories



Sidewalks

- City has over 600 miles of sidewalks
- To achieve a 50 year replacement cycle, 12 miles of sidewalk need to be replaced each year
- Budget proposal – \$300k for cutting and repair including ramps upgrades (\$200k increase) and \$220k for eliminating gaps along major streets
- Will fund the repair of more than 2 miles of sidewalks and fill over a mile of gaps, increasing the response to reported issues.

Proud to continue to serve the needs
of our community 24/7/365!



Thank you!
Questions??





Andy Schor, Mayor

LANSING'S TIME IS NOW



PARKS AND RECREATION DEPARTMENT BUDGET PRESENTATION FISCAL YEAR 2019



**LANSING'S
TIME IS NOW**

- **PROPOSED FEES AND RATE STRUCTURE CHANGES**

Marshall Park Sand Volleyball

Grand River Park Boat Slip Rental

SEPA Late Fee

Turner Dodge Rental

Programs – Teas, Road Rally, Cooking Class, Girls Wildcat Softball

Pavilion Rental – Frances, Hunter, Moores, Washington

- **CITY WIDE REPAIR AND MAINTENANCE**

Funding to address repair and maintenance issues in the City of Lansing Parks as problems arise throughout the fiscal year.



- **PLAYGROUND INSTALLATION AND RENOVATION**

Maintain the current playground equipment. Install new innovative play features that challenge children and include all age groups.



- **PARKS PAVING PROJECTS**

Funding to address various City of Lansing Parks parking lots with pot holes, severe cracking, and missing chunks of asphalt. Provide parking blocks instead of wheel stops which are deteriorating and dangerous for parking lot users.



- **TURNER MINI PARK**

Funding to address the paving within the park which is deteriorating and dangerous for park users. Pavers have sunken and tree roots have lifted sidewalk sections leaving trip hazards.





LANSING'S TIME IS NOW

- **BEACON SOUTHWEST**

In cooperation with Southside Community Coalition establish Beacon Southwest Park.



- **MOORES PARK – PAVILION**

Replace the closed pavilion with a new pavilion incorporating parts of the old pavilion into the new.



- **GIER GYM HVAC SYSEM REPLACEMENT**



- **KIDS CAMP PROGRAM**

Total cost for funding one Kids' Camp site and two pre and post care sites.



- **REPLANTING TREES**

Replace trees removed due to disease, damage or interference of overhead wires.



- CANOE / KAYAK LAUNCHES



- **OUTDOOR ICE RINK**

Annual installation of temporary ice rink at Washington Park.





**LANSING'S
TIME IS NOW**

• INGHAM COUNTY TRAILS AND PARK MILLAGE GRANTS

Project Type	Amount
Universally Accessible Canoe/Kayak Launch at Krueger Landing	\$ 10,500
Universally Accessible Canoe/Kayak Launch at City Market	\$ 14,400
Universally Accessible Canoe/Kayak Launch at Moores Park	\$ 10,500
Bank Stabilization – Washington Avenue	\$ 53,500
Bridge Rehabilitation – Bridge #1-09-LTW-GR	\$ 78,750
Bridge Removal and Replacement – Bridge #CL-21-LTE-RC	\$1,333,750
Volunteer Trail Ambassador Coordinator	\$ 17,500
US127 Pathways	\$ 734,177
Bank Stabilization - Grand River North Section	\$ 100,000
Lansing Center - #CL-26-LT-GR	\$ 281,000
Potter's Zoo Creek Bridge – #CL-16-LTE-RC	\$1,806,000
Under RR North of Crego Park - #CL-20-LTE-RC	\$ 335,000
Wall and Pavement Repair – River Trail West (Near Elm St.)	\$ 215,393
Moores River Drive Trail Repair	\$ 368,160

= \$5,358,630



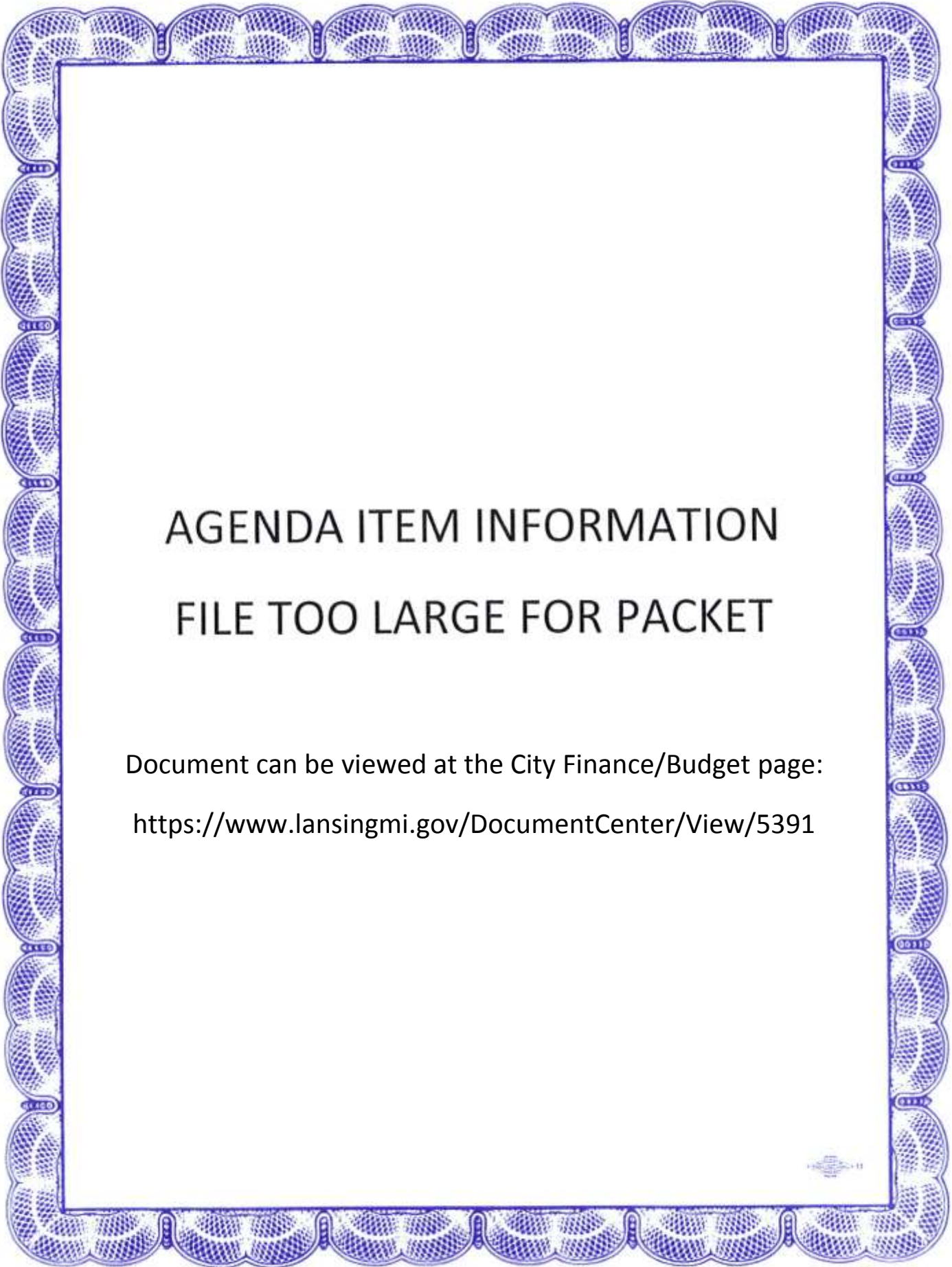
**LANSING'S
TIME IS NOW**



YOUR PARKS.

YOUR PROGRAMS.

YOUR COMMUNITY.



AGENDA ITEM INFORMATION

FILE TOO LARGE FOR PACKET

Document can be viewed at the City Finance/Budget page:
<https://www.lansingmi.gov/DocumentCenter/View/5391>

**BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 26, 2018, the Mayor submitted a proposed budget for the 2018/2019 fiscal year, which spans from July 1, 2018 through June 30, 2019; and

WHEREAS, the City Council held a series of televised public hearings to review Mayor's budget recommendations; and

WHEREAS, the City Council held special Committee of the Whole meetings during evening hours at the Foster Community Center on May 10, 2018 and at the Alfreda Schmidt Community Center on May 15, 2018, and as part of the Council meeting to provide opportunities for citizens to comment on the proposed City budget; and

WHEREAS, in accordance with City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 14, 2018, for the fiscal year 2018/2019 budget and capital improvements program; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues, by source, and amounts appropriated to defray expenditures and meet the liabilities of the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2018/2019,

NOW, THEREFORE, BE IT RESOLVED that 19.70 mills be levied under the General Property Tax Act for fiscal year 2018/2019 as follows:

City Operating: 19.44
City Debt: .26

BE IT FURTHER RESOLVED that the City's sewage rate shall be increased by 3.0% for FY 2018/2019;

BE IT FURTHER RESOLVED that the following changes to the City's fee and charges be adopted:

	From Current <u>FY 2018</u>	To Adopted <u>FY 2019</u>
Fire Department		
Ambulance Fee - Advanced Life Support 2	\$ 900.00	\$ 1,150.00
Ambulance transport mileage (per mile)	\$ 13.50	\$ 16.50
EMS Report Fee	\$ 4.00	\$ 10.00
Economic Development & Planning - Building Safety		
Non-FOIA Search and Copy Charge (per 15 minutes)	new fee \$	10.00
Non-FOIA Search and Copy Charge - CD/DVD (each)	new fee \$	2.00
Office of Community Media		
Inflatable Movie Screen & Equipment Rental - free community events	new fee \$	500.00
Inflatable Movie Screen & Equipment Rental - ticketed events	new fee \$	1,000.00
Media Center theatre space rental - professional video or ticketed event	new fee \$	500.00
Media Center theatre space rental - free community event (per hour)	new fee \$	20.00
Media Center theatre space rental - non-commercial production, non-business hours (per hour)	new fee \$	20.00
Backpack studio rental - commercial production (per day)	new fee \$	100.00
Intermediate Production class - Resident	new fee \$	55.00
Intermediate Production class - Nonresident	new fee \$	105.00
Camera Package Rental - commercial production	new fee \$	100.00
Live Production Trailer with final edited product with staff and equipment	new fee \$	1,750.00

Parks & Recreation Department

Marshall Park Sand Volleyball - no equipment (per hour)	\$	5.00	\$	10.00
Marshall Park Sand Volleyball - with equipment (per hour)	\$	8.00	\$	15.00
Frances Park Pavilion Rental - 1/2 Pavilion, 1/2 Day Weekday			\$	70.00
Frances Park Pavilion Rental - 1/2 Pavilion, 1/2 Day Weekend			\$	80.00
Frances Park Pavilion Rental - Full Pavilion, 1/2 Day Weekday			\$	115.00
Frances Park Pavilion Rental - Full Pavilion, 1/2 Day Weekend			\$	135.00
Frances Park Pavilion Rental - Full Pavilion, Full Day - Weekday			\$	190.00
Frances Park Pavilion Rental - Full Pavilion, Full Day - Weekend			\$	220.00
Frances Park Pavilion Rental - 1/2 Pavilion, 1/2 Day Holiday			\$	100.00
Frances Park Pavilion Rental - Rental of 1/2 Pavilion Full Day Holiday			\$	165.00
Frances Park Pavilion Rental - Full Pavilion, Full Day Holiday			\$	275.00
Frances Pavilion Clean Up Fee Rental - Deposit for Clean Up Forfeited			\$	50.00
Hunter Park Pavilion Rental - 1/2 Day Weekday/Weekend			\$	35.00
Hunter Park Pavilion Rental - Full Day Weekday/Weekend			\$	60.00
Hunter Park Pavilion Rental - 1/2 Day Holiday			\$	65.00
Hunter Park Pavilion Rental - Full Day Holiday			\$	110.00
Moores Park Pavilion Rental - 1/2 Day, Weekday/Weekend			\$	45.00
Moores Park Pavilion Rental - Full Day Weekday/Weekend			\$	70.00
Moores Park Pavilion Rental - 1/2 Day Holiday			\$	75.00
Moores Park Pavilion Rental - Full Day Holiday			\$	125.00
Washington Park Pavilion Rental - 1/2 Day, Weekday/Weekend			\$	45.00
Washington Park Pavilion Rental - Full Day Weekday/Weekend			\$	70.00
Washington Park Pavilion Rental - 1/2 Day Holiday			\$	75.00
Washington Park Pavilion Rental - Full Day Holiday			\$	125.00
Adado Riverfront Park Rental	\$	150.00	\$	500.00
Grand River Park Boat Slip Rental - Resident	\$	200.00	\$	220.00
Grand River Park Boat Slip Rental - Nonresident	\$	400.00	\$	420.00
Turner Dodge - Teas	\$	15.00	\$	19.00
Turner Dodge / First Floor Rental - Resident (per hour)	\$	110.00	\$	120.00

Change in rate
structure

Turner Dodge / First Floor Rental - Non-Resident (per hour)	\$	125.00	\$	135.00
Turner Dodge / Entire House Rental - Resident (per hour)	\$	145.00	\$	155.00
Turner Dodge / Entire House Rental - Non-Resident	\$	160.00	\$	170.00
Special Recreation - Road Rally	\$	75.00	\$	100.00
Community Center - Kids cooking class	\$	20.00	\$	30.00
SEPA Late Fee - Adado Riverfront Park <30 days from event		new fee	\$	150.00
SEPA Late Fee - Rivertrail Rental <30 days from event		new fee	\$	125.00
Adult Men's Baseball League - Age 30+	\$	907.00	\$	1,007.00
Adult Men's Baseball League - Age 40+	\$	907.00	\$	1,007.00
Adult Men's Baseball City League	\$	1,249.00	\$	1,350.00
Girl's Wildcat Softball, before May 10 - Resident	\$	30.00	\$	40.00
Girl's Wildcat Softball, before May 10 - Nonresident	\$	35.00	\$	45.00
Girl's Wildcat Softball, after May 10 - Resident	\$	40.00	\$	50.00
Girl's Wildcat Softball, after May 10 - Nonresident	\$	45.00	\$	55.00
Baseball Field Rentals - Youth Tournaments (per game)	\$	30.00	\$	100.00
Baseball Field Rentals - Adult Tournaments (per game)	\$	35.00	\$	120.00

Public Service Department Refuse and Recycling Funds:

Refuse Bags:				
Individual Bags	\$	2.00	\$	2.25
5 bags	\$	10.00	\$	11.25
Carts:				
21 gallon cart	\$	40.00	\$	42.00
32 gallon cart	\$	43.00	\$	44.00
65 gallon cart	\$	48.00	\$	49.00
95 gallon cart	\$	54.00	\$	55.00
Blue cart late fee	\$	5.00	\$	10.00
Recycling Fee	\$	98.50	\$	105.00
Recycling Commercial Fee (per quarter)	\$	47.00	\$	52.00
Recycling Fee - Special Events, Cart Rental	\$	10.00	\$	15.00
Recycling Fee - Special Events, Noncompliance (contamination)		new fee	\$	10.00

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2018/2019 fiscal year:

	<u>FY 2019 Proposed</u>	<u>Council Changes</u>	<u>FY 2019 Adopted</u>
Estimated Revenues			
Property Taxes	40,315,000		40,315,000
Income Taxes	38,500,000		38,500,000
State Shared Revenues	19,196,700		19,196,700
Licenses and Permits	1,677,000		1,677,000
Charges for Services	9,017,200		9,017,200
Fines and Forfeitures	2,456,100		2,456,100
Interest and Rents	205,000		205,000
Return on Equity	22,500,000		22,500,000
Other Revenue	333,000		333,000
Transfers	100,000		100,000
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	<u>134,300,000</u>	-	<u>134,300,000</u>
Appropriations			
City Council			
Personnel	494,573		494,573
Operating	219,427		219,427
Total	<u>714,000</u>	-	<u>714,000</u>
Internal Audit			
Personnel	182,261		182,261
Operating	12,639		12,639
Total	<u>194,900</u>	-	<u>194,900</u>
Courts			
Personnel	5,186,717		5,186,717
Operating	1,418,783		1,418,783
Total	<u>6,605,500</u>	-	<u>6,605,500</u>
Mayor's Office			
Personnel	1,076,326		1,076,326
Operating	220,474		220,474
Total	<u>1,296,800</u>	-	<u>1,296,800</u>
Office of Community Media			
Personnel	431,375		431,375
Operating	38,525		38,525
Total	<u>469,900</u>	-	<u>469,900</u>
City Clerk' Office			
Personnel	955,857		955,857
Operating	241,143		241,143
Total	<u>1,197,000</u>	-	<u>1,197,000</u>
Neighborhood and Citizen Engagement			
Personnel	540,790		540,790
Operating	322,710		322,710
Total	<u>863,500</u>	-	<u>863,500</u>
Economic Development and Planning			
Personnel	2,576,020		2,576,020
Operating	2,415,280		2,415,280
Total	<u>4,991,300</u>	-	<u>4,991,300</u>
Finance			
Personnel	4,208,563		4,208,563
Operating	1,263,037		1,263,037
Total	<u>5,471,600</u>	-	<u>5,471,600</u>

	<u>FY 2019 Proposed</u>	<u>Council Changes</u>	<u>FY 2019 Adopted</u>
Human Resources			
Personnel	1,239,243		1,239,243
Operating	878,757		878,757
Total	<u>2,118,000</u>	-	<u>2,118,000</u>
City Attorney			
Personnel	1,905,589		1,905,589
Operating	262,711		262,711
Total	<u>2,168,300</u>	-	<u>2,168,300</u>
Police			
Personnel	36,520,691		36,520,691
Operating	6,672,609		6,672,609
Total	<u>43,193,300</u>	-	<u>43,193,300</u>
Fire			
Personnel	29,283,556		29,283,556
Operating	4,866,344		4,866,344
Total	<u>34,149,900</u>	-	<u>34,149,900</u>
Public Service			
Personnel	2,857,678		2,857,678
Operating	8,714,822		8,714,822
Total	<u>11,572,500</u>	-	<u>11,572,500</u>
Human Relations & Community Service			
Personnel	1,427,118		1,427,118
Operating	171,182		171,182
Total	<u>1,598,300</u>	-	<u>1,598,300</u>
Parks & Recreation			
Personnel	4,947,423		4,947,423
Operating	3,353,577		3,353,577
Total	<u>8,301,000</u>	-	<u>8,301,000</u>
Human Services			
Operating	1,660,000		1,660,000
Total	<u>1,660,000</u>	-	<u>1,660,000</u>
City-Supported Agencies			
Operating	381,400		381,400
Total	<u>381,400</u>	-	<u>381,400</u>
Non-Departmental			
Vacancy Factor	(500,000)		(500,000)
Library Lease	150,000		150,000
Debt Service	1,154,000		1,154,000
Transfers	6,548,800		6,548,800
Total	<u>7,352,800</u>	-	<u>7,352,800</u>
Total Appropriations	<u>134,300,000</u>	-	<u>134,300,000</u>

II.	SPECIAL REVENUE FUNDS	FY 2019 Proposed	Council Changes	FY 2019 Adopted
	MAJOR STREETS FUND			
Estimated Revenues				
Gas & Weight Tax Receipts	9,588,800			9,588,800
Utility Permit Fees (Metro Act)	450,000			450,000
Reimbursements	959,000			959,000
Miscellaneous Revenue	45,000			45,000
Transfer from Other Funds	100,000			100,000
Use of/(Contribution to) Fund Balance	1,811,200			1,811,200
Total Revenue	12,954,000		-	12,954,000
Appropriations				
Personnel	3,003,107			3,003,107
Operating	3,824,693			3,824,693
Capital	2,700,000			2,700,000
Debt Service	526,200			526,200
Transfers	2,900,000			2,900,000
Total Appropriations	12,954,000		-	12,954,000
	LOCAL STREETS FUND			
Estimated Revenues				
Gas & Weight Tax Receipts	3,196,200			3,196,200
Reimbursements	200,000			200,000
Miscellaneous Revenue	120,000			120,000
Transfer from Other Funds	5,270,000			5,270,000
Use of/(Contribution to) Fund Balance	(125,200)			(125,200)
Total Revenue	8,661,000		-	8,661,000
Appropriations				
Personnel	3,042,012			3,042,012
Operating	2,371,588			2,371,588
Capital	2,520,000			2,520,000
Debt Service	727,400			727,400
Total Appropriations	8,661,000		-	8,661,000
	STADIUM FUND			
Estimated Revenues				
Operating Revenues	400,000			400,000
Stadium Naming Rights	120,000			120,000
Reimbursements	125,000			125,000
Transfers In	512,000			512,000
Use of/(Contribution to) Fund Balance	-			-
Total Revenue	1,157,000		-	1,157,000
Appropriations				
Debt Service	1,157,000			1,157,000
Total Appropriations	1,157,000		-	1,157,000
	BUILDING DEPARTMENT FUND			
Estimated Revenues				
Licenses & Permits	2,592,200			2,592,200
Charges for Services	2,500			2,500
Miscellaneous	300			300
Use of/(Contribution to) Fund Balance	(25,000)			(25,000)
Total Revenue	2,570,000		-	2,570,000
Appropriations				
Personnel	2,029,226			2,029,226
Operating	540,774			540,774
Total Appropriations	2,570,000		-	2,570,000

	FY 2019 Proposed	Council Changes	FY 2019 Adopted
CDBG FUND			
Estimated Revenues			
Federal Grants	1,950,512		1,950,512
General Fund Transfer	152,530		152,530
Total Revenue	<u>2,103,042</u>	-	<u>2,103,042</u>
Appropriations			
Personnel	1,049,457		1,049,457
Operating	1,053,585		1,053,585
Total Appropriations	<u>2,103,042</u>	-	<u>2,103,042</u>

HOME GRANT FUND			
Estimated Revenues			
Federal Grants	613,019		613,019
General Fund Transfer	26,720		26,720
Total Revenue	<u>639,739</u>	-	<u>639,739</u>
Appropriations			
Personnel	201,697		201,697
Operating	438,042		438,042
Total Appropriations	<u>639,739</u>	-	<u>639,739</u>

EMERGENCY SHELTER GRANT FUND			
Estimated Revenues			
Federal Grants	166,766		166,766
General Fund Transfer	-		-
Total Revenue	<u>166,766</u>	-	<u>166,766</u>
Appropriations			
Operating	166,766		166,766
Total Appropriations	<u>166,766</u>	-	<u>166,766</u>

FEDERAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND			
Estimated Revenues			
Drug Forfeitures	-		-
Use of/(Contribution to) Fund Balance	108,000		108,000
Total Revenue	<u>108,000</u>	-	<u>108,000</u>
Appropriations			
Personnel	-	-	-
Operating	108,000	-	108,000
Total Appropriations	<u>108,000</u>	-	<u>108,000</u>

STATE/LOCAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND			
Estimated Revenues			
Drug Forfeitures	-		-
Use of/(Contribution to) Fund Balance	523,600		523,600
Total Revenue	<u>523,600</u>	-	<u>523,600</u>
Appropriations			
Operating	523,600	-	523,600
Transfers	-		-
Total Appropriations	<u>523,600</u>	-	<u>523,600</u>

	FY 2019 Proposed	Council Changes	FY 2019 Adopted
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DRUG LAW ENFORCEMENT FUND - TRI-COUNTY METRO

Estimated Revenues

Drug Forfeiture Revenues	428,220		428,220
Contributions from Local Units	428,220		428,220
Total Revenue	856,440	-	856,440

Appropriations

Personnel	86,920	-	86,920
Operating	769,520	-	769,520
Transfers	-	-	-
Total Appropriations	856,440	-	856,440

DOWNTOWN LANSING, INC.

Estimated Revenues

Special Assessments	420,400		420,400
Grants	10,000		10,000
Miscellaneous	290,275		290,275
Transfer from General Fund	156,300		156,300
Use of/(Contribution to) Fund Balance	14,525		14,525
Total Revenue	891,500	-	891,500

Appropriations

Personnel	164,875		164,875
Operating	726,625		726,625
Total Appropriations	891,500	-	891,500

III.

ENTERPRISE FUNDS

CEMETERIES FUND

Estimated Revenues

Cemetery Service Revenue	190,150		190,150
Sale of Lots	70,000		70,000
Other	3,000		3,000
Transfer from Perpetual Care	5,000		5,000
Transfer from Parks Millage	486,850		486,850
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	755,000	-	755,000

Appropriations

Personnel	414,989		414,989
Operating	313,011		313,011
Transfers	27,000		27,000
Total Appropriations	755,000	-	755,000

GOLF FUND

Estimated Revenues

Transfers In - Parks Millage	179,400		179,400
Total Revenue	179,400	-	179,400

Appropriations

Operating	179,400		179,400
Total Appropriations	179,400	-	179,400

	FY 2019 Proposed	Council Changes	FY 2019 Adopted
PARKING FUND			
Estimated Revenues			
Parking Revenue	5,985,600		5,985,600
Baseball Revenue	55,000		55,000
Parking Fines	500,000		500,000
Other Revenue	1,251,269		1,251,269
Use of/(Contribution to) Fund Equity	4,396,131		4,396,131
Total Revenue	<u>12,188,000</u>	-	<u>12,188,000</u>

Appropriations			
Personnel	2,406,137		2,406,137
Operating	2,500,053		2,500,053
Capital	3,976,810		3,976,810
Debt Service	3,305,000		3,305,000
Total Appropriations	<u>12,188,000</u>	-	<u>12,188,000</u>

WASTEWATER FUND			
Estimated Revenues			
Sewer Charges	35,733,000		35,733,000
Interest Income	148,960		148,960
Low Income Credit	(2,000)		(2,000)
Miscellaneous Income	-		-
Use of/(Contribution to) Fund Equity	4,890,040		4,890,040
Total Revenue	<u>40,770,000</u>	-	<u>40,770,000</u>

Appropriations			
Personnel	8,329,628		8,329,628
Operating	8,467,596		8,467,596
Capital	9,228,000		9,228,000
Debt Service	14,744,776		14,744,776
Total Appropriations	<u>40,770,000</u>	-	<u>40,770,000</u>

REFUSE FUND			
Estimated Revenues			
Operating Income	2,133,004		2,133,004
Interest Income	7,000		7,000
Use of/(Contribution to) Fund Equity	(215,004)		(215,004)
Total Revenue	<u>1,925,000</u>	-	<u>1,925,000</u>

Appropriations			
Personnel	945,893		945,893
Operating	929,107		929,107
Capital	50,000		50,000
Total Appropriations	<u>1,925,000</u>	-	<u>1,925,000</u>

RECYCLING FUND			
Estimated Revenues			
Operating Income	4,130,540		4,130,540
Sale of Recycled Materials	-		-
Interest Income	-		-
Use of/(Contribution to) Fund Equity	169,460		169,460
Total Revenue	<u>4,300,000</u>	-	<u>4,300,000</u>

Appropriations			
Personnel	2,196,847		2,196,847
Operating	1,598,340		1,598,340
Debt Service	454,813		454,813
Capital	50,000		50,000
Total Appropriations	<u>4,300,000</u>	-	<u>4,300,000</u>

IV.	CAPITAL PROJECT FUNDS	FY 2019 <u>Proposed</u>	Council <u>Changes</u>	FY 2019 <u>Adopted</u>
	CAPITAL IMPROVEMENT (CIP) FUND			
Estimated Revenues				
Transfer from the General Fund	1,395,000			1,395,000
Loan Revenue	180,000			180,000
PEG (Cable Capital) Revenues	400,000			400,000
Total Revenue	<u>1,975,000</u>	-		<u>1,975,000</u>
Appropriations				
Capital	995,000			995,000
PEG Capital	300,000			300,000
Debt Service	180,000			180,000
Transfer to General Fund	100,000			100,000
Transfers to Street Funds	400,000			400,000
Total Appropriations	<u>1,975,000</u>	-		<u>1,975,000</u>
	PARKS MILLAGE FUND			
Estimated Revenues				
Transfer from the General Fund	2,036,250			2,036,250
Total Revenue	<u>2,036,250</u>	-		<u>2,036,250</u>
Appropriations				
Transfers to Golf/Cemetery Funds	666,250			666,250
Capital	1,370,000			1,370,000
Total Appropriations	<u>2,036,250</u>	-		<u>2,036,250</u>

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2018/2019 fiscal year:

[Insert Budget Policies]

ECONOMIC DEVELOPMENT & PLANNING DEPARTMENT (formerly Planning & Neighborhood Development)

Description

The Department of Economic Development and Planning (EDP) was previously known as the Planning and Neighborhood Development Department. The primary objective of the Department has been to stabilize the City's economic base and, through continued planned and directed development, "grow" that base to a level capable of providing continuous support for the City's services and infrastructure. The Department consists of six separate divisions:

- Administration;
- Building Safety;
- Code Enforcement;
- Parking Services;
- Planning; and
- Development Office.

Additionally, DLI, LEAP, and LEPFA report indirectly through the Department of EDP.

The Building Safety Office is operated as a Special Revenue Fund, per State Law. Building safety interacts with commercial structures in the city and ensures the safety of such structures in our city, whether they be new, existing, or at the end of their useful life.

Code Enforcement is charged with protecting the health, safety, and welfare of Lansing residents through the preservation and improvement of the housing stock by assuring safe, decent, and sanitary housing while conserving the integrity of neighborhoods.

Planning has a broad role in facilitating orderly development and growth across the city. This division oversees development, implementation, and review of the city's Master Plan. Planning functions include comprehensive planning, site plan review, flood plain review, zoning review, historic preservation, public infrastructure, and review of economic development projects.

The Parking Services Office encompasses the operation of the municipal fee-based parking system. Parking Services Office provides economical parking options for downtown workers and visitors.

Coordination of housing and neighborhood improvement activities are primarily handled under the City's Community Development Block Grant (CDBG) or various federal and state housing assistance programs. The traditional allocation of CDBG, HOME, and the Emergency Solutions Grant Program are federally funded programs, administered by the Development Office. In addition to these programs, the Development Office administers various grants, such as, Floodplain Abatement FEMA, Lead Based Paint Abatement, and Blight Elimination – Hardest Hit Funds programs.

Overall, the Department supports the following boards or commissions:

- Planning Board;
- Zoning Board of Appeals;
- Historic District Commission;
- Demolition Board;
- Plumbing Board;
- Mechanical Board and Electrical Board; and
- Building Board of Appeals.

(continued)

The Department has worked closely with additional agencies to facilitate development in the City, such as:

- Ingham County Land Bank Fast Track Authority
- LEAP
- Tri-County Regional Planning Commission
- Neighborhood-based nonprofits

ECONOMIC DEVELOPMENT & PLANNING

Downtown Lansing, Inc.

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
<u>Department Appropriation</u>					
Personnel	\$ 154,674	\$ 166,197	\$ 155,387	\$ 164,875	-0.8%
Operating	591,384	811,303	906,550	726,625	-10.4%
Total	<u>\$ 746,058</u>	<u>\$ 977,500</u>	<u>\$ 1,061,937</u>	<u>\$ 891,500</u>	-8.8%

Budgetary Explanations

No significant changes are budgeted for FY 2019. FY 2019 is the second, and final, phase of the downtown wayfinding signage replacement, which includes funding by the Convention and Visitor's Bureau and a grant from the Michigan Economic Development Corporation. The decrease in operational funding is the result of the reduced costs for the second phase.

City of Lansing
Fiscal Year July 1, 2018 - June 30, 2019
Downtown Lansing Incorporated Special Revenue Fund
(formerly Principal Shopping District)

	<u>FY 2017</u> <u>Actual</u>	<u>FY 2018</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2018</u> <u>Projected</u>	<u>FY 2019</u> <u>Proposed</u>	<u>% Change</u> <u>FY18 Adopted</u> <u>FY19 Proposed</u>
Beginning Fund Balance	\$ 17,712	\$ 34,323	\$ 34,323	\$ 46,051	
<u>Revenues</u>					
Special Assessments	\$ 407,160	\$ 407,000	\$ 413,700	\$ 420,400	3.3%
Grants	10,000	10,000	10,000	10,000	0.0%
Miscellaneous	212,109	339,500	428,965	290,275	-14.5%
Transfer from General Fund	133,400	221,000	221,000	156,300	-29.3%
Total Revenues	<u>\$ 762,669</u>	<u>\$ 977,500</u>	<u>\$ 1,073,665</u>	<u>\$ 876,975</u>	-10.3%
<u>Expenditures</u>					
Personnel	\$ 154,674	\$ 166,197	\$ 155,387	\$ 164,875	-0.8%
Operating	591,384	811,303	906,550	726,625	-10.4%
Total Expenditures	<u>\$ 746,058</u>	<u>\$ 977,500</u>	<u>\$ 1,061,937</u>	<u>\$ 891,500</u>	-8.8%
 Fund Balance Increase/(Decrease)	 \$ 16,611	 \$ -	 \$ 11,728	 \$ (14,525)	
Ending Fund Balance	\$ 34,323	\$ 34,323	\$ 46,051	\$ 31,526	90.0%

**LANSING ECONOMIC DEVELOPMENT CORPORATION
FY 2018/2019 BUDGET**

<u>Description</u>	FY 2016/2017 Actuals	FY 2017/2018 Budget	FY 2017/2018 Projected	FY 2018/2019 Proposed Budget *
General Operating Income				
Brownfield Admin	\$ 92,959	\$ 95,373	\$ 110,432	\$ 106,553
City of Lansing Contract	170,000	270,000	270,000	300,000
Annual Issuer's Fees	23,881	20,000	21,556	20,000
TIFA Admin	131,780	131,700	145,017	137,000
Arts & Culture Contract	130,000	150,000	150,000	150,000
Fund Balance	-	10,000	-	-
Façade Grant Contract	-	15,000	15,000	150,000
Loan Interest	6,825	5,000	2,406	2,320
Interest Income	4,829	2,000	5,355	3,000
Miscellaneous Revenue		50	250	50
Total General Operating Income	\$ 560,274	\$ 699,123	\$ 720,016	\$ 868,923

Business Incubator Income				
Fund Balance	\$ -	\$ 75,176	\$ -	\$ 24,840
Business Incubator Rental Income	43,677	47,062	48,206	-
Runway Event Sponsorship	1,500	6,000	2,800	-
LEAP RIN Grant	3,000	-	-	-
Application Fees	100	-	-	-
Event Income	1,350	-	1,055	-
Total Business Incubator Income	\$ 49,627	\$ 128,238	\$ 52,061	\$ 24,840
Total Income	\$ 609,901	\$ 827,361	\$ 772,077	\$ 893,763

General Operating Expenditures				
Depreciation	\$ 28,552	\$ 28,553	\$ 28,553	\$ 28,553
Arts & Culture Grants	130,000	150,000	150,000	150,000
Façade Grants	-	15,000	15,000	150,000
Contractual Services	520,560	525,823	525,823	561,723
Insurance & Bonds	1,933	2,100	2,100	6,000
Miscellaneous Operating	290	1,000	1,000	1,000
Bank Fees	35	200	200	200
Arts Council of Greater Lansing Strategic Plan	-	5,000	5,000	-
Total General Operating Expenditures	\$ 681,371	\$ 727,676	\$ 727,676	\$ 897,476
Less Depreciation Expense	(28,552)	(28,553)	(28,553)	(28,553)
Total General Operating Expenditures	\$ 652,818	\$ 699,123	\$ 699,123	\$ 868,923

Business Incubator Expenditures				
Bank Fees	\$ 138	\$ 300	\$ 300	\$ 200
Contractual Services	6,890	7,932	7,001	240
Equipment	3,263	-	-	-
Equipment Maintenance	65	500	380	-
Utilities	18,620	17,000	19,029	-
Rent	48,942	50,506	48,942	-
Telephone/Communications	2,575	2,700	2,984	-
Marketing	-	5,000	1,620	-
Insurance	883	1,000	954	-
Showroom Supplies	372	500	158	-
Software Subscriptions	3,912	4,000	4,333	-
Facilities Management (CBRE)	4,066	6,000	5,006	1,600
PT Salary Reimbursement	17,405	22,800	21,356	22,800
Events	-	10,000	7,134	-
Visa Cashback	(177)	-	-	-
Total Business Incubator Expenditures	\$ 106,954	\$ 128,238	\$ 119,197	\$ 24,840
Total Expenditures	\$ 788,325	\$ 855,914	\$ 846,873	\$ 922,316
Net Income	\$ (178,424)	\$ (28,553)	\$ (74,796)	\$ (28,553)
Add Back Depreciation Expense	\$ 28,552	\$ 28,553	\$ 28,553	\$ 28,553
Net Income	\$ (149,871)	\$ -	\$ (46,243)	\$ -

LANSING BROWNFIELD REDEVELOPMENT AUTHORITY
FY 2018/2019 BUDGET

Description	FY 2016/2017 Actual	FY 2017/2018 Adopted Budget	FY 2017/2018 Projected	FY 2018/2019 Proposed Budget
Revenues				
REV LOAN FUND B TAX REVENUE	\$ 1,000,000	\$ -	\$ -	\$ -
REV LOAN FUND A TAX REVENUE	489,745	523,820	428,083	275,000
PLAN 2 MOTOR WHEEL	254,098	166,231	238,741	200,000
PLAN 5 BTS	67,680	-	52,644	271,621
PLAN 9 SCHAFER BAKERY	417	304	304	304
PLAN 12 PERCY BEAN	6,054	-	-	-
PLAN 14 PRUDDEN	53,955	54,457	54,152	130,990
PLAN 19 STYLELINE	7,854	8,691	9,594	10,786
PLAN 20 LORANN OILS	8,710	10,685	14,878	40,515
PLAN 21 DEVON SELF STORAGE (formerly WOLHE	29,119	29,538	-	-
LBRA ADMIN	92,959	121,214	110,433	106,553
PLAN 30 BROWNFIELD DEV SPEC	9,485	9,597	13,089	13,379
PLAN 23 STADIUM DISTRICT PARTNERS	109,179	218,992	119,084	120,383
PLAN 37 CEDAR ST SCHOOL	9,104	8,665	17,647	10,407
PLAN 40 POINT NORTH	24,203	24,716	24,856	21,257
PLAN 42 NU UNION	10,005	10,246	10,390	10,965
PLAN 8b JNL	104,453	105,407	97,088	99,146
PLAN 53 MICH AVE INVESTORS	25,861	39,047	24,294	24,804
3 Mills of SET STATE BRF	-	38,444	28,048	31,109
PLAN 52 MARKETPLACE PARTNER	157,676	153,973	153,988	240,178
PLAN 55A BALL PARK NORTH	-	240,380	225,332	219,822
PLAN 56 EMERGENT BIOSOLUTION	178,870	191,315	196,792	204,606
PLAN 58 HIGH GRADE MATERIALS	-	16,123	27,772	10,848
PLAN 59 4000 N. GRAND	-	385	-	99
PLAN 60 RISE PROPERTIES	-	501,816	519,786	454,676
PLAN 61 FELDKOUTS	-	507	514	1,423
PLAN 62 OLIVER TOWERS	-	7,680	28,427	28,592
PLAN 63 2000 BLOCK	-	1,380	1,708	82,262
PLAN 65 SOUTH STREET	-	37	812	5,360
PLAN 66 FLUID CHILLERS	-	-	-	23,893
INTEREST INCOME	2,390	-	1,663	-
REVOLVING LOAN PAYBACK (Eyde 4000 N. Grand I	44,796	-	-	-
HAZ SUB-BROWNFIELD EPA (2015)	152,034	-	27,319	-
PETRO-BROWNFIELD EPA (2015)	35,365	-	2,010	-
FEDERAL GRANTS (EPA BCRLF)	2,140	-	-	-
FROM (TO) REV. LOAN FUND A FUND BALANCE	-	-	-	-
FROM (TO) REV. LOAN FUND B FUND BALANCE	-	-	-	966,095
MDEQ GRANT	-	-	500,000	-
MDEQ LOAN	-	-	500,000	-
	\$ 1,876,151	\$ 2,483,650	\$ 3,429,447	\$ 3,605,071

(continued)

LANSING BROWNFIELD REDEVELOPMENT AUTHORITY
FY 2018/2019 BUDGET

<u>Description</u>	FY 2016/2017 Actual	FY 2017/2018 Adopted Budget	FY 2017/2018 Projected	FY 2018/2019 Proposed Budget
Expenditures				
HAZ SUB BROWNFIELD EPA (2015)	\$ 152,034	\$ -	\$ 27,319	\$ -
PETRO BROWNFIELD EPA (2015)	35,365	-	2,010	-
ADMINISTRATION EXPENSES TO EDC	92,959	121,214	110,433	106,553
REVOLVING FUND B	33,905	-	-	966,095
REVOLVING FUND A	489,115	523,820	428,083	275,000
CAPITAL OUTLAY/CONSTRUCTION (EPA BCRLF)	2,140	-	-	-
PLAN 2 MOTOR WHEEL	254,098	166,231	238,741	200,000
PLAN 9 SCHAFER BAKERY	417	304	304	304
PLAN 12 PERCY BEAN	6,054	-	-	-
PLAN 14 PRUDDEN	53,955	54,457	54,152	130,990
PLAN 19 STYLELINE	7,854	8,691	9,594	10,786
PLAN 20 LORANN OILS	8,710	10,685	-	40,515
PLAN 21 DEVON STORAGE (formerly WOHLERT)	29,119	29,538	-	-
PLAN 23 STADIUM PTR	109,179	218,992	119,084	120,383
PLAN 30 BROWNFIELD DEV SPECIALISTS	9,485	9,597	13,089	13,379
PLAN PLAN 37 CEDAR ST SCHOOL	9,104	8,665	17,647	10,407
PLAN 40 POINT NORTH	24,203	24,716	24,856	21,257
PLAN 42 NU UNION	10,005	10,246	10,390	10,965
PLAN 8b JNL	104,453	105,407	97,088	99,146
PLAN 53 MICH AVE INVESTORS	-	39,047	-	24,804
PLAN 56 EMERGENT BIOSOLUTION	178,870	191,315	196,792	204,606
PLAN 52 MARKETPLACE PARTNER	157,676	153,973	153,988	240,178
PLAN 55A BALL PARK NORTH	-	240,380	-	219,822
PLAN 58 HIGH GRADE MATERIALS	-	16,123	-	10,848
PLAN 59 4000 N. GRAND	-	385	-	99
PLAN 60 RISE PROPERTIES	-	501,816	519,786	454,676
PLAN 61 FELDKOUTS	-	507	514	1,423
PLAN 62 OLIVER TOWERS	-	7,680	28,427	28,592
PLAN 63 2000 BLOCK	-	1,380	-	82,262
PLAN 65 SOUTH STREET	-	37	-	5,360
3 Mills of SET STATE BRF	-	38,444	28,048	31,109
PLAN 5 EAST VILLAGE (Formerly BTS)	-	-	52,644	271,621
PLAN 66 FLUID CHILLERS	-	-	-	23,893
OP TFR PARKING SYSTEM/BTS LOAN REPAYMEN	65,125	-	-	-
MDEQ GRANT	-	-	500,000	-
MDEQ LOAN	-	-	500,000	-
	\$ 1,833,824	\$ 2,483,650	\$ 3,132,988	\$ 3,605,071

**TAX INCREMENT FINANCE AUTHORITY
FY 2018/2019 BUDGET**

<u>Description</u>	FY	FY		FY
	2016/2017	2017/2018	FY 2017/2018	2018/2019
	Actual	Adopted	Projected	Adopted
		Budget		Budget
Revenues				
PROPERTY TAX LEVY	\$ 2,623,135	\$ 2,634,000	\$ 2,912,530	\$ 2,740,070
PROPERTY TAX LEVY-SCHOOL	6,887	3,300	3,300	3,500
PROPERTY TAX PENALTY AND INTEREST	5,569	2,500	2,500	2,700
INTEREST INCOME	10,821	-	8,300	7,860
INTEREST INCOME - RESTRICTED	628	-	1,500	57,435
PROCEEDS FROM SALE OF BONDS	-	-	16,150,000	-
PREMIUM/DISCOUNT ON BONDS	-	-	(129,200)	-
BOND PROCEED PAYMENTS TO ESCROW	-	-	(12,332,946)	-
FROM FUND BALANCE	-	1,941,383	1,386,603	663,835
	\$ 2,647,040	\$ 4,581,183	\$ 8,002,587	\$ 3,475,400
Expenditures				
MISCELLANEOUS OPERATING	\$ 131,780	\$ 131,700	\$ 145,017	\$ 137,000
BOND ISSUANCE COSTS	-	-	247,489	-
LEASES	-	3,430,000	-	-
DEBT SERVICE-TIFA COURTS	572,644	571,413	571,413	574,400
DEBT SERVICE-TIFA CONV CNTR	3,833,070	448,070	4,158,018	2,764,000
	\$ 4,537,494	\$ 4,581,183	\$ 5,121,937	\$ 3,475,400
Beginning Fund Balance:	\$ 4,719,511	\$ 2,829,057	\$ 2,829,057	\$ 4,323,105
Surplus/(Deficit)	\$ (1,890,454)	\$ (1,941,383)	\$ 1,494,047	\$ (663,835)
Ending Fund Balance	\$ 2,829,057	\$ 887,674	\$ 4,323,105	\$ 3,659,270
Less: Ending Restricted Fund Balance	\$ (541,045)	\$ (92,475)	\$ (3,432,759)	\$ (2,683,610)
Ending Unrestricted Fund Balance	\$ 2,288,012	\$ 795,199	\$ 890,346	\$ 975,660
Restricted Revenues				
BOND PROCEEDS			3,440,366	
INTEREST INCOME - RESTRICTED	628	-	1,500	57,435
	\$ 628	\$ -	\$ 3,441,866	\$ 57,435
Expenditures				
DEBT SERVICE-TIFA CONV CNTR	\$ 448,070	\$ 448,570	\$ 550,152	\$ 806,584
Beginning Fund Balance Reserved for Debt Service	\$ 988,487	\$ 541,045	\$ 541,045	\$ 3,432,759
Surplus/(Deficit)	\$ (447,442)	\$ (448,570)	\$ 2,891,714	\$ (749,149)
Ending Fund Balance Reserved for Debt Service	\$ 541,045	\$ 92,475	\$ 3,432,759	\$ 2,683,610

Affiliated Agency Budgets

Lansing Entertainment & Public Facilities Authority (LEPFA)

- Lansing Center
- Cooley Law School Stadium
- City Market

Economic Development Corporation (LEDC)

Lansing Brownfield Redevelopment Authority (LBRA)

Tax Increment Financing Authority (TIFA)

Downtown Lansing, Incorporated (DLI)

Lansing Center - LEPFA Operations

	Adopted 2016/2017 Budget	Adopted 2017/2018 Budget	Proposed 2018/2019 Budget
REVENUES			
Building Rental	\$ 959,708	\$ 999,000	\$ 999,000
Food Services	3,128,787	3,595,252	3,615,056
Food Services-Merchandise	1,000	0	0
Food Services-Vendor	10,062	11,505	10,200
Equipment Rental	569,087	798,600	824,725
Utilities	172,736	163,500	173,115
Signage/Promotions	10,000	15,000	15,000
Sponsorships	16,000	15,000	15,000
Security	71,736	75,280	85,390
Box Office	19,055	22,800	24,800
Labor/Service	220,544	272,378	308,169
Parking	16,000	16,200	23,100
Miscellaneous	16,153	15,840	16,733
Total Operating Revenues	<u>\$ 5,210,868</u>	<u>\$ 6,000,355</u>	<u>\$ 6,110,288</u>
EXPENSES			
Salaries/Wages	\$ 2,119,946	\$ 2,164,432	\$ 2,205,125
Fringes/Related Costs	722,663	774,174	823,450
Communications	9,228	9,228	9,228
Leases	30,724	11,543	9,543
Professional Services	323,227	328,227	324,454
Utilities	862,208	920,010	987,751
Marketing	66,171	70,000	70,077
Repairs/Maintenance	94,203	109,452	110,242
Supplies/Materials	94,119	99,788	97,955
Events	73,822	440,682	406,410
Security	44,386	50,180	47,710
Insurance/Bonding	75,316	66,782	69,792
Bad Debt	7,500	25,000	2,496
Depreciation	2,500	2,500	1,965,210
Food & Beverage Expense	1,753,687	1,945,046	25,000
Miscellaneous	80,559	97,321	104,645
Total Operating Expense	<u>\$ 6,360,260</u>	<u>\$ 7,114,365</u>	<u>\$ 7,259,088</u>
Income/(Loss)	\$ (1,149,392)	\$ (1,114,010)	\$ (1,148,800)
Interest of Bank Accounts	\$ 210	\$ 210	\$ -
Sales/Marketing Reimbursement	321,000	390,000	400,000
	<u>\$ 321,210</u>	<u>\$ 390,210</u>	<u>\$ 400,000</u>
Income/(Loss)	\$ (828,182)	\$ (723,800)	\$ (748,800)
City Contribution	\$ 828,182	\$ 723,800	\$ 748,800

Cooley Law School Stadium - LEPFA Operations

	Adopted 2016/2017 Budget	Adopted 2017/2018 Budget	Proposed 2018/2019 Budget
REVENUES			
Miscellaneous	\$ 6,000	\$ 6,000	\$ 8,500
Total Operating Revenue	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 8,500</u>
EXPENSES			
Salaries/Wages	\$ 56,319	\$ 56,288	\$ 56,363
Fringes/Related Costs	28,131	28,658	29,270
Communications	2,368	2,496	3,096
Professional Services	2,500	2,500	2,500
Utilities	147,263	161,129	173,160
Marketing	4,160	4,160	4,160
Repairs/Maintenance	55,937	65,852	70,902
Supplies/Materials	4,425	29,628	29,400
Concessions/Catering	6,650	6,650	6,650
Insurance/Bonding	24,444	24,444	24,444
Depreciation	1,800	1,800	960
Miscellaneous	21,395	21,395	21,395
Income/(Loss)	<u>\$ 355,392</u>	<u>\$ 405,000</u>	<u>\$422,300</u>
Interest Income			
Income/(Loss)	(349,392)	(399,000)	(413,800)
City Contribution	\$ 349,392	\$ 399,000	\$413,800

Lansing City Market - LEPFA Operations

	Adopted 2016/2017 Budget	Adopted 2017/2018 Budget	Proposed 2018/2019 Budget
REVENUES			
Building Rental	\$ 90,968	\$ 90,968	\$ 86,968
Equipment Rental	1,000	500	500
Utility Revenue	12,000	12,000	12,600
Miscellaneous Revenue	9,010	6,510	5,530
Total Operating Revenues	<u>\$ 112,978</u>	<u>\$ 109,978</u>	<u>\$ 105,598</u>
EXPENSES			
Salaries/Wages	\$ 66,125	\$ 67,974	\$ 64,737
Fringes/Related Costs	23,166	23,373	24,120
Communications	2,241	2,368	2,724
Professional Services	2,000	2,400	2,000
Utilities	68,371	69,122	67,949
Marketing	10,000	9,000	8,500
Repairs/Maintenance	6,858	6,512	7,169
Supplies/Materials	8,856	6,056	5,671
Insurance/Bonding	1,948	1,948	1,948
Depreciation	2,180	980	960
Miscellaneous	945	945	520
Total Operating Expense	<u>\$ 192,690</u>	<u>\$ 190,678</u>	<u>\$ 186,298</u>
Income/(Loss)	(79,712)	(80,700)	(80,700)
City Contribution	\$ 79,712	\$ 80,700	\$ 80,700

Fiscal Year 2018/2019 Groesbeck Golf Course Budget

Description	FY 2016 Actuals	HOLE CLOSURES		
		FY 2017 Actuals	LEPFA HALF YEAR	LEPFA FULL YEAR
			FY 2018 Budget	FY 2019 Proposed
Revenues				
GROESBECK GREENS FEES	197,834	155,021	160,000	254,000
EQUIPMENT RENTALS - GROESBECK	1,090	4,467	2,500	1,500
CONCESSIONS - GROESBECK	7,924	5,341	8,000	65,000
POWER CART RENTALS - GROESBECK	96,400	81,142	94,000	110,000
CONCESSIONAIRE - GROESBECK	6,727	5,113	8,500	1,500
SENIORS & STUDENTS SEASON PASS	3,323	3,412	8,000	3,750
SPONSORSHIPS	-	-	-	15,000
INTEREST INCOME	-	680	-	-
GAIN(LOSS) SALE OF PROPRIETARY	-	2,015	-	-
CASH OVER & SHORT	(134)	1,402	-	-
MISCELLANEOUS REVENUE	-	301	-	5,000
	313,164	258,894	281,000	455,750
Expenditures				
Items that Transfer:				
SALARIES	63,088	64,304	32,995	141,000
HOURLY WAGES	79,108	81,897	42,365	140,000
TEMPORARY HELP	61,917	61,044	36,000	-
UAW - SEASONAL	78,938	75,762	42,500	-
OVERTIME - SALARY	8,603	8,843	4,250	-
LONGEVITY	3,500	4,000	5,500	-
Subtotal - Wages	295,154	295,849	163,610	281,000
FRINGE BENEFITS - VARIABLE	63,438	67,104	32,529	34,200
CHANGE IN ACCRD COMPENSATED AB	2,079	665	-	-
MISCELLANEOUS OPERATING	61,028	64,766	27,000	48,250
MARKETING	5,001	14,803	6,000	17,800
FUEL	13,254	9,160	11,150	-
GOODS SOLD	5,168	2,861	2,500	-
CONTRACTUAL SERVICES	2,899	120	500	12,500
CONCESSIONS/CATERING	-	-	-	40,000
UTILITIES	32,073	43,146	32,000	50,000
RENTALS	34,587	41,504	20,000	35,000
EQUIPMENT REPAIR & MAINTENANCE	12,450	18,418	12,500	65,000
INSURANCE & BONDS	4,681	7,341	6,366	15,000
LEPFA PAYMENT	-	-	283,389	-
Subtotal - Fringe Benefits and Operating Costs	236,658	269,888	433,934	317,750
Total Expenditures	531,812	565,738	597,544	598,750
Net Operating Surplus/(Deficit)	(218,648)	(306,844)	(316,544)	(143,000)

City of Lansing
Fiscal Year July 1, 2018 - June 30, 2019
Cooley Law School Stadium Special Revenue Fund

	<u>FY 2017 Actual</u>	<u>FY 2018 Adopted Budget</u>	<u>FY 2018 Projected</u>	<u>FY 2019 Proposed</u>	<u>% Change FY18 Adopted FY19 Proposed</u>
Beginning Fund Balance	\$ 99,994	\$ -	\$ -	\$ -	
<u>Revenues</u>					
Operating Revenues	\$ 371,970	\$ 410,000	\$ 410,000	\$ 400,000	-2.4%
Olds Park Stadium Naming Rights	119,288	120,000	120,000	120,000	0.0%
Reimbursements	125,000	125,000	125,000	125,000	0.0%
Interest Income	-	-	-	-	0.0%
Transfer from General Fund	438,774	501,100	501,100	512,000	2.2%
Total Revenues	<u>\$ 1,055,032</u>	<u>\$ 1,156,100</u>	<u>\$ 1,156,100</u>	<u>\$ 1,157,000</u>	0.1%
<u>Expenditures</u>					
Debt Service	\$ 1,155,027	\$ 1,156,100	\$ 1,156,100	\$ 1,157,000	0.1%
Total Expenditures	<u>\$ 1,155,027</u>	<u>\$ 1,156,100</u>	<u>\$ 1,156,100</u>	<u>\$ 1,157,000</u>	0.1%
Fund Balance Increase/(Decrease)	\$ (99,995)	\$ -	\$ -	\$ -	
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	100%
Fund Balance as a Percent of Operational Revenues	0.0%	0.0%	0.0%	0.0%	

This page is a presentation of the projected results of operations for City support of Cooley Law School stadium operations.

PUBLIC SERVICE DEPARTMENT

GENERAL FUND
ACT 51 MAJOR & LOCAL STREETS
SEWAGE
REFUSE & RECYCLING
ENGINEERING
PROPERTY MANAGEMENT
FLEET SERVICES

Description

The Public Service Department is organized into six distinct divisions (Engineering, Business, Permits and Technology, Operations and Maintenance, Fleet Services, Property Management, and Waste Water Treatment Plant) that are responsible for engineering, transportation, construction, right-of-way permitting, city fleet maintenance, maintenance of city property, operation and maintenance of roads, bridges, sidewalks, and storm and sanitary sewers within the city of Lansing, including the Waste Water Treatment Plant and pump stations. The Operations and Maintenance Division also operates the City's Capital Area Recycling and Trash (CART) program. The Engineering Division also provides general engineering support and oversight to other City departments.

Activities of the Department are primarily supported through: General Fund, Act 51 Fund (Major and Local Streets Special Revenue Fund - Gas Tax), Sewage Disposal System Enterprise Fund (sewer bills), trash collection fees, and recycling fees.

Additional funding may be utilized, as available, from bond proceeds and interest on existing bond issuances, Federal E.P.A. and Transportation Funds, Michigan Department of Transportation and Michigan Department of Environmental Quality Grants, State Revolving Loan Funds, the Lansing Building Authority, Tax Increment Finance Authority, Special Assessments, and the City's Community Development Block Grant.

Engineering (Major supporting funds: General Fund, Act 51, Sewage Disposal System Enterprise Fund):

The Infrastructure and Environment Group is responsible for the oversight of all infrastructure design and construction contracts in the City necessary to maintain, upgrade, expand and install infrastructure associated with the storm sewer, sanitary sewer, non-motorized road and sidewalk systems. This group reviews and approves site plans for development projects. It also administers several programs regulated by the State of Michigan such as: Biennial Bridge Inspections, Soil Erosion and Sedimentation Program, Street Rating (PASER), ACT51 Reporting, and Environmental Clean-up Projects.

In addition, the city's largest infrastructure and environmental program, the Wet Weather Program (comprised of the CSO, SSO, and Storm water Phase II permit programs) is managed out of this group.

The Transportation and Non-Motorized group guides the operational design of reconstructed streets using the Complete Streets model and oversees implementation of the city's non-motorized plan and sidewalk gap closure and repair program. This group also develops the traffic sign program for the city and manages all city traffic signals and school zone flashers, evaluates intersection traffic control, speed limits, parking regulations, and roadway lane configurations, develops traffic control plans for special events, and prepares school operational and safety studies and a wide variety of other traffic operations evaluations and reports. The Transportation and Non-Motorized group is also responsible for CAD and GIS within the Public Service Department.

(continued)

Business, Permits and Technology (Major supporting funds: General Fund, Act 51, Sewage Disposal

The Public Service Department is the largest City department by size and budget in the City. It is important that the business conducted within the department is coordinated amongst all of the Divisions and therefore offering better service to our customers. The Business, Permits and Technology Division combines the Public Service budget coordination, permitting, soil erosion enforcement, snow on sidewalk program, accounts payable, accounts receivable, administrative support and department wide technology efforts, into one workgroup.

The right-of-way (ROW) is managed by this division by its issuance of all ROW permits to private contractors and utility companies that need to perform work in the right of way. This Division also provides permitting and inspection for the Soil Erosion and Sedimentation and Control Program, sidewalk and drive approaches, sewers, and special transportation. This group has a focus on improving our communication with our customers and general advancements of technology and its use and deployment throughout the department.

Operations and Maintenance (O & M) (Major supporting funds: General Fund, Act 51, Sewage Disposal System Enterprise Fund, trash fees, and recycling fees):

The O & M Division is generally considered to be the backbone of the City. The Division is responsible for maintaining the city's infrastructure and delivering quality city services. The Division is divided into seven sections: Surface, CART (Capital Area Recycling and Trash), Streets, Sewer, Grounds, Forestry, and Administrative.

The State of Michigan contracts with the City to maintain 44 miles of state trunklines and provides funding within the Major Streets Fund for: maintenance and repairs to roadways, winter maintenance, right of way mowing, and traffic control systems on state trunklines.

Surface

The Surface Section is responsible for maintaining city surface infrastructure, alleys, and parking areas. Funding sources include the Parking Fund, Major and Local Street Funds, and the General Fund. Funded activities include operating the O&M yards and facilities, maintaining surface infrastructure (e.g. guard rails, signs), graffiti abatement, compost facility operations, internal city department refuse service, ROW trash violation abatement, street sweeping, gravel street maintenance, alley maintenance, sign shop field operations, special event traffic control and barricading, placing radar speed trailers and message boards, fall leaf removal from the streets, and winter maintenance activities.

The Surface Section is responsible for maintaining city surface infrastructure, alleys, and parking areas. Funding sources include the Parking Fund, Major and Local Street Funds, and the General Fund. Funded activities include operating the O&M yards and facilities, maintaining surface infrastructure (e.g. guard rails, signs), graffiti abatement, compost facility operations, internal city department refuse service, ROW trash violation abatement, street sweeping, gravel street maintenance, alley maintenance, sign shop field operations, special event traffic control and barricading, placing radar speed trailers and message boards, fall leaf removal from the streets, and winter maintenance activities. The Surface Section is the one stop source for traffic control and barrier placement, providing routine and emergency support to the Transportation Unit, the Lansing Fire Department and the Lansing Police Department.

Capital Area Recycling and Trash (CART)

The Recycling Fund supports weekly curbside collection of a range of recyclable materials and organic yard waste for compost, serving residences with four or less units. Under ordinance, larger residential complexes, and commercial and industrial operations are required to recycle and the Department is charged with oversight of this activity. The City's transition to a single recycling stream collection method, where all recyclables are collected in one container in the collection truck, has continued to be an enormous success.

(continued)

The Trash Fund supports the Operations and Maintenance Division's weekly trash collection throughout the City. The city provides three curbside trash services throughout the city: pay as you throw Blue Bags, Blue Cart trash service and bulk trash removal. The pay as you through Blue Bag trash bags are sold through local merchants, where residents prepay for bags and only set out trash bags as needed.

Use of our Blue Bag program has declined over the past several years but it can complement recycling efforts by making refuse disposal less expensive for residents who make regular use of the City's single stream recycling program. Affordable Blue Cart trash service is also available on a subscription basis, and includes a city provided container and weekly collection service; service is available by calling the Department and is billed quarterly. Bulk trash removal is also available to dispose of large refuse items by purchasing a bulk sticker from local merchants or the City. Services are funded from the revenue derived from Blue Bag sales, quarterly billing for Blue Cart container services and bulk sticker sales.

Streets

The Street Section maintains city streets and sidewalks using the Major and Local Street Funds for street repairs, and utility cut fees and the General Fund for sidewalk maintenance. Funded activities include resurfacing, skin patching, asphalt spray patching, potholing, crack sealing, utility cut repairs, concrete curb repair, sidewalk repairs and winter maintenance. Maintenance work is coordinated and prioritized by working closely with the Engineering Division.

Sewer

The Sewer Section maintains the city sanitary and storm sewer collection system using sewer funds for sanitary sewer maintenance and the General Fund for storm sewer maintenance. Funded activities include sewer cleaning and repair, structure repair, catch basin cleaning, bypass pumping, flood control, sewer televising, emergency response, inspection and winter maintenance.

Forestry and Grounds

The Grounds Section maintains city green spaces, cemeteries, trees, and park infrastructure. Funding sources include the General Fund, Major and Local Street Funds. Funded activities include mowing (for all City jurisdictional properties: ROWs, parks, cemeteries, and parking lots), cemetery operations, ornamental area planting, support to leisure services, parks infrastructure maintenance, forestry operations (hazard tree removal, hazard mitigation, planting and nursery operations) and winter maintenance.

Administrative

The Administrative Section is responsible for customer service, accounting functions and performance tracking of all activities within the Division. The section coordinates the administrative needs of other sections and provides a direct link between the public and the services performed by the Operations and Maintenance Division. On an annual basis this section handles over 22,000 phone calls from the public, dispatches field staff to more than 3,500 locations to address citizen concerns and responds to more than 3,900 requests for special services from the CART section. They manage payroll and personnel issues for full time Teamster and UAW employees and UAW seasonal employees. They also service over 8,300 Trash Cart customers and an estimated 6,000 blue bag customers. Through meticulous data management procedures they ensure that the activities of the Division are properly recorded, reported, and where applicable, reimbursed by other departments, agencies or individuals the division supports.

(continued)

Waste Water Treatment Plant (WWTP) (Major supporting funds: Sewage Disposal System Enterprise Fund):

The City's Activated Sludge Wastewater Treatment Plant is the fifth largest in the State of Michigan. It is a high-tech facility with a comprehensive computerized control system. This system can remotely control many functions of outlying pump stations, process controls, and other WWTP functions. This process has allowed the WWTP to optimize staff size and focus attention on maintaining the plant equipment necessary to serve our customers. Currently the plant processes an average daily flow of 14 million gallons of sewage.

The WWTP laboratory is responsible for daily testing of influent flows, evaluating the plant's in-process removal of pollutants, and confirming plant effluent compliance with the National Pollution Discharge Elimination System (NPDES) limits.

The WWTP staff is responsible for operating and maintaining 28 sanitary sewer pump stations ranging in capacity from less than 100,000 gallons per day to over to 66,000,000 gallons per day. The WWTP staff is also responsible for operating and maintaining four storm water pumping stations in the city. Other programs that are managed within this division are the Industrial Pretreatment Program (IPP) and the Residuals Management Plan (disposal of plant solid waste by Landfilling dewatered sludge or Land Applying lime stabilized sludge; i.e., BioSolids). The WWTP and its environmental processes continue to be among the most regulated programs in the State of Michigan. Sound sewerage system infrastructure is imperative for maintaining proper environmental standards and to preserve public health and safety.

Fleet Services Division (Major supporting funds: General Fund, Act 51, Sewage Disposal System Enterprise Fund):

Fleet Services is responsible for preventative maintenance and repair of all vehicles and equipment owned by the City. The fleet is divided into two categories to help manage it. We have approximately 550 "rolling stock" vehicles (rolling stock is a unit that is capable of moving itself down the road) and approximately 500 pieces of equipment (used for maintenance throughout the City). Additionally, we are responsible for purchasing and disposal of units with the assistance of the City's Purchasing Department. The Fleet Services team has 27 full-time positions.

Property Management Division:

The Property Management Division is responsible for managing the City of Lansing's properties. The City of Lansing owns approximately 750 properties which includes approximately 223 buildings. The Division is directly responsible for 75 buildings and 59 other properties.

Property Management staff are available 24 hours a day for emergencies and provide support to many special events. The Division provides facility planning and utility services for over 40 special events a year. Some of the more popular ones are: Downtown Lansing Inc. Frost Fest, Lansing Board of Water and Light Chili Cook Off, Old Town Commercial Festival of the Moon and Sun, City of Lansing 4th of July event, Common Ground Music Festival and the City of Lansing Mosaic Festival. This includes providing power, lights, water, sewer, and other work necessary to make the special events happen. The Division also works with other City of Lansing departments, other outside governmental agencies, private companies or businesses to help make the special events a success for all participants.

PUBLIC SERVICE DEPARTMENT SUMMARY

Department Appropriation

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
Public Services - General Fund	\$11,200,151	\$11,115,500	\$10,983,711	\$11,572,500	4.1%
Major Streets Fund	10,376,745	12,500,000	13,129,815	12,954,000	3.6%
Local Streets Fund	7,571,617	7,750,000	8,809,762	8,661,000	11.8%
Sanitary Sewer Fund	30,903,418	36,769,000	33,672,745	40,770,000	10.9%
Garbage & Rubbish Fund	1,616,086	1,938,000	1,936,462	1,925,000	-0.7%
Recycling Fund	3,754,326	4,430,000	4,280,177	4,300,000	-2.9%
Engineering Internal Service Fund	4,401,645	4,633,000	4,522,068	4,485,600	-3.2%
Fleet Maintenance Fund	9,484,576	9,643,000	9,887,968	10,016,000	3.9%
Total Public Services	<u>\$79,308,564</u>	<u>\$88,778,500</u>	<u>\$87,222,708</u>	<u>\$94,684,100</u>	6.7%

Budgetary Explanations

Information for the Public Service Department's various funds is provided in the following pages.

PERFORMANCE MEASUREMENTS

Strategic Goals:

Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.

Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses

Strategies:

1. Timely remediation of pothole complaints
2. Improve walkability throughout the City
3. Provide cost-effective wastewater treatment

Performance Indicators:

	FY 2017	FY 2018	FY 2019
Pothole complaints resolved within 24 hours (target = 95%) (strategy 1)	74%	90%	75%
Increase the number of sidewalk deficiencies addressed (strategy 2)	5.2 miles	6 miles	6 miles
Reduce the cost of utilities at the WWTP per 1000 gallon of sewage treated (strategy 3)	\$0.434/1000 gallons	\$0.413/1000 gallons	\$0.400/1000 gallons

PUBLIC SERVICE DEPARTMENT General Fund

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted <u>FY19 Proposed</u>
<u>Department Appropriation</u>					
Personnel	\$ 2,826,332	\$ 2,864,452	\$ 2,776,204	\$ 2,857,678	-0.2%
Operating	8,373,819	8,251,048	8,207,507	8,714,822	5.6%
Total	<u>\$ 11,200,151</u>	<u>\$ 11,115,500</u>	<u>\$ 10,983,711</u>	<u>\$11,572,500</u>	4.1%

Budgetary Explanations

No operational changes are proposed for FY 2019. The slight decrease in personnel costs is due to existing staff turnover. The increase in operating costs is due to street lighting rate increases.

PUBLIC SERVICE DEPARTMENT Major Streets Special Revenue Fund

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
<u>Department Appropriation</u>					
Personnel	\$ 2,620,077	\$ 3,017,314	\$ 3,018,006	\$ 3,003,107	-0.5%
Operating	3,176,673	3,937,786	3,740,159	3,824,693	-2.9%
Capital	2,089,211	2,675,000	3,501,750	2,700,000	0.9%
Debt Service	490,784	619,900	619,900	526,200	-15.1%
Transfer to Local Streets	2,000,000	2,250,000	2,250,000	2,900,000	28.9%
Total	<u>\$ 10,376,745</u>	<u>\$ 12,500,000</u>	<u>\$ 13,129,815</u>	<u>\$ 12,954,000</u>	3.6%

Budgetary Explanations

No operational changes are proposed for FY 2019.

For the first time in four years, FY 2019 road funding includes a General Fund contribution.

The FY 2018 budget includes a \$220,000 appropriation for new sidewalk construction for areas where sidewalks do not currently exist. This funding supplements \$300,000 in sidewalk repair monies for existing sidewalks, funded from the General Fund.

Capital project funding is listed in the Capital Improvement section of this budget document.

PUBLIC SERVICE DEPARTMENT Local Streets Special Revenue Fund

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
<u>Department Appropriation</u>					
Personnel	\$ 2,699,711	\$ 3,058,971	\$ 3,059,663	\$ 3,042,012	-0.6%
Operating	2,043,739	2,408,929	2,420,268	2,371,588	-1.6%
Capital	1,462,115	1,229,000	2,276,731	2,520,000	105.0%
Debt Service	1,366,052	1,053,100	1,053,100	727,400	-30.9%
Total	<u>\$ 7,571,617</u>	<u>\$ 7,750,000</u>	<u>\$ 8,809,762</u>	<u>\$ 8,661,000</u>	11.8%

\$2.1 million in neighborhood street funding is funded by a voter-approved 1.0 mill property tax millage.

Budgetary Explanations

No operational changes are proposed for FY 2019.

For the first time in four years, FY 2019 road funding includes a General Fund contribution, and all millage proceeds will be spent on road repairs, rather than road maintenance.

Capital project funding is listed in the Capital Improvement section of this budget document.

PUBLIC SERVICE DEPARTMENT
Sanitary Sewer (Wastewater) Enterprise Fund

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
<u>Department Appropriation</u>					
Personnel	\$ 6,940,806	\$ 8,089,117	\$ 7,911,997	\$ 8,329,628	3.0%
Operating	7,227,105	8,493,695	8,495,907	8,467,596	-0.3%
Capital	1,218,462	5,120,000	8,155,143	9,228,000	80.2%
Debt Service	15,217,045	15,066,188	9,109,698	14,744,776	-2.1%
Transfers	300,000	-	-	-	0.0%
Total	<u>\$ 30,903,418</u>	<u>\$ 36,769,000</u>	<u>\$ 33,672,745</u>	<u>\$ 40,770,000</u>	10.9%

Budgetary Explanations

No operational changes are proposed for FY 2019; however, the proposed budget includes substantial infrastructure investment for recommencement of the City's EPA-mandated combined sewer separation (CSO) program. FY 2019 sewer rate increase is proposed at 3.0%, the same as this current year and lower than recent years.

Capital project funding is listed in the Capital Improvement section of this budget document.

PUBLIC SERVICE DEPARTMENT Trash Enterprise Fund

	<u>FY 2017 Actual</u>	<u>FY 2018 Adopted Budget</u>	<u>FY 2018 Projected</u>	<u>FY 2019 Proposed</u>	<u>% Change FY18 Adopted FY19 Proposed</u>
<u>Department Appropriation</u>					
Personnel	\$ 820,851	\$ 948,959	\$ 949,650	\$ 945,893	-0.3%
Operating	795,235	964,041	961,812	929,107	-3.6%
Capital	-	25,000	25,000	50,000	100.0%
Total	<u>\$ 1,616,086</u>	<u>\$ 1,938,000</u>	<u>\$ 1,936,462</u>	<u>\$ 1,925,000</u>	-0.7%

Budgetary Explanations

No operational changes are proposed for FY 2019. Proposed rate increases for carts and bags are included in the Fee Changes section of this budget document.

Proposed FY 2019 capital investments are for digital radios to replace current analog radios.

PUBLIC SERVICE DEPARTMENT Recycling Enterprise Fund

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
<u>Department Appropriation</u>					
Personnel	\$ 1,954,368	\$ 2,223,679	\$ 2,225,062	\$ 2,196,847	-1.2%
Operating	1,346,208	1,714,008	1,562,802	1,598,340	-6.7%
Debt Service	453,750	454,813	454,813	454,813	0.0%
Capital	-	37,500	37,500	50,000	100.0%
Total	<u>\$ 3,754,326</u>	<u>\$ 4,430,000</u>	<u>\$ 4,280,177</u>	<u>\$ 4,300,000</u>	-2.9%

Budgetary Explanations

No operational changes are proposed for FY 2019. A proposed increase to the recycling fee, as well as fee changes for commercial recycling and special events, are included in the Fee Changes section of this budget document.

Proposed FY 2019 capital investments are for digital radios to replace current analog radios.

PUBLIC SERVICE DEPARTMENT Engineering Internal Service Fund

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
<u>Department Appropriation</u>					
Personnel	\$ 3,198,142	\$ 3,421,059	\$ 3,320,057	\$ 3,378,809	-1.2%
Operating	1,010,480	1,061,941	1,052,011	1,016,791	-4.3%
Capital	193,023	150,000	150,000	90,000	-40.0%
Total	<u>\$ 4,401,645</u>	<u>\$ 4,633,000</u>	<u>\$ 4,522,068</u>	<u>\$ 4,485,600</u>	-3.2%

Budgetary Explanations

No operational changes are proposed for FY 2019. The slight decrease in personnel is due to staffing turnover.

PUBLIC SERVICE DEPARTMENT
Fleet Maintenance Internal Service Fund

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted <u>FY19 Proposed</u>
<u>Department Appropriation</u>					
Personnel	\$ 3,172,166	\$ 3,913,910	\$ 3,598,962	\$ 3,894,287	-0.5%
Operating	3,072,925	3,723,272	3,321,880	3,754,213	0.8%
Debt Service	1,035,761	985,818	985,818	464,500	-52.9%
Capital	2,203,724	1,020,000	1,981,308	1,903,000	86.6%
Total	<u>\$ 9,484,576</u>	<u>\$ 9,643,000</u>	<u>\$ 9,887,968</u>	<u>\$10,016,000</u>	3.9%

Budgetary Explanations

No operational changes are proposed for FY 2019. The slight decrease in personnel is due to staffing turnover.

The decrease in proposed debt service is due to the expiration of debt, which results in additional proposed funding for vehicle replacements in FY 2019.

PARKS & RECREATION

Description

The Department of Parks and Recreation creates community through people, parks and programs. The mission of the Parks and Recreation Department is to enhance the quality of life through the preservation and maintenance of park lands, the provision of quality leisure time activities, and the provision of special facilities which would otherwise not be available to the Lansing residents. The Department accomplishes this mission in the following ways:

- organization of youth, adult, and senior citizen recreational programming in parks, community centers, schools, swimming pools, nature center, and historic home;
- regular maintenance of all parks and natural areas owned by the City of Lansing, including maintenance of Lansing's urban forest areas through regular cycles of tree planting, fertilization, and trimming;
- providing burial services and cemetery maintenance at the City's three municipal cemeteries;
- providing public golfing opportunities at Groesbeck Golf Course which support recreational and league play in the area now managed by the Lansing Entertainment and Facilities Authority (LEPFA).
- supporting youth through the teaching of life-skills through The First Tee of Mid-Michigan program at Sycamore Creek Golf Academy
- provision of special recreation facilities such as Ranney Skate Park, Soldan Dog Park, Gier Park BMX Bicycle Track, Cooley Gardens, Frances Park Rose Garden and the Lansing River Trail linear park.
- sustaining working partnerships with the Lansing School District, Ingham County Parks and Recreation, Michigan Department of Natural Resources, Michigan Natural Resources Trust Fund, Michigan Department of Transportation, Lansing Community College, Capital Region Community Foundation, Michigan State University and various community banking organizations.

The Department receives advisory support from the citizens of Lansing by encouraging their involvement in the following citizen groups: City of Lansing Parks Board, Friends of Turner-Dodge, Fenner Conservancy, the individual Community Center advisory boards and the Mayor's Youth Advisory Board, the Baseball and Softball advisory boards and multiple park "Friends" groups. The Department provides support in policy decisions regarding recreational options and facilities to the Mayor and City Council.

Organization

The Parks and Recreation Department consists of four separate divisions:

- **Administration**

The Administration Division includes Management and Business Administration, Park Design, Planning and Research, and the staff support for park and pavilion rentals, event planning and support services for both the General Fund and the Enterprise Fund programs. The Management and Business Administration section is responsible for the salary, hourly, Temporary Employment Agreements, and seasonal payroll and time cards. This section also processes procurement card reconciliations, accounts payable and receivable, and processes paperwork for yearly employee evaluations and step increases.

(continued)

- Field Services

Funding for Field Services which includes; Forestry, Grounds and Landscape Maintenance, and Athletic Field and Pool Maintenance, is located in this part of the budget. Staffing for these activities now resides in the Public Service Department. Below is a description of these services.

The Forestry Section of the Field Services Division is responsible for maintenance of safe and healthy trees in City parks and on City streets. Care includes trimming and removal of dead, damaged or diseased trees and limbs from these areas. They also maintain and stock a city nursery, which provides trees for residential streets, parks, cemeteries, and golf course plantings as needed. Grounds & Landscape Maintenance Section is responsible for care and maintenance of turf, shrubs, ornamental trees and flowers, as well as planting new growth for the next season. They also handle repair of tables, benches, signs and playground equipment, as well as ice and snow removal on trails, parking areas, and park sidewalks during the winter season. Athletic Fields and Pool Maintenance is responsible for the maintenance of City athletic fields and the public outdoor pools at Hunter and Moores Parks, as well as Cemetery burials and grounds maintenance (see Cemetery Fund).

- Leisure Services

The Leisure Services Division operates recreation programs at four Community Centers (Gier, Foster, Letts, Schmidt), Special Recreation Services (Hunter and Moores Swimming Pools, Kids Camp, City Wide Special Events and Therapeutic Recreation) and Lifetime Sports. The division also operates specialized facilities such as the Turner-Dodge House (historic home) and the Fenner Nature Center. Programming at the Fenner Nature Center is conducted by the Fenner Conservancy.

- Golf Operations

The Sycamore Driving Range and Practice Facility is operated by The First Tee of Mid- Michigan, and is located at 1526 E. Mount Hope Avenue. This program provides quality instruction on the game of golf for youth and adults. The First Tee of Mid-Michigan operates the driving range, which is open to the public for practice.

Facilities

Programmed recreation sites are Letts, Gier, Schmidt and Foster Community Centers; Groesbeck Golf Course; Sycamore Golf Academy and Driving Range; Lansing River Trail; Moore's Park and Hunter Park swimming pools; Fenner Nature Center; the Turner-Dodge House; Davis, Gier, Ranney, Sycamore, Davis and Kircher Park ball fields. We have several neighborhood parks and athletic fields throughout the city where recreation programming occurs throughout the year. We also provide several facilities for rental which includes Frances Park Rose Garden and overlook, and Cooley Gardens.

PARKS AND RECREATION DEPARTMENT SUMMARY

Department Appropriation

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
Parks & Recreation					
General Fund	\$ 7,749,245	\$ 8,350,300	\$ 8,282,104	\$ 8,301,000	-0.6%
Cemeteries Fund	950,698	733,000	729,123	755,000	3.0%
Golf Fund	948,564	895,000	775,163	179,400	-80.0%
Parks Capital Improvements	720,000	770,000	770,000	1,370,000	77.9%
	<u>2,619,262</u>	<u>2,398,000</u>	<u>2,274,286</u>	<u>2,304,400</u>	-3.9%
 Total Parks & Recreation	 <u>\$ 10,368,507</u>	 <u>\$ 10,748,300</u>	 <u>\$ 10,556,390</u>	 <u>\$ 10,605,400</u>	 -1.3%

\$2.1 million in park maintenance and infrastructure funding is funded by a voter-approved 1.0 mill property tax millage.

Budgetary Explanations

Information for the Parks and Recreation Department's various funds is provided in the following pages.

PERFORMANCE MEASUREMENTS

Strategic Goals:

Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.

Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses

Strategies:

- 1. Ensure physical activity for summer camp participants**
- 2. Provide summer camp participants with nutrition education lessons**
- 3. Provide desirable after-school and summer camps**

Performance Indicators:	FY 2017	FY 2018	FY 2019
Average number of steps by summer camp participants (strategy 1) - <i>Changed to hours of Moderate to Vigorous Physical Activity per day.</i>	2 hrs/day	2hrs/day	2hrs/day
No. of nutrition education lessons per week (strategy 2)	2	2	2
Percentage Enrollment after-school programs (strategy 3)	74%	75%	75%
Percentage Enrollment - camps (strategy 3)	77%	90%	92%
Percent of camp participants/parents that would enroll again (strategy 3)	N/A	95%	95%

PARKS AND RECREATION DEPARTMENT General Fund

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
<u>Department Appropriation</u>					
Personnel	\$ 4,523,450	\$ 4,928,104	\$ 4,931,992	\$ 4,947,423	0.4%
Operating	3,225,795	3,422,196	3,350,112	3,353,577	-2.0%
Total	<u>\$ 7,749,245</u>	<u>\$ 8,350,300</u>	<u>\$ 8,282,104</u>	<u>\$ 8,301,000</u>	-0.6%

Budgetary Explanations

No operational changes are proposed for FY 2019. The decrease in operating costs are due to a decrease in contractual service and equipment rental needs.

A number of fee changes are proposed for FY 2019 and are listed in the Proposed Fee Changes section of this budget document.

PARKS AND RECREATION

Municipal Cemeteries Enterprise Fund

	FY 2017	FY 2018	FY 2018	FY 2019	% Change
	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	<u>Proposed</u>	<u>FY18 Adopted</u>
<u>Department Appropriation</u>		<u>Budget</u>			<u>FY19 Proposed</u>
Personnel	\$ 355,164	\$ 414,213	\$ 414,213	\$ 414,989	0.2%
Operating	292,454	291,787	287,910	313,011	7.3%
Transfer - Perpetual Care	39,540	27,000	27,000	27,000	0.0%
Total	<u>\$ 950,698</u>	<u>\$ 733,000</u>	<u>\$ 729,123</u>	<u>\$ 755,000</u>	3.0%

Budgetary Explanations

No operational changes are proposed for FY 2019.

PARKS AND RECREATION

Municipal Golf Courses Enterprise Fund

	FY 2017 <u>Actual</u>	FY 2018 Adopted <u>Budget</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Proposed</u>	% Change FY18 Adopted FY19 Proposed
<u>Department Appropriation</u>					
Personnel	\$ 474,711	\$ 356,395	\$ 372,818	\$ -	-100.0%
Operating	289,734	463,605	327,345	179,400	-61.3%
Capital	74,512	75,000	75,000	-	-100.0%
Debt Service	109,607	-	-	-	0.0%
Total	<u>\$ 948,564</u>	<u>\$ 895,000</u>	<u>\$ 775,163</u>	<u>\$ 179,400</u>	-80.0%

Budgetary Explanations

In FY 2018, operations for Groesbeck golf course were transferred the Parks Department to the Lansing Entertainment and Public Facilities Authority (LEPFA), with the start of the 2018 golf season, while the First Tee program at the Sycamore driving range continues to be administered by the Parks & Recreation Department. Details of the LEPFA FY 2019 Groesbeck Course budget is located on page 116.

FY 2017 was the last year for debt service for former reconfiguration of holes and drainage work.

FY 2018/2019 Use of Park Millage Funds

RESOURCES	
FY 2018/2019 Parks Millage (1 mill of City's operating levy)	\$ 2,070,000
	<u>\$ 2,070,000</u>
USES	
<u>Subsidies</u>	
Kids Camps (General Fund)	\$ 33,750
Golf Fund Subsidy	179,400
Cemetery Fund Subsidy	486,850
Amount Used for General Fund Operations & Maintenance	<u>\$ 700,000</u>
<u>Capital Projects</u>	
Grant Match	\$ 525,000
Moore's Park Pavilion	100,000
Gier Community Center HVAC System	70,000
Parks/Community Center Paving	150,000
Playground Equipment	225,000
Citywide Parks Maintenance and Repair	300,000
	<u>\$ 1,370,000</u>
Total Parks Millage Uses	<u>\$ 2,070,000</u>

A description of the above-referenced capital projects is available in the Capital Improvements Projects (CIP) section of this budget document.

FY 2019 City-Wide Capital Improvement Program

FY 2019 City-Wide Capital Improvement Program		Funding Sources								
Project	FY 2019 Appropriation	General Fund	Parks Millage	Street Funds	Parking Fund	Sewer Fund	Fleet Fund	Refuse/ Recycling	Grants/ Trusts	Bonds/ Loans/ Spec. Assess.
<u>General Facilities</u>										
Facility Needs	400,000	400,000								
Election Facility Upgrades	10,000	10,000								
Stadium Netting and Improvements	50,000	50,000								
	460,000	460,000	-	-	-	-	-	-	-	-
<u>Technology/Equipment</u>										
Public Education & Gov't (PEG) Capital Improvements	300,000								300,000	
District Court Technology	47,500	47,500								
Form-Based Code Software	45,000	45,000								
Self-Contained Breathing Apparatus/Scott Tanks	67,500	67,500								
	460,000	160,000	-	-	-	-	-	-	300,000	-
<u>Sidewalks and Roads</u>										
Sidewalk Repair	410,000	300,000								110,000
New Sidewalks	220,000			220,000						
Major Maintenance	1,100,000	400,000		700,000						
Surface Transportation Program	2,269,500			1,000,000					1,269,500	
Trunkline Improvements	25,000			25,000						
FY 2019 City Millage Paving Projects	2,070,000			2,070,000						
FY 2019 Eaton County Millage Paving Projects	120,000			120,000						
Bridge Rehabilitation	265,000			265,000						
	6,479,500	700,000	-	4,400,000	-	-	-	-	1,269,500	110,000
<u>Parks & Recreation</u>										
Grant Match	525,000		525,000							
Moores Park Pavilion	100,000		100,000							
Gier Community Center HVAC System	70,000		70,000							
Parks/Community Center Paving	150,000		150,000							
Playground Equipment	225,000		225,000							
Citywide Parks Maintenance and Repair	300,000		300,000							
	1,370,000	-	1,370,000	-	-	-	-	-	-	-
<u>Parking System</u>										
Parking Wayfinding and Business Plan Update	80,000				80,000					
North Grand Ramp Restoration	785,000				785,000					
North Grand Ramp Equipment and Elevator Maintenance	225,000				225,000					
North Capitol Ramp Gate and Paystation Replacements	225,000				225,000					
North Capitol Ramp Restoration	298,060				298,060					
South Capitol Ramp Gate and Paystation Replacements	210,000				210,000					
South Capitol Ramp Restoration	313,750				313,750					
South Capitol Ramp Elevator Maintenance	75,000				75,000					
Townsend Ramp Restoration	150,000				150,000					
Townsend Waterproofing and Drainage Improvements	220,000				220,000					
Townsend Ramp Gate and Paystation Replacements	240,000				240,000					
Conversion of Parking Meters to Pay Stations	165,000				165,000					
Parking Lot Improvements	805,000				805,000					
	3,791,810	-	-	-	3,791,810	-	-	-	-	-

(continued)

FY 2019 City-Wide Capital Improvement Program

FY 2019 City-Wide Capital Improvement Program		Funding Sources								
Project	FY 2019 Appropriation	General Fund	Parks Millage	Street Funds	Parking Fund	Sewer Fund	Fleet Fund	Refuse/ Recycling	Grants/ Trusts	Bonds/ Loans/ Spec. Assess.
<u>Sewer Systems</u>										
Sanitary Sewer Repair	500,000					500,000				
City Share of Delta/Delhi Sewers	10,000					10,000				
Wastewater Switchgear Maintenance	600,000					600,000				
Wastewater Digester Remediation	700,000					700,000				
Wastewater Plant Roof Replacement Project	500,000					500,000				
Wastewater Plant Capital Maintenance	525,000					525,000				
Wastewater Ferric Chloride Storage Tank	300,000					300,000				
Wastewater Drying Bed	300,000					300,000				
Westside Interceptor Lift Station Design	137,000					137,000				
Willard Ave Pump Station Upgrades	1,000,000					1,000,000				
Wastwater Flow Monitoring and Modeling	667,000					667,000				
Central Interceptor Design	79,000					79,000				
Private Inflow and Infiltration (I/I) Program	200,000					200,000				
Combined Sewer Overflow 034C - SRF Ineligible	3,300,000					3,300,000				
Preliminary Combined Sewer Overflow 034E Design	150,000					150,000				
	8,968,000	-	-	-	-	8,968,000	-	-	-	-
<u>Public Service Operations & Maintenance</u>										
Digital Radios	250,000			100,000		50,000		100,000		
Operations & Maintenance Master Plan	30,000			20,000		10,000				
Aurelius Landfill	75,000	75,000								
	355,000	75,000	-	120,000	-	60,000	-	100,000	-	-
<u>Fleet Services</u>										
Vehicle & Equipment Purchases	2,268,000				185,000	200,000	1,883,000			
	2,268,000	-	-	-	185,000	200,000	1,883,000	-	-	-
Total Capital Projects - FY 2018/2019	24,152,310	1,395,000	1,370,000	4,520,000	3,976,810	9,228,000	1,883,000	100,000	1,569,500	110,000

FISCAL YEAR 2019 CAPITAL IMPROVEMENT PROJECTS

FACILITIES

Facility Needs

Funding for facility needs for City Hall and other various city facilities, as well as planning for future facility locations.

Election Facility Upgrades

Improvements and upgrades to the South Washington Office Complex elections unit, including drive-thru window for customer service and absentee voting

Stadium Netting and Improvements

Extension of current safety netting at Cooley Law School Stadium

TECHNOLOGY & EQUIPMENT

Office of Community Media – Public Education & Government (PEG) Restricted Funds

The restricted PEG capital funds for equipment upgrades for the Office of Community Media for the PEG network

District Court Technology

Courtroom recording and security software, to include audio, video, and integration into the court's case management system for efficient court processing

Form-Based Code Software

Software for facilitation of form based code codification

Self-Contained Breathing Apparatus/Scott Tanks

Second year of a three-year replacement of Fire Department self-contained breathing apparatus and Scott tanks

SIDEWAKS AND ROADS

Sidewalk Repairs

Repairs of existing sidewalk network; property owners are assessed for a portion of the work, consistent with the City ordinance

Sidewalk Gap Closure

Installation of new sidewalk along high priority major street corridors, consistent with the Gap Closure Report originally created in 2005

Major Maintenance – Major and Local Streets

Repairs to the City's street network, including paving, crack sealing, and crack filling

FISCAL YEAR 2019 CAPITAL IMPROVEMENT PROJECTS

Surface Transportation Program (STP) Federal Aid Project

City's share of costs for federally funded Surface Transportation Program (STP) projects; funding for design, inspection, and local match for the FY19 federally funded Surface Transportation Program (STP) projects, as well as the design for FY 2020 project(s). Streets include, American, Miller, and Kalamazoo in FY19, with streets to be determined for design for FY 2020.

Trunkline Improvements

Local match for projects to be performed by MDOT on their trunklines

FY 2019 Millage paving projects

Repairs to local streets funded by FY 2019 of City 1 mill road millage and the Eaton County road millage (the Eaton County millage being restricted to City roads located Eaton County)

Bridge Rehabilitation

Design for replacement of the Aurelius Road bridge over the Grand Trunk Rail Road

PARKS AND RECREATION

Grant Match Funds

Matching used for parks and recreation grant opportunities

Moore's Park Pavilion

Replacement of current pavilion, which has been permanently closed

Gier Community Center HVAC system

Replacement of HVAC system in Gier Community Center

Parks/Community Center paving

Parking, drive, and pathway repairs

Playground Equipment

Repair, replacement, and installation of playground equipment, including new and different features at the Schmidt Community Center

City Wide Repair and Maintenance

Funding for repairs and maintenance needs throughout the Lansing parks system.

FISCAL YEAR 2019 CAPITAL IMPROVEMENT PROJECTS

PARKING SYSTEM

Parking Wayfinding and Business Plan Update

Update of parking business plan and ramp wayfinding

North Grand, North Capitol, South Capitol, and Townsend Ramp Restoration

Major repairs, including structural repairs to aging ramps

North Capitol, South Capitol, and Townsend Ramp Gate and Paystation Replacements

Replacement of aged parking ramp gates and automated pay stations

North Grand and South Capitol Ramp Elevator Maintenance

Maintenance of elevators in the North Grand and South Capitol parking ramps

Townsend Waterproofing and Drainage Improvements

Waterproofing and drainage improvements in and around the Townsend parking ramp

Conversion of Parking Meters to Pay Stations

Continuation of phasing of parking meters to pay stations, to be accessed by mobile application

Parking Lot Improvements

Improvements to parking lots 8, 21, 49, 49A, 55, and 56

SEWER SYSTEMS

Sanitary Sewer Repair

Capital improvements to the aging sanitary sewer collection system. The work is primarily related to repairing existing sewers.

City Share of Delhi & Delta Sewers

As part of the sanitary sewer agreement with these townships, the City is required to set aside a portion of the funding.

Wastewater Switchgear Maintenance

Maintenance of switchgear, which is the first point of control for electricity entering the wastewater treatment plant. It provides the ability to switch from one power source to another in case of an outage and provides the ability to control power to isolated areas of the plant.

FISCAL YEAR 2019 CAPITAL IMPROVEMENT PROJECTS

Wastewater Digester Remediation

Removal and disposal of contaminated liquids and sludge in five (5) moth-balled digesters. Removing the materials will also allow the digesters to be rehabilitated for use as sludge storage or treatment containers and to continue the project begun in FY2018.

Wastewater Plant Roof Replacement Project

Replacement of roofs as funding allows in accordance with our roof replacement priority list.

Wastewater Plant Capital Maintenance

Funding to perform several significant building repairs at the wastewater treatment plant, including stabilization and repairs to a failing masonry wall on the East Blower building, failing steel stairs and door openings in the Tertiary building, numerous steel doors and frames in masonry buildings and several failing masonry steps entering buildings

Wastewater Ferric Chloride Storage Tank

Removal and replacement of one of two ferric chloride storage tanks serving the north plant, which had to be taken out of service. Ferric chloride must be added to the plant flow to meet NPDES permit levels of phosphorus.

Wastewater Drying Bed

Construction of a drying bed with underdrain on the plant grounds and paving for approaches to the drying bed

West side Interceptor Lift Station Design

Installation of a pump station for pumping dry weather flows from the west side interceptor (WSI) to improve the operational efficiency of the plant and reduce the ongoing problem of sediment loading in the WSI. This project has been identified as a priority project as part of the wet weather control program and will fund design in FY19 with construction costs to be budgeted in fiscal year 2020.

Willard Avenue Pump Station Upgrades

Construction and rehabilitation of the Willard Avenue pump station, which will provide service for the proposed McClaren Health Center near Forest and Collins Road. Engineering for this project was conducted in FY 2018

Wet Weather Control Program (WWCP) - Flow Monitoring/Modelling

Flow monitoring and hydraulic modelling of the City's sewer system and update to the City's wet weather control plan, which will assist with identifying and prioritizing future wet weather control program projects

FISCAL YEAR 2019 CAPITAL IMPROVEMENT PROJECTS

Central Interceptor Design

Assessment and design for rehabilitation of downstream sections of the central interceptor with construction costs to be budgeted in fiscal year 2020.

Private Inflow and Infiltration (I/I) Program

Identification and removal of sources of stormwater from private property connected to the sewer system, in advance of construction of the 034 CSO area.

Combined Sewer Overflow 034C - SRF Ineligible

Funding for a portion of the CSO project that is not eligible for State Revolving Fund (SRF) funding. SRF funding is limited to only the portion of the roadway above the proposed sewers where the City pro-actively re-constructs the entire street.

Preliminary Combined Sewer Overflow 034E Design

Preliminary design for basis and scope of Combined Sewer Overflow area 034E

PUBLIC SERVICE OPERATIONS & MAINTENANCE

Digital Radios

Replacement of the old analog radio technology with digital radios throughout the department. The analog radios are becoming obsolete and will no longer be supported.

Operations & Maintenance (O&M) Master Plan

Improvements to the O&M campus including truck scale, vehicle wash upgrades, storm water treatment system, vehicle storage building, salt storage modifications, aggregate storage modifications, some of which have been partially completed with prior funding.

Aurelius Landfill

Funding of two rounds of sampling from existing groundwater monitoring wells of the Aurelius landfill, which is under a mandatory groundwater sampling plan by the MDEQ, and evaluation necessary for the Hope Soccer Complex development

FLEET SERVICES

Vehicle Replacement

Replacement of equipment and vehicles that are too costly to maintain; frequency of replacement of vehicles and equipment determined by calculations utilizing maintenance records, critical component failure, and resale value

Office of Mayor Andy Schor
124 W. Michigan Avenue, Ninth Floor
Lansing, MI 48933



Andy Schor, Mayor

RECEIVED

MAR 13 2018

LANSING CITY COUNCIL

**TO: COUNCIL PRESIDENT, COUNCIL VICE PRESIDENT, MEMBERS OF
LANSING CITY COUNCIL; ALL OFFICERS, EMPLOYEES, AGENCIES,
BOARDS, AUTHORITIES, AND DEPARTMENTS OF THE CITY OF LANSING**

**RE: EXECUTIVE ORDER ESTABLISHING THE MAYOR'S DIVERSITY
ADVISORY COUNCIL 2018-02**

As Mayor of the City of Lansing, I am charged by the Lansing City Charter with the responsibility "for reducing any unlawful discrimination and increasing mutual understanding among residents of the community." Charter Section 4-102.9.

In addition, the Charter also provides, "in the exercise of its powers or in the performance of its duties the City and all of its agencies shall ensure that no person or group engaged in the conduct of official business or seeking to do business with the City is discriminated against because of race, creed, political orientation, color, national origin, marital status, sex, age, handicap or for any cause not reasonable related to the accomplishment of a legitimate governmental purpose, and shall take whatever action is necessary to accomplish this purpose." Charter Section 1-302.

Consequently, pursuant to the direction and mandate given to me by the people of the City of Lansing, as expressed in the Charter, I am this date issuing the following Executive Order which shall be effective immediately.

EXECUTIVE ORDER

I hereby establish and create an organization to assist me in fulfilling my Charter responsibilities in the reduction and elimination of unlawful discrimination and in the promotion of mutual understanding and acceptance of diversity in the City of Lansing. The organization shall be known as the "Mayor's Diversity Advisory Council" and will report to me and provide advice and recommendation regarding all such matters within their charge.

To expedite the creation of the Mayor's Diversity Advisory Council, I have had the City Attorney prepare the attached Charter for the organization's duties, organization, and procedures.

Issued and ordered this 13, of March, 2018.



Andy Schor, Mayor of the City of
Lansing, Michigan

**CHARTER
MAYOR'S DIVERSITY ADVISORY COUNCIL
CITY OF LANSING, MICHIGAN**

1. Name. The name of the Council shall be the Mayor's Diversity Advisory Council (the "Diversity Council"). The Diversity Council is established by the Mayor consistent with Section 4-102 of the Lansing City Charter which provides that . . . "The Mayor shall be responsible for reducing any unlawful discrimination and increasing mutual understanding among the residents of the community".

2. Vision. The Vision of the Diversity Council is that Lansing will be a model diverse municipality.

3. Statement of Mission. The Mission of the Diversity Council shall be to provide expertise, resources and support for the following work streams to enable a realization of the Vision:

- Developing and recommending a diversity management plan to the Mayor.
- Making recommendations on employee training and education on diversity, including the identification of core competencies employees should have to achieve the Vision.
- Serving as a resource to the Mayor on matters related to Lansing becoming a model diverse municipality.
- Sponsoring and organizing employee events to celebrate diversity in a manner that is consistent with the Vision.
- Developing and recommending ongoing diversity plan performance measures and best practices.
- Studying and developing proposed additions, deletions, or modifications to this Charter.

4. Membership – Initial, Additions and Withdrawals: The Diversity Council shall consist of "Members" appointed by the Mayor for terms set by the Mayor.

The Diversity Council shall have a Chair, a Vice Chair, and a Secretary, as officers elected at an annual meeting of the Members in September of each year. The Diversity Council may establish other officer positions. The first annual meeting shall be held in 2019.

Vice Presidents, as needed to coordinate program areas or committees, may be elected.

Officer positions and appointments may be made by the Diversity Council at any meeting to serve until the next annual meeting.

Subsequent to the Effective Date of this Charter and the identification of the Initial Members, other Members may be added, and vacancies filled by the Mayor.

A Member may withdraw from membership upon written notice to the Mayor.

The absence of any Member for three consecutive meetings will result in an automatic removal of the Member from the Diversity Council.

5. Role of Diversity Council Members: It is intended that the Diversity Council leverage the experience, expertise, and insight of key individuals at organizations committed to building professionalism in the management of Mission activities. Individual Members may not be directly responsible for managing work stream activities, but will provide support and guidance for those who do. Thus, individually, Members should:

- Understand the strategic implications and outcomes of initiatives being pursued through this Charter, its Vision and its Mission.
- Appreciate the significance of a model diverse municipality.
- Be genuinely interested in the work stream initiatives and be an advocate for the outcomes being pursued.

In practice, the above mean that Members should review the status of the activities under this Charter and ensure that the outputs meet the requirements of the Mission in order to realize the Vision. Conflicting priorities and resources should be balanced. Members should consider all ideas and issues submitted by other Members, provide guidance to the committees established herein, and check adherence to standards of best practices. Further, positive communication both inside and outside of the Diversity Council should be fostered.

6. Officers: The following are the officers of the Diversity Council; however, other officer positions may be created by the Diversity Council, as needed.

The Chair shall guide the Diversity Council; set goals and objectives; set the calendar, activities, and meeting agendas; follow through on action items; and preside over meetings.

The Vice Chair shall serve as Chair in the absence or disability of the Chair and shall assist in the performance of the duties of the Chair as agreed upon with the Chair.

The Secretary shall keep the minutes and records and assist with communications.

Vice Presidents shall coordinate program areas, committees, or initiatives.

7. Meetings: Roberts Rules of Order shall be followed in Diversity Council meetings.

Meetings may be called by the Chair, a Vice Chair, or a majority of the Members.

A majority of the duly qualified Members of the Diversity Council physically present in person, at a meeting is necessary for a quorum. Except as otherwise provided in this Charter, an affirmative majority vote of the Members at a meeting, a quorum being present, is required for approval of any action.

The Diversity Council shall meet monthly or as required to monitor issues and work stream progress.

Meetings using electronic or telephonic means are impermissible.

The Diversity Council is established by the Mayor and is advisory to the Mayor only. It is not a Lansing Charter board or committee; nor, is it established by ordinance or City Council resolution or action of any type. It has no decision or policy making authority; but, is advisory in nature and is established for advice and recommendation to the Mayor only.

Unless altered by a majority vote of a quorum of the Members, the agenda of each meeting shall include:

- Minutes
- Additions to agenda
- Review of previous actions
- Overall Mission and work stream progress status
- Old Business
- New Business
- Milestone review
- Deliverable acceptance
- Accomplishments
- Plans for next period
- Outstanding issues
- Specific requests
- Other
- Next meeting

8. Committees: The following Initial Committees are hereby established to support the work streams:

- Diversity Management Planning
- Employee Training and Education – Including Core Competencies
- Resource and Best Practices Gathering
- Employee Events
- Metrics Development

Committees may be added or eliminated by a majority vote of a quorum of the Members.

Each Committee shall be chaired by a Vice President.

The Chair may create Ad Hoc Committees at any time to last the length of the Chair's term unless continued by a successor Chair.

9. Annual Meeting Deliverables:

- A Diversity Management Plan for the Mayor's approval.
- An Employee Training and Education Plan for the Mayor's approval.
- One annual Employee Diversity Event.
- Development of metrics for the Mayor's approval and an annual report on progress using the approved metrics as a guide.
- Goals, Objectives, and accompanying timelines to support the Mission and achieve the Vision.

10. Measurements:

The success of the Diversity Council will be monitored by metrics developed by the Metrics Development Committee and approved by the Mayor.

11. Miscellaneous:

- An annual report shall be published.
- This Charter may be amended or dissolved by the Mayor at any time.
- With the approval of the Mayor, the organizational structure of the Diversity Council may be altered by the Mayor to comply with Internal Revenue Service rules and regulations allowing the Diversity Council to receive grant funds and contributions.

THIS CHARTER IS DECLARED EFFECTIVE THIS 13 DAY OF March, 2018,
(the "EFFECTIVE DATE").



Andy Schor,
Mayor, City of Lansing, Michigan

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Submitted @ mty

Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PARKS AND RECREATION	ENGINEERING INTERNAL SERVICE FUND	ADMINISTRATION AND ENGINEERING
PUBLIC SERVICE	FLEET MAINTENANCE INTERNAL SERVICE FUND	ALLEYS - MAINTENANCE
(blank)	GENERAL FUND	AURELIUS LANDFILL
	LOCAL STREETS FUND	DIAMOND REO
	MAJOR STREETS FUND	FLOOD CONTROL
	MUNICIPAL RECYCLING FUND	MISCELLANEOUS TRASH
	SEWAGE DISPOSAL SYSTEM FUND	O&M ADMINISTRATION
	TRASH FUND	PROPERTY MAINTENANCE

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values					% CHANGE	DIFF PRIOR
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET		
PUBLIC SERVICE	ADMINISTRATION AND ENGINEERING	101.453603.741000.00000	MISCELLANEOUS OPERATING	\$ 6,414.00	\$ 11,250.00	\$ 11,250.00	\$ 10,461.00	\$ 11,250.00	0.00%	\$ -
		101.453603.743000.00000	CONTRACTUAL SERVICES	\$ 13,288.00	\$ 50,000.00	\$ 50,000.00	\$ 40,000.00	\$ 50,000.00	0.00%	\$ -
		101.453603.743700.00000	ENGINEERING	\$ 939,553.00	\$ 923,066.00	\$ 923,066.00	\$ 923,066.00	\$ 824,146.00	-10.72%	\$ (98,920.00)
		101.453603.744000.00000	UTILITIES	\$ 30,084.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	0.00%	\$ -
		101.453603.744200.00000	TELEPHONE	\$ 71,302.00	\$ 65,000.00	\$ 65,000.00	\$ 65,543.00	\$ 75,000.00	15.38%	\$ 10,000.00
		101.453603.744400.00000	STREET LIGHTING	\$ 4,235,304.00	\$ 4,250,000.00	\$ 4,250,000.00	\$ 4,300,186.00	\$ 4,700,000.00	10.59%	\$ 450,000.00
		101.453603.973301.00000	NDPES PERMIT	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00	N/A	\$ 75,000.00
	ADMINISTRATION AND ENGINEERING Total			\$ 5,295,945.00	\$ 5,339,316.00	\$ 5,339,316.00	\$ 5,379,256.00	\$ 5,775,396.00	8.17%	\$ 436,080.00
	ALLEYS - MAINTENANCE	101.453618.702000.00000	SALARIES	\$ 2,012.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,150.00	2.38%	\$ 50.00
		101.453618.706000.00000	HOURLY WAGES	\$ 6,236.00	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00	\$ 12,000.00	81.82%	\$ 5,400.00
		101.453618.715300.00000	FRINGE BENEFITS - FIXED	\$ 9,781.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 13,249.00	26.18%	\$ 2,749.00
		101.453618.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 2,729.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,445.00	-1.57%	\$ (55.00)
		101.453618.742500.00000	MATERIALS	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	50.00%	\$ 2,500.00
		101.453618.745200.00000	EQUIPMENT RENTAL	\$ -	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	0.00%	\$ -
			ALLEYS - MAINTENANCE Total	\$ 20,758.00	\$ 40,200.00	\$ 40,200.00	\$ 40,200.00	\$ 50,844.00	26.48%	\$ 10,644.00
	AURELIUS LANDFILL	101.453619.744000.00000	UTILITIES	\$ 971.00	\$ 850.00	\$ 850.00	\$ 164.00	\$ -	-100.00%	\$ (850.00)
		101.453619.746000.00000	REPAIR & MAINTENANCE	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	-100.00%	\$ (15,000.00)
	AURELIUS LANDFILL Total			\$ 971.00	\$ 15,850.00	\$ 15,850.00	\$ 164.00	\$ -	-100.00%	\$ (15,850.00)
	DIAMOND REO	101.453610.742000.00000	SUPPLIES	\$ -	\$ 750.00	\$ 750.00	\$ -	\$ 800.00	6.67%	\$ 50.00
		101.453610.744000.00000	UTILITIES	\$ 2,672.00	\$ 4,375.00	\$ 4,375.00	\$ 1,747.00	\$ 4,500.00	2.86%	\$ 125.00
	DIAMOND REO Total			\$ 2,672.00	\$ 5,125.00	\$ 5,125.00	\$ 1,747.00	\$ 5,300.00	3.41%	\$ 175.00
	FLOOD CONTROL	101.453614.744000.00000	UTILITIES	\$ 14,836.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	FLOOD CONTROL Total			\$ 14,836.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	MISCELLANEOUS TRASH	101.453620.702000.00000	SALARIES	\$ 4,023.00	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 4,403.00	2.40%	\$ 103.00
		101.453620.706000.00000	HOURLY WAGES	\$ 14,785.00	\$ 15,700.00	\$ 15,700.00	\$ 15,700.00	\$ 16,075.00	2.39%	\$ 375.00
		101.453620.715300.00000	FRINGE BENEFITS - FIXED	\$ 22,799.00	\$ 24,700.00	\$ 24,700.00	\$ 24,700.00	\$ 23,956.00	-3.01%	\$ (744.00)
		101.453620.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 5,945.00	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00	\$ 6,988.00	-1.58%	\$ (112.00)
		101.453620.741000.00000	MISCELLANEOUS OPERATING	\$ 24,007.00	\$ 12,500.00	\$ 12,500.00	\$ 25,000.00	\$ 5,000.00	-60.00%	\$ (7,500.00)
		101.453620.742000.00000	SUPPLIES	\$ -	\$ 1,875.00	\$ 1,875.00	\$ 1,875.00	\$ 1,875.00	0.00%	\$ -
		101.453620.744500.00000	LANDFILL FEES	\$ -	\$ 12,500.00	\$ 12,500.00	\$ 536.00	\$ 20,000.00	60.00%	\$ 7,500.00
		101.453620.745200.00000	EQUIPMENT RENTAL	\$ 8,517.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	0.00%	\$ -
		101.453620.859001.00000	LOW INCOME REFUSE SUBSIDY	\$ 28,813.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	0.00%	\$ -
			MISCELLANEOUS TRASH Total	\$ 108,889.00	\$ 101,175.00	\$ 101,175.00	\$ 101,711.00	\$ 100,797.00	-0.37%	\$ (378.00)
	O&M ADMINISTRATION	101.453611.702000.00000	SALARIES	\$ 35,201.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 38,395.00	2.39%	\$ 895.00
		101.453611.702302.00000	SHIFT PREMIUM	\$ 15,275.00	\$ -	\$ -	\$ 2,638.00	\$ -	N/A	\$ -
		101.453611.704000.00000	SALARIES & WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
		101.453611.706000.00000	HOURLY WAGES	\$ 36,958.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,584.00	2.40%	\$ 84.00
		101.453611.707000.00000	TEMPORARY HELP	\$ -	\$ -	\$ -	\$ 692.00	\$ -	N/A	\$ -
		101.453611.708000.00000	OVERTIME - SALARY	\$ 1,060.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,354.00	4.81%	\$ 154.00
		101.453611.712000.00000	LONGEVITY	\$ 4,775.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,761.00	-0.81%	\$ (39.00)
		101.453611.713100.00000	VACATION/SICK/PERSONAL LEAVE	\$ -	\$ 31,100.00	\$ 31,100.00	\$ 31,100.00	\$ 31,842.00	2.39%	\$ 742.00
		101.453611.715300.00000	FRINGE BENEFITS - FIXED	\$ 23,648.00	\$ 94,200.00	\$ 94,200.00	\$ 94,200.00	\$ 91,363.00	-3.01%	\$ (2,837.00)
		101.453611.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 8,773.00	\$ 35,100.00	\$ 35,100.00	\$ 35,100.00	\$ 34,548.00	-1.57%	\$ (552.00)
		101.453611.741000.00000	MISCELLANEOUS OPERATING	\$ 22,324.00	\$ 43,750.00	\$ 43,750.00	\$ 43,750.00	\$ 45,000.00	2.86%	\$ 1,250.00
		101.453611.744000.00000	UTILITIES	\$ 9,781.00	\$ 30,876.00	\$ 30,876.00	\$ 30,876.00	\$ 32,500.00	5.26%	\$ 1,624.00
		101.453611.745100.00000	BUILDING RENTAL	\$ -	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ -	-100.00%	\$ (37,500.00)

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Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PARKS AND RECREATION	ENGINEERING INTERNAL SERVICE FUND	ADMINISTRATION AND ENGINEERING
PUBLIC SERVICE	FLEET MAINTENANCE INTERNAL SERVICE FUND	ALLEYS - MAINTENANCE
(blank)	GENERAL FUND	AURELIUS LANDFILL
	LOCAL STREETS FUND	DIAMOND REO
	MAJOR STREETS FUND	FLOOD CONTROL
	MUNICIPAL RECYCLING FUND	MISCELLANEOUS TRASH
	SEWAGE DISPOSAL SYSTEM FUND	O&M ADMINSTRATION
	TRASH FUND	PROPERTY MAINTENANCE

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values						
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET	% CHANGE	DIFF PRIOR
PUBLIC SERVICE	O&M ADMINSTRATION	101.453611.745230.00000	EQUIPMENT RENTAL	\$ 1,267.00	\$ 17,500.00	\$ 17,500.00	\$ 15,000.00	\$ 5,000.00	-71.43%	\$ (12,500.00)
		101.453611.746100.00000	BUILDING MAINTENANCE	\$ 29,619.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 30,000.00	-62.50%	\$ (50,000.00)
		101.453611.747000.00000	TRAINING	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	66.67%	\$ 1,000.00
		101.453611.748000.00000	INSURANCE & BONDS	\$ 203,179.00	\$ 181,883.00	\$ 181,883.00	\$ 181,883.00	\$ 192,430.00	5.80%	\$ 10,547.00
	O&M ADMINSTRATION Total			\$ 391,860.00	\$ 602,409.00	\$ 602,409.00	\$ 603,239.00	\$ 515,277.00	-14.46%	\$ (87,132.00)
	PROPERTY MAINTENANCE	101.453621.702000.00000	SALARIES	\$ 553.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 614.00	2.33%	\$ 14.00
		101.453621.706000.00000	HOURLY WAGES	\$ 9,152.00	\$ 9,700.00	\$ 9,700.00	\$ 9,700.00	\$ 9,932.00	2.39%	\$ 232.00
		101.453621.715300.00000	FRINGE BENEFITS - FIXED	\$ 12,316.00	\$ 13,300.00	\$ 13,300.00	\$ 13,300.00	\$ 12,899.00	-3.02%	\$ (401.00)
		101.453621.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 2,982.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,543.00	-1.58%	\$ (57.00)
		101.453621.743000.00000	CONTRACTUAL SERVICES	\$ 14,049.00	\$ 33,750.00	\$ 33,750.00	\$ 31,638.00	\$ 33,750.00	0.00%	\$ -
		101.453621.745200.00000	EQUIPMENT RENTAL	\$ -	\$ 2,175.00	\$ 2,175.00	\$ -	\$ -	-100.00%	\$ (2,175.00)
	PROPERTY MAINTENANCE Total			\$ 39,052.00	\$ 63,125.00	\$ 63,125.00	\$ 58,838.00	\$ 60,738.00	-3.78%	\$ (2,387.00)
	PROPERTY MANAGEMENT	101.173140.702000.00000	SALARIES	\$ 338,731.00	\$ 423,045.00	\$ 423,045.00	\$ 344,795.00	\$ 420,542.00	-0.59%	\$ (2,503.00)
		101.173140.702302.00000	SHIFT PREMIUM	\$ 2,348.00	\$ 2,737.00	\$ 2,737.00	\$ 2,331.00	\$ 2,737.00	0.00%	\$ -
		101.173140.706000.00000	HOURLY WAGES	\$ 310,923.00	\$ 391,765.00	\$ 391,765.00	\$ 282,312.00	\$ 403,255.00	2.93%	\$ 11,490.00
		101.173140.707000.00000	TEMPORARY HELP	\$ 221,026.00	\$ -	\$ -	\$ 135,317.00	\$ -	N/A	\$ -
		101.173140.708000.00000	OVERTIME - SALARY	\$ 149,656.00	\$ 113,000.00	\$ 113,000.00	\$ 131,328.00	\$ 90,000.00	-20.35%	\$ (23,000.00)
		101.173140.712000.00000	LONGEVITY	\$ 17,000.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 19,000.00	2.70%	\$ 500.00
		101.173140.715300.00000	FRINGE BENEFITS - FIXED	\$ 863,818.00	\$ 853,648.00	\$ 853,648.00	\$ 853,645.00	\$ 846,125.00	-0.88%	\$ (7,523.00)
		101.173140.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 254,270.00	\$ 278,657.00	\$ 278,657.00	\$ 221,546.00	\$ 289,998.00	4.07%	\$ 11,341.00
		101.173140.717200.00000	ALLOWANCE - CLOTHING	\$ 1,075.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
		101.173140.741000.00000	MISCELLANEOUS OPERATING	\$ 80,500.00	\$ 45,000.00	\$ 45,000.00	\$ 44,995.00	\$ 45,000.00	0.00%	\$ -
		101.173140.742000.00000	SUPPLIES	\$ 59,617.00	\$ 40,275.00	\$ 40,275.00	\$ 40,268.00	\$ 41,500.00	3.04%	\$ 1,225.00
		101.173140.742100.00000	FUEL	\$ 11,390.00	\$ 13,347.00	\$ 13,347.00	\$ 11,830.00	\$ 13,347.00	0.00%	\$ -
		101.173140.743000.00000	CONTRACTUAL SERVICES	\$ 668,835.00	\$ 525,000.00	\$ 525,000.00	\$ 471,858.00	\$ 525,000.00	0.00%	\$ -
		101.173140.743700.00000	ENGINEERING	\$ 49,078.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	0.00%	\$ -
		101.173140.743720.00000	INFORMATION TECHNOLOGY ALLOC	\$ 95,317.00	\$ 120,360.00	\$ 120,360.00	\$ 120,360.00	\$ 126,786.00	5.34%	\$ 6,426.00
		101.173140.744110.00000	UTILITIES - CITY HALL	\$ 13,216.00	\$ 12,000.00	\$ 12,000.00	\$ 11,935.00	\$ 13,216.00	10.13%	\$ 1,216.00
		101.173140.744120.00000	UTILITIES - MIL AFFAIRS SITE	\$ 30,267.00	\$ 25,000.00	\$ 25,000.00	\$ 23,373.00	\$ 30,275.00	21.10%	\$ 5,275.00
		101.173140.744130.00000	UTILITIES - HAZEL STREET	\$ 26,098.00	\$ 25,000.00	\$ 25,000.00	\$ 23,456.00	\$ 26,200.00	4.80%	\$ 1,200.00
		101.173140.744200.00000	TELEPHONE	\$ 25,092.00	\$ 26,871.00	\$ 26,871.00	\$ 23,772.00	\$ 26,871.00	0.00%	\$ -
		101.173140.745200.00000	EQUIPMENT RENTAL	\$ 78,851.00	\$ 123,542.00	\$ 123,542.00	\$ 123,542.00	\$ 125,000.00	1.18%	\$ 1,458.00
		101.173140.745230.00000	EQUIPMENT RENTAL	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	0.00%	\$ -
		101.173140.746400.00000	UNSCHEDULED MAINTENANCE	\$ 834,451.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 600,000.00	20.00%	\$ 100,000.00
		101.173140.746401.00000	SCHEDULED MAINTENANCE	\$ 152,588.00	\$ 156,000.00	\$ 156,000.00	\$ 156,000.00	\$ 160,000.00	2.56%	\$ 4,000.00
		101.173140.747000.00000	TRAINING	\$ 5,142.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0.00%	\$ -
		101.173140.748000.00000	INSURANCE & BONDS	\$ 78,557.00	\$ 74,553.00	\$ 74,553.00	\$ 78,557.00	\$ 78,876.00	5.80%	\$ 4,323.00
	PROPERTY MANAGEMENT Total			\$ 4,382,846.00	\$ 3,845,800.00	\$ 3,845,800.00	\$ 3,697,220.00	\$ 3,961,228.00	3.00%	\$ 115,428.00
	SIDEWALK CITY PROPERTY	101.453613.746000.00000	REPAIR & MAINTENANCE	\$ 5,982.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	-50.00%	\$ (10,000.00)
	SIDEWALK CITY PROPERTY Total			\$ 5,982.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	-50.00%	\$ (10,000.00)
	SIDEWALK WINTER MAINTENANCE	101.453612.702000.00000	SALARIES	\$ 4,325.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,710.00	2.39%	\$ 110.00
		101.453612.706000.00000	HOURLY WAGES	\$ 43,279.00	\$ 46,100.00	\$ 46,100.00	\$ 46,100.00	\$ 47,201.00	2.39%	\$ 1,101.00
		101.453612.708000.00000	OVERTIME - SALARY	\$ 3,480.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,300.00	4.55%	\$ 100.00
		101.453612.709000.00000	OVERTIME - HOURLY	\$ 6,961.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,500.00	2.27%	\$ 100.00
		101.453612.715300.00000	FRINGE BENEFITS - FIXED	\$ 57,620.00	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00	\$ 60,618.00	-3.01%	\$ (1,882.00)
		101.453612.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 16,276.00	\$ 19,400.00	\$ 19,400.00	\$ 19,400.00	\$ 19,095.00	-1.57%	\$ (305.00)

Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PARKS AND RECREATION	ENGINEERING INTERNAL SERVICE FUND	ADMINISTRATION AND ENGINEERING
PUBLIC SERVICE	FLEET MAINTENANCE INTERNAL SERVICE FUND	ALLEYS - MAINTENANCE
(blank)	GENERAL FUND	AURELIUS LANDFILL
	LOCAL STREETS FUND	DIAMOND REO
	MAJOR STREETS FUND	FLOOD CONTROL
	MUNICIPAL RECYCLING FUND	MISCELLANEOUS TRASH
	SEWAGE DISPOSAL SYSTEM FUND	O&M ADMINISTRATION
	TRASH FUND	PROPERTY MAINTENANCE

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values						
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET	% CHANGE	DIFF PRIOR
PUBLIC SERVICE	SIDEWALK WINTER MAINTENANCE	101.453612.742500.00000	MATERIALS	\$ 26.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	0.00%	\$ -
		101.453612.745200.00000	EQUIPMENT RENTAL	\$ 6,535.00	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00	\$ 20,000.00	-68.00%	\$ (42,500.00)
	SIDEWALK WINTER MAINTENANCE Total			\$ 138,502.00	\$ 205,450.00	\$ 205,450.00	\$ 205,450.00	\$ 162,174.00	-21.06%	\$ (43,276.00)
	STORM SEWER MAINTENANCE	101.453615.702000.00000	SALARIES	\$ 22,127.00	\$ 23,600.00	\$ 23,600.00	\$ 23,600.00	\$ 24,163.00	2.39%	\$ 563.00
		101.453615.706000.00000	HOURLY WAGES	\$ 99,570.00	\$ 106,200.00	\$ 106,200.00	\$ 106,200.00	\$ 108,735.00	2.39%	\$ 2,535.00
		101.453615.715300.00000	FRINGE BENEFITS - FIXED	\$ 141,642.00	\$ 153,500.00	\$ 153,500.00	\$ 153,500.00	\$ 148,877.00	-3.01%	\$ (4,623.00)
		101.453615.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 41,422.00	\$ 49,500.00	\$ 49,500.00	\$ 49,500.00	\$ 48,721.00	-1.57%	\$ (779.00)
		101.453615.741000.00000	MISCELLANEOUS OPERATING	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 1,500.00	0.00%	\$ -
		101.453615.742000.00000	SUPPLIES	\$ 29,335.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	-100.00%	\$ (30,000.00)
		101.453615.742500.00000	MATERIALS	\$ -	\$ -	\$ -	\$ -	\$ 36,000.00	N/A	\$ 36,000.00
		101.453615.744000.00000	UTILITIES	\$ 2,830.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	0.00%	\$ -
		101.453615.745200.00000	EQUIPMENT RENTAL	\$ 48,330.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	0.00%	\$ -
		101.453615.746000.00000	REPAIR & MAINTENANCE	\$ 119,366.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 150,000.00	50.00%	\$ 50,000.00
		101.453615.973102.00000	DRAINS	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	0.00%	\$ -
	STORM SEWER MAINTENANCE Total			\$ 704,622.00	\$ 783,050.00	\$ 783,050.00	\$ 782,050.00	\$ 836,746.00	6.86%	\$ 53,696.00
	TRANSPORTATION	101.453640.741000.00000	MISCELLANEOUS OPERATING	\$ 3,812.00	\$ 2,500.00	\$ 2,500.00	\$ 2,336.00	\$ 2,500.00	0.00%	\$ -
		101.453640.741810.00000	DUES & SUBSCRIPTIONS	\$ 85,226.00	\$ 85,500.00	\$ 85,500.00	\$ 85,500.00	\$ 85,500.00	0.00%	\$ -
		101.453640.745200.00000	EQUIPMENT RENTAL	\$ 4,178.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0.00%	\$ -
	TRANSPORTATION Total			\$ 93,216.00	\$ 94,000.00	\$ 94,000.00	\$ 93,836.00	\$ 94,000.00	0.00%	\$ -
PUBLIC SERVICE Total				\$ 11,200,151.00	\$ 11,115,500.00	\$ 11,115,500.00	\$ 10,983,711.00	\$ 11,572,500.00	4.11%	\$ 457,000.00
Grand Total				\$ 11,200,151.00	\$ 11,115,500.00	\$ 11,115,500.00	\$ 10,983,711.00	\$ 11,572,500.00	4.11%	\$ 457,000.00

Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PUBLIC SERVICE	ENGINEERING INTERNAL SERVICE FUND	ADMINISTRATION, ENGINEERING, & RECORDS
PARKS AND RECREATION	FLEET MAINTENANCE INTERNAL SERVICE FUND	BEAUTIFICATION
(blank)	GENERAL FUND	BRIDGE MAINTENANCE
	LOCAL STREETS FUND	DEBT SERVICE
	MAJOR STREETS FUND	MAJOR MAINTENANCE
	MUNICIPAL RECYCLING FUND	OPERATING TRANSFERS TO OTHER FUNDS
	SEWAGE DISPOSAL SYSTEM FUND	OTHER CAPITAL PROJECTS
	TRASH FUND	ROAD MAINTENANCE

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values							% CHANGE	DIFF PRIOR
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET				
PUBLIC SERVICE	ADMINISTRATION, ENGINEERING, & RECORDS	202.453634.702000.00000	SALARIES	\$ 73,420.00	\$ 78,200.00	\$ 78,200.00	\$ 78,200.00	\$ 80,259.00	2.63%	\$ 2,059.00		
		202.453634.706000.00000	HOURLY WAGES	\$ 11,566.00	\$ 12,300.00	\$ 12,300.00	\$ 12,300.00	\$ 12,624.00	2.63%	\$ 324.00		
		202.453634.708000.00000	OVERTIME - SALARY	\$ 4,350.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,780.00	2.96%	\$ 80.00		
		202.453634.712000.00000	LONGEVITY	\$ 2,149.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,083.00	-0.81%	\$ (17.00)		
		202.453634.713100.00000	VACATION/SICK/PERSONAL LEAVE	\$ -	\$ 13,900.00	\$ 13,900.00	\$ 13,900.00	\$ 14,266.00	2.63%	\$ 366.00		
		202.453634.715300.00000	FRINGE BENEFITS - FIXED	\$ 114,201.00	\$ 123,600.00	\$ 123,600.00	\$ 123,600.00	\$ 119,877.00	-3.01%	\$ (3,723.00)		
		202.453634.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 33,902.00	\$ 40,500.00	\$ 40,500.00	\$ 40,500.00	\$ 39,863.00	-1.57%	\$ (637.00)		
		202.453634.741000.00000	MISCELLANEOUS OPERATING	\$ 2,706.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	0.00%	\$ -		
		202.453634.741600.00000	ADMINISTRATIVE CHARGES	\$ 80,450.00	\$ 83,700.00	\$ 83,700.00	\$ 83,700.00	\$ 68,233.00	-18.48%	\$ (15,467.00)		
		202.453634.743200.00000	AUDIT FEES	\$ 3,147.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	0.00%	\$ -		
		202.453634.743700.00000	ENGINEERING	\$ 1,215,493.00	\$ 1,243,286.00	\$ 1,243,286.00	\$ 1,243,286.00	\$ 1,246,260.00	0.24%	\$ 2,974.00		
		202.453634.744000.00000	UTILITIES	\$ 16,302.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	0.00%	\$ -		
		202.453634.745100.00000	BUILDING RENTAL	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	-100.00%	\$ (40,000.00)		
		202.453634.746100.00000	BUILDING MAINTENANCE	\$ 45,246.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	0.00%	\$ -		
		202.453634.747000.00000	TRAINING	\$ 4,032.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0.00%	\$ -		
	ADMINISTRATION, ENGINEERING, & RECORDS Total			\$ 1,606,964.00	\$ 1,704,336.00	\$ 1,704,336.00	\$ 1,664,336.00	\$ 1,650,295.00	-3.17%	\$ (54,041.00)		
	BEAUTIFICATION	202.453638.741000.00000	MISCELLANEOUS OPERATING	\$ 64,652.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	0.00%	\$ -		
	BEAUTIFICATION Total			\$ 64,652.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	0.00%	\$ -		
	BRIDGE MAINTENANCE	202.453631.702000.00000	SALARIES	\$ -	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,463.00	2.63%	\$ 63.00		
		202.453631.706000.00000	HOURLY WAGES	\$ -	\$ 8,700.00	\$ 8,700.00	\$ 8,700.00	\$ 8,929.00	2.63%	\$ 229.00		
		202.453631.712000.00000	LONGEVITY	\$ 239.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 198.00	-1.00%	\$ (2.00)		
		202.453631.713100.00000	VACATION/SICK/PERSONAL LEAVE	\$ -	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,435.00	2.50%	\$ 35.00		
		202.453631.715300.00000	FRINGE BENEFITS - FIXED	\$ -	\$ 16,900.00	\$ 16,900.00	\$ 16,900.00	\$ 16,391.00	-3.01%	\$ (509.00)		
		202.453631.715400.00000	FRINGE BENEFITS - VARIABLE	\$ -	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,429.00	-1.58%	\$ (71.00)		
		202.453631.742500.00000	MATERIALS	\$ -	\$ 1,875.00	\$ 1,875.00	\$ -	\$ 1,900.00	1.33%	\$ 25.00		
		202.453631.743000.00000	CONTRACTUAL SERVICES	\$ 7,647.00	\$ 60,000.00	\$ 60,000.00	\$ 50,077.00	\$ 60,000.00	0.00%	\$ -		
		202.453631.745200.00000	EQUIPMENT RENTAL	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%	\$ -		
	BRIDGE MAINTENANCE Total			\$ 7,886.00	\$ 100,975.00	\$ 100,975.00	\$ 84,177.00	\$ 100,745.00	-0.23%	\$ (230.00)		
	DEBT SERVICE	202.874400.981000.00000	PRINCIPAL	\$ 321,396.00	\$ 457,900.00	\$ 457,900.00	\$ 457,900.00	\$ 376,200.00	-17.84%	\$ (81,700.00)		
		202.874400.982000.00000	INTEREST	\$ 169,388.00	\$ 162,000.00	\$ 162,000.00	\$ 162,000.00	\$ 150,000.00	-7.41%	\$ (12,000.00)		
	DEBT SERVICE Total			\$ 490,784.00	\$ 619,900.00	\$ 619,900.00	\$ 619,900.00	\$ 526,200.00	-15.12%	\$ (93,700.00)		
	MAJOR MAINTENANCE	202.453601.974000.50002	MAJOR MAINTENANCE	\$ 361,963.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ -	-100.00%	\$ (500,000.00)		
		202.453601.974100.50002	MAJOR MAINTENANCE	\$ 426,938.00	\$ -	\$ 634,249.00	\$ 738,426.00	\$ 800,000.00	N/A	\$ 800,000.00		
		202.453601.974100.50006	BRIDGE REHAB	\$ 71,230.00	\$ 60,000.00	\$ 561,959.00	\$ 329,770.00	\$ 265,000.00	341.67%	\$ 205,000.00		
		202.453601.974100.50013	STP MATCH	\$ 445,781.00	\$ 1,000,000.00	\$ 1,947,594.00	\$ 1,144,525.00	\$ 1,000,000.00	0.00%	\$ -		
		202.453601.974100.50017	SIDEWALK GAP CLOSURE	\$ 129,309.00	\$ 220,000.00	\$ 536,779.00	\$ 220,000.00	\$ 220,000.00	0.00%	\$ -		
	MAJOR MAINTENANCE Total			\$ 1,435,221.00	\$ 1,780,000.00	\$ 4,180,581.00	\$ 2,498,082.00	\$ 2,285,000.00	28.37%	\$ 505,000.00		
	OPERATING TRANSFERS TO OTHER FUNDS	202.453635.991203.00000	OP TFR LOCAL ST FUND	\$ 2,000,000.00	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,900,000.00	28.89%	\$ 650,000.00		
	OPERATING TRANSFERS TO OTHER FUNDS Total			\$ 2,000,000.00	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,900,000.00	28.89%	\$ 650,000.00		
	OTHER CAPITAL PROJECTS	202.933601.974100.12001	TRUNKLINE IMPROVEMENTS	\$ 7,397.00	\$ -	\$ 42,603.00	\$ 8,764.00	\$ 25,000.00	N/A	\$ 25,000.00		
		202.933690.743000.00000	CONTRACTUAL SERVICES	\$ 20,635.00	\$ -	\$ -	\$ 19,365.00	\$ -	N/A	\$ -		
		202.933690.970000.20115	ASSET MANAGEMENT PROGRAM	\$ -	\$ -	\$ 75,000.00	\$ -	\$ -	N/A	\$ -		
		202.933690.970000.20116	AGGREGATE BINS	\$ -	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ -	-100.00%	\$ (90,000.00)		
		202.933690.970000.20117	COMMODITY SCALE	\$ -	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ -	-100.00%	\$ (65,000.00)		
		202.933690.970000.20118	LOT UPGRADES	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	-100.00%	\$ (20,000.00)		
		202.933690.970000.20120	LIQUID STORAGE	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	-100.00%	\$ (10,000.00)		

N. L. Atch. 10/1/18

Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PUBLIC SERVICE	ENGINEERING INTERNAL SERVICE FUND	ADMINISTRATION, ENGINEERING, & RECORDS
PARKS AND RECREATION	FLEET MAINTENANCE INTERNAL SERVICE FUND	BEAUTIFICATION
(blank)	GENERAL FUND	BRIDGE MAINTENANCE
	LOCAL STREETS FUND	DEBT SERVICE
	MAJOR STREETS FUND	MAJOR MAINTENANCE
	MUNICIPAL RECYCLING FUND	OPERATING TRANSFERS TO OTHER FUNDS
	SEWAGE DISPOSAL SYSTEM FUND	OTHER CAPITAL PROJECTS
	TRASH FUND	ROAD MAINTENANCE

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values							% CHANGE	DIFF PRIOR
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET				
PUBLIC SERVICE	OTHER CAPITAL PROJECTS	202.933690.970000.20122	TRUCK WASH	\$ -	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ -	-100.00%	\$ (75,000.00)		
		202.933690.970000.50027	GRAND RIVER AND WASHINGTON	\$ -	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ -	-100.00%	\$ (140,000.00)		
		202.933690.970000.72021	US 127 PATHWAYS	\$ -	\$ 165,000.00	\$ 165,000.00	\$ 165,000.00	\$ -	-100.00%	\$ (165,000.00)		
		202.933690.977000.00000	EQUIPMENT	\$ 5,240.00	\$ -	\$ 44,670.00	\$ 18,811.00	\$ -	N/A	\$ -		
		202.933690.977000.50022	SHIAWASSEE ST BIKE LANE	\$ -	\$ 80,000.00	\$ 131,500.00	\$ 80,000.00	\$ -	-100.00%	\$ (80,000.00)		
		202.933690.977000.50023	KALAMAZOO ST BIKE LANE	\$ 37,252.00	\$ -	\$ 63,748.00	\$ 63,955.00	\$ -	N/A	\$ -		
		202.933690.977000.XXXXX	DIGITAL RADIOS	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	N/A	\$ 100,000.00		
			O&M CAMPUS MASTER PLAN	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	N/A	\$ 20,000.00		
	OTHER CAPITAL PROJECTS Total			\$ 70,524.00	\$ 645,000.00	\$ 922,521.00	\$ 755,895.00	\$ 145,000.00	-77.52%	\$ (500,000.00)		
	ROAD MAINTENANCE	202.453630.702000.00000	SALARIES	\$ 130,748.00	\$ 139,200.00	\$ 139,200.00	\$ 139,200.00	\$ 142,865.00	2.63%	\$ 3,665.00		
		202.453630.706000.00000	HOURLY WAGES	\$ 448,566.00	\$ 477,800.00	\$ 477,800.00	\$ 477,800.00	\$ 490,381.00	2.63%	\$ 12,581.00		
		202.453630.707000.00000	TEMPORARY HELP	\$ 3,907.00	\$ -	\$ -	\$ 692.00	\$ -	N/A	\$ -		
		202.453630.707014.00000	UAW - SEASONAL	\$ 30,173.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 61,500.00	2.50%	\$ 1,500.00		
		202.453630.708000.00000	OVERTIME - SALARY	\$ 33,146.00	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 21,000.00	2.44%	\$ 500.00		
		202.453630.709000.00000	OVERTIME - HOURLY	\$ 11,601.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,400.00	2.78%	\$ 200.00		
		202.453630.712000.00000	LONGEVITY	\$ 17,905.00	\$ 17,900.00	\$ 17,900.00	\$ 17,900.00	\$ 17,754.00	-0.82%	\$ (146.00)		
		202.453630.713100.00000	VACATION/SICK/PERSONAL LEAVE	\$ -	\$ 117,800.00	\$ 117,800.00	\$ 117,800.00	\$ 120,902.00	2.63%	\$ 3,102.00		
		202.453630.715300.00000	FRINGE BENEFITS - FIXED	\$ 799,927.00	\$ 866,300.00	\$ 866,300.00	\$ 866,300.00	\$ 840,136.00	-3.02%	\$ (26,164.00)		
		202.453630.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 239,440.00	\$ 291,714.00	\$ 291,714.00	\$ 291,714.00	\$ 287,125.00	-1.57%	\$ (4,589.00)		
		202.453630.741000.00000	MISCELLANEOUS OPERATING	\$ 116,522.00	\$ 70,000.00	\$ 70,000.00	\$ 105,000.00	\$ 105,000.00	50.00%	\$ 35,000.00		
		202.453630.742000.00000	SUPPLIES	\$ 248.00	\$ 3,125.00	\$ 3,125.00	\$ 3,125.00	\$ -	-100.00%	\$ (3,125.00)		
		202.453630.742500.00000	MATERIALS	\$ 171,616.00	\$ 225,000.00	\$ 225,000.00	\$ 205,198.00	\$ 225,000.00	0.00%	\$ -		
		202.453630.743000.00000	CONTRACTUAL SERVICES	\$ 76,394.00	\$ 75,000.00	\$ 75,000.00	\$ 70,000.00	\$ 75,000.00	0.00%	\$ -		
		202.453630.745200.00000	EQUIPMENT RENTAL	\$ 349,297.00	\$ 375,000.00	\$ 375,000.00	\$ 355,000.00	\$ 310,000.00	-17.33%	\$ (65,000.00)		
		202.453630.745230.00000	EQUIPMENT RENTAL	\$ -	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0.00%	\$ -		
		202.453630.746100.00000	BUILDING MAINTENANCE	\$ 17.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -		
	ROAD MAINTENANCE Total			\$ 2,429,507.00	\$ 2,754,039.00	\$ 2,754,039.00	\$ 2,744,929.00	\$ 2,711,563.00	-1.54%	\$ (42,476.00)		
	TRAFFIC MAINTENANCE	202.453636.741000.00000	MISCELLANEOUS OPERATING	\$ 3,878.00	\$ 4,000.00	\$ 4,000.00	\$ 3,235.00	\$ 4,000.00	0.00%	\$ -		
		202.453636.742000.00000	SUPPLIES	\$ 4,557.00	\$ 5,000.00	\$ 5,000.00	\$ 4,200.00	\$ 5,000.00	0.00%	\$ -		
		202.453636.742500.00000	MATERIALS	\$ 53,844.00	\$ 100,000.00	\$ 100,000.00	\$ 68,497.00	\$ 75,000.00	-25.00%	\$ (25,000.00)		
		202.453636.745200.00000	EQUIPMENT RENTAL	\$ 35.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -		
		202.453636.746200.00000	EQUIPMENT REPAIR & MAINTENANCE	\$ 329,637.00	\$ 415,000.00	\$ 415,000.00	\$ 377,041.00	\$ 400,000.00	-3.61%	\$ (15,000.00)		
		202.453636.974198.00000	SIGNALIZATION & MODERNIZING	\$ 429,315.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -		
		202.453636.974198.54046	SIGNALIZATION & MODERNIZATION	\$ 154,151.00	\$ 250,000.00	\$ 354,858.00	\$ 247,773.00	\$ 270,000.00	8.00%	\$ 20,000.00		
	TRAFFIC MAINTENANCE Total			\$ 975,417.00	\$ 774,000.00	\$ 878,858.00	\$ 700,746.00	\$ 754,000.00	-2.58%	\$ (20,000.00)		
	TRUCKLINE MAINTENANCE	202.453633.746701.00000	TRUNKLINE MAINTENANCE-ODD YRS	\$ 302,697.00	\$ 144,000.00	\$ 144,000.00	\$ 144,000.00	\$ 410,400.00	185.00%	\$ 266,400.00		
		202.453633.746702.00000	TRUNKLINE MAINTENANCE-CITY	\$ 200.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	0.00%	\$ -		
		202.453633.746704.00000	TRUNKLINE MAINTENANCE - EVEN Y	\$ 39,513.00	\$ 410,400.00	\$ 410,400.00	\$ 410,400.00	\$ 144,000.00	-64.91%	\$ (266,400.00)		
	TRUCKLINE MAINTENANCE Total			\$ 342,410.00	\$ 559,000.00	\$ 559,000.00	\$ 559,000.00	\$ 559,000.00	0.00%	\$ -		
	WINTER MAINTENANCE - SNOW REMOVAL	202.453632.702000.00000	SALARIES	\$ 38,722.00	\$ 41,200.00	\$ 41,200.00	\$ 41,200.00	\$ 42,285.00	2.63%	\$ 1,085.00		
		202.453632.706000.00000	HOURLY WAGES	\$ 165,949.00	\$ 176,700.00	\$ 176,700.00	\$ 176,700.00	\$ 181,353.00	2.63%	\$ 4,653.00		
		202.453632.708000.00000	OVERTIME - SALARY	\$ 38,118.00	\$ 23,500.00	\$ 23,500.00	\$ 23,500.00	\$ 24,000.00	2.13%	\$ 500.00		
		202.453632.709000.00000	OVERTIME - HOURLY	\$ 66,293.00	\$ 41,500.00	\$ 41,500.00	\$ 41,500.00	\$ 42,500.00	2.41%	\$ 1,000.00		
		202.453632.712000.00000	LONGEVITY	\$ 5,610.00	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00	\$ 4,662.00	-16.75%	\$ (938.00)		
		202.453632.713100.00000	VACATION/SICK/PERSONAL LEAVE	\$ -	\$ 34,200.00	\$ 34,200.00	\$ 34,200.00	\$ 35,101.00	2.63%	\$ 901.00		
		202.453632.715300.00000	FRINGE BENEFITS - FIXED	\$ 265,451.00	\$ 287,500.00	\$ 287,500.00	\$ 287,500.00	\$ 278,840.00	-3.01%	\$ (8,660.00)		

Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PUBLIC SERVICE	ENGINEERING INTERNAL SERVICE FUND	ADMINISTRATION, ENGINEERING, & RECORDS
PARKS AND RECREATION	FLEET MAINTENANCE INTERNAL SERVICE FUND	BEAUTIFICATION
(blank)	GENERAL FUND	BRIDGE MAINTENANCE
	LOCAL STREETS FUND	DEBT SERVICE
	MAJOR STREETS FUND	MAJOR MAINTENANCE
	MUNICIPAL RECYCLING FUND	OPERATING TRANSFERS TO OTHER FUNDS
	SEWAGE DISPOSAL SYSTEM FUND	OTHER CAPITAL PROJECTS
	TRASH FUND	ROAD MAINTENANCE

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values							% CHANGE	DIFF PRIOR
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET				
PUBLIC SERVICE	WINTER MAINTENANCE - SNOW REMOVAL	202.453632.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 84,694.00	\$ 101,300.00	\$ 101,300.00	\$ 101,300.00	\$ 99,706.00	-1.57%	\$ (1,594.00)		
		202.453632.742500.00000	MATERIALS	\$ 82,306.00	\$ 375,000.00	\$ 375,000.00	\$ 315,000.00	\$ 375,000.00	0.00%	\$ -		
		202.453632.743000.00000	CONTRACTUAL SERVICES	\$ -	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00	0.00%	\$ -		
		202.453632.745200.00000	EQUIPMENT RENTAL	\$ 206,237.00	\$ 162,500.00	\$ 162,500.00	\$ 162,500.00	\$ 175,000.00	7.69%	\$ 12,500.00		
		WINTER MAINTENANCE - SNOW REMOVAL Total			\$ 953,380.00	\$ 1,257,750.00	\$ 1,257,750.00	\$ 1,197,750.00	\$ 1,267,197.00	0.75%	\$ 9,447.00	
PUBLIC SERVICE Total				\$ 10,376,745.00	\$ 12,500,000.00	\$ 15,282,960.00	\$ 13,129,815.00	\$ 12,954,000.00	3.63%	\$ 454,000.00		
Grand Total				\$ 10,376,745.00	\$ 12,500,000.00	\$ 15,282,960.00	\$ 13,129,815.00	\$ 12,954,000.00	3.63%	\$ 454,000.00		

Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PUBLIC SERVICE	ENGINEERING INTERNAL SERVICE FUND	BEAUTIFICATION
PARKS AND RECREATION	FLEET MAINTENANCE INTERNAL SERVICE FUND	DEBT SERVICE
(blank)	GENERAL FUND	MAJOR MAINTENANCE
	LOCAL STREETS FUND	O&M TRAFFIC ADMINISTRATION
	MAJOR STREETS FUND	TRAFFIC MAINTENANCE
	MUNICIPAL RECYCLING FUND	WINTER MAINTENANCE
	SEWAGE DISPOSAL SYSTEM FUND	ADMINISTRATION & GENERAL OPERATIONS
	TRASH FUND	ADMINISTRATION AND ENGINEERING

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values							% CHANGE	DIFF PRIOR
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET				
PUBLIC SERVICE	BEAUTIFICATION	203.453638.741000.00000	MISCELLANEOUS OPERATING	\$ 15,400.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	0.00%	\$ -		
	BEAUTIFICATION Total			\$ 15,400.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	0.00%	\$ -		
	DEBT SERVICE	203.874400.981000.00000	PRINCIPAL	\$ 1,026,000.00	\$ 744,800.00	\$ 744,800.00	\$ 744,800.00	\$ 448,400.00	-39.80%	\$ (296,400.00)		
		203.874400.982000.00000	INTEREST	\$ 340,052.00	\$ 308,300.00	\$ 308,300.00	\$ 308,300.00	\$ 279,000.00	-9.50%	\$ (29,300.00)		
	DEBT SERVICE Total			\$ 1,366,052.00	\$ 1,053,100.00	\$ 1,053,100.00	\$ 1,053,100.00	\$ 727,400.00	-30.93%	\$ (325,700.00)		
	MAJOR MAINTENANCE	203.453601.974100.00000	STREETS/CURB & GUTTER	\$ 10,210.00	\$ -	\$ -	\$ 6,519.00	\$ -	N/A	\$ -		
		203.453601.974100.50002	MAJOR MAINTENANCE	\$ 1,421,503.00	\$ 900,000.00	\$ 1,625,401.00	\$ 1,625,514.00	\$ 300,000.00	-66.67%	\$ (600,000.00)		
		203.453601.974100.50004	ML KING BLVD BRIDGE	\$ 20,326.00	\$ 300,000.00	\$ 624,698.00	\$ 624,698.00	\$ 2,070,000.00	590.00%	\$ 1,770,000.00		
		203.453601.974100.xxxxx	EATON COUNTY ROAD MILLAGE	\$ -	\$ -	\$ -	\$ -	\$ 120,000.00	N/A	\$ 120,000.00		
		203.453630.702000.00000	SALARIES	\$ 137,788.00	\$ 146,700.00	\$ 146,700.00	\$ 146,700.00	\$ 150,202.00	2.39%	\$ 3,502.00		
		203.453630.706000.00000	HOURLY WAGES	\$ 565,234.00	\$ 602,000.00	\$ 602,000.00	\$ 602,000.00	\$ 616,371.00	2.39%	\$ 14,371.00		
		203.453630.707000.00000	TEMPORARY HELP	\$ 3,907.00	\$ -	\$ -	\$ 692.00	\$ -	N/A	\$ -		
		203.453630.707014.00000	UAW - SEASONAL	\$ 30,173.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 46,125.00	2.50%	\$ 1,125.00		
		203.453630.708000.00000	OVERTIME - SALARY	\$ 14,916.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,750.00	2.63%	\$ 250.00		
		203.453630.709000.00000	OVERTIME - HOURLY	\$ 8,121.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,150.00	3.00%	\$ 150.00		
		203.453630.712000.00000	LONGEVITY	\$ 19,098.00	\$ 19,100.00	\$ 19,100.00	\$ 19,100.00	\$ 18,944.00	-0.82%	\$ (156.00)		
		203.453630.713100.00000	VACATION/SICK/PERSONAL LEAVE	\$ -	\$ 117,800.00	\$ 117,800.00	\$ 117,800.00	\$ 120,000.00	1.87%	\$ 2,200.00		
		203.453630.715300.00000	FRINGE BENEFITS - FIXED	\$ 932,744.00	\$ 1,010,100.00	\$ 1,010,100.00	\$ 1,010,100.00	\$ 979,741.00	-3.01%	\$ (30,359.00)		
		203.453630.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 279,236.00	\$ 332,252.00	\$ 332,252.00	\$ 332,252.00	\$ 327,025.00	-1.57%	\$ (5,227.00)		
		203.453630.741000.00000	MISCELLANEOUS OPERATING	\$ 56,242.00	\$ 60,000.00	\$ 60,000.00	\$ 83,166.00	\$ 85,000.00	41.67%	\$ 25,000.00		
		203.453630.742500.00000	MATERIALS	\$ 138,032.00	\$ 293,750.00	\$ 293,750.00	\$ 293,750.00	\$ 293,750.00	0.00%	\$ -		
		203.453630.743000.00000	CONTRACTUAL SERVICES	\$ 36,734.00	\$ 81,250.00	\$ 81,250.00	\$ 81,250.00	\$ 81,250.00	0.00%	\$ -		
		203.453630.745200.00000	EQUIPMENT RENTAL	\$ 716,331.00	\$ 700,000.00	\$ 700,000.00	\$ 700,000.00	\$ 700,000.00	0.00%	\$ -		
	MAJOR MAINTENANCE Total			\$ 4,390,595.00	\$ 4,622,452.00	\$ 5,672,551.00	\$ 5,703,041.00	\$ 5,923,308.00	28.14%	\$ 1,300,856.00		
	O&M TRAFFIC ADMINISTRATION	203.453634.702000.00000	SALARIES	\$ 63,363.00	\$ 67,500.00	\$ 67,500.00	\$ 67,500.00	\$ 69,111.00	2.39%	\$ 1,611.00		
		203.453634.706000.00000	HOURLY WAGES	\$ 21,121.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	\$ 23,037.00	2.39%	\$ 537.00		
		203.453634.708000.00000	OVERTIME - SALARY	\$ 4,309.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 3,200.00	18.52%	\$ 500.00		
		203.453634.712000.00000	LONGEVITY	\$ 2,387.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,380.00	-0.83%	\$ (20.00)		
		203.453634.713100.00000	VACATION/SICK/PERSONAL LEAVE	\$ -	\$ 14,996.00	\$ 14,996.00	\$ 14,996.00	\$ 15,391.00	2.63%	\$ 395.00		
		203.453634.715300.00000	FRINGE BENEFITS - FIXED	\$ 112,267.00	\$ 121,689.00	\$ 121,689.00	\$ 121,689.00	\$ 118,024.00	-3.01%	\$ (3,665.00)		
		203.453634.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 33,429.00	\$ 40,034.00	\$ 40,034.00	\$ 40,034.00	\$ 39,404.00	-1.57%	\$ (630.00)		
		203.453634.741000.00000	MISCELLANEOUS OPERATING	\$ 2,706.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -		
		203.453634.741600.00000	ADMINISTRATIVE CHARGES	\$ 79,421.00	\$ 82,600.00	\$ 82,600.00	\$ 82,600.00	\$ 57,274.00	-30.66%	\$ (25,326.00)		
		203.453634.743200.00000	AUDIT FEES	\$ 1,803.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -		
		203.453634.743700.00000	ENGINEERING	\$ 739,642.00	\$ 785,829.00	\$ 785,829.00	\$ 785,829.00	\$ 793,814.00	1.02%	\$ 7,985.00		
		203.453634.744000.00000	UTILITIES	\$ 11,738.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -		
		203.453634.745100.00000	BUILDING RENTAL	\$ -	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ -	-100.00%	\$ (27,000.00)		
		203.453634.745230.00000	EQUIPMENT RENTAL	\$ -	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0.00%	\$ -		
		203.453634.746100.00000	BUILDING MAINTENANCE	\$ 37,024.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -		
	O&M TRAFFIC ADMINISTRATION Total			\$ 1,109,210.00	\$ 1,174,748.00	\$ 1,174,748.00	\$ 1,174,748.00	\$ 1,129,135.00	-3.88%	\$ (45,613.00)		
	TRAFFIC MAINTENANCE	203.453636.741000.00000	MISCELLANEOUS OPERATING	\$ 882.00	\$ 1,000.00	\$ 1,000.00	\$ 814.00	\$ 1,000.00	0.00%	\$ -		
		203.453636.742000.00000	SUPPLIES	\$ 1,642.00	\$ 2,000.00	\$ 2,000.00	\$ 1,985.00	\$ 2,000.00	0.00%	\$ -		
		203.453636.742500.00000	MATERIALS	\$ 12,500.00	\$ 18,000.00	\$ 18,000.00	\$ 15,125.00	\$ 20,000.00	11.11%	\$ 2,000.00		
		203.453636.745200.00000	EQUIPMENT RENTAL	\$ 9.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -		
		203.453636.746200.00000	EQUIPMENT REPAIR & MAINTENANCE	\$ 43,464.00	\$ 85,000.00	\$ 85,000.00	\$ 76,249.00	\$ 80,000.00	-5.88%	\$ (5,000.00)		
		203.453636.974100.00000	STREETS/CURB & GUTTER	\$ 10,076.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -		

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Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PUBLIC SERVICE	ENGINEERING INTERNAL SERVICE FUND	BEAUTIFICATION
PARKS AND RECREATION	FLEET MAINTENANCE INTERNAL SERVICE FUND	DEBT SERVICE
(blank)	GENERAL FUND	MAJOR MAINTENANCE
	LOCAL STREETS FUND	O&M TRAFFIC ADMINISTRATION
	MAJOR STREETS FUND	TRAFFIC MAINTENANCE
	MUNICIPAL RECYCLING FUND	WINTER MAINTENANCE
	SEWAGE DISPOSAL SYSTEM FUND	ADMINISTRATION & GENERAL OPERATIONS
	TRASH FUND	ADMINISTRATION AND ENGINEERING

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values							% CHANGE	DIFF PRIOR
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET				
PUBLIC SERVICE	TRAFFIC MAINTENANCE	203.453636.974198.54046	SIGNALIZATION & MODERNIZATION	\$ -	\$ 29,000.00	\$ 59,000.00	\$ 20,000.00	\$ 30,000.00	3.45%	\$ 1,000.00		
	TRAFFIC MAINTENANCE Total			\$ 68,573.00	\$ 135,000.00	\$ 165,000.00	\$ 114,173.00	\$ 133,000.00	-1.48%	\$ (2,000.00)		
	WINTER MAINTENANCE	203.453632.702000.00000	SALARIES	\$ 31,178.00	\$ 33,200.00	\$ 33,200.00	\$ 33,200.00	\$ 33,993.00	2.39%	\$ 793.00		
		203.453632.706000.00000	HOURLY WAGES	\$ 109,627.00	\$ 116,700.00	\$ 116,700.00	\$ 116,700.00	\$ 119,486.00	2.39%	\$ 2,786.00		
		203.453632.708000.00000	OVERTIME - SALARY	\$ 15,579.00	\$ 9,700.00	\$ 9,700.00	\$ 9,700.00	\$ 10,000.00	3.09%	\$ 300.00		
		203.453632.709000.00000	OVERTIME - HOURLY	\$ 69,608.00	\$ 43,500.00	\$ 43,500.00	\$ 43,500.00	\$ 44,600.00	2.53%	\$ 1,100.00		
		203.453632.712000.00000	LONGEVITY	\$ 4,655.00	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00	\$ 4,662.00	-0.81%	\$ (38.00)		
		203.453632.713100.00000	VACATION/SICK/PERSONAL LEAVE	\$ -	\$ 24,100.00	\$ 24,100.00	\$ 24,100.00	\$ 24,675.00	2.39%	\$ 575.00		
		203.453632.715300.00000	FRINGE BENEFITS - FIXED	\$ 182,396.00	\$ 197,700.00	\$ 197,700.00	\$ 197,700.00	\$ 191,744.00	-3.01%	\$ (5,956.00)		
		203.453632.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 58,575.00	\$ 70,100.00	\$ 70,100.00	\$ 70,100.00	\$ 68,997.00	-1.57%	\$ (1,103.00)		
		203.453632.742500.00000	MATERIALS	\$ 29,398.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 75,000.00	-16.67%	\$ (15,000.00)		
		203.453632.745200.00000	EQUIPMENT RENTAL	\$ 120,771.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	0.00%	\$ -		
		WINTER MAINTENANCE Total			\$ 621,787.00	\$ 729,700.00	\$ 729,700.00	\$ 729,700.00	\$ 713,157.00	-2.27%	\$ (16,543.00)	
	PUBLIC SERVICE Total				\$ 7,571,617.00	\$ 7,750,000.00	\$ 8,830,099.00	\$ 8,809,762.00	\$ 8,661,000.00	11.75%	\$ 911,000.00	
	Grand Total				\$ 7,571,617.00	\$ 7,750,000.00	\$ 8,830,099.00	\$ 8,809,762.00	\$ 8,661,000.00	11.75%	\$ 911,000.00	

DEPARTMENT	FUND	DIVISION
PARKS AND RECREATION	GENERAL FUND	ADMINISTRATION
PUBLIC SERVICE	MUNICIPAL CEMETERIES FUND	COMMUNITY CENTERS
(blank)	MUNICIPAL GOLF COURSES FUND	FENNER NATURE CENTER
	PARKS MILLAGE CAPITAL FUND	FORESTRY
	ENGINEERING INTERNAL SERVICE FUND	GROUNDS AND LANDSCAPING
	FLEET MAINTENANCE INTERNAL SERVICE FUND	KIDS CAMP
	LOCAL STREETS FUND	LEISURE AND SPECIAL RECREATION SERVICES
	MAJOR STREETS FUND	LIFETIME SPORTS

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2. Dr. H. S. S. S. S.

Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PARKS AND RECREATION	GENERAL FUND	ADMINISTRATION
PUBLIC SERVICE	MUNICIPAL CEMETERIES FUND	COMMUNITY CENTERS
(blank)	MUNICIPAL GOLF COURSES FUND	FENNER NATURE CENTER
	PARKS MILLAGE CAPITAL FUND	FORESTRY
	ENGINEERING INTERNAL SERVICE FUND	GROUPS AND LANDSCAPING
	FLEET MAINTENANCE INTERNAL SERVICE FUND	KIDS CAMP
	LOCAL STREETS FUND	LEISURE AND SPECIAL RECREATION SERVICES
	MAJOR STREETS FUND	LIFETIME SPORTS

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values					% CHANGE	DIFF PRIOR
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET		
PARKS AND RECREATION	GROUPS AND LANDSCAPING	101.783822.707014.00000	UAW - SEASONAL	\$ 264,473.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 310,000.00	3.33%	\$ 10,000.00
		101.783822.708000.00000	OVERTIME - SALARY	\$ 24,860.00	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00	\$ 15,900.00	2.58%	\$ 400.00
		101.783822.712000.00000	LONGEVITY	\$ 13,727.00	\$ 13,700.00	\$ 13,700.00	\$ 13,700.00	\$ 13,588.00	-0.82%	\$ (112.00)
		101.783822.713100.00000	VACATION/SICK/PERSONAL LEAVE	\$ -	\$ 58,600.00	\$ 58,600.00	\$ 58,600.00	\$ 60,143.00	2.63%	\$ 1,543.00
		101.783822.715300.00000	FRINGE BENEFITS - FIXED	\$ 404,284.00	\$ 470,401.00	\$ 470,401.00	\$ 470,401.00	\$ 456,432.00	-2.97%	\$ (13,969.00)
		101.783822.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 150,911.00	\$ 193,225.00	\$ 193,225.00	\$ 193,225.00	\$ 190,218.00	-1.56%	\$ (3,007.00)
		101.783822.741000.00000	MISCELLANEOUS OPERATING	\$ 194,496.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	0.00%	\$ -
		101.783822.742000.00000	SUPPLIES	\$ 15,354.00	\$ -	\$ -	\$ 24,219.00	\$ -	N/A	\$ -
		101.783822.742100.00000	FUEL	\$ 58,375.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	0.00%	\$ -
		101.783822.742500.00000	MATERIALS	\$ -	\$ -	\$ -	\$ 272.00	\$ 25,000.00	N/A	\$ 25,000.00
		101.783822.743000.00000	CONTRACTUAL SERVICES	\$ 431,499.00	\$ 325,000.00	\$ 325,000.00	\$ 325,000.00	\$ 325,000.00	0.00%	\$ -
		101.783822.744000.00000	UTILITIES	\$ 149,713.00	\$ 132,500.00	\$ 132,500.00	\$ 132,500.00	\$ 132,500.00	0.00%	\$ -
		101.783822.745200.00000	EQUIPMENT RENTAL	\$ 561,796.00	\$ 675,000.00	\$ 675,000.00	\$ 601,527.00	\$ 600,000.00	-11.11%	\$ (75,000.00)
		101.783822.746100.00000	BUILDING MAINTENANCE	\$ -	\$ 8,404.00	\$ 8,404.00	\$ 8,404.00	\$ 8,404.00	0.00%	\$ -
		101.783822.746200.00000	EQUIPMENT REPAIR & MAINTENANCE	\$ 1,126.00	\$ 48,000.00	\$ 48,000.00	\$ 32,000.00	\$ 32,000.00	-33.33%	\$ (16,000.00)
		101.783822.747000.00000	TRAINING	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,500.00	150.00%	\$ 1,500.00
	GROUPS AND LANDSCAPING Total			\$ 2,561,378.00	\$ 2,778,889.00	\$ 2,778,889.00	\$ 2,714,907.00	\$ 2,718,527.00	-2.17%	\$ (60,362.00)
	KIDS CAMP	101.783870.707000.00000	TEMPORARY HELP	\$ 27,138.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 28,000.00	-3.45%	\$ (1,000.00)
		101.783870.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 2,076.00	\$ 2,225.00	\$ 2,225.00	\$ 2,225.00	\$ 2,150.00	-3.37%	\$ (75.00)
		101.783870.741000.00000	MISCELLANEOUS OPERATING	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	0.00%	\$ -
	KIDS CAMP Total			\$ 32,814.00	\$ 34,825.00	\$ 34,825.00	\$ 34,825.00	\$ 33,750.00	-3.09%	\$ (1,075.00)
	LEISURE AND SPECIAL RECREATION SERVICES	101.783830.702000.00000	SALARIES	\$ 90,618.00	\$ 87,614.00	\$ 87,614.00	\$ 87,614.00	\$ 89,805.00	2.50%	\$ 2,191.00
		101.783830.707000.00000	TEMPORARY HELP	\$ 4,382.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
		101.783830.712000.00000	LONGEVITY	\$ -	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	0.00%	\$ -
		101.783830.715300.00000	FRINGE BENEFITS - FIXED	\$ 66,295.00	\$ 68,990.00	\$ 68,990.00	\$ 68,990.00	\$ 67,493.00	-2.17%	\$ (1,497.00)
		101.783830.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 25,303.00	\$ 25,182.00	\$ 25,182.00	\$ 25,182.00	\$ 25,981.00	3.17%	\$ 799.00
		101.783830.741000.00000	MISCELLANEOUS OPERATING	\$ 33,829.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	0.00%	\$ -
		101.783830.741008.00000	BLDG RENTAL APPROPRIATIONS	\$ 3,475.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	0.00%	\$ -
		101.783830.744000.00000	UTILITIES	\$ 312,230.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 320,000.00	6.67%	\$ 20,000.00
		101.783830.744302.00000	PUBLIC WATER - PARKS	\$ 315,326.00	\$ 320,000.00	\$ 320,000.00	\$ 320,000.00	\$ 320,000.00	0.00%	\$ -
				\$ 851,458.00	\$ 837,186.00	\$ 837,186.00	\$ 837,186.00	\$ 858,679.00	2.57%	\$ 21,493.00
		101.783832.702000.00000	SALARIES	\$ 103,720.00	\$ 108,624.00	\$ 108,624.00	\$ 108,624.00	\$ 109,899.00	1.17%	\$ 1,275.00
		101.783832.707000.00000	TEMPORARY HELP	\$ 12,791.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 14,000.00	-6.67%	\$ (1,000.00)
	101.783832.707001.00000	TEA - GAME	\$ 39,135.00	\$ 46,000.00	\$ 46,000.00	\$ 46,000.00	\$ 46,000.00	0.00%	\$ -	
	101.783832.708000.00000	OVERTIME - SALARY	\$ -	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	0.00%	\$ -	
	101.783832.712000.00000	LONGEVITY	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	25.00%	\$ 500.00	
	101.783832.715300.00000	FRINGE BENEFITS - FIXED	\$ 101,562.00	\$ 103,301.00	\$ 103,301.00	\$ 103,301.00	\$ 102,483.00	-0.79%	\$ (818.00)	
	101.783832.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 15,378.00	\$ 22,361.00	\$ 22,361.00	\$ 22,361.00	\$ 22,361.00	0.00%	\$ -	
	101.783832.741000.00000	MISCELLANEOUS OPERATING	\$ 66,358.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	0.00%	\$ -	
	101.783832.743000.00000	CONTRACTUAL SERVICES	\$ 1,900.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	0.00%	\$ -	
	LIFETIME SPORTS Total			\$ 342,844.00	\$ 363,486.00	\$ 363,486.00	\$ 363,486.00	\$ 363,443.00	-0.01%	\$ (43.00)
	SPECIAL RECREATION SERVICES	101.783833.707000.00000	TEMPORARY HELP	\$ 65,561.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	0.00%	\$ -
		101.783833.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 10,336.00	\$ 3,915.00	\$ 3,915.00	\$ 7,803.00	\$ 7,803.00	99.31%	\$ 3,888.00
		101.783833.741000.00000	MISCELLANEOUS OPERATING	\$ 62,970.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	0.00%	\$ -
		101.783833.741015.00000	TODD MARTIN NJTL	\$ 69,266.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	0.00%	\$ -
		101.783833.743000.00000	CONTRACTUAL SERVICES	\$ 18,931.00	\$ 18,000.00	\$ 18,000.00	\$ 18,001.00	\$ 18,000.00	0.00%	\$ -

Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT	FUND	DIVISION
PARKS AND RECREATION	GENERAL FUND	ADMINISTRATION
PUBLIC SERVICE	MUNICIPAL CEMETERIES FUND	COMMUNITY CENTERS
(blank)	MUNICIPAL GOLF COURSES FUND	FENNER NATURE CENTER
	PARKS MILLAGE CAPITAL FUND	FORESTRY
	ENGINEERING INTERNAL SERVICE FUND	GROUPS AND LANDSCAPING
	FLEET MAINTENANCE INTERNAL SERVICE FUND	KIDS CAMP
	LOCAL STREETS FUND	LEISURE AND SPECIAL RECREATION SERVICES
	MAJOR STREETS FUND	LIFETIME SPORTS

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values						% CHANGE	DIFF PRIOR
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET			
PARKS AND RECREATION	SPECIAL RECREATION SERVICES	101.783833.744000.00000	UTILITIES	\$ 438.00	\$ -	\$ -	\$ 77.00	\$ -	N/A	\$ -	
		101.783833.747000.00000	TRAINING	\$ 665.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	
	SPECIAL RECREATION SERVICES Total			\$ 228,167.00	\$ 183,915.00	\$ 183,915.00	\$ 187,881.00	\$ 187,803.00	2.11%	\$ 3,888.00	
	TURNER DODGE HOUSE	101.783836.707000.00000	TEMPORARY HELP	\$ 21,456.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	0.00%	\$ -	
		101.783836.715400.00000	FRINGE BENEFITS - VARIABLE	\$ 1,641.00	\$ 1,915.00	\$ 1,915.00	\$ 1,915.00	\$ 1,915.00	0.00%	\$ -	
		101.783836.741000.00000	MISCELLANEOUS OPERATING	\$ 8,302.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%	\$ -	
		101.783836.748000.00000	INSURANCE & BONDS	\$ -	\$ 3,581.00	\$ 3,581.00	\$ 3,581.00	\$ 3,789.00	5.81%	\$ 208.00	
	TURNER DODGE HOUSE Total			\$ 31,399.00	\$ 35,496.00	\$ 35,496.00	\$ 35,496.00	\$ 35,704.00	0.59%	\$ 208.00	
	PARKS AND RECREATION Total			\$ 7,749,245.00	\$ 8,350,300.00	\$ 8,350,300.00	\$ 8,282,104.00	\$ 8,301,000.00	-0.59%	\$ (49,300.00)	
	Grand Total			\$ 7,749,245.00	\$ 8,350,300.00	\$ 8,350,300.00	\$ 8,282,104.00	\$ 8,301,000.00	-0.59%	\$ (49,300.00)	

Extracted Line Items for Public Service and Parks Recreation for 4-2-2018

DEPARTMENT

PARKS AND RECREATION

PUBLIC SERVICE

(blank)

FUND

GENERAL FUND

MUNICIPAL CEMETERIES FUND

MUNICIPAL GOLF COURSES FUND

PARKS MILLAGE CAPITAL FUND

ENGINEERING INTERNAL SERVICE FUND

FLEET MAINTENANCE INTERNAL SERVICE FUND

LOCAL STREETS FUND

MAJOR STREETS FUND

DIVISION

PARKS MILLAGE CAPITAL FUND EXPENDITURES

ADMINISTRATION & GENERAL OPERATIONS

ADMINISTRATION AND ENGINEERING

ADMINISTRATION, ENGINEERING, & RECORDS

ADMINSTRATION

ALLEYS - MAINTENANCE

AURELIUS LANDFILL

BEAUTIFICATION

DEPARTMENT	DIVISION	ACCOUNT CODE	DESCRIPTION	Values					% CHANGE	DIFF PRIOR	
				FY 2017 ACTUALS	FY 2018 ADOPTED BUDGET	FY 2018 AMENDED BUDGET	FY 2018 YEAR - END PROJECTION	FY 2019 PROPOSED BUDGET			
PARKS AND RECREATION	PARKS MILLAGE CAPITAL FUND EXPENDITURES	412.933890.746000.46026	CITY WIDE PARKS REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	300,000.00	N/A	\$ 300,000.00
		412.933890.746000.46082	GIER CENTER REPAIRS	\$ -	\$ -	\$ -	\$ -	\$ -	70,000.00	N/A	\$ 70,000.00
		412.933890.970000.43818	PAVING	\$ -	\$ -	\$ -	\$ -	\$ -	150,000.00	N/A	\$ 150,000.00
		412.933890.970000.43823	GRANT MATCH	\$ -	\$ -	\$ -	\$ -	\$ -	525,000.00	N/A	\$ 525,000.00
		412.933890.970000.XXXXX	MOORES PARK PAVILION	\$ -	\$ -	\$ -	\$ -	\$ -	100,000.00	N/A	\$ 100,000.00
		412.933890.977000.46049	PARK PLAYGROUND EQUIP	\$ -	\$ -	\$ -	\$ -	\$ -	225,000.00	N/A	\$ 225,000.00
		412.933890.991516.00000	OP TFR CEMETERY FUND	\$ -	\$ -	\$ -	\$ -	\$ -	486,850.00	N/A	\$ 486,850.00
		412.933890.991584.00000	OP TFR GOLF FUND	\$ -	\$ -	\$ -	\$ -	\$ -	179,400.00	N/A	\$ 179,400.00
		PARKS MILLAGE CAPITAL FUND EXPENDITURES Total		\$ -	\$ -	\$ -	\$ -	\$ -	2,036,250.00	N/A	\$ 2,036,250.00
PARKS AND RECREATION Total		\$ -	\$ -	\$ -	\$ -	\$ -	2,036,250.00	N/A	\$ 2,036,250.00		
Grand Total		\$ -	\$ -	\$ -	\$ -	\$ -	2,036,250.00	N/A	\$ 2,036,250.00		

Handwritten signature: J. B. Allen Smith

FY 2019 Budget Hearing Page References

<u>Department/Division</u>	<u>Budget Book Page</u>	<u>Supplementary Detail Packet/Page</u>
Tax Increment Financing Authority (TIFA)	120	
General Fund Non-Departmental	110	General Fund Expenditures 28
General Fund Revenues	14	General Fund Revenues 1



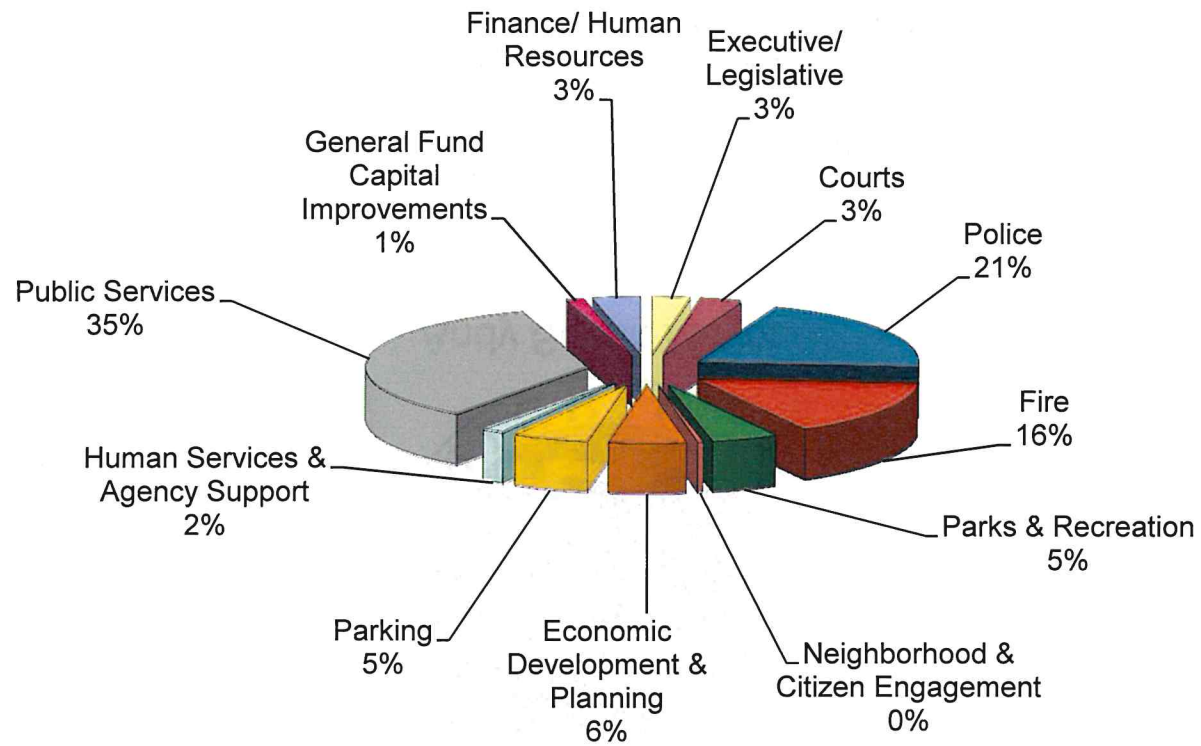
Andy Schor, Mayor

Committee of the Whole
FY 2019 Budget Overview
April 2, 2018

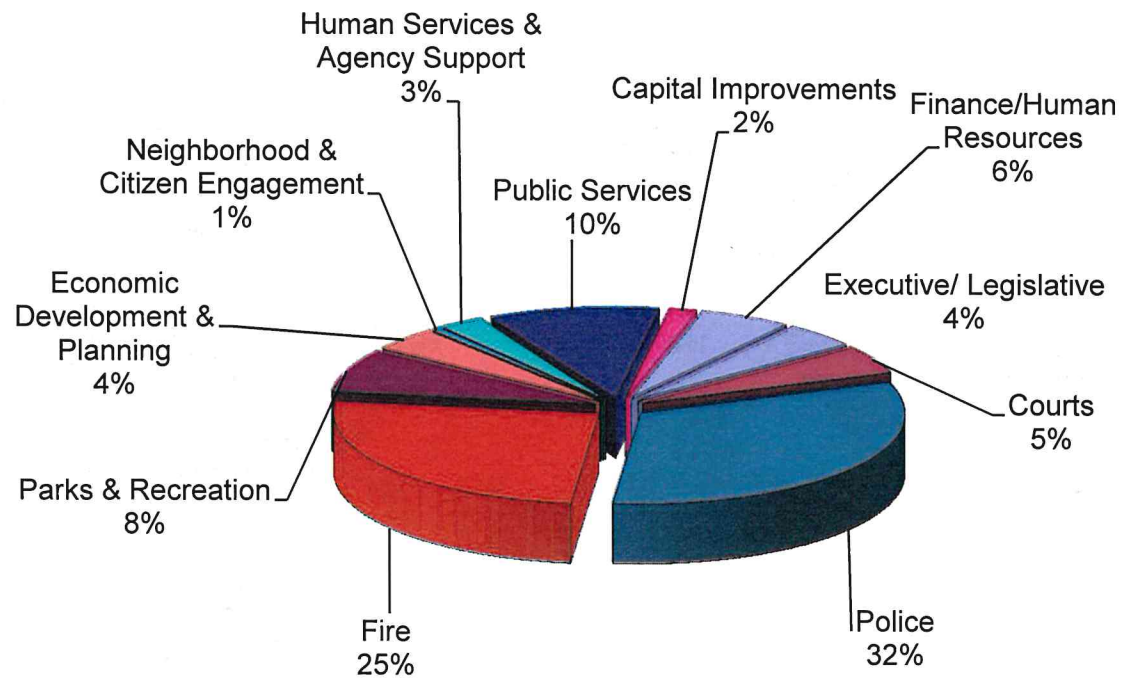
submitted e-mtg

Fiscal Year 2018/2019 City Budget - All Funds

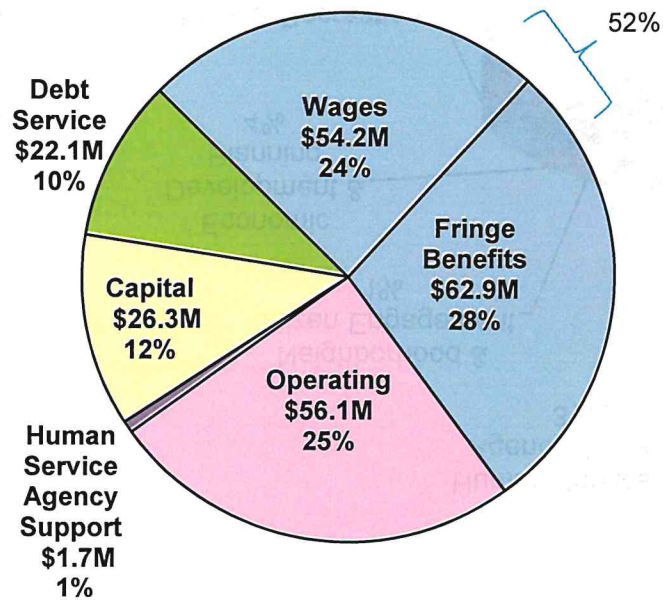
\$218.6 Million



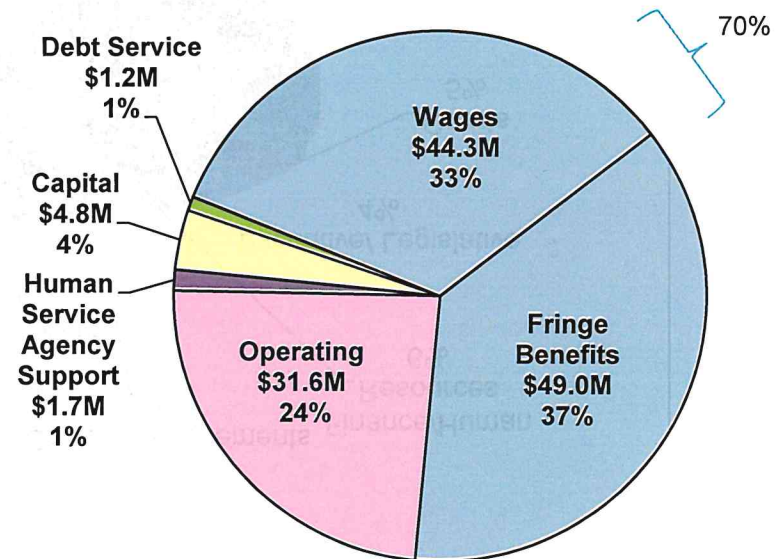
**FY 2018/2019 General Fund
Budgeted Expenditures
\$134.3 Million**



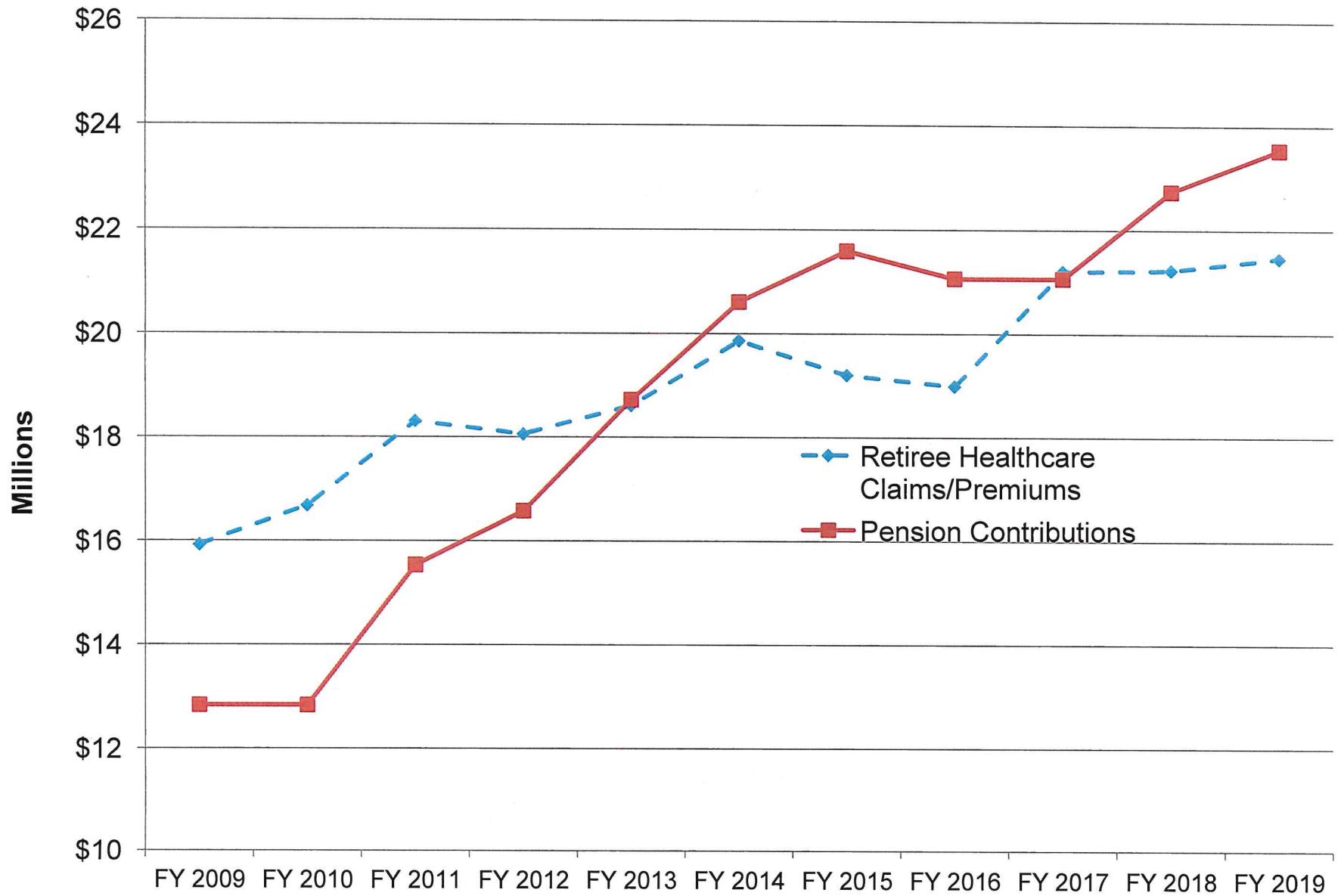
FY 2019 City-wide Budget By Category
\$218.6M



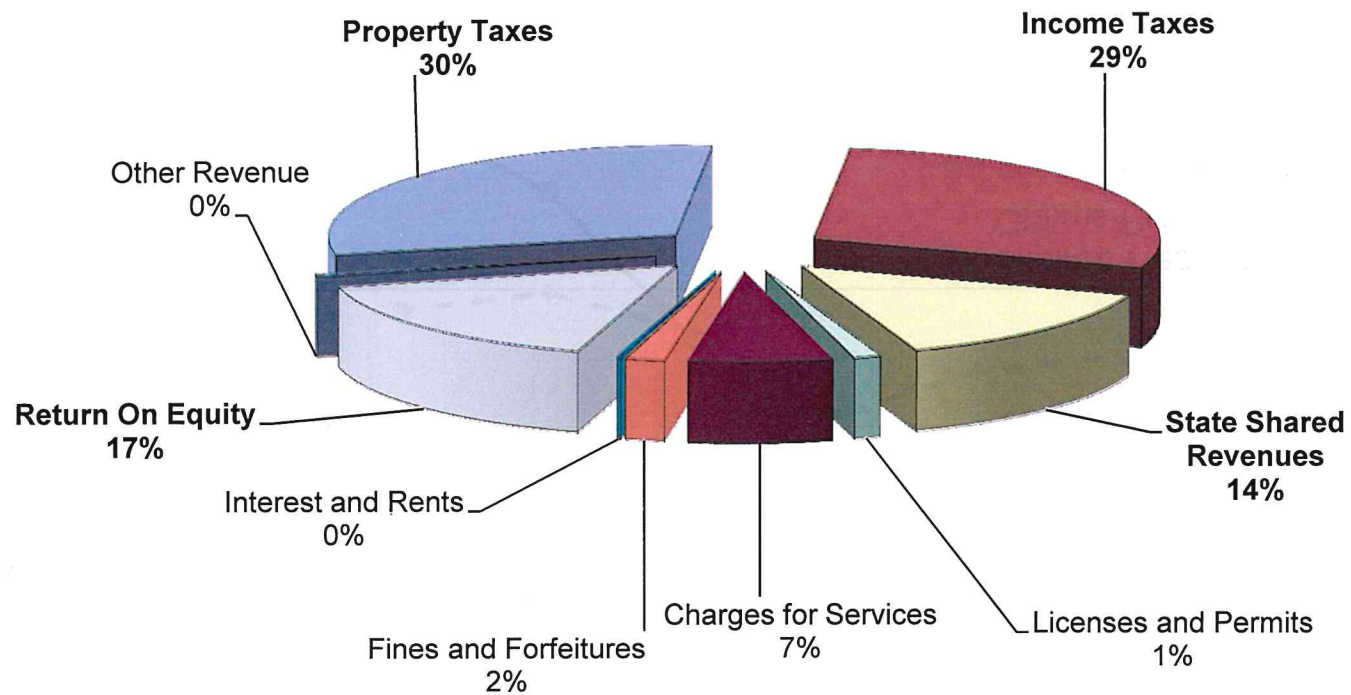
FY 2019 General Fund Budget By Category
\$134.3M



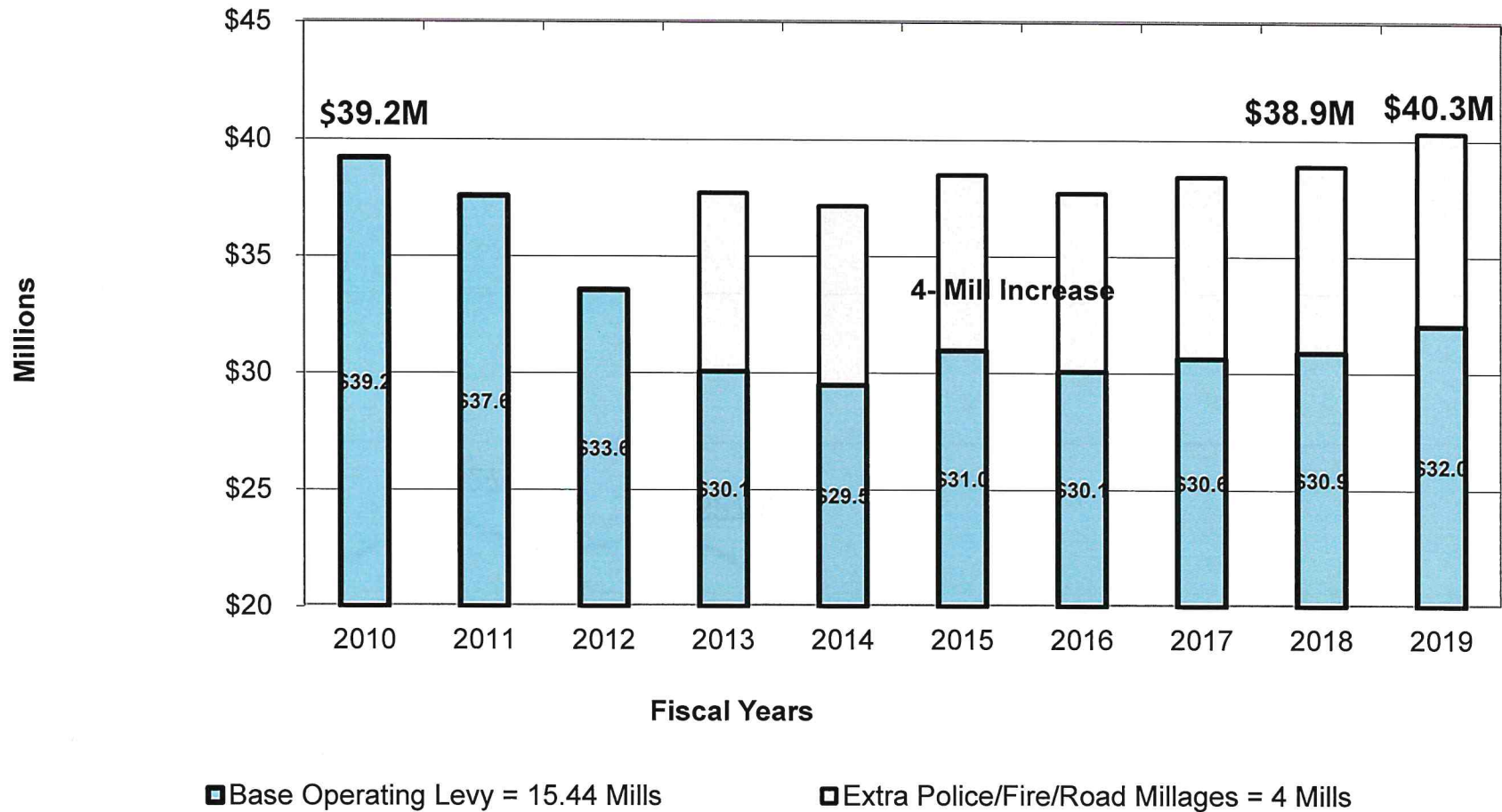
Pension and Retiree Healthcare Cost Trends



**FY 2018/2019 General Fund
Budgeted Revenues
\$134.3 Million**

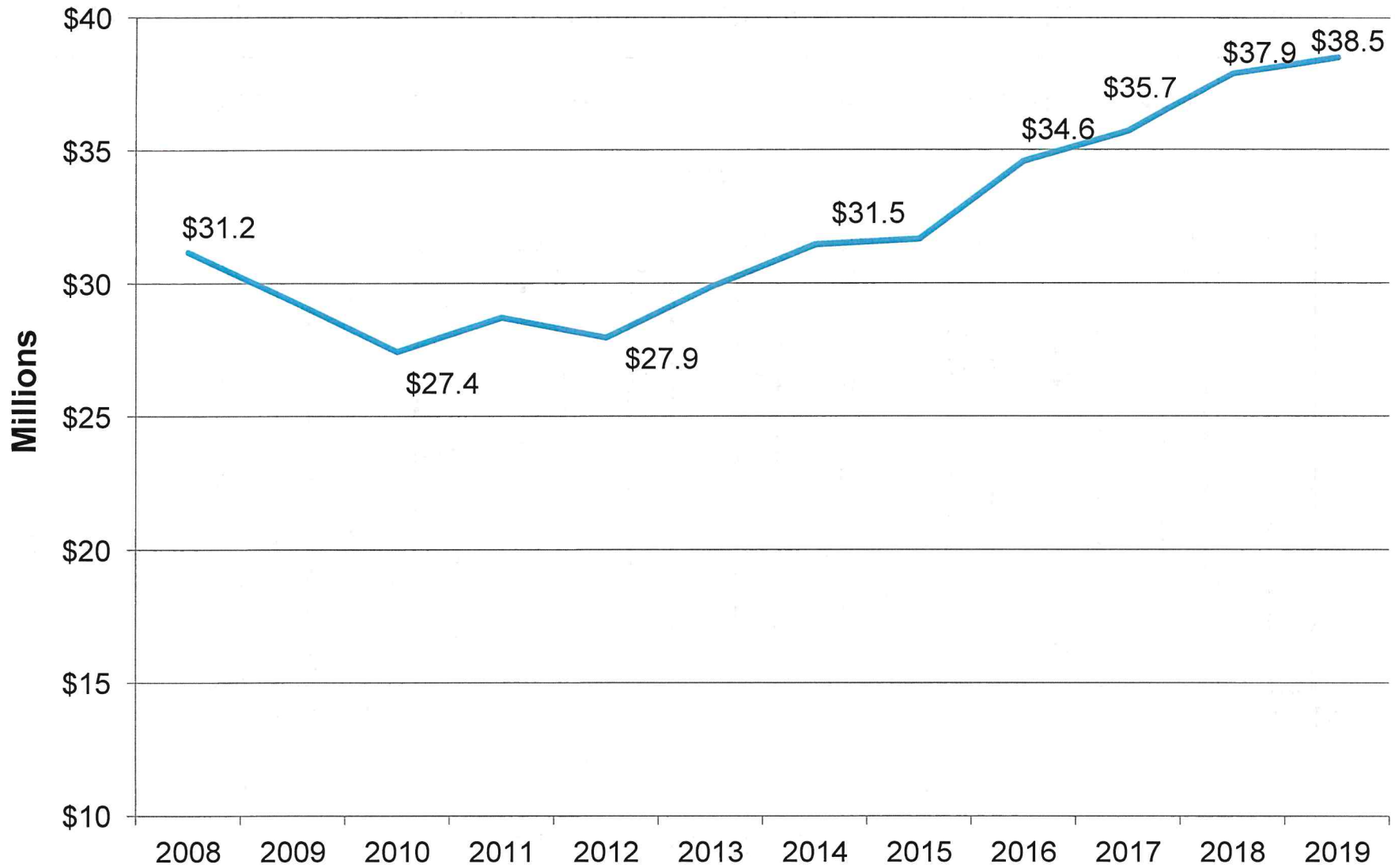


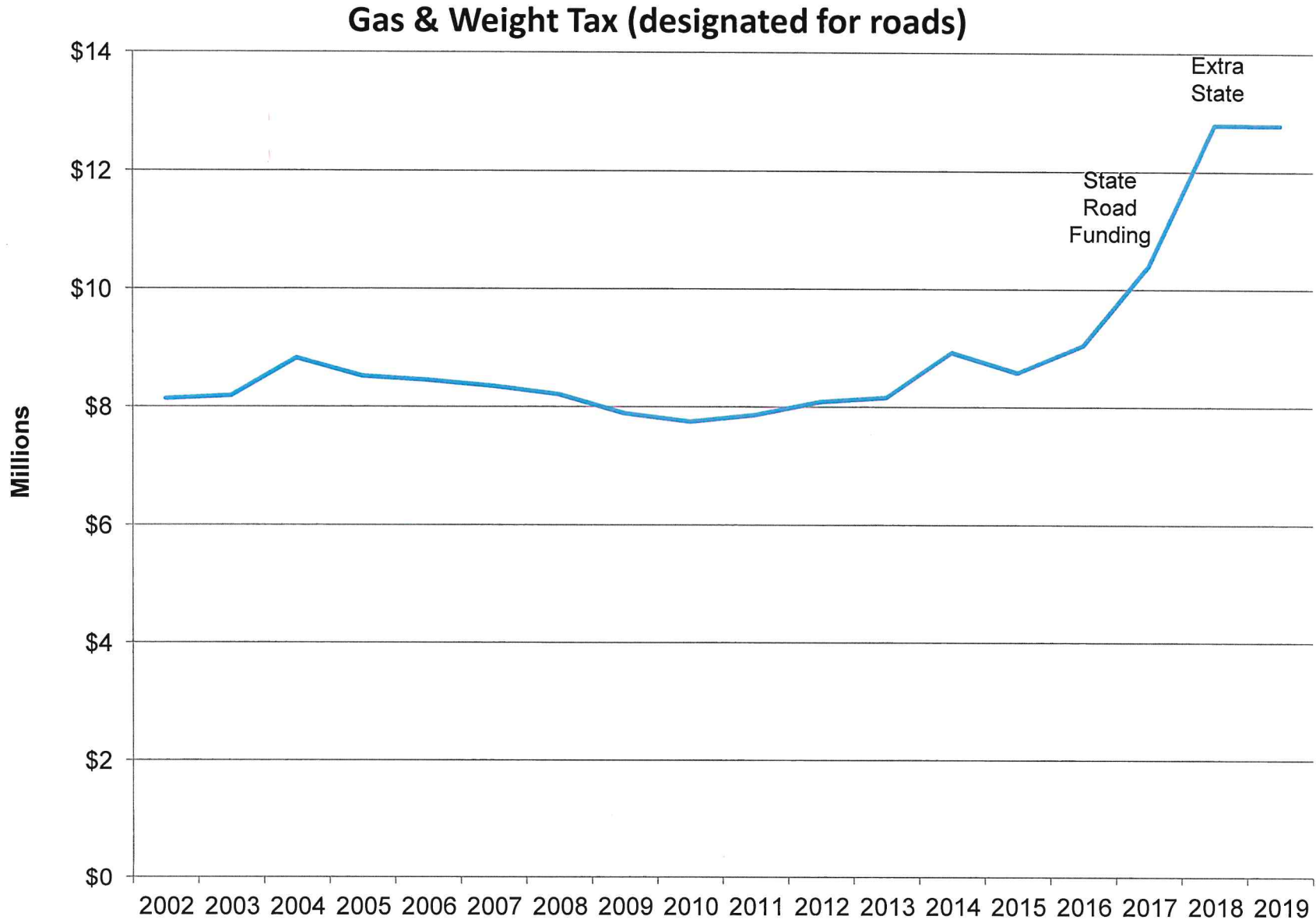
City of Lansing Property Tax Revenues



Due to declining property values during the Great Recession and State restrictions on property tax growth, property tax revenue, with the extra 4.0 Police/Fire/Road millages, is now, finally, at FY 2010 levels, before the extra millages.

Income Tax Revenue





General Fund Reserve Levels

Unreserved Balances; Includes Budget Stabilization Fund

