

AGENDA

Committee on Ways and Means January 20, 2026 at 4:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting. To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Carter, Chairperson
Council Member Spadafore, Vice Chairperson
Council Member Nevarez Martinez, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. December 17, 2025
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - B. RESOLUTION - Grant Acceptance; Michigan Drug Court Grant for treatment, testing, and supplies
 - C. RESOLUTION - Grant Acceptance; Michigan Sobriety Court Grant for treatment, testing, and supplies
 - D. RESOLUTION - Grant Acceptance; National Recreation and Parks Association Inc. for training through the Positive Coaching Alliance
 - E. RESOLUTION - Grant Application; State Historic Preservation Office (SHPO) Certified Local Government (CLG) Grant Program for Westside Neighborhood survey to assess the appropriateness of a historic district
 - F. RESOLUTION - Grant Application; State Historic Preservation Office (SHPO) Certified Local Government (CLG) Grant Program to create contemporary design guidelines for Old Town
6. **Other**
7. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt

will be made to grant all reasonable accommodation requests.



MINUTES
Committee on Ways and Means
Wednesday, December 17, 2025 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Hussain called the meeting to order at 3:30pm

PRESENT

Council Member Adam Hussain, Chair
Council Member Jeremy Garza, Vice Chair
Council Member Peter Spadafore, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Luke Bingaman, Legislative Analyst
Lisa Hagen-Lawrence, OCA
Andy Kilpatrick, Public Service Director
Ron O'Neil, CRAA
Cheryl Rupprecht, LPD Budget Analyst
Brett Kaschinske, Parks & Rec Director

Minutes

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES OF DECEMBER 3, 2025 AS WRITTEN. MOTION CARRIED 3-0.

Public Comment

Mr. McLoughlin, wondering about item 5B and whether it is maintenance or enlargement of equipment. Councilmember Hussain noted this is an agenda item therefore it will be discussed.

Discussion/Action:

RESOLUTION – Grant Application; Transportation Economic Development Funds grant application for the Capital City Boulevard Reconstruction Project

Mr. Kilpatrick spoke on the grant stating because the airport authority can't apply they are on their behalf. Funding from Airport to reconstruct the entry roads, there is no expansion just to support Niowave. Mr. O'Neil added construction is out to bid for 2026 season, they are also getting money from State that must be spent by 2028. Councilmember Hussain noted a total cost of 2.5 million. Mr. O'Neil responded yes along Port Lansing Road from DeWitt Road to Airport Road, as well as from Grand River the railroad tracks. Finishing that they are just repaving and widening the shoulders.

Mr. Kilpatrick requested changes to the resolution indicating in the third WHEREAS adding (investing 50 million and), after the street address. In the sixth WHEREAS after the word providing remove (the required) and adding (minimum 20% in).

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE AMENDED RESOLUTION FOR THE GRANT APPLICATION; TRANSPORTATION ECONOMIC DEVELOPMENT FUNDS GRANT APPLICATION FOR THE CAPITAL CITY BOULEVARD RECONSTRUCTION PROJECT. MOTION CARRIED 3-0.

PLACE ON FILE – Sole Source Purchase; Police Department notification of Bear Training Solutions Inc. as the vendor for KBT Insert Training Doors for Breach Training
Ms. Rupprecht noted this is the only manufacturer of this product per Lieutenant Campbell.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

PLACE ON FILE – Sole Source Purchase; Parks and Recreation Department notification of Limno Tech as the vendor for Great Bubble Barrier system for the Grand River
Mr. Kaschinske reminded the Committee the previous Sole Source was a donation from Meijer for the engineering and design. This is for the actual design and engineering from Limno Tech and licensed in the US. Councilmember Hussain noted the request letter was mentioned but not in the documents. Mr. Kaschinske will send to Ms. Richmond.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

OTHER

ADJOURN

Adjourned at 4:10pm

Submitted by,

Renee Richmond, Recording Secretary, Lansing City Council

Approved by the Committee on



LANSING CITY COUNCIL

FY25 GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

PREFERRED REFERRAL DATE: - January 5, 2026
GRANT NAME: - Michigan Drug Court Grant Program – Drug Court
GRANT AGENCY: - State Court Administrators Office
ASSISTANCE LISTING (CDFA): - N/A
DEPARTMENT: - 54-A District Court
CONTACT NAME: - Anethia Brewer
CONTACT PHONE: - 483-4538
GRANT PERIOD START: - October 1, 2025
GRANT PERIOD END: - September 30,2026
APPLICATION DATE: - June 2025
AWARD DATE: - October 2025
TOTAL AMOUNT: - \$30,000
ADMINISTRATIVE COST RECOVERY AMOUNT: -

SUMMARY OF GRANT PURPOSE AND ALLOWABLE USES:

Funds are allocated to assist with basic funding of 54-A District Court Drug Court for supplies, treatment and testing.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council hereby appropriates the following Drug Court grant award amounts for the following purpose:

\$30,000 State Grant Revenue

\$29,130.00 Contractual Services

\$870.00 Supplies

To assist in the basic funding of the new 54A District Court's Specialty DRUG Court, for things such as testing and treatment, with grant resources from Michigan Drug Court Grant Program administered by the State Court Administrative Office. The grant period is October 1, 2025, through September 30, 2026.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds.



LANSING CITY COUNCIL

FY25 GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

PREFERRED REFERRAL DATE: - January 5, 2026
GRANT NAME: - Michigan Drug Court Grant Program – Sobriety Court
GRANT AGENCY: - State Court Administrators Office
ASSISTANCE LISTING (CDFA): - N/A
DEPARTMENT: - 54-A District Court
CONTACT NAME: - Brianna Koschmider
CONTACT PHONE: - 702-4753
GRANT PERIOD START: - October 1, 2025
GRANT PERIOD END: - September 30, 2026
APPLICATION DATE: - June 2025
AWARD DATE: - October 2025
TOTAL AMOUNT: - \$26,947
ADMINISTRATIVE COST RECOVERY AMOUNT: -

SUMMARY OF GRANT PURPOSE AND ALLOWABLE USES:

Funds are allocated to assist with basic funding of 54-A District Court Sobriety Court for supplies, treatment and testing.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, appropriates the following grant award amounts for the following purpose:

\$26,947.00 State Grant Revenue	273.000000.730000.17221
\$26,750.00 Contractual Services	273.132201.743000.17221
\$197.00 Supplies	273.132201.742000.17221
\$0.00 Training	273.132201.747000.17221

To assist in the basic funding of 54A District Court's Sobriety Court, for things such as testing and treatment, with grant resources from Michigan Drug Court Grant Program administered by the State Court Administrative Office. The grant period is October 1, 2025 through September 30, 2026.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: December 23 2025

GRANT NAME: NRPA Coach Training Program

DEPARTMENT: Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Emily Stevens Emily.stevens@lansingmi.gov 517-483-6074

APPLIICATION DATE: Oct 6, 2025

AWARD DATE: December 19 2025

GRANT CYCLE: 6 months

Check One: Annual One-Time

FUND AMOUNT: 2,500 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Training) \$2,500

CITY MATCH (IF APPLICABLE): \$0

GRANT PAYS FOR: Supporting the implementation of the Positive Coaching Alliance training

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Funds are there to support implementation of the Positive Coaching Alliance training program. This training will be given to volunteer coaches and Lansing Parks and Recreation staff.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing has been awarded training access and a \$2,500.00 stipend by the National Recreation and Parks Association, Incorporated for the term of January 2026 through June 2026; and

WHEREAS, the grant is to support training implementation for City of Lansing Parks and Recreation staff and volunteers through the Positive Coaching Alliance; and

WHEREAS, the grant will be carried through by the City of Lansing Parks and Recreation Department.

NOW, THEREFORE BE IT RESOLVED that the City Council approves the acceptance of the Grant from the National Recreation and Parks Association, Incorporated for training access and a stipend of \$2,500.00 for the term of January 2026 through June 2026, subject to the terms and conditions of the grant agreement.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to execute any necessary agreements upon approval as to form by the City Attorney.



LANSING CITY COUNCIL

FY25 GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

PREFERRED REFERRAL DATE: - January 12, 2026

GRANT NAME: - Certified Local Government Program grant

GRANT AGENCY: - Michigan State Historic Preservation Office, Michigan Economic Development

ASSISTANCE LISTING (CDFA): -

DEPARTMENT: - Economic Development and Planning

CONTACT NAME: - Andrew Fedewa

CONTACT PHONE: - 517-483-4048

GRANT PERIOD START: - Summer 2026

GRANT PERIOD END: - August 31 2028

APPLICATION DATE: - February 6, 2026

AWARD DATE: - May/June 2026

TOTAL AMOUNT: - \$20,000

ADMINISTRATIVE COST RECOVERY AMOUNT: -

SUMMARY OF GRANT PURPOSE AND ALLOWABLE USES:

Funding is provided through the Historic Preservation Fund (the "HPF"), administered by the NPS, for projects that identify, document, preserve, and tell the story of historic properties significant in history, architecture, archaeology, engineering, and/or culture. Grants may be used for physical historic preservation work, surveys and designations, or educational activities and materials. The Economic Development and Planning Department will contract with a certified professional to conduct a survey of portions of the Westside Neighborhood.

**Department of Economic
Development and Planning**
Rawley Van Fossen, Director



Planning & Zoning Office
316 N. Capitol Avenue, Suite D-1
Lansing, Michigan 48933
PH: 517.483.4066
www.lansingmi.gov/planning

MEMORANDUM

TO: City of Lansing City Council

FROM: Rawley Van Fossen, Director

DATE: January 6, 2026

SUBJECT: For the Acceptance of Certified Local Government Grant Applications

The State Historic Preservation Office's Certified Local Government Program (CLG) offers an annual grant which can be used for a variety of local preservation planning, documentation, education, and development projects. Lansing has been a CLG member in good standing since 1997 and was last awarded a grant in 2007 to survey and nominate the Downtown core to the National Register of Historic Places.

The City has been approached by numerous Westside neighbors and the Lansing Historic District Commission to apply for the grant to conduct a reconnaissance level survey of sections of the Westside Neighborhood to assess the appropriateness of a historic district.

The City has also been approached by the Old Town Commercial Association to apply for the grant to create contemporary design guidelines that will outline best practices for the architectural preservation of buildings to maintain the historic integrity of Old Town.

The City is allowed to apply for more than one grant project in a cycle. These grants do not require a local match and are reimbursement-based following the completion of the projects, allowing the City to complete these projects that are important to our community, without expending general funds.

The Planning and Zoning Office will be conducting public meetings and will publish the reports as part of the project. I respectfully request that the City Council approve the resolutions to authorize our grant applications. Thank you.

Rawley Van Fossen
Director, Economic Development and Planning Department

"Equal Opportunity Employer"

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Authorization to Apply for the Certified Local Government Grant Program

WHEREAS, the State Historic Preservation Office (SHPO) provides the Certified Local Government (CLG) Grant Program to member local governments to plan for, to protect, and to tell the story of important historic resources through local historic preservation activities; and

WHEREAS, Economic Development and Planning Department and the Lansing Historic District Commission wish to file an application to conduct a reconnaissance-level survey of portions of the Westside neighborhood following neighborhood interest in assessing the potential of future historic district nominations; and

WHEREAS, the grant program is expense reimbursement based and the Economic Development and Planning Department will use department funds for the upfront costs until reimbursement upon completion of the project; and

WHEREAS, the CLG Program does not require a local match from the City and the local match is 0%; and

WHEREAS, the Economic Development and Planning Department anticipates the cost for a reconnaissance-level survey of sections of the Westside Neighborhood, specifically the "Espanore Plat" subdivision to be conducted by a certified consultant will be Twenty Thousand Dollars (\$20,000); and

WHEREAS, the City shall designate an authorized officer (the "Authorized Officer") who shall be authorized to file the Grant Application, to sign the grant agreement, including any necessary grant agreement amendments, and other agreement-related documents subject to review and approval as to form by the City Attorney; and

WHEREAS, the City shall designate a Grant Project Manager who will oversee the day-to-day grant management and grant administration duties, including vendor selection and coordinating the payment of vendor invoices (the "Grant Project Manager").

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby authorizes the grant project including expenditures in an amount not to exceed the project cost using funds from the Economic Development and Planning Department, and designates Mayor Andy Schor as the 'Authorized Officer' and Andrew Fedewa, Principal Planner' as the 'Grant Project Manager' with the duties and responsibilities defined herein.



LANSING CITY COUNCIL

FY25 GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

PREFERRED REFERRAL DATE: - January 12, 2026

GRANT NAME: - Certified Local Government Program grant

GRANT AGENCY: - Michigan State Historic Preservation Office, Michigan Economic Development

ASSISTANCE LISTING (CDFA): -

DEPARTMENT: - Economic Development and Planning

CONTACT NAME: - Andrew Fedewa

CONTACT PHONE: - 517-483-4048

GRANT PERIOD START: - Summer 2026

GRANT PERIOD END: - August 31 2028

APPLICATION DATE: - February 6, 2026

AWARD DATE: - May/June 2026

TOTAL AMOUNT: - \$10,000

ADMINISTRATIVE COST RECOVERY AMOUNT: -

SUMMARY OF GRANT PURPOSE AND ALLOWABLE USES:

Funding is provided through the Historic Preservation Fund (the "HPF"), administered by the NPS, for projects that identify, document, preserve, and tell the story of historic properties significant in history, architecture, archaeology, engineering, and/or culture.

Grants may be used for physical historic preservation work, surveys and designations, or educational activities and materials.

The Economic Development and Planning Department will contract with a certified professional to produce design guidelines for Old Town, in partnership with the Old Town Commercial Association.

**Department of Economic
Development and Planning**
Rawley Van Fossen, Director



Planning & Zoning Office
316 N. Capitol Avenue, Suite D-1
Lansing, Michigan 48933
PH: 517.483.4066
www.lansingmi.gov/planning

MEMORANDUM

TO: City of Lansing City Council

FROM: Rawley Van Fossen, Director

DATE: January 6, 2026

SUBJECT: For the Acceptance of Certified Local Government Grant Applications

The State Historic Preservation Office's Certified Local Government Program (CLG) offers an annual grant which can be used for a variety of local preservation planning, documentation, education, and development projects. Lansing has been a CLG member in good standing since 1997 and was last awarded a grant in 2007 to survey and nominate the Downtown core to the National Register of Historic Places.

The City has been approached by numerous Westside neighbors and the Lansing Historic District Commission to apply for the grant to conduct a reconnaissance level survey of sections of the Westside Neighborhood to assess the appropriateness of a historic district.

The City has also been approached by the Old Town Commercial Association to apply for the grant to create contemporary design guidelines that will outline best practices for the architectural preservation of buildings to maintain the historic integrity of Old Town.

The City is allowed to apply for more than one grant project in a cycle. These grants do not require a local match and are reimbursement-based following the completion of the projects, allowing the City to complete these projects that are important to our community, without expending general funds.

The Planning and Zoning Office will be conducting public meetings and will publish the reports as part of the project. I respectfully request that the City Council approve the resolutions to authorize our grant applications. Thank you.

Rawley Van Fossen
Director, Economic Development and Planning Department

"Equal Opportunity Employer"

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Authorization to Apply for the Certified Local Government Grant Program

WHEREAS, the State Historic Preservation Office (SHPO) provides the Certified Local Government (CLG) Grant Program to member local governments to plan for, to protect, and to tell the story of important historic resources through local historic preservation activities; and

WHEREAS, Economic Development and Planning Department and the Old Town Commercial Association wish to file an application to produce design guidelines to provide clear directions for creating consistent, functional, and architectural best practices to maintain the historical integrity of buildings in Old Town and provide guidance for compatible designs of any future buildings within Old Town; and

WHEREAS, the grant program is expense reimbursement based and the Economic Development and Planning Department will use department funds for the upfront costs until reimbursement upon completion of the project; and

WHEREAS, the CLG Program does not require a local match from the City and the local match is 0%; and

WHEREAS, the Economic Development and Planning Department anticipates the cost for design guidelines to be conducted by a certified consultant will be Ten Thousand Dollars (\$10,000); and

WHEREAS, the City shall designate an authorized officer (the “Authorized Officer”) who shall be authorized to file the Grant Application, to sign the grant agreement, including any necessary grant agreement amendments, and other agreement-related documents, subject to review and approval as to form by the City Attorney; and

WHEREAS, the City shall designate a Grant Project Manager who will oversee the day-to-day grant management and grant administration duties, including vendor selection and coordinating the payment of vendor invoices (the “Grant Project Manager”).

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby authorizes the grant project including expenditures in an amount not to exceed the project cost using funds from the Economic Development and Planning Department, and designates Mayor Andy Schor as the ‘Authorized Officer’ and Andrew Fedewa, Principal Planner, as the ‘Grant Project Manager’ with the duties and responsibilities defined herein.