AGENDA
Committee of the Whole
Monday, March 12, 2018 –5:30 p.m.
City Council Chambers, City Hall 10th Floor
***Update #2 3/12/2018 a.m.**

Council Member Wood, Chairperson
Council Member Washington, Vice Chairperson

1. **Call to Order**

2. **Roll Call**

3. **Minutes**
   - March 5, 2018

4. **Public Comment on Agenda Items (Up to 3 Minutes)**

5. **Presentation:**
   - Lansing Housing Commission Update

6. **Discussion/Action:**

   A.) RESOLUTION – Set the Public Hearing; Land Acquisition Grant Application; Authorizing Michigan Natural Resources Trust Fund (MNRTF) Acquisition of Willard Avenue Parcel 33-01-01-27-426-001

   B.) RESOLUTION- Set the Public Hearing; Land Acquisition Grant Application; Authorizing Michigan Natural Resources Trust Fund (MNRTF) for Acquisition of 4000 Hunter's Ridge Drive, Parcel 23-50-40-25-451-022

   C.) RESOLUTION – Set the Public Hearing; Grant Application; Authorizing Michigan Natural Resources Trust Fund (MNRTF) Grant Funding to develop the River Trail connection of Cambridge Road to Frances Park River Trail

   D.) RESOLUTION- Set the Public Hearing; Grant Application; Authorizing Michigan Natural Resources Trust Fund (MNRTF) Grant Funding to develop a one mile walking path within the Rudolph and Dorothy Wilson Park

   E.) RESOLUTION – Set the Public Hearing; Grant Application; Authorizing Michigan Natural Resources Trust Fund (MNRTF) Grant Funding to acquire Wise Road Parcel 33-01-05-06-202-021

   F.) DISCUSSION/RESOLUTION- Treasury Notification on underfunded ERS Pension

PUBLIC COMMENT AND SIGN IN SHEET

COMMITTEE OF THE WHOLE

DATE March 12, 2018

Please print

NAME	ADDRESS	Purpose for Attending	Email Address	PHONE
Loretta Hanaway	546 Armstrong	self	s03woop@aol.com	517 668 5730
Claire Womboldt	4815 Tressa Lansing	agenda ITEMS	emwomboldt@comcast.net	

7. **Other**
   - PLACE ON FILE – Report of Board, Authority and Commission Term Expirations
   - Boards/Commissions Updates(excluding Council Committee Assignments) Council Members
8. **Adjourn**

<u>The City of Lansing's Mission is to ensure quality of life by:</u>

I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
II. Securing short and long term financial stability through prudent management of city resources.
III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
V. Facilitating regional collaboration and connecting communities

MINUTES
Committee of the Whole
Monday, March 5, 2018 @ 5:30 p.m.
City Council Chambers

CALL TO ORDER
Council President Wood called the meeting to order at 5:33 p.m.

PRESENT
Councilmember Kathie Dunbar
Councilmember Jeremy A. Garza
Councilmember Adam Hussain
Council Member Brian T. Jackson
Councilmember Peter Spadafore
Councilmember Patricia Spitzley
Councilmember Jody Washington
Councilmember Carol Wood

OTHERS PRESENT
Sherrie Boak, Council Staff
Eric Brewer Internal Auditor
Jim Smiertka, City Attorney
Samantha Harkins, Mayors Executive Assistant
Angela Bennett,
Linda Sanchez-Gazella, HR Director
Doris Witherspoon, Economic Development & Planning
Don Kulhanek, Economic Development & Planning
Brian McGrain, Economic Development & Planning Director
Elaine Womboldt
Chief Talifarro, LFD Chief
Karl Dorshimer, LEAP

Minutes
MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM FEBRUARY 26, 2018 MEETING AS PRESENTED. MOTION CARRIED 8-0.

Public Comment on Agenda Items (Up to 3 Minutes)
Ms. Womboldt spoke on her concern with LEAP and her opinion on their lack of their staff for South Lansing area.

Presentations

FY2018 2nd Quarter General Fund Report and Vacancy Report

Ms. Bennett went through the General Fund Report dated 12/31/2017 with the Committee. This included a chart of the components, the defined varying numbers of sources compared to the budget and compared to the past years. One example she pointed to was the personal property taxes and income tax as of 12/31/17 came in at 60% higher than budgeted, but she noted the numbers can fluctuate. The fees for services and programs in this comparison, is 41.7% due to the component being less for code compliance fees along with fines and forfeitures lower than anticipated, coming in at 30.9% compared to 40.3%. The 3rd largest component Ms. Bennett referenced was the BWL payments. Council Member Dunbar asked for actual figures and not percentages to better define the indicators. Regarding the revenue, the report reflects 60.5% and they believe they are on target.

Council Member Spadafore referenced the State Revenue Sharing and asked if it drives the response and affects the fees. Ms. Bennett noted it would not be in this fiscal year's reports.

Council Member Jackson asked if the medical marihuana fees were reflected in the licensing and permits. Ms. Bennett stated they would be, but currently they are all being reviewed and if licenses aren't issued the applicant does get a partial refund that will come out of the account. As of the date of the report, 12/31/2017 they did not know how many would be refunded.

Council President Wood asked what percentage if any percentage was an increase due to the income tax collections by the Treasurer. Ms. Bennett did not have the specific number, and she was asked to get that to Council.

Council President Wood referenced the return of equity based on gross sales of BWL and asked if that was the entire BWL service area or just the City and she was informed it was the entire service area.

Council Member Spitzley stepped away from the meeting at 5:47 p.m.

Council President Wood then asked if they deduct funds before it comes to the City, at which Ms. Bennett stated it depends on how it is structured, the report reflects gross revenue.

Council Member Spitzley returned to the meeting at 5:48 p.m.

Council Member Jackson asked if the judges and supervisors in the Courts have a quota for fines and forfeitures. Ms. Bennett stated it was not a quota system, but based on the activity on tickets generated and processed.

Council President Wood asked in the case of violations being written against the State statue vs the City ordinances, what was the percentage is gained by State statue violations verse the City ordinance. Mr. Smiertka detailed that drunken driving, traffic codes, general offices are all under the City ordinances along with misdemeanors and traffic code in the City Ordinances.

Council President Wood asked how many properties were in the tax tribunal, which Ms. Bennett stated one and not substantial. Council President asked for the name of the one.

Ms. Bennett concluded with the General Fund report stating that as of 12/31/2017 there was only one exception which was fire due to ratification of bargaining agreement.

Mr. Brewer had no comments.

Ms. Bennett distributed the recent Vacancy Report which had a $500,000 factor. The current report shows the City is at $394,507.

Ms. Sanchez-Gazella confirmed for the Committee that her department is working with department heads and hiring managers to look at prioritizing all open positions and filling them, they are also looking at positions that are currently filled by contract and moving forward on those as well.

Council President Wood asked how long each position has been vacant, and what is the offset by having the work being done by a contracted employee. She added that Council has also asked for details on the vacant positions and if the department is now asking for a new positon, are they cutting a position. It has been stated before to Council that vacant positions rotate because someone may get promoted internally, however they still need to know how long a position has been vacant. Ms. Sanchez-Gazella confirmed she was aware of the previous requests from Council, and since she was hired in January she has had her department working on the information for accuracy. Council President Wood asked for the updated information before Council makes their final budget decision. Ms. Harkins added to the discussion, stating the Mayor's goal is to make contract employees into full time employees. This created a question by Council President Wood, where she then asked how many of the current contract employees are retired City employees hired back under contract.

<u>CDBG 2018/2019 Action Plan</u>
Present was Doris Witherspoon, Don Kulhanek and Brian McGrain to answer questions.

Ms. Harkins stepped away from the meeting at 6:01 p.m.

Ms. Witherspoon noted to the Committee that the action plan before them was the 3rd year of the 5 year plan and an application to the Department of Housing of Urban Development for federal funds. They submit for CDBG, HOME and Block grant funds and those provide funds for revitalization, or activities that fill one of 3 objectives. The application has to be submitted by May 14th or funds will be awarded.

Ms. Harkins returned to the meeting at 6:03 p.m.

The HOME funds are used for payment assistance on construction assistant, and provides a wide range of series under 5 program components. Currently they do not the numbers from the Urban Plan so they have based them currently on what they had last year. The required public hearings were held and Ms. Witherspoon assured the Committee that once they get the final numbers, they will change the plan before submission.

Council Member Spitzley asked if the Block Grant $129,600 is the same amount every year. Ms. Witherspoon noted the total is $1.8 million and Mr. Kulhanek stated the exact number is for the last 3 years. Council Member Spitzley referenced the façade improvement loans and grants asked to see the metrics and how it is done and how is it working with an example of the loans.

Council President Wood asked if the City or organization was handling the program funds for facades. Mr. Kulhanek confirmed their façade program is through LEAP and they are working with LEAP. Council President Wood referenced funds in the budget designated for facades. Council Member Spitzley asked if they were working with LEAP to supplement the funds the City already gave to them. Mr. Kulhanek answered that the funds in this plan are targeted for area around Holmes and Pleasant Grove, and he was not sure how that is being leveraged. These are $80,000 per façade and only CDBG eligible areas.

Mr. McGrain stated to the Committee that a lot of the funds are for the CDBG areas and they need to be in that area to be eligible. They are evaluating methods to make sure they are being spent in the best method. They are CDBG areas and eligible housing target areas and in 2017 the target area was Holmes and Pleasant Grove and LEAP has targeted Holmes and Pleasant Grove by LEAO. The approach is looking at CDBG zoning districts with no target area for housing activities.

Council Member Washington and Spitzley stepped away from the meeting at 6:15 p.m.

Council Member Dunbar asked if residents can get CDBG funds even if not in the area. Mr. Kulhanek stated that they look at census tracts to determine more than 50% lower that low to moderate income.

Council Member Spitzley returned to the meeting at 6:16 p.m.

Council President Wood asked how long the list was for the assistance programs.

Council Member Washington returned to the meeting at 6:18 p.m.

Mr. Kulhanek acknowledged there was no list for the DDA and will have to get them the list for the others. Currently there is no wait list for lead abatement, $16,000 available for each unit and priority. The waiting list on the CDBG rehab program, and if they are going over $16,000 full referral and could be a waiting list.

Council President Wood asked if they are working with the Greater Lansing Housing Coalition. Mr. Kulhanek stated they have not qualified however still have some programs with them. Council President Wood asked what will happen if the housing coalition closes, and Mr. Kulhanek confirmed they will be moving Tuesday Toolman Program and any other program they want to continue.

Council President Wood asked if the CDBG funds is used for Neighborhood Empowerment Center. Mr. Kulhanek said the NSP funds originally funded it. More recently CDBG funds were used to repair the roof in 2017. Their obligation lasts until 2033. Mr. McGrain had a concern with their assets and items not being maintained and with assets that the organization are leaving.

Council Member Garza asked the property owner gets the CDBG funds is it then up to them to do the improvements. Mr. Kulhanek clarified that the homeowner does not do the work, the City does the scope of work and handles the bidding but then there is an agreement between the homeowner and contractor. Council Member Dunbar asked if the funds can be used for new construction. Ms. Witherspoon stated they can be used for habitat for humanity homes and partial funds.

Council Member Spitzley asked if they are still supporting the Closing the Digital Gap Program.

Council Member Hussain stepped away from the meeting at 6:24 p.m.

Mr. Kulhanek acknowledged they had reached out a year ago and have not heard back from them. It is too late this year if they come to them now.

Council Member Hussain returned to the meeting at 6:26 p.m.

RESOLUTION – Set the Public Hearing; CDBG 2018/2019 Action Plan
MOTION BY COUNCIL MEMBER SPITZLEY TO SET THE PUBLIC HEARING FOR THE CDBG 2018/2019 ACTION PLAN FOR MARCH 26, 2018. MOTION CARRIED 8-0.

Council Member Garza stepped away from the meeting at 6:27 p.m.

2017/2018 Budget Update–Lansing Fire Department
Chief Talifarro was present to update the Committee on his budget.

Council Member Garza returned to the meeting at 6:28 p.m.

He acknowledged they are over due to personnel due to a prior labor agreement and changes made change to the platoon system. In regards to staffing the Fire Department is budgeted for 159 they have 6 vacancies currently. They are looking at doing recruitment and would like to prioritize the search with paramedics, they have a LCC pilot program and there are 2 currently in there. Council Member Dunbar asked how many EMT were on staff to train into paramedic.

Council Member Jackson stepped away from the meeting at 6:33 p.m.

Chief Talifarro noted there are currently 39 EMT's and 49 paramedics at different stages in rotation. Council President Wood asked who pays for classes and if they are paid during school. Chief Talifarro stated that paramedic courses are paid by the City. They have a contract with LCC to train. Council President Wood asked if they sign an agreement that says after they get their education they have to stay with the LFD. Chief Talifarro stated there is no written agreement.

Council Member Jackson returned to the meeting at 6:35 p.m.

They have done a data tracking and have a retention rate with a connection in the 45 mile radius. Even though they have no written agreement, they have retained all of the ones trained. Council President Wood asked Law and the Administration to formalize an agreement.

Mr. Smiertka stepped away from the meeting at 6:38 p.m.

Council President Wood asked if the fire fighters going to school were paying into their retirement. Chief Talifarro confirmed they are sworn in and paying in.

Mr. Smiertka returned to the meeting at 6:30 p.m.
Council Member Spadafore stepped away from the meeting at 6:39 p.m.

Regarding the CIP projects, they have three but the newest is from 2007 and the other two are 1996. They are currently looking at entering in an agreement to purchase a used vehicle. They will replace ambulances more frequently because they run 24/7.

Council Member Spadafore returned to the meeting at 6:41 p.m.

Council President Wood asked if the mentioned vehicle purchase would be this fiscal year. Chief Talifarro noted it would be because it is currently available and after speaking to the fleet manager, it is a good value and worth the purchase. He confirmed it was not in the CIP, but they have funds to make purchase, and it would be within the fleet budget expenses.

Council President Wood asked if the fire inspector position was filled. Chief Talifarro stated there was significant savings to move some positions and they could restore new fire prevention in emergency management. They have put in a place holder for the position because currently multiple people doing reporting items on software systems. Council President asked for statistics on the fire inspector.

Brownfield Update – LEAP

Mr. Dorshimer went through the presentation outlining the brownfield program. (Attached)

Council President Wood asked if when Council approves a brownfield does it stay with the property or go away if it is not utilized. The Committee went through slide 7 which outlined it.

Council Member Hussain asked if the eligible funds include new construction or just site preparation. Mr. Dorshimer stated funds are for cleanup costs and demolition. Council Member Spitzley then asked how long a brownfield plan is for.

Council Member Garza asked if there was a list of stipulations and qualifying materials, and if anyone inspects. Mr. Dorshimer stated the City does the building and safety inspections. A brownfield is a funding mechanism and they still have to comply by all laws and inspections. Council Member Jackson asked about self-funding and asked if there was any money in reserve. Also he asked what if a brownfield captures less than expected, how would that come back on the bottom line. The table details were listed in the presentation. The brownfield is structured so new taxes goes to the taxing unit. Council Member Spitzley asked if the structure be negotiated such as 65/35 or 10/10/80. Mr. Dorshimer said the standard model is 10%, and a number that works with developer. The plan is for only a certain number of years, usually 5,10,15.

Council Member Washington asked if what the City would see for 30 years on the Red Cedar. Mr. Dorshimer stated they have $30 million and a small percentage of that is being diverted. They are taking a maximum of 30 years, and the whole thing goes on the tax roll, but is negotiable.

Council Member Spitzley returned stepped away from the meeting at 7:11 p.m.

Mr. Smiertka stated they are not dealing with taxes, but with assessed value and could be exempt. Then what is captured is where the revenue comes off. There will always be a redevelop plan and tax plan, where the questions are answered in the plan

Council Member Spitzley returned to the meeting at 7:12 p.m.

Once a brownfield plan expires, all taxes go to the taxing units. By using a brownfield plan, there is an increase to the revenue to the City and taxing units, and when the plan expires they have a site generating taxes. The taxes include CATA and millages, but some could only capture only local so it excludes school taxes. Council President Wood asked if the developer pays taxes as part of the brownfield, and Mr. Dorshimer stated it stays with the property, so if development is not finished, the new developer can finish. If they do not pay the taxes, they withhold reimbursement. Council President Wood asked if it can be revoked. Mr. Dorshimer stated they have discussed it but before action could take place a new developer usually comes along. There is no cost to leave it in effect.

Council Member Spitzley asked if there are metrics on the economics coming to the City. Mr. Dorshimer confirmed they have a spreadsheet they use.

Council Member Jackson asked if a developer has to finish the plan or can change it. Mr. Dorshimer confirmed they can come with a new idea can amend and do a new process.

Council Member Hussain asked what LEAP was doing to leverage the brownfield throughout the City, and what are they doing to inventory the properties. Mr. Dorshimer stated there has to be an opportunity and an investor, and other incentives that come into play. Council Member Hussain asked if there is an active ongoing inventory were to reinvest. Mr. Dorshimer said they are looking at individual projects but also working on corridor improvement projects.

Council Member Washington asked LEAP to present to Council at a later time on the services they can do. Ms. Harkins reminded the Mayor created the Economic Department to supplement LEAP. It is a big priority for Mayor to address corridor development and they are working on a mapping piece.

Council Member Dunbar informed the Committee that she had interns working with LEAP on the inventory project. Council President Wood halted the conversation stating she was speaking out her other job.

Council Member Garza asked if LEAP was working on the former Kmart and the former Sams Club. Mr. Dorshimer confirmed they have reached out to corporate and they have a national agent handling it.

Council President Wood referenced Mr. Brewers report and of the 71 Brownfield, how many are complete and how many are still in existence or sold off. Mr. Dorshimer stated there are 26 active and capturing, 12 are able to capture but currently do not have a project on them.

Discussion/Action:

RESOLUTION – Set the Public Hearing; Re-Adoption and Re-Codification of Codified Ordinances

Mr. Smiertka informed that after reviewing all cases in that window, as of last Monday, they had 78 cases. The impact of the issue is not great. Since 2007 there have been many amendments to the ordinance, so impact Mr. Smiertka believed it is not great, and even income tax not covered by sunset. Outside counsel was sought and Clark Hill performed the review. The current resolution after the hearing will readopt all the ordinances in effect as of 12/31/2017 or another 10 years. Mr. Smiertka suggested the City needs to adopt a practice. Council Member Spadafore asked if there should be an annual review and renewal, referencing the Charter 3-307 which spoke to expiration of ordinances. The Council implemented and emergency 60 days, and if it expires is there an issue since there has been no notice on intent to readopt. Mr. Smiertka assured them there was no issue, the emergency was to reactivate the ordinance to allow time to do this process. Council Member Spadafore asked if Council should adopt another emergency 60 days until the hearing is held and recodified. Mr. Smiertka stated the emergency 60 day requirement was for the emergency title.

Council Member Jackson asked if the 78 cases were effected by prosecution be dismissed. Ms. Sumner answered that many of them will be dismissed and some were referred to the County prosecutor to allow them to issue charges if they want to.
MOTION BY COUNCIL MEMBER WASHINGTON TO SET THE HEARING FOR THE READOPTION AND RECONDIFICATION OF CODIFIED ORDINANCES FOR MARCH 26. 2018. MOTION CARRIED 8-0.

Other

Action on the following items were moved to the next meeting.

PLACE ON FILE – Report of Board, Authority and Commission Term Expirations
Boards/Commissions Updates(excluding Council Committee Assignments) Council Members

{Closed Session}
City Attorney Review of a Document Subject to Attorney Client Privilege

MOTION BY COUNCIL MEMBER WASHINGTON TO GO INTO CLOSED SESSION AT 7:49 P.M. TO CONSULT WITH THE CITY ATTORNEY REGARDING TRIAL AND SETTLEMENT STRATEFY IN CONNECTION WITH LET LANSING VOTE VS CITY CLERK UNDER SECTION 8E OF THE OPEN MEETINGS ACT AND TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE UNDER SECTION 8H OF THE OPEN MEETINGS ACT, TO WIT: A WRITEN LEGAL OPINION FROM THE CITY ATTORNEY'S OFFICE.
MOTION CARRIED 8-0 WITH A ROLL CALL VOTE.

{Reconvene}

ADJOURN
The meeting was adjourned at 8:17 p.m.
Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by the Committee on

CITY OF LANSING

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, March 26, 2018 at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

The submission of five (5) separate grants by the Department of Parks and Recreation to the Michigan Natural Resources Trust Fund (MNRTF) for three (3) Land Acquisition grants, one (1) River Trail connection grant and one (1) Walking Path Development grant .

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC

www.lansingmi.gov/Clerk

www.facebook.com/LansingClerkSwope

LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Michigan Natural Resources Trust Fund (MNRTF)

DEPARTMENT: Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske; brett.kaschinske@lansingmi.gov

517-483-4042

APPLIICATION DATE: 4/1/18 AWARD DATE: November 2018

GRANT CYCLE: Check One: ___Annual _X__One-Time

FUND AMOUNT: $23,100 (Breakdown below should total this amount)

GOODS & SERVICES	0
PERSONNEL	0
CONSTRUCTION	$0
LAND	$17,300
OTHER (Training)	

CITY MATCH (IF APPLICABLE): $5,800

GRANT PAYS FOR: 75% of land acquisition for Willard Avenue Lot #33-01-01-27-426-001

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Purchase land locked parcel surrounded by existing park land.

RESOLUTION # ________

BY THE COMMITTEE ON

Authorizing Michigan Natural Resources Trust Fund (MNRTF)

Land Acquisition Grant

Acquisition of Parcel 33-01-01-27-426-001

WHEREAS, on March 23, 2015 the City Council adopted Resolution #2015-077 the City of Lansing Parks and Recreation Five Year Master Plan for 2015 - 2020 which states as a goal to identify current natural areas throughout the city for acquisition; and

WHEREAS, MNRTF will be accepting grant applications for the next grant cycle no later than April 1, 2018; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the application, acknowledging the required match and committing to the amount and source of match that are specified in the application; and

WHEREAS, the Parks and Recreation Director is recommending the City apply for grant funding to acquire parcel #33-01-01-27-426-001, currently owned by John G. Sutherland, for park purposes; and

WHEREAS, the amounts and sources of the project funding are as follows:

Total Project Cost	$23,100
Amount Requested from the MNRTF (75% grant)	$17,300
Amount Requested from local sources (25%)	$5,800

WHEREAS, sufficient funds for the local match are currently available in the Park Acquisition and Development account; and

NOW, THEREFORE BE IT RESOLVED, the Lansing City Council approves the submission of the grant to the Michigan Natural Resources Trust Fund (MNRTF)

BE IT FINALLY RESOLVED the City of Lansing, Michigan, will accept the terms of the grant as received from the MNRTF

Approved for Placement on
City Council Agenda:

City Attorney
Date:

LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Michigan Natural Resources Trust Fund (MNRTF)

DEPARTMENT: Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske; brett.kaschinske@lansingmi.gov

517-483-4042

APPLIICATION DATE: 4/1/18 AWARD DATE: November 2018

GRANT CYCLE: Check One: ___Annual _X__One-Time

FUND AMOUNT: $121,900 (Breakdown below should total this amount)

GOODS & SERVICES	0
PERSONNEL	0
CONSTRUCTION	$0
LAND	$91,425
OTHER (Training)	

CITY MATCH (IF APPLICABLE): $30,475

GRANT PAYS FOR: 75% of land acquisition for 4000 Hunter's Ridge #23-50-40-25-451-022

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Purchase remaining, privately owned riverfront property which will connect existing parks – Fulton, Fine, and Hunter's Ridge.

RESOLUTION # ________

BY THE COMMITTEE ON

Authorizing Michigan Natural Resources Trust Fund (MNRTF)

Land Acquisition Grant

Acquisition of Parcel 23-50-40-25-451-022

WHEREAS, on March 23, 2015 the City Council adopted Resolution #2015-077 the City of Lansing Parks and Recreation Five Year Master Plan for 2015 - 2020 which states as a goal to acquire land adjacent to and along the river; and

WHEREAS, MNRTF will be accepting grant applications for the next grant cycle no later than April 1, 2018; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the application, acknowledging the required match and committing to the amount and source of match that are specified in the application; and

WHEREAS, the Parks and Recreation Director is recommending the City apply for grant funding to acquire parcel #23-50-40-25-451-022, 4000 Hunter's Ridge Drive, Lansing, MI 48911 currently owned by Shawn Batt, for park purposes; and

WHEREAS, the amounts and sources of the project funding are as follows:

Total Project Cost	$121,900
Amount Requested from the MNRTF (75% grant)	$91,425
Amount Requested from local sources (25%)	$30,475

WHEREAS, sufficient funds for the local match are currently available in the Park Acquisition and Development account; and

NOW, THEREFORE BE IT RESOLVED, the Lansing City Council approves the submission of the grant application to the Michigan Natural Resources Trust Fund (MNRTF); and

BE IT FINALLY RESOLVED the City of Lansing, Michigan, will accept the terms of the grant as received from the MNRTF.

Approved for Placement on
City Council Agenda:

City Attorney

LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Michigan Natural Resources Trust Fund (MNRTF)

DEPARTMENT: Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske; brett.kaschinske@lansingmi.gov

517-483-4042

APPLIICATION DATE: 4/1/18 AWARD DATE: November 2018

GRANT CYCLE: Check One: ___Annual _X__One-Time

FUND AMOUNT: $660,000 (Breakdown below should total this amount)

GOODS & SERVICES	0
PERSONNEL	0
CONSTRUCTION	$297,000
LAND	$
OTHER (Training)	

CITY MATCH (IF APPLICABLE): $363,000

GRANT PAYS FOR: 45% of construction of trail connection

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Connect River Trail at Cambridge Road and establish a safer pedestrian crossing

RESOLUTION # ________

BY THE COMMITTEE ON

Authorizing Michigan Natural Resources Trust Fund (MNRTF) Grant Funding

WHEREAS, the Parks and Recreation Department is applying for grant funding through Michigan Natural Resources Trust Fund (MNRTF); and

WHEREAS, MNRTF will be accepting grant applications for the next grant cycle no later than April 1, 2018; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the application, acknowledging the required match and committing to the amount and source of match that are specified in the application; and

WHEREAS, the Parks and Recreation Director is recommending the City apply for grant funding to develop River Trail connection; and

WHEREAS, the Parks and Recreation Director is recommending the City apply for grant funding to develop the River Trail connection of Cambridge Road to Frances Park River Trail,

Total Project Cost	$660,000
Amount Requested from the MNRTF (45% grant)	$297,000
Amount Requested from local sources (55%)	$363,000

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the submission of a grant application to the Michigan Natural Resources Trust Fund for the above project; and

BE IT FINALLY RESOLVED that the City of Lansing, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the City of Lansing Parks and Recreation Department does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Three Hundred Sixty Three Thousand ($363,000.00) Dollars to match the grant authorized by the DEPARTMENT.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity.

3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

4. To comply with any and all terms of said Agreement included all terms not specifically set forth in the foregoing portions of this Resolution.

Approved for Placement on

City Council Agenda:

City Attorney

Date:

LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Michigan Natural Resources Trust Fund (MNRTF)

DEPARTMENT: Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske; brett.kaschinske@lansingmi.gov

517-483-4042

APPLIICATION DATE: 4/1/18 AWARD DATE: November 2018

GRANT CYCLE: Check One: ___Annual _X__One-Time

FUND AMOUNT: $375,000 (Breakdown below should total this amount)

GOODS & SERVICES	0
PERSONNEL	0
CONSTRUCTION	$277,500
LAND	$
OTHER (Training)	

CITY MATCH (IF APPLICABLE): $97,500

GRANT PAYS FOR: 74% of construction of walking path

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Construct a one mile walking path within and around Rudy and Dorothy & Dunneback Parks

RESOLUTION # ________ XV A 2 h

BY THE COMMITTEE ON

Authorizing Michigan Natural Resources Trust Fund (MNRTF) Grant Funding

WHEREAS, the Parks and Recreation Department is applying for grant funding through Michigan Natural Resources Trust Fund (MNRTF); and

WHEREAS, MNRTF will be accepting grant applications for the next grant cycle no later than April 1, 2018; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the application, acknowledging the required match and committing to the amount and source of match that are specified in the application; and

WHEREAS, the Parks and Recreation Director is recommending the City apply for grant funding to develop a one mile walking path; and

WHEREAS, the Parks and Recreation Director is recommending the City apply for grant funding to develop a one mile walking path within the Rudolph and Dorothy Wilson Park,

Total Project Cost	$375,000
Amount Requested from the MNRTF (74% grant)	$277,500
Amount Requested from local sources (26%)	$ 97,500

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the submission of a grant application to the Michigan Natural Resources Trust Fund for the above project; and

BE IT FINALLY RESOLVED that the City of Lansing, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the City of Lansing Parks and Recreation Department does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Ninety Seven Thousand Five Hundred ($97,500.00) Dollars to match the grant authorized by the DEPARTMENT.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity.

3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

4. To comply with any and all terms of said Agreement included all terms not specifically set forth in the foregoing portions of this Resolution.

Approved for Placement on

City Council Agenda:

City Attorney

Date:

LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Michigan Natural Resources Trust Fund (MNRTF)

DEPARTMENT: Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske; brett.kaschinske@lansingmi.gov

517-483-4042

APPLIICATION DATE: 4/1/18 AWARD DATE: November 2018

GRANT CYCLE: Check One: ___Annual _X__One-Time

FUND AMOUNT: $27,400 (Breakdown below should total this amount)

GOODS & SERVICES	0
PERSONNEL	0
CONSTRUCTION	$0
LAND	$20,500
OTHER (Training)	

CITY MATCH (IF APPLICABLE): $6,900

GRANT PAYS FOR: 75% of land acquisition for Wise Road Parcel #33-01-05-06-202-021

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Purchase parcel connected to existing park land

RESOLUTION # ________

BY THE COMMITTEE ON

Authorizing Michigan Natural Resources Trust Fund (MNRTF)

Acquisition of Parcel 33-01-05-06-202-021

WHEREAS, on March 23, 2015 the City Council adopted Resolution #2015-077 the City of Lansing Parks and Recreation Five Year Master Plan for 2015 - 2020 which states as a goal to identify current natural areas throughout the city for acquisition; and

WHEREAS, MNRTF will be accepting grant applications for the next grant cycle no later than April 1, 2018; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the application, acknowledging the required match and committing to the amount and source of match that are specified in the application; and

WHEREAS, the Parks and Recreation Director is recommending the City apply for grant funding to acquire parcel #33-01-05-06-202-021, currently owned by Frederick L. and Lola M. Harmon, for park purposes; and

WHEREAS, the amounts and sources of the project funding are as follows:

Total Project Cost	$27,400
Amount Requested from the MNRTF (75% grant)	$20,500
Amount Requested from local sources (25%)	$6,900

WHEREAS, sufficient funds for the local match are currently available in the Park Acquisition and Development account; and

NOW, THEREFORE BE IT RESOLVED, the Lansing City Council approves the submission of the grant to the Michigan Natural Resources Trust Fund (MNRTF)

BE IT FINALLY RESOLVED the City of Lansing, Michigan, will accept the terms of the grant as received from the MNRTF

Approved for Placement on
City Council Agenda:

City Attorney
Date:

Andy Schor, Mayor

City of Lansing
Finance Department

TO: City Council

FROM: Angela Bennett, Finance Director

DATE: March 8, 2018

SUBJECT: Public Act 202 Pension and OPEB Funding Status Treasury Notification

Public Act 202 of 2017, signed into law December, 2017, established funding thresholds for defined benefit pension and defined benefit retiree healthcare (also referred to as Other Post Employment Benefit, "OPEB") plans for municipalities in the State of Michigan. As anticipated when the legislation was passed, the City's ERS Retirement System and both the City's ERS and Police and Fire OPEB plans fall below the State's threshold, as described below.

<u>Pension</u>
The State-defined threshold for defined benefit pension plans is a 60% funding ratio, with a total employer pension contribution of less than 10% of governmental revenues. Lansing's defined benefit pension systems had funding ratios of 57.6% for the Employee's Retirement System (ERS) and 69.4% for the Police and Fire Retirement System, with combined City contributions totaling 14.9% of governmental revenues, as of June 30, 2017.

<u>Retiree Healthcare (OPEB)</u>
The state-defined threshold for defined benefit OPEB plans is a 40% funding ratio, with a total employer pension contribution of less than 12% of governmental revenues. Lansing's defined benefit pension systems had funding ratios of 23.6% for the Employee's Retirement System (ERS) and 11.6% for the Police and Fire Retirement System, with combined City contributions totaling 19.8% of governmental revenues, as of June 30, 2017.

In light of the State-defined underfunded status of the three plans, the City can apply for waivers from the State Department of Treasury, one required for each plan, which must be approved by you and by City Council and filed with the State no later than April 16, 2018. As specified in the legislation, each plan must demonstrate that "the underfunded status is being addressed." Accordingly, attached, please find waiver applications for the City's ERS Retirement System, ERS OPEB plan, and Police and Fire OPEB plan.

Please note, the waiver information states that the waiver "shall not include prospective plans or solutions (e.g. future CBA amendments, upcoming millage proposals, potential budget changes, etc.). [The] plan must demonstrate prior actions that [the] local unit has already implemented to adequately address its underfunded status. However, Treasury may consider additional ongoing funding dedicated to [its] retirement system if those commitments have been formally enacted by the governing body and can be documented."

In the event that any of the waiver applications are not approved by the State, Public Act 202 of 2017, prescribes that the State Department of Treasury "shall undertake an individualized and comprehensive internal review of the [City's] retirement system." The City will then be required to file corrective action plan(s) within one-hundred eighty (180) days of the determination of underfunded status.

Accordingly, enclosed, please find waiver applications for the City's Employee's Retirement System, ERS OPEB plan, and Police and Fire OPEB plan.

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

March 1, 2018

Preliminary Review of Underfunded Status and
Notice of Deficiencies
Fiscal Year: 2017
MuniCode: 332020
Report ID Number: 76847

Sent Via Email
City of Lansing
angela.bennett@lansingmi.gov

RE: Retirement System Annual Report

Dear Administrative Officer or Designee:

Based upon review of your *2017 Retirement System Annual Report* (Form 5572) and pursuant to Public Act 202 of 2017 (the Act), one (or more) of your retirement systems has triggered a preliminary review of underfunded status. Unless you apply for a waiver within 45 days and your application is granted, your local unit of government will receive a determination of underfunded status.

How to Apply for a Waiver of Underfunded Status

In accordance with the Act, you may apply for a waiver of underfunded status for each applicable system. The attached Application for Waiver and Plan has a cover sheet with detailed instructions on how to complete the application. The completed application is due back to the Department of Treasury (Treasury) by **April 16, 2018**, via email to LocalRetirementReporting@Michigan.gov.

If you have multiple underfunded retirement systems, you are required to complete separate applications for each system and send a separate email for each system. Please attach each application as a separate PDF document in addition to all applicable supporting documentation. The subject line of the email should be in the following format: **Waiver-2017, Local Unit Name, Retirement System Name** (e.g. Waiver-2017, City of Lansing, Employees' Retirement System Pension Plan). The following conditions are essential for your waiver application to be considered for approval:

- Your Application for Waiver and Plan - before it is sent to Treasury - has been approved by your administrative officer and governing body. Documentation from your governing body approving the Application for Waiver and Plan must also be attached as a PDF document.

- Your Application for Waiver and Plan shall not include prospective plans or solutions (e.g. future CBA amendments, upcoming millage proposals, potential budget changes, etc.). Your plan must demonstrate prior actions that your local unit has already implemented to adequately address its underfunded status. However, Treasury may consider additional ongoing funding dedicated to your retirement system if those commitments have been formally enacted by the governing body and can be documented.

If the state treasurer determines that the underfunded status is adequately being addressed by the local unit of government, the state treasurer shall issue a waiver of the determination of underfunded status.

After receiving your Application for Waiver and Plan, Treasury will send a letter informing your local unit of government if the waiver is granted. If the waiver is not granted, Treasury will provide a notification detailing the reasons for denial.

Next Steps: If a Waiver is Denied or you Do Not apply for a Waiver

- The Municipal Stability Board (the Board) will provide a notification to the local unit of government detailing the determination of underfunded status. Within this notification the Board will also request a corrective action plan.

- After receipt of notification from the Board, the underfunded local unit shall develop and submit to the Board for approval a corrective action plan for the local unit of government. The local unit of government is responsible for determining the components of the corrective action plan. The governing body of the local unit of government must approve the corrective action plan before submission to the Board.

- The corrective action plan must be submitted to the Board within 180 days after the determination of underfunded status. The Board may extend the 180-day deadline by up to an additional 45 days if the local unit of government submits a reasonable draft of a corrective action plan and requests an extension.

- The Board must approve or reject a corrective action plan within 45 days after it is submitted.

****One other important note:** Our review of your Form 5572 revealed data that were inconsistent with data in your most recent audited financial statements. We wanted to bring this to your attention to assist you with completing your waiver application as well as the Form 5572 in future years. This list of noted deficiencies is for your information only, and no action is required for your 2017 Form 5572.

The noted deficiencies are as follows:

- Some or all of the data entered into Form 5572, the Retirement System Annual Report, does not correspond to the data found in your most recent audited financial statements in accordance with the Form 5572 instructions.
- Please refer to page(s) 111 of your 2017 audited financial statements to find the correct data. For line(s) 2 on the Health Care (OPEB) Report tab, you entered an amount of $45,570,448 for the general employees OPEB plan. The correct amount is $54,680,726.
- Please refer to page(s) 111 of your 2017 audited financial statements to find the correct data. For line(s) 3 on the Health Care (OPEB) Report tab, you entered an amount of $175,468,473 for the general employees OPEB plan. The correct amount is $231,583,031.
- Please refer to page(s) 116 of your 2017 audited financial statements to find the correct data. For line(s) 2 on the Health Care (OPEB) Report tab, you entered an amount of $28,895,679 for the police and fire employees OPEB plan. The correct amount is $34,133,238.
- Please refer to page(s) 116 of your 2017 audited financial statements to find the correct data. For line(s) 3 on the Health Care (OPEB) Report tab, you entered an amount of $218,736,424 for the police and fire employees OPEB plan. The correct amount is $294,892,197.
- Please refer to page(s) 138 of your 2017 audited financial statements to find the correct data. For line(s) 5 on the Health Care (OPEB) Report tab, you entered an amount of $15,525,491 for the police and fire OPEB plan. The correct amount is $19,759,521.

Early submission of your Application for Waiver and Plan allows greater opportunity for conversation and clarification with Treasury, and is strongly encouraged. Thank you for your continued compliance with the requirements of the Act. If you have any questions, please email our office at LocalRetirementReporting@michigan.gov or visit Michigan.gov/LocalRetirementReporting for step-by-step reporting instructions and helpful FAQs.

Sincerely,

Michigan Department of Treasury
Local Retirement Reporting Team

Enclosed:

- Application for Waiver and Plan: Defined Benefit Pension Retirement Systems (Form 5583)

- Application for Waiver and Plan: Retirement Health Benefit Systems (Form 5584)

Michigan Department of Treasury
5583 (02-18)

Protecting Local Government Retirement and Benefits Act
Application for Waiver and Plan:
Defined Benefit Pension Retirement Systems

Issued under authority of Public Act 202 of 2017.

1. MUNICIPALITY INFORMATION

Local Unit Name: City of Lansing Six-Digit Muni Code: 332020

Defined Benefit Pension System Name: Lansing Employee's Retirement System

Contact Name (Administrative Officer): Angela Bennett

Title if not Administrative Officer: Finance Director

Email: angela.bennett@lansingmi.gov Telephone: (517) 483-4511

2. GENERAL INFORMATION

Application for Waiver and Plan: This Application for Waiver and Plan may be filed by any local unit of government with at least one defined benefit pension retirement system that has triggered a preliminary review of underfunded status. In accordance with Public Act 202 of 2017 (the Act), if the state treasurer determines that the underfunded status is adequately being addressed by the local unit of government, the state treasurer shall issue a waiver of the determination of underfunded status. If requesting a waiver, you must submit a separate and unique application for each underfunded retirement system as determined by the *2017 Retirement System Annual Report* (Form 5572).

Due Date: The local unit of government has **45 days from the date of notification** to complete and file the Application for Waiver and Plan. Failure to file within 45 days will result in a determination of underfunded status for your local unit of government as defined by the Act, and your local unit of government will be required to submit a corrective action plan to the Municipal Stability Board for approval.

Filing: This Application for Waiver and Plan must be approved by the local government's administrative officer and its governing body. ***You must provide proof of your governing body approving this Application for Waiver and Plan and attach the documentation as a separate PDF document.*** Failure to provide documentation that demonstrates approval from your governing body will automatically result in a denial of the waiver application.

The completed application must be submitted via email to LocalRetirementReporting@michigan.gov. **If you have multiple underfunded retirement systems, you are required to complete separate applications and send a separate email for each underfunded system.** Please attach each application as a separate PDF document in addition to all applicable supporting documentation.

The subject line of the email(s) should be in the following format: **Waiver-2017, Local Unit Name, Retirement System Name** (e.g. Waiver-2017, City of Lansing, Employees' Retirement System Pension Plan). Treasury will send an automatic reply acknowledging receipt of the email. Your individual email settings must allow for receipt of Treasury's automatic reply. This will be the only notification confirming receipt of the application(s).

Considerations for Waiver: A successful Application for Waiver and Plan will demonstrate what your local unit **has already done** to adequately address its underfunded status. Prospective solutions will not be granted merit in determining the outcome of the waiver application (e.g. future amendments to collective bargaining agreements, upcoming millage proposals, potential budget changes, etc.). However, Treasury may consider additional ongoing funding dedicated to your retirement system if those commitments have been formally enacted by the governing body and can be documented. Section three of this waiver application allows the local unit of government to enter a brief description

of prior actions that have already been implemented to adequately address its underfunded status. For purposes of Sec. 6.(1) of the Act, this application will also be considered the plan.

Underfunded status for a defined benefit pension system is defined as being less than 60% funded according to the most recent audited financial statements, and, if the local unit of government is a city, village, township, or county, the actuarially determined contribution for all of the defined benefit pension retirement systems of the local unit of government is greater than 10% of the local unit of government's annual governmental fund revenues, based on the most recent fiscal year.

3. DESCRIPTION OF PRIOR ACTIONS

Prior actions are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the prior actions implemented by the local government to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement **system** as a whole.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what has the local unit of government done to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

Note: Please provide the name of the system impacted, the date you made the change, the relevant page number(s) within the supporting documentation, and the resulting change to the system's funded ratio.

Category of Prior Actions:

☒ **System Design Changes -** System design changes may include the following: Lower tier of benefits for new hires, final average compensation limitations, freeze future benefit accruals for active employees in the defined benefit system, defined contribution system for new hires, hybrid system for new hires, bridged multiplier for active employees, etc.

Sample Statement: *The system's multiplier for current employees was lowered from 2.5X to 2X for the* ***General Employees' Retirement System*** *on* ***January 1, 2017****. On page* ***8*** *of the attached actuarial supplemental valuation, it shows our funded ratio will be* ***60%*** *by fiscal year* ***2020.***

Enter System Design Statement here:

(1) Hybrid System for New Hires: Decrease in DB multipliers from 1.6%/1.8% to 1.25% with supplemental DC program for clerical and professional positions (non-bargained, Teamsters 243, and Teamsters 214) and from 2.75% to 1.5% with supplemental DC program for laborer positions (UAW). These changes took effect 2012-2017, depending on the bargaining group.
(2) Pension benefit cap (previously none) of 110% of base wages for all ERS employees. This changes took effect 2014-2016, depending on the bargaining group.
(3) Increase in employee contribution from 1.3% to 3.0% for laborers (UAW), effective X.
(4) Decrease in System's assumed rate of return from 8.0% to 7.25% between X and 2018.
(5) Change from open amortization to closed period of thirty years, decreasing by 1 year to ultimate period of 10 yrs.
(6) Updates of mortality tables

☒ **Additional Funding –** Additional funding may include the following: voluntary contributions above the actuarially determined contribution, bonding, millage increases, restricted funds, etc.

Sample Statement: *The local unit provided a lump sum payment of* ***$1 million*** *to the* ***General Employees' Retirement System*** *on* ***January 1, 2017****. This lump sum payment was in addition to the actuarially determined contribution (ADC) of the* *system. The additional contribution will increase the retirement system's funded ratio to **61% by 2025**. Please see page **10** of the attached enacted budget, which highlights this contribution of **$1 million**.*

Enter Additional Funding Statement here:

The City provided a lump sum payment of $658k in excess of the the actuarially-determined contribution (ADC) of the on December 1, 2017.

☒ **Other Considerations** – Other considerations may include the following: outdated Form 5572 information, enterprise fund revenue considerations, actuarial assumption changes, amortization policy changes, etc.

Sample Statement: *The information provided on the Form 5572 from the audit used actuarial data from **2015**. Attached is an updated actuarial valuation for **2017** that shows our funded ratio has improved to **62%** as indicated on page **13**.*

Sample Statement: 50% *of our retirement liabilities are attributable to employees within our enterprise divisions as shown in the attached analysis, yet we could not include enterprise revenue as part of our governmental funds. The attached analysis shows that our revenue ratio (ADC / Total Governmental Funds) would only be **5%** when including enterprise funds within the calculation.*

Enter Other Considerations Statement here:

(1) As of the 6/30/16 actuarial valuation, the Employee's Retirement System was projected to reach a 60% funding ratio in 2030. A preliminary update of the valuation using calendar-year 2017 investment returns (12/31/17 valuation not yet complete) indicates it could reach a 60% funding ratio by 2025. Please see attachments 2a.
(2) The City had a study of its pension systems conducted in 2017 (attachment 7a) and is in the process of evaluating additional measures to address the underfunded status of the Employee's Retirement System.

4. DOCUMENTATION ATTACHED TO THIS WAIVER APPLICATION AND PLAN

Documentation must be attached as a .pdf to this waiver application. The documentation must demonstrate the prior actions that have already been implemented to adequately address the local unit of government's underfunded status. Please ensure this documentation directly supports and highlights the systems funded ratio as entered in section three of the waiver application above. Please check all documents that are included as part of this application and attach in successive order as provided below:

Naming convention: when attaching documents please use the naming convention shown below. If there is more than one document in a specific category that needs to be submitted, include a, b, or c for each document. For example, if you are submitting two supplemental valuations, you would name the first document "Attachment 2a" and the second document "Attachment 2b".

Continued on Page 4.

Naming Convention	**Type of Document**
☒ Attachment – 1	**This Waiver Application and Plan (Required)**
☒ Attachment – 1a	**Documentation from the governing body approving the Waiver Application and Plan (Required)**
☒ Attachment – 2a	Actuarial Analysis (annual valuation, supplemental valuation, projection)
☐ Attachment – 3a	Internally Developed Projection Study
☒ Attachment – 4a	Documentation of additional payments in past years that is not reflected in your audited financial statements (e.g. enacted budget, system provided information).
☐ Attachment – 5a	Documentation of commitment to additional payments in future years (e.g. resolution, ordinance)
☐ Attachment – 6a	A plan that the local unit has already approved to address its underfunded status, which includes documentation of prior actions and the positive impact on the system's funded ratio
☒ Attachment – 7a	Other documentation, not categorized above

5. LOCAL UNIT OF GOVERNMENT'S ADMINISTRATIVE OFFICER APPROVAL OF WAIVER APPLICATION AND PLAN

I Andy Schor, as the government's administrative officer (*enter title*) Mayor (Ex: City/Township Manager, Executive director, Chief Executive Officer, etc.) approve this Application for Waiver and Plan. We are requesting a waiver of underfunded status, because we have already implemented substantial changes to our retirement system as described above.

I confirm to the best of my knowledge that because of the changes listed above the following statement will occur:

The Retirement Pension System listed below will achieve a funded status of at least 60% by the Fiscal Year listed below.

Retirement Pension System Name: Lansing Employee's Retirement System Fiscal Year: 2017

Signature:______________________ Date:______________________

Protecting Local Government Retirement and Benefits Act Application for Waiver and Plan: Retirement Health Benefit Systems

Issued under authority of Public Act 202 of 2017.

1. MUNICIPALITY INFORMATION

Local Unit Name: City of Lansing Six-Digit Muni Code: 332020

Retirement Health Benefit System Name: Lansing Employee's Retirement System OPEB Plan

Contact Name (Administrative Officer): Angela Bennett

Title if not Administrative Officer: Finance Director

Email: angela.bennett@lansingmi.gov Telephone: (517) 483-4511

2. GENERAL INFORMATION

Application for Waiver and Plan: This Application for Waiver and Plan may be filed by any local unit of government with at least one retirement health benefit system that has triggered a preliminary review of underfunded status. In accordance with Public Act 202 of 2017 (the Act), if the state treasurer determines that the underfunded status is adequately being addressed by the local unit of government, the state treasurer shall issue a waiver of the determination of underfunded status. If requesting a waiver, you must submit a separate and unique application for each underfunded retirement system as determined by the *2017 Retirement System Annual Report (*Form 5572).

Due Date: The local unit of government has **45 days from the date of notification** to complete and file the Application for Waiver and Plan. Failure to file within 45 days will result in a determination of underfunded status for your local unit of government as defined by the Act, and your local unit of government will be required to submit a corrective action plan to the Municipal Stability Board for approval.

Filing: This Application for Waiver and Plan must be approved by the local government's administrative officer and its governing body. ***You must provide proof of your governing body approving this Application for Waiver and Plan and attach the documentation as a separate PDF document.*** Failure to provide documentation that demonstrates approval from your governing body will automatically result in a denial of the waiver application.

The completed application must be submitted via email to LocalRetirementReporting@michigan.gov. **If you have multiple underfunded retirement systems, you are required to complete separate applications and send a separate email for each underfunded system.** Please attach each application as a separate PDF document in addition to all applicable supporting documentation.

The subject line of the email(s) should be in the following format: **Waiver-2017, Local Unit Name, Retirement System Name** (e.g. Waiver-2017, City of Lansing, Employees' Retirement System OPEB Plan). Treasury will send an automatic reply acknowledging receipt of the email. Your individual email settings must allow for receipt of Treasury's automatic reply. This will be the only notification confirming receipt of the application(s).

Considerations for Waiver: A successful Application for Waiver and Plan will demonstrate what your local unit **has already done** to adequately address its underfunded status. Prospective solutions will not be granted merit in determining the outcome of the waiver application (e.g. future amendments to collective bargaining agreements, upcoming millage proposals, potential budget changes, etc.). However, Treasury may consider additional ongoing funding dedicated to your retirement system if those commitments have been formally enacted by the governing body and can be documented. Section three of this waiver application allows the local unit of government to enter a brief description

of prior actions that have already been implemented to adequately address its underfunded status. For purposes of Sec. 6.(1) of the Act, this application will also be considered the plan.

Underfunded status for a retirement health system is defined as being less than 40% funded according to the most recent audited financial statements, and, if the local unit of government is a city, village, township, or county, the annual required contribution for all of the retirement health systems of the local unit of government is greater than 12% of the local unit of government's annual governmental fund revenues, based on the most recent fiscal year.

3. DESCRIPTION OF PRIOR ACTIONS

Prior actions are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the prior actions implemented by the local government to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement **system** as a whole.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what has the local unit of government done to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

Note: Please provide the name of the system impacted, the date you made the change, the relevant page number(s) within the supporting documentation, and the resulting change to the system's funded ratio.

Category of Prior Actions:

☒ **System Design Changes -** System design changes may include the following: Changes to coverage levels (including retiree co-payments, deductibles, and Medicare eligibility), changes to premium cost-sharing, eligibility changes, switch to defined contribution retiree health care plan, changes to retiree health care coverage for new hires, etc.

Sample Statement: *Benefit levels of the retired membership mirrors the current collective bargaining agreement for each class of employee. On **January 1, 2017**, the local unit entered into new collective bargaining agreements with the **Command Officers Association** and **Internal Association of Firefighters** that increased employee co-payments and deductibles for healthcare. These coverage changes resulted in an improvement to the retirement system's funded ratio. Please see page **12** of the attached actuarial analysis that indicates the system is **40%** funded as of **June 30, 2017**.*

Enter System Design Statement here:

(1) Elimination of defined benefit retiree healthcare for New Hires for clerical and professional positions (Teamsters 214, Teamsters 214, and non-bargained), effective X, X and 7/1/16, respectively.
(2) Reduction of eligibility and funding period for laborer (UAW) positions from full family coverage for life to retiree-only coverage up to Medicare eligibility for employees retiring after 10/21/13.
(3) Retiree healthcare plans to follow active healthcare plans for laborer (UAW) employees retiring after 10/1/14 (already in place for clerical and professional positions). Healthcare plans were changed from no-deductible plans to $500/$1000 deductible plans for all ERS OPEB groups in 2014.
(4) Decrease in Plan's assumed rate of return from 8.0% to 7.25% between X and 2017.

☐ **Additional Funding –** Additional funding may include the following: voluntary contributions above the annual required contribution, bonding, millage increases, restricted funds, etc.

Sample Statement: *The local unit created a qualified trust to receive, invest, and accumulate assets for retirement healthcare on **June 23, 2016**. The local unit of government has adopted a policy to change its funding methodology from Pay-*

*Go to full funding of the Annual Required Contribution (ARC). Additionally, the local unit has committed to contributing **$500,000** annually, in addition to the ARC for the next five fiscal years. The additional contributions will increase the retirement system's funded ratio to **40%** by **2022.** Please see page **10** of the attached resolution from our governing body demonstrating the commitment to contribute the ARC and additional **$500,000** for the next five years.*

Enter Additional Funding Statement here:

☒ **Other Considerations** – Other considerations may include the following: outdated Form 5572 information, enterprise fund revenue considerations, actuarial assumption changes, amortization policy changes, etc.

Sample Statement: *The information provided on the Form 5572 from the audit used actuarial data from **2015**. Attached is an updated actuarial valuation for **2017** that shows our funded ratio has improved to **62%** as indicated on page **13**.*

Sample Statement: 50% *of our retirement liabilities are attributable to employees within our enterprise divisions as shown in the attached analysis, yet we could not include enterprise revenue as part of our governmental funds. The attached analysis shows that our revenue ratio (ARC / Total Governmental Funds) would only be **5%** when including enterprise funds within the calculation.*

Enter Other Considerations Statement here:

A study of the impact on collective bargaining changes on future City contribution requirements for retiree healthcare was performed in 2015, the result of which is displayed graphically in attachment 2a.

The City had a study of its retiree healthcare systems conducted in 2017 (attachment 7a) and is in the process of evaluating additional measures to address the underfunded status of the Plan.

4. DOCUMENTATION ATTACHED TO THIS WAIVER APPLICATION AND PLAN

Documentation must be attached as a .pdf to this waiver application. The documentation must demonstrate the prior actions that have already been implemented to adequately address the local unit of government's underfunded status. Please ensure this documentation directly supports and highlights the systems funded ratio as entered in section three of the waiver application above. Please check all documents that are included as part of this application and attach in successive order as provided below:

Naming Convention: When attaching documents please use the naming convention shown below. If there is more than one document in a specific category that needs to be submitted, include a, b, or c for each document. For example, if you are submitting two supplemental valuations, you would name the first document "Attachment 2a" and the second document "Attachment 2b".

Continued on page 4

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☒ Attachment – 2a	Actuarial Analysis (annual valuation, supplemental valuation, projection)
☐ Attachment – 3a	Internally Developed Projection Study
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☐ Attachment – 5a	Documentation of commitment to additional payments in future years (e.g. resolution, ordinance)
☐ Attachment – 6a	A plan that the local unit has already approved to address its underfunded status, which includes documentation of prior actions and the positive impact on the system's funded ratio
☒ Attachment – 7a	Other documentation, not categorized above

5. LOCAL UNIT OF GOVERNMENT'S ADMINISTRATIVE OFFICER APPROVAL OF WAIVER APPLICATION AND PLAN

I Andy Schor, as the government's administrative officer (*enter title*) Mayor (Ex: City/Township Manager, Executive director, Chief Executive Officer, etc.) approve this Application for Waiver and Plan. We are requesting a waiver of underfunded status, because we have already implemented substantial changes to our retirement system as described above.

I confirm to the best of my knowledge that because of the changes listed above the following statement will occur:

The **Retirement Health Benefit System listed below** will achieve a funded status of at least 40% by the Fiscal Year listed below.

Retirement Health Benefit System Name: Lansing ERS OPEB Plan Fiscal Year: 2017

Signature:______________________ Date:______________________

Protecting Local Government Retirement and Benefits Act Application for Waiver and Plan: Retirement Health Benefit Systems

Issued under authority of Public Act 202 of 2017.

1. MUNICIPALITY INFORMATION

Local Unit Name: City of Lansing Six-Digit Muni Code: 332020

Retirement Health Benefit System Name: Lansing Police and Fire Retirement System OPEB Plan

Contact Name (Administrative Officer): Angela Bennett

Title if not Administrative Officer: Finance Director

Email: angela.bennett@lansingmi.gov Telephone: (517) 483-4511

2. GENERAL INFORMATION

Application for Waiver and Plan: This Application for Waiver and Plan may be filed by any local unit of government with at least one retirement health benefit system that has triggered a preliminary review of underfunded status. In accordance with Public Act 202 of 2017 (the Act), if the state treasurer determines that the underfunded status is adequately being addressed by the local unit of government, the state treasurer shall issue a waiver of the determination of underfunded status. If requesting a waiver, you must submit a separate and unique application for each underfunded retirement system as determined by the *2017 Retirement System Annual Report (*Form 5572).

Due Date: The local unit of government has **45 days from the date of notification** to complete and file the Application for Waiver and Plan. Failure to file within 45 days will result in a determination of underfunded status for your local unit of government as defined by the Act, and your local unit of government will be required to submit a corrective action plan to the Municipal Stability Board for approval.

Filing: This Application for Waiver and Plan must be approved by the local government's administrative officer and its governing body. ***You must provide proof of your governing body approving this Application for Waiver and Plan and attach the documentation as a separate PDF document.*** Failure to provide documentation that demonstrates approval from your governing body will automatically result in a denial of the waiver application.

The completed application must be submitted via email to LocalRetirementReporting@michigan.gov. **If you have multiple underfunded retirement systems, you are required to complete separate applications and send a separate email for each underfunded system.** Please attach each application as a separate PDF document in addition to all applicable supporting documentation.

The subject line of the email(s) should be in the following format: **Waiver-2017, Local Unit Name, Retirement System Name** (e.g. Waiver-2017, City of Lansing, Employees' Retirement System OPEB Plan). Treasury will send an automatic reply acknowledging receipt of the email. Your individual email settings must allow for receipt of Treasury's automatic reply. This will be the only notification confirming receipt of the application(s).

Considerations for Waiver: A successful Application for Waiver and Plan will demonstrate what your local unit **has already done** to adequately address its underfunded status. Prospective solutions will not be granted merit in determining the outcome of the waiver application (e.g. future amendments to collective bargaining agreements, upcoming millage proposals, potential budget changes, etc.). However, Treasury may consider additional ongoing funding dedicated to your retirement system if those commitments have been formally enacted by the governing body and can be documented. Section three of this waiver application allows the local unit of government to enter a brief description

of prior actions that have already been implemented to adequately address its underfunded status. For purposes of Sec. 6.(1) of the Act, this application will also be considered the plan.

Underfunded status for a retirement health system is defined as being less than 40% funded according to the most recent audited financial statements, and, if the local unit of government is a city, village, township, or county, the annual required contribution for all of the retirement health systems of the local unit of government is greater than 12% of the local unit of government's annual governmental fund revenues, based on the most recent fiscal year.

3. DESCRIPTION OF PRIOR ACTIONS

Prior actions are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the prior actions implemented by the local government to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement **system** as a whole.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what has the local unit of government done to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

Note: Please provide the name of the system impacted, the date you made the change, the relevant page number(s) within the supporting documentation, and the resulting change to the system's funded ratio.

Category of Prior Actions:

☒ **System Design Changes -** System design changes may include the following: Changes to coverage levels (including retiree co-payments, deductibles, and Medicare eligibility), changes to premium cost-sharing, eligibility changes, switch to defined contribution retiree health care plan, changes to retiree health care coverage for new hires, etc.

Sample Statement: *Benefit levels of the retired membership mirrors the current collective bargaining agreement for each class of employee. On **January 1, 2017**, the local unit entered into new collective bargaining agreements with the **Command Officers Association** and **Internal Association of Firefighters** that increased employee co-payments and deductibles for healthcare. These coverage changes resulted in an improvement to the retirement system's funded ratio. Please see page **12** of the attached actuarial analysis that indicates the system is **40%** funded as of **June 30, 2017**.*

Enter System Design Statement here:

(1) Reduction of eligibility and funding period for sworn Police (Capitol City Labor Program Inc.) and Fire (International Association of Firefighters) positions from full family coverage to retiree-only coverage for new hires after 8/1/14 and 5/19/14, respectively.

(2) Change to $500/$1000 deductible plans from no-deductible plans for sworn Police (Capitol City Labor Program Inc.) and Fire (International Association of Firefighters) positions for current and future hires, effective 7/1/14 and 5/19/14, respectively.

(3) Decrease in Plan's assumed rate of return from 8.0% to 7.25% between X and 2017.

☐ **Additional Funding –** Additional funding may include the following: voluntary contributions above the annual required contribution, bonding, millage increases, restricted funds, etc.

Sample Statement: *The local unit created a qualified trust to receive, invest, and accumulate assets for retirement healthcare on **June 23, 2016**. The local unit of government has adopted a policy to change its funding methodology from Pay-*

*Go to full funding of the Annual Required Contribution (ARC). Additionally, the local unit has committed to contributing **$500,000** annually, in addition to the ARC for the next five fiscal years. The additional contributions will increase the retirement system's funded ratio to **40%** by **2022.** Please see page **10** of the attached resolution from our governing body demonstrating the commitment to contribute the ARC and additional **$500,000** for the next five years.*

Enter Additional Funding Statement here:

☒ **Other Considerations** – Other considerations may include the following: outdated Form 5572 information, enterprise fund revenue considerations, actuarial assumption changes, amortization policy changes, etc.

Sample Statement: *The information provided on the Form 5572 from the audit used actuarial data from **2015**. Attached is an updated actuarial valuation for **2017** that shows our funded ratio has improved to **62%** as indicated on page **13**.*

Sample Statement: 50% *of our retirement liabilities are attributable to employees within our enterprise divisions as shown in the attached analysis, yet we could not include enterprise revenue as part of our governmental funds. The attached analysis shows that our revenue ratio (ARC / Total Governmental Funds) would only be **5%** when including enterprise funds within the calculation.*

Enter Other Considerations Statement here:

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Retirement Health Benefit System Name: Lansing Police & Fire OPEB Plan Fiscal Year: 2017

Signature:________________ Date:________________

Chris Swope
Lansing City Clerk

February 23, 2018

Mayor Schor, President Wood and Council Members
124 W. Michigan Ave., 10th Floor
Lansing, MI 48933

Dear Mayor Schor, President Wood and Council Members:

In accordance with Article 5, Section 5-103.4 of the Lansing City Charter, I have prepared the attached report of **Board, Authority, and Commission Term Expirations**.

Please let me know if I can provide any further information in this matter.

Sincerely,

Chris Swope
Lansing City Clerk

Board, Authority, and Commission Term Expirations

Board of Ethics

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Doyle, Connie	Mayoral - At-Large
6/30/2018	Midgley, Jack	Council - 2nd Ward

Board of Fire Commissioners

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Ferro, Frank	At-Large
6/30/2018	Keeney, Dave	2nd Ward

Board of Plumbing

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2015	Steele, Walter	Citizen
6/30/2016	Mowry, Geoffrey	Journeyman Plumber
6/30/2016	Pond, William	Master Plumber
6/30/2016	Reck, Stephen	Citizen
6/30/2018	vacant	Journeyman Plumber

Board of Police Commissioners

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Farhat, Patty	At-Large
6/30/2018	vacant (Gazella, Linda Sanchez	2nd Ward

Board of Public Service

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Morgan, Samara	At-Large
6/30/2018	Schmidt, Alfreda	2nd Ward

Board of Review

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Spain, Tricia	At-Large

Board, Authority, and Commission Term Expirations

Board of Water & Light

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2017	Louney, Dennis	1st Ward
6/30/2018	Graham, Beth	2nd Ward
6/30/2018	Price, David	At-Large
6/30/2018	Ross, Brian	Meridian/Delhi/DeWitt/Lan

Board of Zoning Appeals

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Hovey, Josh	Planning Board Represen
6/30/2018	Litwiller, Keri	At-Large
6/30/2018	Quick, Joe	At-Large
6/30/2018	vacant (McGrain, Brian)	At-Large

Building Board of Appeals

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2016	Drake, James R.	
6/30/2017	Knoy, Thomas	
6/30/2018	Heck, Donald	
6/30/2018	vacant	

Cable Advisory Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2010	Penniman, Matthew	At-Large
6/30/2012	McFadden, Michael	At-Large
6/30/2013	White, Ida	At-Large
6/30/2018	vacant	At-Large

Capital Area District Library

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
4/15/2018	Johnson, Vern	City of Lansing

Capital Area Transporation Authority

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
9/30/2018	Kuhnmunech, Peter	City of Lansing
9/30/2018	Lewis, Robin	City of Lansing

Board, Authority, and Commission Term Expirations

Capital Region Airport Authority

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
9/30/2017	Ward, Greg	City of Lansing
9/30/2018	Shaski, John	City of Lansing

Community Corrections Adv. Bd.

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
9/17/2017	Jahner, Monica	Joint - Community Alterna
9/17/2018	Grewal, Manvir (Mick)	Joint - Criminal Defense
9/17/2018	Straub, Jacqueline	Joint - Adult Probation

Downtown Lansing, Inc. Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2015	Johns, Doug	Business Owner
6/30/2018	Richard, Tameko	Business Owner
6/30/2018	Zarkovich, Christine	Business Owner

EDC/TIFA/LBRA

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
2/28/2017	Ragan, Andrea	At-Large

Elected Officers Compensation Commission

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
10/1/2017	Alley, Cassie	At-Large
10/1/2018	vacant	At-Large

Electrical Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2016	Peters, Joseph	Electric Utility

Employees Retirement Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Munroe, Carol	Parks

Board, Authority, and Commission Term Expirations

Historic District Commission

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2013	Nelson, Cassandra	At-Large
6/30/2015	Sonnenberg, Curtis	At-Large
6/30/2015	Truscott, Tom	At-Large
6/30/2015	Winans, Nathalie	At-Large

Human Rel. & Comm. Serv. Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Rowe, Julie	At-Large
6/30/2018	vacant (Rodocker, Julee)	2nd Ward

Income Tax Board of Review

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2014	DeMartelaere, Michael	At-Large
6/30/2014	Salzman, Kenneth	At-Large
6/30/2018	vacant	At-Large

Joint Building Authority

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2006	Lannoye, Mary	Joint Appointee
6/30/2014	Ambrose, Jerry	Lansing Appointee

Lansing Entertainment & Pub. Facil. Auth

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2015	Mickens, Charles	At-Large
6/30/2018	Dobernik, Price	At-Large
6/30/2018	Janssen, Charles	At-Large
6/30/2018	vacant	City Market Vendor

Lansing Housing Commission

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2017	Baltimore, Tony	At-Large
6/30/2018	Joyce, Bobby	resident

Board, Authority, and Commission Term Expirations

Local Development Finance Authority

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2015	Gamble, Chad	City of Lansing
6/30/2017	Bakken, Benjamin	City of Lansing

Mechanical Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2013	Ryan, Patrick	Contractor
6/30/2017	Gilmore, Paul	Commercial Heat & AC
6/30/2017	Metoyer, Marcus J	Residential Heat & AC
6/30/2018	Cortright, Richard	Residential Contractor
6/30/2018	Irish, Ryan	Citizen

Medical Marihuana Commission

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
11/27/2018	Turner, Anita	3rd Ward

Memorial Review Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2011	Appling, Linda	3rd Ward
6/30/2011	Enriquez, Maria	At-Large
6/30/2013	Davis, Willie	1st Ward
6/30/2018	vacant	2nd Ward
6/30/2018	VanCore, Maria Starr	At-Large

Michigan Ave. Corridor Improvement Auth.

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2016	Lum, Jonathan	Resident
6/30/2017	Thompson, Phillip	
6/30/2018	Ruth, Joseph	
6/30/2018	Serkaian, Colleen	

Next Michigan Development Corporation

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
4/15/2015	Nicholoff, Kris	At-Large
4/15/2018	Ramos, James	At-Large

Board, Authority, and Commission Term Expirations

Park Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Kibbey, Rick	2nd Ward
6/30/2018	King, Clayton	At-Large

Planning Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2018	Johnson, Katie	At-Large
6/30/2018	vacant	2nd Ward

Potter Park Zoo Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
12/31/2015	Kibbey, Rick	City of Lansing
12/31/2017	Paul, Cynthia	City of Lansing

Saginaw St. Corridor Improvement Auth.

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2014	Schury, Michael	
6/30/2016	Ford, Bob	
6/30/2017	Bahar-Cook, Rebecca	
6/30/2017	Marks, Jerome	At-Large
6/30/2018	Corr, Claire	

City of Lansing
Parks and Recreation Department

MICHIGAN DEPARTMENT OF
NATURAL RESOURCES

DNR Grant Project Proposals

Acquisition Grants

- Hunter Ridge Drive
- Willard Avenue
- Wise Road

Development Grants

- Cambridge to Frances River Trail Connection
- Rudolph & Dorothy Wilson Park Pathway

CITY OF LANSING PARKS & RECREATION

Andy Schor, Mayor

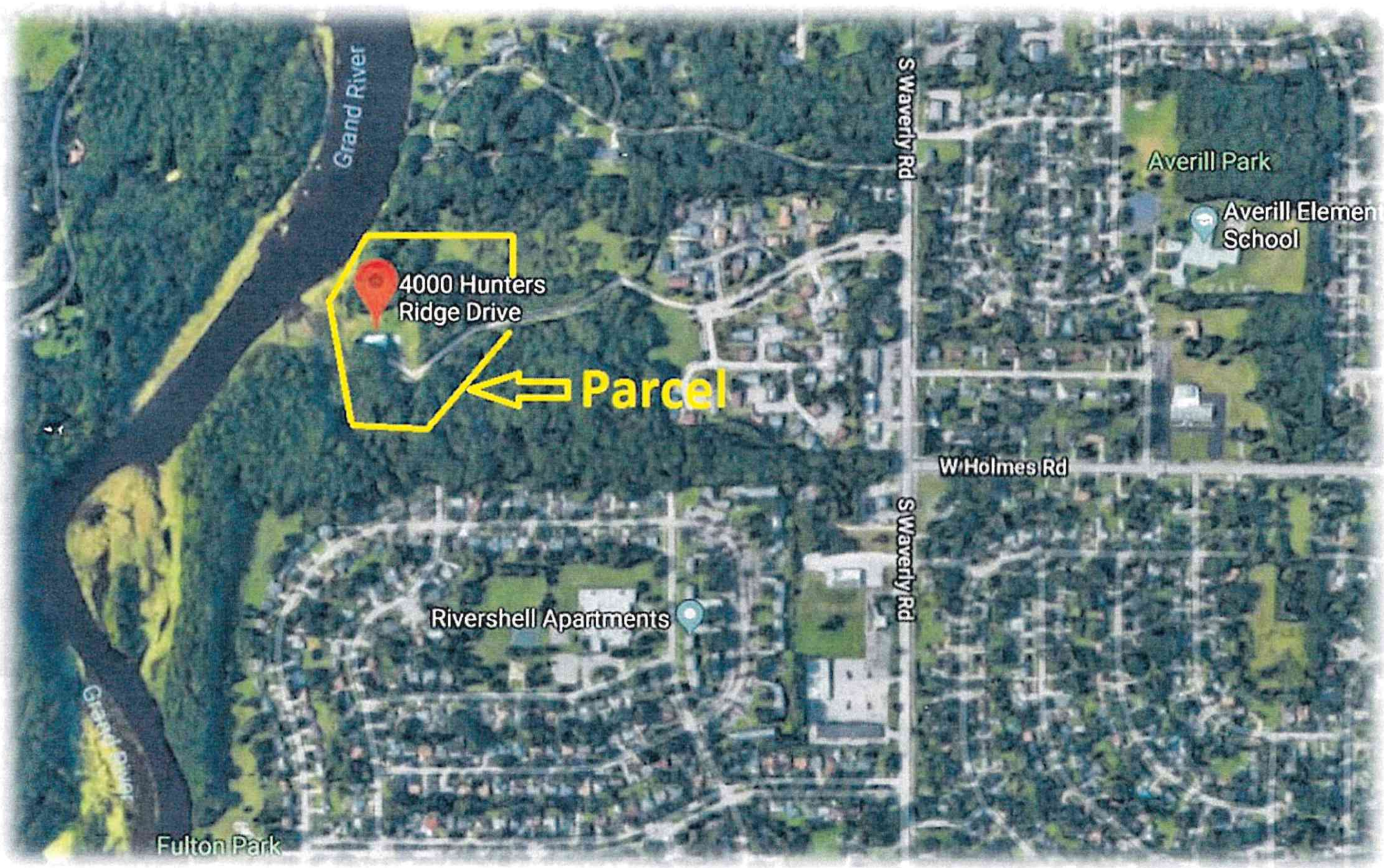
submitted @ mtg

• HUNTERS RIDGE DR PROPERTY ACQUISITION 1.6 acres

TOTAL COST OF ACQUISITION = $121,900

GRANT AMOUNT REQUESTED = $91,425

CITY OF LANSING'S COST = $30,475

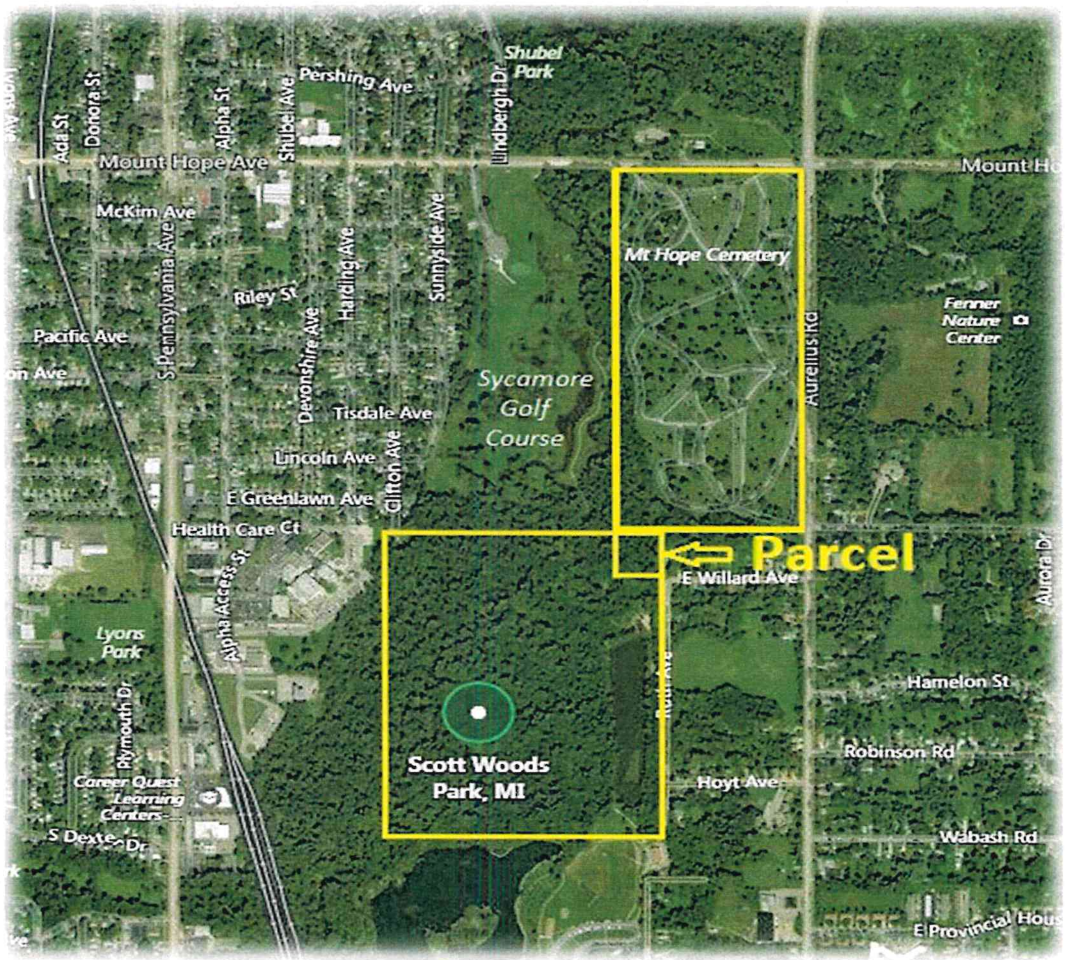


- **WILLARD AVE PROPERTY ACQUISITION 3.47 acres**

TOTAL COST OF ACQUISITION = $23,100

GRANT AMOUNT REQUESTED = $17,300

CITY OF LANSING'S COST = $5,800

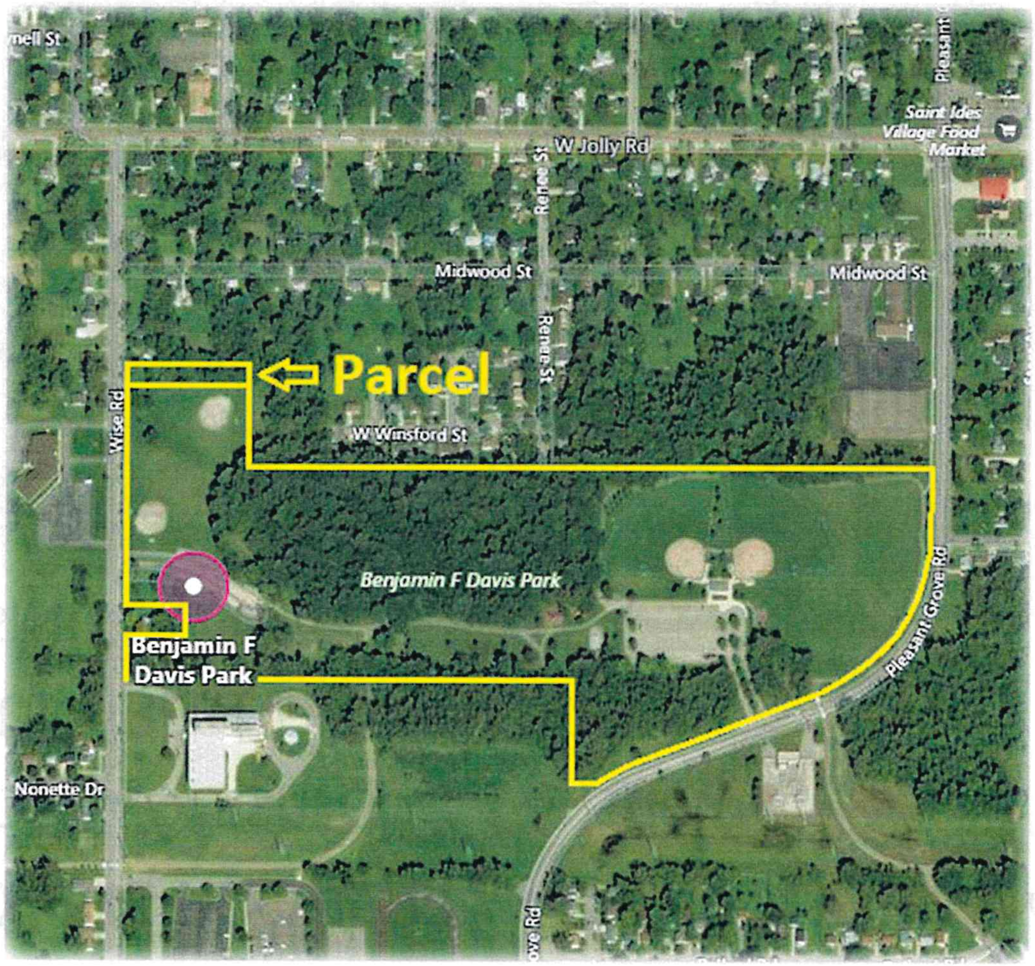


- **WISE ROAD PROPERTY ACQUISITION 0.59 acres**

TOTAL COST OF ACQUISITION = $27,400

GRANT AMOUNT REQUESTED = $20,500

CITY OF LANSING'S COST = $6,900



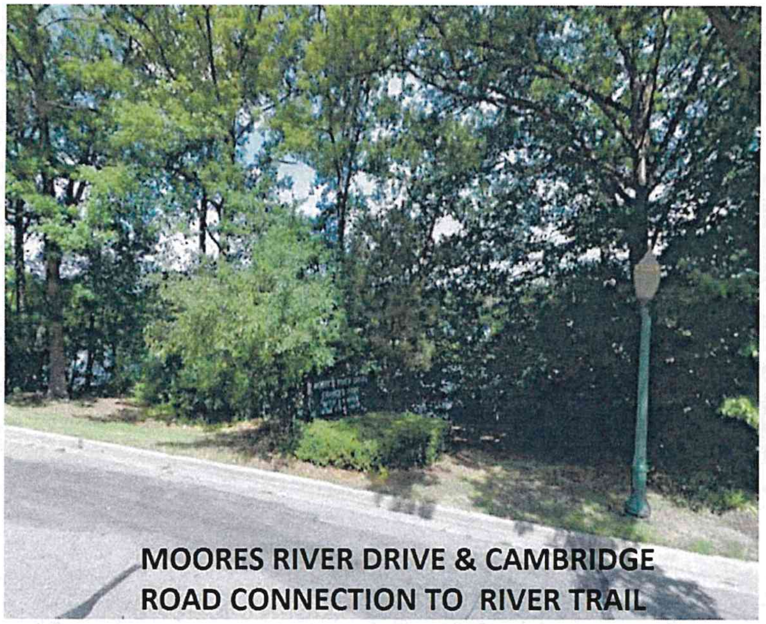
- **CAMBRIDGE TO FRANCES PARK TRAIL CONNECTION**

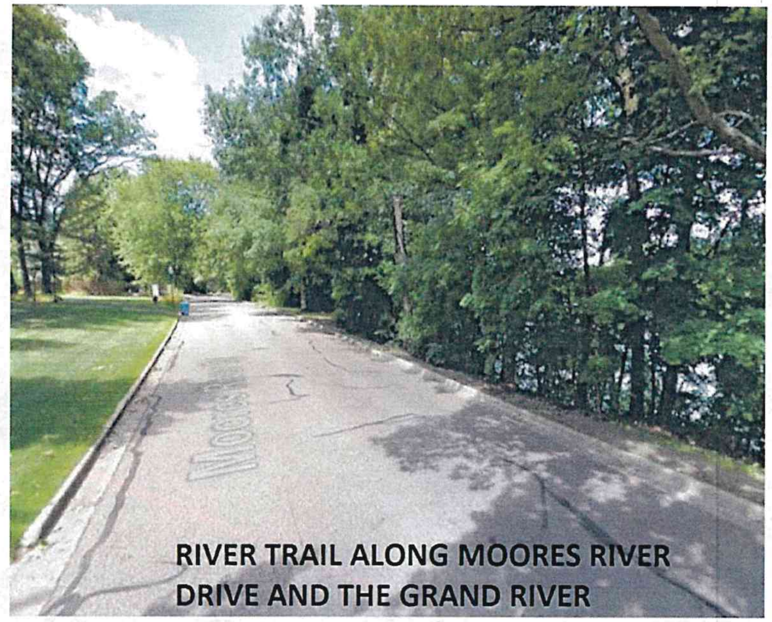
TOTAL COST OF PROJECT = $660,000

GRANT AMOUNT REQUESTED = $297,000

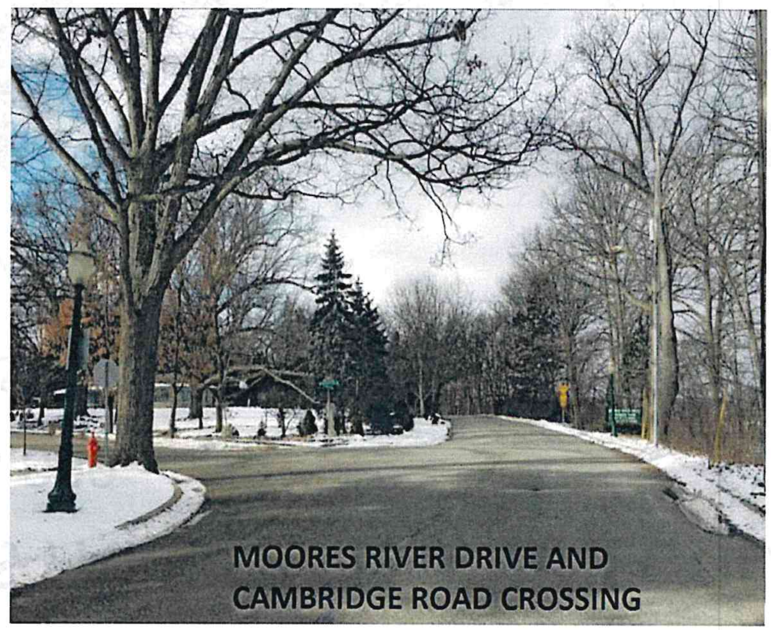
CITY OF LANSING'S COST = $363,000

- # CAMBRIDGE TO FRANCES PARK TRAIL CONNECTION


MOORES RIVER DRIVE & CAMBRIDGE ROAD CONNECTION TO RIVER TRAIL


RIVER TRAIL ALONG MOORES RIVER DRIVE AND THE GRAND RIVER


RIVER TRAIL CONNECTION AT FRANCES PARK STREET CROSSING


MOORES RIVER DRIVE AND CAMBRIDGE ROAD CROSSING

- **RUDOLPH & DOROTHY WILSON PARK**

TOTAL COST OF PROJECT = $375,000

GRANT AMOUNT REQUESTED = $277,500

CITY OF LANSING'S COST = $97,500

C.F.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Public Act 202 of 2017 established funding thresholds for defined benefit pension and defined benefit retiree healthcare (also referred to as Other Post Employment Benefit, "OPEB") plans for municipalities in the State of Michigan at a 60% funding ratio and a not-to-exceed percentage-of-revenue threshold of 10% and a 40% funding ratio and a not-to-exceed percentage-of-revenue threshold of 12% for defined benefit OPEB plans; and

WHEREAS, the City of Lansing's Employee Retirement System had a funding ratio of 57.6%, with total City pension contributions totaling 14.9% as of June 30, 2017; and

WHEREAS, the City of Lansing's Employee Retirement System OPEB Plan had a funding ratio of 23.6% and its Police and Fire OPEB plan has a funding ratio of 11.6%, with combined City pension contributions totaling 19.8% as of June 30, 2017; and

WHEREAS, the City of Lansing received a Preliminary Review of Underfunded Status and Notice of Deficiencies from the State Department of Treasury dated March 1, 2018; and

WHEREAS, Public Act 202 of 2017 allows municipalities to file applications for request of waiver for consideration for actions previously taken to address pension and OPEB underfunded liabilities and said waiver applications which must be filed with the State no later than April 16, 2018;

NOW, THEREFORE BE IT RESOLVED, that the City Council approves that the attached waiver applications for the City's Employee's Retirement System, the Employee's Retirement System OPEB Plan, and the Police and Fire OPEB Plan and remittance to the State of Michigan.

A. Smith @ mtx