

AGENDA

Committee of the Whole November 17, 2025 at 5:30 PM



Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Ryan Kost, Chairperson
Council Member Tamera Carter, Vice Chairperson

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. November 10, 2025
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Presentations:**
 - B. General Fund Status Report, Fiscal Year 2025-2026, 1st Quarter
 - C. Employment Vacancy Factor Report, Quarter Ending September 30, 2025
- 6. Discussion/Action:**
 - D. RESOLUTION - Supporting food rescue organizations
 - E. RESOLUTION - Set a Public Hearing; Amending Chapter 812, Principal Shopping District- Amending Boundaries
 - F. RESOLUTION - Set a Public Hearing; Amending Chapter 1460, Tenant Relocation Fee, exception for tenant caused damage
- 7. Other**
- 8. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES
Committee of the Whole
Monday, November 10, 2025 @ 5:30 p.m.
Tony Benavides Lansing City Council Chambers

CALL TO ORDER

Council President Kost called the meeting to order at 5:30 p.m.

PRESENT

Councilmember Ryan Kost
Councilmember Jeffrey Brown
Councilmember Peter Spadafore
Councilmember Tamera Carter
Councilmember Trini Pehlivanoglu
Councilmember Jeremy Garza
Councilmember Adam Hussain
Councilmember Brian T. Jackson

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Mark Lawrence, Mayor's Office- arrived at 5:36 p.m.
Greg Venker, City Attorney
Lisa Hagen-Lawrence, City Attorney
Brett Kaschinske, Parks & Recreation Director
Spicer Group Representative

Minutes

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE MINUTES FROM OCTOBER 27, 2025, AS PRESENTED. MOTION CARRIED 8-0.

Public Comment

No public comment at this time.

Discussion/Action:

RESOLUTION –Reappointment; Chelsea Dowler; City of Lansing member; Capital Area Transportation Authority Board; Term to Expire September 30, 2028

Council Member Kost noted since this was a reappointment, she is not present, and he asked for any discussion. There was no discussion.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR THE REAPPOINTMENT OF CHELSEA DOWLER TO THE CATA BOARD WITH A TERM TO EXPIRE SEPTEMBER 30, 2028. MOTION CARRIED 8-0.

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RESOLUTION – Set a Public Hearing; Amend Chapter 294; Extending Eligibility for Retirement Services Credits for Fire and Police Departments

Mr. Venker stated this would allow the Chief of Fire and Police, if they are within the retirement system, if they were officers and extend to Chief they can continue to accrue. This will allow them to exceed the capped 25 years and allow them accrue up to 30 years.

Council President Kost, asked if their whole career had to be in the City of Lansing. Mr. Venker stated they have to be an active member of the LPD or LFD before ascending to Chief.

Council Member Jackson asked where this originated from. Mr. Venker stated it was a request by the Mayor, and there are some members of the force who would wish to stay but would cap at 25. This would only apply to Chief.

Council Member Hussain supported the option, and then asked if this would apply to Chiefs that have retired in the past, and Mr. Venker stated no, and then he was asked if the retirement board reviewed this and if there was an actual of the cost.

Council Member Spadafore stated there is a cap in the clause that the pension cannot be more than 110%. He then asked if there is a mechanism to work back without accruing pension credit. Mr. Venker stated this is complicated and could cause issues with losing the pension system, and those have to be implemented system wide.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR NOVEMBER 17, 2025; AMEND CHAPTER 294; EXTENDING ELIGIBILITY FOR RETIREMENT SERVICE CREDITS FOR FIRE AND POLICE DEPARTMENTS. MOTION CARRIED 8-0.

RESOLUTION – Set Public Hearing; Parks and Recreation Master Plan 2026-2030

Mr. Kaschinske stated they are asking for a public hearing on December 15th, and then went through the presentation. This summarized the study that was done for the new master plan, population statistics, parks, trails, in addition to the focus of their public meetings. This looked into how to connect people to the trails and parks, and are they accessible to the residents. This will also address park land, maintaining those acres, materials used for non-natural areas. The Park Board focused on five (5) areas, diversify, placemaking, connection, accessible, and resiliency. Mr. Kaschinske then referred the Committee to page 92 of the plan on the action plan to work with capital improvement plan, and master plans. With action plan they look at what steps do they take in the future. It was noted that Spicer Group also did the five (5) year plan for the County as well, so it has been helpful coordinating with them.

Council Member Garza asked about the Mod Pod impact on the master plan, and would those impact future grants if they went into a park. Mr. Kaschinske stated that if a park is selected, they would need to look at it as a change of use; park land to campground. If there is a grant history with that park, they would have to look at that case by case with the DNR. Council Member Garza asked if this master plan would have to be amended. Mr. Kaschinske stated that with any site that is chosen they would have to look at zoning, and this would also be part of the discussion.

Council Member Hussain first acknowledged Mr. Kaschinske, his staff and Board for their work and investments at multiple parks, courts, fitness parks, signage, etc. He then asked Mr. Kaschinske about the first objective in the first goal on connectivity; specific to the South extensions, and asked about future connections. Mr. Kaschinske stated their first action is to close on the property where it connects at Waverly, to get across Jolly Road, they would have to get an agreement across private property. There is an 11 acre property that would need to be purchased near entrance of that mobile home park, and Jolly, and then that would connect

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to school district property. With any land owner saying “no” would end the deal, but their definite plan is to get Waverly Park apartments, but there is a plan and could take years. It is possible and why there is vision and planning by the department and Board. Council Member Hussain asked about the Foundation projects mentioned, and if there are any updates. Mr. Kaschinske stated that there has been a struggle for a volunteer board to take that on. One thing they are looking at is, how can a part time come in to apply for grants, fund raise, and they are looking at with the Foundation, to have someone to take the lead. Council Member Hussain asked about goals and objective, and asked if there are any opportunities forthcoming with positioning pickle ball courts in SW Lansing. Mr. Kaschinske stated they are looking at Moors Park, Quentin Park is close so talking about that, and in the other park in the area there are basketball courts that they want to keep there. Council Member Hussain referred to Goal 5 – placemaking small investments on the River Trail, use of and asked about amenities on the trail including benches, way finding signage, no bike racks, shade trees, and asked if there is any conversation on enhancing the trails where those are needed. Mr. Kaschinske noted in much of the trail in the SW Lansing, is along the Consumers Energy easement, but they can look at the amenities that they can do in that area. Council Member Hussain then spoke on shade trees in relation to above ground and under ground utilities in that area for them to consider. Council Member Hussain asked about the future of splash pads, and where would those go. Mr. Kaschinske stated that potential is always there, and they look at the areas if it is highly visible, is there traffic in that area and finding the best site for that. Council Member Hussain asked them to continue to explore a walking trail at Williard Walker, and noted Beacon South Soccer Fields has high traffic use, and making investments over the next couple years. Mr. Kaschinske stated that with Beacon is it use vs. abuse situation, and that is good. Their number one thing is the netting, and was not aware of the turf issue but will look into that. A turf replacement was done at Ferris.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR DECEMBER 15, 2025, FOR THE PARKS AND RECREATION MASTER PLAN 2026-2030.

Council Member Hussain asked if there is planned action on 12/15/2025 and it was confirmed, and Mr. Kachinske stated yes, and it has to be the DNR on February 1, 2026.

MOTION CARRIED 8-0.

RESOLUTION – City Council Meeting Schedule – 2026
No Committee questions or discussion.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE 2026 MEETING SCHEDULE AS PRESENTED. MOTION CARRIED 8-0.

Mr. Lawrence noted that May 6th is a Wednesday, and if they chose that week it would be May 4th.

MOTION BY COUNCIL MEMBER SPADAFORE TO RECONSIDER THE VOTE.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE AMENDED RESOLUTION OF THE RESOLUTION TO CHANGE MAY 6TH TO MAY 4TH. MOTION CARRIED 8-0.

Other

No other topics.

Adjourn

The meeting adjourned at 6:08 pm

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Respectfully Submitted by,
Sherrie Boak, Recording Secretary,
Lansing City Council
Approved by the Committee

GENERAL FUND STATUS REPORT



Andy Schor, Mayor

FISCAL YEAR 2026 1ST QUARTER

City of Lansing –
Finance Department

GENERAL FUND SUMMARY

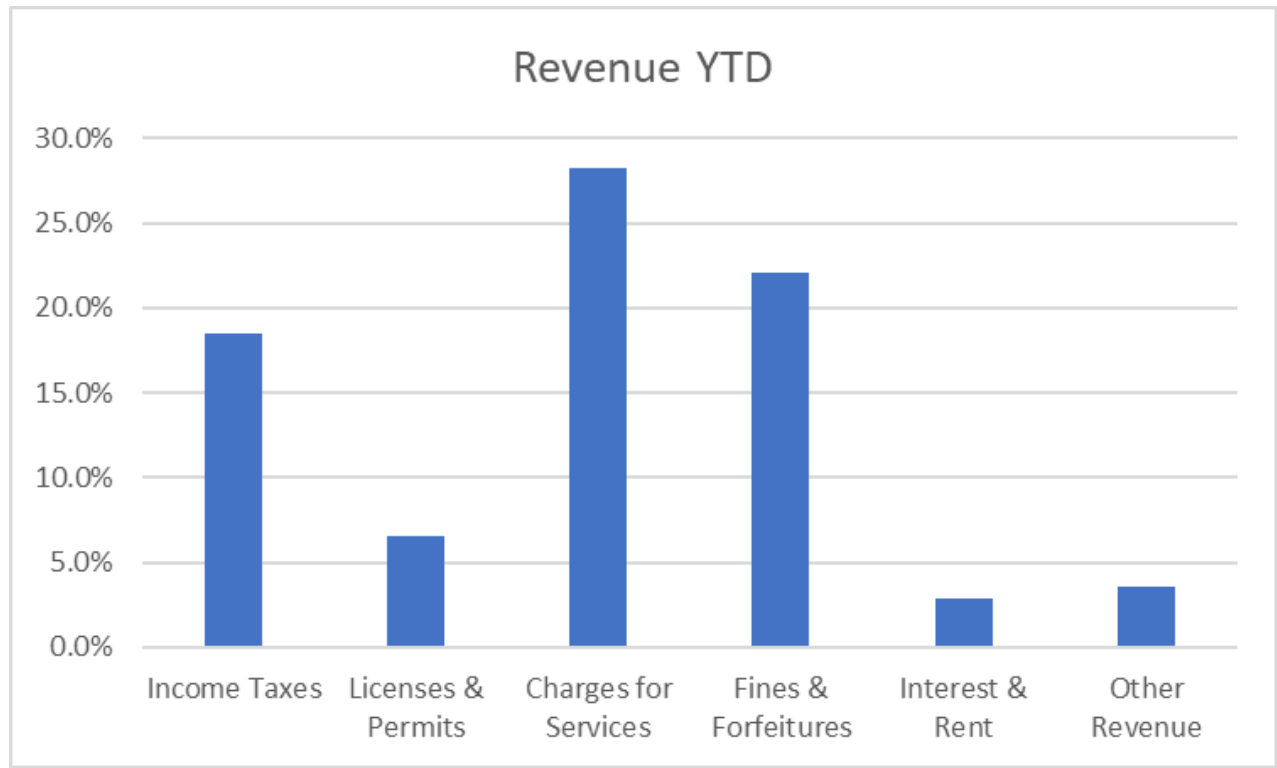
For FY26, the City adopted a General Fund budget of \$173.3 million. Council amendments utilized \$67,000 from available reserves in the adopted budget, later authorizing carryforwards of unspent basic human needs funding, for an amended budget of \$173.9 million.

The General Fund was projected to end FY 2025 with an unassigned fund balance of \$22.5 million. Unspent basic human needs funding will be reserved in committed fund balance pursuant to Council's adopted budget policies to ensure a stable presentation of fund balance.

The administration continues to monitor expenditures and seek necessary savings to maintain vital services while also making strategic investments to grow the City's economy and strengthen the quality of life for residents, workers, business owners, and visitors.

The general fund budget report is presented in several formats for informational value as follows. After a separate revenue summary, the City's general fund is presented as formally adopted in appropriation detail showing personnel vs. operating expenditures.

REVENUE SUMMARY



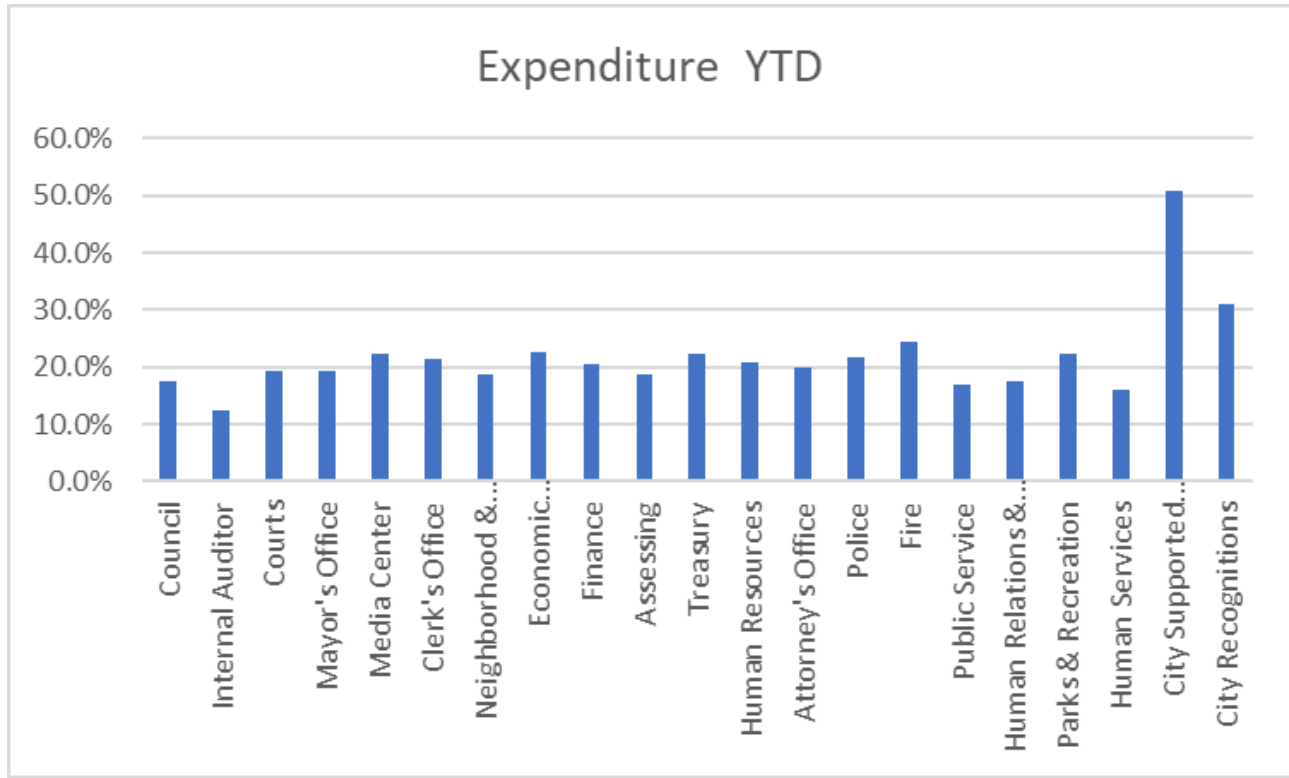
General Fund revenue collected through the first quarter of fiscal year 2025-2026 was \$69.1M, 39.7% of the budget.

- Property Taxes (32.8% of GF revenue budget) are largely collected at the beginning of the fiscal year. They were initially estimated to be \$57M. Property tax billings show the City is on track with projections, accounting for preliminary estimates of LBRA and TIFA tax captures.
- Income Tax (25.3% of GF revenue budget) collections were \$8.1M (18.5% of its budgeted \$44M). Income taxes receipts are currently benefiting from conservative estimates, but the City is carefully monitoring potential economic risks including changes in State and Federal spending.
- Licenses and Permits (1% of GF revenue budget) are estimated to be \$1.8M. Current receipts are at 6.5% of the budgeted amount comparable to previous years.
- State Grants (15% of GF revenue budget) are budgeted to be \$26.1M in revenue. Activity for the first quarter includes the City's 55% share of returnable license fees from April to June of 2025. Changes adopted with the State's FY 2026 budget to constitutional revenue sharing related to sales taxes will have an impact beginning with the February 2026 payment and have only a partial year impact. The City anticipates an amendment as final estimates become fully understood and quantifiable, expected to coincide with the audited financial statements for the past fiscal year being available to present.

REVENUE SUMMARY CONTINUED

- Return on Equity (ROE) (17.1% of GF revenue budget) represents payment to the City from the Board of Water & Light (BWL). The contract is 6% of operating revenues from BWL and with the City receiving payment in allotments based on the timing of budgeted BWL revenues. Any excess revenue will be included in the final quarter payment.
- Charges for Services (6.6% of GF revenue budget) are trending higher than the three-year average for the first quarter. This can be partially attributed to accounting changes for payment processing fees being accounted as expenditures rather than a deduction of revenues as part of the FY 2026 budget.
- Fines and Forfeitures (1% of GF revenue budget) are budgeted to be about \$1.8M. Quarter-to-date, receipts are comparable to previous years.
- Interest and Rents (0.5% of GF revenue budget) are budgeted to be \$800,000 in FY26. Quarter to date amounts are subject to variability as final amounts are posted.
- Other Revenues (0.2% of GF revenue budget) amount to a small percentage of the budget with significant variability due to the timing of generally one-time miscellaneous revenues.

EXPENDITURE SUMMARY



The city has spent almost \$43.1M of its FY26 budget, which amounts to 24.8% YTD.

City Supported Agencies

- Higher expenditures are due to timing of individual initiatives including the charter commission, Advance Peace, and Arts & Culture Grants.

General Fund Revenues
FY2026 Q1 YTD
July 1, 2025 - September 30, 2025

	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2026 Q1 YTD	FY26 Q1 Percent YTD	3 Year Q1 Percent Average
<u>Property Taxes</u>					
Non-Dedicated	42,885,000	42,885,000	42,909,000		
Dedicated - Police	4,237,500	4,237,500	4,237,500		
Dedicated - Fire	4,237,500	4,237,500	4,237,500		
Dedicated - Roads	2,825,000	2,825,000	2,825,000		
Dedicated - Parks	2,825,000	2,825,000	2,825,000		
Total	57,010,000	57,010,000	57,034,000	100.0%	104.6%
<u>Income Taxes</u>					
City Income Tax	43,990,000	43,990,000	8,137,458		
Total	43,990,000	43,990,000	8,137,458	18.5%	16.2%
<u>Licenses & Permits</u>					
Business Licenses	112,880	112,880	22,136		
Cable Franchise Fees	800,000	800,000	-		
Medical Marijuana Licenses	824,000	824,000	80,000		
Non-Business Licenses	34,620	34,620	13,748		
Buildings Licenses & Permits	31,000	31,000	1,855		
Total	1,802,500	1,802,500	117,739	6.5%	8.6%
<u>State Grants</u>					
Public Safety	2,560,000	2,560,000	-		
Other State Grants	1,520,000	1,520,000	59,646		
Reimbursements	1,800,000	1,800,000	-		
Revenue Sharing	19,200,000	19,200,000	-		
Capital City Allocation	1,000,000	1,000,000	-		
Total	26,080,000	26,080,000	59,646	0.2%	0.3%
<u>Return on Equity</u>					
Board of Water and Light	29,500,000	29,500,000	-		
Sewage Disposal System	300,000	300,000	-		
Total	29,800,000	29,800,000	-	0.0%	0.0%

General Fund Revenues
FY2026 Q1 YTD
July 1, 2025 - September 30, 2025

	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2026 Q1 YTD	FY26 Q1 Percent YTD	3 Year Q1 Percent Average
<u>Charges for Services</u>					
Fees	89,700	89,700	42,318		
Services Rendered	2,255,700	2,255,700	765,235		
Building Inspection Fees	2,178,500	2,178,500	512,553		
Services To Others	64,400	64,400	25,609		
Central Stores/Notary	2,000	2,000	65		
Public Safety Services	184,900	184,900	38,398		
Ambulance Transport Fees	5,980,000	5,980,000	1,617,487		
Sales	2,200	2,200	50		
Use & Admission Fees	678,600	678,600	223,199		
Total	11,436,000	11,436,000	3,224,913	28.2%	21.1%
<u>Fines & Forfeitures</u>					
Fines & Forfeitures	1,768,000	1,768,000	390,442		
Total	1,768,000	1,768,000	390,442	22.1%	24.4%
<u>Interest & Rent</u>					
Interest Income	585,000	585,000	19,823		
Rental Income	215,000	215,000	3,000		
Total	800,000	800,000	22,823	2.9%	8.5%
<u>Other Revenue</u>					
Donations & Contributions	136,000	136,000	5,607		
Miscellaneous	157,500	157,500	9,273		
Sale of Capital Assets	120,000	120,000	-		
Total	413,500	413,500	14,880	3.6%	12.2%
<u>Interfund Transfers In</u>					
Interfund Transfers In	100,000	100,000	100,000		
Total	100,000	100,000	100,000	100.0%	0.0%
<u>Use of Fund Balance</u>					
Unassigned	67,000	67,000			
Committed	-	645,486			
Total	67,000	712,486			
<u>Total General Fund Revenues</u>	173,267,000	173,912,486	69,101,901	39.7%	41.8%

General Fund Revenues
FY2026 Q1 YTD
July 1, 2025 - September 30, 2025

<u>Appropriations</u>	<u>FY 2026 Adopted Budget</u>	<u>FY 2026 Amended Budget</u>	<u>FY 2026 Q1 YTD</u>	<u>FY26 Q1 Percent YTD</u>	<u>3 Year Q1 Percent Average</u>
<u>Council</u>					
Personnel	697,481	697,481	123,123		
Operating	214,919	214,919	36,585		
Total	912,400	912,400	159,707	17.5%	18.4%
<u>Internal Auditor</u>					
Personnel	238,452	238,452	29,007		
Operating	10,176	10,176	1,976		
Total	248,628	248,628	30,982	12.5%	12.5%
<u>Courts</u>					
Personnel	5,005,773	5,005,773	1,059,404		
Operating	1,651,227	1,651,227	230,923		
Total	6,657,000	6,657,000	1,290,327	19.4%	20.0%
<u>Mayor's Office</u>					
Personnel	1,073,330	1,073,330	220,915		
Operating	297,828	297,828	42,354		
Total	1,371,158	1,371,158	263,269	19.2%	20.7%
<u>Media Center</u>					
Personnel	664,016	664,016	149,941		
Operating	107,511	107,511	22,822		
Total	771,527	771,527	172,763	22.4%	20.3%
<u>Clerk's Office</u>					
Personnel	1,122,559	1,122,559	246,248		
Operating	691,832	691,832	140,955		
Total	1,814,391	1,814,391	387,203	21.3%	23.0%
<u>Neighborhood & Citizen Engagement</u>					
Personnel	530,319	530,319	118,286		
Operating	210,722	210,722	21,252		
Total	741,041	741,041	139,538	18.8%	17.9%
<u>Economic Development & Planning</u>					
Personnel	4,837,516	4,837,516	1,022,114		
Operating	3,580,033	3,580,033	890,780		
Total	8,417,549	8,417,549	1,912,895	22.7%	29.1%
<u>Finance</u>					
Personnel	1,908,500	1,908,500	408,172		
Operating	566,648	566,648	98,515		
Total	2,475,148	2,475,148	506,687	20.5%	20.3%
<u>Assessing</u>					
Personnel	1,604,176	1,604,176	316,366		
Operating	251,268	251,268	32,311		
Total	1,855,444	1,855,444	348,678	18.8%	16.1%
<u>Treasury</u>					
Personnel	2,079,026	2,079,026	475,099		
Operating	1,008,574	1,008,574	218,722		
Total	3,087,600	3,087,600	693,821	22.5%	21.2%

General Fund Revenues
FY2026 Q1 YTD
July 1, 2025 - September 30, 2025

<u>Appropriations</u>	<u>FY 2026 Adopted Budget</u>	<u>FY 2026 Amended Budget</u>	<u>FY 2026 Q1 YTD</u>	<u>FY26 Q1 Percent YTD</u>	<u>3 Year Q1 Percent Average</u>
<u>Human Resources</u>					
Personnel	2,063,930	2,063,930	486,226		
Operating	648,348	648,348	81,730		
Total	2,712,278	2,712,278	567,956	20.9%	17.1%
<u>Attorney's Office</u>					
Personnel	2,707,215	2,707,215	518,510		
Operating	331,037	331,037	83,842		
Total	3,038,252	3,038,252	602,351	19.8%	19.2%
<u>Police</u>					
Personnel	49,644,398	49,644,398	11,313,336		
Operating	9,200,925	9,200,925	1,496,474		
Total	58,845,323	58,845,323	12,809,811	21.8%	21.8%
<u>Fire</u>					
Personnel	38,540,084	38,540,084	9,925,840		
Operating	6,722,028	6,722,028	1,159,824		
Total	45,262,112	45,262,112	11,085,664	24.5%	22.4%
<u>Public Service</u>					
Personnel	3,151,767	3,151,767	703,398		
Operating	10,613,390	10,613,390	1,632,173		
Total	13,765,157	13,765,157	2,335,571	17.0%	20.7%
<u>Human Relations & Community Service</u>					
Personnel	2,270,323	2,270,323	395,149		
Operating	320,665	320,665	60,494		
Total	2,590,988	2,590,988	455,644	17.6%	18.0%
<u>Parks & Recreation</u>					
Personnel	6,045,037	6,045,037	1,371,479		
Operating	3,844,296	3,844,296	836,281		
Total	9,889,333	9,889,333	2,207,760	22.3%	17.6%
<u>Human Services</u>					
Operating	2,307,000	2,952,486	475,112		
Total	2,307,000	2,952,486	475,112	16.1%	4.0%
<u>City Supported Agencies</u>					
Operating	537,500	537,500	273,193		
Total	537,500	537,500	273,193	50.8%	25.2%
<u>City Recognitions</u>					
Operating	10,000	10,000	3,101		
Total	10,000	10,000	3,101	31.0%	0.0%
<u>Non-Departmental</u>					
Vacancy Factor	(1,500,000)	(1,500,000)	-	0.0%	0.0%
South Lansing Distric Library	150,000	150,000	51,730	34.5%	26.0%
Debt Service	987,171	987,171	-	0.0%	0.0%
Net Transfers	6,320,000	6,320,000	6,320,000	100.0%	66.7%
Total	5,957,171	5,957,171	6,371,730		
General Fund Total Expenditures	173,267,000	173,912,486	43,093,761	24.8%	23.4%

Vacancy Factor Report

Quarter Ending September 30, 2025

Department	PCN	Position Description	Bargaining Unit	FTE	Vacancy	Status	Vacancy Factor
General Fund Vacancies							
ASSESSOR	RESAPP	RESIDENTIAL APPRAISER	T243CTP	1.00	7/1/2025	Pending Hire	16,834
CITY COUNCIL	LEGANLYT	LEGISLATIVE ANALYST	CITY COUNCIL ST	1.00	7/1/2025	Pending Hire	15,678
CITY COUNCIL	LEGISAUD	LEGISLATIVE AUDITOR	CITY COUNCIL ST	1.00	4/1/2025	Pending Hiring Process	22,626
ED&P/ADMIN	DPDREDP	DEPUTY DIRECTOR ED&P	NB SUPV	1.00	4/10/2025	Filled	27,390
CODE COMPLIANCE	CLERKS25	CLERK	T243CTP	1.00	3/29/2025	Filled	10,962
CODE COMPLIANCE	CLERKS25	CLERK	T243CTP	1.00	6/30/2025	Filled	10,962
CODE COMPLIANCE	CCMANGER	CODE COMPLIANCE MANAGER	T214SUPV	1.00	12/13/2024		23,775
FIRE/ADMIN	ADMSPC30	ADMINISTRATIVE SPECIALIST	T243CTP	1.00	6/7/2025	Pending Hiring Process	12,625
FIRE/ADMIN	ASTFIRCF	ASSISTANT FIRE CHIEF	NB SUPV	1.00	8/1/2025		17,030
HRCS	PRVWAGE	PREVAILING WAGE SPECIALIST	T214NS	1.00	7/1/2024		16,394
HRCS	SECRY	ADMINISTRATIVE ASSISTANT	T243CTP	1.00	7/1/2024		10,463
HRCS	CNTRTMGR	CONTRACT MANAGER	T243CTP	1.00	4/11/2025		18,084
HRCS	COMMINVT	COMMISSION INVESTIGATOR	T214NS	1.00	8/2/2025	Pending Hiring Process	10,950
HUMAN RESOURCES	TRNDRADM	ADMINISTRATIVE ASSISTANT	ADMAST29	1.00	6/1/2025		12,032
CITY ATTORNEY	LGASTLIT	LEGAL ASSISTANT-LITIGATION	T214 NS	1.00	8/8/2025	Posted	6,744
CITY ATTORNEY	ASTATY36	ASSISTANT CITY ATTORNEY	T214 NS	1.00	2/17/2025		18,995
CITY ATTORNEY	ASTATY36	ASSISTANT CITY ATTORNEY	T214 NS	1.00	3/20/2025		18,995
PARKS/COMMUNITY CENTERS	CCTRPROG	COMMUNITY CENTER PROGRAMMER	T243SUPV	1.00	8/22/2025	Filled	5,890
PARKS/COMMUNITY CENTERS	PTCLRK23	PT CLERK 23	T243CTP	0.50	9/6/2024	Posted	4,552
POLICE - ADMIN	ADMSPC31	ADMINISTRATIVE SPECIALIST 31	T214 NS	1.00	12/28/2011	Pending Hiring Process	14,175
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	5/21/2024	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	6/15/2024	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	7/19/2024	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	12/6/2024	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	1/13/2025	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	2/21/2025	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	3/13/2025	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	3/28/2025	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	3/28/2025	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	4/4/2025	Recruit in the Academy	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	4/24/2025	Continuous Posting/Hiring	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	5/16/2025	Continuous Posting/Hiring	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	5/31/2025	Continuous Posting/Hiring	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	6/14/2025	Continuous Posting/Hiring	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	6/28/2025	Continuous Posting/Hiring	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	6/28/2025	Continuous Posting/Hiring	13,943
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	8/18/2025	Continuous Posting/Hiring	6,760
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	9/20/2025	Continuous Posting/Hiring	1,479
POLICE - PATROL	POLISCLWR	SOCIAL WORKER	T243CTP	1.00	9/2/2025	Pending hiring process	5,356
POLICE - INVESTIGATIONS	DETECT2C	DETECTIVE IIC	CCLP NS	1.00	9/6/2025	Internal Promotion Process	5,487
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	6/16/2022	Continuous Posting/Hiring	13,943
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	7/14/2022	Continuous Posting/Hiring	13,943
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	12/17/2022	Continuous Posting/Hiring	13,943
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	2/14/2023	Continuous Posting/Hiring	13,943
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	5/6/2023	Continuous Posting/Hiring	13,943
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	6/1/2023	Continuous Posting/Hiring	13,943
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	10/7/2023	Continuous Posting/Hiring	13,943
TREASURY	INTAXTEC	INCOME TAX EXAMINER TECH	T243CTP	1.00	11/23/2024	Pending Hiring Process	12,625
TREASURY	INTAXADM	INCOME TAX ADMINISTRATOR	T243CTP	1.00	9/26/2025	Filled	1,081
TREASURY	INTAXAUD	INCOME TAX AUDITOR	T243CTP	1.00	8/30/2025		5,611
Estimated General Fund Vacancies (Out of 615 Full-Time Positions):				49.50			654,247

Vacancy Factor Report

Quarter Ending September 30, 2025

Department	PCN	Position Description	Bargaining Unit	FTE	Vacancy	Status	Vacancy Factor
Non-General Fund Vacancies							
ED&P/BUILDING SAFETY	ELCINSPC	ELECTRICAL INSPECTOR	T243CTP	1.00	2/25/2025	Posted Continuously	16,009
ED&P/BUILDING SAFETY	ELCINSPC	ELECTRICAL INSPECTOR	T243CTP	1.00	6/7/2025	Posted Continuously	16,009
ED&P/BUILDING SAFETY	MECINSPC	MECHANICAL INSPECTOR	T243CTP	1.00	3/29/2025		19,509
ED&P/BUILDING SAFETY	PENTEFOF	PERMIT ENFORCEMENT OFFICER	T243CTP	1.00	8/25/2025		6,549
ED&P/BUILDING SAFETY	PLNREVSU	CHIEF PLAN REVIEW ANALYST	T214SUPV	1.00	1/8/2022	Posted Continuously	21,541
ED&P/CDBG	NEW	ASSISTANT DEVELOPMENT MGR	T214SUPV	1.00	7/1/2024		19,509
ED&P/CDBG	HSREHAGT	HOUSING REHAB AGENT	T243CTP	1.00	6/22/2024		14,556
ED&P/PARKING	CUSTSREP	CUSTOMER SERVICE REP	T243CTP	1.00	2/28/2025	Pending Hiring Process	11,497
INFORMATION TECHNOLOGY	NEW	APPLICATIONS TEAM LEADER	T243CTP	1.00	7/1/2024		18,584
PUBLIC SERVICE/ENGINEERING	ENGINR38	ENGINEER 38	T214NS	1.00	1/26/2023		18,084
PUBLIC SERVICE/ENGINEERING	ENGINR38	ENGINEER 38	T214NS	1.00	5/29/2020		18,084
PUBLIC SERVICE/FLEET	RADIOTEC	AUTO&HEAVY EQUIP PARTS SUP	T243CTP	1.00	7/14/2023	Pending Hiring Process	15,257
PUBLIC SERVICE/FLEET	ATGARSUP	GARAGE SUPERVISOR	T243SUP	1.00	7/1/2017		18,584
PUBLIC SERVICE/FLEET	STORKPRFL	STOREKEEPER/PARTS WORKER	T243SUP	1.00	7/19/2025		9,909
PUBLIC SERVICE/FLEET	SRVCSPEC	SERVICE SPECIALIST	T243CTP	1.00	9/20/2019	Posted	11,497
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	7/21/2021	Posted Continuously	13,600
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	6/4/2022	Posted Continuously	13,600
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	10/28/2023	Posted Continuously	13,600
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	4/1/2024	Posted Continuously	13,600
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	11/25/2024	Posted Continuously	13,600
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	2/5/2025	Posted Continuously	13,600
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	3/21/2025	Posted Continuously	13,600
PUBLIC SERVICE/O&M	SOLWASUP	SOLID WASTE SUPERVISOR	T243SUP	1.00	8/15/2020		16,834
PUBLIC SERVICE/O&M	PUBWKSUP	PUBLIC WORKS SUPERVISOR	T243SUP	1.00	12/4/2021		16,834
PUBLIC SERVICE/O&M	PUBWKSUP	PUBLIC WORKS SUPERVISOR	T243SUP	1.00	2/5/2024		15,257
PUBLIC SERVICE/O&M	PUBWKSUP	GROUND'S SUPERVISOR	T243SUP	1.00	5/9/2025		15,257
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	7/1/2024	Pending Trainee Hire	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	7/1/2024	Pending Trainee Hire	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	10/18/2024	Pending Trainee Hire	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	12/1/2024	Pending Trainee Hire	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	12/1/2024	Posted Continuously	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	2/1/2025	Posted Continuously	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	3/14/2025	Posted Continuously	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	5/3/2025	Posted Continuously	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	5/3/2025	Posted Continuously	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	5/31/2025	Posted Continuously	11,575
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	8/15/2025	Posted Continuously	5,788
PUBLIC SERVICE/O&M	WWMATWK5	WASTE WATER PLANT LABORER	UAW	1.00	7/1/2025		12,576
PUBLIC SERVICE/O&M	CRTFNWRK	CONCRETE FINISHER-WORKER	UAW	1.00	7/1/2024		12,576
PUBLIC SERVICE/O&M	EQPOPWK5	EQUIPMENT OPERATOR	UAW	1.00	1/16/2022		12,576
PUBLIC SERVICE/O&M	EQPOPWK5	EQUIPMENT OPERATOR	UAW	1.00	12/16/2023		12,576
PUBLIC SERVICE/O&M	SOLWASOP	SOLID WASTE OPERATOR	UAW	1.00	4/25/2024		12,576
PUBLIC SERVICE/WWTP	FIELDTEC	FIELD TECHNICIAN	T243CTP	1.00	10/26/2024	Posted	12,032
PUBLIC SERVICE/WWTP	LABTECHN	LABORATORY TECHNICIAN	T243CTP	1.00	8/3/2024	Pending Hiring Process	10,514
PUBLIC SERVICE/WWTP	INSTRTEC	INSTRUMENTATION TECHNICIAN	T243CTP	1.00	3/2/2024	Posted	14,556
PUBLIC SERVICE/WWTP	WWSYSANL	WASTEWATER SYSTEMS ANALYST	T243CTP	1.00	10/23/2015		16,009
PUBLIC SERVICE/WWTP	WWMATWK4	WASTEWATER MAINTENANCE WKR 400	UAW	1.00	11/4/2023	Posted Continuously	11,575
PUBLIC SERVICE/WWTP	STORKPRFL	STOREKEEPER/PARTS WORKER	UAW	1.00	7/19/2025		9,909
PUBLIC SERVICE/WWTP	WWPLTOP5	WASTEWATER PLANT OPERATOR 500	UAW	1.00	7/1/2025		12,576
PUBLIC SERVICE/WWTP	WWPNTOP6	WASTEWATER MAINTENANCE WKR 600	UAW	1.00	6/25/2025	Posted Continuously	13,600
DISTRICT COURT	CTOFLCLK	COURT OFFICER/LAW CLERK	DCTNB	1.00	9/3/2025	District Court Hiring	3,379
DISTRICT COURT	DEPCLERK	DEPUTY CLERK	DCT243	1.00	3/28/2025	District Court Hiring	10,113
DISTRICT COURT	DEPCLERK	DEPUTY CLERK	DCT243	1.00	8/27/2025	District Court Hiring	3,831
DISTRICT COURT	DEPCLERK	DEPUTY CLERK	DCT243	1.00	9/19/2025	District Court Hiring	1,226
Estimated Non-General Fund Vacancies (Out of 350 Full-Time Positions):				54.00			698,299
Total September 30, 2025 Vacancies (Out of 965 Full-Time Positions):				103.50			1,352,546
March 31, 2025 Vacancies:				128.00			1,522,924
December 31, 2024 Vacancies:				138.00			1,708,250
September 30, 2024 Vacancies:				108.00			1,651,384

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing is committed to advancing the health, sustainability, and well-being of all residents through community-based initiatives and responsible environmental practices; and

WHEREAS, nonprofit organizations are working to eliminate food waste and reduce hunger by rescuing surplus, perishable food and redistributing it to local food pantries, shelters, and agencies that serve food-insecure populations; and

WHEREAS community-driven food recovery efforts play a vital role in addressing food insecurity challenges that disproportionately affect low-income individuals and families; and

WHEREAS, the work of food rescue organizations align with the City's goals to support equitable access to nutritious food, minimize landfill waste, and build resilient neighborhoods through partnerships and civic engagement.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council formally recognizes and supports the mission and impact of local food rescue organizations in their efforts to rescue and redirect surplus food to those in need across the city.

BE IT FURTHER RESOLVED that the City of Lansing encourages community members, businesses, and institutions to support food rescue efforts through volunteering, food donations, and strategic collaboration.

BE IT FINALLY RESOLVED that the City of Lansing remains committed to environmental stewardship and food justice.

Introduction of Ordinance

The Committee on of the Whole introduced

An ordinance of the City of Lansing, Michigan, to amend Chapter 812, Section 812.01 of the Lansing Codified Ordinances to modify the boundaries of the Principal Shopping District, as well as Zone B and Zone C North.

The Ordinance is read a first time by its title and referred to the Committee of the Whole.

Resolution #2025-

By the Committee on of the Whole
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2025, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Avenue, Lansing Michigan, for the purpose of:

Approving or opposing the amendment to Chapter 812, Section 812.01 of the Lansing Codified Ordinances to modify the boundaries of the Principal Shopping District, as well as Zone B and Zone C North.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2025, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of considering an ordinance of the City of Lansing, Michigan, to amend Chapter 812, Section 812.01 of the Lansing Codified Ordinances to modify the boundaries of the Principal Shopping District, as well as Zone B and Zone C North.

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on Monday, _____, 2025, at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider an ordinance of the City of Lansing, Michigan, to amend Chapter 812, Section 812.01 of the Lansing Codified Ordinances to modify the boundaries of the Principal Shopping District, as well as Zone B and Zone C North.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO.

An ordinance of the City of Lansing, Michigan, to amend Chapter 812, Section 812.01 of the Lansing Codified Ordinances to modify the boundaries of the Principal Shopping District, as well as Zone B and Zone C North.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 812, Section 812.01 of the Code of Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

812.01. - Definitions.

As used in this chapter:

Principal Shopping District means the area of the City with the following boundary, including parcels having frontage on the boundary: Beginning at the intersection of the West right-of-way line of S. Capitol Avenue and the north right-of-way line of W. St. Joseph Street (the "Point of Beginning"), proceeding North along S. Capitol Avenue right-of-way line to the center line of W. Washtenaw Street, west along the center line of W. Washtenaw Street to the center line of Townsend Street, north along the center line of Townsend Street to the center line of W. Allegan Street, then east along the W. Allegan Street center line to the center line of S. Capitol Avenue, north along the S. Capitol Avenue center line to the center line of W. Saginaw Street, east along the W. Saginaw Street center line to the west right-of-way line of N. Washington Avenue, north along the N. Washington Avenue right-of-way line to the north right-of-way line of W. Grand River Avenue, east along the W. Grand River Avenue right-of-way line to the west right-of-way line of Turner Street, north along the Turner Street right-of-way line to the north right-of-way line of Clinton Street, east along Clinton Street right-of-way to the east

~~right-of-way line of Center Street, south along the Center Street right-of-way line to the north~~
~~right-of-way line of Liberty Street, east along the Liberty Street right-of-way line to the center~~
~~line of N. Cedar Street, south along the N. Cedar Street center line to the south right-of-way line~~
~~of East Grand River Avenue, east along the E. Grand River Avenue right-of-way line west along~~
the W. Saginaw Street center line to the center line of Wisconsin Avenue, north along
Wisconsin Avenue (extended) to the intersection of Knollwood Avenue and Willow Street,
proceeding east along the Willow Street center line to the east right-of-way-line of N.
Grand River Avenue, proceeding north along the east right-of-way line of N. Grand River
Avenue to the north right-of-way line of North street, proceeding east along the north
right-of-way line of North Street to the east right-of-way line of N. Washington Avenue,
proceeding north on the east right-of-way line of N. Washington Avenue to the south right-
of-way line of Reasoner Street, proceeding east on the south right-of-way line of Reasoner
Street past Turner Street to the south right-of-way line of the CSX railway, proceeding
southeasterly along the CSX railway rail right-of-way line to the north right-of-way line of
East Cesar E. Chavez Avenue, proceeding east on the north right-of-way line of East Cesar
E. Chavez Avenue to the center line of Green Street, then southwest to the southern right-
of-way line on East Cesar E. Chavez Avenue, proceeding west along East Cesar E. Chavez
Avenue to the center line of Pennsylvania Avenue, south along the center line of
Pennsylvania Avenue to the center line of Saginaw Avenue, west along Saginaw Avenue to
~~the west right of-way line of N. Larch Street, south along the N. Larch Street right-of-way line to~~
~~the center line of E. Shiawassee Street, east along the E. Shiawassee Street center line to the west~~
~~right-of-way line of the Conrail~~**CSX railway right-of-way, south along the Conrail****CSX railway**

right-of-way line to the south right-of-way line of E. Michigan Avenue, west along the E. Michigan Avenue right-of-way to the east right-of-way line of S. Larch Street, south along the S. Larch Street right-of-way line to the center line of E. Kalamazoo Street, then west along E. Kalamazoo Street center line to the center line of S. Larch Street, then south along the S. Larch Street center line to the north right-of-way line of St. Joseph Street (extended), west along the St. Joseph Street right-of-way line (extended) to the point of beginning.

Right-of-way means any land falling between property lines, including streets and sidewalks.

Temporary encroachment means any object placed in the right-of-way, such as a table, chair, display rack, surface level sign, or pushcart.

Zone A means the area of the Principal Shopping District with the following boundary: Beginning at the intersection of the center line of W. Shiawassee Street and the center line of N. Capitol Avenue (the "Point of Beginning - A"), proceeding east along the center line of Shiawassee Street to the west right-of-way line of the Conrail right-of-way, south along the Conrail right-of-way line to the center line of E. Michigan Avenue, west along the center line of E. Michigan Avenue to the center line of S. Cedar Street, south along the S. Cedar Street center line to the center line of E. Kalamazoo Street, west along the E. Kalamazoo Street center line to the center line of Museum Drive, northwesterly along the center line of Museum Drive to the north line of Impression Five Condominium (extended), west along the said north line of Impression Five Condominium (extended) to the center line of the Grand River, southeasterly along the center of the Grand River to the center line of E. Kalamazoo Street, continuing along the center line of E. Kalamazoo Street to the center line of Grand Avenue, south along the Grand

1 Avenue center line to the center line of W. Lenawee Street, west along the W. Lenawee Street
2 center line to the west right-of-way line of S. Capitol Avenue, north along the west right-of-way
3 line of S. Capitol Avenue to W. Washtenaw street, west along the center line of W. Washtenaw
4 Street to the center line of Townsend Street, north along the center line of Townsend Street to the
5 center line of W. Allegan Street, then east along the W. Allegan Street center line of W. Allegan
6 Street to the center line of S. Capitol Avenue, north along the S. Capitol Avenue center line to
7 the point of beginning - A.

8 *Zone B* means the area of the Principal Shopping District, commonly known as "~~old~~
9 ~~town~~**Old Town**," with the following boundary: Beginning at the intersection of the ~~west right-of-~~
10 ~~way line of N. Washington Avenue and the north right-of-way line of W. Grand River Avenue~~
11 ~~(the "Point of Beginning - B"), proceeding east along the W. Grand River right-of-way line to the~~
12 ~~west right-of-way line of Turner Street, north along the Turner Street right-of-way line to the~~
13 ~~north right-of-way line of Clinton Street, east along the Clinton Street right-of-way line to the~~
14 ~~east right-of-way line of Center Street, south along the Center Street right-of-way line to the~~
15 ~~north right-of-way line of Liberty Street, east along the Liberty Street right-of-way line to the~~
16 ~~center, line of N. Cedar Street, south along the N. Cedar Street center line to the center line of E.~~
17 ~~Maple Street, west along E. Maple Street center line (as aligned) to the west right-of-way line of~~
18 ~~N. Washington Avenue, north along the N. Washington Avenue right-of-way line- center line N.~~
19 **Capitol Avenue and the center line of W. Saginaw Street (the "Point of Beginning - B"),**
20 **proceeding west along the center line of W. Saginaw Street to the center line of Wisconsin**
21 **Avenue, north along Wisconsin Avenue (extended) to the intersection of Knollwood Avenue**
22 **and Willow Street, proceeding east along the Willow Street center line to the east right-of-**

way-line of N. Grand River Avenue, proceeding north along the east right-of-way line of N. Grand River Avenue to the north right-of-way line of North street, proceeding east along the north right-of-way line of North Street to the east right-of-way line of N. Washington Avenue, proceeding north on the east right-of-way line of N. Washington Avenue to the south right-of-way line of Reasoner Street, proceeding east on the south right-of-way line of Reasoner Street past Turner Street to the south right-of-way line of the CSX railway, proceeding southeasterly along the CSX railway rail right-of-way line to the north right-of-way line of East Cesar E. Chavez Avenue, proceeding east on the north right-of-way line of East Cesar E. Chavez Avenue to the center line of Green Street, then southwest to the southern right-of-way line on East Cesar E. Chavez Avenue, proceeding west along East Cesar E. Chavez Avenue to the center line of Pennsylvania Avenue, south along the center line of Pennsylvania Avenue to the center line of Saginaw Avenue, west along the Saginaw Avenue centerline to the point of beginning - B.

Zone C North means the area of the Principal Shopping District with the following boundary: Beginning at the intersection of the center line of N. Capitol Avenue and the center line of W. Shiawassee Street (the "Point of Beginning - C North"), proceeding north along the N. Capitol Avenue center line to the center line of W. Saginaw Street, east along the W. Saginaw Street center line to ~~west right-of-way line of N. Washington Avenue, north along the N. Washington Avenue right-of-way line to the center line of E. Maple Street, east along E. Maple Street (as aligned) center line to the center line of N. Cedar Street, north along the N. Cedar Street center line to the south right-of-way line of E. Grand River Avenue, east along the E. Grand River Avenue right-of-way line to the west right-of-way line of N. Larch Street, south~~

1 ~~along the N. Larch Street right-of-way line to the center line of E. Shiawassee Street, west along~~
2 ~~the E. Shiawassee Street center line to the point of beginning - C North.~~

3 *Zone C South* means the area of the Principal Shopping District with the following
4 boundary: Beginning at the intersection of the west right-of-way line of S. Capitol Avenue and
5 the center line of W. Lenawee Street (the "Point of Beginning - C South"), proceeding east along
6 the W. Lenawee Street center line to the center line of Grand Avenue, north along Grand Avenue
7 center line to the center line of E. Kalamazoo Street, east along the Kalamazoo Street center line
8 to the center of the Grand River, northwesterly along the center line of the Grand River to the
9 north line of Impression Five Condominium (extended), east along the north line of Impression
10 Five Condominium (extended) to the center line of Museum Drive, southeasterly along the
11 center line of Museum Drive to the center line of E. Kalamazoo Street, east along the Kalamazoo
12 Street center line to the center line of S. Cedar Street, north along the Cedar Street center line to
13 the center line of E. Michigan Avenue, east along the E. Michigan Avenue center line to the west
14 right-of-way line of the Conrail right-of-way, south along the Conrail right-of-way line to the
15 south right-of-way line of E. Michigan Avenue, then west along the E. Michigan Avenue right-
16 of-way line to the east right-of-way line of S. Larch Street, south along the S. Larch Street right-
17 of-way line to the center line of E. Kalamazoo Street, west along the E. Kalamazoo Street center
18 line to the center line of S. Larch Street, south along the S. Larch Street center line to the north
19 right-of-way line of St. Joseph Street (extended), west along the St. Joseph Street right-of-way
20 line (extended) to the west right-of-way line of S. Capitol Avenue, then north along the S.
21 Capitol Avenue right-of-way to the point of beginning - C South.

1 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions, or rules
2 inconsistent with the provisions are repealed.

3 Section 3. Should any section, clause or phrase of this ordinance be declared to be
4 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof,
5 other than the part so declared to be invalid.

6 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
7 immediate effect by City Council, and shall expire December 31, 2034.

Introduction of Ordinance

The Committee on of the Whole introduced

An Ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances, Chapter 1460, Section 1460.51, to add an exemption from collection of a tenant relocation fee if the owner or party in interest demonstrates by clear and convincing evidence that the conditions that caused a rental premises being declared unsafe and uninhabitable were directly attributable to the tenant.

The Ordinance is read a first time by its title and referred to the Committee of the Whole.

Resolution #2025-

By the Committee on of the Whole
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2025, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Avenue, Lansing Michigan, for the purpose of:

An Ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances, Chapter 1460, Section 1460.51, to add an exemption from collection of a tenant relocation fee if the owner or party in interest demonstrates by clear and convincing evidence that the conditions that caused a rental premises being declared unsafe and uninhabitable were directly attributable to the tenant.

Resolution #2025-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2025, at 7 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of considering an Ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances, Chapter 1460, Section 1460.51, to add an exemption from collection of a tenant relocation fee if the owner or party in interest demonstrates by clear and convincing evidence that the conditions that caused a rental premises being declared unsafe and uninhabitable were directly attributable to the tenant.

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a public hearing will be held on Monday, , 2025, at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan for the purpose of considering:

An Ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances, Chapter 1460, Section 1460.51, to add an exemption from collection of a tenant relocation fee if the owner or party in interest demonstrates by clear and convincing evidence that the conditions that caused a rental premises being declared unsafe and uninhabitable were directly attributable to the tenant.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

An Ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances, Chapter 1460, Section 1460.51, to add an exemption from collection of a tenant relocation fee if the owner or party in interest demonstrates by clear and convincing evidence that the conditions that caused a rental premises being declared unsafe and uninhabitable were directly attributable to the tenant.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1460, Section 1460.51, of the Codified Ordinances of the City of Lansing, Michigan, be and hereby is amended as follows:

1460.51 Tenant Relocation Fee

(a) Fee Responsibility

The owner or party in interest whose name appears on the City's real property tax assessment records for a rental premises shall be responsible for and pay to the City the tenant relocation fee, as provided in subsection (b), in the event of all the following:

(1) The City Office of Code Compliance determines the tenant or tenants of a rental unit or structure governed by the regulations and requirements of this Chapter 1460 must vacate the rental premises for their health and safety as a result of the rental premises being declared unsafe and uninhabitable;

(2) At the time it is vacated, the rental structure is legally inhabited pursuant to this Chapter 1460;

(3) At the time the tenants vacate the rental structure or unit, the owner, tenant, or landlord does not have a valid insurance policy in place that covers tenants'

1 relocation costs in a sum that is equal to or exceeds the Tenant Relocation Fee and
2 provides proof within 24 hours of the request of the insurance policy and coverage in
3 acceptable form to the Manager of Code Compliance; and

4 (4) The City provides, at the City's initial cost and expense, immediate temporary
5 replacement relocation housing for the tenant or tenants.

6 **(b) Tenant Relocation Fee**

7 The tenant relocation fee shall be the total sum expended by the City to pay for temporary
8 replacement relocation housing for any and all tenants relocated under subsection (a), except that
9 the fee reimbursement amount shall not be greater than an amount per day to be set by resolution
10 of Council, shall not be for more than 30 days, and shall not exceed the amount the City actually
11 pays for the housing.

12 **(c) Collection**

13 Upon final determination of the tenant relocation fee, the City department responsible for
14 arranging the payment for the temporary replacement relocation housing shall report the amount
15 of the payment to the City Treasurer who shall bill the owner or party in interest by first class
16 mail at the address shown on the City Assessor's records. The full payment of the tenant
17 relocation fee shall be due and payable within 30 days of the mailing. Any portion of the tenant
18 relocation fee remaining unpaid after 30 days from the date of billing shall be a debt subject to
19 collection as provided by law. The owner or interested party shall also be in default to the City
20 until the full amount has been paid.

21 **(d) Exemption**

1 **The owner or party in interest may be exempted from collection of a tenant relocation fee**
2 **under subsection (c) if, within 10 days after a rental premises is vacated as described in**
3 **subsection (a), the owner or party in interest demonstrates to the Office of Code**
4 **Compliance, with review by the Office of the City Attorney, by clear and convincing**
5 **evidence in writing that the conditions that caused the rental premises being declared**
6 **unsafe and uninhabitable were directly attributable to the tenant or tenants.**

7 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
8 inconsistent with the provisions are repealed.

9 Section 3. Should any section, clause or phrase of this ordinance be declared to be
10 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
11 other than the part so declared to be invalid.

12 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
13 immediate effect by City Council, and shall expire December 31, 2034.