



MINUTES
Committee on Ways and Means
Wednesday, October 1, 2025 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Hussain called the meeting to order at 3:30pm

PRESENT

Council Member Adam Hussain, Chair
Council Member Jeremy Garza, Vice Chair
Council Member Peter Spadafore, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Lisa Hagen-Lawrence, OCA
Greg Venker, OCA
Brett Kaschinske, Director Parks & Recreation
Cheryl Rupprecht, LPD
Shawn McNamara, Captain LPD
Jason Hogan, IT Director
Jwan Randle , LFD Logistics Division Chief

Minutes

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES OF SEPTEMBER 22, 2025 AS WRITTEN. MOTION CARRIED 3-0.

Public Comment

Discussion/Action:

ORDINANCE – Amending Chapter 206 to adjust the threshold for requiring bidding

Councilmember Hussain outlined that the ordinance is to adjust the threshold to reflect inflation adjustments and there were no comments at the public hearing.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE ORDINANCE FOR AMENDING CHAPTER 206 TO ADJUST THE THRESHOLD FOR REQUIRING BIDDING. MOTION CARRIED 3-0.

Councilmember Hussain noted the minutes do reflect the correction on page 1, line 12.

RESOLUTION – Grant Acceptance; Automobile Theft Prevention Authority (ATPA) Grant

Ms. Rupprecht stated this is a historical grant, this year they have a 63% match vs typical 60/40, and they already use someone on staff in the role. Councilmember Garza asked why it dropped to 37%. Ms. Rupprecht indicated they haven't passed budget yet. Councilmember Hussain asked why the resolution speaks to receiving grant of \$268,000. Ms. Rupprecht responded when they received the letter of acceptance it shows the total amount breaking down what they are committing to match.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION TO APPROVE THE GRANT ACCEPTANCE, AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA). MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; Office of Highway Safety Planning (OHSP) Grant

Ms. Rupprecht said that this grant is from the State of Michigan and found additional federal backing to keep program running. This is funding for 3 new radar guns and support for overtime efforts for all the safe driving. Councilmember Hussain asked if there are terms of how the overtime is executed, Ms. Rupprecht answered they are currently wrapping up FY25. Councilmember Hussain inquired on any reports generated to demonstrate. Ms. Rupprecht responded yes, the coordinating Sergeant reports monthly on stops and the results of those stops whether pedestrian, bicycle etc. Councilmember Hussain asked if it is heavily redacted, Ms. Rupprecht doesn't believe so because it is total instances. Councilmember Garza asked if there is no federal funding is this in jeopardy, Ms. Rupprecht answered no.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION TO APPROVE THE GRANT ACCEPTANCE, OFFICE OF HIGHWAY SAFETY PLANNING (OHSP) GRANT. MOTION CARRIED 3-0.

RESOLUTION – Donation Acceptance; Michigan Education Association donation to the CARE Unit for Domestic Violence efforts

Ms. Rupprecht indicated a \$500 donation from MEA, it does not specify what it needs to be used for, there are some items not supported by the grant funds and this will go towards those items.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION TO APPROVE THE DONATION ACCEPTANCE; MICHIGAN EDUCATION ASSOCIATION DONATION TO THE CARE UNIT FOR DOMESTIC VIOLENCE EFFORTS. MOTION CARRIED 3-0.

PLACE ON FILE – Sole Source Purchase; Police Department notification of All City Management Services as the vendor for the staffing, training, and management of the City of Lansing's School Crossing Guard program

Ms. Rupprecht mentioned it is a state mandate that LPD provide guards to the school system last fall and this spring, and all efforts aligned with Lansing School District.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0

PLACE ON FILE – Sole Source Purchase; Information Technology Department notification of Orion Workforce Software for Police Department scheduling

Mr. Hogan outline the IT Department has been working with LPD for about 6-7 years to find a scheduling software needed for a 6 week scheduling, and Orion is able to do that. Councilmember Spadafore mentioned to the labor side any issue with the new federal law regarding overtime and compensation, this is just scheduling correct. Mr. Hogan answered yes, and everyone will have a mobile app on their phone as well and it'll go to BS&A. Councilmember Spadafore asked

regarding overtime is there a geo location to ensure in the city . Captain McNamara said they could explore that, but it's more time management perspective and not overtime.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0

PLACE ON FILE – Sole Source Purchase; Fire Department notification of Impact Rescue as the vendor for the purchase of Holmatro Extrication Equipment

Chief Randle from LFD handed out some information on the reasoning behind switching to pneumatic/gas powered to battery. Currently the tools used are pneumatic/gas and the lines plug into the equipment and have to match, they also have a gas powered generator. Switching to batter because it will limit time on scene, trip hazards, and spills. Councilmember Hussain asked the reason it is a Sole Source. Captain Randle stated Holmatro is the authorized seller and training service for this equipment, they do all the testing, servicing, and respond to them with in 24/48 hours, just upgrading and sustaining relationship. Councilmember Garza inquired about when it is cold will it still function. Captain Randle answered yes the batteries can be charged in the department so when they get on scene they are ready to go.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0

OTHER

ADJOURN

Adjourned at 3:46pm

Submitted by,

Renee Richmond, Recording Secretary, Lansing City Council

Approved by the Committee on November 5, 2025