



**Official Proceedings of the City Council
City of Lansing
October 13, 2025**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Kost.

PRESENT: Council Members Brown, Carter, Garza, Jackson, Kost, Pehlivanoglu, Spadafore

ABSENT: Council Member Hussain

A quorum was present.

The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Kost.

Approval of Printed Council Proceedings

By Vice President Carter

To approve the printed Council Proceedings of September 29, 2025

Motion Carried

Special Ceremonies

Appointment; Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026

Resolution #2025-233

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026.

By Council Member Brown

Motion Carried

Chief Deputy City Clerk Jackson administered the Oath of Office to Christopher Green-Szmadzinski as a member of the Park Board.

Community Event Announcements

Nicklas Zande spoke about the Old Everett Neighborhood meeting schedule.

Loretta Stanaway spoke about the Friends of Lansing Race to Restore 5k run-walk fundraiser.

Ivan Droste spoke about the Lewton Rich Neighborhood Association Meet the Candidates night.

Christopher Green-Szmadzinski spoke about a monthly walk through Scott Woods Park and Hawk Island Park.

Comments by Council Members and the City Clerk

Chief Deputy City Clerk Jackson shared details about upcoming annual Souls To The Polls Trunk or Treat event at the new Lansing Elections Office and also shared details about upcoming early voting opportunities.

Speaker Registration for Public Comment on Legislative Matters

Chief Deputy City Clerk Jackson announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor congratulated Willard Walker and Kappa Alpha Psi on 50 years of Kappa Express football, and thanked University of Michigan Health-Sparrow for opening a new pharmacy, urgent care, and occupational health center on Michigan Ave. He highlighted the steel topper ceremony for the new City Hall, and recent community events including the Fall Resource Summit, Boys and Girls Club annual event, Westside Neighborhood Fall Festival, Fenner's Apple Butter Festival, Lansing Fire Department Open House, and the Fish Ladder opening in Old Town. He also announced the full reopening of Michigan Avenue west of US-127, and that grant applications are now open for neighborhood organizations and the LEDC Empower Program.

Public Comment on Legislative MattersPublic Comment on Legislative Matters:

Cody O'Neill spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Nicklas Zande spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Lyra Opalikhin spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Aria Morey spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Puppy spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Kimberly Glass spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Kelli Ellsworth Etchison spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Chief Deputy City Clerk Jackson acknowledged one written communication.

Legislative Matters**Consent Agenda**

By Vice President Carter

To approve all items on the Consent Agenda.

Motion Carried

Resolution #2025-234

By the Committee of the Whole

Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the recommendation for reappointment of Linda Sanchez-Gazella as a Citizen Retiree member of the Employees' Retirement System Board of Trustees for a term to expire June 30, 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on October 13, 2025 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Linda Sanchez-Gazella as a Citizen Retiree member of the Employees' Retirement System Board of Trustees for a term to expire June 30, 2029.

Adopted as part of the Consent Agenda

Resolution #2025-235

By the Committee on City Operations

Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has recommended the reappointment of Mike Dombrowski as the First Ward member of the Park Board June 30, 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Mike Dombrowski as the First Ward member of the Park Board for a term to expire June 30, 2029.

Adopted as part of the Consent Agenda

Resolution #2025-236

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Nate Scramlin as an At-Large member of the Park Board for a term to expire June 30, 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Nate Scramlin as an At-Large member of the Park Board for a term to expire June 30, 2029.

Adopted as part of the Consent Agenda

Resolution #2025-237

By the Committee on Personnel
Resolved by the City Council of the City of Lansing

WHEREAS, City Council President Kost has recommended that the salary for City Council Administrative Assistant Renee Richmond be increased to \$70,000 in recognition of her years of service to Lansing City Council; and

WHEREAS, the Committee on Personnel reviewed the proposed wage increase and recommends its approval; and

WHEREAS, the recommended wage increase is proposed to have an effective date of September 29, 2025.

THEREFORE, BE IT RESOLVED, the City Council hereby approves the wage increase of City Council Administrative Assistant Renee Richmond to \$70,000 and shall be effective as of September 29, 2025.

Adopted as part of the Consent Agenda

Resolution #2025-238

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Zick and Nach Foods LLC for a SDM and Class C License, Sunday Sales (AM/PM), Entertainment, Additional Bar (1) and Social District Permits at 1218 Turner St., Lansing; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and reviewed the request with affirmative action taken.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby approves the request from Zick and Nach Foods LLC for a SDM and Class C License, Sunday Sales (AM/PM), Entertainment, Additional Bar (1) and Social District Permits at 1218 Turner St., Lansing.

Adopted as part of the Consent Agenda

Resolution #2025-239

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, City of Lansing Department of Public Service, through a contractor, is constructing the utility and infrastructure improvements associated with the Lansing Avenue Pump Station (LAPS) Project at 1701/1711 Lansing Avenue; and

WHEREAS, the project location is at or on Lansing Avenue between the Grand River and Greenwood Avenue, in the City of Lansing; and

WHEREAS, from November 1, 2025, through December 20, 2025, the Public Service Department, has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- Reduce the amount of time local access for property owners is impacted;
- Allow the contractor to have the ability to work some Saturdays when necessary for completion of important work activities; and
- Keep the project on-schedule based on weather days and permitting delays.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, October 27, 2025, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan Ave., in consideration of the request for granting a waiver of the noise ordinance for construction noise at 1701 Lansing Avenue, between the Grand River and Greenwood Avenue, on Saturdays from 8:00 AM to 4:30 PM from November 1, 2025 through December 20, 2025.

BE IT FINALLY RESOLVED that the City Clerk shall provide notice of the public hearing to all residents living within 500 feet of the real property line of the noise emitter

Adopted as part of the Consent Agenda

Resolution #2025-240

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a resident request to prohibit parking along the south side of Bridgeport Drive in front of 4035 Bridgeport Drive; and

WHEREAS, the Transportation and Non-Motorized Section installed no parking signs, on a trial basis, along the South side of Bridgeport Drive in front of 4035 Bridgeport Drive; and

WHEREAS, based on the results of the survey, the Transportation and Non-Motorized Section recommended that the prohibited parking at this location be made permanent but the Public Service Board recommended that this regulation expire one year from the date of implementation; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-002, thereby authorizing the Transportation Engineer to regulate parking along the south side of Bridgeport Drive in front of 4035 Bridgeport Drive;

BE IT FURTHER RESOLVED that Traffic Control Order No. 18-002 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-002 shall expire one year from the date of filing with the City Clerk.

Adopted as part of the Consent Agenda

Resolution #2025-241

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Ray Street and Woodrow Avenue. This study was conducted in response to a request by an area resident and as part of the program to investigate all uncontrolled intersections in the city;

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of ten (10) miles per hour (MPH) due to the house and picket fence in the southwest quadrant of the intersection;

WHEREAS, based on the results of the study, the Transportation and Non-Motorized Section recommends the installation of a stop sign on Woodrow Avenue at Ray Street due to the low safe approach speed and to eliminate right-of-way confusion;

WHEREAS, the draft minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-030, thereby authorizing the Transportation Engineer to install a stop sign on Woodrow Avenue at Ray Street to eliminate right-of-way confusion;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-030 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-242

By the Committee on City Operations

Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a service request via Cityworks for a missing stop sign at the intersection of Joshua Street and Kaynorth Road; and

WHEREAS, the Transportation and Non-Motorized Section conducted a review of traffic sign records and it was determined that no stop sign was on record at this intersection. In response to the request, staff conducted an investigation to determine sight distance and traffic control requirements at the intersection, and reviewed reported traffic crash history at the intersection of Joshua Street and Kaynorth Road; and

WHEREAS, based on this study the Transportation and Non-Motorized Section recommends that a yield sign be installed for northbound Joshua Street traffic at Kaynorth Road due to the safe approach speed and to help eliminate any right-of-way confusion at this intersection; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 23-15, thereby authorizing the Transportation Engineer to regulate traffic at the intersection of Joshua Street and Kaynorth Road;

BE IT FINALLY RESOLVED that Traffic Control Order No. 23-15 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate sign is installed.

Adopted as part of the Consent Agenda

Resolution #2025-243

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received a request from the parking services office to evaluate the existing no parking load zone signs along the south side of the 400 block of West Washtenaw Street; and

WHEREAS, a portion of the existing load zone blocks a parking lot driveway at this location; and

WHEREAS, the Public Service Department recommends that the existing load zone along the south side of Washtenaw Street be modified, and parking be prohibited in front of the driveway at this location; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-14 thereby authorizing the Assistant City Engineer to regulate parking along 400 block of West Washtenaw Street between Pine Street and Walnut Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-14 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-244

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received a request the Capitol Area Transportation Authority (CATA) to change the existing parking regulations in the 100 block of East Lenawee Street to allow for bus parking and loading zones; and

WHEREAS, the 100 block of East Lenawee Street is 41 feet wide with curb and gutter. Metered parking is currently allowed along both the north and south sides of the street;

And

WHEREAS, the Public Service Department recommends that the existing parking restrictions be changed along the 100 block of East Lenawee Street to create bus parking and loading zones; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-12 thereby authorizing the Assistant City Engineer to regulate parking along 100 block of East Lenawee Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-12 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-245

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received a request from a resident of River Street to allow parking in front of their house along the west side of River Street; and

WHEREAS, River Street between Hazel Street and Elm Street is 30 feet wide with curb and gutter. Parking along the west side of the street is prohibited and parking along the east side of the street is unrestricted; and

WHEREAS, the Public Service Department recommends that the existing parking restrictions be changed to allow parking on the west side of River Street from 50 feet south of Hazel Street to 115 feet south of Hazel Street; and

WHEREAS, the Public Service Department recommends that the existing parking restrictions be changed to prohibit parking on the east side of River Street from 115 feet south of Hazel Street to Hazel Street; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-13 thereby authorizing the Assistant City Engineer to regulate parking along River Street between Hazel Street and Elm Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-13 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-246

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted a routine traffic sign field check in the area and found the stop sign post on Florence Street at Ray Street was twisted / damaged; and

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation and found no record of this stop sign in the City of Lansing traffic sign inventory. Google maps shows the stop sign has been in place as far back as 2007; and

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of eleven miles per hour; and

WHEREAS, the Transportation and Non-Motorized Section recommends the existing stop sign remain in place at this intersection based on the relatively low safe approach speed and the lack of traffic issues while this sign has been in place; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-15, thereby authorizing the Assistant City Engineer to install a stop sign on Florence Street at Ray Street.

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-15 shall become effective when signed by the Assistant City Engineer and filed with the City

Clerk and the appropriate sign is installed.

Adopted as part of the Consent Agenda

Resolution #2025-247

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from CATA to modify the parking regulations along the east side of Tranter Street; and

WHEREAS, the Transportation and Non-Motorized Section conducted a field investigation of this area; and

WHEREAS, based on the request from CATA the Public Service Department recommends that parking regulations along the east side of Tranter Street be modified to also include two short term parking spaces and two handicap reserved parking spaces near the main CATA building entrance;

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-16, thereby authorizing the Assistant City Engineer to regulate parking along Tranter Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-16 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-248

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from The Nuthouse restaurant management to add a load zone along the north side of Jay Street; and

WHEREAS, the Transportation and Non-Motorized Section conducted a field investigation of this area and installed no parking load zone 20-minute maximum stay signs along the north side of Jay Street west of Cedar Street on a temporary basis; and

WHEREAS, the Public Service Department recommends that the load zone along the north side of Jay Street be made permanent to better meet the needs of the adjacent business;

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-17, thereby authorizing the Assistant City Engineer to regulate parking along Jay Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-17 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-249

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, Lansing Police Department has submitted application for an annual grant to the Michigan State Police, Grants and Community Services Division for an Automobile Theft Prevention Authority (ATPA) grant; and

WHEREAS, the Lansing Police Department was informed on September 5, 2025, that it has been selected to receive grant funding in the amount of \$268,383; and

WHEREAS, the Lansing Police Department has a required local match of \$169,081 (63% of the grant); and

WHEREAS, the Michigan State Police's share is \$99,302 (37%); and

WHEREAS, the grant funds will be utilized solely for the benefit of motor vehicle theft prevention programs and initiatives; and

WHEREAS, the grant period is October 1, 2025 to September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Automobile Theft Prevention Authority grant in the amount of \$268,383 for the program period October 1, 2025 through September 30, 2026; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

Adopted as part of the Consent Agenda

Resolution #2025-250

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Police Department submitted a grant application to the Michigan Office of Highway Safety Planning for overtime funding Hazardous driving/Prevent roadside deaths/Nonmotorized safety/Distracted driving efforts as well as to provide reimbursement; and

WHEREAS, Michigan traffic crash data from 2015-2019 identified a high number of people seriously injured or killed where 1) the traffic crash was coded as alcohol-involved and/or drug-involved, or 2) the occupants were in passenger vehicles and the crash was coded as no belts or child restraint not used/used improperly and 3) the crashes included at least one driver speeding; and

WHEREAS, the grant-funded overtime must focus on traffic stops for hazardous moving violations during times and on roadways experiencing fatal and serious injury traffic crash problems; and

WHEREAS, the expectation is zero tolerance for seat belt, child restraint, DUI violations, and any other hazardous moving violations during the grant-funded high-visibility enforcement efforts; and

WHEREAS, during the span October 1, 2025 to September 30, 2026, the grant has specific enforcement periods; and

WHEREAS, the Lansing Police Department was informed on September 15, 2025, that it has been selected to receive funding in the amount of \$355,806.02-award letter dated September 15, 2025; and

WHEREAS, the funding covers roughly 900 hours of overtime and overtime related fringes as well as LIDAR GUNS; and

WHEREAS, there is no local match requirement for the grant.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Office of Highway Safety Planning grant in the amount of \$355,806.02 for the program period (October 1, 2025 through September 30, 2026); and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded funds.

Adopted as part of the Consent Agenda

Resolution #2025-251

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the Michigan Education Association designated a 2025 ESP CONF-COMMUNITY SERVICE PROJECT DONATION in support of the C.A.R.E. unit for Domestic Violence efforts and;

WHEREAS, MEA donated \$500.00 to the LPD CARE Unit; and

WHEREAS, the donation is not specifically designated for use and will therefore be used for CARE Unit client needs; and

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the donations to the LPD CARE Unit, a division of Patrol totaling \$500.00; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the received donation funds.

Adopted as part of the Consent Agenda

Resolutions

Resolution #2025-252

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

RESOLUTION DECLARING THE CITY OF LANSING AS AN LGBTQ+ WELCOMING CITY

WHEREAS, the City of Lansing welcomes people of all backgrounds and believes that diversity is one of our greatest strengths; and

WHEREAS, Lansing thrives when all residents and visitors are safe from violence, discrimination, and intimidation; and

WHEREAS, threats against Lansing's LGBTQ+ community and LGBTQ+ supportive businesses have been on the rise, fueled by harmful rhetoric at the state and federal levels that emboldens bigotry, intimidation, and vandalism, causing emotional harm, property damage, and economic loss; and

WHEREAS, the Lansing City Council strongly condemns all acts of violence, harassment, or intimidation against the LGBTQ+ community and reaffirms that every individual has the right to live freely and safely in our city; and

WHEREAS, the City of Lansing recognizes that, in the face of inadequate state and federal protections, we must take proactive steps to safeguard our most vulnerable residents; and

WHEREAS, any threats, harassment, discrimination, or acts of intimidation by City employees or by organizations receiving City funds will not be tolerated, and appropriate disciplinary or corrective action will be taken; and

WHEREAS, the Lansing City Council will develop pro-LGBTQ+ ordinances and policies, and encourages the Administration to do the same, to ensure that existing and new programs are inclusive of and accessible to LGBTQ+-affirming individuals and businesses; and to place LGBTQ+ community members to City boards and commissions or establish an LGBTQ+ advisory board to ensure representation and inclusion in civic decision-making; and

WHEREAS, the Lansing City Council supports the right of transgender and gender-diverse individuals to access gender-affirming care safely and without interference, and encourages the Administration to issue an executive order safeguarding access to such care, including prohibiting the use of City resources to block, investigate, prosecute, or detain any person seeking or providing gender-affirming treatment.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lansing proudly welcomes and encourages members of the LGBTQ+ community to live, work, and thrive here.

BE IT FINALLY RESOLVED, that the Lansing City Council declares Lansing an LGBTQ+ Welcoming City, where every person's identity and sexual orientation are supported and embraced, and where acts of hate or harassment have no place in our community.

By Council Member Jackson

Motion Carried

Ordinances for Passage**Passage of Ordinance**

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206, Purchasing Contracts and Sales, specifically Sections 206.01, 206.02, 206.03, 206.05, 206.6, 206.07, and 206.16, to increase the dollar amount threshold for competitive bidding and related purchasing requirements, to reflect inflation since 1994, and to provide for annual modification of the threshold in accordance with the Consumer Price Index

Was read a second time by its title and adopted by the following roll call vote:

Yeas: Council Members Brown, Carter, Garza, Jackson, Kost, Pehlivanoglu, Spadafore

Nays: None

By Council Member Garza to give the Ordinance immediate effect

Motion Carried

See October 27, 2025
proceedings for the corrected
Ordinance #1343

Ordinance #1343

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206, Purchasing Contracts and Sales, specifically Sections 206.01, 206.02, 206.03, 206.05, 206.6, 206.07, and 206.16, to increase the dollar amount threshold for competitive bidding and related purchasing requirements, to reflect inflation since 1994, and to provide for annual modification of the threshold in accordance with the Consumer Price Index.

Section 1. That Chapter 206, Sections 206.01, 206.02, and 206.03, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

206.01. – Definitions.

***purchase price threshold* means the purchase amount, equal to or exceeding, at which competitive sealed bids will be required. This amount shall automatically be adjusted each fiscal year after the effective date of this ordinance by the Bureau of Labor Statistics Indicator, Consumer Price Index U.S. City Average (CPI-W U.S. City Average) for the prior calendar year. The City Controller will report the changes in the CPI-W U.S. City Average, based on most recently reported data, to City Council and the Department each year on May 1, to take effect on July 1 of that year. The purchase price threshold for City Fiscal Year Ending June 30, 2025, is \$31,000. Adjustments thereafter will be to the nearest \$1,000.**

206.02. - Purchases in excess of \$15,000.00 **equal to or exceeding the purchase price threshold**; competitive sealed bids required; authority of Mayor.
 (a) All supplies, service and construction items, except as otherwise provided below, when the estimated cost thereof ~~equals or exceeds \$15,000.00~~ **is equal to or exceeds the purchase price threshold**, shall be purchased by formal written contract from the lowest and most responsible and responsive bidder after notice inviting competitive sealed bids.

(1) The Director shall provide for the procurement of competitive sealed bids as follows:

A. An invitation for bids describing the requirements of the using agency shall be prepared.

B. The invitation for bids shall be publicized by advertising at least once, in a newspaper of general circulation in the City, not less than five days preceding the last day set for the receipt of competitive sealed bids. In addition, the Director is encouraged to place the invitation for bids in any appropriate trade journals, professional publications or other appropriate publication, in order to encourage as much competition as possible.

The newspaper notice required herein shall include a general description of the supplies, services or construction items to be purchased or sold and in addition shall state where bid blanks and specifications may be obtained, the date, time and place for the filing and opening of bids, whether or not bid, performance or payment bonds are required and, if required, the amounts thereof, and anything else the Director may feel is necessary.

C. Sealed bids shall also be solicited from all persons who are on the most current bidder's list by mailing them a copy of such newspaper notice or another notice that will acquaint them with the proposed purchase or sale. Invitations for bids sent to prospective bidders on the bidder's list shall be limited to commodities that are similar in character and ordinarily handled by the trade group to which the bid invitations are sent. Failure to respond to three consecutive bid invitations shall result in removal from the bidder's list for one year. After one year, the potential bidder may reapply to be placed upon the bidder's list.

D. Bids submitted in response to the invitation for bids shall be submitted sealed and, in addition, shall be identified as bids on the outside of the envelopes and shall be accompanied by affidavits, where applicable, in such form and covering such matters as the Director approves, together with any bid security required.

E. Bids shall be opened publicly at the time, place and date designated in the invitation for bids. Each bid, together with the name of the bidder, shall be recorded and the tabulation of all bids received shall be available for public inspection in the Finance Department.

F. An invitation for bids may be cancelled, or any or all bids or proposals may be rejected, in whole or in part, as specified in the invitation for bids, when such rejection or cancellation is determined by the Director to be in the best interests of the City.

G. The Director shall not knowingly accept the bid of a person who is in default in the payment of any taxes, licenses, fees, permits or any other moneys due the City or who is in any other respects disqualified according to any Federal or State law or any Municipal ordinance provision. A contract with a person who is discovered to have been in default or disqualified at the time of the awarding of the contract shall be voidable.

H. The Director shall determine and recommend in writing to the Mayor the name of the lowest and most responsible and responsive bidder. In reaching a determination as to who the lowest and most responsible and responsive bidder is, the Director shall consider:

1. The ability, capacity and skill of the bidder to perform the contract or provide the service or supplies required;
2. Whether or not the bidder can perform the contract or provide the service or supplies promptly or within the time specified, without delay or interference;
3. The character, integrity, reputation, judgment, experience and efficiency of the bidder in business;
4. The quality of performance and time of completion by the bidder of previous contracts or services;
5. The previous and existing compliance by the bidder with laws and ordinances relating to contract performance;
6. The sufficiency of the financial resources, equipment and personnel resources and the ability of the bidder to satisfactorily perform the contract or provide the services or supplies;
7. The quality, availability and adaptability of the supplies or services to the particular use required;
8. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
9. The number and scope of any additional, limiting or qualifying conditions attached to the bid by the bidder; and
10. Whether the supplies are recyclable, biodegradable or otherwise compatible with environmental concerns.

The failure of a bidder to promptly supply information in connection with an inquiry from the Director with respect to any of the provisions enumerated herein may be grounds for a determination of nonresponsibility with respect to such bidder.

(2) The Mayor, upon receipt of the Director's written bid recommendation, shall have the sole responsibility and the authority to award any City contract for supplies, services or construction when the contract amount is equal to or exceeds \$15,000.00 **the purchase price threshold**. When the award is not given to the lowest bidder, a written statement of the reasons for placing the award with a responsible and responsive bidder who is not the lowest bidder shall be prepared by the Mayor and filed with the City Clerk and Council and with the other papers relating to the bid at the time the transaction is made. The written statement shall be available for public inspection in the Finance Department.

(b) No contract or purchase shall be subdivided to avoid the requirements of this section.

206.03. - Purchases under \$15,000.00 **the purchase price threshold**; open market procedure.

(a) All purchases of supplies, services and construction items having an estimated cost of less than \$15,000.00 **the purchase price threshold** may be made in the open market, without advertisement and without following the procedure prescribed in Section 206.02 and may be awarded by either the Mayor or the Director.

(b) All open market purchases of supplies, services and construction items shall, whenever practical, be based on at least three quotations and shall be awarded to the lowest and most responsible and responsive bidder when evaluated in accordance with Section 206.02(a)(1)H.

Quotations shall be solicited under the open market procedure by one or more of the following methods:

- (1) Direct mail request to prospective vendors;
- (2) Telephone;
- (3) Direct personal contact with prospective vendors.

(c) The name of each person submitting a quotation and the date and amount of each quotation shall be recorded and shall be available for inspection in the Finance Department.

Section 2. That Chapter 206, Sections 206.05, 206.06, and 206.07, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

206.05. - Sole source procurement.

(a) A contract for supplies, services or construction items may be awarded by the Mayor or Director, whoever is applicable, without competitive sealed bids when the Director, having performed a written analysis with findings pursuant to this section, determines, after conducting a good faith review of available sources and applying the criteria set forth in Section 206.05(c), that there is only one source for supplying the requested supply, service or construction item and no other reasonable alternative source exists. The Director, along with a representative from the requesting using agency, shall conduct negotiations as appropriate. The written documentation shall be available for public inspection in the Finance Department.

(b) The sole source procurement shall be made at the lowest obtainable price and the Mayor or Director shall submit a written report, including the analysis and findings required in Section 206.05, within thirty days from the date the transaction is consummated, to the City Clerk and City Council identifying sole source procurement contract equal to or ~~in excess of \$15,000.00~~ **exceeding the purchase price threshold** awarded by the City, the name of the firm(s) involved, and the prices the contracts were awarded for.

(c) The criteria to be followed by the Director in determining that there is only one source for supplying the requested supply, service, or construction item are:

- (1) Special features are required; or
- (2) Special market conditions exist; or
- (3) Special services or facilities are required; or
- (4) The source is unique or special in nature; or
- (5) The source is limited or proprietary; or
- (6) Sales territories or product availability within limited geographical boundaries require sole source procurement; or
- (7) Where standardization or compatibility is the overriding consideration and such compatibility or standardization can only be achieved through the purchase or use of a unique product; or
- (8) Where a product or service is specifically identified as part of a grant award.

(d) This section is subject to Section 206.17, Unauthorized Purchases.

206.06 - Purchase of experimental supplies.

The Mayor may award a contract equal to or exceeding ~~\$15,000.00~~ **the purchase price threshold**, and the Director or the Mayor may award a contract of less than ~~\$15,000.00~~ **the purchase price threshold**, under the open market procedure set forth in Section 206.03, when such contract is for the purchasing of supplies for testing and experiment upon the written request of a using agency and the approval of the Director.

206.07. - Competitive sealed proposals.

(a) Whenever the use of competitive sealed bidding is not practical or advantageous to the City, a contract equal to or ~~in excess of \$15,000.00~~ **exceeding the purchase price threshold** may be awarded by the Mayor by the use of competitive sealed proposals, as follows:

- (1) A list of qualified persons shall be obtained by the Director when a using agency desires to contract for a particular service, supply or construction item, by publishing a request for a statement of qualifications. Public notice of the request for a statement of qualifications shall be given in the same manner provided for in Section 206.02(a)(1)B., provided that the minimum time shall be extended to ten days.
- (2) The request for a statement of qualifications shall identify the evaluation factors to be considered by the using agency and the Director in determining which persons are the most qualified.
- (3) The Director and the using agency shall submit a request for proposals to at least three persons, whenever possible, who are on the list of qualified persons and who are deemed by the Director and the using agency to be the most qualified to provide the required services, supplies or construction items.
- (4) The Director and the using agency shall commence negotiating a contract with the offeror deemed by the using agency and the Director to be the most qualified person on the list of qualified persons.
- (5) If compensation, contract requirements and contract documents can be agreed upon with the most qualified offeror, the using agency and the Director shall recommend to the Mayor that the contract be awarded by the Mayor to such person. If the Director and the using agency are unable to negotiate a satisfactory contract with the person considered to be most qualified, then negotiations with such person shall be formally terminated. The Director and the using agency shall then undertake negotiations with the second most qualified person. Failing accord with the second most qualified person, the Director and the using agency shall formally terminate negotiations. The Director and the using agency shall then undertake negotiations with the third most qualified person. If the Director and the using agency are unable to negotiate a contract with any of the selected persons, the Director and the using agency shall have the option of resubmitting a request for statements of qualifications or of selecting additional persons on the list of qualified persons in the order of their qualifications. The Director and the using agency shall continue negotiations in accordance with this section until an agreement is reached.
- (6) No proposals shall be handled so as to permit disclosure of the identity of any offeror or the contents of any proposal to competing offerors during the process of negotiations by the Director or the requesting using agency. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submissions and prior to the award for obtaining best and final offers. In conducting discussions, there shall be no disclosure of the identity of competing offerors or of any information derived from the proposals submitted by competing offerors.

(b) Whenever the procurement of services by competitive sealed bidding is determined by the Director to be not practical or advantageous to the City, and it appears to be an item to be utilized by the City on a repetitive basis, the Director, with the assistance of the using agency, shall actively solicit, by public notice, as provided in Section 206.02(a)(1)B., qualified persons to submit an annual statement of qualifications. The list of qualified persons shall remain on file in the Finance Department, and if the person being requested to submit a bid fails to submit a response to three consecutive projects, the person shall be removed from the list of qualified persons. The person, after one year, may be placed on the bidders list if the person reapplies and is determined to be qualified.

- (1) Persons shall be able to submit and/or amend their annual statement of qualifications at any time.
- (2) Whenever a using agency needs to enter into a contract which qualifies under this subsection, the using agency and the Director shall determine, from the annual list of qualified persons, at least five persons, whenever possible, who are qualified to submit requests for proposals, and upon receipt of the person's written proposal, the using agency and the Director shall begin negotiations with the person deemed to be most qualified. If negotiations are successful, the Mayor or the Director shall award the contract. If the Director and using agency fail to reach an agreement with the person deemed to be most qualified, the Director and the using agency shall formally terminate negotiations and proceed under the procedures set forth in paragraph (a)(5) hereof until successful negotiations are concluded or the using agency and the Director decide to terminate all negotiations.

(c) Whenever the Finance Department is also the department which will use the particular service, supply or construction item, the City Attorney's office shall be considered as the using agency for the purposes of the procedure set forth in this section.

Section 3. That Chapter 206, Section 206.16, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

206.16. - Preference for local bidders or offerors.

Lansing-based businesses may be awarded a contract as the lowest responsive and responsible bidder under the circumstances specified herein.

(1) *Definitions.*

- (a) *City resident(s)* means an individual whose primary place of residence is within the corporate limits of the City of Lansing as evidenced by voter registration address, driver's license address or State identification address or affidavit form developed by the City Attorney.
- (b) *Good faith effort* means those demonstrable activities supported by documentation and results that verify the bidders attempts to reach the established goal.
- (c) *Implementing department* means the City Department or Agency that has responsibility for oversight of a contract.
- (d) *Joint venture* means a co-operation between two or more corporate bodies for a particular project in which they share the responsibilities and profits associated with the project.
- (e) *Lansing-based business* means the physical and economic relationship to Lansing determined evidenced by a building or office physically located in the City and the payment of (1) City income taxes on the contractor's net profits, and (2) City property taxes on a plant or office and equipment such as is ordinarily required for the performance of the contract bid.
Any business physically located in Lansing which operates under a City-authorized tax abatement or forgiveness program, or any other City-authorized tax credit program, is still considered a Lansing-based business for purposes of this section.
- (f) *Lansing-based subcontractor* means any subcontractor, employee, or other person who otherwise comes within the definition of Lansing-based business, and is or will be a subcontractor to a bidder for a contract governed by this Chapter.
- (g) *Subcontractor* means a person or company that assumes, by secondary contract, some or all of the obligations of an original contractor.
- (2) Purchases under ~~\$45,000.00~~ **the purchase price threshold**. Pursuant to Section 206.03, departments purchasing supplies, services procured under bid and construction items for less than ~~\$45,000.00~~ **the purchase price threshold**, which are not purchased by use of a procurement card must solicit at least one quote from a Lansing-based business unless no Lansing-based business providing the service, supply or construction item can be identified. The procuring department will document efforts to use Lansing-based businesses.
- (3) Preference for Lansing-based businesses on contracts ~~over \$45,000.00~~ **equal to or exceeding the purchase price threshold**. When sealed bids are received under Section 206.02 for purchases, supplies and construction contracts ~~greater than \$45,000.00~~ **equal to or exceeding the purchase price threshold**, the following shall apply:
 - (a) The person or business submitting the lowest bid shall be deemed the lowest bidder. If, however, the lowest bidder is not a Lansing-based business, any Lansing-based business with a bid within a specified percentage of the lowest bid that has been deemed responsive and responsible under the purchasing ordinance shall be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder.
The percentage difference shall be established by Council resolution and may be revised from time to time as Council deems appropriate.
 - (b) If a Lansing-based business refuses to reduce its bid to match the lowest bid, then the next lowest responsible Lansing-based business with a bid within the established percentage of the lowest bid shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the Lansing bidder agrees to reduce its bid to match the bid of the lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.
 - (c) If no Lansing-based business described in subsections (a) and (b) agrees to reduce its bid to that of the lowest bidder, then the next-lowest bidding non-Lansing-based business that has demonstrated in its bid submission that it will use any Lansing-based subcontractors shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the non-Lansing bidder described in this subsection agrees to reduce its bid to match the bid of the original lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.
 - (d) If no responsive and responsible Lansing-based business described in subsections (a) and (b) or non-Lansing-based business described in subsection (c) within the established percentage of the lowest bid agrees to reduce its bid to that of the lowest bidder, then the contract shall be awarded to the person or business with the lowest, most responsive and responsible bid.
 - (e) Except for construction contracts, no contract awarded pursuant to this section shall be sublet in any manner that permits 50 percent or more of the dollar value of the contract to be performed by a subcontractor or subcontractors who do not meet the definition of Lansing-based.
 - (f) Any Lansing-based business awarded a contract pursuant to this section shall agree to make available to the City all records necessary to establish its eligibility and compliance with all City, state and local laws.
- (4) Affirmative measures for enhancing Lansing-based businesses.
 - (a) The City may eliminate bid, performance, and payment bonding requirements when it deems appropriate for Lansing-based businesses, except for contracts for construction, alterations or repairs exceeding \$50,000.00, subject to the requirements of MCL 129.201.
 - (b) The City may allow for joint ventures or other documented business arrangements to enable Lansing-based businesses to meet bonding requirements for contracts ~~greater than \$45,000.00~~ **equal to or exceeding the purchase price threshold**.

Section 4. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 5. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 6. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2035.

Speaker Registration for Public Comment on City Government Related Matters

Chief Deputy City Clerk Jackson announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Carter that all items be considered as being read in full and that President Kost make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Item(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office
Placed on File

Non-Profit Recognition; Peckham Vocational Industries Inc.
Referred to the Committee of the Whole

City Council Meeting Schedule for 2026
Referred to the Committee of the Whole

Executive Order 2025-01; establishing a prohibition for private filming for commercial purposes in City buildings
Placed on File

Item(s) from the Mayor re:

SLU-1-2025; Special Land Use Permit, 3011 Turner St., to authorize a state-licensed adult foster care small group home
Referred to the Committee on Development and Planning

Setting a Public Hearing on SLU-1-2025; Special Land Use Permit, 3011 Turner St., to authorize a state-licensed adult foster care small group home
Referred to the Committee on Development and Planning

Obsolete Property Rehabilitation Act (OPRA) District; 1204 S. Washington Ave., Lil Rock Ventures LLC
Referred to the Committee on Development and Planning

Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 1204 S. Washington Ave., Lil Rock Ventures, LLC
Referred to the Committee on Development and Planning

Obsolete Property Rehabilitation Act (OPRA) District; 414 Baker St., Maximillian Boortz
Referred to the Committee on Development and Planning

Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 414 Baker St., Maximillian Boortz
Referred to the Committee on Development and Planning

Donation Acceptance; Meijer for the Great Bubble Barrier in the Grand River
Referred to the Committee on Ways and Means

- Communications and Petitions, and Other City Related Matters:

Affidavit of Disclosure; Shawn McNamara, Lansing Police Department
Referred to the Board of Ethics

Motion of Excused Absence

By Vice President Carter to excuse Council Member Hussain from tonight's proceedings.

Motion Carried

Remarks by the Mayor Or Executive Assistant

Mayor Schor Thanked everyone who attended the city council meeting today and the one previously and thanked the City Council for voting on the resolution to declare the City of Lansing an LGBTQ+ Welcoming City.

Public Comment on City Government Related Matters

Kyle Richard spoke about the Tenant Bill of Rights.

Ross Fisher spoke about the Tenant Bill of Rights.

Anuja Sudarshan spoke about the Tenant Bill of Rights.

Linda Appling spoke about the City Charter.

Lori Adams Simon spoke about President Kost's and Council Member Jackson's reaction to the Charter Commission mailer.

Scotty Decess spoke about issues with relating to a semi-truck and fumes at the back of his house.

Nicklas Zande spoke about the need of a community center for the 2nd ward.

Adjourned Time 8:01 P.M.

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

Chris Swope, City Clerk