



**MINUTES**  
**Committee on Ways and Means**  
**Wednesday, September 22, 2025 @ 5:30 p.m.**  
**City Council Conference Room**

**CALL TO ORDER**

Council Member Hussain called the meeting to order at 5:30 pm

**PRESENT**

Council Member Adam Hussain, Chair  
Council Member Jeremy Garza, Vice Chair  
Council Member Peter Spadafore, Member

**OTHERS PRESENT**

Sherrie Boak, Council Office Manager  
Lisa Hagen-Lawrence, OCA  
Kim Coleman, HRCS Director  
Bill Brunner, Public Service Dept.  
Cheryl Rupprecht, LPD  
Justin Moore, LPD

**Minutes**

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES OF SEPTEMBER 3, 2025 AS WRITTEN. MOTION CARRIED 3-0.

**Public Comment**

No public comment at this time.

**Discussion/Action:**

PLACE ON FILE – Sole Source Purchase; Human Relations and Community Service Department report of OrbitBid.com as the supplier of 50 ModPods

Ms. Coleman stated the request was submitted July 17<sup>th</sup> for the purchase of ModPods from Orbitbid.com for \$600,000. They had gotten bids prior and were over \$1 million, and this seemed to be the most reasonable and type they were looking for.

Council Member Spadafore stated he spoke to OCA prior to this meeting and this was done because it satisfied the sole source ordinance.

Council Member Hussain noted this was submitted in July, but Council never approved the funds until August.

Council Member Garza stated there is heating and cooling and asked for confirmation. Ms. Coleman stated they have heating and cooling, originally manufactured for Kalamazoo.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

PLACE ON FILE – Sole Source Purchase; Public Service Department report of Tetra Tech of Lansing as consultants for the procurement of Solar Array (AC Side) Project at WWTP

Mr. Brunner stated recently the solar contract was awarded to EIS, and there is a tight schedule. To utilize the million dollar grant, and Tetra Tech knows the electronics in the plant and best firm to show them where to hook in and connect and utilize this product. It will be located on the site of WWTP, on the south side of the plant, covering the southwest corner and they will lose a small portion of the existing circle drive. Council Member Garza asked how much would this save once implemented, and Mr. Brunner stated it will pay for itself in 10 years, and has a 20 year life span. He stated he would email details to Council staff to get to Committee.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE.

Council Member Spadafore recalled that Mr. Kilpatrick cited the savings during the budget.

MOTION CARRIED 3-0.

PLACE ON FILE – Sole Source Purchase; Public Service Department report of System Specialties as the vendor for Three Valve Actuators

Mr. Brunner stated these service 3 airlines in the tanks; the actuators open and close the valves. There are over 130 in the plan, System Specialties is the local distributor and they have always been satisfied with their services.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

PLACE ON FILE – Sole Source Purchase; Lansing Police Department and Information Technology Department report of Leadsonline as the vendor for Real Time Crime Investigation Software

Ms. Rupprecht and Captain Moore explained this is the same software they have used for 8-10 years, and all pawn shops are required to report all items to them to check if it is stolen. This program updates the data for any capture of stolen items, and direct connect between the two programs. This will eliminate a lot of paper trails, and it is currently live in a trial mode, waiting on approval of this.

Council Member Garza asked if this frees up officer time and it was confirmed it will free up time for the detectives, and this program will also get alerts on their phones if there is an interest in that pattern.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

PLACE ON FILE – Sole Source Purchase; Lansing Police Department notification of LaFontaine Chrysler Dodge Ram of Lansing as the vendor for two vehicles for Special Operations and Violent Crime Teams

Ms. Rupprecht stated the SOS funds are the forfeiture funds used for the purchase, and are allocated a specific line item, and they have not purchased over the last 4 years. Once a vehicle has been made, and this transaction did involve one trade in for 2 vehicles. They do not always buy from Fontaine, but work with others when researching for dealerships.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

DICUSSION – Committee Budget Priorities for Fiscal Year 2026/2027

The Committee had no items specific to this Committee to add.

**OTHER**

No other topics.

**ADJOURN**

Adjourned at 5:42 pm

Submitted by,

Sherrie Boak, Recording Secretary, Lansing City Council

Approved by the Committee on October 1, 2025