AGENDA
Committee of the Whole
Monday, May 8, 2017 – 5:00 p.m. (note time)
City Council Chambers, City Hall 10th Floor

Council Member Spitzley, Chairperson
Council Member Wood, Vice Chair

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
   May 1, 2017
   May 3, 2017
   May 4, 2017
4. **Public Comment on Agenda Items (Up to 3 Minutes)**

5. **Discussion/Action:**

   A.) RESOLUTION – Amendments to the Deferred Compensation Plan (457) for the UAW 2013-2016 Collective Bargaining Agreement

   B.) RESOLUTION – Ballot Language for Charter Amendment 8-403.6

   C.) Budget-
   - Department Budget Presentations
     Finance Department
   - Budget Review
   - Budget Policies
   - Budget Wrap-Up

6. **Adjourn**

The City of Lansing's Mission is to ensure quality of life by:

I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
II. Securing short and long term financial stability through prudent management of city resources.
III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
V. Facilitating regional collaboration and connecting communities

AGENDA ITEM

INFORMATION
NOT AVAILABLE
AT THE TIME
PACKET WAS
DISTRIBUTED

MINUTES
Committee of the Whole
Special Budget Meeting
Alfreda Schmidt South Side Community Center
Wednesday, May 3, 2017

CALL TO ORDER
Council President Spitzley called the meeting to order at 5:34 p.m.

PRESENT
Councilmember Brown Clarke
Councilmember Kathie Dunbar – arrived at 6:43
Councilmember Tina Houghton
Councilmember Adam Hussain
Councilmember Patricia Spitzley
Councilmember Jody Washington – arrived at 5:53
Councilmember Carol Wood
Councilmember Jessica Yorko – arrived at 5:43 p.m.

OTHERS PRESENT
Sherrie Boak, Council Staff
Angie Bennett, Finance Director
Deb Parrish
Elaine Womboldt
Kathy Miles
Claude Beavers
Mary Ann Prince
Marilyn Irvine
Alex Rusick

Department Budget Presentations
City of Lansing Fiscal Year Budget 2017/2018
Council Member Wood informed the public that Council Staff did reach out to City TV to attend and tape, however since they were not present, they have been asked to reach to them again to attend Thursday's meeting at Foster.

Ms. Bennett provided an overview of the budget, timeline and highlighted the total FY 2017/2018 budget. Noted were funds for roads, $128.5 for the General Fund which is tax supported and the main revenue. Ms. Bennett went on to outlined programs such as "Block by Block" which was a Pilot in 2016/2017 with Baker Donora as the first area, and will continue. The next program request is $100,000 for *My Lansing* Initiative, similar the President Obama's *My Brothers Keeper* Initiative. This is for education, keeping youth engaged, crime prevention, with a focus on minority youth and opportunities. The next program mentioned was the Financial Empowerment Program which is going into its 5th year. The original grant has expired and now is being transitioned into the budget. Lastly, Ms. Bennett noted the City has entered into a partnership program with the YMCA in the aquatic program.

Ms. Bennett moved onto highlights of some new items, including Groesbeck Golf Course transition to LPEFA for the operations, with the City still owning. The Administrations idea with this is to provide a focus on golf plans and golf course events. The transition would occur in January 2018 after the 2017 season. Currently the Park Millage in the amount of $500,000 a year is supporting this, and this would free up those funds to be used on park capital projects. Another new item she mentioned was the enhanced security and data analytics in the IT Department. Ms. Bennett then pointed out that currently the budget for the Community Block Grant (CDBG) is pending based on the Federal proposed elimination. It was also noted that the FHT will present their recommendations the week of May 8th on the legacy costs.

The presentation then went into details by Ms. Bennett on the sidewalk millage. Currently she noted the State could look to eliminate income tax or eliminate any growth in funding, and over the last 6 year millage there has $22 million of improvements. Ms. Bennett gave an example of 1 mill increase would be $50 annually for a house of $100,000. The plan would be to issue the debt over the winter, then begin the construction in spring 2018, totaling $11 million debt for 3 years, the same time as the construction season.

Ms. Beavers asked if the millage gets passed by the voters, would the residents also have to pay the special assessment they have been paying in the past when they get sidewalks replaced. Ms. Bennett answered that the special assessment would go away, it would not be a component of it. She did add in that there could be some exceptions, but generally speaking correct. Council President Spitzley admitted that this information on "no" special assessment was new information and Council asked Mr. Smiertka took into it, and if there is a millage then from passage of the millage forward if there would be no general fund dollars needed.

Mr. Beavers then pointed out to the Council that even the trees are not addressed next to the sidewalks the sidewalks will continue to be damaged, or the trees may even die.

Council Member Washington asked for the business plan for the millage, if there will be cost for on curb cuts, cost for ADA compliance, and also asked for the map of area where the sidewalks will be replaced.

Council Member Wood reminded Council that the millage is a discussion that will need to continue because they have not seen the ballot language, and it is not being proposed to be on the ballot until November, so the funds not allocated as any part of the budget. Ms. Bennett confirmed that the sidewalk amounts in the budget now for sidewalks until the ballot is proposed. She also confirmed that before the ballot goes out there will be more discussions.

Ms. Bennett concluded by stating that in the budget is a proposal to build back up the reserves with a depository plan of $500,000.

Public Comment

Mr. Beavers asked for the future outside meetings be taped and placed on public TV, acknowledged Council, support those that were going to vote “No” on the LEPFA request for the golf course, and questioned what LEPFA was doing with their funding.

Council President Spitzley informed the group that Mr. Keith with LEPFA will be attending the neighborhood budget meeting on May 4th at Foster to answer questions on the Groesbeck Golf Course.

Ms. Miles asked for details on where the 2016 millage went, stating her opinion that some went to uniforms, retirement costs and snow plowing. She in turn questioned where the new proposed millage would go, since it appears it will only fix 4.5 miles of sidewalk. Ms. Miles then spoke in opposition to LEPFA taking over Groesbeck. Spoke, in opposition for signage for Downtown, in opposition to the $100,000 for LEAP for the loss from the Radisson, in opposition to future funding for Sister Cities, and lastly in opposition to the $100,000 for *My Lansing.*

Ms. Womboldt acknowledged Council for their work, voiced concerns on some areas of the budget where there are increases requested, and asked Council to focus on the City infrastructure. Ms. Womboldt asked for continued research into where the $250,000 for the payout of the City attorney was. Ms. Womboldt then made suggestions on items she wishes they would do such as hire a code compliance officer for commercial corridors and businesses. Lastly Ms. Womboldt spoke in opposition to LEPFA taking over management of Groesbeck Golf Course, opposition to $100,000 for Downtown signage, opposed funding for Common Ground, asked for the elimination of Sister Cities funding and questioned the funding for the FHT for Legacy Costs research. In conclusion Ms. Womboldt spoke in opposition to the proposed millage.

Ms. Parrish asked for details on the outside contractor from Eaton County the City HR department has paid $95,000.00. She also inquired into that department on why then need another full time position with the funding that was approved last year for an Interim Director, a New Director and a hiring specialist, when they just paid $95,000 to an outside company to help with hiring. Ms. Parrish ended with asking for funding to paint lines in parking lot 21 and 37. Ms. Parrish asked Council why the Sister Cities was looking for a 50% increase. Council Member Wood informed the public that in the past the City has supported Sister Cities for their support staff services. Ms. Parrish concluded by asking for additional code enforcement officers, and spoke against LEPFA managing Groesbeck Gold Course.

Mr. Rusick spoke on the encouragement of the Council looking into protection from cyber-attacks, similar to what just happened to Ingham County and shut them down for 3 days. Council President Spitzley assured Mr. Rusick that on Monday, the City IT Director updated the Council on everything the City is doing.

Ms. Womboldt asked to get copies of the presentation boards, and Council Member Wood told her they were on the website.

Ms. Irvine acknowledged the Council for their work, and asked them to consider taking the requested $100,000 for Downtown signage and put it towards roads. Ms. Irvine also made Council aware that in areas where sidewalks have already been replaced, the trees are dying.

Council Member Washington spoke in opposition to any funding for the City Market, and suggested selling it because it is not sustainable. She noted to her fellow Council Members that it is not appropriate to ask tax payers to subsidize a bar, which occupies the majority of the property. Council Member Washington then asked Ms. Bennett how much was in the budget for the Faith Based Initiatives. Ms. Bennett confirmed it is $20,000 and part of the Mayor's budget. Council President Spitzley asked what that $20,000 was used for, at which Ms. Bennett confirmed it was for Bishop Maxwell salary and supplies. Council Member Washington proposed eliminating those funds.

Council Member Wood provided an answer to an earlier question on the $100,000 to LEAP for loss of Radisson payments. She noted that there was an agreement with the Radisson that just expired, and in that the Radisson had to provide $100,000 to LEAP, but since the agreement has now expired, LEAP is still seeking those funds from the General Fund. In regards to the question on Sister Cities, Council Member Wood stated that in 2003 or 2005 Sister Cities made an agreement with Council that if fund them for 3 years, after that 3 years they would become self-sustainable. Council began reducing the funding each year. Currently they are asking for an increase, not the reduction that was being done, and they are not self-sustained.

Ms. Bennett clarified that the Radisson payment of $100,000 was paid to LEDC, not LEAP, and that was stopped once the agreement ended this year. The request from LEDC is for $100,000 from the General Fund.

Council Member Washington suggested to fellow Council Members they consider cutting $100,000 from the Downtown wayfinding sign request, $140,000 from the proposed round about on Washington and Grand River; take the $140,000 that Common Ground wants, $20,000 from the Faith Based Initiative, $40,000 from the Sister Cities program and that would save the City $440,000.

Council Member Wood asked Mr. Smiertka to provide an opinion on if the sidewalk millage would be similar to the "rain tax" issue from a couple years ago. Mr. Smiertka admitted it is a 3-prong request, and the ballot language has not been written. He did admit that it will have to be proportionate and cannot be a tax.

Adjourn

Adjourned at 6:35 p.m.
Respectfully Submitted by, Sherrie Boak, Recording Secretary Lansing City Council
Approved by Committee on

MINUTES
Committee of the Whole
Special Budget Meeting
Foster Community Center
Thursday, May 4, 2017

CALL TO ORDER

Council President Spitzley called the meeting to order at 5:35 p.m.

PRESENT

Councilmember Brown Clarke
Councilmember Kathie Dunbar – excused
Councilmember Tina Houghton
Councilmember Adam Hussain
Councilmember Patricia Spitzley
Councilmember Jody Washington- arrived at 5:38 p.m.
Councilmember Carol Wood
Councilmember Jessica Yorko – excused

OTHERS PRESENT

Sherrie Boak, Council Staff
Angie Bennett, Finance Director
Eric Brewer, Internal Auditor
Jim Smiertka, City Attorney
Scott Keith, LEPFA
Denise Estee
Jim DeLine
Brian Jackson
Brett Kaschinske, Parks and Recreation Director
Jim McClurken
Alex Rusick

Council President Spitzley introduced Mr. Keith for his presentation on the LEPFA business plan to take over management of Groesbeck Golf Course.

GROESBECK GOLF COURSE

Mr. Keith presented the draft business plan. Council Member Wood asked if there was a business plan before Council asked for it. Mr. Keith admitted there were pieces of it but it was not formalized. Council Member Wood asked if the Park Board saw the plan, and Mr. Keith admitted the only thing they saw was the marketing piece. Council Member Wood then asked if the park subsidy will not be going into Groesbeck Golf Course, if it does will the City subsidy meet the goal. Mr. Keith stated it would depend on how the agreement is set up. He admitted that in some other locations, such as the Lansing Center, if the City subsidy does not meet the needs for the fiscal year they go into their own bank account to pay for those needs. Council Member Wood asked if they have a threshold for Groesbeck. Mr. Keith admitted he could not answer that at this time, they would need to look at the performance to determine a range. Council President Spitzley asked Mr. Keith to explain the assistance they expect in the first year. Mr. Keith noted in the budget from the City, there is assistance, and Ms. Bennett clarified that there is a half year budget because they will take over in January 2018, but in the next year's budget, FY2018/2019, there will be a full budget and the plan is to decrease it over the years and in turn that would free up funds from the park millage for the parks.

Council Member Brown Clarke asked where the funds were for the proposed concrete platform. Mr. Keith answered it is in the current Capital Improvement budget of the City, and the maintenance will be from the fees. There will be savings with shared services from LEPFA. Mr. Keith pointed out to the Committee that currently 70% of the golfers are non-residents so the park millage is subsidizing rates for non-residents. LEPFA wants to move towards a Regional Authority, and they believe Groesbeck Golf Course will be a good move, similar to Potter Park Zoo. Council President Spitzley asked for their plans for the Authority. Mr. Keith noted they have been working with Baird and Associates on a plan towards an authority.

Council Member Wood asked Mr. Keith what was stopping LEPFA from progressing in their marketing of the Course since they already handle the concessions. Mr. Keith confirmed they work with the Parks Department on the marketing currently and if LEPFA takes it over they can handle all the marketing with their in house marketing department. Mr. Keith then suggested the Council research Baltimore where they have recently done an enterprise model.

Mr. Keith continued on his presentation on the business plan, trends, challenges, demographics, economic impact, cost reductions vs. revenue reduction, competitive challenges, facility challenges, and other competitive challenge of a golf course. The handout outlined the performance measures, which they will evaluate yearly.

Council Member Wood referred Mr. Keith to the financial plan in the business plan, where it showed that in 2018 season the Parks Millage will subsidize $207,550, and asked why they would get a subsidy. Mr. Keith confirmed they will still get the subsidy. Council Member Wood then asked when that would go away. Ms. Bennett confirmed that over the next couple years it will be reduced. Council Member Wood then pointed out with the millage and the payment to LEPFA they will be up to $500,000, which is what the City currently pays the Parks Department to manage it. Mr. Keith stated that LEPFA won't get the subsidy. Ms. Bennett tried to clarify that staring out it will be under the Parks Department, then in the 2018 season in January 2018 LEPFA will take over. Parks millage support is in line with what they have been doing, but the idea over time is that the parks millage will be reduced. Council President Spitzley pointed to the 2017 amount of $411,450 and asked why that was in the LEPFA golf budget, also asked if the City is anticipating a transfer of the $411,450 of park millage to LEPFA, then again in 2018 the $207,550 to LEPFA bringing them a total of $618,999. Ms. Bennett stated that it is the golf fund budget, and would continue to be the golf fund the City has now. The parks millage subsidy of $619,000 will be for the new year in 2018. Council Member Brown Clarke asked if $233,389 that starts in January 2018 will be for six months, and Ms. Bennett confirmed that amount. Council Member Brown Clarke then asked if the $411,450 also includes the concrete foundation, at which Ms. Bennett answered yes. Mr. Kaschinske wanted the Committee to know that project is in the CIP budget, so listed as a separate line item. It falls under the Capital Outlay construction of $75,000. Council Member

Brown Clarke asked for clarification on earlier statements of improvements to the structures. Mr. Keith acknowledged that LEPFA is going to do that out of the LEPFA budget. In addition he confirmed that the marketing and business plan will be out of the LEPFA marketing staff. Council Member Brown Clarke asked if LEPFA is considering a model to address liability, transportation, and the rate to play a round of golf. Mr. Keith admitted they are looking at comparable courses and rates. He added that they will look to the City Attorney to see if there is an option of resident fees and non-resident fees. He then referred the Committee to the fee structure in the plan. Council Member Brown Clarke concluded her questions by asking of LEPFA will take over the equipment of the carts and maintenance. Mr. Keith stated the City currently leases the carts, and LEPFA will continue, and utilize the City for maintenance.

Council Member Wood questioned the $283,000 for a half season, and Mr. Keith confirmed it is a half a fiscal year season, so then Council Member Wood asked what it would be for an entire fiscal year, but Mr. Keith did not have that amount calculated yet. After a comparison to the past and current subsidy to LEPFA for the City Market and its current status, Council Member Wood stated she could not find a good scenario to say this is a good plan for LEPFA to manage the golf course. She added for the staff, public and fellow Committee members that the park millage was adopted; the public understood they wanted to keep the golf courses. Ms. Keith stated again that the public is subsidizing $24 a round of golf for even non-residents, and which Council Member Wood asked if the public knows they are subsidizing a bar at the City Market.

Council Member Washington gave her opinion that her goal would be to defund LEPFA completely and support a Regional Authority. She also continues her support of Parks and Recreation continuing to manage Groesbeck Golf Course, and subsidizing the Parks Department to do so.

Council Member Houghton asked if the transfer of management of Groesbeck passed, can it be reverted or looked at again. Mr. Keith stated it would depend on how the contract was written, but his intention was for a 3 year contract. Mr. Kaschinske added his thought that the City would not want to bounce back and forth from LEPFA to City because it would not be beneficial. Council President Spitzley concurred, but pointed out that if an agreement is entered into, then all concerns need to be addressed prior to that.

Council Member Hussain voiced his concern to Mr. Keith and Ms. Bennett that Council is just receiving the plan right before the budget has to be adopted. He added that he too has heard concerns that residents not happy subsidizing a bar at the City Marker, and that in opposition to a statement made by Mr. Gamble at an earlier meeting, the resident do know that their park millage is paying for the golf course. Lastly he suggested waiting until the new administration is in place in 2018.

Mr. Kaschinske pointed out that the rates on the course currently are a competitive nature based on the number of courses in the area, and LEPFA will go through the same battle when they look at the price points.

Council Member Brown Clarke asked Mr. Kaschinske what the impact of this change would cause on the Parks Department and the staff at the golf course. Mr. Kaschinske assured the Committee that the full staff will continue to have jobs with the Parks Department and they all have knowledge that is beneficial to the department in other areas.

Council Member Wood asked for the potential of a further discussion on an enterprise fund which would reduce a part of the subsidy from the park millage.

Council Member Washington stepped away from the meeting at 6:23 p.m.

Council Member Wood asked if the funds to be paid to LEPFA would be from the park millage, and Ms. Bennett confirmed. Council Member Wood asked Mr. Kaschinske if the Park Board was aware, and Mr. Kaschinske answered it did not go before the Park Board, they were asked to review the issues with the subsidy with Groesbeck and options, and they never reviewed a plan. The Park Board reviews budget items, and they talked about the millage to present to Council. They only look at the CIP projects.

Mr. Keith acknowledge the Council and told them to reach to him if they had any further questions, noting again the plan was only draft.

Council Member Brown Clarke asked what the timeline was so Council would understand what the revenue generating time frame was, and if there was a time line for the Authority which could drive a decision if the Authority would take it all over. Mr., Keith admitted that taking the sites from a City authority to a Regional Authority could take months depending on the funding mechanisms involved.

Council Member Washington returned to the meeting at 6:32 p.m.

Council Member Brown Clarke asked again what the timeline for the contract would be, and Mr. Keith answered it would be 3-5 years when it would finally be cost neutral

Department Budget Presentations
<u>City of Lansing Fiscal Year Budget 2017/2018</u>
Ms. Bennett went over the budget presentation for the public which included submittal date, deadline to adopt, and that the request is for a $206 million budget, noting that $128.5 million is from the General Fund. Ms. Bennett continued noting that resources are constrained, but the City is in a better short term fiscal stability then they have been, and they will have a balanced budget with no predicted shortfalls. Graphs presented for the public included details on progress since 2010, and projected outcome for the next 10 years. Ms. Bennett then referred everyone to the highlights of the budget memorandum the Mayor gave which spoke on Block by Block, Financial Empowerment Center, and the Legacy Report form the FHT, which also could include another study and report based on the recommendations.

Council President Spitzley noted that an additional study by the FHT was not mentioned before to her, and asked Ms. Bennett the reason for that. Ms. Bennett stated the study that will be released next week, after review could require more research into the recommendations, and they have budgeted $150,000 for that.

Council Member Houghton stepped away from the meeting at 6:50 p.m.

Ms. Bennett moved into a discussion on the proposed sidewalk project for upgrades and ADA ramps. This would be a dedicated millage, and the City will ask for a vote on the ballot in November, and if the votes support it then the City will issue a bond over a 6 year period, which will run with the construction period. Ms. Bennett stated bonding it is the only way to do it so as to no exceed the millage cap. Currently the City is at 19.44 mills and there is a State limit of 20 mills.

Public Comment
Mr. DeLine provided his opinion on how important the budget is, and provided information on the recent Mayor Advisory Grant awards wear $40,000 was given out in grants, with the

assistance from Block by Block who gave $20,000 or that. Mr. DeLine asked for a focus on the neighborhoods.

Council Member Houghton returned to the meeting at 6:57p.m

Mr. Rusik asked Council to consider two issues, one being the LEPFA financial situation, where Council should set goals, and if they are not met by LEPFA then there should be consequences. The second issue for Mr. Rusik was the discussion on the bond and millage for sidewalks, where he noted the Administration has mentioned it needs $11 million, but $25 million for acceptable status, so in his opinion the City will never catch up.

Mr. McClurken spoke on behalf of the Park Board Member, informing the Committee that he was surprised to hear of the management of Groesbeck going to LEPFA, because the Park Board was not informed of that. He admitted that the Park Board discussed the intent to take $4 million to build a clubhouse and banquet hall, and the Board voted against it. He continued, stating that there were some small discussions on the concrete pad for an awning, and the Board was ok with that. Mr. McClurken conclude by informing the Committee that the Park Board voted not to make any decision until they saw a business plan for the golf course and he stated that they were told they could not get a business plan unless they approved LEPFA taking it over. Council Member Wood asked Mr. McClurken if they saw a business plan for the club house. Mr. McClurken stated the general conversation was on the running of the course, and the numbers they were given were $4 million to run the golf course.

<u>Adjourn</u>
Adjourned at 7:05 p.m.
Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by Committee on

OFFICE OF THE MAYOR
9th Floor, City Hall
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Lansing, Michigan 48933-1694
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Virg Bernero, Mayor

TO: City Council President Patricia Spitzley and Councilmembers

FROM: Mayor Virg Bernero

DATE: 4-20-17

RE: Amendment to the City's Deferred Compensation (457) Plan, UAW

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment

Virg Bernero, Mayor

City of Lansing

Inter-Departmental Memorandum

To:	Virg Bernero, Mayor
From:	Mary Riley, HR
Subject:	CITY COUNCIL AGENDA ITEM - Amendment to the City's Deferred Compensation (457) Plan, UAW
Date:	4-20-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

RESOLUTION #
BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS the City of Lansing (Employer) established the City of Lansing Public or Section 501 Tax – Exempt Employer Deferred Compensation Plan pursuant to Section 457 of the Internal Revenue Code, a/k/a the Deferred Compensation Plan (the 457 Plan), effective July 1, 1985; and

WHEREAS, the new collective bargaining agreement between the City of Lansing and UAW Local 2256, Lansing City Unit, ratified January 9, 2017 (the CBA), provides in part for the City, as the Employer, to allow union employees to utilize the 457 Plan as a retirement savings vehicle; and

WHEREAS the existing 457 Plan must first be amended to permit Employer plan contributions before this CBA provision can be effectuated; and

WHEREAS, the City, as Employer, desires to modify the 457 Plan by amending Section 2.03 before 2.03a, Section 2.09, adding a sentence to Section 2.13, adding a new Plan to Sections 2.15 and 2.16 of Article II, amending Section 4.01, Section 4.02a, and adding Section 4.02h to Section 4.02; and

WHEREAS, the City Attorney has presented the proposed 457 Plan amendments;

NOW, THEREFORE, BE IT RESOLVED that the City, as Employer, hereby amends the City of Lansing Deferred Compensation Plan as follows, with the effective date of these amendments being the date of this resolution unless otherwise set forth below:

1. Effective for limitation years beginning on and after January 1, 2017, the introductory language of Plan Section 2.03 before 2.03a is amended as follows:

> 2.03 Deferred Compensation: The amount of Compensation not yet earned, as designated in the Participation Agreement which is made a part hereof, which the Participant and the Employer mutually agree shall be deferred in accordance with the provisions of this Plan, **as well as contributions pursuant to Sections 4.02g and 4.02h, subject to the following limitations**

2. Effective for limitation years beginning on and after January 1, 2017, Plan Section 2.09 is amended as follows:

> 2.09 Participation Agreement: A written agreement between the Employer and a Participant setting forth certain provisions and elections relative to the Plan, establishing the amount of Deferred Compensation **(other than contributions pursuant to Plan Sections 4.02g and 4.02h(i) through (iii))**, the manner and method of paying benefits under the Plan, incorporating the terms and conditions of the Plan and, **other than as provided in Sections 4.02g and 4.02h**, establishing the Participant's participation in the Plan.

3. Effective for limitation years beginning on and after January 1, 2017, the following sentence is added to the end of Section 2.13 as follows:

> **Notwithstanding anything to the contrary herein, the Employer may designate a default Designated Institution and Investment Product in the event a Participant fails to make a designation in his or her Participation Agreement which shall be the deemed designation of the Participant.**

4. Effective for limitation years beginning on and after January 1, 2017, the following new Plan Sections 2.15 and 2.16 are added to the end of Article II:

> **2.15 <u>"10/21/13 UAW Local 2256 Employee"</u> means an employee of the Employer who either hired into or transferred into UAW Local 2256 on or after October 21, 2013.**
>
> **2.16 <u>"Base Wage"</u> means an employee's salary or wage determined by his or her classification at an annualized rate of pay contained in the appendix of the collective bargaining agreement with UAW Local 2256 as then in effect.**

5. Effective for limitation years beginning on and after January 1, 2017, Plan Section 4.01 is amended as follows:

> 4.01 <u>Eligibility.</u> Any **(i)** Eligible Participant of the Employer to whom Compensation is paid and who executes a Participation Agreement with the Employer is eligible to participate in the Plan **and (ii) any Eligible Participant who is a "10/21/13 UAW Local 2256 Employee" shall automatically be a Participant in the Plan.**

6. Effective for limitation years beginning on and after January 1, 2017, Plan Section 4.02a is amended as follows:

> a. Except as provided for in 4.02g or with respect to "10/21/13 UAW Local 2256 Employees" as provided for in 4.02h, to become a Participant an eligible individual must agree to defer Compensation not yet earned by entering into a Participation Agreement. The Participation Agreement will become effective no earlier than the first day of the calendar month following the date on which it is executed or any subsequent date that is administratively feasible as determined by the Employer.

7. The following new Plan section 4.02h is added to Plan Section 4.02:

> **h. Notwithstanding anything to the contrary herein:**
>
> **(i) commencing on and after the first day of the month immediately following the date this Third Amendment is adopted, those Eligible Participants who are "10/21/13 UAW Local 2256 Employees" will have**

2% of their Base Wage mandatorily withheld through regular payroll deduction and contributed to the Plan as a pre-tax annual deferral as defined by Treasury Regulation 1.457-2(b) to their Plan.

(ii) in addition, effective on and after the first day of the month immediately following the date this Third Amendment is adopted, the Employer will contribute to the Plan as a pre-tax annual deferral as defined by Treasury Regulation 1.457-2(b) on behalf of each 10/21/13 UAW Local 2256 Employee a percentage of their Base Wage as is required pursuant to the collective bargaining agreement then currently in force between the Employer and UAW Local 2256.

(iii) in 2017, the Employer will also contribute to the Plan as a pre-tax annual deferral as defined by Treasury Regulation 1.457-2(b) on behalf of each 10/21/13 UAW Local 2256 Employee who is employed by the Employer on the date of this Amendment's adoption a one-time, lump sum contribution in an amount equal to 2% of their Base Wage earned from (i) the later of such employee's date of hire or transfer into UAW Local 2256 or October 21, 2013, through (ii) the date such contribution is made.

(iv) a 10/21/13 UAW Local 2256 Employee may agree to defer additional Compensation not yet earned in excess of the aforementioned contributions in this Section 4.02h(i) through (iii) by entering into a Participation Agreement subject to the other provisions of the Plan.

(v) In the event the Employee has not completed a Participation Agreement, contributions made pursuant to Section 4.02 h(i) through (iii) shall be made in a manner consistent with the collective bargaining agreement currently in force between the Employer and Local 2256 until the Participation Agreement is completed.

(vi) notwithstanding anything in the Plan to the contrary, amounts contributed or deferred pursuant to this Section 4.02h are subject to and limited by the overall annual contribution limits under the Plan as set forth in Plan section 2.03 and Code Sections 414(v), 415 and 457(e) as applicable; provided, further, the Employer may require a 10/21/13 UAW Local 2256 Employee to complete a Participation Agreement even if such employee does not defer additional amounts pursuant to 4.02h(iv).

BE IT FINALLY RESOLVED that the City of Lansing Deferred Compensation Committee is hereby authorized to pass resolutions, sign documents and take such other action necessary and appropriate to effectuate and administer the amended and added subsections to the 457 Plan in conformity to the January 9, 2017 CBA.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, pursuant to Section 8-403.6 of the Lansing City Charter, an affirmative vote of a majority of the electorate is required before any park, recreation, cemetery, or waterfront land may be sold; and

WHEREAS, it has been determined that the City of Lansing would benefit from greater citizen participation in other forms of property disposition, in addition to sale of park, cemetery, and waterfront property, including gift, leases or licenses greater than five years, and easements; and

WHEREAS, such citizen participation by voting on such additional forms of disposition would require an amendment to section 8-403.6 of the Charter;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing, pursuant to the authority of the Home Rule Cities Act (MCL 117.1 et. seq.), and by a three-fifths (3/5) vote of its members elect, hereby proposes that the following amendment to Article 8, Chapter 4 of the Lansing City Charter be submitted to the electors of the City for adoption or rejection at the election to be held on August 8, 2017:

> Chapter 4 Property
>
> 8-403.6. After October 1, 2017, no part or entirety of park, cemetery, or waterfront land may be disposed of by sale, gift, lease or license greater than five years without renewal, easement, transfer or otherwise without the approval, by a majority vote, of the electors of the City voting on the question at a regular or special election.

BE IT FURTHER RESOLVED that in accordance with the Home Rule Cities Act (MCL 117.1, et. seq.), the question shall be captioned and stated on the ballot as follows:

CITY OF LANSING CHARTER AMENDMENT
ELECTORATE APPROVAL OF PARK, CEMETERY AND WATERFRONT DISPOSITION

It is proposed that the Lansing City Charter be amended to require electorate approval prior to the disposition of park, cemetery, or waterfront land by replacing section 8-403.6 with the following provision:

8-403.6. After October 1, 2017, no part or entirety of park, cemetery, or waterfront land may be disposed of by sale, gift, lease or license greater than five years without renewal, easement, transfer or otherwise without the approval, by a majority vote, of the electors of the City voting on the question at a regular or special election.

Shall this amendment be adopted?

___ YES
___ NO

BE IT FURTHER RESOLVED that the Charter amendment would take effect on October 1, 2017.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed and authorized to, in accordance with the Home Rule Cities Act (MCL 117.1, et. seq.), transmit a copy of this resolution and roll call vote on it, along with a copy of the proposed amendment to the Governor of the State of Michigan for approval and a copy to the Attorney General of the State of Michigan for approval as to the form in which the proposal shall be presented to electors.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to cause the above proposal to be placed on the ballot at the election to be held on August 8, 2017.

BE IT FURTHER RESOLVED that the ballot wording is hereby certified to the City Clerk for submission to the City's electors at the election to be held on August 8, 2017.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice of the election and notice of registration therefore in the manner prescribed by law and to do all things and to provide all supplies necessary to submit the ballot proposal to the vote of the electors as required by law.

BE IT FURTHER RESOLVED that in accordance with law, the City Clerk shall post the proposed Charter amendment in full at each polling place.

BE IT FINALLY RESOLVED that the canvass and determination of the votes of said question shall be made in accordance with the laws of the State of Michigan and the Charter of the City of Lansing.

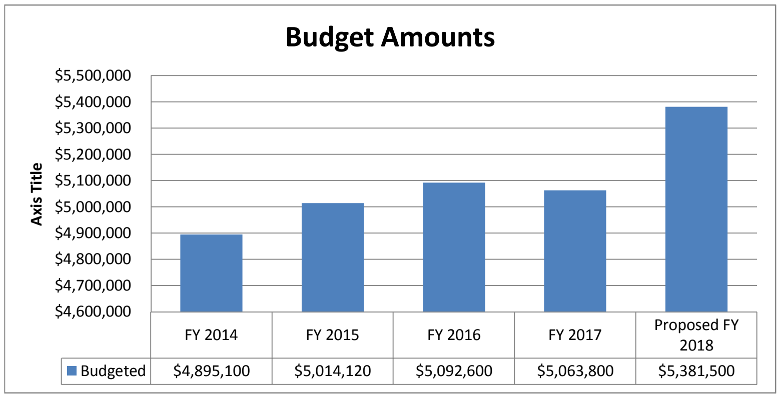
Approved for the Council Agenda:

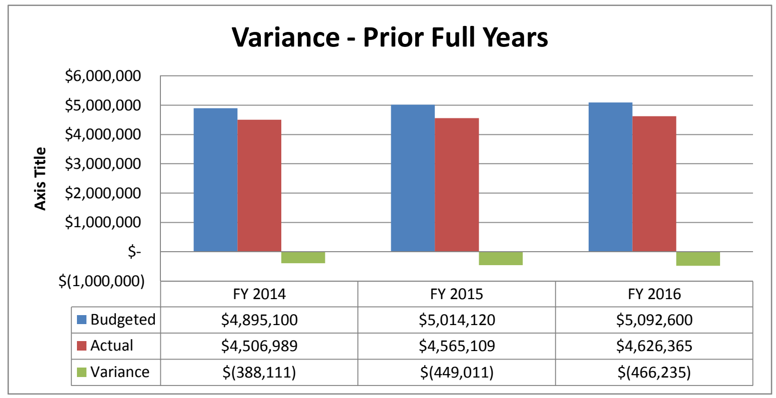
James D. Smiertka
City Attorney
April 24, 2017

FINANCE DEPARTMENT GENERAL FUND - EXPENSES - PROPOSED BUDGET - OVERVIEW - PAGE 55

Line Item(s) Greater than 5% - Budget - Increase

BUDGET AMOUNTS											
DIVISION	FUND	COST CENTER	EXPENDUTURE ACCOUNT	EXPENDUTURE DESCRIPTION	2014	2015	2016	2017	2018	% CHANGE PY	DIFF PY
ACCOUNTING/BUDGET	101	172710	715400	FRINGE BENEFITS - VARIABLE	$ 134,194	$ 119,409	$ 126,678	$ 145,005	$ 164,360	13.3%	$ 19,355
ACCOUNTING/BUDGET	101	172710	741000	MISCELLANEOUS OPERATING	$ 75,000	$ 50,000	$ 60,000	$ 75,000	$ 90,000	20.0%	$ 15,000
ACCOUNTING/BUDGET	101	172710	743000	CONTRACTUAL SERVICES	$ 120,000	$ 200,000	$ 200,000	$ 200,000	$ 300,000	50.0%	$ 100,000
ACCOUNTING/BUDGET	101	172710	743200	AUDIT FEES	$ 70,000	$ 60,000	$ 70,000	$ 75,000	$ 102,000	36.0%	$ 27,000
ACCOUNTING/BUDGET	101	172710	743720	INFORMATION TECHNOLOGY ALLOC	$ 58,550	$ 69,050	$ 72,500	$ 62,075	$ 78,385	26.3%	$ 16,310
ACCOUNTING/BUDGET	101	172710	744200	TELEPHONE	$ 10,000	$ 10,000	$ 10,500	$ 12,050	$ 16,000	32.8%	$ 3,950
ASSESSOR'S OFFICE	101	172720	741000	MISCELLANEOUS OPERATING	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 70,000	40.0%	$ 20,000
ASSESSOR'S OFFICE	101	172720	743720	INFORMATION TECHNOLOGY ALLOC	$ 63,870	$ 86,231	$ 90,600	$ 69,972	$ 88,350	26.3%	$ 18,378
ASSESSOR'S OFFICE	101	172720	744200	TELEPHONE	$ 12,500	$ 6,000	$ 5,200	$ 3,050	$ 5,000	63.9%	$ 1,950
TREASURY	101	172730	702000	SALARIES	$ 588,571	$ 653,896	$ 624,880	$ 585,703	$ 684,914	16.9%	$ 99,211
TREASURY	101	172730	715400	FRINGE BENEFITS - VARIABLE	$ 168,689	$ 171,931	$ 190,703	$ 204,467	$ 217,283	6.3%	$ 12,816
TREASURY	101	172730	743720	INFORMATION TECHNOLOGY ALLOC	$ 69,190	$ 93,415	$ 98,100	$ 80,623	$ 101,806	26.3%	$ 21,183
TREASURY	101	172730	747000	TRAINING	$ 2,500	$ 2,500	$ 2,500	$ 4,000	$ 6,000	50.0%	$ 2,000





Budget Increase or Decrease

Appropriations	FY 2014	FY 2015	FY 2016	FY 2017	Proposed FY 2018
Budgeted	$ 4,895,100	$ 5,014,120	$ 5,092,600	$ 5,063,800	$ 5,381,500
Actual	$ 4,506,989	$ 4,565,109	$ 4,626,365	$ 5,004,485	
Variance	$ (388,111)	$ (449,011)	$ (466,235)	$ (59,315)	

% CHANGE PY
6.3%

Projected Full-Time Positions - Page 5
30 Full Time Position

Capital Improvement Plan - Page 110-111
None Listed

FINANCE DEPARTMENT GENERAL FUND - EXPENSES - PROPOSED BUDGET - BREAKDOWN - PAGE 5!

Appropriations	FY 2014	FY 2015	FY 2016	FY 2017	Proposed FY 2018	% CHANGE PY
Budgeted	$ 4,895,100	$ 5,014,120	$ 5,092,600	$ 5,063,800	$ 5,381,500	6.3%
Actual	$ 4,506,989	$ 4,565,109	$ 4,626,365	$ 5,004,485		
Variance	$ (388,111)	$ (449,011)	$ (466,235)	$ (59,315)		

				BUDGET AMOUNTS							
DIVISION	FUND	COST CENTER	EXPENDITURE ACCOUNT	EXPENDITURE DESCRIPTION	2014	2015	2016	2017	2018	% CHANGE PY	DIFF PY
ACCOUNTING/BUDGET	101	172710	702000	SALARIES	$ 531,897	$ 422,360	$ 467,110	$ 475,630	$ 496,923	4.5%	$ 21,293
ACCOUNTING/BUDGET	101	172710	707000	TEMPORARY HELP	$ 15,000	$ -	$ -	$ -	$ -	#DIV/0!	$ -
ACCOUNTING/BUDGET	101	172710	708000	OVERTIME - SALARY	$ -			$ -	$ -	#DIV/0!	$ -
ACCOUNTING/BUDGET	101	172710	712000	LONGEVITY	$ 5,780	$ 1,600	$ 2,000	$ 3,300	$ 3,300	0.0%	$ -
ACCOUNTING/BUDGET	101	172710	715300	FRINGE BENEFITS - FIXED	$ 471,332	$ 476,945	$ 405,778	$ 415,168	$ 423,931	2.1%	$ 8,763
ACCOUNTING/BUDGET	101	172710	715400	FRINGE BENEFITS - VARIABLE	$ 134,194	$ 119,409	$ 126,678	$ 145,005	$ 164,360	13.3%	$ 19,355
ACCOUNTING/BUDGET	101	172710	741000	MISCELLANEOUS OPERATING	$ 75,000	$ 50,000	$ 60,000	$ 75,000	$ 90,000	20.0%	$ 15,000
ACCOUNTING/BUDGET	101	172710	741810	DUES & SUBSCRIPTIONS	$ 25,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	0.0%	$ -
ACCOUNTING/BUDGET	101	172710	743000	CONTRACTUAL SERVICES	$ 120,000	$ 200,000	$ 200,000	$ 200,000	$ 300,000	50.0%	$ 100,000
ACCOUNTING/BUDGET	101	172710	743200	AUDIT FEES	$ 70,000	$ 60,000	$ 70,000	$ 75,000	$ 102,000	36.0%	$ 27,000
ACCOUNTING/BUDGET	101	172710	743720	INFORMATION TECHNOLOGY ALLOC	$ 58,550	$ 69,050	$ 72,500	$ 62,075	$ 78,385	26.3%	$ 16,310
ACCOUNTING/BUDGET	101	172710	744110	UTILITIES - CITY HALL	$ 37,000	$ 43,000	$ 50,000	$ 50,000	$ 50,000	0.0%	$ -
ACCOUNTING/BUDGET	101	172710	744200	TELEPHONE	$ 10,000	$ 10,000	$ 10,500	$ 12,050	$ 16,000	32.8%	$ 3,950
ACCOUNTING/BUDGET	101	172710	747000	TRAINING	$ 3,000	$ 6,000	$ 6,000	$ 5,000	$ 5,000	0.0%	$ -
ACCOUNTING/BUDGET	101	172710	748000	INSURANCE & BONDS	$ 18,883	$ 16,557	$ 17,722	$ 20,050	$ 20,050	0.0%	$ -
ASSESSOR'S OFFICE	101	172720	702000	SALARIES	$ 780,422	$ 771,691	$ 699,975	$ 700,073	$ 713,472	1.9%	$ 13,399
ASSESSOR'S OFFICE	101	172720	706300	WAGES - BOARD OF REVIEW	$ 4,000	$ 4,000	$ 4,000	$ 4,500	$ 4,500	0.0%	$ -
ASSESSOR'S OFFICE	101	172720	707000	TEMPORARY HELP		$ -	$ -	$ -	$ -	#DIV/0!	$ -
ASSESSOR'S OFFICE	101	172720	708000	OVERTIME - SALARY		$ -	$ -	$ -	$ 1,000	#DIV/0!	$ 1,000
ASSESSOR'S OFFICE	101	172720	712000	LONGEVITY	$ 11,600	$ 12,000	$ 13,500	$ 15,000	$ 13,000	-13.3%	$ (2,000)
ASSESSOR'S OFFICE	101	172720	715300	FRINGE BENEFITS - FIXED	$ 629,789	$ 596,710	$ 683,021	$ 628,746	$ 567,289	-9.8%	$ (61,457)
ASSESSOR'S OFFICE	101	172720	715400	FRINGE BENEFITS - VARIABLE	$ 192,424	$ 196,000	$ 183,221	$ 204,292	$ 195,345	-4.4%	$ (8,947)
ASSESSOR'S OFFICE	101	172720	741000	MISCELLANEOUS OPERATING	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 70,000	40.0%	$ 20,000
ASSESSOR'S OFFICE	101	172720	741840	TRANSPORTATION	$ 6,000	$ 6,000	$ 5,500	$ 5,000	$ 5,000	0.0%	$ -
ASSESSOR'S OFFICE	101	172720	743000	CONTRACTUAL SERVICES				$ -	$ -	#DIV/0!	$ -
ASSESSOR'S OFFICE	101	172720	743020	IT & FACADE GRANT			$ -		$ -	#DIV/0!	$ -
ASSESSOR'S OFFICE	101	172720	743050	TEMPORARY HELP-CONTRACTUAL		$ -	$ -	$ -	$ -	#DIV/0!	$ -
ASSESSOR'S OFFICE	101	172720	743720	INFORMATION TECHNOLOGY ALLOC	$ 63,870	$ 86,231	$ 90,600	$ 69,972	$ 88,350	26.3%	$ 18,378
ASSESSOR'S OFFICE	101	172720	744110	UTILITIES - CITY HALL	$ 23,000	$ 35,000	$ 37,000	$ 40,000	$ 40,000	0.0%	$ -
ASSESSOR'S OFFICE	101	172720	744200	TELEPHONE	$ 12,500	$ 6,000	$ 5,200	$ 3,050	$ 5,000	63.9%	$ 1,950
ASSESSOR'S OFFICE	101	172720	747000	TRAINING	$ 5,000	$ 5,000	$ 5,500	$ 5,000	$ 5,000	0.0%	$ -
ASSESSOR'S OFFICE	101	172720	748000	INSURANCE & BONDS	$ 13,890	$ 12,168	$ 13,024	$ 14,736	$ 14,736	0.0%	$ -
ASSESSOR'S OFFICE	101	172720	977101	EQUIPMENT < $5,000			$ -	$ 12,000	$ 10,000	-16.7%	$ (2,000)
TREASURY	101	172730	702000	SALARIES	$ 588,571	$ 653,896	$ 624,880	$ 585,703	$ 684,914	16.9%	$ 99,211
TREASURY	101	172730	706400	WAGES - ELECTION INSPECTOR	$ -		$ -		$ -	#DIV/0!	$ -
TREASURY	101	172730	707000	TEMPORARY HELP	$ 5,000	$ 15,000	$ 21,000	$ 70,000	$ 70,000	0.0%	$ -
TREASURY	101	172730	708000	OVERTIME - SALARY	$ 2,000	$ 2,000	$ 2,000	$ 3,600	$ 3,600	0.0%	$ -
TREASURY	101	172730	712000	LONGEVITY	$ 8,800	$ 9,600	$ 10,500	$ 8,600	$ 9,600	11.6%	$ 1,000
TREASURY	101	172730	715200	BUS SUBSIDY				$ -	$ -	#DIV/0!	$ -
TREASURY	101	172730	715300	FRINGE BENEFITS - FIXED	$ 467,719	$ 503,222	$ 568,674	$ 519,537	$ 519,333	0.0%	$ (204)
TREASURY	101	172730	715400	FRINGE BENEFITS - VARIABLE	$ 168,689	$ 171,931	$ 190,703	$ 204,467	$ 217,283	6.3%	$ 12,816
TREASURY	101	172730	741000	MISCELLANEOUS OPERATING	$ 20,000	$ 37,000	$ 37,000	$ 37,000	$ 27,000	-27.0%	$ (10,000)

FINANCE DEPARTMENT GENERAL FUND - EXPENSES - PROPOSED BUDGET - BREAKDOWN - PAGE 5!

TREASURY	101	172730	741010	SPECIAL ELECTION A		$ -			$ -	#DIV/0!	$ -
TREASURY	101	172730	741100	POSTAGE	$ 78,000	$ 79,000	$ 79,000	$ 79,000	$ 79,000	0.0%	$ -
TREASURY	101	172730	741401	PRINTING & FORMS	$ 25,000	$ 25,000	$ 23,000	$ 26,000	$ 26,000	0.0%	$ -
TREASURY	101	172730	742100	FUEL	$ 100	$ 100	$ 100	$ 100	$ 100	0.0%	$ -
TREASURY	101	172730	743000	CONTRACTUAL SERVICES	$ 50,000	$ 73,000	$ 58,500	$ 58,500	$ 58,500	0.0%	$ -
TREASURY	101	172730	743050	TEMPORARY HELP-CONTRACTUAL	$ 2,500	$ -	$ 2,500	$ 2,500	$ 2,500	0.0%	$ -
TREASURY	101	172730	743150	INCOME TAX SERVICES	$ -				$ -	#DIV/0!	$ -
TREASURY	101	172730	743720	INFORMATION TECHNOLOGY ALLOC	$ 69,190	$ 93,415	$ 98,100	$ 80,623	$ 101,806	26.3%	$ 21,183
TREASURY	101	172730	744110	UTILITIES - CITY HALL	$ 20,000	$ 28,000	$ 30,000	$ 30,000	$ 30,000	0.0%	$ -
TREASURY	101	172730	744200	TELEPHONE	$ 9,000	$ 6,000	$ 6,000	$ 3,050	$ 3,050	0.0%	$ -
TREASURY	101	172730	745200	EQUIPMENT RENTAL	$ 500	$ 500	$ 500	$ 500	$ 200	-60.0%	$ (300)
TREASURY	101	172730	747000	TRAINING	$ 2,500	$ 2,500	$ 2,500	$ 4,000	$ 6,000	50.0%	$ 2,000
TREASURY	101	172730	748000	INSURANCE & BONDS	$ 9,400	$ 8,235	$ 8,814	$ 9,973	$ 9,973	0.0%	$ -
					$ 4,895,100	**$ 5,014,120**	**$ 5,092,600**	**$ 5,063,800**	**$ 5,381,500**	**6.3%**	**$ 317,700**

Executive Budget Amounts	**$ 4,895,100**	**$ 5,014,120**	**$ 5,092,600**	**$ 5,063,800**	**$ 5,381,500**
Difference	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

ACTUAL AMOUNT FULL YEAR							
DIVISION	**FUND**	**COST CENTER**	**EXPENDUTURE ACCOUNT**	**EXPENDUTURE DESCRIPTION**	**2014**	**2015**	**2016**
ACCOUNTING/BUDGET	101	172710	702000	SALARIES	$ 260,453	$ 225,960	$ 271,693
ACCOUNTING/BUDGET	101	172710	707000	TEMPORARY HELP	$ 156,235	$ 107,486	$ 93,955
ACCOUNTING/BUDGET	101	172710	708000	OVERTIME - SALARY	$ 342		
ACCOUNTING/BUDGET	101	172710	712000	LONGEVITY	$ 2,200	$ 1,900	$ 2,300
ACCOUNTING/BUDGET	101	172710	715300	FRINGE BENEFITS - FIXED	$ 464,522	$ 466,278	$ 485,810
ACCOUNTING/BUDGET	101	172710	715400	FRINGE BENEFITS - VARIABLE	$ 60,224	$ 52,827	$ 73,131
ACCOUNTING/BUDGET	101	172710	741000	MISCELLANEOUS OPERATING	$ 58,127	$ 71,607	$ 95,076
ACCOUNTING/BUDGET	101	172710	741810	DUES & SUBSCRIPTIONS	$ 39,706	$ 33,000	$ 20,581
ACCOUNTING/BUDGET	101	172710	743000	CONTRACTUAL SERVICES	$ 30,500	$ 127,872	$ 114,646
ACCOUNTING/BUDGET	101	172710	743200	AUDIT FEES	$ 104,600	$ 101,241	$ 108,170
ACCOUNTING/BUDGET	101	172710	743720	INFORMATION TECHNOLOGY ALLOC	$ 58,550	$ 79,050	$ 72,500
ACCOUNTING/BUDGET	101	172710	744110	UTILITIES - CITY HALL	$ 50,226	$ 49,800	$ 45,267
ACCOUNTING/BUDGET	101	172710	744200	TELEPHONE	$ 10,783	$ 13,935	$ 14,768
ACCOUNTING/BUDGET	101	172710	747000	TRAINING	$ 1,428	$ 2,168	$ 715
ACCOUNTING/BUDGET	101	172710	748000	INSURANCE & BONDS	$ 20,273	$ 49,286	$ 12,922
ASSESSOR'S OFFICE	101	172720	702000	SALARIES	$ 673,217	$ 610,692	$ 504,355
ASSESSOR'S OFFICE	101	172720	706300	WAGES - BOARD OF REVIEW	$ 2,779	$ 4,200	$ 3,900
ASSESSOR'S OFFICE	101	172720	707000	TEMPORARY HELP		$ 8,050	$ 45,276
ASSESSOR'S OFFICE	101	172720	708000	OVERTIME - SALARY		$ 505	$ 381
ASSESSOR'S OFFICE	101	172720	712000	LONGEVITY	$ 10,800	$ 15,000	$ 14,000
ASSESSOR'S OFFICE	101	172720	715300	FRINGE BENEFITS - FIXED	$ 621,195	$ 583,621	$ 680,960
ASSESSOR'S OFFICE	101	172720	715400	FRINGE BENEFITS - VARIABLE	$ 150,613	$ 140,151	$ 129,535
ASSESSOR'S OFFICE	101	172720	741000	MISCELLANEOUS OPERATING	$ 39,485	$ 38,966	$ 64,152
ASSESSOR'S OFFICE	101	172720	741840	TRANSPORTATION	$ 4,092	$ 3,680	$ 4,134
ASSESSOR'S OFFICE	101	172720	743020	IT & FACADE GRANT			$ -
ASSESSOR'S OFFICE	101	172720	743050	TEMPORARY HELP-CONTRACTUAL		$ 5,670	$ 24,020
ASSESSOR'S OFFICE	101	172720	743720	INFORMATION TECHNOLOGY ALLOC	$ 63,870	$ 86,232	$ 90,600
ASSESSOR'S OFFICE	101	172720	744110	UTILITIES - CITY HALL	$ 38,764	$ 38,435	$ 34,936
ASSESSOR'S OFFICE	101	172720	744200	TELEPHONE	$ 4,170	$ 4,699	$ 3,766

FINANCE DEPARTMENT GENERAL FUND - EXPENSES - PROPOSED BUDGET - BREAKDOWN - PAGE 5!

ASSESSOR'S OFFICE	101	172720	747000	TRAINING	$ 4,921	$ 1,503	$ 1,929
ASSESSOR'S OFFICE	101	172720	748000	INSURANCE & BONDS	$ 15,144	$ 17,526	$ 9,653
ASSESSOR'S OFFICE	101	172720	977101	EQUIPMENT < $5,000			$ 1,612
TREASURY	101	172730	702000	SALARIES	$ 542,374	$ 506,894	$ 494,362
TREASURY	101	172730	706400	WAGES - ELECTION INSPECTOR	$ -		$ -
TREASURY	101	172730	707000	TEMPORARY HELP	$ 55,016	$ 108,259	$ 62,018
TREASURY	101	172730	708000	OVERTIME - SALARY	$ 187	$ 2,432	$ 2,927
TREASURY	101	172730	712000	LONGEVITY	$ 8,800	$ 10,500	$ 8,500
TREASURY	101	172730	715300	FRINGE BENEFITS - FIXED	$ 460,590	$ 491,441	$ 513,860
TREASURY	101	172730	715400	FRINGE BENEFITS - VARIABLE	$ 135,933	$ 141,233	$ 167,593
TREASURY	101	172730	741000	MISCELLANEOUS OPERATING	$ 31,317	$ 43,019	$ 26,629
TREASURY	101	172730	741010	SPECIAL ELECTION A		$ -	
TREASURY	101	172730	741100	POSTAGE	$ 78,470	$ 78,116	$ 86,731
TREASURY	101	172730	741401	PRINTING & FORMS	$ 20,705	$ 22,599	$ 24,681
TREASURY	101	172730	742100	FUEL	$ 35	$ 48	$ 56
TREASURY	101	172730	743000	CONTRACTUAL SERVICES	$ 69,939	$ 68,537	$ 58,207
TREASURY	101	172730	743050	TEMPORARY HELP-CONTRACTUAL	$ 35,328	$ 3,680	$ 12,271
TREASURY	101	172730	743150	INCOME TAX SERVICES	$ -		
TREASURY	101	172730	743720	INFORMATION TECHNOLOGY ALLOC	$ 69,190	$ 93,415	$ 98,100
TREASURY	101	172730	744110	UTILITIES - CITY HALL	$ 33,608	$ 33,322	$ 30,289
TREASURY	101	172730	744200	TELEPHONE	$ 5,354	$ 5,677	$ 7,077
TREASURY	101	172730	745200	EQUIPMENT RENTAL	$ 147	$ 50	$ 68
TREASURY	101	172730	747000	TRAINING	$ 2,853	$ 3,056	$ 1,926
TREASURY	101	172730	748000	INSURANCE & BONDS	$ 9,925	$ 11,487	$ 6,327
					$ 4,506,989	**$ 4,565,109**	**$ 4,626,365**

Executive Budget Amounts	**$ 4,506,010**	**$ 4,565,105**	**$ 4,626,364**
Difference	**$ (979)**	**$ (4)**	**$ (1)**

DRAFT

FY ~~2017~~ 2018 Adopted Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.

Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.

Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.

Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.

Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance of $800,000. The Administration is requested to provide Council on July 1, 2017 and every month, thereafter, a list of vacant positions by department. The

Administration is also requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, wagers and fringes, and impact on programs and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above as of July 1, 2017 and any such position vacated, thereafter, shall be place in a budget control account, and will require City Council approval for expenditure.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project balances as of June 30, 2017 into the FY 2018 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than $5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding
  The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why?

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

The targeted unrestricted balance for the combination of the General Fund fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. If events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of $500,000 will be made until the 12% target is reached. In the event that combined reserves are projected to exceed 15% of General Fund revenues, the excess amount will be used to supplement retiree healthcare prefunding.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance to State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, or a Lansing retirement board trustee (collectively in this provision "the Employee") for damages caused by an act or acts of the Employee within the scope of his or her authority and while in the course of his or her employment with the City or his or her duties on behalf of the retirement board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee as to the claim and to appear for and represent the Employees in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee covered under this provision is awarded against the Employee as the result of a civil action, the City will indemnify the Employee or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee giving prompt notice of the commencement of the action and upon the Employee cooperating in the preparation, defense, and settlement of the action. The term "scope of authority" under this provision does not include any act or acts of Employee (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity.

Grants

The Administration shall present to Council every application for any grant and, upon notification of the award of a grant, shall submit the grant to Council for acceptance. Administrative authority is given to create the necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

~~Control Account for Fleet Maintenance Internal Service Fund~~

~~In 2016, the City of Lansing entered into a licensing agreement with NAPA Auto Parts wherein NAPA operates an on-site store within the City garage and serves as primary suppliers of fleet maintenance parts. The Mayor and Council agree to implement *Performance Based Budgeting* within the FY2017 budget, however Council Member have outstanding concerns regarding performance measures and savings projections associated with the NAPA licensing agreement.~~

~~To ensure the licensee is held accountable for performance and cost savings, the Council hereby establishes $130,000 from Contractual Services 643.453623.743000.00000 and $950,000 from Equipment Repair & Maintenance 643.453623.746200.00000 into a Control Account from which funds may be requested by the Administration and transferred into the Contractual Service and Equipment Repair and Maintenance accounts within the Fleet Maintenance Internal Service Fund. On a quarterly basis, 30 days before the ensuing quarter, requests will be made to Council to pay NAPA for quarterly expenses, accompanied by the following documentation from the prior transfer periods:~~

- ~~Any and all invoices from NAPA~~
- ~~Itemized inventory and prices of all parts used in repairs~~
- ~~Procurement timeline for all parts used in repairs.~~
- ~~Time sheets or other documentation showing hours worked by NAPA employees~~
- ~~Documentation of all money paid to NAPA for equipment, operations, personnel including wages and fringe.~~

~~During the period of July 1, 2016 to October 31, 2106, the Council will establish an Ad Hoc Committee chaired by Council Member Dunbar to review performance and cost savings achieved via the NAPA license agreement. The Committee shall make a recommendation to the full Council and the Administration as to whether continuing this license agreement is in the best interest of the City. Representatives from NAPA and the UAW are invited to participate in this review process.~~

Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

~~Residency Incentive Program (L-Hope Program)~~

~~Human Resources will reestablish the Residency Incentive Program (L-Hope Program) for City employees. This tool will also help with recruiting of new employees.~~

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 27, 2017, the Mayor submitted a proposed budget for the 2017/2018 fiscal year, which spans from July 1, 2017 through June 30, 2018; and

WHEREAS, the City Council held a series of televised public hearings to review Mayor's budget recommendations; and

WHEREAS, the City Council held special Committee of the Whole meetings during evening hours at the Alfreda Schmidt Comunnity Center on May 3, 2017 and at the Foster Community Center on May 4, 2017, and as part of the Council meeting to provide opportunities for citizens to comment on the proposed City budget; and

WHEREAS, in accordance with City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on April 24, 2017, for the fiscal year 2017/2018 budget and capital improvements program; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues, by source, and amounts appropriated to defray expenditures and meet the liabilities of the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2017/2018,

NOW, THEREFORE, BE IT RESOLVED that 19.70 mills be levied under the General Property Tax Act for fiscal year 2017/2018 as follows:

City Operating: 19.44
City Debt: .26

BE IT FURTHER RESOLVED that the City's sewage rate shall be increased by 3.0% for FY 2018;

BE IT FURTHER RESOLVED that the following changes to the City's fee and charges be adopted:

	From Current FY 2017	To Adopted FY 2018
City Clerk's Office		
Data Request - Voter Information - Labels	new	$10.00 setup fee + $0.40/label
Data Request - Voter Information - Printed Report	new	$10.00 setup fee + $0.25/page
Data Request - Voter Information - Email	new	$10.00 setup fee + $.001/voter name
Data Request - Voter Information - Daily AV Report	new	$0.55/page
Fire Department - Code Compliance		
Home Occupation Initial Registration Fee	new	$ 265.00
Home Occupation Inspection Fee	new	$ 215.00
Parks & Recreation Department		
Tot Time Drop in fee	$ 1.00	$ 2.00
Dedicated Wireless service - Riverfront Park: Per hour/Per	new	$ 100.00
Valentines Dances	$ 8.00	$ 9.00
Family Scavenger Hunt	new	$ 50.00
Gym Full Court, non-athletic, Gier gym, Resident	$ 35.00	$ 45.00

Gym Full Court, non-athletic, Gier gym, Non-resident	$ 40.00	$ 50.00
Gym Full Court, non-athletic, Letts gym, Resident	$ 25.00	$ 35.00
Gym Full Court, non-athletic, Letts gym, Non-resident	$ 30.00	$ 40.00
Gym Full Court, non-athletic, Foster gym, Resident	$ 15.00	$ 25.00
Gym Full Court, non-athletic, Foster gym, Non-resident	$ 20.00	$ 30.00
Little Sluggers Baseball, Resident	$ 25.00	$ 30.00
Little Sluggers Baseball, Non-resident	$ 30.00	$ 35.00
Mens' Age 50+ Basketball	$ 200.00	$ 225.00
High School Fast-Pitch Softball	$ 300.00	$ 325.00
Age 70+ Senior Softball	$ 200.00	$ 225.00
Todd Martin Youth Leadership, Tutoring, Fall, age 8-18, Res	new	$ 65.00
Todd Martin Youth Leadership, Tutoring, Fall, age 8-18, Non	new	$ 95.00
Todd Martin Youth Leadership, Tutoring, Winter, age 8-18, R	new	$ 65.00
Todd Martin Youth Leadership, Tutoring, Winter, age 8-18, N	new	$ 95.00
Todd Martin Youth Leadership, Tutoring, Spring, age 8-18, R	new	$ 65.00
Todd Martin Youth Leadership, Tutoring, Spring, age 8-18, N	new	$ 95.00
Todd Martin Youth Leadership, Tutoring, Summer, age 8-18,	new	$ 45.00
Todd Martin Youth Leadership, Tutoring, Summer, age 8-18,	new	$ 65.00
Rivertrail Rental Fee, per event	$ 100.00	$ 125.00

Planning & Neighborhood Development Department - General Fund

Payment in Lieu of Taxes (PILOT) Processing Fee	new	$ 1,500.00

Planning & Neighborhood Development Department - Building Safety Fund

Building Permit - Minimum Permit Amount	$ 90.00	$ 100.00
Commercial Plan Review (percent of Building Permit fee)	55%	56%
Plumbing Permit Base Fee	$ 90.00	$ 100.00
Mechanical Permit Base Fee	$ 90.00	$ 100.00
Electrical Permit Base Fee	$ 90.00	$ 100.00
Sign Permit - Minimum Permit Amount	$ 125.00	$ 135.00
Demolition Permit - Minimum Permit Amount	$ 90.00	$ 100.00

Planning & Neighborhood Development Department - Parking Fund

Parking Fines	$0.25 increase	

Public Service Department General Fund:

Soil Erosion Plan Review Fee	$ 200.00	$ 415.00
Soil Erosion and Sedimenation Control (SESC) Fee	$ 200.00	$ 270.00
Soil Erosion Permits - Residential Designation (previously, no separation for residential):		
Plan Review Fee	$ 200.00	$ 70.00
SESC Inspection Fee Per Acre (30 Day increments)	$ 300.00	$ 185.00
SESC Permit Closure	$ 200.00	$ 65.00
Drive Approach/Sidewalk Form Inspection Fees:		
Up to 200 linear feet	$ 125.00	$ 130.00
Storm Sewer Permits:		
Up to 75' of pipe installed	$ 166.00	$ 177.00
Additional fee when pipe installation exceeds 75'	$ 1.60	$ 1.70
Infrastructure Records Annual Access fee	new	$ 75.00
Demolition cap off fee	$ 111.00	$ 124.00
Tower Antennas:		
Use: Stand Alone Tower w/Antenna-Zone 1	new	$ 150.00
Use: Stand Alone Tower w/Antenna-Zone 2	new	$ 75.00
Use: Collocated Existing Utility Pole/Tower-Zone 1	new	$ 40.00

Use: Collocated Existing Utility Pole/Tower-Zone 2	new	$	20.00
Permit: Pole/Antenna (1-5 sites) stand alone tower w/antenna	new	$	360.00
Permit: Pole/Antenna (>5 but <11 sites) "	new	$	480.00
Permit: Pole/Antenna (>10 but <21 sites) "	new	$	732.00
Permit: Pole/Antenna (Per site after 20) "	new	$	50.00
Permit: Antenna (1-5 sites) collocated existing utility pole/towe	new	$	180.00
Permit: Antenna (>5 but <11 sites) "	new	$	228.00
Permit: Pole/Antenna (>10 but <21 sites) "	new	$	264.00
Permit: Pole/Antenna (Per site after 20) "	new	$	20.00
License: License agreement to use ROW	new	$	500.00

Bike Locker Fees - Monthly	new	up to $15.00
Bike Locker Fees - Weekly	new	up to $5.00
Bike Locker Fees - Daily	new	up to $2.00
Bike Locker Fees - Hourly	new	up to $0.50

Public Service Department Road Funds:

Permit to Occupy the Right of Way: 1 - 365 days	$125 permit plus $9 per day	$130 permit plus $9 per day

Public Service Department Refuse and Recycling Funds:

Refuse Carts:				
21 gallon cart - quarter year	$	39.00	$	40.00
32 gallon cart - quarter year	$	42.00	$	43.00
65 gallon cart - quarter year	$	47.00	$	48.00
95 gallon cart - quarter year	$	53.00	$	54.00
Recycling Fee	$	94.50	$	98.50
Recycling Commercial Late Fee	$	5.00	$	10.00

Public Service Department Sewer Fund:

Sewer Tap	$	419.08	$	467.53
Grease Trap Permit Fee		new	$	220.00
Sanitary Sewer Permits:				
Up to 75' of pipe installed	$	166.00	$	177.00
Additional fee when pipe installation exceeds 75'	$	1.60	$	1.70

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2017/2018 fiscal year:

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Property Taxes	40,505,000		40,505,000
Income Taxes	35,600,000		35,600,000
State Shared Revenues	15,764,500		15,764,500
Licenses and Permits	1,906,500		1,906,500
Charges for Services	9,422,900		9,422,900
Fines and Forfeitures	2,961,600		2,961,600
Interest and Rents	38,500		38,500
Return on Equity	22,300,000		22,300,000
Other Revenue	351,000		351,000
Transfers	100,000		100,000
Use of/(Contribution to) Fund Balance	(500,000)		(500,000)
Total Revenue	128,450,000	-	128,450,000

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Appropriations			
City Council			
Personnel	483,542		483,542
Operating	214,458		214,458
Total	698,000	-	698,000
Internal Audit			
Personnel	168,088		168,088
Operating	12,612		12,612
Total	180,700	-	180,700
Courts			
Personnel	5,214,305		5,214,305
Operating	1,365,595		1,365,595
Total	6,579,900	-	6,579,900
Mayor's Office			
Personnel	851,649		851,649
Operating	192,951		192,951
Total	1,044,600	-	1,044,600
Office of Community Media			
Personnel	405,650		405,650
Operating	31,750		31,750
Total	437,400	-	437,400
City Clerk' Office			
Personnel	825,177		825,177
Operating	237,623		237,623
Total	1,062,800	-	1,062,800
Planning & Neighborhood Development			
Personnel	704,621		704,621
Operating	409,879		409,879
Total	1,114,500	-	1,114,500
Finance			
Personnel	4,515,150		4,515,150
Operating	1,291,150		1,291,150
Total	5,806,300	-	5,806,300
Human Resources			
Personnel	1,422,791		1,422,791
Operating	831,209		831,209
Total	2,254,000	-	2,254,000
City Attorney			
Personnel	1,777,094		1,777,094
Operating	249,406		249,406
Total	2,026,500	-	2,026,500
Police			
Personnel	34,993,710		34,993,710
Operating	6,301,290		6,301,290
Total	41,295,000	-	41,295,000
Fire			
Personnel	29,988,769		29,988,769
Operating	5,024,231		5,024,231
Total	35,013,000	-	35,013,000

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Public Service			
Personnel	2,864,452		2,864,452
Operating	8,251,048		8,251,048
Total	11,115,500	-	11,115,500
Human Relations & Community Service			
Personnel	1,167,522		1,167,522
Operating	165,178		165,178
Total	1,332,700	-	1,332,700
Parks & Recreation			
Personnel	4,928,104		4,928,104
Operating	3,422,196		3,422,196
Total	8,350,300	-	8,350,300
Human Services			
Operating	1,600,000		1,600,000
Total	1,600,000	-	1,600,000
City-Supported Agencies			
Operating	481,400		481,400
Total	481,400	-	481,400
Non-Departmental			
Vacancy Factor	(500,000)		(500,000)
Library Lease	165,000		165,000
Debt Service	1,065,000		1,065,000
Transfers	7,327,400		7,327,400
Total	8,057,400	-	8,057,400
Total Appropriations	128,450,000	-	128,450,000

II. SPECIAL REVENUE FUNDS

MAJOR STREETS FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Gas & Weight Tax Receipts	8,910,700		8,910,700
Utility Permit Fees (Metro Act)	450,000		450,000
Reimbursements	1,200,900		1,200,900
Miscellaneous Revenue	168,000		168,000
Transfer from General Fund	-		-
Use of/(Contribution to) Fund Balance	1,770,400		1,770,400
Total Revenue	12,500,000	-	12,500,000
Appropriations			
Personnel	3,017,314		3,017,314
Operating	3,937,786		3,937,786
Capital	2,675,000		2,675,000
Debt Service	619,900		619,900
Transfers	2,250,000		2,250,000
Total Appropriations	12,500,000	-	12,500,000

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
LOCAL STREETS FUND			
Estimated Revenues			
Gas & Weight Tax Receipts	2,966,700		2,966,700
Reimbursements	600,000		600,000
Transfers	4,151,000		4,151,000
Use of/(Contribution to) Fund Balance	32,300		32,300
Total Revenue	7,750,000	-	7,750,000
Appropriations			
Personnel	3,058,971		3,058,971
Operating	2,408,929		2,408,929
Capital	1,229,000		1,229,000
Debt Service	1,053,100		1,053,100
Total Appropriations	7,750,000	-	7,750,000
STADIUM FUND			
Estimated Revenues			
Operating Revenues	410,000		410,000
Stadium Naming Rights	120,000		120,000
Reimbursements	125,000		125,000
Transfers In	501,100		501,100
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	1,156,100	-	1,156,100
Appropriations			
Debt Service	1,156,100		1,156,100
Total Appropriations	1,156,100	-	1,156,100
BUILDING DEPARTMENT FUND			
Estimated Revenues			
Licenses & Permits	2,537,500		2,537,500
Charges for Services	1,900		1,900
Miscellaneous	200		200
Transfer from General Fund	-		-
Use of/(Contribution to) Fund Balance	17,400		17,400
Total Revenue	2,557,000	-	2,557,000
Appropriations			
Personnel	2,002,224		2,002,224
Operating	554,776		554,776
Total Appropriations	2,557,000	-	2,557,000
CDBG FUND			
Estimated Revenues			
Federal Grants	2,354,000		2,354,000
General Fund Transfer	155,000		155,000
Total Revenue	2,509,000	-	2,509,000
Appropriations			
Personnel	1,027,026		1,027,026
Operating	1,481,974		1,481,974
Total Appropriations	2,509,000	-	2,509,000

	FY 2018 Proposed	Council Changes	FY 2018 Adopted

HOME GRANT FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Federal Grants	615,000		615,000
General Fund Transfer	30,000		30,000
Total Revenue	645,000	-	645,000
Appropriations			
Personnel	194,584		194,584
Operating	450,416		450,416
Total Appropriations	645,000	-	645,000

EMERGENCY SHELTER GRANT FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Federal Grants	168,000		168,000
General Fund Transfer	-		-
Total Revenue	168,000	-	168,000
Appropriations			
Operating	168,000		168,000
Total Appropriations	168,000	-	168,000

FEDERAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Drug Forfeitures	-		-
Use of/(Contribution to) Fund Balance	58,500		58,500
Total Revenue	58,500	-	58,500
Appropriations			
Personnel	-	-	-
Operating	58,500	-	58,500
Total Appropriations	58,500	-	58,500

STATE/LOCAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Drug Forfeitures	-		-
Use of/(Contribution to) Fund Balance	196,500		196,500
Total Revenue	196,500	-	196,500
Appropriations			
Operating	196,500	-	196,500
Transfers	-		-
Total Appropriations	196,500	-	196,500

DRUG LAW ENFORCEMENT FUND - TRI-COUNTY METRO

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Drug Forfeiture Revenues	415,000		415,000
Contributions from Local Units	415,000		415,000
Total Revenue	830,000	-	830,000
Appropriations			
Personnel	88,000	-	88,000
Operating	742,000	-	742,000
Transfers	-	-	-

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Total Appropriations	830,000	-	830,000

DOWNTOWN LANSING, INC.

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Special Assessments	407,000		407,000
Grants	10,000		10,000
Miscellaneous	339,500		339,500
Transfer from General Fund	221,000		221,000
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	977,500	-	977,500
Appropriations			
Personnel	166,197		166,197
Operating	811,303		811,303
Total Appropriations	977,500	-	977,500

III. ENTERPRISE FUNDS

CEMETERIES FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Cemetery Service Revenue	191,000		191,000
Sale of Lots	70,000		70,000
Other	3,000		3,000
Transfer from Perpetual Care	5,000		5,000
Transfer from Parks Millage	464,000		464,000
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	733,000	-	733,000
Appropriations			
Personnel	414,213		414,213
Operating	291,787		291,787
Transfers	27,000		27,000
Total Appropriations	733,000	-	733,000

GOLF FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Greens Fees	168,000		168,000
Equipment Rentals	96,500		96,500
Concessions	16,500		16,500
Transfers In - Parks Millage	619,000		619,000
Use of/(Contribution to) Fund Balance	(5,000)		(5,000)
Total Revenue	895,000	-	895,000
Appropriations			
Personnel	356,395		356,395
Operating	463,605		463,605
Capital	75,000		75,000
Debt Service	-		-
Total Appropriations	895,000	-	895,000

PARKING FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Parking Revenue	5,917,100		5,917,100
Baseball Revenue	45,000		45,000
Parking Fines	400,000		400,000
Other Revenue	1,114,715		1,114,715

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Use of/(Contribution to) Fund Equity	2,505,185		2,505,185
Total Revenue	9,982,000	-	9,982,000
Appropriations			
Personnel	2,495,874		2,495,874
Operating	2,256,532		2,256,532
Capital	2,147,000		2,147,000
Debt Service	3,082,594		3,082,594
Total Appropriations	9,982,000	-	9,982,000
WASTEWATER FUND			
Estimated Revenues			
Sewer Charges	33,880,000		33,880,000
Interest Income	161,150		161,150
Low Income Credit	(2,000)		(2,000)
Miscellaneous Income	2,012,300		2,012,300
Use of/(Contribution to) Fund Equity	717,550		717,550
Total Revenue	36,769,000	-	36,769,000
Appropriations			
Personnel	8,089,117		8,089,117
Operating	8,492,695		8,492,695
Capital	5,121,000		5,121,000
Debt Service	15,066,188		15,066,188
Total Appropriations	36,769,000	-	36,769,000
REFUSE FUND			
Estimated Revenues			
Operating Income	2,005,216		2,005,216
Interest Income	7,000		7,000
Use of/(Contribution to) Fund Equity	(74,216)		(74,216)
Total Revenue	1,938,000	-	1,938,000
Appropriations			
Personnel	948,959		948,959
Operating	964,041		964,041
Capital	25,000		25,000
Total Appropriations	1,938,000	-	1,938,000
RECYCLING FUND			
Estimated Revenues			
Operating Income	3,866,080		3,866,080
Sale of Recycled Materials	-		-
Interest Income	-		-
Use of/(Contribution to) Fund Equity	563,920		563,920
Total Revenue	4,430,000	-	4,430,000
Appropriations			
Personnel	2,223,679		2,223,679
Operating	1,714,008		1,714,008
Debt Service	454,813		454,813
Capital	37,500		37,500
Total Appropriations	4,430,000	-	4,430,000

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
IV. CAPITAL PROJECT FUNDS			

CAPITAL IMPROVEMENT (CIP) FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Transfer from the General Fund	685,000		685,000
Road/Sidewlk Millage (Sidewalks)	100,000		100,000
Knapps Loan Revenue	180,000		180,000
PEG (Cable Capital) Revenues	400,000		400,000
Total Revenue	1,365,000	-	1,365,000
Appropriations			
Facilities	400,000		400,000
PEG (Cable Capital) Expenditures	300,000		300,000
Sidewalks	100,000		100,000
Equipment	285,000		285,000
Loan Revenue	180,000		180,000
Transfer to General Fund	100,000		100,000
Total Appropriations	1,365,000	-	1,365,000

PARKS MILLAGE FUND

	FY 2018 Proposed	Council Changes	FY 2018 Adopted
Estimated Revenues			
Transfer from the General Fund	1,848,000		1,848,000
Total Revenue	1,848,000	-	1,848,000
Appropriations			
Transfer to Cemeteries Fund	464,000		464,000
Transfer to Golf Fund	619,000		619,000
Park & Community Center Improvements	765,000		765,000
Total Appropriations	1,848,000	-	1,848,000

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2017/2018 fiscal year:

[Insert Budget Polices]

Approved for placement on the City Council agenda:

James Smiertka, City Attorney

Date