

AGENDA

Committee on Ways and Means September 22, 2025 at 5:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting. To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Hussain, Chairperson
Council Member Garza, Vice Chairperson
Council Member Spadafore, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. September 3, 2025
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. PLACE ON FILE - Sole Source Purchase; Human Relations and Community Service Department report of OrbitBid.com as the supplier of 50 Mod Pods
 - C. PLACE ON FILE - Sole Source Purchase; Public Service Department report of Tetra Tech of Lansing as consultant for the procurement of Solar Array (AC Side) Project at WWTP
 - D. PLACE ON FILE - Sole Source Purchase; Public Service Department report of System Specialties as the vendor for Three Valve Actuators
 - E. PLACE ON FILE - Sole Source Purchase; Police Department and Information Technology Department report of Leadsonline as the vendor for Real Time Crime Investigation Software
 - F. PLACE ON FILE - Sole Source Purchase; Police Department notification of LaFontaine Chrysler Dodge Ram of Lansing as the vendor for two vehicles for Special Operations and Violent Crime Teams
 - G. DISCUSSION - Committee Budget Priorities for Fiscal Year 2026/2027
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on Ways and Means
Wednesday, September 3, 2025 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Hussain called the meeting to order at 3:30pm

PRESENT

Council Member Adam Hussain, Chair
Council Member Jeremy Garza, Vice Chair
Council Member Peter Spadafore, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Lisa Hagen-Lawrence, OCA
Crystal Thomas, Chief Financial Officer
Stephanie Robinson, Purchasing
Charles H. Randall, Controller

Minutes

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES OF JUNE 17, 2025 AS WRITTEN. MOTION CARRIED 3-0.

Public Comment

Discussion/Action:

RESOLUTION – Setting a Public Hearing on Amending Chapter 206 to Adjust Threshold for Bidding

Ms. Thomas noted they were requested to attend the meeting and provide attendees. Ms. Hagen-Lawrence explained this came from the Administration and worked with Law. Councilmember Hussain mentioned they are setting a hearing and the threshold that calls to be automatically adjusted, and the city controller reports the change to Council by May 1st, with an effective date of July 1st and for 2025 it was \$31,000. Councilmember Spadafore asked where the \$31,000 came from and Councilmember Hussain noted it is on line 17 of the Ordinance. Councilmember Garza stated for transparency when it goes to Council they will know what the CPI (Consumer Price Index) is and is it 12 years, Ms. Robinson confirmed it expires in so many years. Councilmember Spadafore noted 10 years. Councilmember Hussain explained for anyone online that CPI is a measure of inflation of average increase of goods like groceries, and gas. Mr. Randall noted it is done by the federal government. Ms. Robinson added they were told Mayor Schor, Brett Kaschinske, and Jason Hogan.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR SETTING A PUBLIC HEARING ON AMENDING CHAPTER 206 TO ADJUST THRESHOLD FOR BIDDING WITH THE AMENDMENT ON LINE 12 ADDING THE WORD 'YEAR' AFTER FISCAL. MOTION CARRIED 3-0.

OTHER

ADJOURN

Adjourned at 4:09pm

Submitted by, Renee Richmond, Recording Secretary, Lansing City Council

Approved by the Committee on

DRAFT

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: August 25, 2025
SUBJECT: Sole Source Purchase – Orbitbid.com

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Human Relations and Community Service Department
Vendor: OrbitBid.com
Item Purchased: 50 Mod Pods
Dollar Amount: \$ 600,000.00

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

sr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: July 18, 2025
SUBJECT: Sole Source – Orbit.Bid, Miedema Asset Management

The HRCS Department requests that Orbit,bid, Miedema Asset Management be designated as a Sole Source provider of the purchase of 50 Mod Pod Houses.

Please see the attached letter from Kim Coleman regarding the request. The purchase was through a surplus bid from Orbit.Bid, Miedema Asset Management. The City was awarded the bid.

Based on the attached letter we recommend issuing a sole source purchase order to Orbit,Bid, Miedema Asset Management in the amount of \$ 600,000 per the request of the HRCS Department.

Attachment

Date: _____

Approved _____ Denied _____

Andy Schor, Mayor



Andy Schor, Mayor

City of Lansing
Human Relations & Community Services Department
124 West Michigan Avenue • 4th Floor City Hall
Lansing, Michigan 48933
(517) 483-4477 • (517) 377-0078 (Fax)

MEMORANDUM

TO: Stephanie Robinson, Senior Buyer
FROM: Kimberly A. Coleman, Director, HRCS
DATE: July 17, 2025
SUBJECT: Request to Sole Source ModPods Purchase

In response to the increase in unsheltered individuals and the chronic housing shortage, the Human Relations and Community Services department issued a Request for Proposals (RFP) in March 2024 to solicit bids for temporary living spaces or alternative shelter options that would serve as transitional and emergency housing for those displaced or part of the unsheltered population in Lansing. Unfortunately, the responses received through the competitive bidding process were significantly higher than anticipated, making the costs unaffordable within current budget constraints.

Recent developments in the market have presented a unique opportunity to acquire these temporary living spaces under substantially more favorable terms. Specifically, Housing Resources Inc. (HRI), in response to the COVID-19 pandemic and the increased number of unsheltered people, purchased 50 tiny housing units called ModPods. The initial plan was to use these units to provide a solution for individuals and families in Kalamazoo County, Michigan. Since then, their local government and community organizations have developed alternative solutions and decided not to proceed with the project. These units appear to be in pristine, never-used condition. They are disassembled and remain in their original packaging and shipping condition on 4x9 flats.

More recently, HRI commissioned Miedema Asset Management Group to sell 50 ModPods. HRCS reached out to the sellers, who secured approval to accept an offer of \$600,000 for the purchase of 34 -8x8x8 and 16- 8x8x16 ModPods that are insulated and fully furnished, including heating and cooling. This price is approximately half the cost of the lowest bids received through the previous RFP process.

This opportunity is particularly advantageous because:

- The purchase price of \$600,000 represents a significant reduction—approximately 50%—compared to prior quotes, enabling us to allocate resources more effectively toward other critical services.
- The pods are part of a limited market release, and the opportunity to purchase directly from HRI is only available under these special market conditions.
- The offer is time-sensitive, and immediate action is necessary to secure the pods before the market opportunity expires.
- These pods were manufactured specifically for the Kalamazoo project and meet the required specifications for safe, durable, and dignified housing solutions

Given these factors, sole sourcing this purchase is suggested to achieve cost efficiency, meet urgent community needs, and capitalize on a unique market opportunity that would otherwise be unavailable through standard procurement processes. Therefore, we request approval of the sole source purchase of 50 pods from HRI at the negotiated price of \$600,000 to expedite the provision of safe shelter for our community’s most vulnerable populations.

The account to be used for funding this request will be determined by the finance department.



CITY OF LANSING
 124 W. Michigan Ave
 Lansing, MI 48933
 (517) 483-4128

TO: ORBITBID.COM INC
 601 GORDON INDUSTRIAL CT SW
 BYRON CENTER, MI 49315

| PURCHASE ORDER | |
|----------------|------------|
| P.O. NUMBER | P092952 |
| DATE | 08/21/2025 |
| VENDOR I.D. | V051919 |
| FOB | DELIVERED |
| REQUISITION NO | PR022440 |

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE

| DELIVER ITEMS TO: |
|---|
| CITY OF LANSING HUMAN RELATIONS & C 124 W MICHIGAN 4TH FLOOR LANSING, MI 48933 ATTN DAPHINE WHITFIELD |

| SEND INVOICE TO: |
|--|
| CITY OF LANSING HUMAN RELATIONS & C 124 W MICHIGAN 4TH FLOOR LANSING 48933 |

| Item No. | QTY | Description | Unit Price | Extended Price |
|----------|-------|--|-------------|----------------|
| 1 | 50.00 | ALTERNATIVE TEMPORARY SHELTER <i>101-833730-960380 \$600,000.00</i> | \$12,000.00 | \$600,000.00 |
| | | | Total: | \$600,000.00 |

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Federal Tax ID: 38-6004628

AUTHORIZED SIGNATURE *Cristina L. Thomas*

Date
 Printed: 08/21/2025

Sole Source Cover Sheet

Request to Sole Source Modular Shelter Pods (ModPod) Purchase

Project: _____

206.05. - Sole source procurement. **This request adheres to the portions of the ordinance checked below.**

- (c) The criteria to be followed by the Director in determining that there is only one source for supplying the requested supply, service, or construction item are:

_____ Special features are required; or

_____ Special market conditions exist; or

_____ Special services or facilities are required; or

_____ The source is unique or special in nature; or

_____ The source is limited or proprietary; or

_____ Sales territories or product availability within limited geographical boundaries require sole source procurement; or

_____ Where standardization or compatibility is the overriding consideration and such compatibility or standardization can only be achieved through the purchase or use of a unique product; or

_____ Where a product or service is specifically identified as part of a grant award.

Discussion/Notes:

Sole Source Manufacturer --

LIT Solutions

Sole Source Agent/Distributor or Consultant--

Kurt Mingerink, Miedema Asset Management Group

Christina Ayers, Housing Resources, Inc.

PURCHASE AGREEMENT

This Purchase Agreement (“Agreement”) is entered into and made effective as of the date of the last signature below, by and between:

Seller:

Orbitbid.com

601 Gordon Industrial Court

Byron Center, MI 49315

(“Seller”)

and

Buyer:

City of Lansing, HRCS

124 W. Michigan Avenue, 4th Floor, City Hall

Lansing, MI 48933

(“Buyer”)

RECITALS

WHEREAS, the Seller agrees to sell and the Buyer agrees to purchase certain multi-use structures on the terms and conditions set forth herein;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Description of Goods

The Seller agrees to sell, and the Buyer agrees to purchase, the following items:

- **Fifty (50) ModPods Multi-Use Structures**, currently disassembled, and sold **as-is, where-is**, with **no warranty written, expressed, or implied**.
 - Thirty-four (34) units measuring **8' x 8' x 8'**
 - Sixteen (16) units measuring **16' x 8' x 8'**

2. Purchase Price

The total purchase price for the goods shall be **\$600,000.00 USD**, calculated as:

- \$12,000.00 per unit × 50 units = \$600,000.00

3. Payment Terms

Buyer shall remit full payment to Seller in the amount of **\$600,000.00 USD within five (5) business days** of the effective date of this Agreement.

Payment shall be made to:

Orbitbid.com

601 Gordon Industrial Court

Byron Center, MI 49315

Payment instructions to be provided upon execution of this Agreement.

4. Removal of Items

Buyer shall remove all items described in Section 1 **no later than July 28, 2025**. Buyer is responsible for all costs and logistics related to the removal of the items.

5. Condition of Goods

The Buyer acknowledges and agrees that the goods are being sold **as-is, where-is**, and that **no warranties** or representations have been made by the Seller regarding the condition, usability, or suitability of the goods for any particular purpose.

6. Entire Agreement

This Agreement contains the entire agreement between the parties and supersedes all prior negotiations, understandings, or agreements. No modification of this Agreement shall be valid unless made in writing and signed by both parties.

7. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

8. Signatures

IN WITNESS WHEREOF, the parties have executed this Purchase Agreement as of the dates written below.

SELLER:

Orbitbid.com

By: _____

Name: _____

Title: _____

Date: _____

BUYER:

City of Lansing, HRCS

By: _____

Name: _____

Title: _____

Date: _____

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson CPPB, Senior Buyer
DATE: August 26, 2025
SUBJECT: Sole Source Purchase – Tetra Tech Inc

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department Wastewater Division

Vendor: Tetra Tech Inc

Item Purchased: Consultant Services for Solar Array (AC Side) Project at WWTP

Dollar Amount: Not to exceed \$206,000 (Account 273.453603-972000-50270)

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: May 28, 2025
SUBJECT: Sole Source – Tetra Tech

The Public Service Department – Engineering Division & WWTP requests that Tetra Tech of Lansing be designated as a Sole Source consultant for the procurement of Solar Array (AC Side) Project at WWTP.

Please see the attached letter from Andrew Kilpatrick regarding the request for the Solar Array Project services – (AC Side).

Based on the attached letter purchasing recommends issuing a sole source purchase order to Tetra Tech in the amount of \$206,000 from account 273.453603.972000.50270 per the request of Public Service Department – Engineering & WWTP .

Attachment

Date: _____

Approved _____ Denied _____

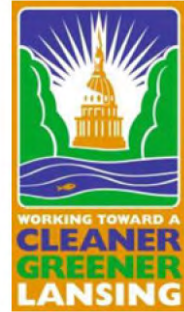
Andy Schor, Mayor



Andy Schor, Mayor

PUBLIC SERVICE DEPARTMENT

7th Floor City Hall
124 West Michigan Avenue
Lansing, Michigan 48933
(517) 483-4455
FAX: (517) 483-6082
www.lansingmi.gov/pubserv



MEMORANDUM

TO: Stephanie Robinson, Senior Buyer
FROM: Andy Kilpatrick, Public Service Director
DATE: May 27, 2025
SUBJECT: Solar Array (AC Side) Sole Source Recommendation: Tetra Tech

Public Service recommends using Tetra Tech on a sole source basis as consultant for the Alternating Current (AC) side of the proposed solar array for the Wastewater Treatment Plant. The Direct Current (DC) side of the project would be overseen by Enerlogics, the company the City selected competitively last year.

Tetra Tech is recommended for this portion of the project since they have designed and overseen all recent electrical projects at the plant and provide maintenance and upgrade support to the SCADA control and monitoring system, which the monitoring system of the solar array will tie into.

Additionally, due to the uncertainties surrounding the federal investment tax credits and tariffs, it is important that the project progress as quickly as possible. Going through the RFQP process and having another consultant get up to speed while the DC portion of the project is moving forward could jeopardize the schedule of the overall project.

See the attached proposal from Tetra Tech.

Funds for this work are available in grant account: 273.453603-972000-50270

Please contact me at 517-483-4248 with any questions regarding this recommendation.



CITY OF LANSING
 124 W. Michigan Ave
 Lansing, MI 48933
 (517) 483-4128

TO: TETRA TECH INC
 3497 COOLIDGE RD
 EAST LANSING, MI 48823

(517) 394-7900

| PURCHASE ORDER | |
|----------------|------------|
| P.O. NUMBER | P092852 |
| DATE | 07/30/2025 |
| VENDOR I.D. | V031455 |
| FOB | DELIVERED |
| REQUISITION NO | PR022337 |

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE

| DELIVER ITEMS TO: |
|--|
| PUBLIC SERVICE DEPT ENGINEERING 124 W MICHIGAN AVE 7TH FLOOR LANSING, MI 48933 ATTN MICHELLE SMALLEY |

| SEND INVOICE TO: |
|--|
| PUBLIC SERVICE DEPT ENGINEERING 124 W MICHIGAN AVE 7TH FLOOR LANSING 48933 |

| Item No. | QTY | Description | Unit Price | Extended Price |
|----------|------------|---|------------|----------------|
| 1 | 206,000.00 | WWTP SOLAR ARRAY <small>273-453603-972000-50270 \$206,000.00</small> | \$1.00 | \$206,000.00 |
| | | | Total: | \$206,000.00 |

SEND TO THE VENDOR

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Federal Tax ID: 38-6004628

Date
 Printed: 08/01/2025

AUTHORIZED SIGNATURE *Cynthia L. Thomas*

Sole Source Cover Sheet

Project: Recycle Coach

206.05. - Sole source procurement. **This request adheres to the portions of the ordinance checked below.**

- (c) The criteria to be followed by the Director in determining that there is only one source for supplying the requested supply, service, or construction item are:

Special features are required; or

Special market conditions exist; or

Special services or facilities are required; or

The source is unique or special in nature; or

The source is limited or proprietary; or

Sales territories or product availability within limited geographical boundaries require sole source procurement; or

Where standardization or compatibility is the overriding consideration and such compatibility or standardization can only be achieved through the purchase or use of a unique product; or

Where a product or service is specifically identified as part of a grant award.

Discussion/Notes:

Tetra Tech has overseen all recent electrical design and construction work at the Wastewater Plant as well as control upgrades and integration. The firm is intimately familiar with the alternating current side of the plant's electrical system that the proposed solar array will tie into as well as the SCADA system that the monitoring system will integrate with. It is in the City's best interest for the project to move forward as expeditiously as possible due to the uncertainty with federal tax credits and tariffs and the learning curve that any consultant not familiar with the plant would face. The DC side of the project is being overseen by Enerlogics, the company the City selected through an RFQP process.



March 12, 2025

Mr. Keith Moss, Superintendent
Lansing Wastewater Treatment Plant
1625 Sunset Avenue
Lansing, MI 48917

**Re: WWTP Solar Array Improvements
Design and Construction Phase Engineering Services Proposal**

Dear Mr. Moss:

As requested, we offer the following proposal for the engineering services associated with the design and installation of a solar array at the City of Lansing WWTP. This proposal covers the design of the AC side of the solar array system, and we understand that the demarcation line between the design under this contract and the design by the solar array design-build team will be the upstream end of the electrical cable running from the solar array(s) to the Wastewater Treatment Plant building(s), where it will be connected to the inverters needed for the solar PV system.

We also understand that this project will be a traditional design-bid delivery process. The improvement will generally follow the description of work presented in the September 2023 City of Lansing Wastewater Non-Process Improvements Task Order 1 Report prepared by JCI. The City will be utilizing federal grant funds to fund a portion of this project.

SCOPE OF SERVICES

Design

- Review size of step-up transformers with solar array designer.
- Detail connection of the solar arrays at the WWTP to the existing plant distribution system. Recommend connecting into the existing 4160V system, as the recently replaced switchgear was designed with this in mind for future connections.
- Work with solar array designer to implement Lansing Board of Water and Light (BWL) protections required at the existing main switchgear. This would be done in accordance with the BWL interconnection agreement.
- Prepare detail one-line diagrams showing duct banks, conduit and wire, and primary fusing for disconnect switches, surge arrestors, and protection of the step-up transformers.
- Prepare detail of the system network connections for integrating the solar array equipment to the existing plant-wide SCADA system. Alarms and statuses will be integrated to the existing plant SCADA system for monitoring status and alarms. Energy values would also be displayed and trended in the existing SCADA historian. Connection will be done with 50-micron OM3 multimode fiber optic cabling.
- Update the existing arc flash analysis. This would include updating the existing SKM software model files that the plant owns, and revising the model to include these upgrades to the electrical system at the plant. We will specify that the switchgear manufacturer is to update these files and return them to the plant. New arc flash labels will be installed where changes are made to the existing electrical system.
- Provide grounding details at each of the step-up pad mount transformers.
- Prepare an opinion of probable construction cost for the improvements and review with the City.
- Prepare bid documents for the purchase and installation of the solar panels and support systems.

Bidding

Provide one (1) copy of the Contract Documents (engineering drawings and specifications) and any addenda which may be issued to bidding service agencies. Additional sets required for bidding will be sold to bidders or others for a nominal fee equal to the cost of printing and handling.

- Conduct one (1) pre-bid meeting, maximum of one (1) day, at the **City's** facility.
- Respond to questions and prepare and issue addenda as required to interpret, clarify, or expand the bidding documents.
- Review and evaluate the apparent low **bidder's** qualifications for undertaking the work.
- Consult with and advise the City as to the acceptability of subcontractors and other persons and organizations proposed by the prime contractor of those portions of the work as such acceptability is required by the bidding documents.
- Assist the City in evaluating bids and make a recommendation of award of the contract.
- Assist the City in obtaining the insurance, performance bond, and payment bond certificates and other such submittal items required from the Contractor by the contract documents so that construction of the project can begin.

Construction

- Engineer shall function as the **Owner's** representative during the work.
- Engineer to conduct one (1) pre-construction meeting at City facility.
- Engineer to conduct progress meetings. Two (2) meetings planned.
- Engineer will review equipment and material submittals for conformance with the contract documents.
- Engineer shall make periodic visits to the construction site to observe the **Contractor's progress** and answer contractor questions. Engineer shall be on site during system startup. Five site visits with an effort of 50 hours have been included in the budget for site visits and on-site, system startup activities.
- Engineer shall review pay applications and answer RFIs. Our budget includes two pay applications and three RFIs.
- Engineer shall modify the drawings to conform to construction records at the conclusion of the project.

Programming

- Provide and attend startup of the panels to confirm the installation was performed as designed.
- Provide integration of the solar array into the plant-wide SCADA system via multimode fiber optic cabling. The solar arrays will communicate via Ethernet/IP and Modbus IP, so this can be integrated into the new controllers that are planned in the SCADA upgrade.

ITEMS PROVIDED BY CITY

- An interconnection agreement between the City and BWL will be required to allow for parallel operation of the solar arrays with each BWL incoming electrical service.

ASSUMPTIONS

- City will perform the advertisement for bid
- City is providing administration services for the solar array, design-build project.

SCHEDULE

We are prepared to begin these efforts immediately upon receiving approval to proceed. We anticipate the following schedule for the project:

| Task | Completion Date |
|--|------------------------|
| Construction Plans | July 2025 |
| Obtain Construction Bids / Award of Contract | July 2025 |

COMPENSATION

Compensation for our services will be based on our hourly rates, our standard overhead, and a fixed fee of 12%. We propose a budget of \$206,000 for the design and construction phases of the project.

Please review this proposal and if you approve, please sign in the space below and return one original copy of this proposal for our records. Our Standard Terms and Conditions are attached and considered part of this proposal.

Thank you for the opportunity to assist the City of Lansing with this Wastewater Treatment Plant project. If you have any question regarding this proposal, please contact our office.

Sincerely,



David S. Christian, P.E.
Senior Project Manager

Attachment

PROPOSAL ACCEPTED CITY OF LANSING:

By: _____

Title: _____

Date: _____

Tetra Tech of Michigan, PC

Engineering Services Standard Terms & Conditions

Services Consultant will perform services for the Project as set forth in the provisions for Scope of Work/Fee/Schedule in the proposal and in accordance with these Terms & Conditions. Consultant has developed the Project scope of service, schedule, and compensation based on available information and various assumptions. The Client acknowledges that adjustments to the schedule and compensation may be necessary based on the actual circumstances encountered by Consultant in performing their services. Consultant is authorized to proceed with services upon receipt of an executed Agreement.

Compensation In consideration of the services performed by Consultant, the Client shall pay Consultant in the manner set forth above. The parties acknowledge that terms of compensation are based on an orderly and continuous progress of the Project. Compensation shall be equitably adjusted for delays or extensions of time beyond the control of Consultant. Where total project compensation has been separately identified for various tasks, Consultant may adjust the amounts allocated between tasks as the work progresses so long as the total compensation amount for the project is not exceeded.

Fee Definitions The following fee types shall apply to methods of payment:

- **Salary Cost** is defined as the individual's base salary plus customary and statutory benefits. Statutory benefits shall be as prescribed by law and customary benefits shall be as established by Consultant employment policy.
- **Cost Plus** is defined as the individual's base salary plus actual overhead plus professional fee. Overhead shall include customary and statutory benefits, administrative expense, and non-project operating costs.
- **Lump Sum** is defined as a fixed price amount for the scope of services described.
- **Standard Rates** is defined as individual time multiplied by standard billing rates for that individual.
- **Subcontracted Services** are defined as Project-related services provided by other parties to Consultant.
- **Reimbursable Expenses** are defined as actual expenses incurred in connection with the Project.

Payment Terms Consultant shall submit invoices at least once per month for services performed and Client shall pay the full invoice amount within 30 days of the invoice date. Invoices will be considered correct if not questioned in writing within 10 days of the invoice date. Client payment to Consultant is not contingent on arrangement of project financing or receipt of funds from a third party. In the event the Client disputes the invoice or any portion thereof, the undisputed portion shall be paid to Consultant based on terms of this Agreement. Invoices not in dispute and unpaid after 30 days shall accrue interest at the rate of one and one-half percent per month (or the maximum percentage allowed by law, whichever is the lesser). Invoice payment delayed beyond 60 days shall give Consultant the right to stop work until payments are current. Non-payment beyond 70 days shall be just cause for termination by Consultant.

Additional Services The Client and Consultant acknowledge that additional services may be necessary for the Project to address issues that may not be known at Project initiation or that may be required to address circumstances that were not foreseen. In that event, Consultant shall notify the Client of the need for additional services and the Client shall pay for such additional services in an amount and manner as the parties may subsequently agree.

Site Access The Client shall obtain all necessary approvals for Consultant to access the Project site(s).

Underground Facilities Consultant and/or its authorized subcontractor will conduct research and perform site reconnaissance in an effort to discover the location of existing underground facilities prior to developing boring plans, conducting borings, or undertaking invasive subsurface investigations. Client recognizes that accurate drawings or knowledge of the location of such facilities may not exist, or that research may reveal as-built drawings or other documents that may inaccurately show, or not show, the location of existing underground facilities. In such events, except for the sole negligence, willful misconduct, or practice not conforming to the Standard of Care cited in this Agreement, Client agrees to indemnify and hold Consultant and/or its Subcontractor harmless from any and all property damage, injury, or economic loss arising or allegedly arising from borings or other subsurface penetrations.

Regulated Wastes Client is responsible for the disposal of all regulated wastes generated as a result of services provided under this Agreement. Consultant and Client mutually agree that Consultant assumes no responsibility for the waste or disposal thereof.

Contractor Selection Consultant may make recommendations concerning award of construction contracts and products. The Client acknowledges that the final selection of construction contractors and products is the Client's sole responsibility.

Ownership of Documents Drawings, specifications, reports, programs, manuals, or other documents, including all documents on electronic media, prepared under this Agreement

are instruments of service and are, and shall remain, the property of Consultant. Record documents of service shall be based on the printed copy. Consultant will retain all common law, statutory, and other reserved rights, including the copyright thereto. Consultant will furnish documents electronically; however, the Client releases Consultant from any liability that may result from documents used in this form. Consultant shall not be held liable for reuse of documents or modifications thereof by the Client or its representatives for any purpose other than the original intent of this Agreement, without written authorization of and appropriate compensation to Consultant.

Standard of Care Services provided by Consultant under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Consultant makes no warranty or guaranty, either express or implied. Consultant will not be liable for the cost of any omission that adds value to the Project.

Period of Service This Agreement shall remain in force until completion and acceptance of the services or until terminated by mutual agreement. Consultant shall perform the services for the Project in a timely manner consistent with sound professional practice. Consultant will strive to perform its services according to the Project schedule set forth in the provisions for Scope of Work/Fee/Schedule above. The services of each task shall be considered complete when deliverables for the task have been presented to the Client. Consultant shall be entitled to an extension of time and compensation adjustment for any delay beyond Consultant control.

Insurance and Liability Consultant shall maintain the following insurance and coverage limits during the period of service. The Client will be named as an additional insured on the Commercial General Liability and Automobile Liability insurance policies.

Worker's Compensation – as required by applicable state statute
Commercial General Liability - \$1,000,000 per occurrence for bodily injury, including death and property damage, and \$2,000,000 in the aggregate
Automobile Liability –\$1,000,000 combined single limit for bodily injury and property damage
Professional Liability (E&O) - \$1,000,000 each claim and in the aggregate

The Client shall make arrangements for Builder's Risk, Protective Liability, Pollution Prevention, and other specific insurance coverage warranted for the Project in amounts appropriate to the Project value and risks. Consultant shall be a named insured on those policies where Consultant may be at risk. The Client shall obtain the counsel of others in setting insurance limits for construction contracts.

Indemnification Consultant shall indemnify and hold harmless the Client and its employees from any liability, settlements, loss, or costs (including reasonable attorneys' fees and costs of defense) to the extent caused solely by the negligent act, error, or omission of Consultant in the performance of services under this Agreement. If such damage results in part by the negligence of another party, Consultant shall be liable only to the extent of Consultant's proportional negligence.

Dispute Resolution The Client and Consultant agree that they shall diligently pursue resolution of all disagreements within 45 days of either party's written notice using a mutually acceptable form of mediated dispute resolution prior to exercising their rights under law. Consultant shall continue to perform services for the Project and the Client shall pay for such services during the dispute resolution process unless the Client issues a written notice to suspend work. Causes of action between the parties to this Agreement shall be deemed to have accrued and the applicable statutes of repose and/or limitation shall commence not later than the date of substantial completion.

Suspension of Work The Client may suspend services performed by Consultant with cause upon fourteen (14) days written notice. Consultant shall submit an invoice for services performed up to the effective date of the work suspension and the Client shall pay Consultant all outstanding invoices within fourteen (14) days. If the work suspension exceeds thirty (30) days from the effective work suspension date, Consultant shall be entitled to renegotiate the Project schedule and the compensation terms for the Project.

Termination The Client or Consultant may terminate services on the Project upon seven (7) days written notice without cause or in the event of substantial failure by the other party to fulfill its obligations of the terms hereunder. Consultant shall submit an invoice for services performed up to the effective date of termination and the Client shall pay Consultant all outstanding invoices, together with all costs arising out of such termination, within fourteen (14) days. The Client may withhold an amount for services that may be in dispute provided that the Client furnishes a written notice of the basis for their dispute and that the amount withheld represents a reasonable value.

Authorized Representative The Project Manager assigned to the Project by Consultant is authorized to make decisions or commitments related to the project on behalf of Consultant. Only authorized representatives of Consultant are authorized to execute

contracts and/or work orders on behalf of Consultant. The Client shall designate a representative with similar authority. Email messages between Client and members of the project team shall not be construed as an actual or proposed contractual amendment of the services, compensation or payment terms of the Agreement.

Project Requirements The Client shall confirm the objectives, requirements, constraints, and criteria for the Project at its inception. If the Client has established design standards, they shall be furnished to Consultant at Project inception. Consultant will review the Client design standards and may recommend alternate standards considering the standard of care provision.

Independent Consultant Consultant is and shall be at all times during the term of this Agreement an independent consultant and not an employee or agent of the Client. Consultant shall retain control over the means and methods used in performing **Consultant's services and may retain subconsultants to perform certain services as determined by Consultant.**

Compliance with Laws Consultant shall perform its services consistent with sound professional practice and endeavor to incorporate applicable laws, regulations, codes, and standards applicable at the time the work is performed. In the event that standards of practice change during the Project, Consultant shall be entitled to additional compensation where additional services are needed to conform to the standard of practice.

Permits and Approvals Consultant will assist the Client in preparing applications and supporting documents for the Client to secure permits and approvals from agencies having jurisdiction over the Project. The Client agrees to pay all application and review fees.

Limitation of Liability In recognition of the relative risks and benefits of the project to both the Client and Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of Consultant and its subconsultants to the Client and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of Consultant and its subconsultants **to all those named shall not exceed \$50,000 or the amount of Consultant's total fee paid** by the Client for services under this Agreement, whichever is the greater. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

Consequential Damages Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project or with this Agreement.

Waiver of Subrogation Consultant shall endeavor to obtain a waiver of subrogation against the Client, if requested in writing by the Client, provided that Consultant will not increase its exposure to risk and Client will pay the cost associated with any premium increase or special fees.

Environmental Matters The Client warrants that they have disclosed all potential hazardous materials that may be encountered on the Project. In the event unknown hazardous materials are encountered, Consultant shall be entitled to additional compensation for appropriate actions to protect the health and safety of its personnel, and for additional services required to comply with applicable laws. The Client shall indemnify Consultant from any claim related to hazardous materials encountered on the Project except for those events caused by negligent acts of Consultant.

Cost Opinions Consultant shall prepare cost opinions for the Project based on historical information that represents the judgment of a qualified professional. The Client and Consultant acknowledge that actual costs may vary from the cost opinions prepared and that Consultant offers no guarantee related to the Project cost.

Contingency Fund The Client acknowledges the potential for changes in the work during construction and the Client agrees to include a contingency fund in the Project budget appropriate to the potential risks and uncertainties associated with the Project. Consultant may offer advice concerning the value of the contingency fund; however, Consultant shall not be liable for additional costs that the Client may incur beyond the contingency fund they select unless such additional cost results from a negligent act, error, or omission related to services performed by Consultant.

Safety Consultant shall be responsible solely for the safety precautions or programs of its employees and no other party.

Information from Other Parties The Client and Consultant acknowledge that Consultant will rely on information furnished by other parties in performing its services under the

Project. Consultant shall not be liable for any damages that may be incurred by the Client in the use of third party information.

Force Majeure Consultant shall not be liable for any damages caused by any delay that is **beyond Consultant's reasonable control**, including but not limited to unavoidable delays that may result from any acts of God, strikes, lockouts, wars, acts of terrorism, riots, acts of governmental authorities, extraordinary weather conditions or other natural catastrophes, or any other cause beyond the reasonable control or contemplation of either party.

Waiver of Rights The failure of either party to enforce any provision of these terms and conditions shall not constitute a waiver of such provision nor diminish the right of either party to the remedies of such provision.

Warranty Consultant warrants that it will deliver services under the Agreement within the standard of care. No other expressed or implied warranty is provided by Consultant.

Severability Any provision of these terms later held to be unenforceable shall be deemed void and all remaining provisions shall continue in full force and effect. In such event, the Client and Consultant will work in good faith to replace an invalid provision with one that is valid with as close to the original meaning as possible.

Survival All obligations arising prior to the termination of this Agreement and all provisions of these terms that allocate responsibility or liability between the Client and Consultant shall survive the completion or termination of services for the Project.

Assignments Neither party shall assign its rights, interests, or obligations under the Agreement without the express written consent of the other party.

Governing Law The terms of Agreement shall be governed by the laws of the state where the services are performed provided that nothing contained herein shall be interpreted in such a manner as to render it unenforceable under the laws of the state in which the Project resides.

Collection Costs In the event that legal action is necessary to enforce the payment provisions of this Agreement if Client fails to make payment within sixty (60) days of the invoice date, Consultant shall be entitled to collect from the Client any judgment or settlement **sums due, reasonable attorneys' fees, court costs, and expenses incurred by Consultant in connection therewith and, in addition, the reasonable value of Consultant's time and expenses spent in connection with such collection action, computed at Consultant's prevailing fee schedule and expense policies.**

Equal Employment Opportunity Consultant will comply with federal regulations pertaining to Equal Employment Opportunity. Consultant is in compliance with applicable local, state, and federal regulations concerning minority hiring. **It is Consultant's policy** to ensure that applicants and employees are treated equally without regard to race, creed, sex, color, religion, veteran status, ancestry, citizenship status, national origin, marital status, sexual orientation, or disability. Consultant expressly assures all employees, applicants for employment, and the community of its continuous commitment to equal opportunity and fair employment practices.

Attorney Fees Should there be any suit or action instituted to enforce any right granted in this contract, the substantially prevailing party shall be entitled to recover its costs, disbursements, and reasonable attorney fees from the other party. The party that is awarded a net recovery against the other party shall be deemed the substantially prevailing party unless such other party has previously made a bona fide offer of payment in settlement and the amount of recovery is the same or less than the amount offered in settlement. Reasonable attorney fees may be recovered regardless of the forum in which the dispute is heard, including an appeal.

Third Party Beneficiaries Nothing in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the **Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit**, and no other entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

Lien Rights Consultant may file a lien against the Client's property in the event that the Client does not make payment within the time prescribed in this Agreement. The Client agrees that services by Consultant are considered property improvements and the Client waives the right to any legal defense to the contrary.

Captions The captions herein are for convenience only and are not to be construed as part of this Agreement, nor shall the same be construed as defining or limiting in any way the scope or intent of the provisions hereof.

Personal Data Each party shall comply with all applicable laws and regulations relating to the processing, protection, or privacy of personal data, including where applicable, the guidance and codes of practice issued by regulatory bodies in any relevant jurisdiction. Each party agrees that it shall keep such personal data in a secure technological environment.

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: August 26, 2025
SUBJECT: Sole Source Purchase – Systems Specialties

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department - WWTP
Vendor: System Specialties
Item Purchased: Three Valve Actuators
Dollar Amount: Not to exceed \$32,655.00 (FY26 account 590-933610-972000-20189)

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: July 29, 2025
SUBJECT: Sole Source – Systems Specialties

The Public Service Department WWTP requests that Systems Specialties be designated as a Sole Source vendor for three Rotork slide gate actuators for the South Aeration Air Flow Control.

Please see the attached letter from William Brunner regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to System Specialties the amount of \$ 20,924.00 from account 590-933610-972000

Attachment

Date: _____

Approved _____ Denied _____

Andy Schor, Mayor



Andy Schor, Mayor

PUBLIC SERVICE

DEPARTMENT

Wastewater Division
1625 Sunset Avenue
Lansing, Michigan 48917
(517) 483-4404
FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>



TO: Stephanie Robinson, Senior Buyer

FROM: William H. Brunner, P.E., Plant Engineer *WB*

DATE: April 15, 2025

SUBJECT: Request for Sole Source Procurement of Actuators for South Aeration Air Flow Control

This request is to procure 3 Rotork slide-gate actuators for air flow control for the South Aeration Tanks from Systems Specialties for \$20,924.00. The quote from Systems Specialties and a letter from Rotork Controls, Inc. stating that Systems Specialties is the sole source agent and distributor for Rotork are attached.

The 3 new Rotork actuators will replace 3 existing actuators for South Aeration that are beyond their useful life and need to be replaced. The actuators move a valve that controls the amount of air flowing from the blowers and into the aeration tanks. The air mixes the tanks and provides oxygen for the organisms to provide treatment for the system.

We have over 130 Rotork actuators installed throughout the plant and at the pump stations. They allow us to remotely open and close valves and gates. They work well and have been reliable. Systems Specialties, the sole source agent and distributor, provides timely and reliable service. We will save operations and maintenance time by not having to learn how to program and maintain a different actuator, and save money and space by not having to stock more than one manufacturer's replacement parts. In addition, we will have only one contact, Systems Specialties (and through it, Rotork), to provide service if needed.

We will procure the new actuators through Systems Specialties, the sole source agent and distributor for Rotork Controls for the municipal water and wastewater market.

Funds for this request will be drawn from the following account:

\$20,924.00 590-933610-972000-52107 WW – Process Improvements

Please contact me at -4018 if you have any questions regarding this procurement request.

Approved: *Roy K. Moss*
R. Keith Moss, Wastewater Division Superintendent

Approved: *Andrew Kilpatrick*
Andrew Kilpatrick, P.E., Director of Public Service



CITY OF LANSING
 124 W. Michigan Ave
 Lansing, MI 48933
 (517) 483-4128

TO: SYSTEMS SPECIALTIES CO
 390 ENTERPRISE CT STE 200
 BLOOMFIELD HILLS, MI 48302-0323

(248) 332-4919

| PURCHASE ORDER | |
|----------------|------------|
| P.O. NUMBER | P092945 |
| DATE | 08/19/2025 |
| VENDOR I.D. | V002314 |
| FOB | DELIVERED |
| REQUISITION NO | PR022433 |

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE

| DELIVER ITEMS TO: |
|--|
| PUBLIC SERVICE WASTEWATER TREATMENT 1625 SUNSET ST LANSING, MI 48917 ATTN JANETTE TATE |

| SEND INVOICE TO: |
|--|
| PUBLIC SERVICE WASTEWATER TREATMENT 1625 SUNSET ST LANSING 48917 |

| Item No. | QTY | Description | Unit Price | Extended Price |
|----------|------|--|---------------|--------------------|
| 1 | 3.00 | ROTORK ACTUATORS <small>590-933610-972000-20189 \$32,655.00</small> | \$10,885.00 | \$32,655.00 |
| | | | Total: | \$32,655.00 |

QUOTE STATES FREIGHT IS INCLUDED - SOLE SOURCE - REVISED PO TO REFLECT THE PRICE CHANGE ON THE ACTUATORS.

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Federal Tax ID: 38-6004628

AUTHORIZED SIGNATURE *Cynthia L. Thomas*

Date
 Printed: 08/20/2025

Sole Source Cover Sheet

Project: Actuators for Air Flow Control in South Aeration

206.05. - Sole source procurement. **This request adheres to the portions of the ordinance checked below.**

- (c) The criteria to be followed by the Director in determining that there is only one source for supplying the requested supply, service, or construction item are:

_____ Special features are required; or

_____ Special market conditions exist; or

_____ Special services or facilities are required; or

_____ The source is unique or special in nature; or

_____ The source is limited or proprietary; or

X_____ Sales territories or product availability within limited geographical boundaries require sole source procurement; or

X_____ Where standardization or compatibility is the overriding consideration and such compatibility or standardization can only be achieved through the purchase or use of a unique product; or

_____ Where a product or service is specifically identified as part of a grant award.

Discussion/Notes:

Sole Source Manufacturer – Rotork Actuators

The 3 new Rotork actuators will replace 3 existing actuators for South Aeration that are beyond their useful life and need to be replaced. The actuators control a valve that regulates the amount of air flowing from the blowers and into the aeration tanks. The air mixes the tanks and provides oxygen for the organisms to provide treatment for the system.

We have over 130 Rotork actuators installed throughout the plant and at the pump stations. They allow us to remotely open and close valves and gates. They work well and have been reliable. Systems Specialties, the sole source agent and distributor, provides timely and reliable service. We will save operations and maintenance time by not having to learn how to program and maintain a different actuator, and save money and space by not having to stock more than one manufacturer's replacement parts.

Sole Source Agent/Distributor – Systems Specialties

The distributor, Systems Specialties, is the sole source Agent/Distributor for Rotork Controls, Inc. in the State of Michigan for the Municipal Water and Wastewater Market.



390 Enterprise Ct. Ste 200 Bloomfield Hills, MI 48302 www.svsspec.com Phone 800-686-9341 or 248-332-0099 Fax 248-849-0222

March 19, 2025

Quote # 031925KS4

Richard Stoddard
Field Operations Supervisor
Lansing WWTP
Public Service Department - Wastewater Division
1625 sunset Avenue
Lansing, MI 48917
Richard.Stoddard@lansingmi.gov

**Reference: Rotork IQTM3-Series Electronic Actuator
For use on existing 10" Butterfly valve
South Plant – Aeration Air valve**

Rick,

Systems Specialties is pleased to offer this firm quotation for the following Rotork products. When we move forward with an order we should confirm the stem size and valve mounting dimensions.

Qty (3) Rotork Model IQTM1000-FA12

- Rotork IQTM3-PRO Series actuators with Bluetooth communication
- 4-20 mA input & output
- W/D 403B0000
- (4) Programmable contacts for outputs
- Modulating duty rated for 1800 starts/hour
- FA12 mounting base
- WT IP68 enclosure
- 30-120 second 90 degree stroke time (adjustable)
- 120/1/60 VAC powered
- Side Handwheel manual override
- Adaption Bracket including machined drive bushing, to mate to existing 10" AWWA BFV (*Note, need to confirm)

Your Price each.....\$10,462.00

Estimated Actuator Delivery: ~6-8 weeks ARO**

**As stated above, we need valve dimensions and make/model info prior to moving forward.

We are best known by the quality of the products we represent and the service we render these quality products.

Terms: The prices AND delivery in this quotation are good for thirty days.

Terms: Net 30 days

Freight: FOB Shipping Point (add to invoice)

Freight: Included in above pricing

Should we be favored with an order, please make your PO out to:

Systems Specialties Company

390 Enterprise Court
Bloomfield Hills, MI 48302
Fax: 248.849.0222

singman@syspec.com

We appreciate the opportunity to review our quotation with you in detail and should you have additional questions please do not hesitate to call.

Sincerely,

Kurt Somsel

Kurt Somsel
Cell 616.490.4132

We are best known by the quality of the products we represent and the service we render these quality products.



3/28/20

Rotork Controls, Inc.
675 Mile Crossing Blvd.
Rochester, New York
14624

tel: +1 585 247 2304
fax: +1 585 247 2308
www.rotork.com
info@rotork.com

To whom it may concern:

This letter is to inform you that *Systems Specialties* located at the below address is the sole source Agent / Distributor for Rotork Controls, INC in the State of Michigan for the Municipal Water and Waste Water Market.

Systems Specialties
390 Enterprise Ct.
Ste 200
Bloomfield Hills, MI 48302

Feel free to contact me with any further questions.

Sincerely

A handwritten signature in black ink, appearing to read "Anthony P. Miller". The signature is written in a cursive, slightly slanted style.

Anthony P Miller
Midwest Area Sales Manager
Rotork Controls, INC
Cell: 414-975-1750

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: September 4, 2025
SUBJECT: Sole Source Purchase – Leadsonline

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Lansing Police Department/IT
Vendor: Leadsonline
Item Purchased: Real Time Crime Investigation Software
Dollar Amount: \$ 21,554.87 for First Year, of a three year contract .
Account: [REDACTED]

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

sr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior
DATE: Buyer August 28, 2025
SUBJECT: Sole Source - Leadsonline

The Lansing Police and Information Technology Department requests that Leadsonline be designated as a Sole Source provider of the purchase of Real Time Crime Investigation Software for LPD.

Please see the attached letter from Captain Justin Moore regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to Leads Online in the amount of \$ 21,554.87 for the first year. This is a three year contract with cost of year two \$29,339.42 and year three \$30,219.60 per the request of the Lansing Police and Information Technology Department from account number: [REDACTED]

Attachment

Date: _____

Approved _____

Denied _____

Andy Schor, Mayor



Robert Backus, Chief

LANSING POLICE DEPARTMENT

120 W. MICHIGAN AVENUE, LANSING MI 48933



Andy Schor, Mayor

ROBERT BACKUS, CHIEF
517.483.4600 | lansingpolice.com

To: Stephanie Robinson, Senior Buyer
From: Captain Justin Moore
Date: 08/28/2025
Subject: Sole Source Letter for LeadsOnline RTC

The City of Lansing Police Department is seeking a sole-source purchase of Leads Online Real Time Crime Software. We have tested and evaluated this product, and there are no other software products that were able to perform the functions we need. With that, no other company, entity, or individual has reseller or distribution rights to Leads Online or any of its accompanying documentation. The RTC application was created out of a need for one product to provide a direct link from our Axon RMS to RTC. This product has a direct API in which information is shared to the RTC application without manual entry. In addition, it is a product we are already using to search the Pawnstore Databases as they are required by law to submit their sales, etc in this software. We currently subscribe to Leads Online products and would be upgrading to the RTC application.

The following are some exclusive benefits that only this product can provide.

- An enhanced and more secure method of collecting and analyzing pawn, secondhand, scrap metal recycler, OfferUp, and eBay transaction data for use in criminal investigations.
- It provides functionality designed specifically for criminal investigations using transaction data from pawnshops, scrap yards, eBay, OfferUp, gold buyers, and other secondhand stores and is the exclusive proprietary property of LeadsOnline. It is protected under the United States Copyright Act (17 U.S.C.), as well as by all applicable state and international copyright laws, and by the Lanham Act (15 U.S.C. §§1051-1141n).
- No other supplier has access to this technology, which has been developed over 25 years.
- LeadsOnline is also the sole source for over 2 BILLION transaction records from more than 21,000 businesses in all 50 states, including Michigan. They provide law enforcement with investigative access *across jurisdictional boundaries* – borders previously used to the advantage of criminals to escape detection by local authorities.
- LeadsOnline will connect our agency to a network of over 6,000 law enforcement agencies throughout Michigan and the rest of the United States. There is no similar service operating in our jurisdiction or in the surrounding area, and LeadsOnline is the sole source of information of this kind for investigations.
- No other vendor or application available for purchase today has the capabilities included in LeadsOnline RTC.

Thank you for your consideration in this matter.

Justin Moore
Captain
Lansing Police Department

"CAPITAL CITY'S FINEST"

Excellence - Character - Teamwork - Respect - Courage



CITY OF LANSING
 124 W. Michigan Ave
 Lansing, MI 48933
 (517) 483-4128

TO: LEADSONLINE LLC
 6900 DALLAS PKWY STE 825
 PLANO, TX 75024

ACCOUNTING@LEADSONLINE.COM
 (972) 361-0900

| PURCHASE ORDER | |
|----------------|------------|
| P.O. NUMBER | P092958 |
| DATE | 08/25/2025 |
| VENDOR I.D. | V051918 |
| FOB | DELIVERED |
| REQUISITION NO | PR022450 |

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE

| DELIVER ITEMS TO: |
|--|
| CITY OF LANSING DEPT OF INFORMATION 201 N GRAND AVE LANSING, MI 48933 ATTN REGINA MCCULLOUGH |

| SEND INVOICE TO: |
|---|
| CITY OF LANSING DEPT OF INFORMATION 201 N GRAND AVE LANSING 48933 |

| Item No. | QTY | Description | Unit Price | Extended Price |
|---------------|------|---|------------|----------------|
| 1 | 1.00 | CELLHAWK 09.15.25-09.14.26 <small>630-173130-956890 \$3,273.00</small> | \$3,273.00 | \$3,273.00 |
| Total: | | | | \$3,273.00 |

AGENCY ID 4106-C1

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Federal Tax ID: 38-6004628

AUTHORIZED SIGNATURE

Cynthia L. Thomas

Date

Printed: 08/25/2025

Customer:

City of Lansing, Michigan
 120 West Michigan Avenue
 Lansing, Michigan 48933

Quote#: Q-03905

Quote Date: 07/10/25

Agency ID: 4106

Unit:

Police Department

Terms: Quote Only

| Start Date | End Date | Scope of Services | Rate | Qty | Subtotal | Disc. % | Amount |
|------------------------|----------|---------------------------------------|-------------|-----|-------------|---------|--------------------|
| 07/15/25 | 07/14/26 | Real Time Crime Investigations System | \$29,518.00 | 1 | \$29,518.00 | 3.5% | \$28,484.87 |
| Subtotal: | | | | | | | \$28,484.87 |
| <i>Applied Credit:</i> | | | | | | | -\$6,930.00 |
| Total Due: | | | | | | | \$21,554.87 |

TERMS & CONDITIONS OF USE

Intel Solutions: This order is subject to and governed by the terms and conditions located here ([Leads](#)) ([CellHawk](#)) ([NightHawk](#)), unless LeadsOnline and the Customer above have otherwise executed a written agreement for the Service, in which case that agreement governs this order. If, for any reason, you are unable to view the terms at the website given above, please contact your LeadsOnline representative.

Purchase Orders: LeadsOnline may include a purchase order number on Customer's invoice solely for Customer's internal payment and record keeping processes. Any terms within any purchase order provided to LeadsOnline in response to a quote, order form, invoice or otherwise will not modify or enlarge the obligations or liabilities of either party. [Click here](#) to download our W-9.

Expiration: Pricing presented will expire 30 days from the Quote Date above.

Bundle Disclaimer: Discount Revocation Policy

If the associated Agreement and/or Order Form(s) are terminated, whether by cancellation, expiration, mutual termination, or breach, all discounts granted under the terms of the Agreement and/or Order Form(s) will be revoked immediately. Customer will no longer be eligible for discounted rates.

Bundle Discounts Applied:

Two-Product Discount

Thank you for your interest in LeadsOnline!

Please contact **Christopher Wein** at cwein@leadsonline.com or call (972) 331-8766 to move forward with this quote.

LEADSONLINE ORDER SUMMARY No. S-16113

AGENCY: LANSING MI PD | AGENCY ID: 4106

ORDER TOTAL: \$88,043.89

YEAR ONE (Due Now)

| DUE DATE | SCOPE OF SERVICES | RATE | QTY | SUBTOTAL | Disc. % | AMOUNT |
|---------------|---------------------------------------|-------------|-----|-------------|---------|--------------------|
| July 15, 2025 | Real Time Crime Investigations System | \$29,518.00 | 1 | \$29,518.00 | 3.5% | \$28,484.87 |
| Total: | | | | | | \$28,484.87 |

YEAR TWO

| DUE DATE | SCOPE OF SERVICES | RATE | QTY | SUBTOTAL | Disc. % | AMOUNT |
|---------------|---------------------------------------|-------------|-----|-------------|---------|--------------------|
| July 15, 2026 | Real Time Crime Investigations System | \$30,403.54 | 1 | \$30,403.54 | 3.5% | \$29,339.42 |
| Total: | | | | | | \$29,339.42 |

YEAR THREE

| DUE DATE | SCOPE OF SERVICES | RATE | QTY | SUBTOTAL | Disc. % | AMOUNT |
|---------------|---------------------------------------|-------------|-----|-------------|---------|--------------------|
| July 15, 2027 | Real Time Crime Investigations System | \$31,315.65 | 1 | \$31,315.65 | 3.5% | \$30,219.60 |
| Total: | | | | | | \$30,219.60 |

PAYMENT TERMS & TAXES

Unless otherwise specified on the Order Form(s), Customer must pay all fees within 30 days of each anniversary during the Initial Term and any subsequent Renewal Term. Eligible credits will be reviewed, assessed, and applied following the full execution of the Agreement and Order Form(s).

FEES ARE EXCLUSIVE OF SALES, USE, WITHHOLDING, VAT, AND OTHER SIMILAR TAXES, AND IF REQUIRED BY LAW CUSTOMER IS RESPONSIBLE FOR PAYMENT OF SUCH TAXES. ANY TAXES REFERENCED AND/OR QUOTED ARE ESTIMATES ONLY, AND NOT ALL SERVICES AND/OR HARDWARE MAY BE SUBJECT TO TAXATION. FINAL TAX AMOUNTS WILL BE DETERMINED BASED ON APPLICABLE LAWS AT THE TIME OF INVOICING.

CUSTOMER SHOULD PROVIDE A TAX EXEMPTION CERTIFICATE IF APPLICABLE.

BUNDLE DISCOUNTS

Bundle discounts are contingent on Customer's annual renewal of each Service qualifying Customer for each discount. Should the associated Agreement and/or this, or any other associated Order Form, terminate for any reason, all discounts granted will be immediately revoked.

Discounts Applied: *Two-Product Discount*

SUBSCRIPTION SERVICES AGREEMENT

This Subscription Services Agreement (**Agreement**) is between LeadsOnline, LLC, a Delaware limited liability company (**LeadsOnline**), City of Lansing, Michigan (**Customer**), and is effective as of the date of the last signature below. This Agreement contemplates one or more Order Forms for Services, which are governed by the terms of this Agreement.

1. SERVICE

- a. This Agreement and the applicable Order Form provide Customer access to and usage of solution services involving hardware devices provided by LeadsOnline with accompanying software needed to operate such hardware and/or an Internet-based software service, including, without limitation, its features, functions, and user interface, and underlying software, which may be limited to a set number of Eligible Users, as defined and specified on an Order Form (**Service**).

2. USE OF SERVICE

- a. **Customer Owned Data.** All data, information, images, and files uploaded or otherwise entered by Customer into the Service remains the property of Customer, as between LeadsOnline and Customer (**Customer Property**), unless otherwise specified in the applicable Order Form regarding licensing terms for the Service offered under said Order Form.
- b. **Responsibilities for Customer Property.** Customer represents and warrants to LeadsOnline that Customer has provided all required notices and has obtained all required licenses, permissions, and consents regarding Customer Property for use within the Service under this Agreement. Customer grants LeadsOnline the right to use the Customer Property solely for Purposes of performing under this Agreement (which includes, without limitation, the right for LeadsOnline to enhance its technology and offerings). LeadsOnline will purge any or all Customer Property upon Customer's written request. Customer may export its Customer Property as allowed by functionality within the Service.
- c. **General Responsibilities.** Customer must (i) ensure that access to Service and information produced by or derived from it is limited to the Purpose defined in the Order Form, (ii) maintain any data accessed, received or otherwise derived from Service according to all applicable statutes, laws and regulations for use and disclosure of non-public personal information, (iii) connect to Service only using devices and browsers with proper encryption, (iv) promptly notify LeadsOnline (within the Service or by email to support@leadsonline.com) when an Eligible User is no longer employed by Customer or is no longer authorized to access Service, (v) ensure that each Eligible User is acting within the bounds of their authority from Customer and within their legal rights to search, possess, enter, analyze and use, all information and data submitted to and received from the Service, (vi) refrain from any use, misuse or actions related to Service or Data that infringe, misappropriate, or otherwise violate any right of anyone, or that violate any applicable law, and ensure that any instructions or directives Customer gives to or regarding anyone do not conflict with applicable laws, (vii) use any hardware provided by LeadsOnline solely for the Purpose defined in the Order Form and in accordance with all applicable instructions, policies, and documentation provided by LeadsOnline, (viii) ensure that the hardware is used only by Eligible Users authorized under this Agreement and is not transferred, loaned, or sublicensed to any unauthorized person or entity, (ix) keep all hardware provided as part of the Service in good working condition, refrain from any unauthorized repairs, modifications, or tampering, and promptly notify LeadsOnline of any malfunction, damage, or loss, and (x) verify the accuracy, timeliness, context and relevance of information or communication from Service or personnel prior to taking action. Customer acknowledges that LeadsOnline does not enforce laws, does not provide legal advice, and does not claim to have authority or expertise in legal or law enforcement matters.
- d. **Governmental Agency Public Records Clause.** If Customer is a government agency and is required by law to permit the inspection and copying of public records, Customer acknowledges the Service contains information protected by exemptions to public disclosure laws in many states, and if Customer searches the Service in response to a request for Public Records, Customer is acting on its own accord. LeadsOnline does not grant Customer access to the Service for the Purpose of searching for or creating records to respond to a public records request when Customer did not have the record in its possession at the time of the request.
- e. **Customer Responsibilities.** Customer: (i) must keep its passwords secure and confidential and use industry-standard password management practices, and ensure that any credentials related to the hardware under the Service are protected from unauthorized access; (ii) is responsible for its access control policies and administration of access rights to its account within the Service, the acts and omissions of its users, and the legality and accuracy of any data submitted to the Service, may not share any access credentials and must also prevent unauthorized access, tampering, or misuse of any hardware provided under the Service; (iii) must use commercially reasonable efforts to prevent unauthorized access to its account, and notify LeadsOnline promptly of any such unauthorized access; (iv) may use the Service and any associated hardware only in accordance with the Service's technical

documentation (including without limitation, video tutorials) and applicable law; and (v) must follow all provided guidelines for hardware setup, maintenance, and operation to ensure compliance and functionality under the Service.

- f. **LeadsOnline Support.** Unless otherwise specified in the applicable Order Form, LeadsOnline must provide Customer support for the Service under the terms of LeadsOnline's Customer Support Policy (**Support**), which is located at leadsonline.com/customer-support.

3. WARRANTY DISCLAIMER

- a. **THE SERVICE IS PROVIDED 'AS IS' WITHOUT WARRANTY. LEADSONLINE DISCLAIMS ALL WARRANTIES, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, AND FITNESS FOR A PARTICULAR PURPOSE. WHILE LEADSONLINE TAKES REASONABLE PHYSICAL, TECHNICAL, AND ADMINISTRATIVE MEASURES TO SECURE THE SERVICE, CUSTOMER UNDERSTANDS THAT THE SERVICE MAY NOT BE ERROR FREE, AND USE MAY BE INTERRUPTED.**
- b. While Customer acknowledges that the Service may not be error-free and may not fully meet Customer's expectations, LeadsOnline does warrant that the Service is free from defects that will substantially affect performance, and that it has used commercially available tools designed to discern that no viruses or other security defects are present. LeadsOnline further warrants that the Service will function substantially in accordance with the Order Form. LeadsOnline will not intentionally introduce any virus, Trojan horse, spyware, malware, or other malicious code designed to erase, damage, or unlawfully interfere with Customer's equipment, data, or other programs. Notwithstanding the foregoing, Customer acknowledges and agrees that the Service may contain functionality that allows LeadsOnline to remotely disable or limit the hardware's operation in accordance with this Agreement, including but not limited to instances of non-payment or material breach by Customer.
- c. LeadsOnline cannot control the decisions and actions of Customer. LeadsOnline expressly disclaims and does not undertake or assume any duty, obligation or responsibility for any decisions, actions, reactions, responses, inaction by Customer or any other party as a result of or reliance on, in whole or in part, any use of the Service or information derived from it, or for any consequences or outcomes including death, injury, loss or damage to any property arising from or caused by any such actions decisions, reactions, responses, or inaction.

4. PAYMENT

- a. **Fees and Payment.** Customer must pay all fees as specified on the Order Form, but if not specified, then within 30 days of receipt of an invoice. The fees are exclusive of sales, use, withholding, VAT, and other similar taxes, and if required by law Customer is responsible for payment of such taxes.
- b. **Nonpayment.** LeadsOnline will provide electronic notice (within the Service) and notice to the email registered with LeadsOnline (Customer is responsible for maintaining an updated email address with LeadsOnline) of the non-payment of an open invoice. If the payment is not made within 7 days of the first notice, then LeadsOnline may suspend Service and Support until the amount is paid in full or terminate the Service upon 30 days' notice under Section 9(c).

5. MUTUAL CONFIDENTIALITY

- a. **Definition of Confidential Information.** Confidential Information means all non-public information disclosed by a party (**Discloser**) to the other party (**Recipient**), whether orally, visually, or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure (**Confidential Information**). LeadsOnline's Confidential Information includes, without limitation, the Service. Customer's Confidential Information includes, without limitation, the Customer Property.
- b. **Protection of Confidential Information.** Recipient must use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but not less than reasonable care) to: (i) not use any Confidential Information of Discloser for any Purpose outside the scope of this Agreement; and (ii) limit access to Confidential Information of Discloser to those of its and its Affiliates' employees and contractors who need that access for Purposes consistent with this Agreement, and who have a legal obligation under law or policy regarding confidentiality or have signed confidentiality Agreements with Recipient containing protections not materially less protective of the Confidential Information than those in this Agreement.
- c. **Exclusions.** Confidential Information *excludes* information that: (i) is or becomes generally known to the public without breach of any obligation owed to Discloser; (ii) was known to the Recipient before its disclosure by the Discloser without breach of any obligation owed to the Discloser; (iii) is received from a third party without breach of any obligation owed to Discloser; or (iv) is independently

developed by the Recipient without use of or access to the Confidential Information. The Recipient may disclose Confidential Information to the extent required by law or court order but will provide Discloser with advance notice to seek a protective order unless otherwise directed by the court.

6. INFORMATION SECURITY

- a. **Data Security Measures.** To protect Customer Property from unauthorized disclosure, alteration, or misuse, LeadsOnline shall:
- i. Agree to the terms of the Federal Bureau of Investigation Criminal Justice Information Services (FBI CJIS) Security Addendum.
 - ii. Ensure that LeadsOnline personnel with unescorted access to unencrypted Customer Property and/or physically secure locations have:
 - Completed CJIS Security Awareness Training and have passed the Level Four CJIS Security Test designed for Information technology personnel (system administrators, security administrators, network administrator).
 - Submitted to and successfully passed state of residency and national fingerprint-based record checks.
 - iii. Apply appropriate controls according to the AICPA Trust Services Criteria for Security so as to maintain a secure environment for all Customer Property.
 - iv. Maintain proper encryption of data in transit using 256-Bit Transport Layer Security (TLS) and at rest using FIPS 140-2 standards.
 - v. Maintain advanced firewall and intrusion protection, database partitioning, patch management, account management, identification and authentication, configuration management and third-party application and network penetration tests.
 - vi. Log events relative to access and use of the Services; maintain and protect logs from disclosure, alteration, or misuse.
 - vii. Respond to security incidents; In the event of a data breach (as defined by applicable law), of Customer Property, LeadsOnline will act to eliminate the breach, preserve forensic evidence, and notify Customer without undue delay. LeadsOnline shall have no obligation to notify consumers or regulatory authorities of a breach of Customer data that was not the result of a data security incident experienced by LeadsOnline.
 - viii. Purge any Customer Property upon Customer's written request.

7. INSURANCE

- a. **Insurance Policies.** LeadsOnline shall maintain insurance policies for property, general liability, auto, workers compensation, errors and omissions/cyber liability insurance.
- b. **Additional Insured.** For the purposes of this Agreement, Customer, its officers, officials, employees, and volunteers shall be deemed additional insureds on the general liability policy with respect to liability arising out of work or operations performed by or on behalf of LeadsOnline. Additional insured coverage shall be evidenced in the form of Blanket Certificate of Endorsement upon Customer's request.

8. PROPERTY

- a. **Reservation of Rights.** LeadsOnline and its licensors are the sole owners of the Service, including all associated intellectual property rights, and they remain only with LeadsOnline. Title to any hardware provided under this Agreement passes to Customer upon full payment as specified in the Order Form; however, LeadsOnline retains all intellectual property rights related to any software, firmware, or proprietary technology embedded in or used to operate the hardware. Customer may not remove or modify any proprietary marking or restrictive legends in the Service. LeadsOnline reserves all rights that are not expressly granted in this Agreement.
- b. **Restrictions.** Customer *may not*: (i) share, provide, sell, resell, rent, or lease the Service or use it in a service-provider capacity or allow access to the Service, its output, or any associated hardware, software, firmware, or proprietary technology by a third party, except as expressly permitted in this Agreement; (ii) use the Service or any hardware provided as part of the Service, to store or transmit unsolicited marketing emails, libelous, or otherwise objectionable, unlawful, or tortious material, or to store or transmit infringing material in violation of third party rights; (iii) interfere with or disrupt the integrity or performance of the Service, including but not limited to tampering with, modifying, or attempting to bypass any security, tracking, or management features within any software or hardware provided as part of the Service; (iv) attempt to gain unauthorized access to the Service or its related systems or networks or use any automated means to monitor, access or copy any data from the Service; (v) reverse engineer, decompile, disassemble, or

otherwise attempt to discover the underlying technology, software, or firmware of the Service or hardware, or modify, alter, or remove any proprietary markings or security features; (vi) resell, transfer, or dispose of the hardware in a manner inconsistent with this Agreement, including attempting to sublicense or lease it to a third party without LeadsOnline's prior written consent; the Service; or (vii) access the Service to build a competitive service or product, or copy any feature, function, or graphic. LeadsOnline may suspend Service to Customer if LeadsOnline believes in good faith that Customer's use of the Service poses threat to the security, availability, or legality of the Service; in such event, LeadsOnline will work with Customer to address the issue and restore Service as quickly as possible.

- c. **Audit Information.** LeadsOnline logs events related to user registration, contacts, access, and use of the Services for legal, audit, security, and support Purposes (**Audit Information**). Audit Information is not Customer Property.

9. TERM & TERMINATION

- a. **Term.** This Agreement continues until the 30th day after all Order Forms have expired or earlier terminated as provided below.
- b. **Term of Order Forms.** The term of each Order Form is specified in the Order Form.
- c. **Mutual Termination for Material Breach.** If either party is in material breach of this Agreement, the other party may terminate this Agreement at the end of a written 30-day (30) notice/cure period if the breach has not been cured.
- d. **Termination by Mutual Consent.** This Agreement and/or any Order Form may be terminated by the mutual consent of both parties.
- e. **Termination of an Order Form Due to Non-Appropriation of Funds.** Government Customers may terminate services in an Order Form by providing sixty (60) days' written notice to LeadsOnline prior to the next contract year if funding to make the next scheduled payment is not duly appropriated and authorized.
- f. **Return of Customer Property:**
 - Within sixty (60) days after termination, upon written or electronic request LeadsOnline will make the Service available for Customer to export Customer Property as provided in Section 2(a).
 - After such a sixty-day (60) period, LeadsOnline has no obligation to maintain the Customer Property and may destroy it.

10. LIABILITY LIMIT

- a. **Indemnification for Third-Party Claims.** LeadsOnline will defend or settle any third-party claim against Customer to the extent that such claim alleges that the LeadsOnline technology used to provide the Service violates a copyright, patent, or trademark (**IP Indemnity Claim**), if Customer: promptly notifies LeadsOnline of the claim in writing; cooperates with LeadsOnline in the defense; and allows LeadsOnline to solely control the defense or settlement of the claim. Costs. LeadsOnline will pay infringement claim defense costs it incurs in defending Customer, and LeadsOnline-negotiated settlement amounts, and court awarded damages. Process. If such a claim appears likely, then LeadsOnline may modify the Service, procure the necessary rights, or replace it with the functional equivalent. If LeadsOnline determines that none of these are reasonably available, then LeadsOnline may terminate the Service and refund any prepaid and unused fees. Exclusions. LeadsOnline has no obligation for any claim arising from: Customer's misuse of the Services, LeadsOnline's compliance with Customer's designs, specification, instructions, or technical information; a combination of the Service with other technology or aspects where the infringement would not occur but for the combination; Customer's directives, access or use of, or laws or policies applicable to Customer regarding the information and sources thereof accessible via the Services including Customer Property; or technology or aspects not provided by LeadsOnline. **THIS SECTION CONTAINS CUSTOMER'S EXCLUSIVE REMEDIES AND LEADSONLINE'S SOLE LIABILITY FOR INTELLECTUAL PROPERTY INFRINGEMENT CLAIMS.**
- b. **EXCLUSION OF INDIRECT DAMAGES. TO THE MAXIMUM EXTENT ALLOWED BY LAW, LEADSONLINE IS NOT LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT (INCLUDING, WITHOUT LIMITATION, COSTS OF DELAY; LOSS OF OR UNAUTHORIZED ACCESS TO DATA OR INFORMATION; AND LOST PROFITS, REVENUE, OR ANTICIPATED COST SAVINGS), EVEN IF IT KNOWS OF THE POSSIBILITY OR FORESEEABILITY OF SUCH DAMAGE OR LOSS.**
- c. **TOTAL LIMIT ON LIABILITY. TO THE MAXIMUM EXTENT ALLOWED BY LAW, EXCEPT FOR LEADSONLINE'S INDEMNITY OBLIGATIONS RELATING TO IP INDEMNITY CLAIMS, LEADSONLINE'S TOTAL LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT (WHETHER IN CONTRACT, TORT, OR OTHERWISE) DOES NOT EXCEED THE AMOUNT PAID BY CUSTOMER WITHIN THE 12-MONTH PERIOD PRIOR TO THE EVENT THAT GAVE RISE TO THE LIABILITY, EXCEPT THAT THE ABOVE LIMITATION DOES NOT APPLY TO CUSTOMER'S PAYMENT OBLIGATIONS FOR THE SERVICE.**

11. GOVERNING LAW & FORUM

- a. **Government Customers.** This Agreement is governed by the laws of the State where Customer is located (without regard to conflicts of law principles) for any dispute between the parties or relating in any way to the subject matter of this Agreement. Any suit or legal proceeding must be exclusively brought in the federal or state courts for the County where Customer is located, and each party submits to this personal jurisdiction and venue. Nothing in this Agreement prevents either party from seeking injunctive relief in a court of competent jurisdiction.
- b. **All other Customers.** For all other Customers, this agreement is governed by the laws of the State of Texas (without regard to conflicts of law principles) for any dispute between the parties or relating in any way to the subject matter of this agreement. Any suit or legal proceeding must be exclusively brought in the federal or state courts for Collin County, Texas and Customer submits to this personal jurisdiction and venue. Nothing in this agreement prevents either party from seeking injunctive relief in a court of competent jurisdiction. The prevailing party in any litigation is entitled to recover its attorneys' fees and costs from the other party.

12. OTHER TERMS

- a. **Entire Agreement and Changes.** This Agreement and the Order Form constitute the entire Agreement between the parties and supersede any prior or contemporaneous negotiations or Agreements, whether oral or written, related to this subject matter. Customer is not relying on any representation concerning this subject matter, oral or written, not included in this Agreement. No representation, promise, or inducement not included in this Agreement is binding. No modification or waiver of any term of this Agreement is effective unless both parties sign an amendment to this Agreement.
- b. **No Assignment.** Neither party may assign or transfer this Agreement to a third party, except that the Agreement and all Order Forms may be assigned without the consent of the other party as part of a merger or sale of all or substantially all a party's businesses, assets, not involving a competitor of the other party, or at any time to an Affiliate.
- c. **Export Compliance.** The Service and Confidential Information may be subject to export laws and regulations of the United States and other jurisdictions. Each party represents that it is not named on any U.S. government denied-party list. Neither party will permit its personnel or representatives to access any Service in a U.S.-embargoed country or in violation of any applicable export law or regulation.
- d. **Independent Contractors.** The parties are independent contractors with respect to each other, and neither party is an employee, or partner of the other party or the other party's Affiliates.
- e. **Enforceability and Force Majeure.** If any term of this Agreement is invalid or unenforceable, the other terms remain in effect. Neither party is liable for its non-performance due to events beyond its reasonable control, including but not limited to natural weather events and disasters, labor disruptions, and disruptions in the supply of utilities.
- f. **Money Damages Insufficient.** Any breach by a party of this Agreement or violation of the other party's intellectual property rights could cause irreparable injury or harm to the other party. The other party may seek a court order to stop any breach or avoid any future breach of this Agreement.
- g. **No Additional Terms.** LeadsOnline rejects additional or conflicting terms of any Customer form-purchasing document.
- h. **Order of Precedence.** If there is an inconsistency between this Agreement and an Order Form, the Order Form prevails.
- i. **Survival of Terms.** All provisions of this Agreement regarding payment, confidentiality, indemnification, limitations of liability, proprietary rights, and such other provisions that by fair implication require performance beyond the term of this Agreement shall survive expiration or termination of this Agreement until fully performed or otherwise are inapplicable.
- j. **Feedback.** If Customer provides feedback or suggestions about the Service, then LeadsOnline (and those it allows to use its technology) may use such information without obligation to Customer.

< < < SIGNATURE PAGE TO FOLLOW > > >

13. SIGNATURES

- a. Each representative identified below represents and warrants that it has the full power, right and authority to enter into this Agreement on behalf of its respective party.

| LEADSONLINE, LLC (LEADSONLINE) |
|---|
| Signature: |
| Printed Name: Alexander Finley |
| Title: CEO |
| Date: |
| Address: 6900 Dallas Parkway, Suite 825, Plano, TX 75024, United States |

| CITY OF LANSING, MICHIGAN (CUSTOMER) |
|---|
| Signature: |
| Printed Name: |
| Title: |
| Date: |
| Address: 120 West Michigan Avenue, Lansing, Michigan 48933, United States |

LEADSONLINE REAL TIME CRIME INVESTIGATIONS SYSTEM SUBSCRIPTION

ORDER FORM NO. Q-03905 | AGENCY ID: 4106

CUSTOMER:

CITY OF LANSING, MICHIGAN

UNIT:

POLICE DEPARTMENT

1. SERVICE

Service. LeadsOnline Real Time Crime Investigations System Subscription for Law Enforcement Agency users (**Service**).

Authority. Customer represents that it is a law enforcement agency or governing body of a law enforcement agency, an entity duly authorized by municipal, state county or federal government to enforce laws or investigate crimes, and the Eligible Users are employed by Customer in the Unit listed at the top of this Order Form.

2. PURPOSE

Law Enforcement Use. Exclusively for the official law enforcement agency duties of Customer's Unit; information retrieved from the Service is for the exclusive use of Eligible Users with the exception of disclosure necessary to investigate and prosecute crimes within the jurisdiction of and investigated by Customer's Unit.

3. DEFINITIONS

Audit Records means records audit records retained for administrative, legal, audit, or other operational purposes. Audit Records are protected from modification, deletion and unauthorized access and are retained for a minimum of one (1) year.

Deconfliction Data means the subset of data provided to be made aware of activity by another Law Enforcement Official or Law Enforcement Customer regarding a matching person, person of interest, phone number, device identifier, item of property, location, vehicle or other data element to facilitate the benefits of coordinated investigative efforts by Law Enforcement Officials.

Law Enforcement Official means a person employed by and authorized by a Law Enforcement Customer to, in their official duties, access or submit data according to the terms of this agreement.

Reporting Business means any entity that records Transaction Data regarding the receipt or other disposition of merchandise or materials and reports such Transaction Data for access by Law Enforcement Officials according to official request, statutory requirement or otherwise.

Repository Data means data and any other information LeadsOnline has received from entities other than the Customer.

Transaction Data means information provided by Reporting Businesses and Law Enforcement Agencies about transactions, including, but not limited to, the transaction number, make, model, property description, serial number, name, address, identification number, telephone number, date of birth and any images recorded during the course of a transaction according to official request, statutory requirement or otherwise.

Analysis Files means records electronically submitted by a Customer to the Service for automated analysis. Analysis Files include but are not limited to unstructured images, video, audio or text submitted, and data related to communications or movements of devices, vehicles and other entities, which reference data for identifying locations including cell site lists, landmarks, and locations related to crimes. Analysis Files are Customer Property.

4. SERVICE RECIPIENT AND ELIGIBLE USERS

Service Recipient. An unlimited number of authorized personnel of Customer in its Police Department, each with a unique login (**Eligible Users**).

- Eligible User logins may not be shared and individuals who are not Eligible Users may not access the Service.
- During initial onboarding, Customer may provide LeadsOnline with the names and email addresses of Eligible Users.

5. TERM, SERVICE PERIODS AND SUBSCRIPTION FEES

Order Term. This Order Form will become effective as of the Effective Date and remain in effect through the Service Periods listed below (Initial Term) and any renewal Service Periods or until termination by LeadsOnline or Customer as described below. The Effective Date shall be defined as the date of the last signature below.

Payment Terms. Payment shall be made on or before each anniversary during the Initial Term and any renewal term thereafter.

| START DATE | END DATE | RATE | QTY | SUBTOTAL | DISC.% | TOTAL DUE |
|---------------|---------------|-------------|-----|-------------|--------|-------------|
| July 15, 2025 | July 14, 2026 | \$29,518.00 | 1 | \$29,518.00 | 3.5% | \$28,484.87 |
| July 15, 2026 | July 14, 2027 | \$30,403.54 | 1 | \$30,403.54 | 3.5% | \$29,339.42 |
| July 15, 2027 | July 14, 2028 | \$31,315.65 | 1 | \$31,315.65 | 3.5% | \$30,219.60 |

Renewals. Neither party is obligated to renew this Order Form. Prior to the expiration of the Initial Term or any renewal term, the parties may renew this Order Form for additional one-year terms by LeadsOnline's submission of a valid invoice to Customer for the renewal Service Period at then-current pricing and Customer's payment of such invoice within thirty (30) days of renewal.

6. BUNDLE DISCOUNTS

Bundle Discounts. Should bundle discounts (Discounts) be granted to Customer, said Discounts are contingent on Customer's annual renewal of each Service qualifying Customer for each Discount.

Revocation Disclaimer. Should the associated Agreement and/or this, or any other associated Order Form, terminate due to cancellation, expiration, mutual termination or breach, all Discounts granted under this, or any other associated Order Form, will be immediately revoked. Customer will no longer qualify for Discounts.

7. FEATURES

| CAPABILITY | REAL TIME CRIME KEY FEATURES AND CHARACTERISTICS |
|---|---|
| Real Time Crime (RTC) Investigation System | <p>RTC enables Customer to transmit Customer Files directly into LeadsOnline for continuous automated search for relevant information.</p> <p>RTC finds relevant information in persons crime cases, property crime cases and missing persons reports even before an investigator is assigned to the case. RTC will continue running the case after prior leads have been exhausted.</p> <p>RTC provides reciprocal Deconfliction Data with available law enforcement contact information when case information matches relevant information from another case from another agency.</p> <p>Notifications are routed to the appropriate investigator and/or unit according to Customer's system of assigning responsibility to Officers, Precincts, Districts, Beats, Units, Teams based on location, offense types, case status and other factors.</p> <p>Customer may enable its patrol officers to be notified as relevant information from their reports becomes available.</p> <p>Sealed or expunged Cases may be designated by Customer's File Administrator to be excluded from RTC, or to be purged from RTC immediately at any time.</p> <p>Access to raw Customer Files is limited to Customer's designated File Administrators.</p> |
| Customer File Administration | <p>Customer will designate one or more File Administrators, typically a knowledgeable employee in a crime analysis or information technology role authorized and able to access and generate Customer Files containing necessary case information via ODBC, SQL and/or other tools.</p> <p>LeadsOnline will provide Customer's RTC File Administrators with access to LeadsOnline's RTC File Administration System to submit information to a secure folder, receive reports and error messages, review the completeness and quality of case information.</p> <p>LeadsOnline technical personnel will assist File Administrators in identifying report fields needed, mapping report fields to the RTC system, translating unique abbreviations and codes to NIBRS values, automating the daily file transfer process, training Administrators to use the File Admin Portal periodically to maintain file quality.</p> |

| | |
|---|---|
| | <p>LeadsOnline will depend on Customer to provide parameters for notifying the appropriate investigator and/or unit according to Customer's system of assigning responsibility to Officers / Precincts / Districts / Beats / Units / Teams based on location, offense types, case status and other factors.</p> <p>LeadsOnline will depend on Customer to provide contact information for user accounts so that Eligible Users may receive notifications from RTC.</p> |
| Nationwide Search | <p>Nationwide search access through pawn shop, secondhand store and scrap metal recycler transactions.</p> <p>Unlimited accounts/searches for your personnel working your cases.</p> <p>Continuous saved searches alert investigators to persons or property.</p> <p>Results include images of property, sellers, vehicles, thumbprints, etc. as reported.</p> <p>Robust identity resolution to spot suspect activity when identifiers are incorrect or out of date.</p> <p>Possible associates report to identify other leads in cases.</p> <p>Advanced property identification to overcome incomplete descriptions and missing information.</p> <p>Daily Stats (hits and statistics for each user).</p> |
| Nationwide Inter-agency Deconfliction System | <p>Benefit from coordinated investigative efforts through pointers to the records of other Law Enforcement Agencies when Eligible Users match on persons, property, devices, vehicles, and other entities.</p> |
| Phone Forensic Extraction Search | <p>Upload files from device extraction tools (i.e., Cellebrite, XRY, Oxygen) to find identify and activity of suspects.</p> |
| NCIC Stolen Property Notification | <p>Automated alerts on property including guns, articles and vehicles from your cases found in within and outside your jurisdiction.</p> |
| Person / Property Notification | <p>Automatic alerts on suspects, wanted persons and stolen property from your agency's lists.</p> |
| Compliance Management | <p>Free online reporting system for all pawn/secondhand stores and scrap metal recyclers.</p> <p>Easy reporting for businesses.</p> <p>Compatible with point-of-sale systems.</p> <p>Property hold management system.</p> <p>Message Inbox for alerts and communication to and from businesses in your jurisdiction.</p> <p>Unlimited technical support for reporting businesses.</p> |
| OfferUp & eBay Marketplace Access | <p>Identify persons in your cases when evidence is found in online listings.</p> |
| Unlimited Support | <p>Updates, training and support for agency personnel and businesses.</p> |
| CompStat Mapping System | <p>Visualize suspect activity within and outside your jurisdiction.</p> |
| LeadsOnline Toolbox | <p>Automated search warrant generation, automated phone lookups, repository of training materials, video tutorials, templates, resources, software, process guides, carrier and network specifications, contacts, subject matter assistance and other content relevant to criminal investigations.</p> |
| Citizen Property Inventory System | <p>Community engagement for improved reporting of property crimes.</p> |

8. ONBOARDING, TRAINING AND TECHNICAL SUPPORT

Registration. Eligible Users register for a user account at www.leadsonline.com; Customer may provide lists of Eligible Users for expedited processing.

Training. LeadsOnline Support will activate Eligible Users and provide training via in-app instructions, videos, and live support.

Support. Technical support services for non-critical issues, training and general assistance are provided to end-users in the form of unlimited email and/or telephone support, Monday through Friday 7:00 AM – 5:30 PM CST via toll-free at (800) 311-2656 or support@leadsonline.com.

9. MISC.

This Order Form is attached to and incorporated into the Subscription Services Agreement between **Customer** and **LeadsOnline** dated (Agreement). This Order Form is governed by the terms of the Agreement between the parties. All terms not defined in this Order Form have the meanings ascribed to such terms in the Agreement. This Order Form and the

Agreement constitute the entire agreement between the parties, and supersede all prior or contemporaneous negotiations, agreements, and representations, whether oral or written, related to this subject matter. No modification or waiver of any term of this Order Form is effective unless both parties sign an amendment to this Order Form. LeadsOnline may include a purchase order number on Customer's invoice solely for Customer's internal payment and record keeping processes, but any terms within any purchase order in response to a quote, order form or invoice will not modify or enlarge the obligations or liabilities of either party even if the parties sign it.

10. SIGNATURES

Each representative identified below represents and warrants that it has the full power, right and authority to enter into this Agreement on behalf of its respective party.

| LEADSONLINE, LLC (LEADSONLINE) |
|--|
| Signature: |
| Printed Name: Alexander Finley |
| Title: CEO |
| Date: |
| Address: 6900 Dallas Parkway, Suite 825, Plano, Texas 75024-4200 |

| CITY OF LANSING, MICHIGAN (CUSTOMER) |
|---|
| Signature: |
| Printed Name: |
| Title: |
| Date: |
| Address: 120 West Michigan Avenue, Lansing, Michigan 48933, United States |

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: June 17, 2025
SUBJECT: Sole Source – LaFontaine Chrysler Dodge Jeep Ram

The Lansing Police Department requests that LaFontaine Chrysler Dodge Ram of Lansing be designated as a Sole Source vendor for the procurement of two vehicles for Special Operations and Violent Crime Teams.

Please see the attached letter from Chief Robert Backus regarding the request for the vehicle.

Based on the attached letter we recommend issuing a sole source purchase order to LaFontaine Dodge of Lansing, in the amount of \$ 48,649.00 per the request of the Lansing Police Department.

Attachment

Date: _____

Approved _____ Denied _____

Andy Schor, Mayor

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: June 17, 2025
SUBJECT: Sole Source Purchase – LaFontaine Dodge

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Lansing Police Department
Vendor: LaFontaine Dodge
Item Purchased: Two Vehicles for Special Ops
Dollar Amount: \$ 48,649.00
Account:

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

sr



LANSING POLICE DEPARTMENT

120 W. MICHIGAN AVENUE, LANSING MI 48933



ROBERT BACKUS, CHIEF

517 483 4600 | lansingmi.gov/LPD

To: Stephanie Robinson, Purchasing Department
From: Robert Backus, Chief of Police
Subject: Sole Source Request – Lansing Police Department Special Operations
Date: June 10th, 2025

The Lansing Police Special Operations Section has identified the need to purchase two vehicles for use by the Special Operations and Violent Crime Teams.

The Special Operations team is tasked with identifying and investigating subjects trafficking controlled substances within our community. The Violent Crime Team is tasked with identifying and apprehending our community's most violent offenders. For both of these teams, the use of undercover vehicles is paramount to their success at locating and surveilling offenders while putting together a plan for furthering the investigation or apprehension of the offender. Due to the nature of the operations, the vehicles must blend into the environment in which they are deployed. This is fulfilled by driving used common vehicles of standard colors.

Currently, the fleets for both the Special Operations and Violent Crime Teams are made up of different vehicle makes, models and colors to diversify their efforts to blend in. To add to that diversification the below vehicles have been located:

Lt. Frazier has had both vehicles inspected by Fleet Services. Fleet Services personnel have confirmed that both vehicles are in excellent shape. Lt. Frazier has searched for comparable vehicles in the Lansing area and has not located the same vehicles for a lower price that offer the same features for the vehicles intended purpose.

I am requesting a sole source total purchase approval of \$48,649 for the above listed vehicles. The funds to pay for the vehicle will come from the Lansing Police Department Special Operations Section Forfeiture fund.

Thank you for your assistance with this matter.

Robert Backus, Chief of Police

"CAPITAL CITY'S FINEST"

Excellence - Character - Teamwork - Respect - Courage



CITY OF LANSING
 124 W. Michigan Ave
 Lansing, MI 48933
 (517) 483-4128

TO: LAFONTAINE CHRYSLER DODGE JEEP RAM OF LA
 6131 S. Pennsylvania Avenue
 Lansing, MI 48911-5798

| PURCHASE ORDER | |
|----------------|-------------------|
| P.O. NUMBER | P092514 |
| DATE | 06/18/2025 |
| VENDOR I.D. | V050657 |
| FOB | DELIVERED |
| REQUISITION NO | PR022006 |

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE

| DELIVER ITEMS TO: |
|---|
| LPD - OPERATIONS CENTER 5815 WISE RD LANSING, MI 48911 ATTN CHERYL RUPPRECHT |

| SEND INVOICE TO: |
|--|
| LPD - OPERATIONS CENTER 120 W MICHIGAN AVE 4TH FLOOR LANSING 48933-1603 |

| Item No. | QTY | Description | Unit Price | Extended Price |
|----------|--------|---------------------------------------|---------------|--------------------|
| 1 | 1.00 | <i>254-343254-977000 \$19,852.00</i> | \$19,852.00 | \$19,852.00 |
| 2 | 1.00 | <i>254-343254-977000 \$15.00</i> | \$15.00 | \$15.00 |
| 3 | (1.00) | <i>254-343254-977000 \$(7,000.00)</i> | \$7,000.00 | \$(7,000.00) |
| 4 | 1.00 | <i>254-343254-977000 \$35,782.00</i> | \$35,782.00 | \$35,782.00 |
| 5 | 1.00 | <i>254-343254-977000 \$15.00</i> | \$15.00 | \$15.00 |
| | | | Total: | \$48,664.00 |

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Federal Tax ID: 38-6004628

AUTHORIZED SIGNATURE

[Handwritten Signature]

Date
 Printed: 09/02/2025

Used

10,905 miles

2.7L 4-Cylinder Turbo Gas Engine

18 City / 21 Highway ⓘ

8-Speed Automatic Transmission



MPG & TERM

BUDGET

DOWN PAYMENT

TRADE-IN VALUE



Very Good



Set a budget



20%



Add a vehicle

Build Your Offer

Powered by Kelley Blue Book[®]

Finance
\$553/mo.

Cash
\$38,950

Listing Price

\$38,950

Down Payment
\$7,790

Trade-In
\$0

Finance Terms
72 months

Credit Rating
Very Good

Taxes & Fees

[Get Taxes & Fees](#)

Estimated Payment

Need a lower payment? [Contact the dealer](#) for more options.

\$553/mo.*

Chase
8.49% APR for 72 mo.

[Explore Financing >](#)

Offer Breakdown

\$38,950

Send Offer

*Est. payment based on vehicle price (excluding taxes and fees) and associated lender rates for qualified buyers, term length and any associated trade-in equity or down payment from buyer. Contingent upon acceptance of these terms. Terms may vary.

More from the seller

Champion Chevrolet 

KBB.com[®] Dealer Rating  4.4 (1934)

Stock#:

VIN:

CARFAX One-Owner. Clean CARFAX. Odometer is 8384 miles below market average! Priced below KBB Fair Purchase Price! 18/21 City/Highway MPG

Located At Champion Chevrolet in Howell, MI And Available at All 7 Champion Auto Group Locations! Questions or to Confirm Availability Call/Text 517-376-3063 . Don t forget to ask about our exclusive ****CHAMPION LIFETIME POWERTRAIN WARRANTY****

[See More](#) 

Looking for [specifications](#)

model information? [View all features and](#)

Get to know this

Exterior

Interior

Safety

Mechanical

Technology

Other

Alloy wheels

Auto High-beam Headlights

Bumpers:

Delay-off headlights

Fully automatic headlights

Heated door mirrors

IntelliBeam Automatic High Beam On/Off

Certified

21,201 miles

2.7L 4-Cylinder Turbo Gas Engine

18 City / 21 Highway ⓘ

8-Speed Automatic Transmission



CREDIT & TERM

BUDGET

DOWN PAYMENT

TRADE-IN VALUE



Very Good



Set a budget



20%



Add a vehicle

Build Your Offer

Powered by Kelley Blue Book[®]

Finance
\$712/mo.

Cash
\$41,913

Listing Price
\$41,913

Down Payment

Trade-In
\$0



Finance Terms
72 months



Credit Rating
Excellent



Est. Taxes & Fees

Get Taxes & Fees

Estimated Payment

Need a lower payment? [Contact the dealer](#) for more options.

\$712/mo.*

MICHIGAN STATE UNIVERSITY FEDERAL
6.89% APR for 72 mo.

[Explore Financing](#) >

Offer Breakdown


\$41,913

Send Offer

*Est. payment based on vehicle price (excluding taxes and fees) and associated lender rates for qualified buyers, term length and any associated trade-in equity or down payment from buyer. Contingent upon seller's acceptance of these terms. Terms may vary.

More from the seller

Graff Chevrolet Durand 

KBB.com[®] Dealer Rating  4.8 (3076)

Stock#:

VIN:

Vehicle features include: 1 Owner, 8-Speed Automatic, 4WD, , 10-Way Power Driver Seat w/Lumbar, 12.3 Multicolor Reconfigurable Digital Display, 120-Volt Bed Mounted Power

[See More](#) 

Get to know this

Exterior

Interior

Safety

Mechanical

Technology

Other

Alloy wheels

Auto High-beam Headlights

Bumpers:

Delay-off headlights

Fully automatic headlights

Heated door mirrors

IntelliBeam Automatic High Beam On/Off

Certified

51,237 miles

3.6L 3.6L V-6 gasoline direct injection, DOHC, VVT variable Valve Timing Gas Engine

20 City / 26 Highway ⓘ

9-speed automatic Transmission

Front-wheel drive



CREDIT & TERM



Very Good

BUDGET



Set a budget

DOWN PAYMENT



20%

TRADE-IN VALUE



Add a vehicle

Build Your Offer

Powered by Kelley Blue Book®

Finance
\$324/mo.

Cash
\$20,529

Listing Price

\$20,529

Down Payment
\$4,105

Trade-In
\$0



Finance Terms
72 months



Credit Rating
Very Good



Est. Taxes & Fees

[Get Taxes & Fees](#)

Estimated Payment

Need a lower payment? [Contact the dealer](#) for more options.

\$324/mo.*

Ally

12.43% APR for 72 mo.

[Explore Financing](#) >

Offer Breakdown

\$20,529

[Send Offer](#)

*Est. payment based on vehicle price (excluding taxes and fees) and associated lender rates for qualified buyers, term length and any associated trade-in equity or down payment from buyer. Contingent upon seller's acceptance of these terms. Terms may vary.

More from the seller

Stock#:

VIN:

Dealer Disclosure: Sales Tax, Title, License Fee, Registration Fee, Dealer Documentary Fee, Finance Charges, Emission Testing Fees and Compliance Fees are additional to the advertised price

Get to know this

Packages

Convenience and Driver Confidence Package

(DD8) auto-dimming inside rearview mirror and (DM8) auto-dimming outside heated power-adjustable manual-folding body-color mirrors with turn signal indicators

(UD7) Rear Park Assist

(UFG) Rear Cross Traffic Alert

(UKC) Lane Change Alert with Side Blind Zone Alert

(TB5) power programmable liftgate

(UG1) Universal Home Remote

See how this price measures up

Fair Market Range

Price Breakdown and Offers

What people are saying about the

KBB.com® Consumer Ratings & Reviews

4.4  **Consumer Rating** (59 reviews)

Value

 **4.0**

Quality

 **4.3**

Reliability

 **4.5**

Performance

 **4.5**

Comfort

 **4.5**

Styling

 **4.9**

Consumer Reviews

Expert Review

Karen

4/15/2025 | 2022

Used

42,982 miles

3.6L 6-Cylinder Gas Engine

20 City / 26 Highway ⓘ

9-Speed Automatic Transmission



CREDIT & TERM



Very Good

BUDGET



Set a budget

DOWN PAYMENT



20%

TRADE-IN VALUE



Add a vehicle

Build Your Offer

Powered by Kelley Blue Book[®]

Finance
\$466/mo.

Cash
\$20,988

Listing Price

\$20,988

Down Payment

Trade-in
\$0



Finance Terms
72 months



Credit Rating
Very Good



Taxes & Fees

Get Taxes & Fees

Estimated Payment

Need a lower payment? [Contact the dealer](#) for more options.

\$466/mo.*

Ally

16.96% APR for 72 mo.

[Apply for Financing](#) >

Saves 45 Min. At Dealership

Offer Breakdown

\$20,988

Send Offer

[Continue Online](#)

*Est. payment based on vehicle price (excluding taxes and fees) and associated lender rates for qualified buyers, term length and any associated trade-in equity or down payment from buyer. Contingent upon seller's acceptance of these terms. Terms may vary.

More from the seller

Janesville KIA 

KBB.com[®] Dealer Rating ★ 4.5 (1418)

Stock#:

VIN:

[See More](#) 

Looking for [model information?](#) [View all features and specifications](#)

Get to know this

Packages Exterior Interior Safety Mechanical Technology Other

License Plate Front Mounting Package

(will be forced on orders with ship-to states that require a front license plate)

See how this price measures up

Purchase date 06/10/2025

Stock number _____

Delivery date 06/10/2025

| | | | |
|---|--|--|--|
| LAFONTAINE CHRYSLER DODGE JEEP Dealer: RAM OF LANSING Street address: 6131 S PENNSYLVANIA AVE City: LANSING County: INGRAM State: MI ZIP code: 48911 Dealer license number: A003758 Sales tax license number: 812457611 Phone number: (517) 394-1200 Vehicle sold: <input type="checkbox"/> New <input checked="" type="checkbox"/> Used <input type="checkbox"/> Demo Trade-in: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Trade-in year: _____ Trade-in make: _____ Vehicle Identification Number (VIN): _____ Vehicle registration to transfer plate Expires 30 days after delivery date Plate transferred from: Year _____ Make _____ Vehicle Identification Number (VIN): _____ Plate number: _____ | | Plate number _____ Plate expiration date: Month _____ Day _____ Year _____ Year _____ Make _____ Body style _____ Vehicle Identification Number _____ Base MSRP or empty weight: <u>50100.00</u> Driver's license, ID, or FEIN number of all owners or lessees: 1) _____ 2) _____ 3) _____ Complete names and address of all owners or lessor: CITY OF LANSING 124 W MICHIGAN AVE LANSING MI 48933 | Months: <input type="checkbox"/> Title only <input type="checkbox"/> New plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer County of residence _____ License plate fee: N/A Plate transfer fee: N/A Title fee: 15.00 Title late fee: \$50 (\$100 for B dealer floor planned vehicles) Sales tax: N/A |
| | | Complete names and address of all lessees: Michigan No-Fault insurance company: _____ Policy or binder number: _____ Secured interest: Street address: _____ City, state, ZIP: _____ Lien filing date: 06/10/25 Lien code ID: _____ | |
| Vehicle history and title brand disclosure <input checked="" type="checkbox"/> Police vehicle <input type="checkbox"/> Vehicle has been flood damaged <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Salvage title was previously issued <input type="checkbox"/> Taxi <input type="checkbox"/> N/A | | Total - transfer to line 5: 15.00 Full rights to survivor: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Odometer mileage disclosure The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement. [2] [9] [6] [0] [0] No tenths <input checked="" type="checkbox"/> Actual mileage <input type="checkbox"/> Exempt <input type="checkbox"/> Not actual mileage | | 1. Purchase price of vehicle (including freight & accessories): 35782.00 2. Other taxable charges (documentary, service, temp. reg. fees, etc.): N/A 2a. Optional electronic \$24 filing fee: N/A 3. Trade-in sales tax credit: 7000.00 4. Total taxable price (line 1 + line 2 + line 2a - line 3): 28782.00 5. Sales tax + plate fee + title fee (from total above): 15.00 6. Non-taxable charges (labor, service contract, etc.): N/A 7. Total delivered price (line 1 + line 2 + line 2a + line 5 + line 6): 35797.00 8. Cash on deposit: N/A 9. Cash due on delivery: 28797.00 10. Trade-in: \$ 7000.00 11. Minus lien: \$ N/A 7000.00 12. Total down payment: 35797.00 13. Unpaid balance to be financed: N/A 14. Insurance/additional product charge*: N/A 15. Total amount of finance contract (line 13 + line 14): N/A | |
| Remarks: MUNICIPAL TAX EXEMPT MUNICIPAL TITLE ONLY X PLATE I have selected and agree to pay the optional \$24 electronic filing fee. Customer initials: _____ Used vehicle dealers only Floor planned inventory lender: Recreation Passport? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Purchaser or lessee's initials: _____ I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 21 days of the delivery date, and that I have provided paper or electronic copies of all signed documents to the purchaser. X _____ Signature of dealer's agent MICHELLE M DEACON AGENT Printed name of dealer's agent Title | | *Warning: This insurance is not PUPD No-Fault insurance required by Michigan law. <input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance <input type="checkbox"/> Gap or waiver <input type="checkbox"/> N/A BFS-4 temporary registration number (this number may be handwritten): C N/A Printed name of salesperson: MICHELLE M DEACON | |

Purchaser warning: Do not sign a blank form
 I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.

X _____ 06/10/25 XN/A _____ N/A _____ XN/A _____ N/A _____
 Purchaser or lessor's signature Date Co-purchaser's signature Date Co-purchaser's signature Date
 XN/A _____ N/A _____ XN/A _____ N/A _____ XN/A _____ N/A _____
 Lessee's signature Date Co-lessee's signature Date Co-lessee's signature Date

Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.

CITY OF LANSING

CUSTOMER'S NAME

STOCK NO.

ODOMETER DISCLOSURE STATEMENT

Federal law (and State law, if applicable) requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, LAFONTAINE CHRYSLER DODGE JEEP
RAM OF LANSING (transferor's name, Print)

state that the odometer now reads 29600 (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

(1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

(2) I hereby certify that the odometer reading is NOT the actual mileage.
WARNING - ODOMETER DISCREPANCY.

| | | |
|-------------------------------|-------|-----------|
| MAKE | MODEL | BODY TYPE |
| VEHICLE IDENTIFICATION NUMBER | | YEAR |

X
TRANSFEROR'S SIGNATURE
LAFONTAINE CHRYSLER DODGE JEEP
RAM OF LANSING
PRINTED NAME

6131 S PENNSYLVANIA AVE
TRANSFEROR'S ADDRESS (STREET)

LANSING MI 48911
CITY STATE ZIP CODE

06/10/2025
DATE OF STATEMENT

X
TRANSFEREE'S SIGNATURE

CITY OF LANSING
PRINTED NAME

CITY OF LANSING
TRANSFEREE'S NAME

124 W MICHIGAN AVE
TRANSFEREE'S ADDRESS (STREET)

LANSING MI 48933
CITY STATE ZIP CODE

Purchase date 06/10/2025

Stock number _____

Delivery date 06/10/2025

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|----------|---|--|---|----------|--|-----|--|-----|-------------------------------|-----|--|----------|--|-------|---|------|--|----------|---------------------|-----|--------------------------|----------|---------------|--------|-----------------|--------|-------------------------|----------|------------------------------------|------|---|-----|---|-----|
| <p>LAFONTAINE CHRYSLER DODGE JEEP Dealer: RAM OF LANSING</p> <p>Street address: 6131 S PENNSYLVANIA AVE</p> <p>City: LANSING</p> <p>County: INGHAM State: MI ZIP code: 48911</p> <p>Dealer license number: A00375B Sales tax license number: 812457611 Phone number: (517) 394-1200</p> <p>Vehicle sold: <input type="checkbox"/> New <input checked="" type="checkbox"/> Used <input type="checkbox"/> Demo Trade-in <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Trade-in year: N/A Trade-in make: N/A Vehicle Identification Number (VIN): N/A</p> <p>Vehicle registration to transfer plate <i>Expires 30 days after delivery date</i></p> <p>Plate transferred from: Year _____ Make _____</p> <p>Vehicle Identification Number (VIN): _____ Plate number: _____</p> <p>Vehicle history and title brand disclosure</p> <p><input checked="" type="checkbox"/> Police vehicle <input type="checkbox"/> Vehicle has been flood damaged <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Salvage title was previously issued <input type="checkbox"/> Taxi <input type="checkbox"/> N/A</p> <p>Odometer mileage disclosure <i>The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement.</i></p> <p><input type="checkbox"/> No tenths <input checked="" type="checkbox"/> Actual mileage <input type="checkbox"/> Exempt <input type="checkbox"/> Not actual mileage</p> <p>Remarks: MUNICIPAL TAX EXEMPT MUNICIPAL TITLE ONLY X PLATE</p> <p><i>Used vehicle dealers only</i> Floor planned inventory tender: _____</p> <p>Recreation Passport? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Purchaser or lessee's initials: _____</p> <p>I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 21 days of the delivery date, and that I have provided paper or electronic copies of all signed documents to the purchaser.</p> <p>X _____ Signature of dealer's agent MICHELLE M DEACON AGENT Printed name of dealer's agent Title</p> | | <p>Plate number _____ Plate expiration date: _____ Month _____ Day _____ Year _____</p> <p>Months: <input type="checkbox"/> Title only <input type="checkbox"/> New plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer</p> <p>Year _____ Make _____ Body style _____ County of residence _____</p> <p>Vehicle Identification Number _____ Base MSRP or empty weight: 33300.00 License plate fee: N/A</p> <p>Driver's license, ID, or FEIN number of all owners or lessees: 1) _____ 2) _____ 3) _____</p> <p>Complete names and address of all owners or lessor: CITY OF LANSING 124 W MICHIGAN AVE LANSING MI 48933</p> <p>Complete names and address of all lessees: _____</p> <p>Michigan No-Fault insurance company: _____ Policy or binder number: _____</p> <p>Secured interest: Street address: _____ City, state, ZIP: _____</p> <p>Lien filing date: 06/10/25 Lien code ID: _____</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>1. Purchase price of vehicle (including freight & accessories):</td><td style="text-align: right;">19852.00</td></tr> <tr><td>2. Other taxable charges (documentary, service, temp reg. fees, etc.):</td><td style="text-align: right;">N/A</td></tr> <tr><td>2a. Optional electronic \$24 filing fee:</td><td style="text-align: right;">N/A</td></tr> <tr><td>3. Trade-in sales tax credit:</td><td style="text-align: right;">N/A</td></tr> <tr><td>4. Total taxable price (line 1 + line 2 + line 2a - line 3):</td><td style="text-align: right;">19852.00</td></tr> <tr><td>5. Sales tax + plate fee + title fee (from total above):</td><td style="text-align: right;">15.00</td></tr> <tr><td>6. Non-taxable charges (floor, service contract, etc.):</td><td style="text-align: right;">0.00</td></tr> <tr><td>7. Total delivered price (line 4 + line 5 + line 6):</td><td style="text-align: right;">19867.00</td></tr> <tr><td>8. Cash on deposit:</td><td style="text-align: right;">N/A</td></tr> <tr><td>9. Cash due on delivery:</td><td style="text-align: right;">19867.00</td></tr> <tr><td>10. Trade-in:</td><td style="text-align: right;">\$ N/A</td></tr> <tr><td>11. Minus lien:</td><td style="text-align: right;">\$ N/A</td></tr> <tr><td>12. Total down payment:</td><td style="text-align: right;">19867.00</td></tr> <tr><td>13. Unpaid balance to be financed:</td><td style="text-align: right;">0.00</td></tr> <tr><td>14. Insurance/additional product charge*:</td><td style="text-align: right;">N/A</td></tr> <tr><td>15. Total amount of finance contract (line 13 + line 14):</td><td style="text-align: right;">N/A</td></tr> </table> <p>*Warning: This insurance is not PLPD No-Fault insurance required by Michigan law. <input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance <input type="checkbox"/> Gap or waiver <input type="checkbox"/> N/A</p> <p>BFS-4 temporary registration number (this number may be handwritten): C</p> <p>Printed name of salesperson: MICHELLE M DEACON</p> | | 1. Purchase price of vehicle (including freight & accessories): | 19852.00 | 2. Other taxable charges (documentary, service, temp reg. fees, etc.): | N/A | 2a. Optional electronic \$24 filing fee: | N/A | 3. Trade-in sales tax credit: | N/A | 4. Total taxable price (line 1 + line 2 + line 2a - line 3): | 19852.00 | 5. Sales tax + plate fee + title fee (from total above): | 15.00 | 6. Non-taxable charges (floor, service contract, etc.): | 0.00 | 7. Total delivered price (line 4 + line 5 + line 6): | 19867.00 | 8. Cash on deposit: | N/A | 9. Cash due on delivery: | 19867.00 | 10. Trade-in: | \$ N/A | 11. Minus lien: | \$ N/A | 12. Total down payment: | 19867.00 | 13. Unpaid balance to be financed: | 0.00 | 14. Insurance/additional product charge*: | N/A | 15. Total amount of finance contract (line 13 + line 14): | N/A |
| 1. Purchase price of vehicle (including freight & accessories): | 19852.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. Other taxable charges (documentary, service, temp reg. fees, etc.): | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2a. Optional electronic \$24 filing fee: | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Trade-in sales tax credit: | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. Total taxable price (line 1 + line 2 + line 2a - line 3): | 19852.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Sales tax + plate fee + title fee (from total above): | 15.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. Non-taxable charges (floor, service contract, etc.): | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. Total delivered price (line 4 + line 5 + line 6): | 19867.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. Cash on deposit: | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. Cash due on delivery: | 19867.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. Trade-in: | \$ N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11. Minus lien: | \$ N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. Total down payment: | 19867.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. Unpaid balance to be financed: | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. Insurance/additional product charge*: | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. Total amount of finance contract (line 13 + line 14): | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Purchaser warning: Do not sign a blank form
 I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.

| | | | | | |
|---|-------------------------|---|--------------------|---|--------------------|
| <u>X</u> _____ Purchaser or lessor's signature | <u>06/10/25</u> Date | <u>XN/A</u> _____ Co-purchaser's signature | <u>N/A</u> Date | <u>XN/A</u> _____ Co-purchaser's signature | <u>N/A</u> Date |
| <u>XN/A</u> _____ Lessee's signature | <u>N/A</u> Date | <u>XN/A</u> _____ Co-lessee's signature | <u>N/A</u> Date | <u>XN/A</u> _____ Co-lessee's signature | <u>N/A</u> Date |

Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.

CITY OF LANSING

CUSTOMER'S NAME

STOCK NO.

ODOMETER DISCLOSURE STATEMENT

Federal law (and State law, if applicable) requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, LAFONTAINE CHRYSLER DODGE JEEP
RAM OF LANSING (transferor's name, Print)

state that the odometer now reads 51200 (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

(1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

(2) I hereby certify that the odometer reading is NOT the actual mileage.

WARNING - ODOMETER DISCREPANCY.

| | | |
|-------------------------------|-------|-----------|
| MAKE | MODEL | BODY TYPE |
| VEHICLE IDENTIFICATION NUMBER | | YEAR |

X _____
TRANSFEROR'S SIGNATURE

LAFONTAINE CHRYSLER DODGE JEEP
RAM OF LANSING
PRINTED NAME

6131 S PENNSYLVANIA AVE
TRANSFEROR'S ADDRESS (STREET)

LANSING MI 48911
CITY STATE ZIP CODE

06/10/2025
DATE OF STATEMENT

X _____
TRANSFEEE'S SIGNATURE

CITY OF LANSING
PRINTED NAME

CITY OF LANSING
TRANSFEEE'S NAME

124 W MICHIGAN AVE
TRANSFEEE'S ADDRESS (STREET)

LANSING MI 48933
CITY STATE ZIP CODE

Ways and Means. Reviews all proposed modifications to the City’s annual budget and program audits prepared by the Internal Auditor, the City’s short range and long-range financial condition, workforce needs for City operations and financial impact statements developed on proposed actions; and reviews and develops policy recommendations on City financial and budget matters. (COUNCIL RULE 16 – STANDING COMMITTEES)

THIS COMMITTEE DID NOT HAVE ANY COMMITTEE SPECIFIC PRIORITIES FOR THE CURRENT FISCAL YEAR 2025/2026

LAST PRIORITIES FOR FY **2024/2025**

BE IT FURTHER RESOLVED, the **Committee on Ways and Means** has established the following priorities:

1. Continue to explore new municipal incentives under the Inflation Recovery Act to invest in solar energy for City facilities.