

**REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
JULY 10, 2025**

PRESENT: Samara Morgan, Nancy Mahlow, Hugh McNichol, Jason Wilkes, Tracy Tanner, and Ronald Wilson.

ABSENT: Thomas Hickson, and Mark Clouse

STAFF: Andrew Kilpatrick, Joseph Castillo, and Carl Denison .

VISITORS: None

1) CALL TO ORDER:

Chair Wilkes called the meeting to order at 11:31 a.m., at the City of Lansing Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: Thomas Hickson, and Mark Clouse

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Chair Wilkes requested approval of the agenda, Ms. Mahlow moved, Mr. Wilson seconded, and MOTION CARRIED UNANIMOUSLY, to approve the agenda as submitted.

3) APPROVAL OF BOARD MINUTES:

June 12, 2025

Chair Wilkes requested approval of the minutes, Ms. Mahlow moved, Ms. Tanner seconded, and MOTION CARRIED UNANIMOUSLY, to approve the minutes as submitted.

4) CITIZEN COMMENTS ON AGENDA ITEMS:

5) ACTION ITEMS:

Election of Officers: Mr. Wilson moved to maintain same as current, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve status quo.

Chair – Jason Wilkes

Vice Chair – Nancy Mahlow

Division Officers:

Engineering – Samara Morgan

Wastewater Treatment Plant – Jason Wilkes

Operations and Maintenance/CART – Nancy Mahlow

Property Management – Ronald Wilson

Fleet Services – Thomas Hickson Jr.

Adminstration – Hugh McNichol

6) REPORT OF OFFICERS:

Fleet Services Division: A written report was distributed.

Mr. Denison gave a brief overview of the report. Discussion and questions followed.

Property Management Division: A written report was distributed.

Mr. Castillo gave a brief overview of the report. Discussion and questions followed.

7) DIRECTOR'S REPORT:

Director Kilpatrick reported on the following: recycle center ribbon cutting, flooding, 311 calls, speed limits/restrictions on trails, biosolids study, solar energy, and Michigan Avenue Project.

8) UNFINISHED BUSINESS:

Draft City of Lansing Facility and Street Naming Policy review and updating of Chair Wilkes suggested changes. The members will send changes to the board secretary.

Budget Priorities for FY26/27 discussion and review. Chair Wilkes will make suggested changes prior to next meeting.

9) NEW BUSINESS: None

10) COMMUNICATIONS AND INFORMATION ITEMS: None

11) CITIZEN COMMENTS ON NON-AGENDA ITEMS: None

12) ITEMS FOR THE SUSPENSION OF THE RULES: None

13) ADJOURN:

The meeting adjourned at 1:12 p.m.

Respectfully submitted by,
Janette Tate, Recording Secretary