



CITY OF LANSING | FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

120 E. SHIAWASSEE ST. | LANSING MI 48933

517-483-4200

LANSINGMI.GOV/FIRE



Brian E. Sturdivant, Fire Chief

Andy Schor, Mayor

REGULAR MONTHLY MEETING MINUTES

WEDNESDAY, MAY 15TH 2025 | 5:30 PM |

STATION ONE | 120 E SHIAWASSEE | LANSING MI

1. Call to Order – Establish Quorum

- 1.1. Present: Barbara Lawrence (arrives 5:36),
Gina Nelson, Steve Purchase, Jon Scott,
Charles Willis (leaves at 6:46), Krishna Singh
- 1.2. Absent: Jerrod LaRue

Fire Commissioners

1 st Ward	Barbara Lawrence, Vice Chair
2 nd Ward	Jerrod LaRue
3 rd Ward	Vacant
4 th Ward	Gina Nelson
At Large	Steve Purchase, Chair
At Large	Jon Scott
At Large	Charles Willis
At Large	Krishna Singh

2. Additions to Agenda

3. Approval of Minutes

- 3.1. April 9th 2025, approved as written

4. Public Comment – Agenda Items (time limit: 3 minutes)

5. Review Communications

- 5.1. Admin. Specialist Overfelt shares Memorial Day Event at the Mt. Hope Cemetery on Saturday 5/26

6. Comments from Chair

- 6.1. The Chair met with the Charter Commission along with Commissioner Scott to discuss how Fire Chief's are confirmed as well as wider rules for charter, discussion on dates, annual report, budget approval, letter writing, and clarity on rules for boards. They also encouraged the commission to include EMS/Ambulance services provided by the city in the charter.
- 6.2. Chair Purchase will be chair for three years in July, and elections will need to be held before then.

7. Presentations - none

8. Fire Administration Report – Chief Sturdivant

- 8.1. Budget Presentation in April went well
- 8.2. Officers meetings in early May had some great conversations and feedback. Chief solicited feedback on administrative work.
- 8.3. LFD is looking to conduct deep dives on processes to make sure they are updated and accurate to the jobs as they are now. For example, logistics was overhauled from the forensic analysis. Chief is looking to do this with finance and then training.

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- 8.4. LFD is considering an ALS/BLS (advanced life support/basic life support) model for ambulances. The city council has also signaled that additional FTE's are forthcoming but we are still unsure of where the funding will come from.
- 8.5. LFD is partnering with MSU to interpret data for additional staffing, call volume, etc.
- 8.6. Commissioner Willis, Commissioner Nelson, and Chair Purchase discuss with Chief Sturdivant on council regarding additional FTE, how to discuss needs with the mayors office, and the new training site.
- 8.7. Chief Sturdivant shares that LFD is withdrawing from the mutual aid agreement with Dewitt via certified letter. This is to keep Lansing units closer to Lansing. No other mutual aid agreements are being considered for termination as they are more mutually beneficial.

9. Old Business - none

10. New Business

- 10.1. Lexipol Policies 607-610
 - 10.1.1. Approved

11. Requests for Commissioners to be Excused

- 11.1. Commissioner LaRue approved unanimously

12. Commissioner Comments

- 12.1. Vice Chair Lawrence attended community event May 7th by request. 15 people were in attendance including one council member. She updated the group on Station 2 and 9, spoke on mutual aid agreements and the annual report. She also shared some resources provided by Fire Inspector Mansberger and Admin. Specialist Overfelt.

13. Public Comment (on any matter – speakers must state their name and address; time limit 3 minutes)

14. General Order

- 14.1. Chair Purchase: next month they will look for the Run Stats and begin department meetings.

15. Adjournment – 6:10