



CITY OF LANSING

BOARD OF FIRE COMMISSIONERS

120 E. SHIAWASSEE ST., LANSING MI 48933
(517) 483-4200 | [LANSINGMI.GOV/FIRE](https://lansingmi.gov/fire)



Andy Schor, Mayor

Brian Sturdivant, Fire Chief

REGULAR MONTHLY MEETING MINUTES

Wednesday, January 8th, 2025 | 5:30 PM |
STATION FOUR | LANSING MI

1. Call to Order – 5:30 p.m.
 - 1.1. Present: Barbara Lawrence, Charles Willis, Krishna Singh, Gina Nelson (arrives at 5:35 to establish quorum)
 - 1.2. Absent: Steve Purchase, Jerrod LaRue
2. Additions to Agenda
3. Approval of Minutes
 - 3.1. Approval of December 11 Minutes
 - Approved as written
4. Public Comment - Agenda Items (3 Minutes)
5. Review Communications
 - a. Awards Ceremony Invitation
6. Comments from Vice Chair
 - a. The Board will look to approve the budget in February.
 - b. The Vice Chair is looking forward to the upcoming awards ceremony
 - c. Thanks the department for their efforts during the holiday season.
7. Educational Presentations – none
8. Fire Administration Report – Chief Sturdivant
 - a. 2024 was a great and successful year.
 - b. Interviews have been completed with about 40 individuals heading to the next step, 25 will be selected for psych evaluations and physical exams, and we are still on schedule to hire at the end of February.
 - i. 4 are paramedic with soft offers, 8 or 9 are EMT, and the remainder are trainees.
 - c. There is significant working coming out the Fire Marshal Division. Community Risk Reduction has increased, and the division is working with the OCA on pre-incident planning for the airport. They are also working on food truck ordinance for the upcoming event season. They are also crafting updated language for the metro arson team. The Fire Marshal Division is also working with the OCA on updating to the 2021 fire code as it is more detailed in several areas including marijuana growing and

Fire Commissioners

1st Ward Barbara Lawrence – Vice-Chair
2nd Ward Jarrod LaRue
3rd Ward Vacant
4th Ward Gina Nelson
At-Large Steve Purchase –Chair
At-Large Vacant
At-Large Charles Willis
At-Large Krishna Singh

electric vehicles and their batteries. They are also in the process of updating the language for the Knoxbox protocol (master key for the community businesses).

- d. Chief continues to have successful meetings with Union management, particularly in regards to the upcoming promotional process, as something that happens in odd years.
- e. There has been an allegation of cheating in the paramedic program, and the LFD investigation is pending. Cheating was found to have happened by the school, but LFD must also investigate.
- f. Commissioner Nelson inquires after how the station 2 move in at station 8 is faring.
 - i. Chief Sturdivant defers to Battalion Chief Clevenger. BC Clevenger shares that it is going well and there are no serious concerns.
- g. Station 2 was dropped this week and excavators have begun their work.
- h. The 2025-2026 budget has been delayed as the city has moved to a new platform and LFD's accounts had not transferred over.

9. Old Business

10. New Business

11. Request for Commissioners to be Excused

- a. Chair Purchase: Approved unanimously
- b. Commissioner LaRue: Approved unanimously

12. Commissioner Comments

- a. Commissioner Willis shares that Grand Rapids may have ordinances on food trucks that may be helpful in crafting our own.
- b. Commissioner Nelson: PSA for bike helmet event in May.

13. Public Comment - Any Matter (3 minutes)

14. General Order

15. Adjournment

Minutes submitted Thursday, February 6th, 2025 by Jules Overfelt

Jules Overfelt | they/she | Administrative Specialist and Fire Board Secretary | Lansing Fire Dept
517-483-4564 | E: jules.overfelt@lansingmi.gov