

AGENDA

Committee on City Operations June 5, 2025 at 4:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Brown, Chairperson
Council Member Spadafore, Vice Chairperson
Council Member Garza, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. May 15, 2025
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. RESOLUTION - Reappointment; Ronald Wilson as an At-Large member of the Board of Public Service for a term to expire June 30, 2029
 - C. RESOLUTION - Liquor License; M & S1 LLC, dba Jollof Afro Caribbean Lounge, for a Class C license with Sunday Sales (AM/PM), Catering, Dance, Entertainment, Outdoor Service Area, and Extended Hours permits at 221 S. Washington Square
 - D. RESOLUTION - Traffic Control Order No. 23-30; install a yield sign on Chadburne Drive at Seaway Drive
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on City Operations
Thursday, May 15, 2025 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Brown called the meeting to order at 4:01pm

There were no staff present to administer the YouTube, TEAMS and public input, so the meeting was not live on YouTube. They arrived at 4:08pm

PRESENT

Council Member Jeffrey Brown, Chair
Council Member Peter Spadafore, Vice-Chair - excused
Council Member Jeremy Garza, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Lisa Hagen-Lawrence, OCA
Michael Falk

MINUTES

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM MAY 1, 2025 AS PRESENTED. MOTION CARRIED 2-0.

PUBLIC COMMENT

No public present.

Discussion/Action

RESOLUTION – Fireworks Display License; Pyrotechnico Fireworks Inc. for the City's Independence Day Celebration, July 4, 2025

Mr. Falk noted this is the same company as last year, however, the location has changed and will be on the Shiawassee bridge this year. They also have smaller firework products. Councilmember Brown asked for the reason, Mr. Falk responded the Fire Marshal had concerns as construction nearby so deemed not as safe. Councilmember Brown asked if the show would be different. Mr. Falk answered yes as he stated the new area on the bridge is a tighter area so not as big of fireworks but close for spectators and Lugnuts, adding both the Fire Marshal and Parks & Rec approve.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE FIREWORKS DISPLAY LICENSE; PYROTECHNICO FIREWORKS INC. FOR THE CITY'S INDEPENDENCE DAY CELEBRATION, JULY 4, 2025. MOTION CARRIED 2-0.

ORDINANCE – Amending Chapter 1615 to allow fireworks on Juneteenth, June 19, of each year
Councilmember Brown noted the only modification is line 16 to add June 19.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE ORDINANCE TO AMEND CHAPTER 1615 TO ALLOW FIREWORKS ON JUNETEENTH, JUNE 19, OF EACH YEAR. MOTION CARRIED 2-0.

Other

Adjourn

Adjourned at 4:05pm

Submitted by Renee Richmond, Recording Secretary

Lansing City Council

Approved by the Committee on

Richmond, Renee

From: Plummer, Marilyn
Sent: Tuesday, March 9, 2021 2:23 PM
To: Hetke, Veronica
Subject: Fw: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, March 31, 2020 1:31 PM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Tim.Hilton@lansingmi.gov <Tim.Hilton@lansingmi.gov>
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	3/31/2020
First Name	Ron
Middle	Field not completed.
Last Name	Wilson

Other name(s) by which you have been known, including maiden names	<i>Field not completed.</i>
Date of Birth	
Address	731 Merrill St
City	Lansing
State	MI
Zip Code	48912
Email	ronwilson731@gmail.com
Gender	
Find my ward:	Lansing Neighborhoods Ward Map
Ward	1
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5172025804
Last 4 digits of social security number	
In what year did you move to Lansing?	1979
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	Michigan Tax Information Council Executive Director Michigan Association of Counties Senior Legislative Liaison Lansing City Council Legislative Liaison EduGuide Public Outreach and Fundraising Director National Alliance of Mental Health of Michigan Office Manager and Outreach Director

Educational Background	Masters from University of Michigan in Natural Resource Policy and Communication
Previous Appointments	None
Current Appointments	None
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Public Service
Second choice of a board to serve on	Planning Board
Third choice of a board to serve on	Parks Board
Fourth choice of a board to serve on	Human Relations and Community Services Board (HRCS)
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	While working for the City Council I became intimately aware of all City department functions. I helped departments schedule council approval of procedure changes, rate changes, and new policies. I have worked on legislation involving water quality, solid waste, recycling, parks, economic development, and road funding. I have worked to help increase the number of Lansing students gaining financial aid to attend college. I've helped families gain access for mental health support, as well as helped the Lansing Police Department develop and the implement training on mental health awareness.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be	<i>Field not completed.</i>

sworn in to an
appointed office

Background Check
Authorization

I agree

Please type your name
in this box to signify that
you can serve on a
board or commission
and the information in
this application is
accurate to the best of
your knowledge

Ron Wilson

Date & Time

3/31/2020 1:15 PM

Email not displaying correctly? [View it in your browser.](#)

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has recommended the reappointment of Ronald Wilson as an At-Large member of the Board of Public Service for a term to expire June 30. 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on June 5, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Ronald Wilson as an At-Large member of the Board of Public Service for a term to expire June 30. 2029.



On-Premises Alcohol Sales Application

Instructions

Instructions

- It is highly recommended to have all the documents ready for uploading prior to submission.
- All attachments must be in a PDF format.
- PDF files should be compressed to the smallest size possible
- If you need more time to get additional documents together, please save your application as a draft and come back to it when you are ready.
- Applications left open for more than 24 hours will need to be started over.
- If you have submitted the wrong document prior to submission of the application, or wish to update a document after submission of the application, please notify the Clerk's Office in writing at city.clerk@lansingmi.gov.
- It is the responsibility of the submitter to ensure they receive an email confirming the receipt of their application. If they do NOT receive an email with a confirmation number within 24 hours of submitting the application, it is the submitter's responsibility to notify the Clerk's Office in writing at city.clerk@lansingmi.gov.

Payments

- Payment fee must be RECEIVED by the Clerk's Office before the application will be reviewed. Failure to remit payment in a timely manner may result in denial of your application.
- Cash, Credit Card, Debit Card, Check, Electronic Check (ACH) & Money Order are accepted.
- Electronic Checks (ACH), Credit and Debit cards are accepted through the City's Point and Pay site. There is a 3% convenience fee for credit and debit card transactions.

Application Information

Non-Refundable License Fees

1. Application Fee: \$1540 for New Location, \$425 for Transfer of Ownership

Materials Required

1. Notary Statement
2. Attachment of Michigan Liquor Control Commission Application
3. Treasury Form(s)
4. Floor Plans, if not already on file

(City Codified Ordinances - Chapter 830)

Business Information

I am applying for: ☒ Transfer of current operating licenses location
☐ All other types

License(s) for which I am seeking Local Government Approval*
Class C Development Liquor License

Business Name* M & S1 LLC

Does Business As Jollof Afro Caribbean Lounge

Phone* 5178035226
xxx-xxx-xxxx

Email mbalansing@gmail.com
name@domain

**Address to be
Licensed ***

Street Address

221 S Washington Ave

Address Line 2

City

Lansing

State / Province / Region

MI

Postal / Zip Code

48933

Country

United States

**Character of
Business ***

What Character of business do you intend to operate?

African- Caribbean infused

Length of Time *

What is the length of time your business has been of that charater, or in the case of a corporation, the date when its charter was issued?

September 2022

Similar Licenses *

Have you made applications for a similar or other license on premises other than those described in this application?

☐ Yes☒ No**Are Building Plans
on File? ***☒ Yes☐ No

I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter of the laws of the State.

☒ I Agree

*

I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I Agree

*

I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ I Agree

*

The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

☒ I Agree**Business Owner Information****Type of Ownership ***☒ Single Owner☐ Multiple Owners**Owner Name ***

Matila Sipeolu

Address *

Street Address

106 Falls Court

Address Line 2

Apt D

City

Lansing

Postal / Zip Code

48917

State / Province / Region

MI

Country

United States

Phone *

5178035226

xxx-xxx-xxxx

Email *

mbalansing@gmail.com

name@domain

Owner**Date of****Birth *****Owner**

Lagos Nigeria

Place of**Birth ***

Applicant Information

Applicant Name *

Oluwasean

Address

Street Address

1312 W Mt Hope Ave

Address Line 2

City

Lansing

Postal / Zip Code

48910

State / Province / Region

MI

Country

United States

Phone *

517-803-5226

xxx-xxx-xxxx

Email *

mbalansing@gmail.com

name@domain

Fees Due

\$ 1,540.00

Methods for payment are on the first page of this document, under "**Payments**." Processing this application will not proceed until payment is received.

Electronic Signature Agreement *

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I Agree

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief. I understand that a false statement on this application may result in either a denial of this application or subsequent revocation if this license is granted.

Signature*matilda sipecku***Date Submitted** 5/2/2025

Attachments

A Treasury Form needs to be completed by every stakeholder per the Ordinance. Please click the link below and print, complete, sign, and attach the completed form to the application using the button below. [Download Treasury Form Document](#)

Treasury Form for all Stakeholders		1.28MB
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Copy of Michigan Liquor Control Commission Application		7.15MB
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Your application is required to be notarized per the Ordinance. Please click the link below and print, complete, sign and have notarized, and attach the completed form to the application using the button below. [Download Notarization Document](#)

Notarization Document*	Notarized form for City of Lansing.pdf	647.67KB
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City Council Document(s)	City Council Approved Resolution.pdf	443.35KB
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On-Premises Alcohol Sales Application

[Instructions](#)[Application Information](#)[Attachments](#)[Approvals](#)**License Desk
Approval**☒ Approved☐ Denied**Police Approval**☒ Approved☐ Denied**Fire Marshal
Approval**☒ Approved☐ Denied**Zoning Approval**☒ Approved☐ Denied**Building Safety
Approval**☒ Approved☐ Denied**Treasury Approval**☒ Approved☐ Denied**Treasurer Approval**☒ Approved☐ Denied**Clerk Approval ***☐ Approved☐ Denied[Previous](#)[Next](#)

Comments

2000 characters left



New On-Premises Redevelopment or Development District License Questionnaire

Complete and submit this questionnaire along with a fully completed Retailer License & Permit Application (LCC-100) with the documents required to be submitted with that form and any other documents required as listed below.

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): M & S1 LLC		
Address to be licensed: 221 S WASHINTRON SQUARE		
City: LANSING	Zip	Code: 49833
City/township/village where license will be issued: Lansing		County: INGHAM
Contact Name: OLUWASEUN SIPEOLU	Phone: 5178035226	Email: MBALANSING@GMAIL.COM
Mailing address (if different from above): 1312 W MOUNT HOPE AVE		
City: LANSING	Zip	Code: 48910

I am applying for the following on-premises redevelopment or development district license:

D MCL 436.1521a(1)(a) - Redevelopment (RDA) License- Complete Parts 2a, 3, 4, & 5

Select one: ☐ Class C ☐ 8-Hotel ☐ Tavern ☐ A-Hotel

- The proposed licensed premises must be located in a redevelopment project area defined by the local governmental unit and the investment in the redevelopment project area must meet one (1) of following requirements:
 - Investment of not less than \$50 million in cities, townships, or villages having a population of 50,000 or more
 - Investment of not less than \$1 million per 1,000 people in cities, townships, or villages having a population of less than 50,000
- The licensed business must be engaged in activities related to dining, entertainment, or recreation and provide that activity not less than five (5) days per week
- The licensed business must be open to the public not less than ten (10) hours per day, five (5) days per week
- The initial enhanced license fee for a license issued under this section is \$20,000.00

D MCL 436.1521a(1)(b) - Development District (DOA) License - Complete Parts 2b, 3, 4, & 5

Select one: ☒ Class C ☐ B-Hotel ☐ Tavern ☐ A-Hotel

- The proposed licensed premises must be located in one of the development districts or areas listed in MCL 436.1521a(1)(b):
 - Tax Increment Finance Authority District Under Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980)
 - Corridor Improvement Authority Act Development Area under Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005)
 - Downtown Development Authority (DOA) District under Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975)
 - Principal Shopping District under Public Act 120 of 1961
- The total investment in real and personal property within the development district or area shall not be less than \$200,000.00 over a period of the preceding five (5) years
- The building shall be a restoration or rehabilitation of an existing building and **cannot be a brand new building**
- The building that will house the proposed licensed premises must have at least \$75,000.00 expended for the rehabilitation or restoration of the building over the preceding five (5) years or a commitment for a capital investment of at least \$75,000.00 in the building that must be expended before the license is issued
- The licensed business must be engaged in activities related to dining, entertainment, or recreation
- The licensed business must be open to the general public and have a seating capacity of not less than 25 persons
- The initial enhanced license fee for a license issued under this section is \$20,000.00

Please Note: Pursuant to MCL 436.1521a(B) a license issued under MCL 436.1521a cannot be transferred to another location and if the licensee goes out of business the license issued under MCL 436.1521a shall be surrendered by the licensee to the Commission and the Commission will terminate the license.

Part 2a - MCL 436.1521a(l)(a) - Redevelopment (RDA) License Required Documents

☐ Resolution from local governmental unit establishing the redevelopment project area
☐ Affidavit from the assessor, certified by the city, township, or village clerk, which states the following: • The amount of investment money expended for manufacturing, industrial, residential, and commercial development within the redevelopment project area during the preceding three (3) years (must specifically state start and end dates for the investment, i.e. January 1, 2013, to December 31, 2015). • Statement that the amount of commercial investment in the redevelopment project area constitutes not less than 25% of the total investment in real and personal property in the area.
☐ Legible map of the redevelopment project area which clearly labels all street names

Part 2b - MCL 436.1521a(l)(b) - Development District (ODA) License Required Documents

☐ Resolution from local governmental unit establishing the development district or area which specifically references the statute under which the area was established: • Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980) for Tax Increment Finance Authorities • Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005) for Corridor Improvement Authorities • Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975) for Downtown Development Authorities • Public Act 120 of 1961 for Principal Shopping Districts
☐ Affidavit from the assessor, certified by the city, township, or village clerk, which states the following: • The total amount of public and private investment in real and personal property within the development district or area over a period of the preceding five (5) years (must specifically state start and end dates for the investment, i.e. January 1, 2011, to December 31, 2015).
☐ Legible map of the development district or area which clearly labels all street names

Part 3 - Available License Search

MCL 436.1521a(9) requires any person signing an application for an on-premises Redevelopment or Development District license to verify that he or she attempted to purchase any of the on-premises licenses that are in escrow that do not have a pending transfer on file with the MLCC within the county in which the applicant for the on-premises Redevelopment or Development District license proposes to operate.

You should not apply for an on-premises Redevelopment or Development District license if there is an available quota license in the local governmental unit in which the proposed licensed business will be located. You may verify the availability of quota licenses on the *Commission's website using the local Government [Quota search page](#)*

D I verify that I have attempted to purchase any readily available on-premises escrowed licenses that do not have pending transfers on file with the MLCC in the county where the proposed licensed business will be located. • Applicant should provide a notarized affidavit outlining all attempts and responses (or lack thereof) to secure a readily available on-premises license. • Applicant should send certified letters of inquiry as to the availability of the license to each licensee at the address listed on the licensee listing report provided by the MLCC. • Applicant should submit copies of the letters <i>sent</i>, certified tags, signed certified return <i>receipts</i>, copies of any envelopes returned by the USPS, and copies of any correspondence received from the licensees. • Applicant should provide dates, the name of the person contacted, and a synopsis of the conversation if escrowed licensees are contacted by telephone. • Applicant should provide documentation regarding the fair market value of the license based on where the applicant will be located, if determinable, the size and scope of the proposed operation, and/or the existence of mandatory contractual restrictions or inclusion attached to the sale of the license when indicating to the MLCC that purchase of a license is not economically feasible or the license is not readily available.
D There are no readily available on-premises licenses in escrow in the county where the proposed licensed business will be located.
D There are no unissued, on-premises quota licenses readily available in the local governmental unit where the proposed licensed business will be located.

Part 4 - Local Governmental Approval

An applicant for a new on-premises Redevelopment or Development District license requires approval by the legislative body of the local governmental unit in which the licensed premises will be located. Applicants for a license in a city that has a population of 600,000 or more do not require local governmental approval. Please use the Local Governmental Unit Approval Form (LCC-106) or obtain a resolution from the local governmental unit that contains the same information required on the form. The form or a resolution from the city, village, or township must specifically state the applicant's legal name, *if an* individual person, or the corporate *name* of the business, the proposed licensed address, and contain a recommendation for the issuance of a license under one of the two following options:

- New Class C* license issued under the provisions of MCL 436.1521a(1)(a)
- New Class C* license issued under the provisions of MCL 436.1521a(1)(b)

**May substitute other license types such as Tavern, A-Hotel, or B-Hotel licenses*

Part 5 - Signature of Applicant

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false or fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

I certify that I understand that pursuant to MCL 436.1521a(8) a license issued under MCL 436.1521a cannot be transferred to another location and that if the licensee goes out of business the license issued under MCL 436.1521a shall be surrendered by the licensee to the Commission and the Commission will terminate the license.

Martha Kynard
Print Name of Applicant & Title

Martha Kynard
Signature of Applicant

06/05/24
Date

Please return this completed form along with corresponding documents:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Retailer License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): MATILDA I SIPEOLU		
Address to be licensed: 221-225 S WASHINGTON SQUARE		
City: LANSING	Zip Code: 48933	
City/township/village where license will be issued: LANSING		County: INGHAM
Federal Employer Identification Number (FEIN): [REDACTED]		

- | | |
|--|---|
| 1. Are you requesting a new license? | ☒ Yes ☐ No |
| 2. Are you applying ONLY for a new permit or permission? | ☒ Yes ☐ No |
| 3. Are you buying an existing license? | ☐ Yes ☒ No |
| 4. Are you transferring the classification of an existing on premises license? | ☐ Yes ☒ No |
| 5. Are you modifying the size of the licensed premises? | ☐ Yes ☒ No |
| If Yes, specify: ☐ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises | |
| 6. Are you transferring the location of an existing license? | ☐ Yes ☒ No |
| 7. Is this license being transferred as the result of a default or court action? | ☐ Yes ☒ No |
| 8. Do you intend to use this license actively? | ☒ Yes ☐ No |

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s):	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	
County:	

Part 3 - Licenses, Permits, and Permissions

Off Premises Licenses - Applicants for off premises licenses, permits, and permissions (e.g. convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

On Premises Licenses - Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	License & Permit Fees:	TOTAL FEES:
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Schedule A - Licenses, Permits, & Permissions

Applicant name: _____

Off Premises License Type:

Base Fee:

Fee Code
MLCC Use
Only

New Transfer

☐ ☐ SDM License \$100.00

☐ ☐ SDD License \$150.00

☐ ☐ Resort SDD License Upon Licensure/\$150.00

Resort SDD Licenses may only be issued in governmental units having a population of 50,000 or less

Off Premises Permits:

Base Fee:

☐ Sunday Sales Permit (AM)* \$160.00

☐ Sunday Sales Permit (PM)** \$22.50
(Held with SDD License)

☐ Catering Permit \$100.00

☐ Secondary Location Permit - Complete Form LCC-201

☐ Beer and Wine Tasting Permit No charge

☐ Living Quarters Permit No charge

On/Off Premises Permission Type:

Base Fee:

☐ Off-Premises Storage No charge

☐ Direct Connection(s) No charge

☐ Motor Vehicle Fuel Pumps No charge

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: _____ x \$70.00 Inspection Fee

Total Inspection Fee(s): _____

Total License Fee(s): _____

Total Permit Fee(s): _____

TOTAL FEES DUE: _____

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to **State of Michigan**

On Premises License Type:

Base Fee:

Fee Code
MLCC Use
Only

New Transfer

☐ ☐ B-Hotel License \$600.00

Number of guest rooms: _____

☐ ☐ A-Hotel License \$250.00

Number of guest rooms: _____

☒ ☐ Class C License \$600.00

☐ ☐ Tavern License \$250.00

☐ ☐ Resort License Upon Licensure

☐ ☐ DDA/Redevelopment License Upon Licensure

☐ ☐ Brewpub License \$100.00

☐ ☐ G-1 License \$1,000.00

☐ ☐ G-2 License \$500.00

☐ ☐ Aircraft License \$600.00

☐ ☐ Watercraft License \$100.00

☐ ☐ Train License \$100.00

☐ ☐ Continuing Care Retirement Center License \$600.00

☐ MCL 436.1545(1)(b)(i) ☐ MCL 436.1545(1)(b)(ii)

B-Hotel or Class C Licenses Only:

☐ ☐ Additional Bar(s)

Number of Additional Bars: _____

B-Hotel or Class C licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

On Premises Permits:

Base Fee:

☒ Sunday Sales Permit (AM)* \$160.00

☒ Sunday Sales Permit (PM)**

☒ Catering Permit \$100.00

☐ Banquet Facility Permit - Complete Form LCC-200

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.

☒ Outdoor Service No charge

☒ Dance Permit No charge

☒ Entertainment Permit No charge

☒ Extended Hours Permit: No charge

☒ Dance ☐ Entertainment Days/Hours: M/S 11 AM /2PM

☐ Specific Purpose Permit: No charge

Activity requested: _____

Days/Hours requested: MON /SUNDAY 11 AM- 2AM

☐ Living Quarters Permit No charge

☐ Topless Activity Permit No charge

Schedule B - New Specially Designated Merchant (SDM) License Supplemental Application - New SDM License Applications ONLY

Applicant name:

Effective January 4, 2017 pursuant to MCL 436.1533(5), Specially Designated Merchant (SDM) licenses are quota licenses based on one (1) SDM license for every 1,000 of population in a local governmental unit. MCL 436.1533 provides for several exemptions from the quota for qualified applicants. Please carefully read the requirements in the boxes below, selecting the applicable approved type of business option(s) from Section 1 and an applicable new SDM license quota option from Section 2.

Section 1 - Requirements to Qualify as Approved Type of Business for New SDM License Applicants

Applicant must meet one (1) or more of the following conditions (check those that apply to your business):

- ☐ a. Applicant holds and maintains retail food establishment license or extended retail food establishment license under the Food Law of 2000, MCL 289.1101 to MCL 289.8111.
- ☐ b. Applicant holds or has been approved for Specially Designated Distributor (SDD) license.
- ☐ c. Applicant holds or has been approved for an on-premises license, such as a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.

Section 2 - Quota Requirements for New SDM License Applicants

Applicant must qualify under one of the following sections of the Liquor Control Code regarding the SDM quota:

- ☒ a. Applicant is an applicant for or holds a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.
MCL 436.1533(5)(a) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ b. Applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
MCL 436.1533(5)(b)(i) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ c. Applicant's establishment is a pharmacy as defined in the Public Health Code, MCL 333.17707.
MCL 436.1533(5)(b)(ii) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ d. Applicant's establishment qualifies as a marina under MCL 436.1539.
MCL 436.1533(5)(e) - SDM license is exempt from SDM quota and license may be transferred to another location if the applicant complies with MCL 436.1539 at the new location.
- ☐ e. Applicant does not qualify under any of the quota exemptions or waiver listed above.
MCL 436.1533(5) - Commission shall issue one (1) SDM for every 1,000 population in a local governmental unit and an unissued SDM must be available in the local governmental unit for the applicant to qualify. SDM license may be transferred to another location.

Documents Required To Be Submitted with New SDM License Application

In addition to the documents listed on the application checklist, the new SDM license applicant must submit the documents listed below, as applicable, with its application to comply with the requirements described above. Select one or more of the following:

- ☐ Copy of retail food establishment license or extended retail food establishment license for a SDM license. The name on the food establishment license must match the applicant name in Part 1 of this application form. *A food establishment license is not required for a SDM license to be issued in conjunction with a SDD license or an on-premises license.*
- ☐ If applying under Section 2b above, documentary proof that applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
- ☐ If applying under Section 2c above, a copy of the pharmacy license issued under the Public Health Code.

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: MATILDA SIPEOLU		
Home address: 106 FALLS CT		
City: LANSING	State: MI	Zip Code: 48917
Business Phone: 5178035226	Cell Phone: [REDACTED]	Email: mbalansing@gmail.com
Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes , please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. Pursuant to MCL 436.1603, a retailer licensee <u>may not</u> hold interest in a manufacturer or wholesaler licensee. ☐ Yes ☒ No		
Do you hold 10% or more interest in the applicant entity? ☒ Yes ☐ No		
If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed " <u>Livescan Fingerprint Background Request</u> " with your application.		

Part 5b - Personal Information (Individuals) - Must be at least 21 years of age, pursuant to administrative rule R 436.1105(1)(a).

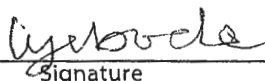
Date of Birth: [REDACTED]	Social Security Number: [REDACTED]	Driver's License Number: [REDACTED]	
Are you a citizen of the United States of America?		☒ Yes ☐ No	
Have you ever legally changed your name?		☐ Yes ☒ No	
If you answered "yes", please list your prior name(s) (including maiden):			
Spouse's full name (if currently married):			
Spouse's date of birth:	Is your spouse a citizen of the United States of America?	☐ Yes ☒ No	
Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? ☐ Yes ☒ No			
Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC? ☐ Yes ☒ No			
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): ☐ Yes ☒ No			
Date	City/State	Charge	Disposition
Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): ☐ Yes ☒ No			
Date	City/State	Charge	Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

MATILDA SIPEOLU

sipeolum



06/01/2024

Print Name

Signature

Date

Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?		☐ Phone	☐ Mail	☒ Email	☐ Fax
What is your preferred method for receiving a Commission Order?		☒ Mail	☐ Email	☐ Fax	
Contact name: oluwaseun sipeolu	Relationship: SON				
Mailing address: 1312 W MOUNT HOPE AVE					
City: LANSING		State: MI		Zip Code: 48910	
Phone: 5178035226	Fax number:		Email: mbalansing@gmail.com		

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name:		Member Number: P-	
Attorney address:			
Phone:	Fax number:	Email:	
Would you prefer that we contact your attorney for all licensing matters related to this application?		☐ Yes ☐ No	
Would you prefer any notices or closing packages be sent directly to your attorney?		☐ Yes ☐ No	

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

MATILDA SIPEOLU

sipeolum



06/01/2024

Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933

Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906

Fax to: 517-284-8557

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from M & S1 LLC for a Class C license, Sunday sales (AM/PM), dance, entertainment, and outdoor service area permits at 221 S. Washington Square; and

WHEREAS, the applicant has applied for approval of the license pursuant to Chapter 830 of the Lansing Codified Ordinances, has paid the appropriate application fee and has received all of the required departmental approvals; and

WHEREAS, the Committee on City Operations met on June 5, 2025, and reviewed the request with affirmative action taken.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council hereby approves the request from M & S1 LLC for a Class C license, Sunday sales (AM/PM), dance, entertainment, and outdoor service area permits at 221 S. Washington Sq.

ENGINEERS REPORT #23-17

TRAFFIC CONTROL REQUEST: CHADBURNE DRIVE AND SEAWAY DRIVE

The Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Chadburne Drive and Seaway Drive. This study was conducted in response to a request made by an area resident.

The intersection of Chadburne Drive and Seaway Drive is an uncontrolled residential three-leg intersection. Chadburne Drive is two blocks long beginning at Windemere Drive and terminating at Seaway Drive. Chadburne Drive is 66 feet wide including a 20 foot wide median in this area with unrestricted parking along both sides of the street. Seaway Drive is approximately nine blocks long beginning at Blue River Drive and terminating at Burneway Drive. Seaway Drive is 35 feet wide in this area with unrestricted parking along both sides of the street.

A safe approach speed study was performed and revealed a safe approach speed of fourteen (14) miles per hour (MPH) due to the trees in the northwest quadrant of the intersection. This critical safe approach speed applies to vehicles traveling southbound into the intersection.

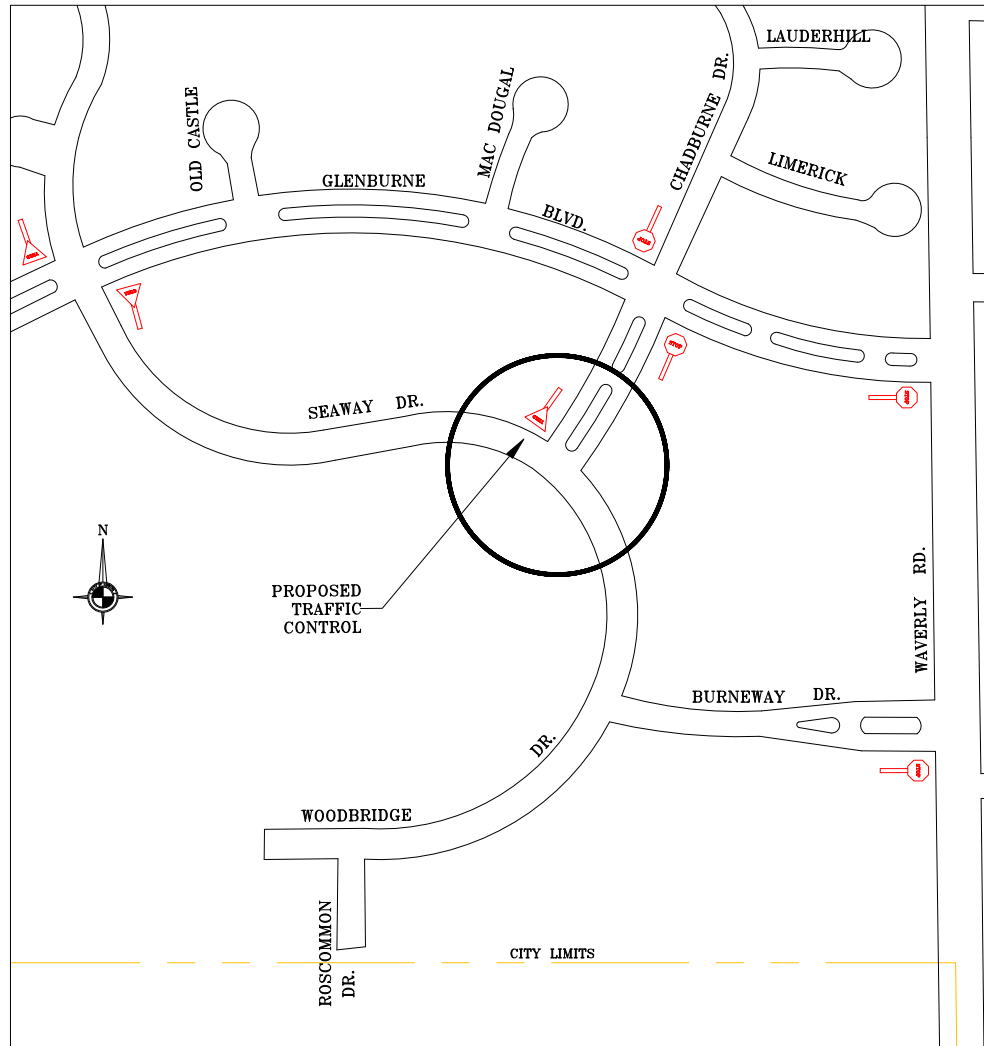
A review of the accident records for this intersection indicates there have been two (2) reported crashes from January 1, 2018 to November 30, 2023. One of these crashes involved a single motor vehicle cited for "speed too fast", the other crash involved a vehicle backing into another vehicle within the intersection.

The Transportation and Parking Office recommends the installation of a yield sign on Chadburne Drive at Seaway Drive because of the safe approach speed and to eliminate right-of-way confusion.

ENGINEERS REPORT #23-17

TRAFFIC CONTROL REQUEST: CHADBURNE DRIVE AND SEAWAY DRIVE

LOCATION DIAGRAM



ENGINEERS REPORT #23-17

TRAFFIC CONTROL REQUEST: CHADBURNE DRIVE AND SEAWAY DRIVE

STREET VIEW – Seaway Drive at Chadburne Drive looking south



ENGINEERS REPORT #23-17

TRAFFIC CONTROL REQUEST: CHADBURNE DRIVE AND SEAWAY DRIVE

STREET VIEW –Chadburne Drive at Seaway Drive looking east



STREET VIEW –Chadburne Drive at Seaway Drive looking west



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 23-30

FILE: Chadburne Drive and Seaway Drive

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions at the intersection of Chadburne Drive and Seaway Drive has been made; and as a result of said investigation, it is hereby directed that:

All southbound traffic on CHADBURNE DRIVE shall yield the right-of-way to eastbound and westbound traffic on SEAWAY DRIVE.

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n.a.

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK:

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Chadburne Drive and Seaway Drive, upon the request by a resident; and

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of fourteen miles per hour; and

WHEREAS, the Transportation and Non-Motorized Section recommends the installation of a yield sign on Chadburne Drive at Seaway Drive due to the safe approach speed at this intersection; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Committee on City Operations met on June 5, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 23-30, thereby authorizing the Assistant City Engineer to install a yield sign on Chadburne Drive at Seaway Drive.

BE IT FINALLY RESOLVED that Traffic Control Order No. 23-30 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate sign is installed.