

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN**

**TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE**

October 14, 2024 at 7:00 PM



TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. September 23, 2024

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

2. Tribute; in recognition of Indigenous Peoples' Day (PEND-3850)

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters

3. Virtual Participation is available for Public Comment on Legislative Matters. Legislative Matters consist of the following items on the agenda: Public Hearings (other than show cause hearings), Consent Agenda Items, Resolutions, Ordinances for Introduction, and Ordinances for Passage. Sign up by 3 p.m. on Council Meeting days using the following link:
<https://events.gcc.teams.microsoft.com/event/80520291-8280-494f-9781-b7199c046dbc@87509dee-095b-4ff8-ba5a-0035cdfc715d>

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

Scheduled Public Hearings

4. Amending Chapter 1236, Design Standards for Parcel Dimensions (PEND-3783)
5. Obsolete Property Rehabilitation Act (OPRA) District; 1102 S. Washington Ave., Reo Ventures, LLC (PEND-3809)
6. Obsolete Property Rehabilitation Act (OPRA) Certificate; 1102 S. Washington Ave., Reo Ventures, LLC (PEND-3811)

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Consent Agenda

7. Tribute; in recognition of Indigenous Peoples' Day (PEND-3850)
8. Joint Reappointment; Ayanna Neal and Jacqueline Gallant to the Ingham County/City of Lansing Community Corrections Advisory Board for a term to expire September 17, 2027 (PEND-3830)
9. Contract Approval; Michigan Department of Transportation (MDOT) Trunkline Maintenance (PEND-3806)
10. Authorization; Michigan Department of Transportation Performance Resolution for Municipalities Form 2207B (PEND-3829)
11. Traffic Control Order Nos. 24-03, 24-04 and 24-05; regulate parking along W. Washtenaw St. (PEND-3820)
12. Traffic Control Order No. 24-07; stop sign on Astor Ave. at Palmer St. (PEND-3822)
13. Traffic Control Order No. 24-08; regulate parking along 1100 N. Washington Ave. (PEND-3823)
14. Traffic Control Order No. 23-07; regulate parking along Cascade Blvd., Dori Ln. and Red Cedar Pkwy. (PEND-3824)
15. Grant Acceptance; Automobile Theft Prevention Authority (ATPA) Grant (PEND-3804)
16. Grant Acceptance; MI Local Retirement Grant Program (PEND-3808)
17. Grant Acceptance; Institute for Responsive Government Election Administration Grant (PEND-3819)

Resolutions For Action

18. Opposing the Potential Relocation of the Capital Area District Library (CADL) from Downtown (PEND-3836)

Reports From Council Committees

Ordinances For Introduction And Setting Of Public Hearings

19. Amending Chapter 606, Section 606.02, to prohibit the placement of signs in or on the public right of way and public buildings, places, and facilities (PEND-3816)

20. Amending Chapter 203, Section 203.03, to establish the service requirements for municipal civil infraction violations arising from the unauthorized placement of signs (PEND-3818)

Ordinances For Passage

21. Z-1-2024; 3724 Pleasant Grove Road, Rezoning from "R-3" Suburban Residential to "MFR" Multi Family Residential District (PEND-3772)

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

22. Minutes of Boards and Commissions placed on file in the Clerk's Office
23. Executive Order 2024-02; Establishing a policy for temporary flags to be displayed on the flagpole at David C. Hollister Lansing City Hall
24. Fireworks Display License; ACE Pyro, LLC for the City of Lansing's Silver Bells Celebration (PEND-3856)
25. City Council Meeting Schedule for 2025 (PEND-XXXX)

Item(s) from the Mayor re:

26. Reappointment; Sandra Zerkle as the 4th Ward member of the Board of Water and Light for a term to expire June 30, 2028 (PEND-3844)
27. Appointment; Sharon Gillison as an At-Large member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2028 (PEND-3837)
28. Appointment; Taylor Moberg as the 4th Ward member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2028 (PEND-3838)
29. Reappointment; Paul Collins as an At-Large member of the Lansing Entertainment and Public Facilities Authority Board of Commissioners for a term to expire June 30, 2027 (PEND-3839)
30. Appointment; Mark Clouse as the 4th Ward member of the Board of Public Service for a term to expire June 30, 2028 (PEND-3842)
31. Appointment; Timothy Klont as an At-Large member of the Planning Commission for a term to expire June 30, 2028 (PEND-3846)
32. Reappointment; Tiffany Dowling as a business representative of the Saginaw Street Corridor Improvement Authority Board of Directors for a term to expire June 30, 2028 (PEND-3840)
33. Reappointment; Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2028 (PEND-3847)
34. Appointment; Randy Watkins as an At-Large member of the Board of Police Commissioners for a term to expire June 30, 2026 (PEND-3766)

35. Appointment; Farhan Sheikh-Omar as the 1st Ward member of the Board of Police Commissioners for a term to expire June 30, 2025 (PEND-3841)
36. Traffic Control Order No. 24-58; regulate parking along the 200 block of N. Grand Ave. (PEND-3821)
37. Orders to Make Safe or Demolish to the owners of 122 S. Grand Ave. (PEND-3851)
38. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 122 S. Grand Ave. (PEND-3852)
39. Donation Acceptance; Police Department Special Tactics and Rescue Team (START) (PEND-3832)
40. Donation Acceptance; Police Department designated funds for the Social Work Unit (PEND-3831)
41. Grant Acceptance; Police Department Capital Area Response Effort (CARE) Grant (PEND-3849)
42. Grant Acceptance; Police Department Services-Training-Officers-Prosecutors (STOP) Violence Against Women Grant (PEND-3848)
43. Human Services General Fund Allocations, Fourth Quarter Report
44. Act-5-2024, Purchase of Property, 701 W Jolly Rd., City Elections Center (PEND-3833)
45. Sole Source Purchase; Fire Department request for Phoenix Safety Outfitters as the vendor for Turnout Gear for Fire Academy Recruits

Items from Council Member Spadafore re:

46. Amending Chapter 404 to provide for designated Electric Vehicle (EV) parking space regulations (PEND-3835)
47. Setting a Public Hearing on amending Chapter 404 to provide for designated Electric Vehicle (EV) parking space regulations (PEND-3834)

Communications and Petitions

48. Affidavit of Disclosure; Randy Watkins, Diversity, Equity, and Inclusion Advisory Board
49. Claim Appeal; Claim #2068, David Ludkin for \$565 in trash fees at 818 Call St. (PEND-3855)
50. Withdrawal of application for SLU-1-2024; State-Licensed Adult Foster Care Small Group Home at 1950 N. Waverly Rd.

Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

LANSING CITY COUNCIL MEETING

DATE & TIME: 10/14/2024 7:00 PM

Starting Time 7:21

REGULAR MEETING: X SPECIAL MEETING:

ATTENDANCE

COUNCIL MEMBER	PRESENT	ABSENT	ARRIVED
BROWN	☒	☐	_____
CARTER	☒	☐	_____
GARZA	☒	☐	_____
HUSSAIN	☒	☐	_____
JACKSON	☒	☐	_____
KOST	☒	☐	_____
PEHLIVANOGLU	☒	☐	_____
SPADAFORE	☒	☐	_____

MEDITATION IN MEMORY OF: _____

PLEDGE LED BY: _____

Adjournment Time _____

CHRIS SWOPE
LANSING CITY CLERK



**Official Proceedings of the City Council
City of Lansing
September 23, 2024**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Garza.

PRESENT: Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore

ABSENT: None

A quorum was present.

Council Member Hussain asked people to remember Todd Styles, who recently passed away, during the moment of Meditation. The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Garza.

Approval of Printed Council Proceedings

By Vice President Hussain

To approve the printed Council Proceedings of August 26 and September 9

By Council Member Jackson to amend the September 9 Proceedings: in Remarks by Council Members adding to his comment "Board of Water and Light was deceitful and misleading when they stated increase was for clean energy project when really it's being used for another gas plant."

There being no objection the amendment was adopted.

The question being approval of the printed Council Proceedings as amended.

Motion Carried

Special Ceremonies

Tribute; in recognition of Lansing, Church of God and Christ's 100th Anniversary

Resolution #2024-205

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

WHEREAS, on August 6, 1924, the Church of God in Christ was established by Elder Richard Wilson and held its first official Bible Study at 914 Williams Street; and

WHEREAS, a larger building was established at 1025 Birch Street, where the first service was held on Sunday, August 22, 1926, affectionately known as "Birch Street COGIC"; and

WHEREAS, Sister Dunkin was one of the first members of the Church and Missionary Carrie Williams came regularly to help; and

WHEREAS, in the early 1970's the Church moved to its current location at 5304 Wise Road, and in June 1992 Senior Pastor and Presiding SW3 Ecclesiastical Jurisdiction Prelate – Bishop Samuel Duncan, Jr. and his wife Elect Lady Dorothy Duncan were appointed; and

WHEREAS, the Lansing Church of God in Christ proudly serve in community programs such as the Food Pantry, Computer Learning Lab, C.L.I.C.K. (which is a youth learning, homework mentoring ministry), and P.I.N. (prayer in the Neighborhood).

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby, wishes to recognize the 100th Anniversary of the Lansing Church of God in Christ. We wish you continued success!

By Council Member Brown

Motion Carried

Council Member Carter recognized Reverend Ivan Young Hall and Bishop Samuel Duncan who thanked City Council for the tribute.

Comments by Council Members and the City Clerk

Council Member Hussain shared details about the Rejuvenating South Lansing meeting.

City Clerk Swope spoke about the upcoming Presidential Election, reminding voters that absentee ballots will be mailed this week.

Community Event Announcements

Loretta Stanaway spoke about the Friends of Lansing Historic Cemeteries annual walking tour, Scattered Souls.

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor thanked those who helped with placement of the Lansing sign at Saginaw and Grand; those who helped put on Hispanic Heritage Month events; the Lansing River Trail cleanup; the Police and Fire Retirement Boards who hosted a Lansing City employee retirement conference; and those who showed up to the City's Employee Appreciation event. He congratulated the Capital City Toast Masters on their 75th Anniversary, the Sister Cities Commission on their 30th Anniversary; and the four new businesses at 3700 S. Waverly.

Public Comment on Legislative Matters

Legislative Matters included the following public hearings:

Payment in Lieu of Taxes (PILOT); Riverview 220 Apartments, 220 E. Kalamazoo St.

Payment in Lieu of Taxes (PILOT); Grand Vista Place, 500 block of S. Grand Ave.

Council Member Hussain gave an overview of the public hearings.

Public Comment on Legislative Matters:

Loretta Stanaway spoke on the PILOT proposals.

David Ellis spoke on the PILOT proposals.

Clerk Swope acknowledged several written communications.

Legislative Matters**Referral of Public Hearings**

Payment in Lieu of Taxes (PILOT); Riverview 220 Apartments, 220 E. Kalamazoo St.
Referred to the Committee on Development and Planning

Payment in Lieu of Taxes (PILOT); Grand Vista Place, 500 block of S. Grand Ave.
Referred to the Committee on Development and Planning

Resolutions**Resolution #2024-206**

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 1044 ONTARIO ST. 33-01-01-08-276-081 LOT 280 NORTH HIGHLAND SUB, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on JULY 19, 2016 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on MAY 23, 2024, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by 7/23/2024; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, September 30, 2024 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1044 ONTARIO ST., as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

By Council Member Kost

Motion Carried

Ordinances for Introduction

Introduction of Ordinance

Council Member Hussain introduced:

An ordinance to amend the Lansing Codified Ordinances by amending Part 12, Title 4, Chapter 1236, Sections 1236.02, 1236.03, and 1236.07 to correct internal references and clarify lot size requirements for residentially zoned lots.

The Ordinance was referred to the Committee on Development and Planning

Resolution #2024-207

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday October 14, 2024, at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan for the purpose of:

Approving or opposing the adoption of an ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances by amending Part 12, Title 4, Chapter 1236, Sections 1236.02, 1236.03, and 1236.07 to correct internal references and clarify lot size requirements for residentially zoned lots.

By Council Member Hussain

Motion Carried

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Hussain that all items be considered as being read in full and that President Garza make the appropriate referrals

Motion Carried

Reports from City Officers, Boards and Commissions:

Item(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office
Placed on File

Grant Acceptance; Institute for Responsive Government Election Administration Grant
Referred to the Committee on Ways and Means and to the Internal Auditor

Item(s) from the Mayor re:

Appointment; Jonathan Smith as an At-large Member of the Lansing Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029

Referred to the Committee of the Whole

Obsolete Property Rehabilitation Act (OPRA) District; 1102 S. Washington Ave., Reo Ventures, LLC
Referred to the Committee on Development and Planning

Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 1102 S. Washington Ave., Reo Ventures, LLC
Referred to the Committee on Development and Planning

Obsolete Property Rehabilitation Act (OPRA) Certificate; 1102 S. Washington Ave., Reo Ventures, LLC
Referred to the Committee on Development and Planning

Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) Certificate; 1102 S. Washington Ave., Reo Ventures, LLC
Referred to the Committee on Development and Planning

Amending Chapter 606, Section 606.02, to prohibit the placement of signs in or on the public right of way and public buildings, places, and facilities
Referred to the Committee on City Operations

Setting a Public Hearing on Amending Chapter 606, Section 606.02, to prohibit the placement of signs in or on the public right of way and public buildings, places, and facilities
Referred to the Committee on City Operations

Amending Chapter 203, Section 203.03, to establish the service requirements for municipal civil infraction violations arising from the unauthorized placement of signs
Referred to the Committee on City Operations

Setting a Public Hearing on Amending Chapter 203, Section 203.03, to establish the service requirements for municipal civil infraction violations arising from the unauthorized placement of signs
Referred to the Committee on City Operations

Contract Approval; Michigan Department of Transportation (MDOT) Trunkline Maintenance
Referred to the Committee on City Operations

Grant Acceptance; Automobile Theft Prevention Authority (ATPA) Grant
Referred to the Committee on Ways and Means and to the Internal Auditor

Grant Acceptance; MI Local Retirement Grant Program
Referred to the Committee on Ways and Means and to the Internal Auditor

Sole Source Purchase; Lansing Police Department requests All City Management Services as the vendor for City of Lansing's School Crossing Guard Program
Referred to the Committee on Ways and Means and to the Internal Auditor

Item from Board of Public Service re:

Board of Public Service Budget Priorities for Fiscal Year 2025-2026
Referred to the Committee of the Whole

- Communications and Petitions, and Other City Related Matters:

Affidavit of Disclosure; Nicholas Hughett, Lansing Police Department
Referred to the Board of Ethics

Remarks by Council Members

Council Member Kost shared that the Show Cause Hearing for 1044 Ontario St. is on September 30.

Public Comment on City Government Related Matters

Loretta Stanaway spoke about various City matters.

Kyle Darnel Jones spoke about Eaton County property taxes.

Linda Appling spoke about the Board of Water and Light rates.

Jody Washington spoke about various City matters.

David Ellis spoke about the purpose of Public Comment.

Adjourned Time 7:42 P.M.

Chris Swope, City Clerk

Resolution #2024-216

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu,
Spadafore

Resolved by the City Council of the City of Lansing

WHEREAS, A resolution declaring the second Monday in October as Indigenous Peoples' Day in the City of Lansing; encouraging other municipalities and institutions to recognize Indigenous Peoples' Day; and reaffirming the City of Lansing's commitment to promote the well-being and growth of the City's American Indian and Indigenous communities; and

WHEREAS, the City of Lansing recognizes that American Indians, including the Anishinaabeg (Odawa, Ojibwe, Potawatomi) and other historic and contemporary Indigenous communities, have lived on this land since time immemorial; and

WHEREAS, the City of Lansing recognizes and values the important contributions made through American Indian and Indigenous technology, thought, and culture; and

WHEREAS, the City of Lansing recognizes that the City is built on land ceded in the 1819 Treaty of Saginaw; and

WHEREAS, the City of Lansing understands that in order to help close the equity gap, government entities, organizations, and other public institutions should change their policies and practices to better reflect the experiences of American Indian people, and uplift our Country's Indigenous roots, history, and contributions; and

WHEREAS, the City of Lansing recognizes that Columbus Day has been viewed by many as a celebration of our Country's rich immigrant and, in particular, Italian and Catholic heritage; and

WHEREAS, the City of Lansing recognizes that the contributions of immigrants to our history is important, however, it should not come at the expense of recognizing the history and experiences of American Indian and Indigenous communities; and

WHEREAS, the City of Lansing recognizes that Indigenous Peoples' Day was first proposed in 1977 by an Indigenous delegation to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

WHEREAS, the City of Lansing recognizes that in 1990 representatives from 120 Indigenous Nations at the First Continental Conference on 500 Years of Indian Resistance unanimously passed a resolution to transform Columbus Day into an opportunity to educate the rest of the country about Indigenous societies and cultures that have continued despite an often violent colonization process and continue to exist and thrive in the United States; and

WHEREAS, the City of Lansing recognizes and supports the Michigan Act No. 247, which provides public recognition of places that are significant to Michigan's American Indian history; and

WHEREAS, 32 states including the State of Alaska, State of South Dakota, State of Vermont; city of Seattle, WA; city of Berkeley, CA; cities of Minneapolis, St. Paul, and Grand Rapids, MN; and many more cities around the country including Michigan cities like East Lansing, Detroit, Ann Arbor, Ypsilanti, Southfield, Petoskey, Traverse City and Alpena have recognized Indigenous Peoples' Day to honor the cultures, heritages, contributions, and survival of American Indian and Indigenous communities; and NOW, THEREFOR, BE IT RESOLVED, by the City Council that the City of Lansing shall also recognize Indigenous Peoples' Day on the Second Monday in October; and

BE IT FURTHER RESOLVED, that Indigenous Peoples' Day shall be used to reflect the ongoing struggles of American Indian and Indigenous communities, and to celebrate the thriving cultures and values that the Anishinaabeg (Odawa, Ojibwe, Potawatomi) and other Indigenous communities contribute to Michigan and the Great Lakes region; and

BE IT FURTHER RESOLVED, that the City of Lansing shall continue its efforts to promote the well-being and growth of Lansing's American Indian and Indigenous communities; and

BE IT FINALLY RESOLVED, the City of Lansing encourages other businesses, organizations, and public entities to recognize Indigenous Peoples' Day.

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on Legislative Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.*

Agenda Item Number(s) or Description(s) Library

Name (print) Loretta Stanaway E-Mail (optional) _____

Address (street, city, zip) 546 Armstrong Rd

Company or organization represented, etc. (if applicable) _____

Signature L Stanaway Pronouns _____

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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Agenda Item Number(s) or Description(s) #18 Resolution (3836)

Name (print) Erny Marr E-Mail (optional) _____

Address (street, city, zip) CADL - 401 S. Capital Ave.

Company or organization represented, etc. (if applicable) CADL

Signature Joseph McMan Pronouns she/her

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Thank you for your involvement and interest in our City,
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Public Comment on Legislative Matters Registration

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Agenda Item Number(s) or Description(s) 19 + 20

Name (print) Linda Appling E-Mail (optional) _____

Address (street, city, zip) 400 Th. Lan.

Company or organization represented, etc. (if applicable) _____

Signature Linda Appling Pronouns _____

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

City Council Public comment 10-14-24

Agenda items # 5 & 6: I support the approval of the OPRA for this property. I believe that without this designation this property would be very difficult to redevelop.

As a member of the Lansing Board of Zoning appeals. Sign issues are common that come before the Lansing BZA. I also understand that enforcement of sign regulations and infractions is challenging.

Therefore, I support Agenda items # 19 & 20. There are positive improvements in the language and to the methods of notification for a civil infraction of this sign ordinance.

For item # 21: I am not in favor of approving a rezoning of this property. In reviewing the future land use plan, it is planned to be low density residential. Changing the current zoning would be counter productive to planning. Also having a variety of housing options that maintains single family residential in areas, such as this Pleasant Grove area, keeps options available to a diverse socioeconomic mix of people.

Mitch Rice

2nd Ward resident

CITY OF LANSING
NOTICE OF PUBLIC HEARING
Chapter 1236 Subdivision Regulations Amendments

The Lansing City Council will hold a public hearing on Monday, October 14, 2024 at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, 124 W. Michigan Avenue, Lansing, Michigan to consider an ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances by amending Part 12, Title 4, Chapter 1236, Sections 1236.02, 1236.03, and 1236.07 to correct internal references and clarify lot size requirements for residentially zoned lots. Descriptions of the proposed changes can be found on www.lansingmi.gov/374/Zoning.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing, or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

The Subdivision Regulations Ordinance Part 12, Title 4

Basis: the Land Division Act, Public Act 288 of 1967, governs subdivision developments (plats), land divisions (lot splits) of established land, and construction of infrastructure improvements such as streets and utilities.

Issue: PA 288 of 1967 has a provision that restricts the depth of a parcel to a maximum of 4 times the width. A municipality can create a more restrictive ratio standard and in fact, the City of Lansing has done so by restricting the depth of a lot to 2.5 times the width. They can also set a less restrictive ratio, if based on some standard.

There are many platted parcels in the City that exceed the width to depth ratio restriction. Since there is a market for new housing in the City, we are receiving requests for variances to the width to depth ratio restriction, all of which are being approved and should continue to be approved. By eliminating the restriction on depth to width ratio, it will drastically reduce the number of variance requests. These lot splits can be approved administratively. The only exceptions will be to lots that do not comply with the minimum lot width and/or depth. Those requirements, however, are also outdated and need to be changed.

Reasoning: PA 288 is meant *to promote better utilization of land while maintaining rural character. reduce sprawling and fragmented development that often results from the division of large parcels of land. A minimum lot width-to-depth ratio prevents the creation of long and narrow lots, as well as the crowding of buildings along access roads while leaving the land behind buildings vacant and unserviceable.* These concerns are not relevant to Lansing.

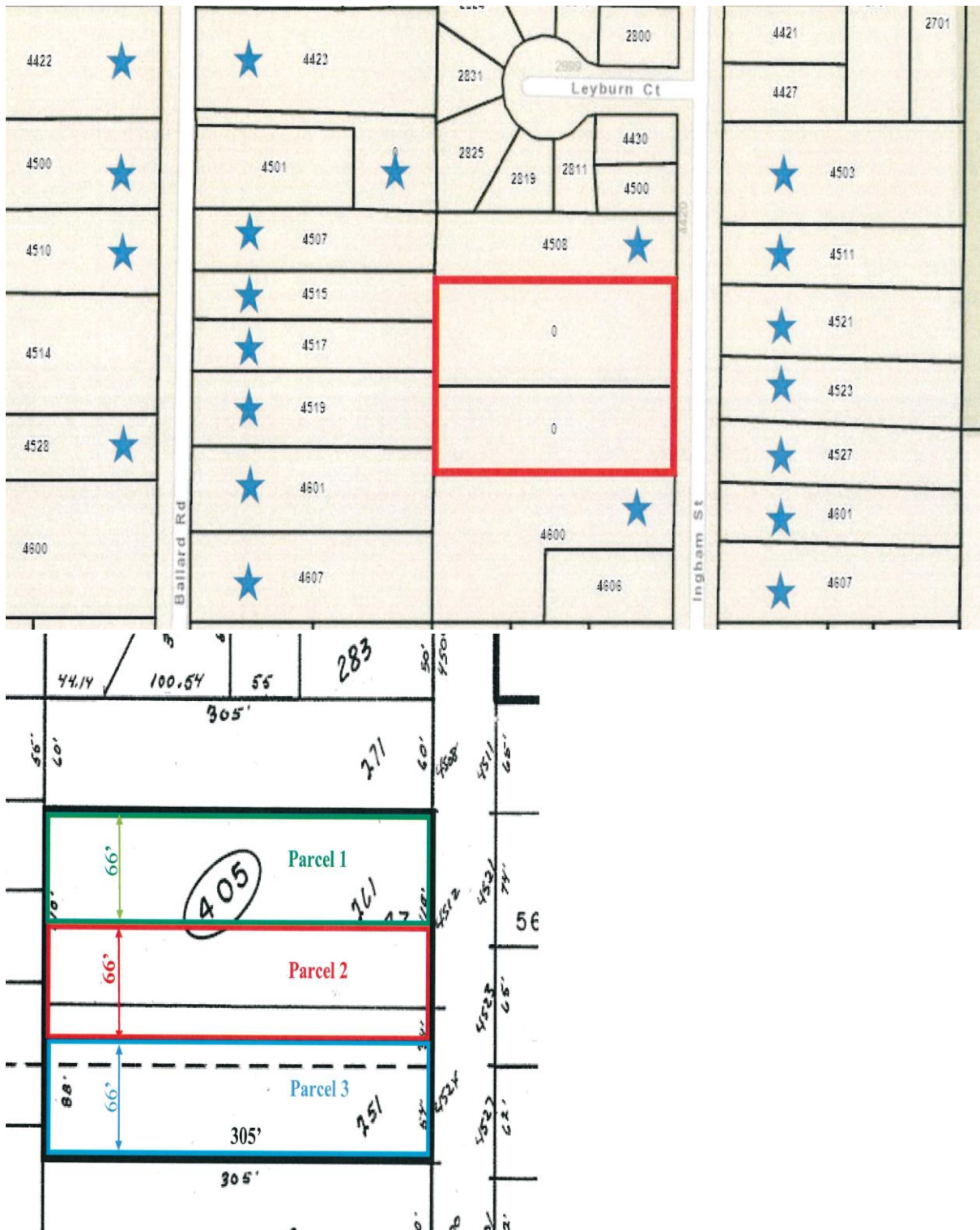
Process: Lot splits are reviewed and approved by the Zoning Administrator if they comply with the minimum lot requirements in terms of width, depth, and depth to width ratio.

If a proposal exceeds the ratio or does not comply with the required lot width or depth, the necessary variances to those requirements must be reviewed by the Planning Commission which will make a recommendation to the City Council after holding a public hearing. The Council has the final authority to approve or deny the request. Sometimes this results in two variances; the ratio and if the resulting parcel width is less than 60’.

Planning Commission: The Planning Commission reviewed the request and recommended approval of the ordinance revision at their August 1, 2023 meeting. No questions or comments were made.

Bottom Line: The City ordinance is even more restrictive than the 1967 state statute and limits lot dimensions to an extent that is contrary to proper planning for an urban environment. This is not protecting the built environment since the minimum width of residential districts is still required. Most City parcels are platted between 33’- 60’ wide and 100’ – 305 feet in depth. Removing the width to depth ratio restriction will result in creating more buildable lots and additional much needed housing.

Example:



Two parcels combined and split to make three, resulting in identical parcels of 66' x 305', a ratio of 1:4.62.

21 other properties in the direct vicinity exceed the ratio by a similar amount.

Proposal:

1236.02 Floodplain Development, no changes except to reference the current chapter number. Chapters were changed during the adoption of the Form-Based Zoning Code.

1236.03 Streets (g) remove language about curvilinear street design. This is not an actual rule, only a recommendation. An ordinance must have actual rules or allowances, not recommendations. Further, requiring curvilinear streets results in sprawl-like development patterns.

1236.07 Lot Area (b) minimum lot width. Change from minimum of 60' to reference that which is in the zoning code. Residential districts have a range from 40' – 50' in the zoning code based on if a residential zoning district is more urban (central neighborhoods) or developed post-1950s and have more space. The proposed change is meant to maintain the nature of different neighborhoods and not introduce a hardship of a second variance during lot splits. (e.g. some applicants would have to apply for a second variance if their split resulted in parcels less than the current minimum of 60')

1236.07 (c) minimum lot depth. Remove 135' minimum on major streets. Unnecessary because all districts have the same front setback. Minimum depth set at 100'.

1236.07 (d) general depth to width ratio. Removal of 2.5:1 language and statement that every parcel can exceed state's standard of 4:1 if the minimum width and minimum depth are met.

ORDINANCE NO. _____

An ordinance of the City of Lansing, Michigan, to amend Chapter 1236 of the Lansing Codified Ordinances Section 1236.02, 1236.03, and 1236.07 to correct internal references and clarify lot size requirements for residentially zoned lots

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1236, Section 1236.02 of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

1236.02. - Floodplain development.

(a) No building shall be located on any portion of a lot lying within a floodplain, unless approved in accordance with ~~Chapter 1288~~ **Chapter 1250, Section 1250.06**.

(b) The natural floodplain may be altered if its original discharge capacity is preserved and the stream flow is not revised so as to affect the riparian rights of the other owners.

(c) Alteration of any floodplain area shall be based upon a plan approved by the Planning Board and the Department of Natural Resources.

(d) The floodplain shall be shown within a contour line, established by the studies of the U.S. Army Corps of Engineers and the Michigan Water Resources Commission, until such time as a flood insurance rate map is issued by the Federal Insurance Administrator.

(e) The floodplain area shall be clearly labeled on any and all plats hereafter filed with the words "floodplain area."

Section 2. That Chapter 1236, Section 1236.03 of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

1236.03. - Streets.

(a) The arrangement, character, extent, width, grade and location of all streets shall conform to the major street plan as adopted by the Planning Board and shall be considered in their relation to existing and planned streets, to topographic conditions, to public convenience and safety and to the proposed uses of the land to be served by such streets.

(b) Public right-of-way widths shall be as shown on the major street plan and, unless otherwise indicated on the major street plan, shall be not less than the following:

	Classification	Right-Of-Way Width (ft.)
(1)	Freeway	300
(2)	Expressway	200—300
(3)	Parkway	Variable (minimum 120)
(4)	Major arterial	100—175
(5)	Minor arterial	100-120
(6)	Collector	86—100
(7)	Local	60—66
(8)	Cul-de-sac	50—66
(9)	Alleys	20
(10)	Crosswalks (pedestrian ways)	10
(11)	Utility easements	12

(c) Additional street right-of-way may be required to ensure adequate access, circulation and parking in subdivisions within high density residential areas, commercial areas and industrial areas.

1 (d) Where a subdivision abuts or contains an existing street of inadequate right-of-way
2 width, additional width for the existing street may be required in conformity with the
3 standards outlined in paragraph (b)(6) hereof.

4 (e) If Council deems that right-of-ways in excess of 120 feet are necessary, it shall enter
5 into an agreement to purchase the land within 90 days and shall accomplish acquisition
6 within three years, expressways and freeways excepted.

7 (f) Dedication of expressway and freeway right-of-ways shall not be required. Such
8 right-of-ways may be reserved for public acquisition in accordance with Public Act 222
9 of 1943, as amended.

10 (g) Local streets shall be so arranged as to discourage their use by through traffic.

11 ~~Curvilinear street design is recommended for residential streets to discourage excessive~~
12 ~~speeds and to provide attractive vistas.~~

13 (h) The street arrangement in a subdivision shall provide for the continuation of existing
14 streets in surrounding areas and shall provide for suitable access to adjoining unplatted
15 areas at points not more than 1,320 feet apart.

16 (i) Where a proposed subdivision abuts or contains a major street as defined in the
17 major street plan, the Planning Board may require marginal access streets, reverse
18 frontage lots containing a ten-foot nonaccess, reservation with screen planting along the
19 rear property line or such other treatment as may be necessary for the adequate
20 protection of residential properties and the separation of through and local traffic.

21 (j) Intersections on major or minor arterial streets shall be located not less than 800 feet
22 apart, measured from centerline to centerline.

1 (k) When a tentative layout, including streets, of the general area or neighborhood has
2 been made by the Department of Planning and Municipal Development and approved
3 and adopted by the Planning Board, the proposed subdivision shall be in general
4 conformity thereto.

5 (l) Where a proposed subdivision abuts or contains a railroad right-of-way, expressway
6 or other limited access highway, the Planning Board may require a street approximately
7 parallel to and on each side of such right-of-way at a distance suitable for the
8 appropriate use with due regard for the requirements of approach grades for future
9 bridge or grade separations.

10 (m) Street jogs with centerline offsets of less than 125 feet shall be prohibited, except as
11 provided in Section 1236.11.

12 (n) There shall be no private streets, lanes or ways platted in any subdivision, except
13 under the special design considerations mentioned under Section 1236.10(a).

14 (o) Half streets shall be prohibited, except where unusual circumstances make it
15 essential to the reasonable development of a tract in conformity with these Subdivision
16 Regulations and where satisfactory assurance for dedication of the remaining part of the
17 street is provided. Whenever a tract to be subdivided borders on an existing half or
18 partial street, the other part of the street shall be dedicated within such tract.

19 (p) Dead-end streets are prohibited, except those designed as permanent cul-de-sacs
20 or those required for future access to adjacent unplatted property. Temporary
21 turnaround arrangements for dead-end streets which will be extended in the future may
22 be required by the Planning Board.

(q) Cul-de-sac streets shall be not longer than 600 feet or seven times the average lot width of the lots fronting the cul-de-sac and shall contain at the closed end a turnaround having an outside road pavement of 90 feet and a street property line diameter of 120 feet. Special consideration will be given to longer cul-de-sacs under unusual topographical conditions.

(r) Streets shall be not greater than five percent or less than one-half percent, except as provided in Section 1236.11.

(s) To ensure adequate sight distance, horizontal curves shall have the following minimum centerline ratio:

(1) Local streets150 feet

(2) Collector300 feet

(3) Minor arterial500 feet

(4) Major arterial750 feet

A tangent at least 100 feet long shall be provided between reverse curves on collector streets and at least 250 feet long on minor and major arterial streets.

(t) Streets shall intersect one another at right angles or as nearly at right angles as conditions permit. No street shall intersect another at an angle of less than 80 degrees.

(1) "T" intersections of minor streets shall be encouraged.

(2) Multiple intersections involving the junction of more than two streets shall be prohibited.

(3) Minor streets intersecting with a major street or thoroughfare shall have a tangent section of centerline not less than 50 feet in length.

(u) No street names shall be used which will duplicate or be confused with the names of existing streets within the area of jurisdiction of these Subdivision Regulations. Street and subdivision names and house numbers shall be subject to the approval of the Director of Public Service.

Section 3. That Chapter 1236, Section 1236.07 of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

1236.07. - Lot area.

(a) Lot size, width, depth, shape and orientation shall be appropriate for the location and contemplated use of each subdivision, but in no case shall any of the lot dimensions, building set-back lines or lot area requirements be less than the minimum specified in the Zoning Code for the particular district in which the subdivision is located.

(b) The minimum lot width of all **residential** lots ~~platted~~ **of record** or created from existing parcels, lots, or unplatted land shall be ~~60 feet~~ **that which is specified in the Zoning Code for the particular district**, at the building line, except on corner lots where the minimum lot width shall be ~~70~~ **60** feet, except as provided in Sections 1236.10(a) and 1236.11.

(c) The minimum lot depth for residential lots shall be 100 feet ~~and 135 feet on major streets~~, except as provided in Section 1236.11.

(d) The general ~~width to depth~~ **depth to width** ratio of lots ~~shall not exceed one to 2.5, except as provided in Section 1236.11.~~ **all residential lots of record or created from existing parcels may exceed four to one as permitted in Public Act 288 of 1967, as amended, if the minimum width of Section 1236.07 (b) and minimum depth of Section 1236.07 (c) are met.**

1 (e) Every lot shall abut upon and have permanent access to a public street, provided
2 that in subdivisions designed under conditions specified in Section 1236.10(a), this
3 requirement may be modified or waived by the Planning Board.

4 (f) Side lot lines shall be at approximately right angles or radial to the street right-of-way
5 line.

6 Section 4. All ordinances, resolutions or rules, parts of ordinances, resolutions or
7 rules inconsistent with the provisions are repealed.

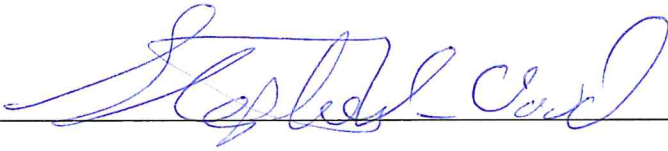
8 Section 5. Should any section, clause or phrase of this ordinance be declared to
9 be invalid, the same shall not affect the validity of the ordinance as a whole, or any part
10 thereof other than the part so declared to be invalid.

11 Section 6. This ordinance shall take effect on the 30th day after enactment,
12 unless given immediate effect by City Council, and shall expire December 31, 2033.

AFFIDAVIT OF PUBLICATION

I, Stephen Underwood, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#24-657 – City of Lansing, Summary of Adopted Ordinance #1323** – was published Wednesday, September 18, 2024, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 18th day of September 2024



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on September 18, 2024

By Stephen Underwood



Berl Schwartz, Notary Public

My commission expires January 24, 2025

AFFIDAVIT OF PUBLICATION

I, Stephen Underwood, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#24-667 – City of Lansing, Notice of Public Hearing, Chapter 1236 Subdivision Regulations Amendments** – was published Wednesday, September 25, 2024, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 25th day of September 2024



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on September 25, 2024

By Stephen Underwood



Berl Schwartz, Notary Public

My commission expires January 24, 2025

AFFIDAVIT OF PUBLICATION

I, Stephen Underwood, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#24-667 – City of Lansing, Notice of Public Hearing, Chapter 1236 Subdivision Regulations Amendments** – was published Wednesday, September 25, 2024, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 25th day of September 2024



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on September 25, 2024

By Stephen Underwood

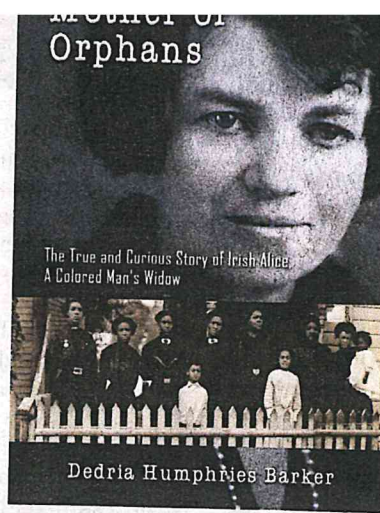


Berl Schwartz, Notary Public

My commission expires January 24, 2025

We've all been to these kinds of events. They are all about community, not politics, though a petition might be circulated or candidates allowed to shake hands. It's not about them. It's about getting out of the house. Meeting neighbors and friends, and catching up.

It's the kind of thing we longed to do after the shut-



field. And that's all my family ever knew about this event until I started researching.

My mother thought the cause was solely racism; I had a different idea, yet while researching I discovered Springfield is as good as it can be, but, like the U.S., not without flaws. Like racism.

America's efforts to avoid dealing with slavery and the resulting racism has been front-page news for years, and a rock in

city.

In the early 20th century, Springfield was the straw that stirred the national drink. A prominent player in the formation of the farm equipment corporation International Harvester, Springfield boasted that it was "second only to Chicago."

But it has not been that in a long, long time, like a century.

What Springfield needs is people. What residents are trying to accept is that those people are Haitians. They settled in a town most Americans would not consider. It's the same with farm labor. If Americans worked the fields, there would be no work for migrants, but Americans don't.

Fortunately, some Haitians have good jobs, such as the electrical engineer who owns his home and three other properties. In the midst of this mess, he was quoted as saying, "They hate us." And so shrinks Haitian pride in their meaningful contribution to their new community.

Most American towns have race problems to rise above. Detroit's 1943 race riot erupted in an environment of resentment over Black people having good jobs. In that melee, police killed 17 Blacks; 675 people were injured. Then came 1967.

Springfield had twin race riots at the beginning of the 20th century — 1904 and 1906. Those involved a Black man killing a white man. But in both cases the flowing lava was the more than

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**CITY OF LANSING
NOTICE OF PUBLIC HEARING
Chapter 1236 Subdivision Regulations Amendments**

The Lansing City Council will hold a public hearing on Monday, October 14, 2024 at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, 124 W. Michigan Avenue, Lansing, Michigan to consider an ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances by amending Part 12, Title 4, Chapter 1236, Sections 1236.02, 1236.03, and 1236.07 to correct internal references and clarify lot size requirements for residentially zoned lots. Descriptions of the proposed changes can be found on www.lansingmi.gov/374/Zoning.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing, or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#24-667

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on Monday, October 14, 2024, at 7:00 p.m. in the Tony Benavides Lansing City of Lansing Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Ave., Lansing, MI 48933, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Obsolete Property Rehabilitation District (the "District"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 1102 S. Washington Avenue, Lansing, Michigan, legally described as:

N 1/2 LOT 1 & E 46 FT OF N 1/2 LOT 2 BLOCK 195 ORIG PLAT CITY OF LANSING, COUNTY OF INGHAM; PARCEL NUMBER: 33-01-01-21-178-040

Approval of this District will allow the owners of real property within the District to apply for an abatement of certain property taxes for the improvements to their property located within the District. Further information regarding this issue may be obtained from Kris Klein, Lansing Economic Development Corporation (LEDC), 401 S. Washington Sq. Ste 101 Lansing, MI 48933, 517-599-1136.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

August 31, 2024

Lansing City Clerk
City Hall
124 West Michigan Ave.
Lansing, MI 48933

Re: Obsolete Property Rehabilitation Act District and Certificate for 1102 South Washington Ave., Lansing

Dear Clerk Swope,

Per the Obsolete Property Rehabilitation Act (OPRA), Act 146 of 2000, the undersigned applicant REO Ventures, LLC, owner of the property commonly known as 1102 S. Washington Ave., Lansing 48910 (the "Property"), legal description attached, hereby requests the establishment of an OPRA District and granting of an OPRA Certificate by the City of Lansing on the Property. The Property has been inspected by the City of Lansing Assessor and determined to suffer from functional obsolescence (determination of obsolescence attached).

General Description of Obsolete Facility

This building (1813 square feet) was built in approximately 1925. The building was originally constructed as a gas station. Building use continued as gas station until the 1960. From the 1960 to the 2000's building was used as service station. Most recently building was used as storage. The building has not been occupied for several years. The previous owner started a remodeling process; however, the property was left in disrepair. The building currently has no heating or plumbing system nor a restroom.

The building could be adapted for many uses; however, the small size of the building and interior masonry partition walls limits financially feasible for occupancy.

The property is listed on Leaking Underground Storage Site according to Phase 1 report prepared by PM Environmental.

Proposed Use of the Rehabilitated Facility

The applicant intends to rehabilitate the facility as follows:

1102 South Washington Ave will be redeveloped into a location that includes restaurant/food concept on the vacant/obsolete building and a vibrant outdoor space on the undeveloped land. Good Truckin' Diner will be expanding. The concept of this location will be similar to Little Fleet In Traverse City (www.thelittlefleet.com)

Expected Economic Advantages

In an effort to maximize the utility value of functionally obsolete building, the applicant is committed to doing complete rehabilitation of the building. In that context, and as more fully detailed below, the developer will incur considerable renovation costs. The establishment of the OPRA District, with its multi-year property tax deferment benefit is vital to making the economics of the project work.

Redevelopment of the property will provide numerous benefits to the City. While the specific facility would undergo considerable renovation, the entire area would benefit from the transformation of the vacant building and undeveloped land on the riverfront into a thriving property and outdoor space.

Detailed Description of Hard Costs

The OPRA tax abatement is a significant component of this project. The petitioner has estimated the renovation costs of the project combined at approximately \$290,000. The renovation estimate are as follows:

1102 South Washington	1st Floor	Totals
Architect Drawings	\$18,5000	\$18,500
Renovations	\$437,000	\$437,000
Environmental Assessments	\$5,000	\$5,000
Remediation Work	\$20,000	\$20,000
Site preparation	\$15,000	\$15,000
Grading Pavement	<u>\$35,000</u>	<u>\$35,000</u>
Total	\$545,500	\$545,500

An itemized list of renovations and fixed building equipment as part of the rehabilitated facility is attached.

Time Schedule for Rehabilitation

Commencement of construction is scheduled for January, 1, 2025 with completion of the project expected by December 31, 2025. Environmental mitigation activities on the property will occur fall/winter 2024/2025 prior to commencement.

Property Taxable Value and Legal Description

The specifics on the property are as follows:

Property Address: 1102 South Washington Ave.
Lansing, MI 48910
Owner's Name: REO Ventures, LLC
Sq Feet of Building: Approximately 1,813
Tax ID Number: 86-1481293
Tax Value Land: \$37,000 (2024)
Tax Value Building: \$54,200,729 (2024)
SEV Value Total: \$54,20 (2024)
Legal Description: N 1/2 LOT 1 & E 46 FT OF N 1/2 LOT 2 BLOCK 195
ORIG PLAT
CITY OF LANSING, COUNTY OF INGHAM
Parcel Number: 33-01-01-21-178-040

Thank you in advance for your assistance and consideration in this matter.

Sincerely,



Name

REO Ventures, LLC., Owner Nicholas Pope

Obsolete Property Rehabilitation Act District and Certificate for
1102 South Washington Avenue, Lansing

List of Improvements

- Perform environmental mitigation \$25,000
- Perform selective demolition - \$10,000
- Upgrade Mechanical, Electrical, and Plumbing systems \$160,000
- Provide insulation to code \$7,000
- Architecture Build-out of interior to include restrooms, bar / kitchen - \$50,000
- Equipment/Build-out for specific Restaurant use - \$150,000
- Provide interior finishes \$75,000
- Provide exterior improvements including paving, signage, landscaping, paint - \$50,000

spooky (but not too spooky) stories, sing haunted songs and roast marshmallows over a campfire. Ages 4-7. 6 p.m. Grand Ledge Area District Library, 131 E. Jefferson St., Grand Ledge. 517-627-7014. glad.org.

Understanding MAP: Michigan Medicare Assistance Program - Learn how MAP counselors can help you navigate your options at this workshop presented by the Tri-County Office on Aging. 11:30 a.m. Grand Ledge Area District Library, 131 E. Jefferson St., Grand Ledge. glad.org.

"Les Misérables" - 7:30 p.m. Wharton Center Cobb Great Hall, 750 E. Shaw Lane, East Lansing. whartoncenter.com.

On the Same Page Book Club - Grades 7-12. Registration req. 6 p.m. Charlotte Community Library, 226 S. Bostwick St., Charlotte. charlottelibrary.org.

H&H Mobil Abandoned Auto Auction
Viewing 10/17/24 By Appointment
2818 E. Kalamazoo St.
Lansing, MI 48912
Call 517-332-6335

Bids must be submitted by 8 am 10/21/24
at 1500 Haslett Rd. East Lansing, MI 48823
For more info go to www.hhmobil.com

CP#24-671

REAL ESTATE AUCTION
By order of the County Treasurer
of Ingham County
Monday, October 21, 2024
Registration: 8:30 AM - Auction 10:00 AM
Location: The Lansing Center,
333 E. Michigan Avenue, Lansing MI
Alan Fox, Treasurer, Ingham County
341 S. Jefferson St. Mason MI 517-676-7220
Detailed info on parcels and terms at
www.BippusUSA.com

CP#24-672

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on Monday, October 28, 2024, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W Michigan Avenue, Lansing, Michigan to consider amendments to the Zoning Ordinance, being Part 12, Title 6, of the City of Lansing Codified Ordinances, except for Chapter 1300 – Marihuana Operations.

For more information please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m. on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 W Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov

Chris Swope, Lansing City Clerk, MMC/MIPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#24-676

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on Monday, October 28, 2024, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W Michigan Avenue, Lansing, Michigan to consider an Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Part 12, Title 6, Chapter 1250, to add 1250.04.08, allowing for accessory dwelling units on parcels in certain zoning districts with principal a use of single-family dwelling.

For more information please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m. on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 W Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov

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www.facebook.com/LansingClerkSwope

CP#24-675

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on Monday, October 14, 2024, at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Obsolete Property Rehabilitation Certificate (the "Certificate"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 1102 S Washington Avenue, Lansing, Michigan, but more particularly described as follows:

N 1/2 LOT 1 & E 46 FT OF N 1/2 LOT 2 BLOCK 195 ORIG PLAT CITY OF LANSING, COUNTY OF INGHAM; Parcel Number: 33-01-01-21-178-040

Approval of this Certificate will provide the owner or potentially the developer of property an abatement of certain property taxes for the improvements to the property noted above. Further information regarding this issue may be obtained from Chelsea Dowler, Lansing Economic Development Corporation (LEDC), 401 S. Washington Sq., Ste. 101, Lansing, MI 48933, 517-898-1709.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#24-678

AFFIDAVIT OF PUBLICATION

I, Stephen Underwood, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#24-675 – City of Lansing, Notice of Public Hearing** – was published Wednesday, October 2, 2024, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 2nd day of October 2024



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on October 2, 2024

By Stephen Underwood



Berl Schwartz, Notary Public

My commission expires January 24, 2025

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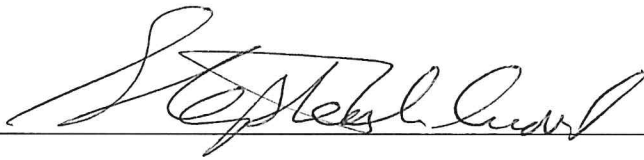
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N 1/2 LOT 1 & E 46 FT OF N 1/2 LOT 2 BLOCK 195 ORIG PLAT CITY OF LANSING, COUNTY OF INGHAM; Parcel Number: 33-01-01-21-178-040

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Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope



Andy Schor, Mayor

CITY ASSESSORS OFFICE

**Sharon Frischman, MMAO
City Assessor**

3rd Floor City Hall
124 West Michigan Avenue
Lansing, Michigan 48933
(517) 483-7624

FAX: (517) 483-4101

www.lansingmi.gov/City-Assessor

July 23, 2020

Functional Obsolescence Determination

**1102 S Washington St.
Lansing, MI 48910**



This building was constructed in about 1925. It was originally constructed as a gas station / vehicle repair facility. It was occupied for this purpose until the 1960s. At that time, the repair services were still available until as recently as about 2000. It has been used for storage most recently. Remodeling began a few years ago but has not been finished. There is not heating system or plumbing. There is no restroom.

The building could be adapted to many uses, however, the small size of the building and interior masonry partitions limit the financially feasible options for occupancy.

The site is listed on the Leaking Underground Storage Tank site according to a Phase I environmental report performed by PM Environmental.

I have determined that the property is suffering from functional obsolescence due to the size, configuration, lack of interior heating/plumbing and previous use.

Sharon Frischman
City Assessor

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) Reo Ventures, LLC								
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) 6850 Aurelius Road, Lansing, MI 48911								
Location of obsolete facility (Number and Street, City, State, ZIP Code) 1102 South Washington Avenue, Lansing, MI 48910								
City, Township, Village (indicate which) Lansing	County Ingham							
Date of Commencement of Rehabilitation (mm/dd/yyyy) 01/01/2025	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 12/31/2025	School District where facility is located (include school code) 33020						
Estimated Cost of Rehabilitation \$545,500.00	Number of years exemption requested 12							
Attach legal description of obsolete property on separate sheet.								
Expected Project Outcomes (Check all that apply) <table border="0"><tr><td>☒ Increase commercial activity</td><td>☐ Retain employment</td><td>☒ Revitalize urban areas</td></tr><tr><td>☒ Create employment</td><td>☐ Prevent a loss of employment</td><td>☐ Increase number of residents in the community in which the facility is situated</td></tr></table> Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. _____			☒ Increase commercial activity	☐ Retain employment	☒ Revitalize urban areas	☒ Create employment	☐ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated
☒ Increase commercial activity	☐ Retain employment	☒ Revitalize urban areas						
☒ Create employment	☐ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated						
☒ Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.								

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents) Nicholas Pope	Telephone Number (517) 346-5165	Fax Number (517) 301-9069
Mailing Address 1146 South Washington Avenue, Lansing, MI 48910	E-mail Address npope@waadvisors.com	
Signature of Company Officer (no authorized agents) 	Title Partner	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature 	Date Application Received 9/16/24	
FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date

☐ Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)

☐ Denied

Date District Established

LUCI Code

School Code

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

A statement that the local unit is a Qualified Local Governmental Unit.

A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.

A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.

A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.

A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.

A statement that the applicant is not delinquent in any taxes related to the facility.

If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.

A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.

A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.

A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.

A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.

A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.

A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.

A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.

PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC)

Building Taxable Value

Building State Equalized Value

\$

\$

Name of Government Unit

Date of Action Application

Date of Statement of Obsolescence

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act of 2000 may be in jeopardy.

Name of Clerk

Telephone Number

Clerk Mailing Address

Mailing Address

Telephone Number

Fax Number

E-mail Address

Clerk Signature

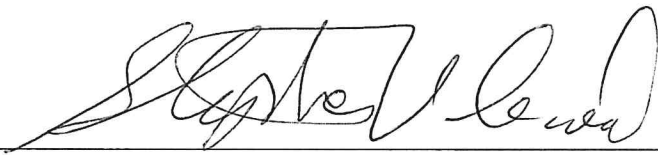
Date

For faster service, email completed application and attachments to PTE@michigan.gov. An additional submission option is to mail the completed application and attachments to Michigan Department of Treasury, State Tax Commission, PO Box 30471, Lansing, MI 48909. If you have any questions, call 517-335-7491.

AFFIDAVIT OF PUBLICATION

I, Stephen Underwood, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#24-678 – City of Lansing, Notice of Public Hearing** – was published Wednesday, October 2, 2024, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 2nd day of October 2024



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on October 2, 2024

By Stephen Underwood



Berl Schwartz, Notary Public

My commission expires January 24, 2025

Resolution #2024-216

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu,
Spadafore

Resolved by the City Council of the City of Lansing

WHEREAS, A resolution declaring the second Monday in October as Indigenous Peoples' Day in the City of Lansing; encouraging other municipalities and institutions to recognize Indigenous Peoples' Day; and reaffirming the City of Lansing's commitment to promote the well-being and growth of the City's American Indian and Indigenous communities; and

WHEREAS, the City of Lansing recognizes that American Indians, including the Anishinaabeg (Odawa, Ojibwe, Potawatomi) and other historic and contemporary Indigenous communities, have lived on this land since time immemorial; and

WHEREAS, the City of Lansing recognizes and values the important contributions made through American Indian and Indigenous technology, thought, and culture; and

WHEREAS, the City of Lansing recognizes that the City is built on land ceded in the 1819 Treaty of Saginaw; and

WHEREAS, the City of Lansing understands that in order to help close the equity gap, government entities, organizations, and other public institutions should change their policies and practices to better reflect the experiences of American Indian people, and uplift our Country's Indigenous roots, history, and contributions; and

WHEREAS, the City of Lansing recognizes that Columbus Day has been viewed by many as a celebration of our Country's rich immigrant and, in particular, Italian and Catholic heritage; and

WHEREAS, the City of Lansing recognizes that the contributions of immigrants to our history is important, however, it should not come at the expense of recognizing the history and experiences of American Indian and Indigenous communities; and

WHEREAS, the City of Lansing recognizes that Indigenous Peoples' Day was first proposed in 1977 by an Indigenous delegation to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

WHEREAS, the City of Lansing recognizes that in 1990 representatives from 120 Indigenous Nations at the First Continental Conference on 500 Years of Indian Resistance unanimously passed a resolution to transform Columbus Day into an opportunity to educate the rest of the country about Indigenous societies and cultures that have continued despite an often violent colonization process and continue to exist and thrive in the United States; and

WHEREAS, the City of Lansing recognizes and supports the Michigan Act No. 247, which provides public recognition of places that are significant to Michigan's American Indian history; and

WHEREAS, 32 states including the State of Alaska, State of South Dakota, State of Vermont; city of Seattle, WA; city of Berkeley, CA; cities of Minneapolis, St. Paul, and Grand Rapids, MN; and many more cities around the country including Michigan cities like East Lansing, Detroit, Ann Arbor, Ypsilanti, Southfield, Petoskey, Traverse City and Alpena have recognized Indigenous Peoples' Day to honor the cultures, heritages, contributions, and survival of American Indian and Indigenous communities; and NOW, THEREFOR, BE IT RESOLVED, by the City Council that the City of Lansing shall also recognize Indigenous Peoples' Day on the Second Monday in October; and

BE IT FURTHER RESOLVED, that Indigenous Peoples' Day shall be used to reflect the ongoing struggles of American Indian and Indigenous communities, and to celebrate the thriving cultures and values that the Anishinaabeg (Odawa, Ojibwe, Potawatomi) and other Indigenous communities contribute to Michigan and the Great Lakes region; and

BE IT FURTHER RESOLVED, that the City of Lansing shall continue its efforts to promote the well-being and growth of Lansing's American Indian and Indigenous communities; and

BE IT FINALLY RESOLVED, the City of Lansing encourages other businesses, organizations, and public entities to recognize Indigenous Peoples' Day.

Resolution #2024-217

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Ingham County Board of Commissioners made the reappointment of Ayanna Neal and Jacqueline Gallant to the Ingham County/City of Lansing Community Corrections Advisory Board for to a term expiring September 17, 2027; and

WHEREAS, the Committee on Public Safety met on October 8, 2024 and took affirmative action.

BE IT RESOLVED, that the Lansing City Council hereby affirms the reappointments of Ayanna Neal and Jacqueline Gallant to the Ingham County/City of Lansing Community Corrections Advisory Board for to a term expiring September 17, 2027

Resolution #2024-218

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Michigan Department of Transportation has submitted their standard trunkline maintenance contract to the City of Lansing for the period of October 1, 2024 through September 30, 2029; and

WHEREAS, the City of Lansing has designated the following employees to carry out specific functions within this contract:

Contract Administrator:	Andy Kilpatrick
Maintenance Superintendent:	Nathan Arnold
Signal/Electrical Superintendent:	Mitch Whisler
Storm Sewer Superintendent:	Nathan Arnold

THEREFORE, BE IT RESOLVED, the City of Lansing authorizes Mayor Andy Schor and City Clerk to execute this contract on behalf of the City.

Resolution #2024-219

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing (City) passed Resolution 2024-109 regarding permits for activities within the Michigan Department of Transportation's (MDOT) right of ways; and

WHEREAS, the City received communication from MDOT that the requested permit to conduct work is currently on hold, until the City executes the MDOT approved Performance Resolution for Municipalities Form 2207B, attached to this resolution; and

WHEREAS, the City Council authorizes the Director of Public Service, or his/her designee, to be listed as the individuals who are authorized, in the appropriate section of Form 2207B, to apply to the Department for the necessary permit work

NOW, THEREFORE, BE IT RESOLVED that Lansing City Council approves the execution of MDOT Form 2207B, with the addition noted above, and the certification by the City Clerk contained on the form.

Resolution #2024-220

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department's Engineering Division received a request from a resident of the 1600 block of West Washtenaw Street to remove the existing parking restriction along the north side of the street and allow unrestricted on-street parking.

WHEREAS, the Transportation and Non-Motorized Section conducted a field investigation and also surveyed the residents along the north side of the 1600 block of West Washtenaw Street;

WHEREAS, based on the response to the survey and the street geometrics it is recommended that the existing No Parking 7am – 4pm School Days signs be removed to allow unrestricted parking along the north side of Washtenaw Street from McPherson Avenue to West Street;

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on October 2, 2024, and reviewed the report and concurs with the recommendation of the Public Service Board;

WHEREAS, the parking along West Washtenaw Street between McPherson Avenue and Huron Street is currently controlled by a single Traffic Control Order; and

WHEREAS, the proposed Traffic Control Order No. 24-03 contains this change, and the proposed Traffic Control Order Nos. 24-04 and 24-05 maintain the status quo along the remainder of West Washtenaw Street between McPherson Avenue and Huron Street;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order Nos. 24-03, 24-04 and 24-05, thereby authorizing the Assistant City Engineer to regulate parking along West Washtenaw Street;

BE IT FINALLY RESOLVED that Traffic Control Order Nos. 24-03, 24-04 and 24-05 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are removed.

Resolution #2024-221

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Astor Avenue and Palmer Street, upon the request by a resident; and

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of nine (9) miles per hour; and

WHEREAS, the Transportation and Non-Motorized Section recommends the installation of a stop sign on Astor Avenue at Palmer Street to assign right-of-way at this intersection; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on October 2, 2024, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-07, thereby authorizing the Assistant City Engineer to install a stop sign on Astor Avenue at Palmer Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-07 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate sign is installed.

Resolution #2024-222

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from Elderly Instruments to install ADA parking spaces along North Washington Avenue; and

WHEREAS, Washington Avenue between Cesar E. Chavez Avenue and Maple Street is approximately 36 to 53 feet wide with curb and gutter. Metered parking is provided on both sides of the 1100 block of North Washington Avenue, restricted to four (4) hours between 8 a.m. and 6 p.m., Monday through Friday; and

WHEREAS, based on the request and PROWAG requirements and taking a proactive approach to anticipated adoption by the DOJ and FHWA, the Transportation and Non-Motorized Section recommends two handicap spaces be implemented along the east side of Washington Avenue north of Maple Street and one handicap space be implemented along the west side of Washington Avenue south of Cesar Chavez Avenue; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on October 2, 2024, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-08 thereby authorizing the Assistant City Engineer to regulate parking along 1100 North Washington Avenue;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-08 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Resolution #2024-223

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from the Red Cedar Development to time limit on-street parking along both sides of Cascade Boulevard, Dori Lane and Red Cedar Parkway; and

WHEREAS, Cascade Boulevard from Michigan Avenue to Red Cedar Parkway is 19 feet wide in the non-parking areas and 35 feet wide within the designated on-street parking areas with curb and gutter and unrestricted parking along both sides of the street; and

WHEREAS, Dori Lane from Michigan Avenue to Red Cedar Parkway is 23 feet wide in the non-parking areas and 38 feet wide within the designated on-street parking areas with curb and gutter and unrestricted parking along both sides of the street; and

Red Cedar Parkway from Clippert Street to the East Lansing City Limit (Reniger Court) is 22 feet wide in the non-parking areas and 38 feet wide within the designated-on street parking areas with curb and gutter and unrestricted parking along both sides of the street; and

WHEREAS, based on the request, the Transportation and Non-Motorized Section recommends that parking be time limited to two-hours from 8:00 AM to 8:00 PM along both sides Cascade Boulevard, Dori Lane and Red Cedar Parkway; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Committee on City Operations met on October 2, 2024, and reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 23-07 thereby authorizing the Assistant City Engineer to regulate parking along Cascade Boulevard, Dori Lane and Red Cedar Parkway;

BE IT FINALLY RESOLVED that Traffic Control Order No. 23-07 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Resolution #2024-224

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, Lansing Police Department has submitted application for an annual grant to the Michigan State Police, Grants and Community Services Division for an Automobile Theft Prevention Authority (ATPA) grant; and

WHEREAS, the Lansing Police Department was informed on September 3, 2024, that it has been selected to receive grant funding in the amount of \$244,039; and

WHEREAS, the Lansing Police Department has a required local match of \$97,616 (40% of the grant); and

WHEREAS, the Michigan State Police's share is \$146,423 (60%); and

WHEREAS, the grant funds will be utilized solely for the benefit of motor vehicle theft prevention programs and initiatives; and

WHEREAS, the grant period is October 1, 2024 to September 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Automobile Theft Prevention Authority grant in the amount of \$244,039 for the program period October 1, 2024 through September 30, 2025; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, pursuant to the terms of the grant, subject to approval as to form by the City Attorney.

Resolution #2024-225

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City Council of the City of Lansing (the "City") deems it advisable and necessary to improve the funding status of the City of Lansing Employees' Retirement System (the "System"); and

WHEREAS, the Michigan Department of Treasury (Treasury) was appropriated \$35 million to establish and operate a grant program that provides the most substantial relief to local units of government that experience the greatest burden from qualified pension and retirement health benefit systems on their annual budget and revenues; and

WHEREAS, grant awards were calculated using the sum of the qualified pension system(s) actuarially determined contributions (ADC) and retirement health care system benefit premium payment amounts, as reported to Treasury as of December 31, 2021, pursuant to Public Act 202 of 2017, MCL 38.2804 and MCL 38.2505; and

WHEREAS, Treasury has reviewed the City's grant application submission and approved the grant application in the amount of \$2,361,715 for the General Employee's Retirement System.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the MI Local Retirement Grant for the purpose of funding the General Employees' Retirement System.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.

Resolution #2024-226

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing has been awarded an Institute for Responsive Government Election Administration Grant that supports the administration of election activities in the amount of \$60,000; and

WHEREAS, the grant is to support the administration of elections activities including, but not limited to the storage of elections equipment, secure spaces for tabulation or processing of ballots, and training of elections workers.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby authorizes the administration to accept the proposed grant, subject to the terms of the grant agreement.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to execute any necessary agreements upon approval as to form by the City Attorney.

Resolution #2024-227

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu,
Spadafore

Resolved by the City Council of the City of Lansing

Resolution Opposing the Potential Relocation of the Capital Area District Library (CADL) from Downtown

WHEREAS, the Capital Area District Library (CADL) at its current Downtown location has long served as a critical resource for Lansing residents, providing access to educational materials, programs, and services vital to the community; and

WHEREAS, the Downtown branch is strategically located in a central area of Lansing, providing convenient access for diverse populations, including students, seniors, and those without reliable transportation; and

WHEREAS, the potential relocation of CADL from Downtown will disproportionately affect residents who rely on its proximity and public accessibility, particularly those in underserved communities; and

WHEREAS, maintaining a public library in a visible and easily accessible location is essential to fostering education, literacy, and community engagement in Lansing; and

WHEREAS, moving the library to a different location will lead to a reduction in public access, diminished services, and negative economic impacts on the surrounding neighborhood.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council formally discourages any efforts to relocate the Capital Area District Library from its current Downtown location and urges CADL's board and leadership to explore alternatives that prioritize public access, community welfare, and equity.

BE IT FURTHER RESOLVED that the Lansing City Council encourages continued dialogue with community members, stakeholders, and CADL leadership to find solutions that preserve the library's vital role in our Downtown Lansing and our city as a whole.

1 **An ordinance of the City of Lansing, Michigan, to amend the City of Lansing Codified**
2 **Ordinance, being Chapter 606, Section 606.02, to prohibit the placement of signs in or on the public**
3 **right of way and public buildings, places, and facilities; and to establish the responsibility of the**
4 **persons who place, or cause to be placed, any sign on public or private property; and to provide**
5 **that a violation of this section is a civil infraction.**

6 **THE CITY OF LANSING ORDAINS:**

7 Section 1. That Chapter 606, Section 606.02 of the Codified Ordinances of the City of Lansing,
8 Michigan be and is hereby amended to read as follows:

9 **(A) No person shall**

10 **(1) Place, or ~~in any manner fasten~~ cause to be placed, without prior written authorization of**
11 **the Director of the Public Service Department, or the director's designee, any sign (as**
12 **defined in the Lansing Sign Code), ~~placard, show bill or advertisement upon or against and~~**
13 **~~public building or any part thereof~~ on or in any City right of way, street, alley or sidewalk,**
14 **or other public place.**

15 **(2) Place or ~~in any manner fasten~~, cause to be placed without the prior written authorization**
16 **of the Mayor, or the Mayor's designee, any ~~placard, show bill or advertisement~~ sign (as**
17 **defined in the Lansing Sign Code) upon or against any public building or any part thereof,**
18 **or against any bridge, pole, post, fence, structure, or enclosure belonging to the City or its**
19 **Board of Water and Light. , or upon any private building, pole, fence or structure, without**
20 **~~first obtaining consent therefor from the owner thereof.~~**

21 **(3) Place or ~~in any manner fasten~~, cause to be placed, any ~~placard, show bill or advertisement~~**
22 **sign upon any private building, pole, post, fence, structure, or enclosure belonging to another**
23 **without first obtaining the consent ~~therefore from the owner thereof~~ to do so from the owner**
24 **or other person in lawful possession or control thereof.**

1 **(B) If a violation of this section has occurred, as evidenced by the existence of the unauthorized**
2 **sign, in addition to the person placing the sign, any person designated or identified on the**
3 **sign as the sponsor or whose business, event, or product contained in the message unit of the**
4 **sign shall be presumed responsible for the violation in any proceeding for a violation of this**
5 **section.**

6 **(C) A person who violates this section shall be responsible for a municipal civil infraction. For**
7 **enforcement of this section, the authorized city official to issue a civil infraction violation,**
8 **shall be a police officer, the Director of the Public Service Department, or the director's**
9 **designee, the Director of the Parks and Recreation Department, or the director's designee,**
10 **and the Director of the Economic Development and Planning Department, or the director's**
11 **designee.**

12 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions, or rules
13 inconsistent with the provisions are repealed.

14 Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the
15 same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so
16 declared to be invalid.

17 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
18 immediate effect by City Council, and shall expire December 31, 2033.

INTRODUCTION OF ORDINANCE

An ordinance of the City of Lansing, Michigan, to amend the City of Lansing Codified Ordinance, being Chapter 606, Section 606.02, to prohibit the placement of signs in or on the public right of way and public buildings, places, and facilities; and to establish the responsibility of the persons who place, or cause to be placed, any sign on public or private property; and to provide that a violation of this section is a civil infraction.

The Ordinance is read a first time by its title and referred to the Committee on City Operations

Resolution #2024-228

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, October 28, 2024, at 7 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of considering an ordinance of the City of Lansing, Michigan, to amend the City of Lansing Codified Ordinance, being Chapter 606, Section 606.02, to prohibit the placement of signs in or on the public right of way and public buildings, places, and facilities; and to establish the responsibility of the persons who place, or cause to be placed, any sign on public or private property; and to provide that a violation of this section is a civil infraction.

INTRODUCTION OF ORDINANCE

An ordinance of the City of Lansing, Michigan, to amend the City of Lansing Codified Ordinance, being Chapter 203, Section 203.03, to establish the service requirements for municipal civil infraction violations arising from the unauthorized placement of signs in violation of Section 606.02

The Ordinance is read a first time by its title and referred to the Committee on City Operations

An ordinance of the City of Lansing, Michigan, to amend the City of Lansing Codified Ordinance, being Chapter 203, Section 203.03, to establish the service requirements for municipal civil infraction violations arising from the unauthorized placement of signs in violation of Section 606.02

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 203, Section 203.03 of the Codified Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

Municipal civil infraction citations shall be issued and served by authorized City officials as follows:

(a) The time for appearance specified in a citation shall be within a reasonable time after the citation is issued.

(b) The place for appearance specified in a citation shall be the District Court.

(c) Each citation shall be numbered consecutively and shall be in a form approved by the State Court Administrator. The original citation shall be filed with the District Court. Copies of the citation shall be retained by the City and issued to the alleged violator as provided by Section 8705 of the Act.

(d) A citation for a Municipal civil infraction signed by an authorized City official shall be treated as if it were made under oath if the violation alleged in the citation occurred in the presence of the official signing the complaint and if the citation contains the following statement immediately above the date and signature of the official:

"I declare under the penalties of perjury that the statements above are true to the best of my information, knowledge and belief."

(e) An authorized City official who witnesses a person commit a Municipal civil infraction shall prepare and subscribe, as soon as possible and as completely as possible, an original and required copies of a citation.

(f) An authorized City official may issue a citation to a person if:

(1) Based upon investigation, the official has reasonable cause to believe that the person is responsible for a Municipal civil infraction; or

(2) Based upon investigation of a complaint by someone who allegedly witnessed the person commit a Municipal civil infraction, the official has reasonable cause to believe that the person is responsible for an infraction, and the City Attorney approves in writing the issuance of the citation.

(g) Municipal civil infraction citations shall be served by an authorized City official as follows:

(1) Except as provided in paragraph (g)(2) **or (g)(3)** hereof, an authorized City official shall personally serve a copy of the citation upon the alleged violator.

(2) If the Municipal civil infraction involves the use or occupancy of land, a building or other structure, a copy of the citation does not need to be personally served upon the alleged violator, but may be served upon an owner or occupant of the land, building or structure by posting the copy on the land or attaching the copy to the building or structure. In addition, a copy of the citation shall be sent by first class mail to the owner of the land, building or structure at the owner's last known address.

(3) If the Municipal civil infraction is issued pursuant to a violation of Section 606.02 a copy of the citation does not need to be personally served upon the alleged violator, but may be served by sending a copy of the citation by first class mail to the person named as responsible for the violation.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions, or rules inconsistent with the provisions are repealed.

1 Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the
2 same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so
3 declared to be invalid.

4 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
5 immediate effect by City Council, and shall expire December 31, 2033.

6

Resolution #2024-229

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, October 28, 2024, at 7 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of considering an ordinance of the City of Lansing, Michigan, to amend the City of Lansing Codified Ordinance, being Chapter 203, Section 203.03, to establish the service requirements for municipal civil infraction violations arising from the unauthorized placement of signs in violation of Section 606.02

PASSAGE OF ORDINANCE

An Ordinance of the City of Lansing, Michigan, providing for the Rezoning of a parcel of real property located in the City of Lansing, Michigan and for the revision of the district maps adopted by section 1242.02 of the Code of Ordinances.

Z-1-2024: 3724 Pleasant Grove Road, Rezoning from “R-3” Suburban Residential to “MFR” Multi Family Residential

Is read a second time by its title. The Ordinance was reported from the Committee on Development & Planning and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
Brown	☐	☐
Carter	☐	☐
Garza	☐	☐
Hussain	☐	☐
Jackson	☐	☐
Kost	☐	☐
Pehlivanoglu	☐	☐
Spadafore	☐	☐
☐ ADOPTED	☐ FAILED	

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1246.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1242.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the property described as follows:

Case Number:	Z-1-2024
Parcel Number's:	33-01-01-31-231-041
Addresses:	3724 Pleasant Grove Road
Legal Descriptions:	COM 10 FT S OF E 1/8 POST OF NE 1/4 SEC 31, TH N 140 FT, W 330 FT, S 140 FT, E TO BEG; SEC 31 T4N R2W, from "R-3" Suburban Residential to "MFR" Multi Family Residential

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on _____, 2024, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect on the 30th day after enactment.



Chris Swope

Lansing City Clerk

October 10, 2024

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: [Agendas & Minutes | Lansing, MI - Official Website \(lansingmi.gov\)](https://www.lansingmi.gov/agendas-minutes)

BOARD NAME

DATE OF MEETING

Election Commission	July 22, 2024
Planning Commission	September 3, 2024
Diversity Equity and Inclusion	September 12, 2024
Board of Ethics	September 10, 2024
Park Board	September 11, 2024
Public Service	September 12, 2024
Downtown Lansing Inc	September 19, 2024
Board of Zoning Appeals	September 12, 2024

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4133.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131

www.lansingmi.gov/clerk □ city.clerk@lansingmi.gov

Andy Schor
Mayor



City Hall - 9th Floor
124 W Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 - FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

OCT 1'24 4PMCLERK

TO: COUNCIL PRESIDENT, COUNCIL VICE PRESIDENT, MEMBERS OF LANSING CITY COUNCIL; ALL OFFICERS, EMPLOYEES, AGENCIES, BOARDS, AUTHORITIES, AND DEPARTMENTS OF THE CITY OF LANSING

RE: EXECUTIVE ORDER 2024-02: ESTABLISHING AND APPROVING A POLICY FOR TEMPORARY FLAGS TO BE DISPLAYED ON CITY OF LANSING CITY HALL FLAGPOLE

As Mayor of the City of Lansing, I am responsible for the management of all real property owned by the City, pursuant to Lansing City Charter 4-102.7. Recently, the City has received a number of requests to display flags on a temporary basis on City of Lansing flagpoles. In an effort to be uniform, fair, and equitable in evaluating these requests, I hereby issue the following Executive Order establishing the policy and procedure for municipal approval of temporary flags on City of Lansing City Hall flagpole.

EXECUTIVE ORDER 2024-02

I hereby adopt the City of Lansing Policy and Procedure governing the display of flags on City of Lansing City Hall flagpole attached to this Executive Order.

This Executive Order, signed on the 1st of October, 2024, shall remain in full force and effect until it is rescinded or suspended.



Andy Schor, Mayor of the City of Lansing
Michigan



Andy Schor
Mayor



Andy Schor, Mayor

City Hall - 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 – FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

City of Lansing
Mayor's Policy and Procedure Governing
Displaying Flags on the City of Lansing Flagpoles

Introduction

The City of Lansing has a flagpole within the David S. Hollister City Hall Plaza. From time to time, the City receives requests from individuals or groups to display a flag at City Hall on a temporary basis.

Statement of Purpose

The purpose of this policy and procedure is to establish a uniform and clear process for individuals and groups to apply to the City to display a temporary flag on Lansing City Hall Plaza's flagpole.

Policy and Procedure

1. Within the City of Lansing, the following flags are permitted to be permanently displayed by the City on all flagpoles on City of Lansing property:
 - a. The United States of America
 - b. The State of Michigan
 - c. The City of Lansing
2. Additional flags may be displayed by the City on the City Hall flagpole, at the discretion of the Mayor in his/her/their capacity as property manager as per charter, on a temporary basis for:
 - a. State and nationally recognized holidays or commemorations
 - b. Days or commemorations recognized by federal, state, county, or the City of Lansing's legislative body via statute, ordinance, resolution or other official legislative action

3. To request a flag be temporarily displayed on the City Hall flagpole, the following process shall apply:
- a. The request must be made in writing to the Mayor's Office together with documentation of the federal, state, county, or City of Lansing statute, ordinance, resolution, or other official action that created or recognized the holiday
 - b. The request must be made no more than 60 days and no less than 14 days before the proposed event date, specifying the flag requested and the period for which the flag is requested to be displayed
 - c. The Mayor may arrange for the flag to be displayed, provided that there is sufficient space on the flagpole to allow all flags to be displayed, even at half-mast.
 - d. The flag to be displayed shall be provided to the City by the individual or group making the request for its display. The flag shall be as close to three feet by five feet format as possible, and not exceed 16 square feet. The City shall not be responsible for any damage that may occur to the flag.
 - e. Requests for temporary flags shall be on a first come-first served basis. If multiple requests for temporary flag displays are received for the same period, the Mayor reserves the right to shorten the period of time that each flag may be displayed.

Established: 10/1/2024

Resolution #2024-240

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

ACE Pyro, LLC for a public display of fireworks in the City of Lansing on the West of the State Capitol Building at 100 N. Capitol Ave. to be held on November 22, 2024.

BE IT FURTHER RESOLVED, that this approval is contingent on the applicant providing evidence of insurance renewal to the City Clerk prior to the license being issued.



Application for Fireworks Display

Instructions

General

- It is highly recommended to have all the documents ready for uploading prior to submission.
- All attachments must be in a PDF format.
- PDF files should be compressed to the smallest size possible.
- If you need more time to get additional documents together, please save your application as a draft and come back to it when you are ready.
- Applications left open for more than 24 hours will need to be started over.
- If you have submitted the wrong document prior to submission of the application, or wish to update a document after submission of the application, please notify the Clerk's Office in writing at city.clerk@lansingmi.gov.
- It is the responsibility of the submitter to ensure they receive an email confirming the receipt of their application. If they do NOT receive an email with a confirmation number within 24 hours of submitting the application, it is the submitter's responsibility to notify the Clerk's Office in writing at city.clerk@lansingmi.gov.

Payments

- Payment fee must be RECEIVED by the Clerk's Office before the application will be reviewed. Failure to remit payment in a timely manner may result in denial of your application.
- Cash, Credit Card, Debit Card, Check, Electronic Check (ACH) & Money Order are accepted.
- Electronic Checks (ACH), Credit and Debit cards are accepted through the City's Point and Pay site. There is a 3% convenience fee for credit and debit card transactions.

Application Information

License fee: \$160.00 per Display

Application for a license required by this section shall be made in writing to the City Clerk at least 30 business days before the proposed date of the use or display unless application within a shorter period of time is approved by the Fire Marshal. Fill out and submit this form. Bring the materials listed below to the City Clerk's office to complete the application process.

Materials

- Non-Refundable License fee of \$160
- Treasury Form
- Proof of an insurance policy naming the City as co-insured, available for the payment of any damages arising out of an act or omission of the licensee or his agents, employees, or subcontractors, covering the following: (a) At least \$500,000.00 for property damage; and (b) at least \$500,000.00 for injury to one person and \$1,000,000.00 for injury to two or more persons resulting from the same occurrence.
- Copies of State issued identification for each person who will operate the display.
- If the applicant is a nonresident person, written appointment of a resident agent to serve as legal representative upon whom all process in an action or proceeding against the person may be served.

(City Codified Ordinances - Chapter 1615.01-1615-06)

<http://mi-lansing.civicplus.com/171/Business-Licenses>

Business Information

Business Name * ACE Pyro LLC

Address *

Street Address
13001 E Austin Road

Address Line 2

City
Manchester

Postal / Zip Code
48158

State / Province / Region
MI

Country
United States

Phone 5864811300

Business Owner Information

Business Owner Name * Aaron Enzer

Address *

Street Address	
13001 E Austin Road	
Address Line 2	
City	State / Province / Region
Manchester	MI
Postal / Zip Code	Country
48158	United States

Phone 5864811300 **Email *** christy@ace-e.com

Business Owner 
Date of Birth *

Applicant Information

Same as Business Owner? * ☐ Yes ☒ No

Applicant Name * Matthew Jenca

Address *

Street Address	
13001 E Austin Road	
Address Line 2	
City	State / Province / Region
Manchester	Michigan
Postal / Zip Code	Country
48158	United States

Phone **Email *** jenca911@gmail.com

Display Information

Liability Information

Bond or Insurance (at least one required) * ☐ Bond ☒ Insurance

Insured by (Documentation Attached) * Acrisure

Insurance Amount * \$ 10,000,000.00 Expiration Date * 11/1/2024

Event Information

Number of Displays 1 Projected Fee \$ 160.00

Display Dates and Times * November 22,2024 Dusk (Explain dates/times of instances)

Exact Location of Display * Behind State Capital Building at 100 N. Capital Avenue in Lansing, MI

Type and Quantity of Fireworks to be used in Display * Multiple 2.5" - 5" Display Shells; Multiple Multi-shot Display Cakes

Manner and location of the storage of the fireworks prior to the display * None. Fireworks will be brought from company storage in time for the display.

List all Persons who will Operate the Display

Name *	Age *	Description of Relevant Experience *
Matthew Jenca		10+ years of working with professional fireworks

*

Has the applicant, any person with an ownership interest in the applicant, or any person who will operate the display had any citation or conviction for, or guilty plea to, a violation of the laws of the United States, any State, or any local unit of government regulating the sale, use, or possssion of fireworks? If yes, please include details

Yes

No

Electronic Signature Agreement *

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree

Signature

I certify that neither the Applicant nor any person with ownership interest is in default to the City of Lansing. By my signature, I swear or affirm that all information provided in this application is true. I understand that a false statement on this application may result in either a denial of this application or subsequent revocation if the license is granted.

Matthew Jenca

Date Submitted 9/25/2024

Attachments

Attach your completed Treasury form using the **Attach** button, below. If you do not have one, you may download it [here](#).

Treasury Form * 

Certificate of Insurance * [Lansing Silver Bells 11.22.2024 COI.pdf](#) 103.5KB

Insurance Endorsement Pages * [EVIDENCE-OF-INSURAN_Ace-Pyro-LLC_23-...](#) 101.88KB

Initials I confirm that the City of Lansing is named as an Additional Insured Party on BOTH the Insurance Endorsement AND the Certificate of Insurance documentation.

MI

Copy of ID *  


Approvals

Please choose your approval decision on the appropriate line and click **Submit**. If you deny, please provide a comment as to why.

License Desk	☒ Approved	☐ Denied
Attorney	☒ Approved	☐ Denied
Police	☒ Approved	☐ Denied
Fire_Marshal	☒ Approved	☐ Denied
Treasury	☒ Approved	☐ Denied
Treasurer Approval	☒ Approved	☐ Denied
City Clerk *	☒ Approved	☐ Denied

From: Matt Jenca <jenca911@gmail.com>
Sent: Wednesday, October 2, 2024 12:38 PM
To: Scott, Tracy <Tracy.Scott@lansingmi.gov>
Subject: RE: [EXTERNAL] FW: Silver Bells

Tracy,

The last week of October this should be available, November 1st as the absolute latest.

Thanks,

Matt

On Wed, Oct 2, 2024, 12:17 PM Scott, Tracy <Tracy.Scott@lansingmi.gov> wrote:

Good afternoon Matt,

Just following up to see if you are able to give an approximate on how early the updated certificate of liability can be produced?

I would like to forward this information on to the Chief Deputy and the reviewing Attorney.

Thanks!

Tracy Scott |pronouns: She/Her/Hers

Election and Licensing Clerk

Lansing City Clerk's Office

Chris Swope, MMC/MiPMC

Lansing City Clerk

City Hall/Main Office | [124 W. Michigan Ave.](#) | 9th Floor | Lansing MI 48933

Reo Election Office/Marijuana Licensing | [1221 Reo Rd.](#) | [Lansing MI 48910](#)

Main: (517) 483-4131

Direct: (517) 483-7830

tracy.scott@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#)

From: Scott, Tracy

Sent: Monday, September 30, 2024 10:35 AM

To: Matt Jenca <mattj@acepyro.com>

Subject: RE: [EXTERNAL] Silver Bells

Good morning Matt,

I have received your application and submitted it for review.

Your COI expires 11/1/24.

Do you know the earliest you will be able to get the updated?

Tracy Scott |pronouns: She/Her/Hers

Election and Licensing Clerk

Lansing City Clerk's Office



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure, LLC dba Britton Gallagher & Associates One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 E-MAIL ADDRESS: info@brittongallagher.com FAX (A/C, No): 216-658-7101														
INSURED Ace Pyro LLC 13001 E Austin Road Manchester MI 48158	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : JAMES RIVER INS CO</td><td>12203</td></tr><tr><td>INSURER B : Everest Denali Insurance Company</td><td>16044</td></tr><tr><td>INSURER C : Axis Surplus Ins Company</td><td>26620</td></tr><tr><td>INSURER D : Arch Speciality Ins Co</td><td>21199</td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : JAMES RIVER INS CO	12203	INSURER B : Everest Denali Insurance Company	16044	INSURER C : Axis Surplus Ins Company	26620	INSURER D : Arch Speciality Ins Co	21199	INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:** 2063007385**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC			00136779-1	11/1/2023	11/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			SI8CA00266-231	11/1/2023	11/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			P-001-000839920-3	11/1/2023	11/1/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Excess Liability #2			UXP1048247-02	11/1/2023	11/1/2024	Each Occurrence \$5,000,000 Aggregate \$5,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Named Insured per form #FP 5201 0112 Additional Insured-Automatic Status When Required By Written Contract or Written Agreement attached:
Silver Bells in the City, LEPFA, Lansing Center, Groesbeck Golf Course, Lansing Entertainment & Public Facilities Authority, State of Michigan, City of Lansing, 124 W. Michigan Ave. Lansing, MI 48933
Event Date: 11/22/2024
Event Location: Behind the State Capital Building at 100 N. Capital Ave in Lansing, MI.

CERTIFICATE HOLDER**CANCELLATION**

CERTIFICATE HOLDER Silver Bells in the City 333 E. Michigan Ave. Lansing MI 48933 United States	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Resolution #2024-###

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, City Clerk Chris Swope submitted a recommended list of dates for the Lansing City Council meetings for 2025 to the Lansing City Council; and

WHEREAS, the Committee of the Whole will meet at 5:30 p.m. on Thursday, January 2, 2025; and

WHEREAS, the Lansing City Charter requires the City Council to meet at least 26 times each year; and

WHEREAS, the Committee of the Whole reviewed the City Clerk's recommendations for the meeting dates for 2025.

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council hereby approves the Lansing City Council meeting dates for 2025 as follows:

<u>Meeting Date</u>	<u>Note</u>
Thursday, January 2, 2025	Annual Organizational Meeting
Monday, January 13, 2025	
Monday, January 27, 2025	
Monday, February 10, 2025	
Monday, February 24, 2025	
Monday, March 10, 2025	Board List; before 1 st meeting in March
Monday, March 24, 2025	
Monday, March 31, 2025	
Monday, April 14, 2025	Mayor's Budget; on or before 4 th Monday in March
Monday, April 28, 2025	
Monday, May 12, 2025	
Monday, May 19, 2025	Mayor's Board Appointments; before 1 st meeting in May
Monday, June 9, 2025	
Monday, June 23, 2025	
Monday, June 30, 2025	
Monday, July 14, 2025	
Monday, July 28, 2025	Adopt Budget; no later than 3 rd Monday in May
Monday, August 11, 2025	
Monday, August 25, 2025	
Monday, September 8, 2025	
Monday, September 22, 2025	
Monday, September 29, 2025	Council Act on Appointment; by 1 st meeting in June
Monday, October 13, 2025	
Monday, October 27, 2025	
Monday, November 10, 2025	
Monday, December 8, 2025	

Except as otherwise noted, all other meetings will be on Monday at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor City Hall. The meeting location will be posted on the notice of the public meeting in accordance with state statute.

Resolution #2024-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Sandra Zerkle as the 4th Ward member of the Board of Water and Light for a term to expire June 30, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Sandra Zerkle as the 4th Ward member of the Board of Water and Light for a term to expire June 30, 2028.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	6/4/2020
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First Name	Sandra
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Middle	<i>Field not completed.</i>
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Last Name	Zerkle
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Other name(s) by which you have been known, including maiden names	<i>Field not completed.</i>
--	-----------------------------

Date of Birth	
---------------	--

Address	1216 Goodrich
City	Lansing
State	MI
Zip Code	48910
Email	Sjzerkle@gmail.com
Gender	Female
Find my ward:	Lansing Neighborhoods Ward Map
Ward	4
Precinct	044
Best phone number to contact you	517-374-6393
Last 4 digits of social security number	
In what year did you move to Lansing?	1949
Additional information regarding experience and credentials	I have served oh the BWL board for several years and would like to continue my service
Occupational Background	I worked 25 years at AT&T as an operator then then 30 years for the AFL-CIO in different areas ending up working with displaced workers at Michigan Works
Educational Background	High school grad with some college

Previous Appointments	<i>Field not completed.</i>
Current Appointments	BWL
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Board of Water and Light
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I have served for several years and would like to see many of the new projects that being implemented
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be	<i>Field not completed.</i>

sworn in to an appointed
office

Background Check Authorization	I agree
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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Sandra Zerkle
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Date & Time	6/4/2020 6:00 PM
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Resolution #2024-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Sharon Gillison as an At-Large member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Sharon Gillison as an At-Large member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2028.

Application for Appointment to Board or Commission

06/27/2022 2:41 PM (EDT)

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	06/27/2022
First Name	Sharon
Middle	Elizabeth
Last Name	Gillison
Date of Birth	
Address	1112 Lenore Ave
Zip Code	48910
Email	sgillison1112@gmail.com
Gender	F

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Ward 4
Precinct	44
Best Phone Number to Contact You	5174846826

In what year did you move to Lansing?	1946
Additional Information Regarding Experience and Credentials	Board member MICAP; former board member Lansing Hospice, Big Brothers Big Sisters, YWCA, Regional March of Dimes, Society of Human Resources member
Occupational Background	Retired Credit Union Human Resource Executive; Loan Department Manager/Loan Officer; Executive Committee OPEIU Local 459; Chief Steward OPEIU Local 459
Educational Background	Attended MSU-major Labor Relations Attended LCC-major Business, minor Psychology
Previous Appointments	N/a
Current Appointments	N/a
First Choice for Board to Serve on	Diversity, Equity, & Inclusion (DEI) Advisory Board
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	My experience in recruiting and hiring a diverse workforce for over 30 years, negotiating and administering labor agreements for both the Union and Management, hearing and negotiating settlements of grievances, writing and monitoring workplace policies-all of these experiences would be an asset to helping achieve the goals outlined for this board.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization • I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Sharon E. Gillisonj

Date & Time 06/27/2022 2:40 PM (EDT)

Receive an email copy of this form. Yes

Resolution #2024-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Taylor Moberg as the 4th Ward member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Taylor Moberg as the 4th Ward member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2028.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	06/27/2022
First Name	Taylor
Middle	Renee
Last Name	Moberg
Date of Birth	
Address	1504 Boston Blvd.
City	Lansing
State	MI
Zip Code	48910
Email	mobergta@gmail.com
Gender	Female

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Ward 4
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Best Phone Number to Contact You	517-281-3509
In what year did you move to Lansing?	2019
Additional Information Regarding Experience and Credentials	I reviewed the Mayor's Report on Racial Justice and Equity and identified several recommendations/goals that my skills and experience could be used for, i.e. DEI training, reviewing comments from surveys and focus groups, recruitment, and employee resource group management. I currently manage 8 employee resource groups, or affinity groups, with the largest having 105 members - over 10% of the workforce. Most recently I coordinated MSUFCU's Juntos Avanzamos Proclamation Ceremony. The event was attended by nearly 100 community members and gave me the opportunity to build genuine relationships with local Latine business owner's and performers. In my previous role, as a Community Development Specialist, I managed the Lansing SAVE social media and design so I am very aware of the program.
Occupational Background	I have been in a community-focused role at MSUFCU since April 2019. In November 2021, I joined the DEI department was a DEI Specialist. Before accepting my position in DEI, I was and continue to be involved in many of our DEI programs that fall outside of the scope of my role. Since 2021, I've served as the president of our LGBTQIA+ affinity group. I was also a member of MSUFCU's DEI Council for 7 months. In all of my roles I've learned to think critically about issues affecting our community, develop strategic initiatives to address barriers, and build strong, cross-cultural community relationships.
Educational Background	Graduated from the University of Michigan in 2020 with my Bachelor's degree in Women and Gender studies. I'm currently studying to become a Certified Diversity Professional from the Institute of Diversity Certification, which requires me to pass an exam and complete a project by May 2023.
Previous Appointments	N/A
Current Appointments	N/A
Please attach a resume if available.	<i>File(s) attached:</i>  Taylor Moberg_Resume.pdf
First Choice for Board to Serve on	Diversity, Equity, & Inclusion (DEI) Advisory Board
Second Choice of a Board to Serve on	Human Relations and Community Services Board (HRCS)
Third Choice of a Board to Serve on	Mayor's Diversity Advisory Council
Fourth Choice of a Board to Serve on	Ethics Board

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.

I am most interested in serving on the Diversity, Equity, and Inclusion Advisory Board because DEI is my passion. It is integral that Lansing make a more concerted effort in promoting DEI and I want to play a more active role in this effort. None of us can be healthy until our neighbors and community are healthy. The next steps Lansing can take are enhancing recruitment efforts toward historically marginalized groups, addressing food scarcity, improving the City's relationship with its community members through transparency and accountability, and providing support to renters/homeowners by regulating landlords. To increase affordable access to healthy foods, the City could partner with a local food pantry to create a mobile food bank that is dependable and sustainable. The City could also offer job shadows to students at local high schools. This would promote a positive relationship between city officials and the community, while offering students the opportunity to job shadow. We could also partner with Lansing Promise on this initiative.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization • I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Taylor Moberg

Date & Time 06/27/2022 12:00 PM (EDT)

Receive an email copy of this form. Yes

Resolution #2024-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Paul Collins as an At-Large member of the Lansing Entertainment and Public Facilities Authority Board of Commissioners for a term to expire June 30, 2027; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Paul Collins as an At-Large member of the Lansing Entertainment and Public Facilities Authority Board of Commissioners for a term to expire June 30, 2027.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	10/11/2021
First Name	Paul
Middle	Michael
Last Name	Collins
Date of Birth	
Address	636 Emily Lane
City	Haslett
State	Michigan
Zip Code	48840
Email	collinsp@millercanfield.com
Gender	male

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Regional
------	----------

Best Phone Number to Contact You	5173315461
In what year did you move to Lansing?	I grew up in in Lansing, and I have lived in the area since 1998.
Additional Information Regarding Experience and Credentials	I am an attorney specializing in energy and environmental law. Prior to becoming an attorney, I was an environmental engineer for the State of Michigan Department of Environment Quality. I have a current license from the Michigan Bar Association and an expired Professional Engineer's License from the State of Michigan.
Occupational Background	I am an attorney with the law firm Miller, Canfield, Paddock & Stone. My office is located at 120 N. Washington Square, One Michigan Avenue Bld., Ste. 900 in Lansing. I am the practice group leader of the firm's Energy, Environmental, and Regulatory Group. I have been a practicing attorney for fifteen years - all of them with Miller Canfield.
Educational Background	Thomas M. Cooley Lawschool, J.D. 2006. Michigan State University, B.S.C.E. 1993.
Previous Appointments	None
Current Appointments	None
Please attach a resume if available.	<i>File(s) attached:</i>  Collins - Resume.pdf
First Choice for Board to Serve on	Lansing Entertainment and Public Facilities (LEPFA)
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	I was born and raised in Lansing and have lived in the Lansing-area most of my life. I believe that the facilities managed by LEPFA are an important part of the quality of life in this region. I hope that my legal background/experience will allow me to contribute a perspective that will be useful to this board.
This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.	
Agreement to Background Check Authorization	• I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.	PAUL MICHAEL COLLINS

Date & Time	10/11/2021 1:41 PM (EDT)
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Receive an email copy of this form.	Yes
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Resolution #2024-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Mark Clouse as the 4th Ward member of the Board of Public Service for a term to expire June 30, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Mark Clouse as the 4th Ward member of the Board of Public Service for a term to expire June 30, 2028.

Application for Appointment to Board or Commission

09/17/2024 10:15 AM (EDT)

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	09/17/2024
First Name	Mark
Middle	Kevin
Last Name	Clouse
Date of Birth	
Home Address	3218 S. Cambridge Road
Zip Code	48911
Email	clouse@eyde.com
Gender	Male
If you don't know which ward you live in, visit the Lansing Neighborhoods Ward Map and type in your address to find out!	
Ward	Ward 4
Precinct	32
Best Phone Number to Contact You	517-282-7210
In what year did you move to	2013

Lansing?

Additional Information Regarding Experience and Credentials BS - Accounting
Juris Doctorate

Occupational Background COO and General Counsel for Eyde Development Employed since 1985.

Educational Background BS - Accounting
Juris Doctorate

Previous Appointments None

Current Appointments None

First Choice for Board to Serve on Public Service

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission. Desire to serve my community. I have attended 2 meetings as an observer and believe my experience could be an asset to the Board.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization • I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge. Mark K. Clouse

Date & Time 09/17/2024 10:15 AM (EDT)

Receive an email copy of this form. Yes

Resolution #2024-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Timothy Klont as an At-Large member of the Planning Commission for a term to expire June 30, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Timothy Klont as an At-Large member of the Planning Commission for a term to expire June 30, 2028.

Application for Appointment to Board or Commission

09/20/2024 6:05 PM (EDT)

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	09/20/2024
First Name	Timothy
Last Name	Klont
Date of Birth	
Home Address	123 Horton St.
City	Lansing
State	MI
Zip Code	48912
Email	timklont@gmail.com
Gender	M
If you don't know which ward you live in, visit the Lansing Neighborhoods Ward Map and type in your address to find out!	
Ward	Ward 1
Best Phone Number to Contact You	7733546657
In what year did you move to	2023

Lansing?

Additional Information Regarding Experience and Credentials	Extensive professional experience in community development, neighborhood planning and revitalization, and affordable housing.
Occupational Background	Current: Chief Engagement & Strategy Officer for the Michigan State Housing Development Authority.
Educational Background	B.S., Western Michigan University Graduate Certificate, Central Michigan University
Previous Appointments	None in Lansing
Current Appointments	None in Lansing
First Choice for Board to Serve on	Planning Board
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	As a relatively new resident of Lansing, I'm looking for meaningful opportunities to contribute to the community. The Planning Commission is a natural fit given my professional experiences. I understand the importance and value of thoughtful, smart planning actions and decisions.
This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.	
Agreement to Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.	Timothy Klont
Date & Time	09/20/2024 12:00 PM (EDT)
Receive an email copy of this form.	Yes

Resolution #2024-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Tiffany Dowling as a business representative of the Saginaw Street Corridor Improvement Authority Board of Directors for a term to expire June 30, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Tiffany Dowling as a business representative of the Saginaw Street Corridor Improvement Authority Board of Directors for a term to expire June 30, 2028.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	7/5/2020
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First Name	Tiffany
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Middle	<i>Field not completed.</i>
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Last Name	Dowling
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Other name(s) by which you have been known, including maiden names	<i>Field not completed.</i>
--	-----------------------------

Date of Birth	
---------------	--

Address	1014 Walbridge Dr.
City	East Lansing
State	MICHIGAN
Zip Code	48933
Email	tiffany@m3group.biz
Gender	Female
Find my ward:	Lansing Neighborhoods Ward Map
Ward	1
Precinct	<i>Field not completed.</i>
Best phone number to contact you	
Last 4 digits of social security number	
In what year did you move to Lansing?	2002
Additional information regarding experience and credentials	I'm a Lansing business owner who has invested in a renovation of an old church building on the corridor. I love the Lansing region and would like to support efforts to move our area forward.
Occupational Background	I own M3 Group, a branding and marketing agency as well as publish 517 Business & Life. I also own a digital buying agency called Idea Application -- all headquartered in downtown Lansing
Educational Background	B.S. in Journalism from Eastern Michigan University

Previous Appointments	Saginaw Corridor Improvement Authority
Current Appointments	<i>Field not completed.</i>
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Saginaw St. Corridor Improvement Authority
Second choice of a board to serve on	Capital Area Transportation Authority (CATA)
Third choice of a board to serve on	Economic Development Corporation/Tax
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I'm committed to Lansing and would like to participate in its continued growth.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be	<i>Field not completed.</i>

sworn in to an appointed
office

Background Check Authorization	I agree
-----------------------------------	---------

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Tiffany Dowling
---	-----------------

Date & Time	7/5/2020 12:00 PM
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Email not displaying correctly? [View it in your browser.](#)

Resolution #2024-###

By the Committee _____

Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2028.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	08/08/2023
First Name	Andrea
Middle	R
Last Name	Bitely
Other name(s) by which you have been known, including maiden names	Andrea Malewski
Date of Birth	
Home Address	425 N. Jenison Ave
City	Lansing
State	MI
Zip Code	48915
Email	andrea.bitely@gmail.com
Gender	Female

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Ward 4
Precinct	35
Best Phone Number to Contact You	5172560665
In what year did you move to Lansing?	2015
Occupational Background	Public relations professional with experience in public and private sector communications. Including legal/law enforcement communications.
Educational Background	BA, Public Policy, Western Michigan University
Previous Appointments	None
Current Appointments	None
Please attach a resume if available.	<i>File(s) attached:</i>  Andrea Bitely February 2023 Resume.docx
First Choice for Board to Serve on	Police Commissioners
Second Choice of a Board to Serve on	Arts and Culture Commission
Third Choice of a Board to Serve on	Lansing Public Media Authority Board
Fourth Choice of a Board to Serve on	Parks Board
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	I strong believe in public safety and the need to protect residents from violence in our community. I believe in community policing and understand the need to have a connection between residents and law enforcement to stem the tide of violence in Lansing. This means high standards for law enforcement officers and an unwavering dedication to the integrity of the law and its enforcement.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization • I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Andrea R Bitely

Date & Time 08/08/2023 3:41 PM (EDT)

Receive an email copy of this form. Yes

Resolution #2024-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Randy Watkins as an At-Large member of the Police Board of Commissioners for a term to expire June 30, 2026; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Randy Watkins as an At-Large member of the Police Board of Commissioners for a term to expire June 30, 2026.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	07/24/2024
First Name	Randy
Middle	Arthur
Last Name	Watkins
Date of Birth	
	1321 West Kalamazoo Street
City	Lansing
State	MI
Zip Code	48915
Email	rawatki@hotmail.com
Gender	male
If you don't know which ward you live in, visit the Lansing Neighborhoods Ward Map and type in your address to find out!	
Ward	Ward 4
Precinct	36

Best Phone Number to Contact You	15173678710
In what year did you move to Lansing?	life resident
Occupational Background	Instructor Lansing Community College
Educational Background	Master in Social Science University of Michigan Master in Public Administration Western Michigan University
Previous Appointments	Human Resources Advisory
Current Appointments	Diversity, Equity, and Inclusion
First Choice for Board to Serve on	Police Commissioners
Second Choice of a Board to Serve on	Diversity, Equity, & Inclusion (DEI) Advisory Board
Third Choice of a Board to Serve on	Downtown Lansing, Inc.
Fourth Choice of a Board to Serve on	Ethics Board
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	Police Commission - Currently serve as chair of the Criminal Justice and Public Safety subcommittee of the DEI Board
This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.	
Agreement to Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.	Randy Arthur Watkins
Receive an email copy of this form.	Yes

Resolution #2024-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Farhan Sheikh-Omar as the 1st Ward member of the Board of Police Commissioners for a term to expire June 30, 2025; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Farhan Sheikh-Omar as the 1st Ward member of the Board of Police Commissioners for a term to expire June 30, 2025.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	06/25/2024
First Name	Farhan
Last Name	Sheikh-omar
Date of Birth	
Home Address	3120 Turner
Zip Code	48906
Email	ofarhan27@yahoo.com
Gender	Male
If you don't know which ward you live in, visit the Lansing Neighborhoods Ward Map and type in your address to find out!	
Ward	Ward 1
Best Phone Number to Contact You	5175058660
In what year did you move to Lansing?	2005

Additional Information Regarding Experience and Credentials

Lansing holds a special place in my heart, having been my home for 19 years. Over this time, I have come to admire our city's rich diversity, vibrant culture, and the strong sense of community that binds us together. Throughout my time here, I have been actively involved in various community initiatives and these experiences have not only enriched my understanding of the challenges and opportunities we face but have also reinforced my commitment to fostering a safe, inclusive, and thriving environment for all.

Occupational Background

Behavior specialist

First Choice for Board to Serve on

Police Commissioners

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.

I believe serving on the board of police commissioners is a responsibility that involves proactive leadership, thoughtful decision-making, and a commitment to fostering a safe, just, and inclusive community for all. Furthermore, I would add more youth engagement programs that promote positive interactions with law enforcement, mentorship opportunities, and educational initiatives to prevent juvenile delinquency. These programs will be implemented in low-income neighborhoods where the youth are more vulnerable to crime.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Farhan Sheikh-omar

Date & Time

06/25/2024 5:06 PM (EDT)

Receive an email copy of this form.

Yes

Resolution #2024-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section received a request from the Information Technology Department to add a loading / unloading zone along the west side of the 200 block of North Grand Avenue to allow staff a place to park while loading / unloading computer equipment; and

WHEREAS, Ionia Street between Grand Avenue and Washington Square is approximately 58 feet wide with curb and gutter. Metered parking is provided on both sides of the 200 block of North Grand Avenue. On the east side parking is restricted to four (4) hours between 8 a.m. and 6 p.m., Monday through Friday. On the west side parking is restricted to thirty (30) minutes between 8 a.m. and 6 p.m., Monday through Friday; and

WHEREAS, based on the request, the Transportation and Non-Motorized Section recommends that a loading / unloading zone along the west side of the 200 block of North Grand Avenue be installed just south of the existing 30 minute metered parking area to better meet the needs of the Information Technology Department; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-58 thereby authorizing the Assistant City Engineer to regulate parking along the 200 block of North Grand Avenue;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-58 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

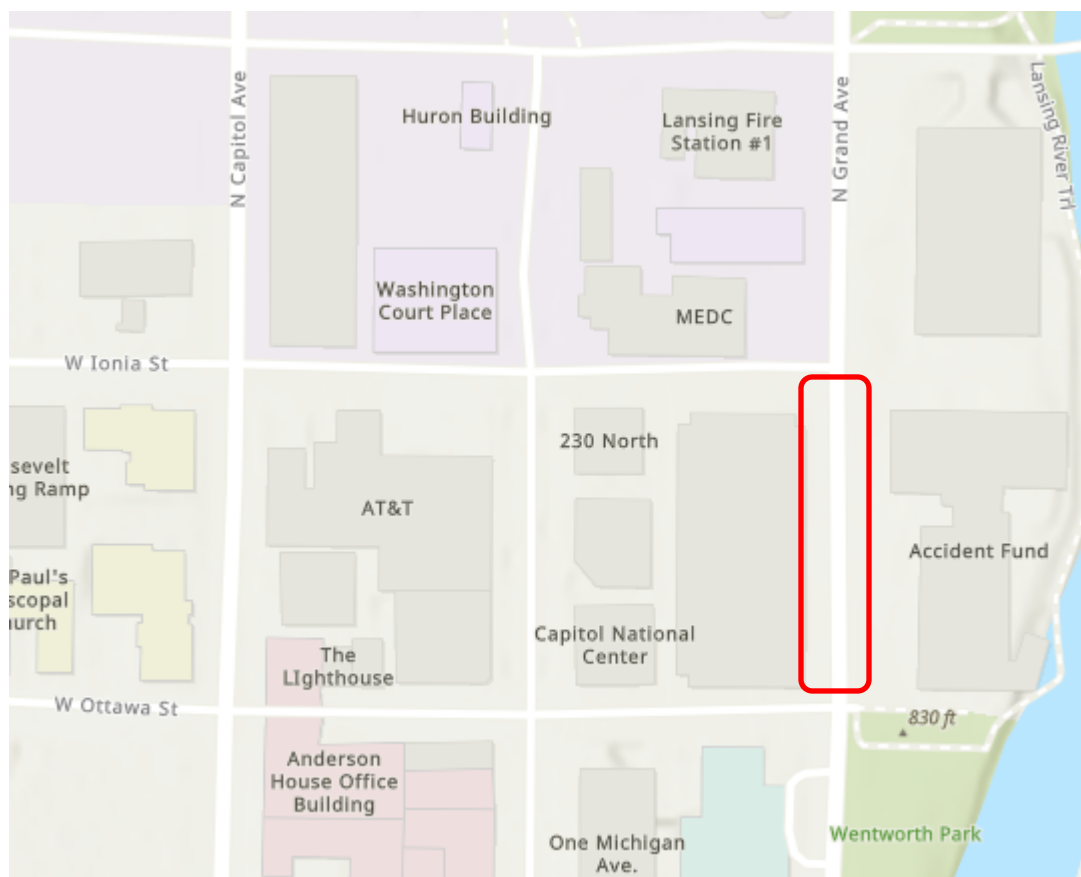
ENGINEERS REPORT #24-03

PARKING REGULATION REQUEST: 200 NORTH GRAND AVENUE

The Transportation and Non-Motorized Section received a request from the Information Technology Department to add a loading / unloading zone along the west side of the 200 block of North Grand Avenue to allow staff a place to park while loading / unloading computer equipment.

Ionia Street between Grand Avenue and Washington Square is approximately 58 feet wide with curb and gutter. Metered parking is provided on both sides of the 200 block of North Grand Avenue. On the east side parking is restricted to four (4) hours between 8 a.m. and 6 p.m., Monday through Friday. On the west side parking is restricted to thirty (30) minutes between 8 a.m. and 6 p.m., Monday through Friday.

The Transportation and Non-Motorized Section recommends that a loading / unloading zone along the west side of the 200 block of North Grand Avenue be installed just south of the existing 30 minute metered parking area to better meet the needs of the Information Technology Department.

200 North Grand Avenue - Location Diagram

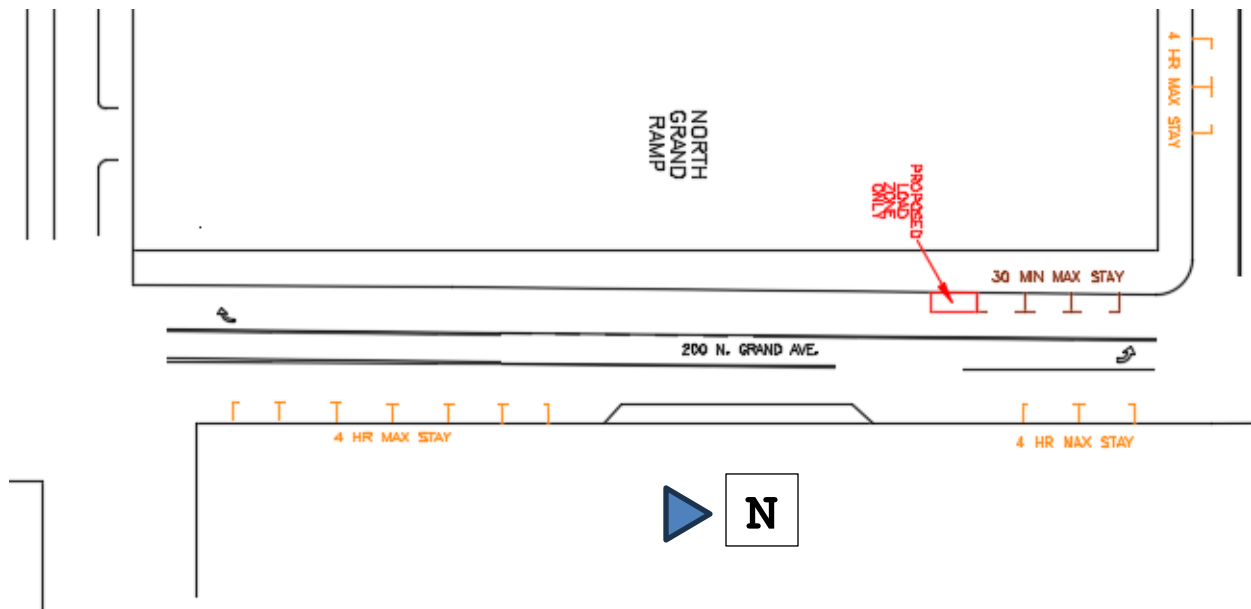
ENGINEERS REPORT #24-03

PARKING REGULATION REQUEST: 200 NORTH GRAND AVENUE

200 North Grand Avenue – Street View



200 North Grand Avenue – Parking Space Layout



**CITY OF LANSING
TEMPORARY TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-06T

FILE: Grand Avenue (200 North) (page 1 of 2)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Grand Avenue between Ottawa Street and Ionia Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of GRAND AVENUE the following regulations shall apply:

Parking shall be prohibited from Ottawa Street to 68 feet north of Ottawa Street;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 68 feet north of Ottawa Street to 191 feet north of Ottawa Street;

Parking shall be prohibited from 191 feet north of Ottawa Street to 108 feet south of Ionia Street;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 108 feet south of Ottawa Street to 191 feet north of Ottawa Street;

Parking shall be prohibited from 60 feet south of Ionia Street to Ionia Street;

On the west side of GRAND AVENUE the following regulations shall apply:

Parking shall be prohibited from Ottawa Street to Michigan Avenue;

Parking shall be prohibited from Ionia Street to 60 feet south of Ionia Street;

No vehicle shall remain parked for a period exceeding thirty (30) minutes between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 60 feet south of Ionia Street to 120 feet south of Ionia Street;

Parking shall be prohibited except for vehicles loading and unloading for a period not to exceed twenty (20) minutes from 120 feet south of Ionia Street 164 feet south of Ionia Street;

Parking shall be prohibited from 164 feet south of Ionia Street to Ottawa Street;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-06T

FILE: Grand Avenue (200 North) (page 2 of 2)

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: 12-024, 91-057, 22-64

This order shall expire 90 days from the date of filing.

ISSUED BY:

DATE:

Mitchell Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-58

FILE: Grand Avenue (200 North) (page 1 of 2)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Grand Avenue between Ottawa Street and Ionia Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of GRAND AVENUE the following regulations shall apply:

Parking shall be prohibited from Ottawa Street to 68 feet north of Ottawa Street;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 68 feet north of Ottawa Street to 191 feet north of Ottawa Street;

Parking shall be prohibited from 191 feet north of Ottawa Street to 108 feet south of Ionia Street;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 108 feet south of Ottawa Street to 191 feet north of Ottawa Street;

Parking shall be prohibited from 60 feet south of Ionia Street to Ionia Street;

On the west side of GRAND AVENUE the following regulations shall apply:

Parking shall be prohibited from Ottawa Street to Michigan Avenue;

Parking shall be prohibited from Ionia Street to 60 feet south of Ionia Street;

No vehicle shall remain parked for a period exceeding thirty (30) minutes between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 60 feet south of Ionia Street to 120 feet south of Ionia Street;

Parking shall be prohibited except for vehicles loading and unloading for a period not to exceed twenty (20) minutes from 120 feet south of Ionia Street 164 feet south of Ionia Street;

Parking shall be prohibited from 164 feet south of Ionia Street to Ottawa Street;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-58

FILE: Grand Avenue (200 North) (page 2 of 2)

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: 12-024, 91-057, 22-64

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Mitchell Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date _____

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

Resolution #2024-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Code Compliance Officer has determined that the building located at 122 S. GRAND AVENUE, 33-01-01-16-401-151, LOTS 9 AND 10, BLOCK 111, ORIGINAL PLAT, City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on OCTOBER 20TH, 2016; and

WHEREAS, a hearing was held by the Lansing Demolition Board on AUGUST 28TH, 2024, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by SEPTEMBER 23RD, 2024 and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on [REDACTED] 2024, to review the findings and the order of the Hearing Officers, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 122 S. GRAND AVENUE, as legally described above, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within 30 days from the date of this resolution, [REDACTED] 2024.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

CITY OF LANSING MAKE SAFE OR DEMOLISH HEARING	ORDER TO MAINTAIN VACANT BUILDING OR STRUCTURE	FILE NO. D2024-004
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Matter of the building/structure at 122 S GRAND AVE. which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: AUGUST 22, 2024 Hearing Officers: DAVE MUYLLE, JOSEPH VITALE, KIMBERLY SHIREY
2. WALTER ALLEN, Code Enforcement MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539, specifically MCL 15.539(j)
5. ☒ The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.
6. The building/structure is a ☒ commercial building/structure ☐ residential building/structure ☐ other.
7. The owner ☐ has ☒ has not informed the local law enforcement agency that the building will be unoccupied.
8. The owner ☐ has ☒ has not maintained the exterior of the building or structure and adjoining grounds in accordance with the Housing Law of Michigan or the Building Code of the City of Lansing.
9. The building/structure ☐ is ☒ is not a secondary dwelling as defined by MCL 125.539(j)(ii).
10. The state equalized value of the building/structure is \$561,800.00
11. The cost to repair the building or structure to make it safe is \$2,512,832.00
12. The real estate is described as follows:

Parcel Number: 33 01 01 16 401 151

LOTS 9 & 10 BLOCK 111 ORIG PLAT, City of Lansing

IT IS ORDERED THAT:

☐ The owner or party in interest has shown cause as to why the building/structure is not a dangerous building pursuant to MCL 15.539(j), therefore this matter is closed.

☐ The exterior of the building shall be maintained, including:

☐ lawns, trees and shrubs ☐ paint on structure ☐ other _____ on or before _____.

☒ The building/structure shall be made safe or demolished on or before 9/23/24.

8/22/24
Date


Hearing Officer



Andy Schor, Mayor

CITY OF LANSING

Department of Economic Development and Planning

316 N. Capitol Ave., Suite C-1 – Lansing, MI 48933-1238 (517) 483-4355

Jordan Hankwitz, Director

www.LansingMi.gov

Building Safety Office

SHOW CAUSE NOTICE

October 5, 2023

Summit Associates II LLC

2380 Health Drive S. W. Suite # 210

Wyoming MI 49519

Regarding: Parcel # 33-01-01-16-401-151

122 S. Grand Avenue, Lansing, MI

Dear Owner,

This letter is regarding the structure located at the above address. The structure has become so dilapidated and out of repair as to render the building unsuitable for its intended purpose and unfit for human occupancy.

As set forth by the Stille-Derossett-Hale Single State Construction Code Act, Public Act 230 of 1972 known as the 2015 Michigan Building Code with Amendments, and in particular sections 115 and 117 of the Michigan Rehabilitation Code for Existing Buildings 2015; the Building Official has declared the structure noted above to be dangerous and unsafe. To ensure the health, safety and welfare for you, your neighbors and the public, the City of Lansing and the State of Michigan require that the building be made safe or demolished. **Therefore, this letter serves as notice that you shall appear and show good cause within 5 business days of receipt of this letter and present a written plan for the abatement of all hazards to the Building Official.**



Andy Schor, Mayor

CITY OF LANSING

Department of Economic Development and Planning

316 N. Capitol Ave., Suite C-1 – Lansing, MI 48933-1238 (517) 483-4355

Jordan Hankwitz, Director

www.LansingMi.gov

Should you have any questions regarding this matter or would like to appeal this notice, as allowed under Section 113 of the Michigan Building Code 2015, please feel free to contact me at (517) 483-6837 or at Jon.Snyder@LansingMi.gov

The Building Safety Office appreciates your Cooperation in this matter.

Thank you,

A handwritten signature in blue ink that reads "Jon Snyder".

Jonathon Snyder

Building Official

City of Lansing, Michigan

Cc: Jordan Hankwitz, Director EDP
Nicholas Montry, Deputy Director EDP
Jared Nisch, Fire Marshal
Jim Smiertka, City Attorney
Gregory Venker, Assistant City Attorney

October 5, 2023 122 S Grand Avenue

DO NOT ENTER UNSAFE TO OCCUPY

It is a misdemeanor to occupy this
building or to remove or deface this notice.

CITY OF LANSING
BUILDING SAFETY OFFICE

Jonathan Snyder

Building Inspector
517-483-4355



Andy Schor, Mayor

CITY OF LANSING

Department of Economic Development and Planning

316 N. Capitol Ave., Suite C-1 - Lansing, MI 48933-1238 (517) 483-4355

Jordan Hankwitz, Director

www.LansingMI.gov

Building Safety Office

SHOW CAUSE NOTICE

October 5, 2023

Summit Associates II LLC

2380 Health Drive S. W. Suite # 210

Wyoming MI 49519

Regarding: Parcel # 33-01-01-16-401-151

122 S. Grand Avenue, Lansing, MI

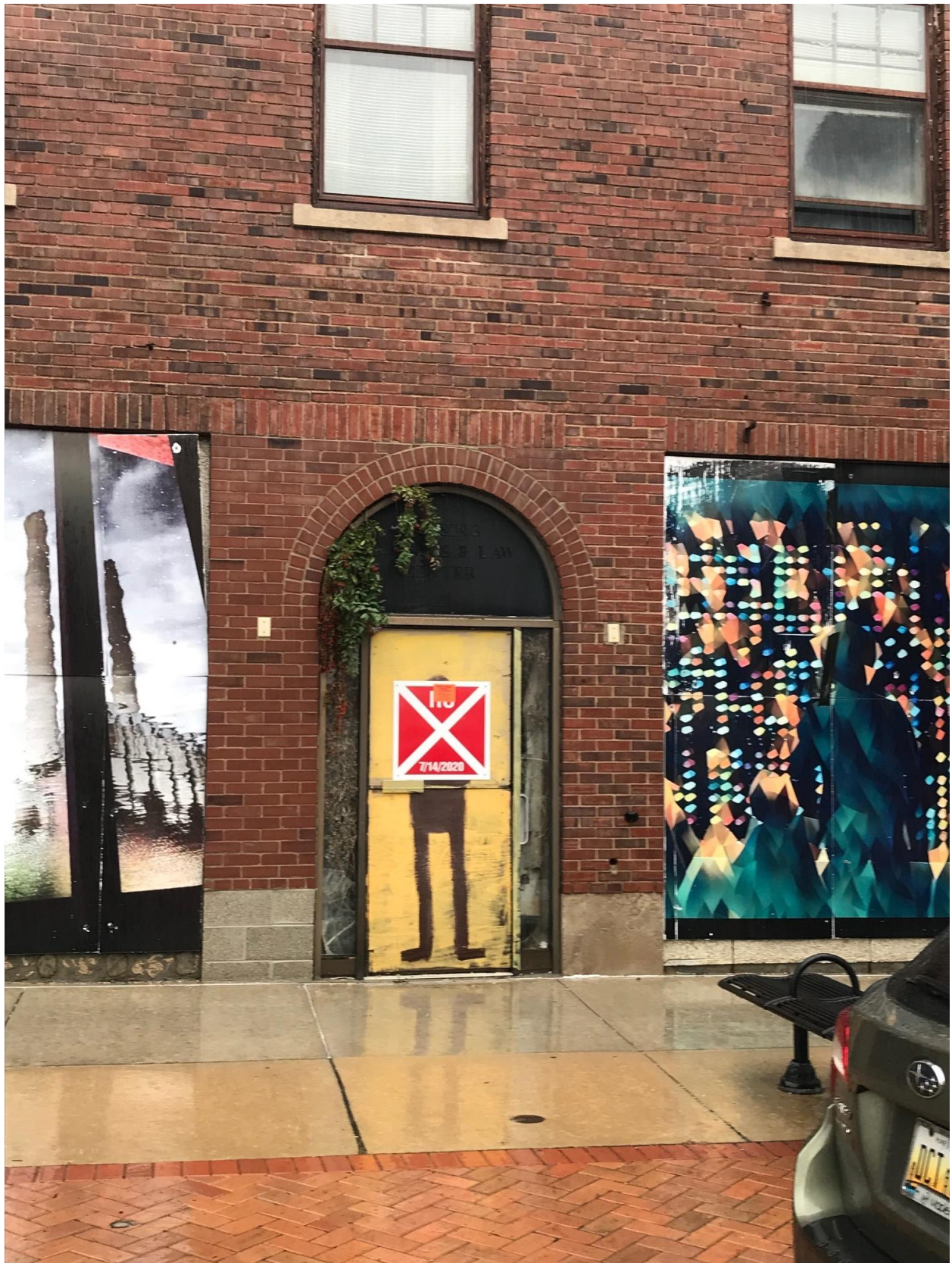
Dear Owner,

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As set forth by the Stille-Derossett-Hale Single State Construction Code Act, Public Act 230 of 1972 known as the 2015 Michigan Building Code with Amendments, and in particular sections 115 and 117 of the Michigan Rehabilitation Code for Existing Buildings 2015; the Building Official has declared the structure noted above to be dangerous and unsafe. To ensure the health, safety and welfare for you, your neighbors and the public, the City of Lansing and the State of Michigan require that the building be made safe or demolished. **Therefore, this letter serves as notice that you shall appear and show good cause within 5 business days of receipt of this letter and present a written plan for the abatement of all hazards to the Building Official.**







Building Safety Office
DEPARTMENT OF ECONOMIC DEVELOPMENT & PLANNING
INTEROFFICE MEMO

To: Jon Snyder, Building Official
From: Tom Barry, Building Inspector
Date: 12/13/2023
Subject: Request for demolition of 122 S. Grand Avenue

STATEMENT OF FINDINGS:

This building was tagged and deemed unsafe on 10/20/2016. This building constitutes threats to the life, health, and/or safety of the persons living near or visiting the dwelling.

Therefore, I am requesting this structure be demolished.

Estimate of Cost of Repairs:
(Total cost to remodel per square foot)

Total Cost to Remodel the Dwelling.....\$2,512,832.00

2024 Assessed Value of the Dwelling.....\$568,200.00

Jon Snyder
Const. Cost

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prct. Trans.	
SUMMIT PARTNERS	SUMMIT ASSOCIATES II L L C	0	04/27/2005	WD	21-NOT USED/OTHER	L3164-P724	Deed	0.0	
WALTER NELLER ENTERPRISES	SUMMIT PARTNERS	865,000	09/26/1997	WD	03--ARM'S LENGTH	2507/1075	Deed	0.0	
Property Address		Class: COMMERCIAL-IMPROVE Zoning: G-1 BU Building Permit(s)							
122 S GRAND AVE		School: LANSING PUBLIC SCHOOL DIST							
Owner's Name/Address		P.R.E. 0%							
SUMMIT ASSOCIATES II L L C		MAP #: B -0111 -0050							
2380 HEALTH DR S W SUITE # 210		2024 Est TCV 1,136,406 TCV/TFA: 44.95							
WYOMING MI 49519		Land Value Estimates for Land Table CBD.CENTRAL BUSINESS DISTRICT							
Tax Description		* Factors * 132 X 136.125							
LOTS 9 & 10 BLOCK 111 ORIG PLAT		Description Frontage Depth Front Depth Rate %Adj. Reason							
Comments/Influences		SQUARE FOO SQUARE FOOT 17969 SqFt 10.00000 100							
6/16/2016 CHANGED ADDRESS PER EMAIL FROM TOM LEACH. RW		0.41 Total Acres Total Est. Land Value =							
BLDG EMPTY AT PURCHASE IN 1997		Value							
8/7/01 - NOTES FROM MTT COUNCIL		179,600							
CONFERENCE - OWNERS WAITING FOR INCREASE		179,600							
IN OVERALL MARKET AND PLAN TO DEMO									
BUILDING & DEVELOP LOT ALONG WITH									
ADJACENT PARCEL.									
		Topography of Site							
		X Level							
		Rolling							
		Low							
		High							
		Landscaped							
		Swamp							
		Wooded							
		Pond							
		Waterfront							
Ravine									
Wetland									
Flood Plain									
Who	When	What	Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
MNH	11/28/2017	SITE ONLY	2024	89,800	478,400	568,200			430,175C
SER	03/14/2017	DATA ENTER	2023	89,800	504,100	593,900			409,691C
JLV	06/10/1998	INSPECTED	2022	139,300	470,900	610,200			390,182C
			2021	139,300	455,500	594,800			377,718C

The Equalizer. Copyright (c) 1999 - 2009.
Licensed To: City of Lansing, County of Ingham, Michigan

*** Information herein deemed reliable but not guaranteed***

Desc. of Bldg/Section: VACANT Calculator Occupancy: Office Buildings				<<<<< Calculator Cost Computations >>>>>			
Class: C Quality: Average Stories: 2 Story Height: 12 Perimeter: 532 Overall Building Height: 25				Base Rate for Upper Floors = 135.87 Storage Basement Basement, Base Rate for Basement = 45.57 (Basement Fireproofing Rate = 0.00)			
Depr. Table : 2% Effective Age : 59 Physical %Good: 40 Func. %Good : 80 Economic %Good: 70				(10) Heating system: Package Heating & Cooling Cost/SqFt: 25.63 100% Bsmnt Heating system: Forced Air Furnace Cost/SqFt: 17.91 Adjusted Square Foot Cost for Upper Floors = 161.50 Adjusted Square Foot Cost for Basement = 63.48			
1938 Year Built 1966 Remodeled				Total Floor Area: 25,280 Basement Area: 6,508 Base Cost New of Upper Floors = 4,082,719 Base Cost New of Basement = 413,128			
25 Overall Bldg Height				Reproduction/Replacement Cost = 4,495,847 Overall %Good: 40 /100/80 /70 /22.4 Total Depreciated Cost = 1,007,07			
Comments: 0% OCCUPANCY-IN ECON OBSOL				Eff.Age:59 Phy.%Good/Abnr.Phy./Func./Econ./Overall %Good: 40 /100/80 /70 /22.4 ECF (0225-DOWNTOWN-OFFICES) 0.950 => TCV of Bldg: 1 = 956,716 Replacement Cost/Floor Area= 177.84 Est. TCV/Floor Area= 37.84			
Area: #1: Type #1: Open (No Rates) Area #2: Type #2: Open (No Rates) * Sprinkler Info *				(11) Electric and Lighting: X Typical, Medical Offices, Class C			
(1) Excavation/Site Prep:				(39) Miscellaneous:			
(2) Foundation: X Footings				Outlets: Fixtures:			
X Poured Conc. Brick/Stone Block				X Few Average Many Unfinished Typical X Few Average Many Unfinished Typical Flex Conduit Rigid Conduit Armored Cable Non-Metallic Bus Duct Incandescent Fluorescent Mercury Sodium Vapor Transformer			
(3) Frame:				(13) Roof Structure: Slope=0 X Steel Joists, Steel Deck			
(4) Floor Structure: X Steel Joists, Flat Slab				(40) Exterior Wall: Thickness Bsmnt Insul.			
(5) Floor Cover: X Asphalt Tile X Carpet and Pad				X Brick, Block Back-Up, 12"			
(6) Ceiling: X Acoustical Ceilings, Tile or Panels				(14) Roof Cover: X Built-Up Composite			

*** Information herein deemed reliable but not guaranteed***



Department of Economic Development and Planning

316 N. Capitol Ave., Suite C-1 – Lansing, MI 48933-1238 – (517) 483-4355 – Fax (517) 377-0169
Jordan Hankwitz, Director
www.lansingmi.gov

Andy Schor, Mayor

Building Safety Office

DEMOLITION ORDER

October 27, 2023

Summit Associates II LLC
2380 Health Drive S. W. Suite # 210
Wyoming MI 49519

Regarding: Parcel # 33-01-01-16-401-151
122 S. Grand Avenue, Lansing, MI

This order is regarding the structure with a correction notice deeming it unsafe since October 19, 2016. As set forth by the STILLE-DEROSSETT-HALE- SINGLE STATE CONSTRUCTION CODE ACT, Public Act 230 of 1972 known as the Michigan Building Code 2015 and in particular sections 115 and 117 of the Michigan Rehabilitation Code for Existing Buildings 2015; the Building Official has declared the structure noted above to be dangerous and unsafe. **Therefore, it is ordered the structure be demolished in accordance with the requirements of the Building Code and the Development Ready Criteria of the City of Lansing no later than 30 days following the receipt of this order.**

Should you have any questions regarding demolition permits that are required or would like to appeal this order, as allowed under section 113 of the Michigan Building Code 2015, please feel free to contact me at (517) 483-6837 or at jon.snyder@lansingmi.gov

Thank you,

Jonathon Snyder,
Building Safety Manager-Building Official

Cc: File:
Jordan Hankwitz, Director Department of Economic Development and Planning
Nicholas Montry, Deputy Director Department of Economic Development and Planning
Jim Smiertka, City Attorney
Gregory Venker, Assistant City Attorney

October 27, 2023



Andy Schor, Mayor

Department of Economic Development and Planning

316 N. Capitol Ave., Suite C-1 - Lansing, MI 48933-1238 - (517) 483-4355 - Fax (517) 377-0169
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Thank you,

A handwritten signature in black ink, appearing to read "Jon Snyder".

Jonathon Snyder,
Building Safety Manager-Building Official

Cc: File:
Jordan Hankwitz, Director Department of Economic Development and Planning
Nicholas Montry, Deputy Director Department of Economic Development and Planning
Jim Smierka, City Attorney
Gregory Venker, Assistant City Attorney

Page 1 of 1



The Kramer Building
43980 Plymouth Oaks Blvd.
Plymouth, MI 48170-2584

T (734) 454-9900

www.sme-usa.com

June 5, 2023

Ms. Angela Brookins
Director of Investment Property Management
Granger Group, LLC
2381 Health Dr SW, Suite 210
Wyoming, MI 49519

Via E-mail: abrookins@grangergroup.us

Re: Short-Term Structural Integrity Assessment of Existing (Walter Neller)
Building
122 S Grand Ave
Lansing, MI 48933
SME Project No.: 092662.00

Dear Ms. Brookins:

SME conducted a limited structural integrity assessment (SIA) of the derelict Walter Neller Building, located at the referenced address. SME's prior SIA services and findings pertaining to this building were summarized in several previous letter reports to Granger Group since 2019.

This and prior assessments were in response to The City of Lansing's request for a Professional Engineer, licensed in The State of Michigan, to review the building's structural condition and report on the likelihood that it could safely remain standing until building demolition can occur, leading to future development, which, to SME's knowledge, has not been firmly established. As such, predictions regarding the building's structural integrity to safely remain standing have required regular updates.

This letter summarizes SME's updated SIA observations and findings associated with a March 31, 2023 site visit.

BACKGROUND

Originally constructed in 1938 for mixed commercial use, the Walter Neller Building is L-shaped in plan and contains roughly 12,600 square-feet of floor space. It has two stories, a basement, and flat roof, Photo Nos. 1 and 2.



PHOTO NO. 1: Aerial view of Walter Neller building (within L-shaped red polygon).

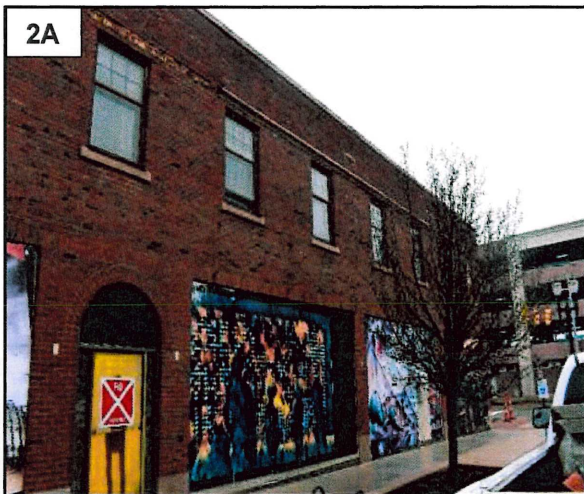


PHOTO NOS. 2A and 2B: Partial south elevation (looking east), 2A. Partial east elevation (looking southwest), 2B.

The building has been unoccupied and subject to very little or no maintenance for many years. Its entrances were secured to prevent unauthorized entry. Structural components and assemblages have deteriorated to various degrees.

SME's SIA's have been visual in-nature and limited to plainly visible interior and exterior surfaces and exposed building framing elements. Observations were sufficient to formulate a professional opinion about the building structure's short-term structural integrity to remain standing for a prescribed limited time.

For the earliest assessments, the time period for which findings were considered valid was limited to six-months from the date of each respective site visit. However, for the most recent previous assessment and current one reported herein, since future development plans have become protracted and remain

uncertain, a timeframe of one year between assessments was requested, provided the building's apparent structural condition could justify it.

ASSESSMENT PROCEDURES

SME's 2023 SIA services consisted of one site visit by two SME professional engineers, licensed in The State of Michigan and familiar with similar building structures in similar condition. Field assessment services were conducted March 31, 2023 in general accordance with ASCE/SEI 11-97, "Guide for Structural Condition Assessments of Buildings In Service".

The assessment was cursory and limited to plainly visible building elements that were easily accessible. Two above grade floor levels, the basement, and exterior walls were reviewed. It was not possible to gain convenient access to the roof or exterior catwalk balconies. However, in view of their apparent condition as seen from nearby vantage points, these items should not be considered safely accessible.

The building's structural condition appeared to worsen relative to earlier condition assessments. The following summarizes principal observations.

BUILDING INTERIOR

- Floor areas were covered with debris (ceiling tile, HVAC ventilation ducts, electrical wiring, etc.), Photo No. 3. This condition made the building's interior difficult to traverse. In some areas, debris entirely blocked travel.



PHOTO NO. 3: Floor area covered with debris; HVAC duct partially hanging from the ceiling.

- Exposed steel framing was corroded and exhibited varying degrees of surface corrosion and pack-rust formation, Photo Nos. 4 and 5.



PHOTO NO. 4: Supported floor framing with surface corrosion.



PHOTO NO. 5: Supported floor framing with surface corrosion and pack-rust formation.

- Active water leaks were evident at multiple locations, Photo Nos. 6-8. Material build-up (i.e., pack-rust formation, mineral deposits) on structural framing were found at many leak locations. These conditions were indicative of prolonged breaches in the building enclosure.



PHOTO NO. 6: Active leak (blue arrow) near beam-column framing.

- At two locations, a localized roof collapse led to ponding water on the second-floor, Photo Nos. 7 and 8.



PHOTO NO. 7: Ponding water on second-floor.



PHOTO NO. 8: Active leak (breach at roof level) and ponding water on second-floor (yellow rectangle).

- Holes in the roof, presumably for former mechanical equipment penetrations, permitted free access to the elements with high likelihood for progressive interior structural damage, Photo No. 9.



PHOTO NO. 9: Representative hole in roof (daylight shining through indicated by red rectangle).

- Anchorage between interior floor and roof framing to exterior walls, appeared well connected for the purpose of supporting interior vertical loads and for providing lateral support to walls.

- Basement walls did not exhibit readily apparent signs of structural inadequacy, Photo No. 10.



PHOTO NOS. 10A and 10B: Exposed portions of basement walls did not exhibit signs of structural inadequacy.

EXTERIOR OBSERVATIONS

SME's 2023 observations were consistent with referenced prior assessments:

- East and south wall brick masonry appeared to be in good condition. Issues representing possible safety concerns, flagged during SME's previous SIAs, have been addressed.
- Visual review of north and west exterior walls (building northwest corner) was limited due to ivy and other growth and an inaccessible ravine behind a chain-link fence, Photo No. 11.



PHOTO NO. 11: Ivy and other growth inhibiting view of north and west exterior walls (building northwest corner) and ravine (between chain-link fence and building) restricted observations of these walls.

- A steel framed balcony in this area may pose a risk of falling. It is recommended the balcony and area below remain restricted from access.

- Abandoned utilities, conduits, etc., in this area may also pose a risk of falling.
- The remaining west wall (south half) was largely covered by ivy partially concealing it from full view, Photo No. 12. Consequently, it was not possible to fully assess these wall areas. It is recommended the ivy be removed to provide an opportunity to better visually check this wall.



PHOTO NO. 12: Ivy growth partially concealed west wall south half.

CONCLUSIONS

SME's March 2023 site visit to visually assess the structural integrity of the Walter Neller Building focused on the primary question posed by GC and the Lansing Building Official, "Did the building have structural integrity to safely remain standing until demolition takes place?"

- In SME's opinion, the building does have inherent structural integrity to safely remain standing for some "period of time" without posing a safety risk to the public. However, due to active water ingress, collapsed utilities (building interior), and corroded steel framing, the likelihood of localized interior floor collapse has become more likely since previous SIAs.
- The "period of time" is not indefinite. Earlier SME SIAs recommended this building be reevaluated on a six-month and then one-year cycle, by a competent Professional Engineer, licensed in The State of Michigan.
This assessment found building entry and interior travel to represent a higher level of safety concern than in the past. Hence, it is SME's opinion:
 - ***Subsequent assessments involving building entry will represent a greater degree of risk to personnel attempting them.***
 - The large amount of debris preventing reasonably unencumbered travel has increased. The danger of falling objects and/or shifting debris assemblages has grown. The level of risk associated with structurally impaired floor construction was not easily determined due to the large amount of debris covering floor areas. In areas where floors have been subjected to prolonged water infiltration, significant diminishment of their structural ability to safely support assessment personnel is possible, due to deleterious effects of many freeze/thaw cycles.
 - A deeper investigation into structural framing and concrete floor damage due to prolonged exposure to water leakage was beyond the scope of this SIA. However, such damage is likely progressively occurring and will increasingly result in a safety concern for any future interior building assessment travelers.
 - The primary building structure was intact. Therefore, it is likely the building can safely remain standing for another year without posing a risk to the public. There were many localized threats to the safety of anyone entering the building. It has become much less safe to enter than in the past. Future assessments involving entry of the building are not advisable and if made, should only be done with a high awareness of the potential for injury.
- There were ancillary safety concerns unrelated to the general structural integrity of the building, including:
 - Ivy covering some walls and concealing them from view is recommended to be removed to permit adequate visual review. Exterior areas in the rear of the building may represent a safety hazard due to potential for falling damaged roof and balcony materials. In general, these areas were restricted from pedestrian access by fencing. SME recommends restrictive access fencing be well maintained to protect prospective passersby from injury due to falling debris.

GENERAL COMMENTS

This report was prepared in accordance with generally accepted engineering practices. In the process of performing the assessment, procedures were followed that represented reasonable and accepted engineering practices. SME based findings on information and observations obtained at the time of the site visit and the preparation of this report. SME reserves the right to review new or additional information which may be discovered over time. This report does not reflect changes that may have occurred to the structure after the review as component deterioration continues to occur and will likely accelerate.

The findings presented in this report are not intended to guarantee future performance of the subject structural components and assemblages. This report provides recommendations and/or conclusions that conceptually address concern items. SME's judgments and this report do not address performance issues for other areas outside the scope of this assessment. No warranty of material or applications, expressed or implied, is offered by SME.

For any questions or if further clarification on any items presented in this report are required, please do not hesitate to contact the undersigned.

Sincerely,

SME

PREPARED BY:



Shayne Giordano, PE
Senior Project Engineer
MI-6201068195

REVIEWED BY:



Charley Ireland
Jun 5 2023 4:53 PM

R.C. Ireland, PhD, PE
Senior Consultant
MI-6201033608

Department of Economic
Development and Planning
Rawley Van Fossen, Director



Andy Schor, Mayor

Code Enforcement Office
316 N. Capitol Avenue, Suite C-1
Lansing, Michigan 48933
PH: 517.483.4361
www.lansingmi.gov/codeenforcement

Make Safe or Demolish

Property Owner Contact Information

ADDRESS: 122 S. Grand Avenue, Lansing, MI 48933

LEGAL DESCRIPTION: Lots 9 and 10, Block 111, Original Plat

PARCEL ID: 33-01-01-16-401-151

PROPERTY OWNER NAME: Summit Associates II LLC

PROPERTY OWNER ADDRESS: 2380 Health Drive SW, Suite 210, Wyoming, MI 49519

PROPERTY OWNER OTHER CONTACT:

Lindsey Leblanc
Director of Development, Granger
lleblanc@grangergroup.us
616-242-6566

City of Lansing Make Safe or Demolish Hearing



Andy Schor, Mayor

City of Lansing Prepared Testimony

Code Enforcement – Department of Economic Development and Planning

316 N. Capitol Ave. Lansing, MI 48933

Thursday, 8/22/2024 @ 6:00 PM



Andy Schor, Mayor

122 S GRAND AVE. Lansing, MI

- **Title Information:**

- Summit Associates II LLC

- **Original Red Tag Date:**

- 10/20/2016
 - Reason(s) for red tag:
 - The building's exterior façade is deteriorating with spalling brick. A portion of the northwest overhang decking is deteriorating and falling. The ceiling in suite 122 is failing and letting in moisture which is leading to the production of plant life inside the building.
- SME engineering report received on June 5, 2023 notes structural integrity concerns.

- **Property Activity:**

- No Permits have been applied for to date.
- 4/25/2024 MSD hearing held, and tabled for 90-days.
 - Property representative testified affirming 90-days would be sufficient to get demolition permit pulled. No permit has been pulled.

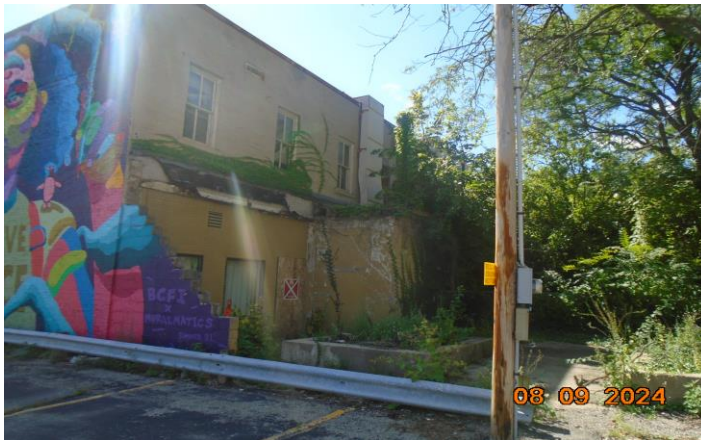
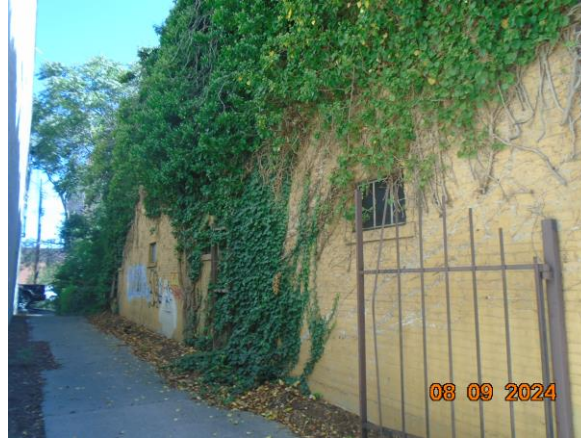
- **SEV & Cost of Repairs:**

- \$561,800.00 (SEV)
- \$2,512,832.00 (Cost of Repairs)

- **City Recommendation:**

- 30 – Days to make safe or demolish

NEAT TEAM INSPECTION 8/12/24



Past Inspection Photos



**CITY OF LANSING - DEMOLITION BOARD
CASE OVERVIEW SHEET**

ADDRESS:	122 S GRAND AVE.
PARCEL NUMBER:	33 01 01 16 401 151

HEARING DATE:	8/22/2024
DEMOLITION CASE FILE #:	D2024-004

LISTED TAXPAYER:	SUMMIT ASSOCIATES II LLC
INTERESTED PARTIES:	SUMMIT ASSOCIATES II LLC
SEV INFORMATION:	\$561,800.00
LAND VALUE:	\$89,800.00
BUILDING VALUE:	\$472,000.00
LOT SIZE:	132x136.125

HOUSING CODE VIOLATION LTR:	10/20/201616, 3/06/2019, 10/06/2022, 11/08/2023,10/05/2023
ORIGINAL RED TAG DATE:	10/20/2016
ZONING:	DT-3 URBAN CORE
ESTIMATE OF REPAIRS:	\$2,512,832.00
PICTURES:	YES
OTHER:	

LEGAL DESCRIPTION:	LOTS 9 & 10 BLOCK 111 ORIG PLAT
---------------------------	---

CURRENT PERMIT ACTIVITY

BUILDING:	N/A
ELECTRICAL:	N/A
MECHANICAL:	N/A
PLUMBING:	N/A
DEMOLITION:	na

Resolution #2024-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 122 S. GRAND AVENUE, 33-01-01-16-401-151, LOTS 9 AND 10, BLOCK 111, ORIGINAL PLAT, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Building Inspector red tagged the said structure on OCTOBER 20TH, 2016 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on AUGUST 28TH, 2024, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by SEPTEMBER 23RD, 2024; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, [REDACTED], 2024 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 122 S. GRAND AVENUE, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Resolution #2024-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, deceased Retired Detective Ronald Seyka serviced on the Lansing Police Department's Special Tactics and Rescue Team (START) from 1996 through 2010; and

WHEREAS, Detective Seyka's position in the department included a volunteer assignment that required hours of additional training per month as well as call backs in the middle of the night; and

WHEREAS, Detective Seyka participated in the safe resolution of 107 high risk incidents; and

WHEREAS, on March 5, 2020, Detective Seyka lost his battle with cancer; and

WHEREAS, this year, for the fourth consecutive year, the family of deceased Detective Ronald Seyka, along with Mr. Chaz King, a family friend, hosted the Annual Ron Seyka Memorial Golf Outing in Mason, Michigan in honor of Detective Seyka; and

WHEREAS, this year Modern Woodmen of America Chapter 6111 is donating \$13,895.52 on 8/28/2024 to LPD's START Unit as a result of the June 2024 Fourth Annual Ron Seyka Memorial Golf Outing ;and

WHEREAS, the START Unit also received a donation of \$2,500.00 on July 26, 2024, from Modern Woodmen of America; and

WHEREAS, START intends to use the combined \$16,395.52 donation amounts for Outside Tactical Training and Protective Equipment.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the two donations to the START Unit totaling \$16,395.52; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds.

MODERN WOODMEN OF AMERICA
CHAPTER 6111

1013

70-8364/2711

08/28/2024

CHECK AMOUNT

Pay to the order of

City of Lansing

\$ 13,895.62

Thirteen thousand eight hundred ninety five and 62/100 dollars

Photo Deposit
Order on Back



For START

CEC

2711836460000000214461013

Heland Curve



Charles M. King, III, FICF, RICP®
Financial Representative
6114 Worthmore Avenue
Lansing, MI 48917

START

FORM 100

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER - THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT ANGLE TO VIEW

Modern Woodmen

FRATERNAL FINANCIAL



Modern Woodmen of America
1701 1st Avenue
Rock Island, IL 61201

www.MWABank.com
877-255-2265

46-01613507

70-7451
711

Jul 26, 2024

PAY

Two thousand five hundred dollars and zero cents

TO THE ORDER OF

City of Lansing

AMOUNT
\$2,500.00

Shawn E. Davis
National Secretary

Beth M. V.
Treasurer

4601613507 0711745120 494138

Resolution #2024-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, an anonymous donor mailed a check to LPD Social Work Unit; and

WHEREAS, the anonymous donor designated funds for diaper and toys; and

WHEREAS, the Social Work Unit, a division of Patrol intends to use the donated funds in the amount of \$2,000.00 for the purpose intended to provide supplies as described; and

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the donation to the Social Work Unit, a division of Patrol totaling \$2,000.00; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds.

GRAND PRAIRIES MI 493

18 SEP 2024 PM 2 L

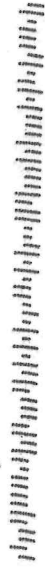
Think



use forever

LPD Social Work Unit
120 West Michigan Avenue
Lansing, MI 48933

48933-160320



msufcu
MSU FEDERAL CREDIT UNION

3777 West Road
P.O. Box 1208
East Lansing, MI 48826-1208

VOID AFTER NINETY DAYS

01 0900679545

74-7986
2724

September 9, 2024

PAY

*** TWO THOUSAND DOLLARS AND 00 CENTS ***

\$2,000.00

TO THE
ORDER OF

LPD Social Work Unit

MONEY ORDER

for diapers and toys

REMITTER

REMITTER'S ADDRESS

MICHIGAN STATE UNIVERSITY FEDERAL CREDIT UNION

April M. Clabey

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈0900679545⑈ ⑆272479663⑆ 118000000⑈

Resolution #2024-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, for the past twenty-five years, the Capital Area Response Effort (CARE) Programs has served the City of Lansing in ending intimate partner violence in Ingham County; and

WHEREAS, the CARE Program provides empathic listening to the victims; assesses a victim's risk of further injury or homicide; provides education on power and control dynamics; assists with personal safety planning; helps to arrange safe shelter; provides advocacy with legal and civil court proceedings; assists with Victims' Rights Compensation medical forms; provide free 911 phones; provides transportation to local community agencies; accesses other community resources available to victims; dispenses emergency personal need items; and

WHEREAS, drawing as necessary on community referrals, the CARE program acts as a post-arrest response team responding to victims of intimate partner violence in Lansing, East Lansing, Lansing and Meridian Townships and Michigan State University; and

WHEREAS, the CARE Program utilizes 3 full-time staff, one intern per semester (Summer, Fall, Spring) and approximately 30 volunteers (on-call 7-days a week from 0800 – 0100 hours) via Tri-county dispatch center; and

WHEREAS, the CARE Program also responds to victims of non-arrest intimate partner violence via phone contracts and/or of dispatched by local hospitals; and

WHEREAS, in partnership with Ending Violent Encounters (EVE, Inc.) and MSU Safe Place shelters, the CARE Program provides twenty hours volunteer training sessions, three times a year and 60 days probation period for CARE staff as well as volunteers. Volunteer training is geared specifically to domestic violence laws, victim's rights, community resources, empathic listening, crisis intervention and safety planning; and

WHEREAS, via numerous agencies and organizations, the CARE Program also promotes better community awareness of intimate partner violence by providing community education and training; and

WHEREAS, the CARE Program is funded for 10/01/2024 – 09/30/2025 by a renewable pass through federal Domestic Violence Services (DVS) Grant of \$164,897 with an "Other Item" budget listed as the CVSF subsidy component for one of the above described 3 full-time staff's wages and fringes in the amount of \$35,077.00; and

WHEREAS, there is no local match requirement.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City council approves acceptance of the DVS-CARE grant from the Michigan Department of Human Services in the amount of \$164,897 for the period October 1, 2024, through September 30, 2025.



LANSING CITY COUNCIL

FY25 GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

PREFERRED REFERRAL DATE: -

GRANT NAME: - VOCA/CVSF (MDHHS-DOMESTIC VIOLENCE SERVICES)

GRANT AGENCY: - MDHHS

ASSISTANCE LISTING (CDFA): -

DEPARTMENT: - LPD

CONTACT NAME: - CHERYL RUPPRECHT

CONTACT PHONE: - 517-483-4808

GRANT PERIOD START: - OCTOBER 1, 2024

GRANT PERIOD END: - SEPTEMBER 30, 2025

APPLICATION DATE: - JULY 2024

AWARD DATE: - AUGUST 2024

TOTAL AMOUNT: - \$164,897 (21% CVSF SUBSIDY OF \$35,077 - NO MATCH)

ADMINISTRATIVE COST RECOVERY AMOUNT: -

SUMMARY OF GRANT PURPOSE AND ALLOWABLE USES:

The CARE Program provides empathic listening to the victims; assesses a victim's risk of further injury or homicide; provides education on power and control dynamics; assists with personal safety planning; helps to arrange safe shelter; provides advocacy with legal and civil court proceedings; assists with Victims' Rights Compensation medical forms; provide free 911 phones; provides transportation to local community agencies; accesses other community resources available to victims; dispenses emergency personal need items

PROJECTED ACCOUNT CODE DETAIL (OBJECT MINIMUM):

Account	Description	Amount

MATCHING FUNDS ACCOUNT CODE DETAIL (IF APPLICABLE):

Account	Description	Amount

Resolution #2024-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, In July, Lansing Police Department (LPD) submitted an application to the State of Michigan Department of Health and Human Services (MDHHS) for a Services-Training-Officers-Prosecutors (STOP) Violence Against Women grant; and

WHEREAS, LPD was informed on August 22, 2024, that it has been approved to receive grant funding reimbursement of salaries and fringes; and

WHEREAS, the total grant compensation is \$213,214 of which \$159,911 is grant reimbursement funding, while \$53,303 is local match amount; and

WHEREAS, the local match amount is 25% of the total grant amount; and

WHEREAS, LPD plans to utilize the grant funds to fund two (2) positions – 1) a detective dedicated to investigating crimes related to domestic violence and stalking, and 2) a contracted crime analyst to support the investigations conducted by the grant detective; and

WHEREAS, the grant period is October 1, 2024 through September 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the \$159,911 grant from of Michigan Department of Health and Human Services; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds.



LANSING CITY COUNCIL

FY25 GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

PREFERRED REFERRAL DATE: -

GRANT NAME: - STOPL (MDHHS-STOP VIOLENCE AGAINST WOMEN)

GRANT AGENCY: - MDHHS

ASSISTANCE LISTING (CDFA): -

DEPARTMENT: - LPD

CONTACT NAME: - CHERYL RUPPRECHT

CONTACT PHONE: - 517-483-4808

GRANT PERIOD START: - OCTOBER 1, 2024

GRANT PERIOD END: - SEPTEMBER 30, 2025

APPLICATION DATE: - JULY 2024

AWARD DATE: - AUGUST 2024

TOTAL AMOUNT: - \$213,214 (75% REIMBURSEMENT OF \$159,911/25%MATCH OF \$53,303)

ADMINISTRATIVE COST RECOVERY AMOUNT: -

SUMMARY OF GRANT PURPOSE AND ALLOWABLE USES:

LPD plans to utilize the grant funds to fund two (2) positions – 1) a detective dedicated to investigating crimes related to domestic violence and stalking, and 2) a contracted crime analyst to support the investigations conducted by the grant detective

PROJECTED ACCOUNT CODE DETAIL (OBJECT MINIMUM):

Account	Description	Amount

MATCHING FUNDS ACCOUNT CODE DETAIL (IF APPLICABLE):

Account	Description	Amount

General Fund Human Services
FY2023-2024

FINAL 4TH QUARTER REPORT
as of 6/30/24

Organization	Grant Amt	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Expended	Balance	% Spent	Notes
Advent House Ministries-EFHTRR	\$ 10,000	2,419.03	3,122.88	3,318.10	1,139.99	10,000.00	0.00	100.00%	
Advent House Ministries-HARA	\$ 30,000	0.00	0.00	21,688.96	8,311.04	30,000.00	0.00	100.00%	
Advent House Ministries-Permanent Housing for Families	\$ 10,000	1,145.84	4,361.17	3,783.52	709.47	10,000.00	0.00	100.00%	
Advent House Ministries-PSH Hope Housing Expansion Program	\$ 17,500	3,310.22	3,511.43	6,752.21	3,926.14	17,500.00	0.00	100.00%	
Advent House Ministries-Weekend Day Shelter	\$ 30,000	7,324.76	9,608.16	7,490.65	5,576.43	30,000.00	0.00	100.00%	
Allen Neighborhood Center	\$ 27,000	7,040.68	7,328.37	5,658.50	6,972.45	27,000.00	0.00	100.00%	
BCFI-Building Child & Family Initiatives	\$ 16,720	0.00	2,620.00	2,040.00	12,060.00	16,720.00	0.00	100.00%	
Big Brothers Big Sisters MI Capital Region	\$ 20,000	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	0.00	100.00%	
Boys & Girls Club of Lansing	\$ 55,000	14,250.00	16,400.00	13,395.15	10,954.85	55,000.00	0.00	100.00%	
Capital Area Community Services	\$ 14,567	14,566.55	0.00	0.00	0.00	14,566.55	0.00	100.00%	Program ended 10/31; funds reallocated
Capital Area District Libraries	\$ 15,000	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	0.00	100.00%	
Carefree Medical	\$ 30,000	0.00	0.00	0.00	30,000.00	30,000.00	0.00	100.00%	Rec'd grant fr C/F - 4th Q
Carol J. Greer Community Learning Center of St. Stephen's Community Church	\$ 18,000	649.70	5,797.77	6,629.78	4,922.75	18,000.00	0.00	100.00%	
Child & Family Charities-Family Growth Center	\$ 10,000	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	0.00	100.00%	
Child & Family Charities-Gateway Youth Services	\$ 30,000	7,500.00	7,500.00	7,500.00	7,500.00	30,000.00	0.00	100.00%	
Child & Family Charities-Teen Accountability & Prevention Programs	\$ 6,000	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00	0.00	100.00%	
CMHA-CEI Bridges Crisis Unit	\$ 50,000	12,500.00	12,500.00	12,500.00	12,500.00	50,000.00	0.00	100.00%	
CMHA-CEI The Recovery Center	\$ 40,000	10,000.00	10,000.00	10,000.00	10,000.00	40,000.00	0.00	100.00%	
Cristo Rey Community Center	\$ 30,000	7,500.00	7,500.00	7,500.00	7,500.00	30,000.00	0.00	100.00%	
Eastside Community Action Center-Off the Streets	\$ 30,000	3,500.00	10,000.00	10,000.00	6,500.00	30,000.00	0.00	100.00%	
Eastside Community Action Center-Youth Services Programming	\$ 10,000	4,500.00	2,500.00	1,500.00	1,500.00	10,000.00	0.00	100.00%	
EVE, Inc	\$ 35,000	6,620.21	5,549.11	5,666.33	16,203.60	34,039.25	960.75	97.26%	Returned funds - 8/22
Forster Woods Adult Day Services	\$ 25,000	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00	0.00	100.00%	
Girl Scouts Heart of Michigan	\$ 7,000	3,465.00	3,535.00	0.00	0.00	7,000.00	0.00	100.00%	
Greater Lansing Food Bank-Garden Project	\$ 7,500	1,875.00	1,875.00	1,875.00	1,875.00	7,500.00	0.00	100.00%	
Greater Lansing Food Bank-Mobile Food Distributions	\$ 30,000	7,500.00	7,500.00	7,500.00	7,500.00	30,000.00	0.00	100.00%	
Habitat for Humanity-Accessibility Ramps	\$ 5,000	3,339.00	1,661.00	0.00	0.00	5,000.00	0.00	100.00%	
Habitat for Humanity-Critical Home Repairs	\$ 25,000	10,979.00	14,021.00	0.00	0.00	25,000.00	0.00	100.00%	
Habitat for Humanity-Homeownership	\$ 40,000	14,318.00	18,905.00	6,777.00	0.00	40,000.00	0.00	100.00%	
Helping Women Period	\$ 35,000	8,750.00	8,750.00	8,750.00	8,750.00	35,000.00	0.00	100.00%	
His Healing Hands Urgent Care Center	\$ 25,000	6,000.00	9,440.25	5,000.00	4,559.75	25,000.00	0.00	100.00%	
Holy Cross Services New Hope Community Center-HELP	\$ 50,000	12,205.67	14,926.90	16,198.16	6,669.27	50,000.00	0.00	100.00%	
Holy Cross Services New Hope Community Center-Shelter Services	\$ 105,000	27,629.61	33,816.95	25,151.96	18,401.48	105,000.00	0.00	100.00%	
Hospice of Lansing & Stoneleigh Residence	\$ 10,000	3,229.07	2,229.07	2,585.51	1,956.35	10,000.00	0.00	100.00%	
Ingham Health Plan Corporation	\$ 15,000	4,551.70	4,405.86	4,567.94	1,474.50	15,000.00	0.00	100.00%	
Ingham-City of Lansing Community Corrections Advisory Board	\$ 15,000	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	0.00	100.00%	
International Humanitarian Services	\$ 20,000	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	0.00	100.00%	
Justice in Mental Health Organization	\$ 7,000	1,902.46	918.95	2,086.47	2,092.12	7,000.00	0.00	100.00%	
KCS Angels	\$ 23,500	4,500.00	5,200.00	7,650.00	6,093.50	23,443.50	56.50	99.76%	Returned funds-7/25
Lansing First Presbyterian Food Pantry	\$ 5,000	932.72	2,065.61	299.56	1,694.00	4,991.89	8.11	99.84%	Returned funds - 9/11
Lansing Regional Sister Cities Commission	\$ 20,000	0.00	33.62	12,270.30	7,696.08	20,000.00	0.00	100.00%	
Legal Services of South Central Michigan	\$ 80,000	20,000.00	20,000.00	20,000.00	20,000.00	80,000.00	0.00	100.00%	
LMTS Community Outreach Services-Eat Good, Feel Good, Look Good	\$ 24,000	5,241.00	5,700.00	4,090.00	8,969.00	24,000.00	0.00	100.00%	
LMTS Community Outreach Services-Family Matters	\$ 20,000	5,041.00	7,500.00	0.00	7,459.00	20,000.00	0.00	100.00%	
Loads of Love-Spirit of Peace Church of the Brethren	\$ 5,000	0.00	2,500.00	1,250.00	1,250.00	5,000.00	0.00	100.00%	
Loaves & Fishes Ministries	\$ 20,000	6,251.34	0.00	7,070.59	6,678.07	20,000.00	0.00	100.00%	
LPD Explorer Post	\$ 3,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00	100.00%	Summer program only
LPD G.R.E.A.T	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	n/a	Funds spent 1st year of 2-year grant; Report on program only
Michigan Crossroads Council, Boy Scouts of America	\$ 5,000	0.00	1,270.72	990.77	379.90	2,641.39	2,358.61	52.83%	Returned funds - 9/20
Mid-Michigan Recovery Services	\$ 30,000	7,500.00	7,500.00	7,500.00	7,500.00	30,000.00	0.00	100.00%	
Northwest Initiative	\$ 25,000	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00	0.00	100.00%	
Old Newsboys of Greater Lansing	\$ 10,000	1,000.00	3,000.00	3,000.00	3,000.00	10,000.00	0.00	100.00%	
Peckham, Inc	\$ 19,905	1,399.00	6,266.00	2,844.00	7,097.04	17,606.04	2,298.96	88.45%	Returned funds - 9/16
REACH Studio Art Center-Art Truck	\$ 8,000	3,458.00	1,125.00	1,125.00	2,292.00	8,000.00	0.00	100.00%	
REACH Studio Art Center-Teen Programs	\$ 12,000	3,000.00	3,000.00	3,000.00	3,000.00	12,000.00	0.00	100.00%	
Refugee Development Center	\$ 50,000	6,637.14	10,679.30	15,966.04	16,717.52	50,000.00	0.00	100.00%	

Resolution Services Center of Central MI	\$ 40,000	14,439.58	5,834.45	4,877.35	14,848.62	40,000.00	0.00	100.00%	
Retired & Senior Volunteer Programs	\$ 15,000	1,715.14	5,419.82	6,883.55	981.49	15,000.00	0.00	100.00%	
Saint Vincent Catholic Charities	\$ 10,000	3,243.76	3,996.36	2,759.88	0.00	10,000.00	0.00	100.00%	
Sleep in Heavenly Peace	\$ 10,000	0.00	5,000.00	5,000.00	0.00	10,000.00	0.00	100.00%	
Southside Community Coalition	\$ 30,000	7,500.00	7,500.00	7,500.00	7,500.00	30,000.00	0.00	100.00%	
The Advancement Corporation	\$ 15,000	0.00	3,485.00	4,015.00	3,837.75	11,337.75	3.662.25	75.59%	Unspent funds requested
The Davies Project	\$ 35,000	2,619.90	13,857.03	11,255.37	7,267.70	35,000.00	0.00	100.00%	
The Salvation Army	\$ 18,000	5,699.24	6,048.67	4,169.52	2,082.57	18,000.00	0.00	100.00%	
Tri-County Office on Aging	\$ 10,000	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	0.00	100.00%	
United Mentoring Program-Walk in Truth Ministries	\$ 25,000	0.00	7,500.00	10,000.00	7,500.00	25,000.00	0.00	100.00%	
United Way of South Central Michigan-Central Michigan-211	\$ 10,000	2,500.00	2,500.00	2,500.00	2,500.00	10,000.00	0.00	100.00%	
United Way of South Central Michigan-VITA	\$ 15,000	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	0.00	100.00%	
Women's Center of Greater Lansing-Counseling, Support Groups & Crisis Counseling	\$ 20,000	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	0.00	100.00%	
Women's Center of Greater Lansing-Financial Literacy & Economic Empowerment	\$ 20,000	4,718.34	5,245.46	4,344.00	5,692.20	20,000.00	0.00	100.00%	
YMCA of Metropolitan Lansing	\$ 15,000	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00	0.00	100.00%	

All programs reported. All Agencies monitored in 3rd Quarter & reviewed in 4th Quarter for both spending and program progress.

Agency spending patterns vary, with some spending all City funds early, while others spend them later in the year.

Total \$ Grant Awarded	\$1,604,691.55
Total Spent Q1	\$367,967.66
Total Spent Q2	\$421,510.91
Total Spent Q3	\$405,276.17
Total Spent Q4	\$400,591.63
Overall Expended Funds	\$1,595,346.37
Overall Unspent Funds	\$9,345.18
Overall % Spent	99.42%

Goals	%
Q1	25
Q2	50
Q3	75
Q4	100

Resolution #2024-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Act-5-2024, Purchase of Property, 701 West Jolly Road

WHEREAS, the City of Lansing has requested to acquire from The Salvation Army, a parcel of real property, 701 West Jolly Road, Parcel Identification Number 33-01-05-04-101-313, to facilitate the permanent offices for election operations of the City Clerk; and

WHEREAS, the property is approximately 2.4 acres with an existing office building of 13,254 square feet; and

WHEREAS, the City of Lansing will utilize funds from the Grant for Facilities to Support Election Administration, secured from the State of Michigan to purchase and renovate the property; and

WHEREAS, the agreed upon purchase price is not-to-exceed Six Hundred Eighty Thousand Dollars (\$680,000.00) plus closing costs; and

WHEREAS, on October 1, 2024, the Planning Commission reviewed the location, character, and extent of the proposal in accordance with its Act 33 Review procedure, and voted unanimously 4-0 to recommend approval of Act-5-2024, Purchase of Property, 701 W Jolly Road; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Commission and concurs therewith.

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves Act-5-2024, and approves the purchase of property legally described as:

LOTS 12, 14, 15, ALSO E 13 FT & S 45.7 FT LOT 13 MCINTOSH SUB NO 1

From The Salvation Army for a sum not-to-exceed Six Hundred Eighty Thousand Dollars (\$680,000.00), plus closing costs.

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is authorized to execute all documents necessary to complete this transaction, subject to the prior approval as to content and form by the City Attorney.

COMMERCIAL PROPERTY BUY AND SELL AGREEMENT

Dated: September ____, 2024

Effective Date: September ____, 2024

1. PURCHASER'S OFFER.

The undersigned: City of Lansing, a Michigan municipal corporation ("Purchaser"), hereby offers to buy from The Salvation Army, an Illinois Corporation licensed to do business in Michigan, (the "Seller") the former Lansing Corps building, located at 701 West Jolly Road, in Lansing, Michigan with Parcel # 33-01-05-04-101-313, including all of Seller's right, title and interest in property.

Legal Description: See Attached Exhibit A

The property includes all buildings, improvements, appurtenances, fixtures, air, oil, gas and mineral rights, all tenements, hereditaments, privileges together with any land lying in the bed of any adjacent street, avenue, alleys, or rights-of-way and the personal property owned by Seller and used in connection with the operation of the property, all warranties and guaranties express or implied issued to Seller in connection with any improvements to the property or personal property (hereinafter collectively called the "Property"), subject only to the "Permitted Exceptions", and under the following terms and conditions.

2. PURCHASE PRICE.

The purchase price for the real property is Six Hundred Eighty Thousand (\$680,000.00), subject to performance by Purchaser of the closing obligations specified in Section 17, and by Seller of the closing obligations specified in Section 16 below.

3. TERMS OF PAYMENT:

The Purchaser shall pay the full purchase price to Seller by wire transfer or certified funds upon execution and delivery of the Warranty Deed at closing, subject only to the Permitted Exceptions.

4. SURVEY.

Within fifteen (15) business days following the Effective Date of this Agreement, Seller will provide Purchaser with copies of all surveys of the Property in its possession. Purchaser shall be responsible for, at its cost, obtaining any survey (the "Survey") it desires and to satisfy the Title Company's requirements to remove any exception that is not a Permitted Exception from the Title Policy.

5. CLOSING ADJUSTMENTS.

The following adjustments, including to the purchase price, if applicable, shall be made between the parties after the close of business on the Closing Date. Purchaser shall receive a credit or assume responsibility, as the case may be, for amounts attributable to time periods following the closing date:

- a. Prepaid rent and additional rent (as defined in this paragraph);
- b. Intentionally omitted;
- c. Prepaid insurance and utility deposits will be credited to Purchaser; and
- d. Security deposits will be assigned to Purchaser for holding and maintenance.

6. SPECIAL ASSESSMENTS/TAXES.

- a. All special assessments which are or become a lien on the Property on or before the Closing Date shall be paid by Seller. All special assessments which will become a lien on the Property after the Closing Date shall be paid by Purchaser.
- b. Purchaser shall be responsible for paying all transfer fees and taxes on the Warranty Deed delivered to Purchaser.
- c. Purchaser acknowledges that the Property is currently tax exempt. Seller acknowledges that Purchaser is a tax exempt governmental entity. Purchaser will be solely responsible for payment of tax obligations after closing.

7. TITLE INSURANCE.

Purchaser, at its sole costs and expense, shall obtain upon the Closing Date an ALTA owner's policy of title insurance, without standard exceptions, and containing zoning, access and comprehensive endorsements (the "Endorsements"), insuring the Purchaser is vested with good, fee simple, marketable and insurable title to the Property, subject only to the Permitted Exceptions, covering the Property in the amount of the purchase price (the "Title Policy"). The issuance of the Title Policy shall be a condition to Purchaser's obligation to close this transaction.

- a. Title Commitment. Within five (5) business days following the Effective Date of this Agreement, Seller shall cause to be issued to Purchaser a commitment (hereinafter referred to as the "Commitment"), for the Title Policy to be issued on the Closing Date by the title company, Best Homes Title Agency, 23938 Research Dr., Farmington Hills, Michigan 48335 (the "Title Company") in the full amount of the purchase price. The Title Company shall deliver to Purchaser copies of all items set forth therein as exceptions or defects of title to permit Purchaser to review the state of title to the Property, including, but not limited

to tax appeals, tax liens and financing statements. All standard exceptions to coverage shall be deleted by the Title Company. Purchaser shall have the right to require such additional endorsements to the Title Policy as Purchaser's counsel may reasonably require, at Purchaser's expense. The Purchaser shall pay the premium for the Title Policy at or before closing.

- b. Objections To Title. The Purchaser shall have thirty (30) days from the date it receives the Commitment to notify Seller in writing of Purchaser's objections to any exceptions, other than Permitted Exceptions. If Purchaser objects to Seller's title as disclosed by the Commitment within the time and in the manner required by this section, Seller shall have thirty (30) days after receiving written notice of the particular defect(s) claimed either: (1) to remedy the title defects to the satisfaction of the Purchaser, or (2) to obtain a Commitment for title insurance "insuring over" the defect(s) in title. If Seller fails or refuses to remedy the defect(s), or obtain a Commitment for title insurance "insuring over" the defect(s) in title, then Purchaser may elect, so long as the election is made prior to the Closing Date to either proceed to closing, taking title subject to the defect(s) without reduction of the purchase price, or to instruct the Title Company to return the Deposit to the Purchaser in full termination of this Agreement and thereafter neither party shall have any further rights or obligations under this Agreement.
- c. Permitted Exceptions. Subject to Purchaser's rights under sections 9a and 9b above, the Property shall be conveyed to Purchaser subject only to the following Exceptions, all of which shall be "Permitted Exceptions":
 - (i) Those Exceptions which are affirmatively approved by the Purchaser in writing;
 - (ii) Those Exceptions which the Title Insurer will "insure over" with affirmative coverage that is acceptable to Purchaser in writing;
 - (iii) Easements for water, sanitary sewer, storm sewer, electricity, telephone, and other utility purposes, if any, which do not interfere with Purchaser's intended use of the Property; and
 - (iv) Real estate taxes subject to the tax proration provisions of this Agreement.

8. CONVEYANCE.

- a. Upon performance by Purchaser of the closing obligations specified herein, including in Section 17 below, Seller shall convey fee simple, marketable title to the Property to Purchaser by Warranty Deed free and clear of all liens, defects and encumbrances, except for the Permitted Exceptions.
- b. This conveyance is subject to Lansing Building Authority approval, prior to the date of conveyance.

9. REPRESENTATIONS. WARRANTIES AND COVENANTS OF SELLER.

Except as otherwise set forth in this Agreement, Seller represents and warrants to Purchaser as follows:

- a. Seller is the fee title owner of the Property;
- b. There are no unrecorded or undisclosed legal or equitable interest in the Property owned or claimed by any party other than Seller;
- c. Seller is not aware of any proposed assessments or any public improvements affecting the Property which have been ordered to be made and/or which have not been completed, assessed and paid for as of the Effective Date;
- d. Seller has not received any notice of, and has no knowledge of, any existing or threatened condemnation, eminent domain proceeding, or any action of a similar kind or any change, redefinition, or other modification of the zoning classification which would affect the Property;
- e. Seller is not currently a party to any proceedings under any applicable bankruptcy, reorganization, insolvency, or similar laws;
- f. Seller shall deliver to Purchaser, on or before the Closing Date, currently executed tenant estoppel certificates in form acceptable to Purchaser covering any of the Property that has been leased, each with a full and complete copy of the lease attached;
- g. Seller's interest in the Real Property shall be transferred to Purchaser on the Closing Date, free from liens, encumbrances, claims of others, except for the Permitted Exceptions;
- h. Performance of the obligations of Seller under this Agreement will not violate any contract, indenture, statute, ordinance, judicial or administrative order or judgment applicable to Seller or the Property;
- i. There is no litigation or proceeding pending, or to Seller's knowledge threatened, against or involving Seller or Property, and Seller does not know or have reason to know of any ground for any such litigation or proceeding, which could have a material adverse impact on Purchaser or Purchaser's title to and use of the Property, either before or after closing;
- j. Seller shall continue to operate the Property in the ordinary course of business and maintain the Property in its current condition and repair during the interim period between the acceptance of this Agreement and the Closing Date, except to the extent such operating and repair is Tenant's responsibility under any

lease;

- k. If a statement(s) of income and expense with respect to the operation of the Property is (are) attached as Exhibit B, such statement(s) is (are) accurate for the period(s) designated;
- l. Copies of all written leases, if any, shall be supplied to Purchaser by Seller within fifteen (15) days after Effective Date:
 - (i) All of the leases are in full force and effect; no party is in default thereunder, and no leases have been modified, amended or extended, except as provided in the written leases;
 - (ii) No renewals or extension options have been granted;
 - (iii) No tenant has an option to purchase the Property;
 - (iv) The rents set forth are being collected on a current basis and there are no arrearages in excess of one month;
 - (v) Any security deposits will be credited to Purchaser at time of closing;
 - (vi) No real estate brokerage commission will be payable under any existing arrangement upon exercise of any option or other right to extend or renew the term of any lease;
 - (vii) Prior to the Closing Date, Seller (1) shall not amend or modify a Lease without the prior written consent of the Purchaser; (2) shall fully perform and observe all requirements of any Lease to be performed by Seller and shall not enter into any contracts or agreements relating to the operation or maintenance of the Property which would or could survive the Closing Date; (3) shall not plat, restrict or encumber, or permit to be platted, restricted or encumbered any portion of the Property, and (4) shall not grant any licenses, easements or other uses affecting any portion of the Property or to place or permit or to be placed on, or removed or permit to be removed from, the Property, any buildings, structures or other improvements of any kind except as expressly authorized under the Lease.
- m. Seller is without actual knowledge as to the presence of any toxic or hazardous substances or any underground storage tanks on the Property;
- n. To the best of Seller's actual knowledge, the Property is properly zoned for its current use. Seller has not initiated, nor is Seller participating in, any action for a change or modification in the current subdivision, site plan, zoning or other land use permits for the Property and Seller has no knowledge that the Property may be rezoned; and
- o. Seller will not intentionally take or cause to be taken any action which would cause any of the representations or warranties contained in this Agreement to be untrue as of Closing.

10. WARRANTIES OF PURCHASER.

Except as otherwise provided in this Agreement, Purchaser represents and warrants to Seller as follows:

- a. Purchaser is familiar with the physical condition of the Property and upon expiration of the Due Diligence Period agrees to accept the Property "as is" subject to reasonable use, wear and tear between the date of this Agreement and the Closing Date;
- b. The performance of the obligations of Purchaser under this Agreement will not violate any contract, indenture, statute, ordinance, judicial or administrative order or judgment applicable to Purchaser;
- c. There is no litigation or proceeding pending, or to Purchaser's knowledge threatened, against or involving Purchaser, and Purchaser does not know or have reason to know of any ground for any such litigation or proceeding, which could have an adverse impact on Seller or Seller's interest under this Agreement;
- d. In entering into this Agreement, Purchaser has not relied upon any written or verbal representations or warranties made by or on behalf of Seller unless same are expressly set forth in this Agreement; and
- e. The person executing this Agreement on behalf of Purchaser warrants and represents that said person is duly authorized by Purchaser to execute this Agreement and bind Purchaser to the terms of this Agreement.

11. DAMAGE TO PROPERTY.

If between the date of this Agreement and the Closing Date, all or any part of the Property is damaged by fire or natural elements or other causes beyond Seller's control which cannot be repaired prior to the Closing Date, or any part of the Property is taken pursuant to any power of eminent domain, Seller shall immediately notify Purchaser of such occurrence, and Purchaser may terminate this Agreement by written notice to the other within fifteen (15) days after the date of damage or notice of taking. If Purchaser exercises the right to terminate this Agreement under this Section 11, the Good Faith Deposit shall be returned to Purchaser and this Agreement shall be null and void. If Purchaser does not elect to terminate this Agreement, there shall be no reduction of the purchase price and at closing, Seller shall assign to Purchaser whatever rights Seller may have with respect to any insurance proceeds or eminent domain award.

12. CLOSING.

Sale shall be closed as promptly as practical after all necessary documents have been prepared, on a date agreed to in writing by the Purchaser and Seller, but in any event not later than thirty (30) days after expiration of the Due Diligence Period as same may be extended, unless otherwise agreed to in writing by Purchaser and Seller ("Closing Date"). If sale is not closed by the Closing Date, this Agreement may be terminated at the option of Seller.

13. POSSESSION.

- a. Seller shall grant to Purchaser possession of the Property upon completion of the closing, subject to all existing leases and rights of tenants then in possession, which existing leases are more fully described in the attached Exhibit C.

14. SELLER'S CLOSING OBLIGATIONS.

In advance of closing, Seller shall deliver the following to Purchaser:

- a. The Warranty Deed as specified in Section 8 of this Agreement;
- b. An assignment by Seller of Seller's interest in all leases which shall contain an assumption by Purchaser of Seller's obligations arising after the closing, together with the original or a true copy of each lease;
- c. A notice to any tenants advising the tenants of the sale and directing that future payments be made to Purchaser; and
- d. Any other documents required by this Agreement to be delivered by Seller.

Seller shall pay for all costs required to convey clear title.

15. PURCHASER'S CLOSING OBLIGATIONS.

At closing, Purchaser shall deliver to Seller the following:

- a. The cash portion of the purchase price specified in Section 2 above in the form of a wire transfer in U.S. currency, as adjusted by the costs, apportionments and assignments in accordance with this Agreement;
- b. The assumption by Purchaser of the obligations of Seller under the Leases and other contracts; and
- c. Any other documents required by this Agreement to be delivered by Purchaser.

16. ENVIRONMENTAL.

During the Due Diligence Period (as defined further herein) or any extension thereof, Purchaser may, at its expense, conduct a Phase I environmental site assessment of the Property in accordance with ASTM International Standard Practice E1527-13 ("Phase I") and such further sampling and testing of soil, groundwater, soil vapor, indoor air, or any other environmental medium or building component at the Property ("Phase II Work"). Purchaser and its environmental consultant shall have the right to interview representatives of Seller who have knowledge of conditions and events relevant to the operating history or environmental condition of the Property. If the Property is a "facility" within the meaning of Part 201 of the Michigan Natural Resources and Environmental Protection Act, MCL 324.20101 et seq. ("Part 201"), or determined to be contaminated property within the meaning of any environmental statute, Purchaser may, at Purchaser's expense, prepare and submit to the Michigan Department of Environment, Great Lakes & Energy a "baseline environmental assessment," or "BEA," pursuant to Section 26 of Part 201, MCL 324.20126. Purchaser may also, at its expense, prepare a plan ("Due Care Plan") to meet due care obligations at the Property imposed under Section 7a of Part 201, MCL 324.20107a. If any environmental condition disclosed by the environmental assessment is unacceptable to Purchaser, then, Purchaser may terminate this Agreement, in which case the Good Faith Deposit shall be returned to Purchaser. If it is determined by Purchaser to be necessary to file the BEA, the date for closing shall be extended by sixty (60) days.

It is hereby acknowledged that neither Purchaser, nor its assignee, assumes any responsibility or liability that Seller may have as a result of the environmental condition of the Property that may be imposed upon Seller by any state, federal or local law, rule, regulation or ordinance (including, but without limitation, a requirement to report, assess, investigate, abate and/or remediate the Property), resulting from a release of petroleum product or hazardous substance (as defined under CERCLA, 42 U.S.C. Section 9601 et seq.) upon the Property during Seller's ownership or operation of the Property, and Seller shall be responsible for compliance with any such requirement, if any.

17. PURCHASER'S CONTINGENCIES.

This offer and the obligations of Purchaser hereunder are contingent upon Purchaser's receipt and satisfactory review and approval of the following all of which must be satisfactory to Purchaser in its sole and absolute discretion:

- a. Survey, the Title Commitment and Title Policy;
- b. Inspection of the Property by Purchaser by a licensed contractor and/or inspector of Purchaser's choice. Purchaser shall have the right to enter upon the Property during reasonable business hours for purposes of inspections and tests;
- c. Purchaser obtaining all necessary site plan and land use approvals for its

intended use of the Property from all governmental entities having jurisdiction over the Property and the Property being appropriately zoned for Purchaser's intended use;

- d. All easements and restrictions;
- e. Phase I and II environmental assessments and Baseline Environmental Assessment if determined necessary;
- f. All legal and financial documents, leases, service contracts and other documentation;
- g. Available public incentives;
- h. Representations and warranties contained herein are accurate and correct as of the date of Closing with the same force and effect as those such representations and warranties that have been made on such date;
- i. Purchaser's receipt at its own costs and expense of an engineering report or study to its satisfaction of the Property, including, but without limitation, that its soil condition and drainage is suitable for Purchaser's intended developmental use;
- j. Legal description of the Property - Exhibit A;
- k. All laws, ordinances, rules, and regulations which govern the Property; and
- l. Necessary Government Approvals, as described herein.

It is agreed that in the event Purchaser is not satisfied with any one or more of the above in its sole and absolute discretion, and Purchaser does not notify Seller of the removal of the above contingencies within ninety(90) days of the Effective Date of this Agreement ("Due Diligence Period"), then this Agreement shall be null and void. Purchaser shall be entitled to a full and prompt refund of its Good Faith Deposit, less reasonable expenses, and neither party shall have any further liability to the other. If Purchaser does so notify Seller of the removal of all the above contingencies, this sale shall be closed as promptly as practical, and before the Closing Date, after all necessary documents have been prepared.

18. ACCESS TO PROPERTY.

Purchaser and its agents and representatives shall have the right, during normal business hours and after reasonable advance notice, to enter upon the Property during the Due Diligence Period for the purpose of conducting such inspections, investigations and studies as Purchaser deems reasonably necessary. Purchaser's access to the Property shall be subject to the rights of tenants and Purchaser shall not unreasonably disturb any of the tenants in

conducting any inspections, tests and studies. In the event of any physical damage to the Property resulting from the exercise by Purchasers of its rights under this paragraph, Purchaser shall restore the Property to its condition prior to incurring such damage.

19. NOTICES.

All notices, requests, demands or other communications required or permitted to be given under this Agreement shall be in writing and deemed to have properly given: (i) two (2) days after the due date of mailing, if mailed by certified mail, postage prepared return receipt requested, directed to the parties at the addresses set forth below; or (ii) on the date of actual delivery (or refusal) if personally delivered or served upon the party to be given notice hereunder; or (iii) one (1) day after the date of delivery to an overnight courier service with all fees prepaid, directed to the parties at the addresses set forth below; or (iv) upon receipt by the sending party of successful transmissions, if sent by facsimile or electronic transmission, to the parties at the facsimile numbers or e-mail addresses set forth below.

To the PURCHASER:

City Clerk
Attn: Chris Swope
124 W. Michigan Ave., 9th Fl.
Lansing, MI 48933
Phone: (517) 483-4130

With a copy to:

Office of the City Attorney
124 W. Michigan Ave., 5th Fl.
Lansing, MI 48933
Phone: (517) 483-4320

To the SELLER:

Divisional Property Director
Kelly Wirebaugh
16130 Northland Drive
Southfield, MI
Phone: (248) 361-0459

With a copy to:

Kotz Sangster
ATTN: David Barbour
400 Renaissance Ctr.
Suite 3400
Detroit, Michigan 48243
Phone: (313) 259-8780(office)
(313) 319-5074 (mobile)

20. ADDITIONAL ACTS.

Seller shall provide to Purchaser within fifteen (15) days of the Effective Date, complete copies of the following; (1) all existing site assessments, environmental reports, engineering reports, soil, radon, hazardous substance, termite or other tests, studies or reports; (2) all plans, surveys and specifications for the Property; (3) copies of contracts and service agreements affecting the Property which will not be terminated by Seller prior to closing; (4) itemized and inventory of all personal property owned by Seller and used in connection with the operations of the Property; (5) current rent roll, current tenant ledger, current delinquent report and all leases (with any and all amendments and all tenant correspondence); (6) full set of plans, working drawings including, but not limited to, all changes, updates and as-built; (7) any other relevant useful information Purchaser may request.

Purchaser and Seller agree to execute and deliver such additional documents and to perform such additional acts as may become reasonably necessary to effectuate the transfer contemplated by this Agreement.

21. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties with respect to the sale of the Property. All contemporaneous or prior negotiations have been merged into this Agreement. This Agreement may be modified or amended only by written instrument signed by the parties of this Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

22. PURCHASER'S DEPOSIT.

Within 10 (10) business days of the Effective Date of this Agreement, Purchaser shall deposit \$5,000.00 evidencing Purchaser's good faith (the "Good Faith Deposit"), said Good Faith Deposit to be deposited with the Title Company ("Escrow Agent") trust account, in accordance with current State of Michigan licensing regulations, and apply as part of the purchase price. If title is not marketable or insurable, or if the Purchaser does not remove the contingences pursuant to paragraph 19 above, or if Purchaser terminates this Agreement pursuant to other terms and conditions expressly written herein, or any other contingencies as specified, which cannot be met, this Good Faith Deposit will be refunded forthwith. In the event of default by the Purchaser, the Good Faith Deposit may be forfeited as liquidated damages to Seller and shall be the sole remedy for Seller. In the event of any default by Seller hereunder, the Purchaser may, in addition to any other remedies that may be available to it as law or equity, elect to enforce the terms of this Agreement. Seller agrees that Purchaser will be irreparable harmed by Seller's failure to comply with and perform as provided by this Agreement. In the event Purchaser seeks to enforce the terms of this Agreement, Purchaser shall be entitled to specific performance. All remedies are cumulative.

23. EFFECTIVE DATE.

The Effective Date of this Agreement shall be the later of (a) the date on which Seller executes this Agreement, or (b) the date of a written acceptance (by either Seller or Purchaser) of the final counteroffer submitted by the other party.

The Effective Date shall be entered in the upper left-hand corner of the first page of this Agreement and shall be initialed and acknowledged by both parties.

24. OTHER PROVISIONS.

A Purchaser and Seller represent and warrant to each other that negotiations relative to this Agreement and the transactions contemplated hereby have been carried on by the parties without the assistance of any broker, finder or other originator who is entitled to a fee or other compensation or commission for such services. Seller assumes full responsibility for any commission due.

25. ASSIGNMENT.

Purchaser may assign its rights under this Agreement with written approval from Seller, provided, however, that such assignment does not relieve the original Purchaser under this Agreement from liability under this Agreement.

26. CONFIDENTIALITY.

All leases, surveys, environmental reports, inspection reports and other information provided by Seller or Seller's agents, attorneys, consultants, accountants, and experts shall be deemed confidential information which Purchaser agrees not to disclose to third parties (except for Purchaser's agents, attorneys, consultants, accountants and other professional advisors) without Seller's prior written consent.

Seller further agrees that Seller will not disclose the fact that discussions or negotiations are taking place concerning this transaction, except on a need-to-know basis only including but not limited to the process for all Necessary Governmental Approvals.

27. NECESSARY GOVERNMENT APPROVALS.

After the Effective Date, as a condition to any obligation of Purchaser to close this transaction, Purchaser must submit this transaction for review and recommendation by its Planning Commission and subsequently for review and approval by the Lansing City Council, pursuant to Lansing City Charter and Codified Ordinances ("Necessary Government Approvals"). The recommendation of the Planning Commission and approval of Lansing City Council are independent, and may be given or withheld at the sole and unreviewable discretion of each body. If Lansing City Council does not approve this transaction, then Purchaser shall have

no obligation to close this transaction, the Good Faith Deposit shall be returned to Purchaser, and this Agreement shall be null and void.

28. BOARD OF TRUSTEES APPROVAL.

After the Effective Date, as a condition to any obligation of Seller to close this transaction, the sale described herein is subject to the approval of the Board of Trustees of The Salvation Army, Territorial Headquarters.

29. LIST OF EXHIBITS (which may or may not be attached).

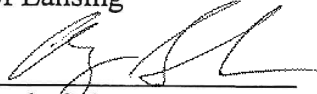
- Exhibit A - Legal Description
- Exhibit B - Statement of Income and Expenses
- Exhibit C - Leases

The parties have executed this Agreement effective on the date and year first above written as the Effective Date.

***[The remainder of this page is intentionally left blank.
Signatures are contained on the following page]***

PURCHASER:

City of Lansing

By: 
Andy Schor

Its: Mayor

By: 
Chris Swope
Its: Clerk

SELLER:

The Salvation Army

By: Steven J Merritt

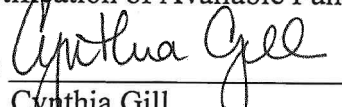
Its:

Approval as to Form:

By: 
Daniel J. DuChene (P77887) for
Gregory Venker

Its: City Attorney

Certification of Available Funds:

By: 
Cynthia Gill

Its: Controller

Signature Certificate

Reference number: 4GBRA-VZOWO-3QQX4-SHXUQ

Signer	Timestamp	Signature
Steven J Merritt Email: steve.merritt@usc.salvationarmy.org Sent: 20 Sep 2024 11:15:37 UTC Viewed: 20 Sep 2024 12:06:29 UTC Signed: 20 Sep 2024 12:06:40 UTC		
Recipient Verification: ✓ Email verified	20 Sep 2024 12:06:29 UTC	IP address: 97.70.104.95 Location: Farmington Hills, United States

Document completed by all parties on:
20 Sep 2024 12:06:40 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.



Act-5-2024, 701 W Jolly Rd., Purchase of Property - STAFF REPORT

An Act 33 Review is a planning level review of the **location, character, and extent** of public improvements and City property transactions. Act 33 Reviews are conducted by the City of Lansing pursuant to the provisions of the Michigan Planning Enabling Act (P.A. 33 of 2008) and Section 208 of the Lansing Code of Ordinances.

APPLICANT	City of Lansing, Clerk's Office
PROPOSAL:	Purchase of Real Property, 701 W Jolly Road
PARCEL(S):	701 W Jolly Rd. - PID # 33-01-05-04-101-313
CURRENT OWNER(S):	The Salvation Army 525 N Pennsylvania Ave. Lansing, MI 48912
EXISTING LAND USE	Use: Vacant office – former community center and food pantry, Zoning: MX-1 Neighborhood Center
PROPERTY SIZE AND SHAPE:	99,968 sq. ft., 2.416 acres, L-shape
SURROUNDING ZONING & LAND USE	North: MX-1; convenience store East: R-2; church South: R-2; residential West: MX-1, R-2; motor vehicle sales, residential

ANALYSIS

BACKGROUND:

The City of Lansing proposes to purchase the property at 701 W Jolly Rd. to renovate the building into the City Clerk's permanent elections offices. These offices were formerly housed in the 2500 S Washington Ave. building with the Lansing Public Media Center before the property was identified for the new public safety complex. The offices then moved temporarily to 1221 Reo Rd.

Use of offices separate from City Hall for election operations has been in effect for over twenty years and multiple City Clerks. There is not sufficient space within City Hall for these operations given the type and amount of equipment used by the City for elections and the need to train hundreds of election workers on a regular, on-going basis. Currently there are 40 precincts spread throughout the city. 701 W Jolly Rd. is located relatively in the center of the southside along a major street corridor (Jolly Rd.) and in between two others (MLK Jr. Blvd. and Cedar St.).

LOCATION:

The subject property is located along W Jolly Rd, east of S. Washington Ave., 4.6 miles from City Hall. Please see Aerial.

CHARACTER:

The subject property is a vacant, with a one-story commercial/office building, 13,254 square feet, built in 1990. The building is of ample size to host city offices and equipment storage. The property has 100 parking spaces. The existing zoning designation, MX-1 Neighborhood Center allows professional office use by-right.

EXTENT:

The extent of the acquisition is one parcel roughly 2.416 acres with an existing building to facilitate permanent elections offices for the City Clerk.

AGENCY REFERRALS

Agency Referrals were sent for informational purposes.

STAFF RECOMMENDATION

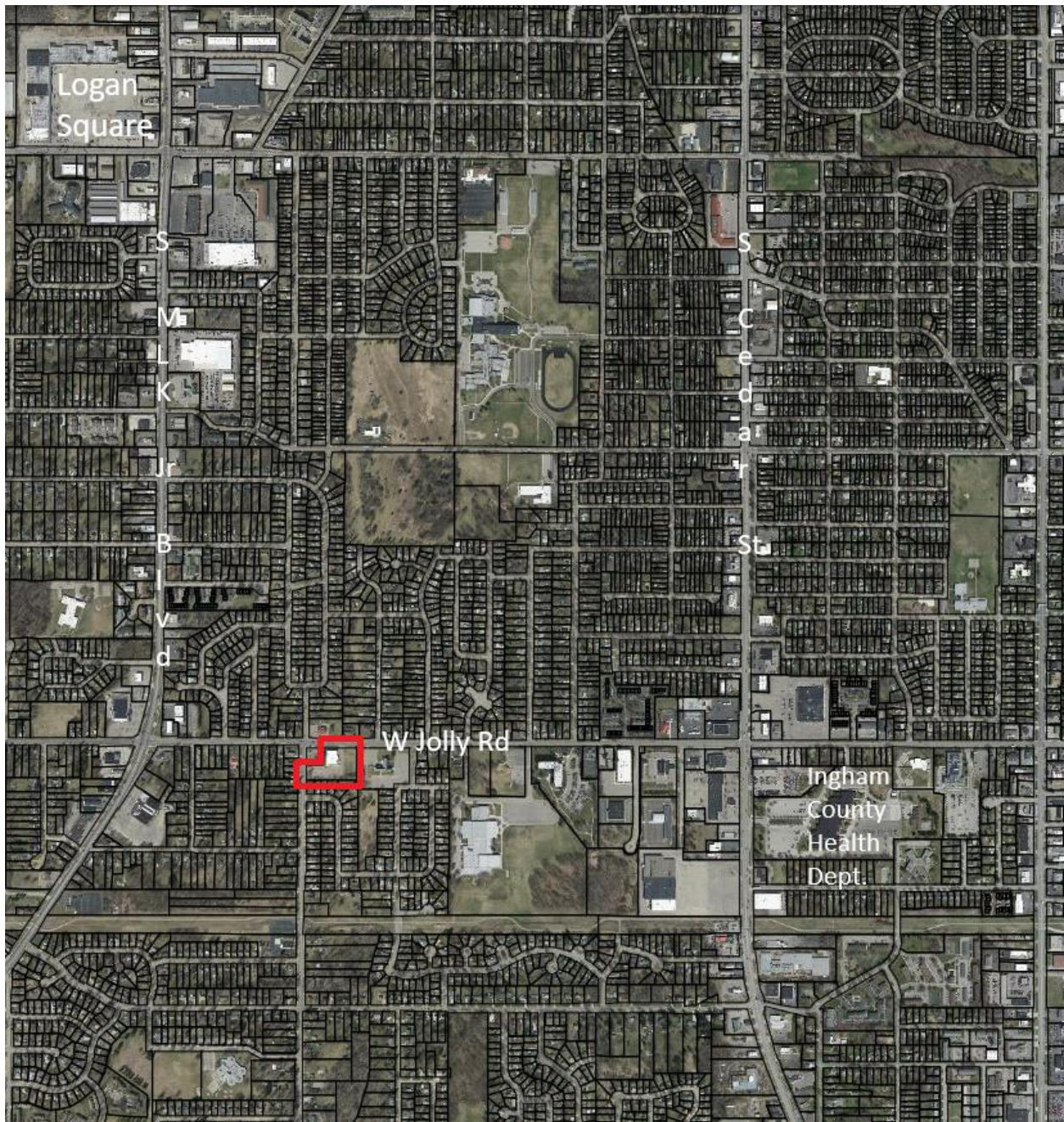
Staff recommends approval of Act-5-2024 as proposed, to support the goals of the City of Lansing and to effectively deliver government services.

Respectfully submitted,

Andy Fedewa, Planner

Act-5-2024, 701 W Jolly Rd., Purchase of Property - STAFF REPORT

Aerial:





Chris Swope

Lansing City Clerk

October 11, 2024

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file this document:

[Act-5-2024, Property Appraisal, 701 W Jolly Rd., City Elections Center](#)

This document is available for review at the office of the City Clerk or at <http://www.lansingmi.gov/clerk> under the heading of Documents Placed on File.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



CITY OF LANSING
124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: PHOENIX SAFETY OUTFITTERS LLC
PO BOX 20445
UPPER ARLINGTON, OH 43220-0445

(614) 361-0544

PURCHASE ORDER

P.O. NUMBER	P091088
DATE	09/25/2024
VENDOR I.D.	V009090
FOB	None
REQUISITION NO	PR020556

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE

DELIVER ITEMS TO:

LFD - MAINT ALARM
3708 PLEASANT GRV
LANSING, MI 48910
ATTN ERIC RASOOL

SEND INVOICE TO:

LFD - ADMIN OFFICES
120 E SHIAWASEE ST

LANSING 48933

Item No.	QTY	Description	Unit Price	Extended Price
1	1.00	TURNOUT GEAR & PPE 101-343510-742601 \$49,294.00	\$49,294.00	\$49,294.00
Total:				\$49,294.00

SOLE SOURCE - PRICING PER NPP PRICING QUOTE 8.26/24

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Federal Tax ID: 38-6004628

Date
Printed: 09/26/2024

AUTHORIZED SIGNATURE

Desiree A. Kelleand

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: October 2, 2024
SUBJECT: Sole Source Purchase – Phoenix Safety Outfitters

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Lansing Fire Department
Vendor: Phoenix Safety Outfitters
Item Purchased: Turnout Gear for Fire Academy Recruits
Dollar Amount: \$ 49,294.00

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

sr



Sole Source Memo Letter

Information Page

Creator

Stephanie Robinson

Contact Person *

Stephanie Robinson

Department

Fire

Contact Person**Phone**

5174834128

Contact Person Email

stephanie.robinson@lansingmi.gov

Goods or Service? *

☒ Goods

☐ Services

Vendor Name *

Phoenix Safety Outfitters

Vendor Number

V009090

Approval Deadline

9/27/2024

Proposed Start Date

9/27/2024

Proposed End Date

11/30/2024

Account Number

101-343510-742601

**Purchase Order
Number****Deadline Info****Justification**

PURCHASE OF 14 TURNOUT GEAR FOR FF RECRUITS IN ACADEMY FOR GRADUATION

Routing

Mayor's Office: Click Forward Packet, then submit to complete task.

Mayor Approval

☒ Approved ☐ Denied

Mayor Signature
(Approval)



Support Documents

SOLE SOURCE MEMO TO MAYOR FROM PURCH FOR PHOENIX SAFETY OUTFITTERS.pdf	89.58KB
2024RecruitPPESoleSource.pdf	753.64KB

Purchasing PO

P091088 PHOENIX SAFETY OUTFITTERS LLC FD.pdf	131.15KB
--	----------

Cover Letter

SOLE SOURCE MEMO FOR PHOENIX SAFETY OUTFITTERS FROM MAYOR TO COUNCIL - MAYOR OCT 2024.pdf	87.78KB
--	---------

Forward Packet*

☒ Done



CITY OF LANSING | FIRE DEPARTMENT
ADMINISTRATION

120 E. SHIAWASSEE ST. | LANSING MI 48933

517-483-4200

LANSINGMI.GOV/FIRE



Brian E. Sturdivant, Fire Chief

Andy Schor, Mayor

TO: Andy Schor, Mayor

FROM: Brian Sturdivant, Fire Chief

DATE: September 19, 2024

RE: Sole Source Purchase Request

LFD currently has 14 FF recruits in the training academy. We have a current quote from a vendor to provide PFAS-free turn-out gear (PPE). This gear is a critical component necessary for the completion of their training. As you are aware, PFAS-free PPE is the updated mandate from the Lansing Fire Department. PFAS, is man-made and known as the “forever chemical”. This chemical is a known carcinogenic and does not break down in the air or water. Occupational cancer is the greatest single threat within the firefighting career. LFD has taken significant measure to identify and screen against occupational cancers related to PFAS and otherwise.

There is a real-time need for this equipment as candidates are currently enrolled in the academy. We are requesting the approval to move forward with this single, one-time sole-source purchase from Phoenix Safety Outfitters. The candidates have been measured for this custom fit PPE purchase. This purchase would be supported by LFD budget line-item; Logistics Turnout Gear & PPE, 101-343510-742601, in the amount of \$49294.00 (see attached quote).

The State of MI PPE grant award will go to support department-wide PFAS free PPE purchases for all members. The grant award expenditure would involve the city purchasing process of bids and the issuance of a PO. Please feel free to contact my office with any questions related to this time-sensitive request. Thanks in advance for your considerations.



Quotation: 249256

(DO NOT PAY FROM THIS DOCUMENT/S&H MAY NOT BE INCLUDED)

Quotation Date: **26 Aug 2024**

REMITTANCE ADDRESS

PHOENIX Safety Outfitters
P.O. Box 20445
Upper Arlington, OH 43220

Physical Address:

PHOENIX Safety Outfitters
110 W Leffel Lane
Springfield, Ohio 45506
(937) 324-2537

EIN:

41-2241348

Shipping Method: **Best Way**

Account Rep: **Jeff Shimel**

Accounting Questions: **cgrogan@phoenixoutfitters.com**

Accounting Phone: **614-203-0247**

Sales Tax Registrations:

Ohio (91-050790)

Indiana (0158424336)

Michigan (41-2241348)

Bill to:

ATTN: ACCOUNTS PAYABLE
CITY OF LANSING FIRE DEPARTMENT
3708 PLEASANT GROVE
LANSING MI 48910
UNITED STATES
Customer Phone: 517-483-6914 OR 517-483-6910
Customer Email: jwan.randle@lansingmi.gov

Ship to:

LANSING FIRE DEPARTMENT
3708 PLEASANT GROVE
LANSING MI 48910
UNITED STATES
Customer Phone: 517-483-6914 OR 517-483-6910
Customer Email: james.peters@lansingmi.gov

Item ID	Item name	Qty	Item \$	Extended \$
CUSTPO	Customer Purchase Order Number: Verbal/EMAIL Chief Juan Randle Spec wiith Steadair Clear (PFAS free moisture barrier)	1	\$0.00	\$0.00
LAN(INGMI)-VFC	JANESVILLE V-FORCE COAT, BI-SWING PER CUSTOMER SPECIFICATION // PSGQ30674// [02/24] Color: PER SPEC	14	\$1965.00	\$27510.00
LAN(INGMI)-VFP	JANESVILLE V-FORCE PANT PER CUSTOMER SPECIFICATION // PSGQ30674// [02/24] Color: PER SPEC	14	\$1556.00	\$21784.00
NAME LIST:	THE FOLLOWING PERSONNEL ARE RECEIVING THE ABOVE PRODUCT: DAN BAXENDALE HARIS DZAFEROVIC JULIAN HENDRICKSON KYLE HICKMAN JOHN KAUFMANN JARED KOLHOFF CHAD McNALLY DAKOTA MILLER JOSHUA ODOM ADAM PERRY ZACH RICE BRYAN SAWYER TREVOR TOWNSEND CODY WILLIAMS Verified: [0621]	1	\$0.00	\$0.00
NCFRT	There shall be No Freight Charged on this Order // Date Shipped: Verified: [0621]	1	\$0.00	\$0.00

Subtotal \$49294.00

MI-ST TAX EXEMPT @ 0% \$0.00

Total \$49294.00

Paid to date \$0.00

ORDINANCE NO. _____

An ordinance of the City of Lansing, Michigan, to amend Chapter 404 of the Lansing Codified Ordinances to add Section 404.14 to provide for the efficient use of EV charging station parking spaces and penalties for violations of use restrictions.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 404 Section 404.14 of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

a. Definitions.

As used in this section:

1. EV means an electric vehicle powered entirely or partially by electrically stored energy in a rechargeable battery.

2. EV Parking Space means a parking space designated to provide direct access to an electrical charging station where an EV can be plugged in to charge.

b. Use of EV Parking Spaces

When an EV charging station is operable and in service, an EV Parking Space for the charging station shall be occupied solely by an EV and shall not be used for any other parking or purpose. While parked in the EV Parking Space, EVs must be plugged into the charging station.

c. EV Parking Spaces Locations

When additional City parking restrictions simultaneously regulate the EV Parking Space, the person responsible for parking the EV must obtain all appropriate permits, pay for metered parking, and comply with all parking requirements.

d. Violations

Any person who violates subsection (b) or (c) hereof shall be responsible for a civil infraction and subject to penalties as established in Section 404.03.

e. Enforcement

Parking enforcement workers, pursuant to Section 404.04, and police officers are authorized to issue parking violation citations for violations of this ordinance.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2033.

PASSAGE OF ORDINANCE

An ordinance of the City of Lansing, Michigan, to amend Chapter 404 of the Lansing Codified Ordinances to add Section 404.14 to provide for the efficient use of EV charging station parking spaces and penalties for violations of use restrictions.

Is read a second time by its title. The Ordinance was reported from the Committee _____ and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
Brown	☐	☐
Carter	☐	☐
Garza	☐	☐
Hussain	☐	☐
Jackson	☐	☐
Kost	☐	☐
Pehlivanoglu	☐	☐
Spadafore	☐	☐
	_____	_____
☐ ADOPTED	☐ FAILED	

INTRODUCTION OF ORDINANCE

Council Member Kost introduced:

An ordinance of the City of Lansing, Michigan, to amend Chapter 404 of the Lansing Codified Ordinances to add Section 404.14 to provide for the efficient use of EV charging station parking spaces and penalties for violations of use restrictions.

The Ordinance is read a first time by its title and referred to the Committee on Public Safety.

Resolution #2024-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for _____, 2024 at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of amending Chapter 404 of the Lansing Codified Ordinances to add Section 404.14 to provide for the efficient use of EV charging station parking spaces and penalties for violations of use restrictions.



CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

OCT 4'24 11AMCLERK

TO: CITY CLERK

DATE: 3 October 2024

I, Randy Watkins make the following disclosure under oath:
Name (please print)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

Yes No

1. ☒ ☐ I am an ☐ elected or ☒ appointed ☐ officer or ☐ employee of the City of Lansing holding the position of member DEI board in the _____ Department.

☐ ☒ I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department.

☐ ☒ I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department.

2. ☐ ☒ I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from any City action detailed below. (Charter 5-505.1)

☐ ☒ I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2)
[Chapter 290.04(I) of the Code of Ordinances]

☐ ☒ I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances]

☒ ☐ I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter.

3. My City of Lansing position is:

☐ Full-time ☐ Part-time (less than 25 hours/wk) ☒ Unpaid

4. Name of the activity/business in question: board member Eastside Comm. Action Center

5. Do you have ownership or interest in the activity/business? Yes _____ No X

6. Does this activity/business conduct business with the City of Lansing? Yes X No _____
If yes, please explain Receipt & funds for programs
-
7. Does the activity/business depend on you being an employee of the City of Lansing?
Yes _____ No X _____
If yes, please explain: _____
8. Who are the clients/customers of the activity/business?
housing housing residents
-
9. Does this activity/business require your using equipment/facilities of the City of Lansing?
Yes _____ No X _____
If yes, please explain: _____
10. Does the activity/business use any advertisements or circulars that reference your employment with the City of Lansing? Yes _____ No X _____
If yes, please attach copies.
11. Explain what you will be doing in the activity/business:
unpaid board member who reviews center activities
(Eastside Community Action Center)
-
12. Explain why you believe a conflict may/may not exist with this activity/business:
unpaid board member of DEI and board has no
funding decisions making
-
13. Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? Yes _____ No X _____
If so, please describe:
-

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief. The foregoing Affidavit of Disclosure was executed on this 4 day of October, 2024.

Randy A. Watkins

Signature of Filer

STATE OF MICHIGAN)
)ss.
COUNTY OF Ingham)

The foregoing instrument was acknowledged before me this 4 day of October,
2024 (year), by Brian P Jackson (Notary Signature)

Brian P Jackson (Print Name)

Notary Public, Ingham County,
Acting in Ingham County,
My Commission Expires: July 27 2027

9/25/2024

David Ludkin
818 Call St
Lansing, MI
48906
734-276-0525

SEP30'24 3PMCLERK

Lansing City Clerk
9th Floor, City Hall
Lansing, MI
48933

RE: Claim - 818 Call St

To Whom It May Concern,

I had planned to attend the Zoom meeting earlier this month, however I had a patient present with an emergency first thing in the morning and was unable to do so. If possible, I would still like the chance to plead my case.

If at all possible I would prefer to do it on a Friday, I am scheduled out over a month and do not want to put off patient care for the meeting. If this is not possible I understand and will try to make myself available as needed.

My concern with this fine is that the amount is exorbitant. \$500 is roughly the cost to have a 2 bedroom apartment moved by professional movers so to charge it to remove a toilet seems excessive. I am also upset that I took care of the debris on the driveway that was mentioned in the notice, but was charged to remove a small amount of neatly stacked vinyl flooring from my deck which was not mentioned in the notice and was not noticeable from the street.

Instead of moving into a new development I have moved into an old neighborhood and spent tens of thousands of dollars to improve a hundred year old house. I feel like the city shouldn't be looking at ways to nickel and dime me when I am contributing to the economy and helping to revitalize a dying part of town.

Thank you for your consideration,

David Ludkin



City of Lansing

OFFICE OF THE CITY ATTORNEY

Gregory S. Venker, City Attorney

August 27, 2024

David Ludkin
818 Call Street
Lansing, MI 48906

SEP30'24 3PMCLERK

Re: Claim – 818 Call Street

Dear Mr. Ludkin:

Please be advised that with further review of your claim in the amount of \$597.00 regarding a trash violation at the above address, and has GRANTED a portion of your claim, in the amount of \$32.00. **Your new balance due is \$565.00.**

Enclosed please find a Release for your review and signature. If the decision of the committee meets with your approval, please sign the release in front of a witness and have the witness also sign the form, then return the signed Release to this office. Once our office receives the signed Release with both signatures, we will request the amount be removed from the tax rolls, or a refund issued if the penalty has been paid.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

Enclosure
Claim #2068



City of Lansing

OFFICE OF THE CITY ATTORNEY

Gregory S. Venker, City Attorney

August 27, 2024

David Ludkin
818 Call Street
Lansing, MI 48906

Re: Claim – 818 Call Street

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Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

Enclosure
Claim #2068

RELEASE

In consideration for the payment of \$32.00, by the City of Lansing, which will be remitted to me upon receipt by the City of this signed Release. I, **DAVID LUDKIN** (the "undersigned"), for myself, my heirs, executors, administrators, representatives and assigns hereby release and discharge the City of Lansing, its officers, officials, employees, agents, insurers and any other person, firm, or corporation charged or chargeable with any responsibility or liability, from all claims, demands, actions or causes of action regarding the special assessment for a trash violation on property located at 818 Call Street, Lansing, Michigan.

The undersigned understands and agrees that this payment is the sole consideration for my release and is in full and complete settlement of all claims resulting from any damage. The undersigned warrants that no promise or inducement has been offered or made for my release, except as herein set forth; that this Release is executed without reliance upon any statement or representation by any of the parties released herein, or by their representatives concerning the nature and extent of any damage or injury or the legal liability therefore; and that the undersigned is of legal age and legally competent to execute this Release and accepts the full responsibility therefore.

The undersigned understands that none of the parties released admit liability of any kind and this payment and settlement in compromise is made to terminate further controversy respecting claims for damages that the undersigned has heretofore asserted or that the undersigned or his/her heirs, executors, administrators, representative or assigns might later assert.

In witness whereof, I have hereunto set my hand this _____ day of **September 2024**.

WITNESS:

CLAIMANT:

DAVID LUDKIN

Claim: 2072

From: Karen Dietrich <karendietrich@kw.com>
Sent: Thursday, October 10, 2024 12:14 PM
To: Boak, Sherrie <Sherrie.Boak@lansingmi.gov>; Hussain, Adam
<Adam.Hussain@lansingmi.gov>; Garza, Jeremy <Jeremy.Garza@lansingmi.gov>
Subject: [EXTERNAL] 1950 N Waverly Road Special Permit for Adult foster Care Home

Hello,

My clients have decided not to go forward with their request for a Special Use Permit to have a 12 person Adult Foster Care Home. We appreciate your time and effort and we all learned a lot through this process.

--

Enjoy Today,

Karen Dietrich
Keller Williams Realty
3490 Belle Chase Way, Suite 130
Lansing, MI 48911
517-204-4002

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on City Government Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A **City Government Related Matter** is an issue or topic relevant to the operation or governance of the City.*

Topic(s) to be addressed Rates-BW

Name (print) Linda Appling E-Mail (optional) _____

Address (street, city, zip) LANSING, MI

Company or organization represented, etc. (if applicable) _____

Signature Linda Appling Pronouns _____

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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Topic(s) to be addressed Lansing 360

Name (print) Mike Lynn E-Mail (optional) _____

Address (street, city, zip) _____

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns _____

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Topic(s) to be addressed MLK + Ottawa St

Name (print) David Ellis E-Mail (optional) _____

Address (street, city, zip) 323 N Walnut St #908 Lansing MI 48933

Company or organization represented, etc. (if applicable) _____

Signature David Ellis Pronouns _____

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Topic(s) to be addressed Accountability, Due Process of Law
Name (print) DAVID RIDDLE E-Mail (optional) drthklb@gmail.com
Address (street, city, zip) 3419 TURNER ST LANSING MI 48906
Company or organization represented, etc. (if applicable) _____
Signature David Riddle Pronouns _____

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- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on City Government Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A **City Government Related Matter** is an issue or topic relevant to the operation or governance of the City.*

Topic(s) to be addressed Misc

Name (print) Loretta Sanaaway E-Mail (optional) _____

Address (street, city, zip) 516 Amsterdam Rd

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns _____

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
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Topic(s) to be addressed Form Based Zoning Environmental
Name (print) Belinda Fitzpatrick E-Mail (optional) BT
Address (street, city, zip) P.O. Box 24204 Lansing MI 48909
Company or organization represented, etc. (if applicable) Self SIF
Signature Belinda Fitzpatrick Pronouns —

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
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