

**MINUTES
LANSING CITY BOARD OF ETHICS
REGULAR MEETING
April 8, 2025, 5:30 PM**

Reo Elections Office
1221 Reo Rd Lansing

The meeting was called to order at 5:31 p.m.

MEMBERS PRESENT:

Jim DeLine, Chairperson
Keith Kris, Vice-Chairperson
Jim Cavanagh
John Folkers
Charles Filice
Rachelle Franklin
R Cole Bouck
Janielle Houston

ABSENT: none

A QUORUM WAS PRESENT

OTHERS PRESENT:

Brian P Jackson, City Clerk's Office
Joe Abood, City Attorney's Office
Nicholas Saba, City Clerk's Office

PUBLIC COMMENT:

There was no public comment.

APPROVAL OF AGENDA:

Moved by Jim Cavanagh to approve the agenda as submitted.

MOTION CARRIED

SECRETARY'S REPORT:

Approval of Minutes

Moved by John Folkers to approve the Minutes of March 11, 2025.
MOTION CARRIED

NEW BUSINESS:

Statements of Financial Interests with no items disclosed.

DeLisa	Fountain	Department of Neighborhood Arts & Citizen Engagement	Director
Melissa	Glasscoe	Mayor's Office	Manager
Brett	Kaschinske	Parks & Recreation Department	Director
Andy	Kilpatrick	Public Service Department	Director
Brian	Sturdivant	Fire Department	Fire Chief
LaVella	Todd	Board of Water & Light	Corporate Secretary

Moved by Keith Kris to place all of the Statement of Financial Interests with no items disclosed listed above on file having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION CARRIED

Statement of Financial Interests Tamera Carter, City Council Member

Moved by Cole Bouck to place the Statement of Financial Interests on file having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION CARRIED

Statement of Financial Interests Veronica Hetke, Mayor's Office Scheduling Coordinator

Moved by Cole Bouck to place the Statement of Financial Interests on file having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION CARRIED

Statement of Financial Interests Mark Lawrence, Mayor's Office Executive Asst. to the Mayor

Moved by Cole Bouck to place the Statement of Financial Interests on file having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION CARRIED

Statement of Financial Interests Richard Peffley Board of Water & Light General Manager

Moved by Cole Bouck to place the Statement of Financial Interests on file having found no violation of the Ethics Ordinance or other issues to further

debate or discuss at this time.

MOTION CARRIED

Statement of Financial Interests Andy Schor, Mayor

Moved by Cole Bouck to place the Statement of Financial Interests on file having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION CARRIED

Statement of Financial Interests Robert Backus, Police Chief

Moved by Cole Bouck to place the Statement of Financial Interests on file having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION CARRIED

Members of the Board of Ethics discussed potential revisions to the Statement of Financial Interests Form such as:

- Consistency of what should be listed as ‘Principal address’ of whether it is work or home address depending on city employment status?
- Name of the family member should be listed in Part VIII

As this cycle of Statements of Financial Interests will be reviewed in April and May, there may be more recommendations which could be considered.

CITY ATTORNEY’S REPORT:

Attorney Joe Abood shared that the revised language for 7.2 and 7.3 of the Ethics Board Rules of Procedure has been provided as requested for the Board’s consideration.

CHAIR’S REPORT: Chairperson DeLine thanked the Clerk’s Office, the Office of City Attorney, and Cole Bouck for their work on edits to the Rules of Procedure and creation of the Ethics Training Material Review memo.

TABLED ITEMS: None.

UNFINISHED BUSINESS:

Rules of Procedure Review

The Ethics Board completed a third review of the Rules of Procedure and accepted and declined recommendations and made further edits that were approved by members in attendance.

It was agreed that a final review of a clean copy with no edits will need to be occurred before taking a vote to accept the new Rules, which would then be

follow up by the City Attorney's Office review for approval for form.

Ethics Training Materials Review

Board of Ethics reviewed the memo and thanked the Administration for the information.

Ethics Manual Review

The Board of Ethics requests that the new Mayor's introduction is dated.

ADJOURNED 6:37 p.m.