AGENDA

Committee of the Whole
May 19, 2025 at 5:00 PM

Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor
To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: https://www.lansingmi.gov/1212/Council-Committee-Meetings

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Council Member Ryan Kost, Chairperson
Council Member Tamera Carter, Vice Chairperson

1. Call to Order

2. Roll Call

3. Minutes

A. May 12, 2025

4. Public Comment on Agenda Items (Up to 3 Minutes)

5. Discussion/Action:

B. ORDINANCE- Readopting the Codified Ordinances

C. RESOLUTION - Annual Training Requirement; all City Boards and Commissions training on the Ethics Ordinance, conflicts of interest, and the Open Meetings Act

D. DISCUSSION - Fiscal Year 2025/2026 Budget Policies

E. RESOLUTION - Fiscal Year 2025/2026 Budget & Policies

F. DISCUSSION - Hearing Notice from the Michigan Liquor Control Commission; ADVANCED UZP Inc. denied requests for transfer locations to 4700 Pleasant Grove Rd and 1910 E Michigan Avenue. (Request ID Nos. 2410-14646 & 2410-14648)

G. RESOLUTION - Opposition to Liquor License Transfer from 610 N Cedar Street Suite A. Mason, Michigan 48854 to Liquor Express Lansing, Inc.925 E. Kalamazoo Street, Lansing, MI 48912 in Lansing City in Ingham County

6. Other

Closed Session

H. Pursuant to MCL 15.268(1)(h) of the Open Meetings Act, I hereby move that we recess into closed session to consult with the City Attorney to consider material exempt from discussion or disclosure by state statute. Specifically, to discuss written material from the City Attorney provided under attorney-client privilege and attorney work-product, and which is also exempt from disclosure under the Freedom of Information Act pursuant to MCL 15.243(1)(g).

Reconvene

7. Adjourn

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

MINUTES
Committee of the Whole
Monday, May 12, 2025 @ 5:00 p.m.
Tony Benavides Lansing City Council Chambers

CALL TO ORDER
Council President Kost called the meeting to order at 5:00 p.m.

PRESENT
Councilmember Jeffrey Brown
Councilmember Peter Spadafore- excused
Councilmember Tamera Carter
Councilmember Trini Pehlivanoglu
Councilmember Jeremy Garza
Councilmember Ryan Kost
Councilmember Adam Hussain
Councilmember Brian T. Jackson- excused

OTHERS PRESENT
Sherrie Boak, Council Staff
Greg Venker, City Attorney
Lisa Hagen-Lawrence, City Attorney
Mark Lawrence, Mayor's office
Jack Brower, Chief Strategy Officer
Jackson Mills, Budget
Tristan Wright, LEFPA
Bryan Crowe, ASM Global (LEPFA Mgt)
Brad Jorae, IAFF Local 421
Justin Conklin, IAFF Local 421
Heather Duhoski, Teamsters 243
Loretta Stanaway
Andy Kilpatrick, Public Service Director

Minutes
MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM MAY 5, 2025, AS PRESENTED. MOTION CARRIED 6-0.

Public Comment
Ms. Stanaway spoke on the subject of the proposed budget. Ms. Stanaway asked for a foundational difference in how the budget is done in order to staff police, fire, public service, parks and recreation for best practice. She asked for elimination of items that are not needed, and provided examples of what she thought should be eliminated.

PRESENTATIONS

Department Budget Presentations

City Council

Council President Kost went through the list of questions.

- What is the difference with your budget from current fiscal year to the proposed budget?
  There are slight increases.
- Are there any rate increases from the current budget that have not been implemented yet, and if so why not.
  None
- Are there any major equipment purchases proposed in your budget?
  Sound system purchase came from this year's budget for the Council conference room.
- Are you able to perform all necessary departmental responsibilities with this budget?
  Yes
- Are there any new initiatives or services your department will be providing with this budget?
  No
- What impact has the new BSA had on your department, and what issues have you run into. Have your employees had issues with BSA payroll.
  None.

Internal Auditor

Council President Kost went through the list of questions.

- What is the difference with your budget from current fiscal year to the proposed budget?
  Internal Auditor position is currently vacant.
- Are there any rate increases from the current budget that have not been implemented yet, and if so why not.
  No
- Are there any major equipment purchases proposed in your budget?
  No
- Are you able to perform all necessary departmental responsibilities with this budget?
  No
- Are there any new initiatives or services your department will be providing with this budget?
  No
- What impact has the new BSA had on your department, and what issues have you run into. Have your employees had issues with BSA payroll.
  None

LEPFA

Ms. Wright and the LEPFS Finance director went through the list of questions.

- What is the difference with your budget request from current fiscal year to the proposed budget?
  T**here is a decrease of $12,358 and they are** c**ontracting with the Third Party management company, with ASM Global**.
- What impact on the budget will occur with the new outside management?
  They are asking for a decrease of $12,358.00, ASM Global does not cover costs such as capital improvement over $10,000.

- Are there any changes in services that your department is responsible for and if so why?
  LEPFA will have ASM managing the day to day services. Services remain consistent to previous years.
- Are there any rate or fee increases and if so why?
  Green fees will go up 5% which is consistent, Lansing Center will increase up to 10% due to increase in cost and goods.
- What impact has 311 taken on your department and staff?
  None
- Are there any new initiatives or services you will be providing with this budget?
  Mr. Crowe explained ASM will manage day to day, and anticipate to utilize core skills to overall improve operations, generate additional revenues, review food and beverage, partnerships, sponsorships, expense management.
- Who are the top 2 largest vendors for your department and when were they last bid?
  Chase Creative, has not put out to bid because they are preferred and utilized their contract. The audio visual companies can use their own vendors. The food services is Gordon Foods and not out to bid because they are preferred bidder.
- Have you budgeted for receipt of federal grant funds? If you have, and the federal funds get pulled back, will you still be able to continue the service those funds would be used for, or purchase the item you intended to purchase with federal grant funds, or cover the staff that that the grant was supplementing?
  Currently do not receive, but some participants that do get federal funds, that could impact.

Council President Kost noted the LEPFA sent out a later about layoffs once ASM Global takes over. Mr. Crowe stated that when the transition occurs, LEPFA will not be the employer, but they will be under ASM. It is the intent to negotiate with the three (3) bargaining units and negotiate with those, and part of the transition process.

Council Member Garza noted he also saw a letter, where it stated ASM would offer to most employees with employment, and he asked if they would eliminate. Mr. Crowe stated that once they develop the structure, they will look at the top roles to utilize the positions. LEPFA is scheduled to sign the agreement on May 20th and anticipate filling the positions aggressively.

Council Member Pehlivanoglu referred that capital improvements will be covered by ASM, but only public facing, and asked what those are. Mr. Crowe stated that ASM contribution of $500,000 is for improvements with partnership with LEPFA on customer enhanced front facing services. Currently I understand that there are no capital improvements in this proposed budget.

Council Member Carter referred back to the statement of renewals on food beverages, commercial sponsorships, and asked Mr. Crowe about his familiarity with the partnerships in this region. Mr. Crowe stated as an MSU graduate and resident central Michigan, and as part of any transition there is a lot of knowledge to be gained to make improvements and have experience with partnerships to work to give back to the community. Do not generally come in with outside national partners, and their intent is to grow in this area. Council Member Carter asked what sets ASM Global different in training employees, marketing, and specifically set them different than LEPFA. Mr. Crowe stated they will be in partnership with LEPFA, they have a library of training and focus on growing and developing employees and value tenure of employees. Council Member Carter asked about the statement over $10,000 at expense of City; what about anything over. Ms. Wright, the initial $500,000 is focused on the face forward and generating factor to it.

Council Member Brown asked if they could reduce the operating fund and if so how long. Mr. Crowe stated in their proposal is a multi year budget and this one is not the significant change due to the transition. In their projections they would reduce year over year, and see the impact in year 2 through year 5. Council Member Brown asked if they have a strategy to help support funding for the City properties; foundations, taxes, etc. Mr. Brower stated they will discuss the extension of the LEPFA operating which expires 2026, they are looking at naming rights for the Lansing Center, in addition to the programs ASM is proposing. City will maintain ownership of the three (3) facilities and will continue to contribute for capital improvements and operating agreements. LEPFA will have oversight by their board. Council Member Brown noted there would be a reduction over the next 2-5 years, but no details, so in turn asked Mr. Brower his projection. Mr. Brower stated his projection was over $2 million over status quo. They take the reduction to operate and turn around to capital improvements for facilities improvements. Council Member Brown asked what the anticipated cost for improvements for the Lansing Center, and Mr. Brower stated $500,000 contribution from ASM, $50,000 pursuant to stadium. Council Member Brown stated that it appears projects are not budgeted but are need. Mr. Brower offered to provide facility audits and did not have details this evening.

Council President Kost stated that bringing in ASM will increase City subsidy, and now Mr. Brower stated it will reduce. Ms. Wright stated the budget will decrease in the first year is the $12,000.

Council Member Hussain aske about the subsidy projection schedule with ASM, and asked about the contract with LEPFA and ASM, has that been executed. Ms. Wright stated it has not, but anticipate May 20th and they board went through diligently.

Council Member Brown asked about communication with employees, and there is a strategy in reorganizing, and what was the average of reduction in employees. Ms. Wright stated that the notice on employees letters were sent, and they held an emergency staff meeting to address questions with employees. ASM was present along with board members and legal. Mr. Crowe notices went out late on a Friday, and LEPFA held a staff meeting and he was able to introduce and answer questions of staff and speak on transitions. ASM does not come in to intend to reduce the number of employees unless it is an obvious reason and will be part of transition. Based on what aware of currently staffed is that is not a priority. Looking at increasing customer experience, bring people in, and not a focus on reduction in staff. Council Member Brown asked who sent out notification. Ms. Wright stated she sent it out in accordance with the ACT. The notice was sent due to the statutory timeline and ASM was notified it was going out over the weekend. Ms. Wright stated an email was sent to ASM when the notices. They were working on contractual deal and had to send a 60 day notice with statuary. Mr. Brower stated LEPFA met with attorney on that Friday, and discussion on when to send in relation to when agreement is signed, and their attorney stated that 60 day notice everything goes in motion whether agreement is signed, and that was a last minute determination with their attorney. Council President Kost voiced his concern on communications with LEPFA and ASM, and asked Mr. Brower what happens if the City decides not to renew the contract with LEPFA. Mr. Brower stated it will continue through October 2026, and then a legal question. Mr. Venker stated the currently licensing through

October 2026, and the way ASM and LEPFA agreement; ASM is contracting with LEPFA who will management. If it is not renewed, then ASM agreement with LEPFA would go defunct. Council President Kost asked if ASM could sign a contract with the City to do, and asked Mr. Crowe if they do full on management. Mr. Crowe confirmed, however their intent now is partnership, and going forward with contract signing the 20th, moving forward. Feel confident there is a great team running these facilities.

Council Member Brown spoke on the process taken so far over the last year with ASM and LEPFA.

Union Representative Comments
Ms. Duhoski acknowledged Council for the invite and hearing their perspective. After reviewing the proposed budget and saw the increased number of positions, and it sparked concerns on her end with where it stands with open positions. Ms. Duhoski noted 29 open in 243 union positions, and appreciate the positions in the new budget, but what about the 29 that are currently open and some over years. Ms. Duhoski asked for what the plan is to fill vacant positions, and there is the issue of using contract employees for those vacant positions and what is the impact on employees and impact on the pension system. There are concerns with health insurance increases and the cost of living that do not off set. She is looking for Council to consider the investment back.

Council President Kost asked if the current budget, does it provide what they need for their staff. Mr. Jorae stated that at this time, it is behind. In 2010 there were 9 stations, 52 employees on a day, in 2012 with recession they took major cuts including 3 stations. There are 41 personnel a day, but the call volume is up to over 27,000 a year and has not brought anything back from the cuts in 2012. They are looking go a long-term plan to get back to the appropriate staffing levels to cover the call level. Ms. Duhoski agreed with Mr. Jorae, the cutbacks in 2012, 2013, 2014 have not been recuperated. The laborers took a cut to keep people working, but have never been able to get back to the number of people. They also are looking for that long term, and how to fill vacant positions already funded.

Council Member Hussain spoke to Mr. Jorae about the reduction in staff but increase in call volume, and what has impacted on front line workers and the citizens. Mr. Jorae as call volumes increase, fiscal budgets are flat, there are members struggle with PTSD, sick leave increasing due to employe stress. Applauding HR on their efforts for postings, Chief for working with IAFF, state legislators for help with the legislation, but still need to address staffing level, and they cannot keep this pace of 27,000 + call volume. Chief Sturdivant has been diligent in creating a strategic plan for a 2029 staffing level increase.

Council Member Brown asked about the defining of calls he is referring to. Mr. Jorae outlined the process of a call from 911 dispatch, types of response, station notified, etc. The calls take anywhere from a battery replacement in a smoke detector to a longer call with accident or structure fire. Ambulance calls can take 45-1 hour depending on travel time and where the call is. The studies show they need 10 ambulances to reach the calls, where right now they have 5.

Council Member Pehlivanoglu noted the statement by Ms. Duhoski about vacancies in court and clerical are critical as well. It was noted there are 29 vacant in 243, and some filled by contract instead of FTE and asked for what those were. Ms. Duhoski stated the highest volume in contract are in treasury, finance and HR. Some of those in treasury and finance are counter staff which should be FTE. When an employee knows, they are going to stay in a community they are going to invest back, so offering FTE, benefits and retirement to keep employees instead of contract employees who have no investment. Agree with contract employees with special projects for a short time, but the ones causing problem that have been renewed for years, some since 2015.

Council Member Garza asked Mr. Brower how many of those contract positions are utilizing the funded vacancies. Mr. Brower stated he does not have that number, but try to reduce and was asked for those numbers. Council Member Garza asked for one FTE in Fire, and how that is that strategy working and what is plan. Mr. Brower stated there is a SAFER grant with 15 fire fighter positions, and those have been hired in, and those positions need to be built into the budget to keep those positions. This year did not have a lot of funds for projects, and there is $250,000 for Council to fill in the budget. Council Member Garza noted the SAFER grant is not guaranteed, and is looking for a concrete plan to use the resources that are in place right now, and would like to see a strategy from the Chief Strategy Officer. Council President Kost noted $250,000 given to Council, but the Fire needs three (3) and there are other items in the budget to cut to help. Mr. Jorae stated that with the SAFER Grant is for short term, and was put in place to fill when people to retire. Council President Kost asked Mr. Brower stated he needs to look at what can do to get more fire fighters.

Council Member Brown asked about the large list of vacancies by union 243 noted, and asked Mr. Brower why. Mr. Brower stated it would be a case by case decision, but if there is a specific position he can look into it, and in the past they have reached out to each department on why positions have not been filled. Council Member Brown voiced his impression that Mr. Brower appears to think there is no issue, but Council is hearing there is an issue with vacancies. Council Member Brown asked what the increase of revenue from last year to this year. Mr. Brower did not have the information but referred him to the budget transmittal letter, and Council Member Brown asked for the approximate. Mr. Brower stated 3-4% and was asked what that would be in dollars, and Mr. Brower referred him to the budget book, and Council Member Brown asked him again what that amount it. Mr. Lawrence stated they did not know and would get back. Council Member Brown asked Mr. Brower again, that as Chief Strategy Officer, that if the City has 3-4% in revenue and they should look at addressing the vacancies. Mr. Brower then stated he was able to confirmed from the budget document, that $165.2 million to $173.1 million in the proposed budget.

Council Member Garza stepped away from the meeting at 6:12 p.m. and returned at 6:13 p.m.

Mr. Brower state that most increase of that increase was for status quo to City; retirement costs, costs of living adjustments, cost of positions, overall increase with revenues with overall costs. First priorities were Council priorities, and the proposal was put together to work with those. Council Member Brown asked what pay increase for contract employee vs. FTE increases. Mr. Brower stated he does not budget positions, but work with CBA. Council Member Brown asked for a comparison over the last couple years for contract employees and Mr. Brower stated he could look into it, but could take a larger amount of time.

Council President Kost asked how many of the 29 vacancies in 243 have been posted. Ms. Duhoski stated in March when she got the vacancy reports, HR has been putting forth real steps, and there has been a long discussion in bargaining on contract employees, and start to push the vacant positions.

Council President Kost asked if the Administration has spoken to them about the staffing issues, and Mr. Jorae confirmed they have met and they tell them it will be a priority, and then when it gets to budget season they are told there is no money. Council President Kost asked if they were contacted in the last 6 months for input, and they both confirmed they have not. Ms. Duhoski stated the concerns were brought during recent negotiations, and she has asked for updated organizational charts to compare and offered to put in the work to solve these issues. Labor is not against solving the problem.

Budget Review/Budget Wrap Up
Mr. Kilpatrick acknowledged Council for the option to present. The budget assumptions presented included the rates increases, but the resolution did not included it. Historically the rates increase 3-5%, and this is 5% for these increases. It is essential to have incremental every year instead of a 10-15% increase after CSO and other projects. With sanitary fund being an enterprise fund they have to look to the customers.

Council Member Garza asked about the normal was. Mr. Kilpatrick historically 3-5%, and not aware of a year not proposed. It does equate to several dollars per month, and last year was about 5%. Can provide percentage and dollar amounts over the last 5 years.

Council President Kost noted the budget is a "living document" so this can be added easily, and Mr. Venker confirmed it could amended before adoption next week.

Discussion/Action:
General Fund Status Report; Fiscal Year 2024-2025 3rd Quarter
Mr. Brower went through the report.

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 6-0.

Vacancy Report; Fiscal Year 2024-2025 3rd Quarter
Council President Kost noted a different list that was sent to Council just today at 3:30 p.m.

Ms. O'Leary and Ms. Moore were present. Ms. O'Leary stated that in previous reports they provided status updates and the original referral did not have that. There were also discrepancies in the police department and she wanted those accurate. Ms. O'Leary then went into updates, they have filled 42 since January; 23 posted today account for 52 of the vacancies and 101 positions are being worked on. That could be updating job descriptions, on boarding, processing. They have attended 13 job recruiting events in the fiscal year. With an update on the LPD positions; 5 were sworn in this morning, 16 in vetting process in August academy, 3 projected retirements, and currently recruiting lateral jurisdictions.

Council Member Hussain asked for time from start to finish. Ms. O'Leary outlined the process.

Council Member Carter asked about the recruiting sites, and if only Lansing or outside communities. Ms. O'Leary stated in Lansing, CAMW, Juneteenth job Fair, locally in Lansing, and if Council hears of options please reach out to HR. They include department partners to give the applicants a day to day outlook.

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 7-0.

Other
No other topics.

Adjourn
The meeting adjourned at 6:37 pm
Respectfully Submitted by,
Sherrie Boak, Recording Secretary,
Lansing City Council
Approved by the Committee

ORDINANCE No. _______

An Ordinance of the City of Lansing, Michigan, Re-Adopting the Codified Ordinances of the City of Lansing.

THE CITY OF LANSING ORDAINS:

SECTION 1. **That the Code of Ordinances of the City of Lansing, Michigan, as amended and republished by municipal code corporation through Supplement 62, and all general and permanent legislation of the City from the date of entry through December 31, 2024, except any ordinance repealed as provided by law, as revised, codified, arranged, numbered, edited, and consolidated into component codes, titles, chapters, and sections are hereby approved and readopted as the Codified Ordinances of Lansing, Michigan 2024, complete to December 31, 2024.**

SECTION 2. **The readoption of Codified Ordinances shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such readoption or an action or proceeding for the enforcement of such right or liability. Such readoption shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an indictment or prosecution thereof. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purpose of revision and codification.**

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part other than the part so declared to be invalid.

Section 4. All ordinance or parts of ordinances in conflict with any of the provisions of this ordinance are hereby repealed.

Section 5. This ordinance shall take effect on the 30th day after enactment unless given immediate effect by City Council and shall expire December 31, 2034.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing has numerous boards and commissions that are either advisory or have decision making authority and are subject to the City of Lansing Ethics Ordinance, Conflict of Interest policies, and hold meetings that may be subject to the Open Meetings Act, 15.261 *et seq*; and

WHEREAS, in Resolution 2020-190 Lansing City Council established a requirement that all members of boards and commissions receive training regarding the ethics ordinance, conflicts of interest, and the Open Meetings Act; and

WHEREAS, Resolution 2020-190 also contained a provision that the Lansing City Council reaffirm the annual training requirement for members of boards and commissions.

NOW, THEREFORE, BE IT RESOLVED that, on an annual basis, every member of a board or commission authorized by city ordinance or the city charter shall obtain training on the ethics ordinance, conflicts of interest, and the Open Meetings Act.

BE IT FINALLY RESOLVED that a new appointee to a board or commission must complete the above training within sixty (60) days of their appointment.

FY 2025/2026 Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

> Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.
>
> Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.
>
> Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.
>
> Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.
>
> Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.
>
> Vacancy Factor – the transfer of estimated vacancy savings between general fund department personnel budgets against the budgeted vacancy factor for the proposes of insourcing contracted positions.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide

Council on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is requested to include in its annual report organization charts to include division and/or site, position titles, bargaining unit, classification level, and position FTE for each department but not to include individual employee names.

Any residual funds in the salary line item, that would create a new position after Council has approved this budget, Council requests being notified of changes in positions within sixty (60) days of action. This budget is being approved based on the number of employees provided by the Administration at the time of adoption.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project, charter commission and OPIOD settlement balances as of June 30, 2025 into the FY 2025/2026 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than $5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding
  The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

Unspent Human Services and Community Supported Agencies funding will be considered committed fund balance for purposes of financial reporting pending additional appropriation or reallocation by City Council.

The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditure. If events necessitate that the combined balances drop below 12% of General Fund expenditures, a fiscal stabilization plan will be submitted to City Council to restore reserves to the 12% target in a period not to exceed 5 years.

For the purpose of revenue and expenditure thresholds in budget policies and ordinances: general fund expenditures shall be considered to exclude transfers out except when otherwise specified, and general fund revenues shall be considered to exclude transfers in and indirect cost recoveries except when otherwise specified.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance with State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or a member of a City advisory board established by the City Charter or ordinance (collectively in this provision "the Employee or Officer") for damages caused by an act or acts of the Employee or Officer within the scope of his or her authority and while in the course of his or her employment with the City or while performing his or her duties on behalf of the retirement board or advisory board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee or Officer as to the claim and to appear for and represent the Employees or Officers in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee or Officer covered under this provision is awarded against the Employee or Officer as the result of a civil action, the City will, to the extent not covered by insurance, indemnify the Employee or Officer or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee or Officer giving prompt notice of the commencement of the action and upon the Employee or Officer cooperating in the preparation, defense, and settlement of the action. The terms "scope of authority" "course of employment" and "performing duties" under this provision do not include any act or acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity of the City or the Employee or Officer. This provision does not apply to the Lansing Housing Commission nor the Board of Water and Light employees or board/commissioner members.

Grants

In order to receive timely Council consideration of the approval of any grant award, the Administration is encouraged to provide application information for any grant requiring legislative approval to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council with an accompanying form detailing (to extent available) the preferred referral date, grant name, the grant agency, assistance listing number (formally knowns as CDFA), department, contact person, beginning and end date of the grant, total amount, projected object code detail, administrative cost recovery amount, and summary of the grant purpose and allowable uses. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Environmental Stewardship

The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and the need to act. The City recognizes the need to reduce the City's net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)

L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

Training: All Departments should allocate training dollars and follow policies in such a way as to continue their work to improve community relations and reaffirm the City's commitment to ensure equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familial status, housing status, military discharge status, sexual orientation, gender identification or expression, mental or physical limitation, and legal source of income.

BY COMMITTEE OF THE WHOLE

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 24, 2025, the Mayor submitted a proposed budget for the 2025/2026 fiscal year, which spans from July 1, 2025 through June 30, 2026; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 5, 2025; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 5, 2025, for the fiscal year 2025/2026 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2025/2026, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain impovements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that 3.9 mills be levied with such revenue to be used to pay for the the new Public Safety Buildings, as approved by the voters on November 8, 2022; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2025	To Proposed FY 2026
<u>Clerk</u>		
Auctioneer	150.00	165.00
Cabaret	500.00	550.00
Show License	300.00	330.00
Waste Hauler	100.00	110.00
Waste Hauler (per vehicle)	35.00	40.00

Fee Proposed (continued)	From Current FY 2025	To Proposed FY 2026
<u>**Economic Development and Planning**</u>		
<u>Parking</u>		
Lansing Center lot rate	2.00	3.00
Lansing Center daily maximum	10.00	15.00
Lansing Center lost ticket fee	20.00	30.00
SCR reserved permit (back lot)	147.00	151.00
SCR covered permit	120.00	124.00
SCR roof permit	95.00	98.00
NGR reserved permit (1st level)	166.00	171.00
NGR Valet/Cage area permit	166.00	171.00
NGR reserved permit (4th level)	166.00	171.00
NGR covered permit	146.00	150.00
NGR roof permit	115.00	118.00
NCR general permit (all levels)	123.00	127.00
Admin fee (create and print validation coupons)	0%	15%
CC transaction fee for App and Kiosk	0.30	0.35
Event hourly rate (UAW weekday and 1.52)	-	50.00
Event hourly rate (UAW 2.0)	-	60.00
Event hourly rate (T243 weekday and 1.52))	-	65.00
Event hourly rate (T243 - 2.0)	-	82.00
On-Street parking rate	1.50	Up to 4.00
Temporary "NO PARKING SIGNS" use	-	2.00
Reservation panel use	-	2.00
Reserved on-street space, per day	15.00	20.00
EV Parking Space Violation		50.00
EV Parking Space Violation - 14 day		60.00
EV Parking Space Violation - 28 day		70.00
<u>Building Safety - Building Permits</u>		
Mobile Home Units		
Existing Foundations (Trailor Swap Outs)		150.00
Installed on New Foundations		300.00
<u>Building Safety - Electrical Permits</u>		
Electric Vehicle Charger, Type 1	-	33.00
Electric Vehicle Charger, Type 2	-	60.00
Electric Vehicle Charger, Type 3	-	83.00
Re-Open Expired Electrical Permit	-	80.00
Energy Management Controllers	-	45.00
Solar Photovoltaic System (>=5000 KW)/Panel	-	11.00
Data/Telecommunication Outlets Line		
1-19 Devices (Per Device)	5.00	7.00
20-300 Devices	100.00	120.00
Data/Telecommunication Outlets Line (20-300 Devices)		
KVA & HP Equipment		
Previous Ranges	Various	Eliminate
Ratings thru 40	-	28.00
Ratings 41-80	-	49.00
Ratings 81-150	-	72.00
Ratings 151 and above	-	94.00

Fee Proposed (continued)	From Current FY 2025	To Proposed FY 2026
<u>**Parks and Recreation**</u>		
<u>Park Per-Diem Rates</u>		
Adado Riverfront Park	500.00	550.00
Rotary Park	500.00	550.00

Riverwalk	125.00	150.00
All other parks	150.00	200.00
<u>Showmobile Rental</u>		
Resident	600.00	650.00
Non-Resident	1,200.00	1,250.00
<u>Sports Fees</u>		
Basketball Camp	25.00	40.00
Soccer Camp	30.00	40.00
Baseball Youth (individual)	45.00	40.00
Softball Youth (individual)	40.00	45.00
Soccer Youth (individual)	35.00	45.00
Basketball Youth (individual	40.00	45.00
LDR Programs and Other (individual)	35.00	45.00
Flag Football (individual)	45.00	55.00
<u>Community Programs</u>		
Kids Camp - Resident	80.00	100.00
Kids Camp - Non Resident	85.00	150.00
After School Program (resident)	80/semester	30/month
After School Program (non-resident)	120/semester	$45/month
After School Program (full pay discount)	N/A	One-Month Free/Semester
<u>Kids Camp Programs</u>		
Leader in Training (resident)	80.00	100.00
Leader in Training (non-resident)	85.00	150.00
<u>Other Programs</u>		
Lifeguarding Certification	105.00	150.00
Lap Swimming	3.00	5.00
Schmidt Game Room Rental	-	30.00
Senior One-Day Events	5.00	10.00

Fee Proposed (continued)	From Current FY 2025	To Proposed FY 2026
<u>Athletic Field Rentals/Permits</u>		
Youth Practice Permit	25.00	35.00
Youth Games/Tournaments		
R&D, Wilson, and Ranney	100.00	60.00
All Other Fields	100.00	45.00
Adult Practice Permit	30.00	40.00
Adult Games/Tournaments		
Kircher, Wilson, and Ranney	120.00	75.00
All Other Fields	120.00	50.00
Baseball Field Rentals (per game, adult)	120.00	50.00
Soccer Field Rentals (per game, adult)	24.00	35.00
Football Field Rentals (per game, adult)	30.00	35.00

Public Service

Sewer Monthly Fixed Charge	14.14	14.92
Industrial Pretreatment Charge	6.71	7.05
Commodity Charge (per CCF)	8.32	8.74
Irrigation Meter (per CCF)	1.25	1.31
Extra Bag Fee (outside of cart)	-	3.00
32 Gallon Cart	58.00	62.00
65 Gallon Cart	63.00	66.00
95 Gallon Cart	67.00	70.00
EOW 32 Gallon Cart	29.00	31.00
Low Income 32 Gallon Cart	43.00	47.00
Low Income 65 Gallon Cart	48.00	51.00
Low Income 95 Gallon Cart	52.00	55.00

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2024/2025 fiscal year:

I. General Fund	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Property Taxes	57,010,000		57,010,000
Income Taxes	43,990,000		43,990,000
Licenses & Permits	1,802,500		1,802,500
State Grants	25,980,000		25,980,000
Contributions	29,800,000		29,800,000
Charges for Services	11,436,000		11,436,000
Fines & Forfeitures	1,768,000		1,768,000
Interest & Rent	800,000		800,000
Other Revenue	413,500		413,500
Interfund Transfers In	100,000		100,000
Total Revenue	173,100,000	-	173,100,000
Appropriations			
City Council			
Personnel	567,481		567,481
Operating	214,919		214,919
Total	782,400	-	782,400
Mayor's Office			
Personnel	1,073,330		1,073,330
Operating	297,828		297,828
Total	1,371,158	-	1,371,158
Office of Community Media			
Personnel	664,016		664,016
Operating	107,511		107,511
Total	771,527	-	771,527
Finance Operations			
Personnel	1,908,500		1,908,500
Operating	566,648		566,648
Total	2,475,148	-	2,475,148
City Clerk's Office			
Personnel	1,122,559		1,122,559
Operating	691,832		691,832
Total	1,814,391	-	1,814,391
Internal Audit			
Personnel	238,452		238,452
Operating	10,176		10,176
Total	248,628	-	248,628

I. General Fund (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Treasury/Income Tax			
Personnel	2,079,026		2,079,026
Operating	1,008,574		1,008,574
Total	3,087,600	-	3,087,600
Assessing			

Personnel	1,604,176		1,604,176
Operating	251,268		251,268
Total	1,855,444	-	1,855,444
City Attorney's Office			
Personnel	2,707,215		2,707,215
Operating	331,037		331,037
Total	3,038,252	-	3,038,252
Human Resources			
Personnel	2,063,930		2,063,930
Operating	648,348		648,348
Total	2,712,278	-	2,712,278
Courts			
Personnel	5,005,773		5,005,773
Operating	1,651,227		1,651,227
Total	6,657,000	-	6,657,000
Police			
Personnel	49,644,398		49,644,398
Operating	9,200,925		9,200,925
Total	58,845,323	-	58,845,323
Fire			
Personnel	38,320,084		38,320,084
Operating	6,722,028		6,722,028
Total	45,042,112	-	45,042,112
Public Service			
Personnel	3,151,767		3,151,767
Operating	10,546,390		10,546,390
Total	13,698,157	-	13,698,157
Human Relations & Community Services			
Personnel	2,270,323		2,270,323
Operating	320,665		320,665
Total	2,590,988	-	2,590,988

I. General Fund (continued)	**FY 2026 Proposed**	**Council Changes**	**FY 2026 Adopted**
Basic Human Services & Racial Equity			
Operating	2,307,000		2,307,000
Total	2,307,000	-	2,307,000
Economic Development and Planning			
Personnel	4,837,516		4,837,516
Operating	3,580,033		3,580,033
Total	8,417,549	-	8,417,549
Parks and Recreation			
Personnel	6,045,037		6,045,037
Operating	3,844,296		3,844,296
Total	9,889,333	-	9,889,333
Neighborhoods, Arts, and Citizen Engagement			

Personnel	530,319		530,319
Operating	210,722		210,722
Total	741,041	-	741,041
City Supported Agencies			
Operating	537,500		537,500
Total	537,500	-	537,500
City Recognitions			
Operating	10,000		10,000
Total	10,000	-	10,000
Non-Departmental			
Vacancy Factor	(1,500,000)		(1,500,000)
South Lansing District Library	150,000		150,000
Debt Service	987,171		987,171
Transfers Out	6,320,000		6,320,000
Contingency	250,000		250,000
Total	6,207,171	-	6,207,171
Total General Fund Appropriation	173,100,000	-	173,100,000

II. Special Revenue Funds

Stadium Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Charges for Services	472,746		472,746
Interest & Rent	5,569		5,569
Other Revenue	156,685		156,685
Interfund Transfers In	226,000		226,000
Total Revenues	861,000	-	861,000
Estimated Expenditures			
Operating	5,087		5,087
Debt Service	855,913		855,913
Total Appropriations	861,000	-	861,000

Major Streets Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Licenses & Permits	660,400		660,400
Federal Grants	495,600		495,600
State Grants	13,500,000		13,500,000
Charges for Services	819,000		819,000
Other Revenue	1,300,000		1,300,000
Appropriation of Fund Balance	14,200,000		14,200,000
Total Revenues	30,975,000	-	30,975,000
Estimated Expenditures			
Personnel	2,187,076		2,187,076
Operating	4,250,204		4,250,204
Capital	12,846,800		12,846,800
Debt Service	190,920		190,920
Transfers Out	11,500,000		11,500,000
Total Appropriations	30,975,000	-	30,975,000

Local Streets Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Property Taxes	154,500		154,500
State Grants	3,970,000		3,970,000
Interfund Transfers In	14,325,000		14,325,000
Interest Income	25,500		25,500
Appropriation of Fund Balance	2,000,000		2,000,000
Total Revenues	20,475,000	-	20,475,000

II. Special Revenue Funds (continued)

Local Streets Fund (continued)

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Expenditures			
Personnel	2,699,806		2,699,806
Operating	3,063,204		3,063,204
Capital	14,091,500		14,091,500
Debt Service	620,490		620,490
Total Appropriations	20,475,000	-	20,475,000

Public Safety Revenue Sharing Fund

Estimated Revenues			
State Grants	2,400,000		2,400,000
Total Revenues	2,400,000	-	2,400,000
Estimated Expenditures			
Personnel	1,777,828		1,777,828
Operating	622,172		622,172
Total Appropriations	2,400,000	-	2,400,000

HOME Grant Fund

Estimated Revenues			
Federal Grants	675,061		675,061
Other Revenue	1,289,646		1,289,646
Total Revenues	1,964,707	-	1,964,707
Estimated Expenditures			
Personnel	65,549		65,549
Operating	259,697		259,697
Capital	1,639,461		1,639,461
Total Appropriations	1,964,707	-	1,964,707

Emergency Solutions Grant (ESG) Fund

Estimated Revenues			
Federal Grants	181,984		181,984
Total Revenues	181,984	-	181,984
Estimated Expenditures			
Operating	181,984		181,984
Total Appropriations	181,984	-	181,984

II. Special Revenue Funds (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Building Department Fund			
Estimated Revenues			
Licenses & Permits	2,855,000		2,855,000
Appropriation of Fund Balance	1,000,000		1,000,000
Total Revenues	3,855,000	-	3,855,000
Estimated Expenditures			
Personnel	2,894,946		2,894,946
Operating	960,054		960,054
Total Appropriations	3,855,000	-	3,855,000
Community Development Block Grant (CDBG) Fund			
Estimated Revenues			
Federal Grants	2,031,546		2,031,546
Other Revenue	100,000		100,000
Total Revenues	2,131,546	-	2,131,546
Estimated Expenditures			
Personnel	885,995		885,995
Operating	385,802		385,802
Capital	859,749		859,749
Total Appropriations	2,131,546	-	2,131,546
Disaster Contingency Fund			
Estimated Revenues			
Federal Grants	500,000		500,000
Total Revenues	500,000	-	500,000
Estimated Expenditures			
Operating	500,000		500,000
Total Appropriations	500,000	-	500,000
Drug Law Enforcement Federal Fund			
Estimated Revenues			
Fines & Forfeitures	150,000		150,000
Interest & Rent	10,000		10,000
Total Revenues	160,000	-	160,000
Estimated Expenditures			
Operating	76,000		76,000
Capital	84,000		84,000
Total Appropriations	160,000	-	76,000

II. Special Revenue Funds (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Drug Law Enforcement State and Local Fund			
Estimated Revenues			
Interest & Rent	500		500
Total Revenues	500	-	500

Estimated Expenditures			
Operating	500		500
Total Appropriations	500	-	500

Tri-County Metro Fund

Estimated Revenues			
Contributions	400,000		400,000
Fines & Forfeitures	220,000		220,000
Federal Grants	15,000		15,000
Interest Income	11,500		11,500
Total Revenues	646,500	-	646,500
Estimated Expenditures			
Personnel	83,000		83,000
Operating	563,500		563,500
Total Appropriations	646,500	-	646,500

Opioid Settlement Fund

Estimated Revenues			
Other Revenues	210,000		210,000
Total Revenues	210,000	-	210,000
Estimated Expenditures			
Operating	210,000		210,000
Total Appropriations	210,000	-	210,000

II. Special Revenue Funds (continued)

Downtown Lansing, Inc. Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Special Assessments	486,800		486,800
State Grants	1,895,000		1,895,000
Other Revenue	293,200		293,200
Interfund Transfers In	85,000		85,000
Total Revenues	2,760,000	-	2,760,000
Estimated Expenditures			
Personnel	426,510		426,510
Operating	2,333,490		2,333,490
Total Appropriations	2,760,000	-	2,760,000

III. Capital Project Funds

Other Capital Projects Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Charges for Services	772,563		772,563
Interest & Rent	557,967		557,967
Appropriation of Fund Balance	1,300,000		1,300,000
Interfund Transfers In	300,000		300,000
Total Revenues	2,930,530	-	2,930,530
Estimated Expenditures			
Operating	300,000		300,000
Capital	350,000		350,000
Debt Service	920,530		920,530
Transfers Out	1,360,000		1,360,000
Total Appropriations	2,930,530	-	2,930,530

Parks Millage Capital Projects Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Appropriation of Fund Balance	75,000.00		75,000
Interfund Transfers In	2,784,000		2,784,000
Total Revenues	2,859,000	-	2,859,000
Estimated Expenditures			
Operating	424,000		424,000
Capital	1,635,000		1,635,000
Transfers Out	800,000		800,000
Total Appropriations	2,859,000	-	2,859,000

IV. Enterprise Funds

Cemetery Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Charges for Services	328,500		328,500
Interest & Rent	10,000		10,000
Other Revenue	157,000		157,000
Interfund Transfers In	805,000		805,000

Total Revenues	1,300,500	-	1,300,500
Estimated Expenditures			
Personnel	719,798		719,798
Operating	551,702		551,702
Transfers Out	29,000		29,000
Total Appropriations	1,300,500	-	1,300,500
Municipal Parking System Fund			
Estimated Revenues			
Charges for Services	4,555,000		4,555,000
Fines & Forfeitures	800,000		800,000
Other Revenue	1,927,000		1,927,000
Total Revenues	7,282,000	-	7,282,000
Estimated Expenditures			
Personnel	2,277,723		2,277,723
Operating	1,994,720		1,994,720
Capital	860,500		860,500
Debt Service	2,149,057		2,149,057
Total Appropriations	7,282,000	-	7,282,000
Golf Fund			
Estimated Revenues			
Interfund Transfers In	15,000		15,000
Total Revenues	15,000	-	15,000
Estimated Expenditures			
Operating	15,000		15,000
Total Appropriations	15,000	-	15,000

IV. Enterprise Funds (continued)

Sewage Disposal System Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Licenses & Permits	55,000		55,000
Charges for Services	41,615,000		41,615,000
Interest & Rent	630,000		630,000
Other Revenue	15,000		15,000
Appropriation of Fund Balance	17,500,000		17,500,000
Total Revenues	59,815,000	-	59,815,000
Estimated Expenditures			
Personnel	7,942,873		7,942,873
Operating	10,766,011		10,766,011
Capital	28,790,020		28,790,020
Debt Service	12,316,096		12,316,096
Total Appropriations	59,815,000	-	59,815,000

Garbage and Rubbish Collection Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Charges for Services	4,500,000		4,500,000
Other Revenue	3,500		3,500
Appropriation of Fund Balance	920,000		920,000
Total Revenues	5,423,500	-	5,423,500
Estimated Expenditures			
Personnel	1,358,210		1,358,210
Operating	1,710,290		1,710,290
Capital	2,355,000		2,355,000
Total Appropriations	5,423,500	-	5,423,500

Recycling Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Charges for Services	4,958,000		4,958,000
Apprpriation of Fund Balance	(25,000)		(25,000)
Other Revenue	5,000		5,000
Total Revenues	4,938,000	-	4,938,000
Estimated Expenditures			
Personnel	1,634,408		1,634,408
Operating	2,348,592		2,348,592
Capital	955,000		955,000
Total Appropriations	4,938,000	-	4,938,000

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2025/2026 fiscal year:

NOTICE OF APPEAL HEARING

TO: Attorney Mike Brown
Lansing City Clerk Chris Swope

Subject: Request ID Nos. 2410-14646 & 2410-14648 – Scheduled Appeal Hearing

The Michigan Liquor Control Commission grants your request for a formal hearing regarding the enclosed Commission Orders from the meeting of April 15, 2025. The Appeal Hearing on these matters is scheduled for **Tuesday, June 17, 2025 at 1:00 p.m.**

The Appeal Hearing will be conducted using Zoom. You may obtain the Zoom software for free at https://zoom.us/download#client_4meeting by downloading "Zoom Client for Meetings" at the top of the page. Please download this software prior to the hearing.

Zoom Login Information for the Appeal Hearing:

877-336-1831 (US Toll Free)
Conference code: 3680241

Notification is also being sent to the City of Lansing so that they may appear at the hearing, if they so desire.

This hearing is held under the authority granted to the Commission by administrative rule R 436.1925 of the Hearing and Appeal Practice Rules. **Be advised that, under administrative rule R 436.1927(1), "all documents and papers pertaining to a hearing or appeal hearing shall be filed at the Lansing office of the commission."** A request for postponement shall be made in writing not less than two (2) working days before the hearing date, pursuant to administrative rule R 436.1931.

Thank you.
Jane Schmitt

STATE OF MICHIGAN

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LIQUOR CONTROL COMMISSION

* * * * *

In the matter of the request of **ADVANCED UZP INC.** 4700 Pleasant Grove Rd Lansing, MI 48910-5037 Ingham County	))))))	Request ID No. 2410-14646

At the April 15, 2025, meeting of the Michigan Liquor Control Commission in Lansing, Michigan.

PRESENT: Kristin Beltzer, Chair
Dennis Olshove, Commissioner
Hoon-Yung Hopgood, Commissioner

ORDER OF LICENSING DENIAL

Advanced UZP Inc. (“applicant”) has filed an application to transfer ownership of a escrowed 2024 Specially Designated Distributor and Specially Designated Merchant licenses with Sunday Sales Permit (A.M.), Sunday Sales Permit (P.M.) held with Specially Designated Distributor license, and Sunday Sales Permit (P.M.) held with Specially Designated Merchant license, Rite Aid of Michigan, Inc.; and transfer location from 3106 E Saginaw St, Lansing, Ingham County, to the above noted address.

Article IV, Section 40, of the Michigan Constitution (1963), permits the legislature to establish a Liquor Control Commission, which shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. MCL 436.1201(2) provides the Commission with the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the manufacture, importation, possession, transportation and sale thereof.

Findings of Fact

The Commission received letters objecting to the issuance of a license to applicant, Advanced UZP Inc from the following: Churchill Downs Community Association; Local South Lansing Residents (Mitch and Candy Rice); Adam Hussain (City of Lansing, 3rd Ward Council Member); Rejuvenating South Lansing. In addition, the Commission received a resolution in opposition to the transfer of the proposed license from the City of Lansing City Council. The letters in opposition to this license being issued, along with the resolution dated February 26, 2025, from the City of Lansing City Council, must be considered by the Commission under provisions of administrative rule R436.1105(2)(d).

Conclusions of Law

Administrative rule R 436.1105(2)(d) provides that the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business, in determining whether the license should be issued.

Based on the findings of fact, review of the file, and discussion of the issues at the meeting, the Commission concludes that the applicant's request should be denied.

Decision

THEREFORE, IT IS ORDERED that the applicant's request is DENIED under the provisions of administrative rules R 436.1105(2)(d).

Appeal Right

Under the provisions of administrative rule R 436.1925(2), if a license application is denied, then the applicant may request an appeal hearing. The request shall be made to the Lansing office of the Commission within 20 days from the date of the mailing of the decision of denial.

MICHIGAN LIQUOR CONTROL COMMISSION

Kristin Beltzer, Chair

Dennis Olshove, Commissioner

Hoon-Yung Hopgood, Commissioner

AB3
Date Mailed: 04.24.2025

STATE OF MICHIGAN

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LIQUOR CONTROL COMMISSION

* * * * *

In the matter of the request of **ADVANCED UZP INC.** 1910 E Michigan Ave Lansing, MI 48912-2826 Ingham County	))))))	Request ID No. 2410-14648

At the April 15, 2025, meeting of the Michigan Liquor Control Commission in Lansing, Michigan.

PRESENT: Kristin Beltzer, Chair
Dennis Olshove, Commissioner
Hoon-Yung Hopgood, Commissioner

ORDER OF LICENSING DENIAL

Advanced UZP Inc. ("applicant") has filed an application to transfer ownership of a escrowed 2024 Specially Designated Distributor and Specially Designated Merchant licenses with Sunday Sales Permit (A.M.), Sunday Sales Permit (P.M.) held with Specially Designated Distributor license, and Sunday Sales Permit (P.M.) held with Specially Designated Merchant license, Rite Aid of Michigan, Inc.; and transfer location from 1705 W Mount Hope Ave, Lansing, Ingham County, to the above noted address.

Article IV, Section 40, of the Michigan Constitution (1963), permits the legislature to establish a Liquor Control Commission, which shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. MCL 436.1201(2) provides the Commission with the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the manufacture, importation, possession, transportation and sale thereof.

Findings of Fact

The Commission received letters objecting to the issuance of a license to applicant, Advanced UZP Inc from the following: Churchill Downs Community Association; Local South Lansing Residents (Mitch and Candy Rice); Adam Hussain (City of Lansing, 3rd Ward Council Member); Rejuvenating South Lansing. In addition, the Commission received a resolution in opposition to the transfer of the proposed license from the City of Lansing City Council. The letters in opposition to this license being issued, along with the resolution dated February 26, 2025, from the City of Lansing City Council, must be considered by the Commission under provisions of administrative rule R436.1105(2)(d).

Conclusions of Law

Administrative rule R 436.1105(2)(d) provides that the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business, in determining whether the license should be issued.

Based on the findings of fact, review of the file, and discussion of the issues at the meeting, the Commission concludes that the applicant's request should be denied.

Decision

THEREFORE, IT IS ORDERED that the applicant's request is DENIED under the provisions of administrative rules R 436.1105(2)(d).

Appeal Right

Under the provisions of administrative rule R 436.1925(2), if a license application is denied, then the applicant may request an appeal hearing. The request shall be made to the Lansing office of the Commission within 20 days from the date of the mailing of the decision of denial.

MICHIGAN LIQUOR CONTROL COMMISSION

Kristin Beltzer, Chair

Dennis Olshove, Commissioner

Hoon-Yung Hopgood, Commissioner

AB3
Date Mailed: 04.24.2025

Resolution #2025-041
By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Michigan Liquor Control Commission notified the City Council that ADVANCED UZP, INC. has submitted a request to transfer ownership of escrowed 2024 SDD and SDM Licenses with Sunday Sales Permit (AM), Sunday Sales Permit (PM) for SDD License – Spirits, and Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location from 3106 E Saginaw St, Lansing to 4700 Pleasant Grove Rd, Lansing at 4700 Pleasant Grove Rd, Lansing, MI 48910-5037 in Lansing City in Ingham County ("RID 14646"); and

WHEREAS, the Michigan Liquor Control Commission notified the City Council that ADVANCED UZP, INC. has submitted a request to transfer ownership of escrowed 2024 SDD and SDM License with Sunday Sales Permit (AM), Sunday Sales Permit (PM) for SDD License - Spirits and Sunday Sales Permit (PM) for SDM License - Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location from 1705 W. Mount Hope Ave to 1910 E. Michigan Ave, Lansing at 1910 E Michigan Ave, Lansing, MI 48912-2829 in Lansing City in Ingham County ("RID 14648"); and

WHEREAS, the Michigan Liquor Control Commission notified the City Council that ADVANCED UZP, INC. has submitted a request to transfer ownership of escrowed 2024 SDD and SDM License with Sunday Sales Permit (AA), Sunday Sales Permit (PM) for SDD License – Spirits, and Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location from 2263 Cedar St, Holt to 4519 S Martin Luther King Jr Blvd, Lansing; Transfer Governmental Unit under MCL 436.1531(22) from Delhi Township to Lansing City at 4519 S Martin Luther King Jr Blvd, Lansing, MI 48910-6235 in Lansing City in Ingham County ("RID 14651"); and

WHEREAS, Third Ward Councilmember Adam Hussain, Rejuvenating South Lansing, and Southwest Action Group have raised substantial concerns about the transfer of RID 14646, relating to the transfer location's existing socioeconomic conditions, proximity to schools, organizations serving youth, public housing, public spaces, and existing establishments that sell alcohol; and

WHEREAS, First Ward Councilmember Ryan Kost and Rejuvenating South Lansing have raised substantial concerns about the transfer of RID 14648, relating to the transfer location's proximity to schools, the Greater Lansing Women's Center, and several existing establishments that sell alcohol; and

WHEREAS, Third Ward Councilmember Hussain, First Ward Councilmember Kost, and Rejuvenating South Lansing, have raised substantial concerns about the applicant for all three above referenced transfers, ADVANCED UZP, INC., specifically it having been cited or investigated for numerous instances of illegal operations, code violations, zoning infractions, failures to timely pay property taxes;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby adopts the same substantial concerns described above, opposes, and objects to the transfer requests in RID 14646, RID 14648, and RID 14651;

BE IT FURTHER RESOLVED that the Liquor Control Commission is encouraged to deny the requested transfers in RID 14646, RID 14648, and RID 14651;

BE IT FURTHER RESOLVED that the Liquor Control Commission is encouraged to inquire of the City of Lansing, through its Administration, of any additional details regarding the City's protest and objections;

BE IT FINALLY RESOLVED that the Lansing City Clerk is requested to send a certified copy of this resolution to the Michigan Liquor Control Commission.

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Michigan Liquor Control Commission received a request from Liquor Express Lansing, Inc.to transfer ownership of escrowed 2025 SDD and SDM License with Sunday Sales Permit (AM), Sunday Sales Permit (PM) for SDD License – Spirits, and Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink from Rite Aid of Michigan, Inc.; Transfer Location from 610 N Cedar Street Suite A. Mason, Michigan 48854 to 925 E. Kalamazoo Street, Lansing, MI 48912 in Lansing City in Ingham County ("RID 2501-00186"); and

WHEREAS, Liquor Express Lansing, Inc. has three (3) requests with the Liquor Control Commission; 002910128- Transfer of Government Unit Under MCL 436.1531(22) Mason to the City of Lansing; 002910127 – Transfer from 610 N Cedar Street, Suite A, Mason, Michigan to 925 E Kalamazoo Street, Lansing Michigan; and 002910126- Transfer of Ownership (Adding/Dropping Licensees); and

WHEREAS, First Ward Councilmember Ryan Kost has raised substantial concerns about the transfer of licenses under RQ-2501-00186, relating to the transfer location's proximity to schools, the Greater Lansing Women's Center, and several existing establishments that sell alcohol; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby adopts the same substantial concerns described above, opposes, and objects to the transfer requests in RID 2501-00186.

BE IT FURTHER RESOLVED that the Liquor Control Commission is encouraged to deny the requested transfers in RID 2501-00186.

BE IT FURTHER RESOLVED that the Liquor Control Commission is encouraged to inquire of the City of Lansing, through its Administration, of any additional details regarding the City's protest and objections.

BE IT FINALLY RESOLVED that the Lansing City Clerk is requested to send a certified copy of this resolution to the Michigan Liquor Control Commission.