AGENDA

Committee of the Whole
May 12, 2025 at 5:00 PM

Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor
To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: https://www.lansingmi.gov/1212/Council-Committee-Meetings

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Council Member Ryan Kost, Chairperson
Council Member Tamera Carter, Vice Chairperson

1. Call to Order

2. Roll Call

3. Minutes

A. May 5, 2025

4. Public Comment on Agenda Items (Up to 3 Minutes)

5. Presentations:

B. Department Budget Presentations

- City Council
- Internal Auditor
- LEPFA
    - New Managment Presentation

C. Union Representatives Comments

D. Budget Review/Budget Wrap Up

6. Discussion/Action:

E. General Fund Status Report; Fiscal Year 2024-2025, 3rd Quarter

F. Vacancy Report; Fiscal Year 2024-2025, 3rd Quarter

7. Other

8. Adjourn

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

MINUTES
Committee of the Whole
Monday, May 5, 2025 @ 5:00 p.m.
Tony Benavides Lansing City Council Chambers

CALL TO ORDER
Council President Kost called the meeting to order at 5:00 p.m.

PRESENT
Councilmember Jeffrey Brown
Councilmember Peter Spadafore
Councilmember Tamera Carter - excused
Councilmember Trini Pehlivanoglu
Councilmember Jeremy Garza
Councilmember Ryan Kost
Councilmember Adam Hussain
Councilmember Brian T. Jackson- arrived at 5:36 p.m.

OTHERS PRESENT
Sherrie Boak, Council Staff
Charles Randall, Internal Auditor
Greg Venker, City Attorney
Lisa Hagen-Lawrence, City Attorney
Mark Lawrence, Mayor's office
Jack Brower, Chief Strategy Officer
Jackson Mills, Budget
Elizabeth O'Leary, HR Director
Dennis Parker, Labor Negotiator
Kyla Moore, HR Deputy Director
Anethia Brewer, District Court
Susan Knieling, District Court
Judge Buchannan
Cathleen Edgerly, DLI Director
Crystal Thomas, Finance Director and Acting Treasurer
Julie Durham, DLI Board Treasurer

Minutes
MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM APRIL 28, 2025, AS PRESENTED. MOTION CARRIED 6-0.

Public Comment
No public comment at this time.

Closed Session
MOTION BY COUNCIL MEMBER GARZA TO RECESS INTO CLOSED SESSION AT 5:02 P.M. PURSUANT TO MCL 15.268(C) OF THE OPEN MEETINGS ACT FOR STRATEGY AND NEGOTIATION SESSION CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF LANSING NAD TEAMSTERS LOCAL 214, AS REQUESTED BY THE CITY. THIS WILL INCLUDE DENNIS PARKER, KYLA MOORE AND ELIZABETH O'LEARY. ROLL CALL VOTE CARRIED 6-0.

Reconvene
Council President Kost reconvened the meeting at 5:11 p.m.

PRESENTATIONS
Department Budget Presentations
Human Resources
Ms. O'Leary and Ms. Moore went through the list of questions.

- What is the difference with your budget from the current fiscal year to the proposed budget?
  Overall, the budget is status quo. Some modest adjustments are based on what was projected and cost projection.
- Are there any changes in services that your department is responsible for and if so, why?
  None
- Are there programs you have done in the past that you have not included in this budget?
  No
- Are there any major equipment purchases proposed in your budget?
  No
- What impact has 311 had on your department and staff? If 311 answers your calls, do you intend to eliminate staffing because of the lower work load in this proposed budget.
  They are not using 311, but in discussions for the future. With confidentiality with the City, they are looking at collaborations with anything that would not conflict with confidentiality.
- Are there any eliminated, combining of or contracting of positions in your budget, and if so provide specifics.
  There are no eliminations or combination, and have contracted employees that help with hiring.
- How many employees have left your department in the past year? How many were due to retirement?
  1 FTE, and some contracted employees leave. None due to retirement.
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?
  Currently in process of the electronic filing for personnel and medical files, and since not finished not aware of the savings yet. Will convert contracts as well, and in last year system has been updated to Financial Enterprise and working through conversion to BSA.
- Are you able to perform all necessary departmental responsibilities with this budget?
  Yes
- Are there any new initiatives or services your department will be providing with this budget?

Soon on boarding disputing resolution training manager which was approved in the previous budget.

- Have you budgeted for receipt of federal grant funds? If you have, and the federal funds get pulled back, will you still be able to continue the service those funds would be used for, or purchase the item you intended to purchase with federal grant funds, or cover the staff that that the grant was supplementing?
  No
- What impact has the new BSA had on your department, and what issues have you run into. Have your employees had issues with BSA payroll.
  Although BSA is a transition, they have faced challenges, payroll has been diligent in weathering the obstacles. They are getting through the processes and understanding the system. There is complexity with union groups, employees, and with the overhaul of the complete system, the payroll has been weathering.

Council President Kost asked if the fixed benefits increased. Ms. O'Leary noted there were wage increases in the unions. Mr. Brower stated that in the design of the budget, the training position was costed, he put in a separate line item.

<u>District Court</u>
Ms. Brewer, Ms. Knieling and Judge Buchanan went through the list of questions.

- What is the difference with your budget from the current fiscal year to the proposed budget?
  Very little, status quo, and any increases are personnel.
- Are there any changes in services that your department is responsible for and if so, why?
  None, and continue to work with what they do as justice providers.
- What impact has 311 had on your department and staff?
  There are 383 calls for the District Court and do not have a partnership with them.
- Are you able to perform all necessary departmental responsibilities with this budget?
  Yes
- Are there any new initiatives or services your department will be providing with this budget?
  There is one new initiative; Firearms Relinquishment Grant still in planning stages and will come back in the future to provide more information. Have stepped back from new initiatives. Working on training on all the new programs and platforms.
- What impact has the new BSA had on your department, and what issues have you run into. Have your employees had issues with BSA payroll.
  They wished for more training, and ironically BSA is taking care of department training to deal with the challenges tomorrow (5/6).
- Have you budgeted for receipt of federal grant funds? If you have, and the federal funds get pulled back, will you still be able to continue the service those funds would be used for, or purchase the item you intended to purchase with federal grant funds, or cover the staff that that the grant was supplementing?
  Are there programs you have done in the past that you have not included in this budget?
  Speaking directly to the Eviction Diversion Program from the National Center of State Boards and this is the last year. The City was chosen as one of the first

courts to develop the program and have been very successful, and is now being viewed as the national model. Courts has requested funding for the FTE position for this upcoming budget and it was denied, so they are appealing to the Council to add this FTE to the budget as a critical needs agenda.

Downtown Lansing, Inc.
Ms. Edgerly and Ms. Durham went through the list of questions.

- What is the difference with your budget from the current fiscal year to the proposed budget?
  The state allocated funding and increases in fringe and maintenance costs.
- Are there any changes in services that your department is responsible for and if so why?
  Collaborating with CSO on S. Washington in 2026, which advocates with sidewalks. In addition, with merchant learning sessions monthly, offering virtual and in person along with recording. Office hours expanded for merchant meet ups.
- Are there programs you have done in the past that you have not included in this budget?
  No
- What impact has 311 had on your department and staff?
  Recognize it is a tool to access information, and no one has specified they were referred to DLI via 311.
- Are there any eliminations, combining of or contracting of positions in your budget, and if so provide specifics.
  None
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?
  This past year project management began which allowed for time savings and tracking of volunteer hours.
- Are you able to perform all necessary departmental responsibilities with this budget?
  Assessment covers a portion, but the rest of budget is from grants, projects and fundraising.
- Are there any new initiatives or services your department will be providing with this budget?
  No
- Who are the top 2 largest vendors for your department and when were they last bid?
  Lake State landscaping – last bid in 2024. Smith group – 2023, providing design assistance with CSO project.
- Have you budgeted for receipt of federal grant funds? If you have, and the federal funds get pulled back, will you still be able to continue the service those funds would be used for, or purchase the item you intended to purchase with federal grant funds, or cover the staff that the grant was supplementing?
  No, have expended all funds rec. in the past.
- What impact has the new BSA had on your department, and what issues have you run into. Have your employees had issues with BSA payroll.
  Has brought challenges and learning opportunities.

Finance/Treasury

Ms. Thomas went through the list of questions.

- What is the difference with your budget from current fiscal year to the proposed budget?
  Finance – only difference is the increase in personnel due to reclassifications.
  Treasury – added an Administrative Specialist on the income tax side.
- Are there any changes in services that your department is responsible for and if so why?
  No
- Are there programs you have done in the past that you have not included in this budget?
  No
- Are there any rate or fee increases and if so why?
  None
- Are there any major equipment purchases proposed in your budget?
  No
- What impact has 311 taken on your department and staff? If 311 answers your calls, do you intend to eliminate staffing because of lower work load in this proposed budget.
  Finance – they do not provide that service.
  Treasury/Income Tax – they can field a number of calls but if there are confidential information they cannot, and on the property side, 311 can provide deeper information because it is public information.
- Are there any eliminated, combining of or contracting of positions in your budget, and if so provide specifics.
  Finance – yes; former controller retired and on contracted with limited hours through year end and preparation for the audit. There are contractual senior buyers and 2 administrative staff.
  Treasury – They work with Personnel World for seasonal.
- How many employees have left your department in the past year? How many were due to retirement?
  Finance – 3 left - 1 retirement,
  Treasury – 3 left to take positions in other departments, no retirements
- How many employees still working hybrid. And Why. Are the hours of treasury still 8:30 -4? If so why? What is the financial benefit to hybrid and shortened hours. It is still your intent to keep those hours and hybrid when moving to new city hall when you will share space with other departments that work from 8-5.
  The hours for Treasury are 8-4; provide that time so the CSR that handle cash can have an hour to close out for the day and secure the cash. They are having conversations on how that will look at the new city hall so they can make sure if not able to take payment, they could have staff available from 4-5.
  Finance – there are six (6) on hybrid schedule; the kind of work being done in Finance can require to focus and with interruptions that can be hard to do, so they have allowed hybrid to continue and the same with Treasury where they continue to have a couple days a week hybrid.
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?
  In Finance - 2 accountants hired to increase efficiency.
  Treasury – they reorganized, with a new positions to assist customers in property tax area.

- Are you able to perform all necessary departmental responsibilities with this budget? **Yes for both departments.**
- Why are credit card statements not balanced to the general ledger on a monthly basis. Why are they always 3-5 months behind. How was an accurate budget created without current charges balanced against the budgets?
  For Finance – the staff that was responsible for that task was out for an extended period of time and fell behind. Since this time the task was reassigned, there is no back log, reconciliations done monthly and procedure in place to keep on track.
  Mr. Brower said the budget evaluation of departments; what they ask for and compare to what budgeted and can look into transaction details. He offered to investigate to see any changes for changed on a case by case basis.

Council President Kost asked again how the administration can create a budget if the correct card statements were not reconciled. Ms. Thomas assured Council that they were still being made aware of the expenditures and request for payment, it was the reconciliation to the actual support that was delayed.

Council Member Garza stepped away from the meeting at 5:45 p.m.

Council Member Kost asked if there were any issues that came about and how far exactly behind they were done. Ms. Thomas offered to research and provide information on the specifics and he asked for.

- What happened this year that W-2's had to be corrected?
  Finance – related to implementation with BSA because BSA set up the wrong code for **retirement deduction codes and do finance had to correct for employees. They did consult with Maner and were told the error would not impact the employee from filing returns.**
- Are there any new initiatives or services your department will be providing with this budget?
  No

Council Member Garza returned to the meeting at 5:48 p.m.

- Who are the top 2 largest vendors for your department and when were they last bid?
  Maner – last bid 2019; MGT cost allocation plan- last bid not sure – jake 2021
  Treasury- Kent Communications – mailing and forms – exempt from bid process. Last time did bid 2018.
- Have you budgeted for receipt of federal grant funds? If you have, and the federal funds get pulled back, will you still be able to continue the service those funds would be used for, or purchase the item you intended to purchase with federal grant funds, or cover the staff that that the grant was supplementing?
  No impact.
- What impact has the new BSA had on your department, and what issues have you run into. Have your employees had issues with BSA payroll.
  With any implementation, there are issues on what is promised and what rolls out for go-live. And she concurred on the need for more training.
  Treasury – had manual work arounds per BSA until BSA provided a fix and once it got fixed no issues after that.

Mr. Randall asked if the working hybrid has any impact on the budget presented. Ms. Thomas stated that it does not, and she believes they are more efficient, and their metrics have increased and reduced overtime.

Council Member Garza referred back to the credit card discussion being 3-5 months behind and asked if the staff person that was gone for so long was hybrid. Ms. Thomas stated it was on personal issues at the time and only time doing it, so fell behind until they found someone else to do it.

Council President Kost asked the percentage of employees in Finance and Treasury working hybrid. Ms. Thomas "ball parked" Finance – 60%; Treasury – 0%, and Income Tax – 50%. She can provide that later. Council President Kost asked if management level and director level come in or work hybrid, and Ms. Thomas stated that typically they are in the office.

Discussion/Action:

RESOLUTION – Ratification of the Collective Bargaining Agreement (CBA) between the City of Lansing and Teamsters 214; Period Covering January 1, 2025 through December 31, 2029.
Council President Kost summarized the changes.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE CONTRACT RATIFICATION BETWEEN TEAMSTERS 214 AND THE CITY FOR THE PERIOD COVERING JANUARY 1, 2025 THROUGH JANUARY 31, 2029. MOTION CARRIED 7-0.

RESOLUTION – REAPPOINTMENTS TO VARIOUS BOARDS
*Arts and Culture Commission-Morgan Butts (At Large) & Stephanie Palagyi (At Large)- Terms to Expire June 30, 2029
*Board of Fire Commissioners-Barbara Lawrence (1st Ward) & Stephen Purchase (At Large) - Terms to Expire June 30, 2029
*Board of Public Service- Nancy Mahlow (1st Ward)- Term to Expire June 30, 2029
*Board of Review- Eric Schertzing (At Large) - Term to Expire June 30, 2028
*Board of Water & Light- Semone James (1st Ward)- Term to Expire June 30, 2029
*Board of Zoning Appeals: Christopher Iannuzzi (At Large), Marcie Alling (At Large) & Mitch Rice (At Large) - Terms to Expire June 30, 2028
*Diversity, Equity, and Inclusion Advisory Board- Terrence L. Frazier (1st Ward) - Term to Expire June 30, 2029
*Downtown Lansing, Inc. Board - Jennifer Hinze (Bus. Rep) & Jennifer Estill (Bus. Rep) - Terms to Expire June 30, 2029
*Elected Officers Compensation Commission - Jeff McAlvey (At Large) - Term to Expire October 1, 2032
*Human Relations and Community Services - Glenn Lopez (1st Ward) - Term to Expire June 30, 2029
*Lansing Public Media Authority - Michael "Melik" Brown (Member) - Term to Expire June 30, 2028; Jena McShane (Member) - Term to Expire June 30, 2027
*Local Development Finance Authority Board- David Washburn (Member) - Term to Expire June 30, 2029
*Planning Commission- Ted O'Dell (At Large) - Term to Expire June 30, 2029
*Police and Fire Retirement System of Trustees-Terri Taylor (Citizen) - Term to Expire June 30, 2030
*Saginaw St. Corridor Improvement Authority Board of Directors - Laura Stoken (Resident)- Term to Expire June 30, 2029
*South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors - Amanda Defrees (Bus. Rep) - Term to Expire July 31, 2029

Council President Kost read the list into the record.

Council Member Jackson stated he would prefer more direct discussion on the BWL reappointment and did not support appointments to BWL without full scrutiny. He spoke briefly on what he believes BWL has done since they have promised clean energy.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR MULTIPLE REAPPOINTMENTS. MOTION CARRIED 6-1.

RESOLUTION – Encouraging the Michigan Congressional Delegation to support preserving the tax-exempt status of municipal bonds
Mr. Brower stated the overall if the tax ability changed, the city would have to pay additional taxes, and borrow more to cover cost of projects.

Council Member Jackson noted the resolution is very general, except for the city projects, and he asked why they highlighted the City large projects where some Council and the public did not support that. Mr. Brower stated he did not write, but all are highly important project.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR SUPPORT OF TAX EXMPT STATUS OF MUNICIPAL BONDS. MOTION CARRIED 7-0.

RESOLUTION – CDBG Budget Action Plan Adoption

Council President noted that the administration in the EDP office; Erin Buitendorp and Doris Witherspoon, confirmed in writing there have been no changes since they presented the budget for public hearing nor since the public hearing.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE CDBG BUDGET ACTION PLAN ADOPTION. MOTION CARRIED 7-0.

Other

No other topics.

Adjourn

The meeting adjourned at 6:07 pm
Respectfully Submitted by,
Sherrie Boak, Recording Secretary,
Lansing City Council
Approved by the Committee

CITY COUNCIL
CITY OF LANSING, MICHIGAN

Ryan Kost , Council President
124 W Michigan Ave, 10th Floor, Lansing MI 48933 | city.council@lansingmi.gov | (517) 483-4177

MISSION

Promote a vibrant, safe, healthy, and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.

Secure short and long term financial stability through prudent management of city resources.

Provide reliable, efficient and quality services that are responsive to the needs of residents and businesses.

Adopt sustainable practices that protect and enhance our cultural, natural and historical resources.

Facilitate regional collaboration and connecting communities.

PROGRAMS AND SERVICES

Legislation	As the City's legislative branch, the City Council is responsible for the adoption and amendment of ordinances in accordance with the City Charter and State law. The City Council is also vested with oversight and investigative powers and is charged with creating City policy through the adoption of resolutions.
Public Policy	At Council Committee of the Whole and regularly scheduled Committee meetings, Council reviews proposals from the Administration and offers citizens an opportunity to make suggestions for the improvement of the City and City operations.
Budget and Taxation	The City Council, as required by Charter, adopts an annual City budget, designating appropriations and the amount to be raised by taxation for general purposes and payment of principal and interest on its indebtedness.
Representation	The Council works directly with other governmental, business, and community groups to resolve regional and neighborhood issues.

CITY COUNCIL
CITY OF LANSING, MICHIGAN

Ryan Kost, Council President
124 W Michigan Ave, 10th Floor, Lansing MI 48933 | city.council@lansingmi.gov | (517) 483-4177

APPROPRIATION SUMMARY

Department Appropriation	**FY 2024 Actuals**	**FY 2025 Adopted Budget**	**FY 2025 Amended Budget**	**FY 2026 Proposed Budget**	**Percent Change**
Personnel					
Active Personnel	456,956	449,203	449,203	479,114	6.7%
Retirement/Fixed Benefits	96,121	92,655	92,655	88,367	-4.6%
Total Personnel	553,077	541,858	541,858	567,481	4.7%
Operating					
Department Operating	74,705	112,500	140,269	112,500	0.0%
Employee Parking	-	1,500	1,500	1,500	0.0%
Information Technology	78,690	67,363	67,363	88,189	30.9%
Insurance & Bonds	4,404	12,480	12,480	12,730	2.0%
Total Operating	157,799	193,843	221,612	214,919	10.9%
Total Expenditures	710,875	735,701	763,470	782,400	

SUMMARY OF CHANGES

No significant operational changes are included with the City Council budget, with reallocations requested between operating line items.

FY 2026 Proposed City of Lansing Budget Line Items

GL NUMBER	FUND DESC	DIV DESC	DETAIL DESC	Description	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2026 Proposed
710-000000-658150	GENERAL FUND	FINES & FORFEITURES	REVENUE	PROBATION FEES - DIST CT	61,200	70,000	70,000	70,000
710-000000-658160	GENERAL FUND	FINES & FORFEITURES	REVENUE	TRIAL BOND 10% FEE - DIST CT	492	700	700	700
710-000000-658170	GENERAL FUND	FINES & FORFEITURES	REVENUE	40% FAC OR FCJ SUSPENSION - DI	5,276	5,000	5,000	5,000
710-000000-658180	GENERAL FUND	FINES & FORFEITURES	REVENUE	COURT APPOINTED ATTORNEY FEES-	2,897	5,000	5,000	5,000
710-000000-658201	GENERAL FUND	FINES & FORFEITURES	REVENUE	STATE TREASURY COLLECTIONS	382	-	-	-
710-000000-658202	GENERAL FUND	FINES & FORFEITURES	REVENUE	STATE REIMBURSEMENT - JUROR/WT	3,180	5,000	5,000	4,000
710-000000-658204	GENERAL FUND	FINES & FORFEITURES	REVENUE	STATUTORY WITNESS REIMBURSEMEN	3,638	5,000	5,000	5,000
710-000000-658210	GENERAL FUND	FINES & FORFEITURES	REVENUE	STATE REIMBURSEMENT - JUDGES S	182,896	183,000	183,000	183,000
710-000000-658211	GENERAL FUND	FINES & FORFEITURES	REVENUE	DRUG CASE MGT FUND - FROM STAT	6,108	10,000	10,000	7,000
710-000000-658215	GENERAL FUND	FINES & FORFEITURES	REVENUE	DRUG TREATMENT CT FILING FEES	20,335	45,000	45,000	2,000
710-000000-658220	GENERAL FUND	FINES & FORFEITURES	REVENUE	5% CRIME VICTIMS RIGHTS FUND	6,268	7,000	7,000	7,000
710-000000-680000	GENERAL FUND	FINES & FORFEITURES	REVENUE	MISCELLANEOUS REVENUE	10,084	-	-	-
		FINES & FORFEITURES TOTAL				**1,576,000**	**1,576,000**	**1,768,000**
101-000000-665000	GENERAL FUND	INTEREST INCOME	REVENUE	INTEREST INCOME	1,009,581	435,000	435,000	580,000
101-000000-665801	GENERAL FUND	INTEREST INCOME	REVENUE	INTEREST ON SPECIAL ASSESSMENT	2,323	10,000	10,000	5,000
101-000000-667000	GENERAL FUND	RENTAL INCOME	REVENUE	RENTAL INCOME	83,253	215,000	215,000	215,000
		INTEREST & RENT TOTAL				**660,000**	**660,000**	**800,000**
101-000000-674000	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS/CONTRIBUTIONS-PRIVAT	-	1,000	1,000	1,000
101-000000-674003	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS - PARKS DEPT	63,374	50,000	50,000	50,000
101-000000-674006	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	MAYOR'S RIVERWALK	18,734	10,000	10,000	15,000
101-000000-674008	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	MAYOR'S RAM. DINNER	24,703	25,000	25,000	25,000
101-000000-674012	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS-POLICE	1,428	-	-	-
101-000000-674016	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	CONTRIBUTIONS-MSU SAVE	172,331	-	-	-
101-000000-674381	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS - FIREWORKS	7,050	20,000	20,000	20,000
101-000000-674382	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS - KIDS CAMPS	12,600	12,500	12,500	12,500
101-000000-674383	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS - NEIGHBORHOOD CONCE	13,000	12,500	12,500	12,500
101-000000-674508	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	COMMUNITY EVENT FUNDRAISING	500	-	-	-
101-000000-675385	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS - VETERAN'S COMM.	-	500	500	-
101-172300-674008	GENERAL FUND	DONATIONS & CONTRIBUTIONS	REVENUE	MAYOR'S RAM. DINNER	25	-	-	-
101-000000-680000	GENERAL FUND	MISCELLANEOUS	REVENUE	MISCELLANEOUS REVENUE	127,426	150,000	150,000	150,000
101-000000-680104	GENERAL FUND	MISCELLANEOUS	REVENUE	PAY PHONE COMMISSIONS	4,185	4,500	4,500	5,500
101-000000-680201	GENERAL FUND	MISCELLANEOUS	REVENUE	LPD RESTITUTIONS	1,880	3,000	3,000	2,000
101-000000-689000	GENERAL FUND	MISCELLANEOUS	REVENUE	CASH OVER & SHORT	(10)	-	-	-
101-000000-689100	GENERAL FUND	MISCELLANEOUS	REVENUE	TREASURER - CASH OVER/SHORT	22	-	-	-
101-000000-689200	GENERAL FUND	MISCELLANEOUS	REVENUE	PARKS DEPARTMENT - CASH OVER/S	(55)	-	-	-
101-000000-673100	GENERAL FUND	SALE OF CAPITAL ASSETS	REVENUE	SALE OF REAL PROPERTY	-	100,000	100,000	100,000
101-000000-673501	GENERAL FUND	SALE OF CAPITAL ASSETS	REVENUE	SALE OF PROPERTY - POLICE AUCT	2,887	20,000	20,000	20,000
		OTHER REVENUE TOTAL				**409,000**	**409,000**	**413,500**
101-000000-679100	GENERAL FUND	APPROPRIATION OF FUND BALANCE	REVENUE	FROM/(TO) FUND BALANCE	-	175,000	8,836,133	-
		APPROPRIATION OF FUND BALANCE TOTAL				**175,000**	**8,836,133**	**-**
101-000000-699410	GENERAL FUND	INTERFUND TRANSFERS IN	REVENUE	OPERATING TRANSFER - 410 FUND	-	100,000	100,000	100,000
		INTERFUND TRANSFERS IN TOTAL				**100,000**	**100,000**	**100,000**
		REVENUE TOTAL				**165,400,000**	**174,061,133**	**173,100,000**
101-112101-702000	GENERAL FUND	CITY COUNCIL	PERSONNEL	SALARIES	371,036	365,841	365,841	392,433

FY 2026 Proposed City of Lansing Budget Line Items

GL NUMBER	FUND DESC	DIV DESC	DETAIL DESC	Description	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2026 Proposed
101-112101-712000	GENERAL FUND	CITY COUNCIL	PERSONNEL	LONGEVITY	1,000	1,200	1,200	1,200
101-112101-715400	GENERAL FUND	CITY COUNCIL	PERSONNEL	PAYROLL FRINGES	84,920	82,162	82,162	85,481
101-112101-715300	GENERAL FUND	CITY COUNCIL	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	96,121	92,655	92,655	88,367
101-112101-741262	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER PEHLIVANOGLU	735	1,500	-	-
101-112101-851110	GENERAL FUND	CITY COUNCIL	OPERATING	UTILITIES - CITY HALL	36,408	50,000	50,000	50,000
101-112101-851200	GENERAL FUND	CITY COUNCIL	OPERATING	TELEPHONE	6,623	8,000	8,000	8,000
101-112101-956000	GENERAL FUND	CITY COUNCIL	OPERATING	MISCELLANEOUS OPERATING	15,306	27,000	49,375	25,000
101-112101-956200	GENERAL FUND	CITY COUNCIL	OPERATING	PROMOTION	5,384	8,000	8,000	6,000
101-112101-956216	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER BROWN	1,379	1,500	1,500	2,000
101-112101-956223	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER WOOD	457	-	-	-
101-112101-956240	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER SPITZLEY	671	-	-	-
101-112101-956241	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER HUSSAIN	940	1,500	1,500	2,000
101-112101-956242	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER SPADAFORE	1,470	1,500	1,500	2,000
101-112101-956243	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER JACKSON	689	1,500	1,500	2,000
101-112101-956244	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER GARZA	945	1,500	1,500	2,000
101-112101-956246	GENERAL FUND	CITY COUNCIL	OPERATING	MARTIN LUTHER KING JR DAY	1,000	1,000	1,000	1,000
101-112101-956247	GENERAL FUND	CITY COUNCIL	OPERATING	CESAR CHAVEZ EVENT	300	1,000	1,700	1,000
101-112101-956260	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER KOST	1,312	1,500	1,500	2,000
101-112101-956261	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER CARTER	280	1,500	1,500	2,000
101-112101-956262	GENERAL FUND	CITY COUNCIL	OPERATING	COUNCILMEMBER PEHLIVANOGLU	-	-	1,500	2,000
101-112101-956289	GENERAL FUND	CITY COUNCIL	OPERATING	COMMUNITY FUNDING	675	5,000	9,325	5,000
101-112101-957000	GENERAL FUND	CITY COUNCIL	OPERATING	TRAINING	131	500	869	500
101-112101-715100	GENERAL FUND	CITY COUNCIL	EMPLOYEE PARKING	PARKING SUBSIDY	-	1,500	1,500	1,500
101-112101-801720	GENERAL FUND	CITY COUNCIL	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	78,690	67,363	67,363	88,189
101-112101-958000	GENERAL FUND	CITY COUNCIL	INSURANCE & BONDS	INSURANCE & BONDS	4,404	12,480	12,480	12,730
		CITY COUNCIL TOTAL				**735,701**	**763,470**	**782,400**
101-172300-702000	GENERAL FUND	MAYOR'S OFFICE	PERSONNEL	SALARIES	656,550	605,440	605,440	623,785
101-172300-707000	GENERAL FUND	MAYOR'S OFFICE	PERSONNEL	TEMPORARY HELP	38,778	39,500	39,500	44,000
101-172300-712000	GENERAL FUND	MAYOR'S OFFICE	PERSONNEL	LONGEVITY	800	800	800	800
101-172300-715400	GENERAL FUND	MAYOR'S OFFICE	PERSONNEL	PAYROLL FRINGES	163,372	132,490	132,490	148,454
101-172300-715300	GENERAL FUND	MAYOR'S OFFICE	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	448,401	256,279	256,279	256,291
101-172300-742100	GENERAL FUND	MAYOR'S OFFICE	OPERATING	FUEL CHARGES	2,135	2,400	2,400	2,400
101-172300-851110	GENERAL FUND	MAYOR'S OFFICE	OPERATING	UTILITIES - CITY HALL	9,419	12,500	12,500	12,791
101-172300-851200	GENERAL FUND	MAYOR'S OFFICE	OPERATING	TELEPHONE	13,509	10,000	10,000	10,000
101-172300-956000	GENERAL FUND	MAYOR'S OFFICE	OPERATING	MISCELLANEOUS OPERATING	72,781	72,000	72,000	75,000
101-172300-956007	GENERAL FUND	MAYOR'S OFFICE	OPERATING	VETERAN COMM EXP	2,000	4,000	4,000	2,000
101-172300-956259	GENERAL FUND	MAYOR'S OFFICE	OPERATING	MAYOR'S RAM. DINNER	24,107	25,000	25,000	25,000
101-172300-957000	GENERAL FUND	MAYOR'S OFFICE	OPERATING	TRAINING	-	1,500	1,500	1,500
101-172300-801311	GENERAL FUND	MAYOR'S OFFICE	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	33,949	4,873	4,873	9,689
101-172300-715100	GENERAL FUND	MAYOR'S OFFICE	EMPLOYEE PARKING	PARKING SUBSIDY	-	10,500	10,500	11,000
101-172300-801720	GENERAL FUND	MAYOR'S OFFICE	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	94,789	94,220	94,220	101,093
101-172300-941200	GENERAL FUND	MAYOR'S OFFICE	CITY EQUIPMENT RENTAL	CITY EQUIPMENT RENTAL (CHARGE)	18,000	11,500	11,500	13,087
101-172300-958000	GENERAL FUND	MAYOR'S OFFICE	INSURANCE & BONDS	INSURANCE & BONDS	5,626	33,596	33,596	34,268
		MAYOR'S OFFICE TOTAL				**1,316,598**	**1,316,598**	**1,371,158**

INTERNAL AUDIT
CITY OF LANSING, MICHIGAN

[redacted]
124 W Michigan Ave, 10th Floor, Lansing MI 48933 |charles.randall@lansingmi.gov | (517) 483-4159

MISSION

The mission of the Internal Auditor's office is to follow the City Charter, to improve the accountability for public funds, and to improve operations of city government for the benefit of the citizens of the City of Lansing.

APPROPRIATION SUMMARY

Department Appropriation	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Adopted Budget	Percent Change
Personnel					
Active Personnel	122,433	142,125	142,125	167,974	18.2%
Retirement/Fixed Benefits	70,904	53,067	53,067	70,478	32.8%
Total Personnel	193,337	195,192	195,192	238,452	22.2%
Operating					
Department Operating	273	1,000	1,000	1,000	0.0%
Information Technology	6,977	5,889	5,889	7,881	33.8%
Insurance & Bonds	1,648	1,270	1,270	1,295	2.0%
Total Operating	8,898	8,159	8,159	10,176	24.7%
Total Expenditures	202,235	203,351	203,351	248,628	22.3%

SUMMARY OF CHANGES

No significant operating changes for the Internal Auditor are included in the FY 2025 proposed budget.

FY 2026 Proposed City of Lansing Budget Line Items

GL NUMBER	FUND DESC	DIV DESC	DETAIL DESC	Description	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2026 Proposed
101-172400-956000	GENERAL FUND	CITY CLERK'S OFFICE	OPERATING	MISCELLANEOUS OPERATING	221,019	200,000	200,000	175,000
101-172400-956010	GENERAL FUND	CITY CLERK'S OFFICE	OPERATING	REIMBURSED ELECTIONS	196,993	120,000	120,000	75,000
101-172400-956200	GENERAL FUND	CITY CLERK'S OFFICE	OPERATING	PROMOTION	8,523	5,000	5,000	15,000
101-172400-956500	GENERAL FUND	CITY CLERK'S OFFICE	OPERATING	ADVERTISING/PUBLISHING	8,094	20,000	20,000	20,000
101-172400-960019	GENERAL FUND	CITY CLERK'S OFFICE	OPERATING	CHARTER COMMISSION	473	-	-	-
101-172400-801311	GENERAL FUND	CITY CLERK'S OFFICE	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	31,338	175,753	175,753	131,490
101-172400-715100	GENERAL FUND	CITY CLERK'S OFFICE	EMPLOYEE PARKING	PARKING SUBSIDY	-	6,000	6,000	13,500
101-172400-801720	GENERAL FUND	CITY CLERK'S OFFICE	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	103,183	85,030	85,030	111,831
101-172400-958000	GENERAL FUND	CITY CLERK'S OFFICE	INSURANCE & BONDS	INSURANCE & BONDS	6,313	26,383	26,383	26,911
		CITY CLERK'S OFFICE TOTAL				**1,954,061**	**1,954,061**	**1,814,391**
101-112120-702000	GENERAL FUND	INTERNAL AUDIT	PERSONNEL	SALARIES	93,050	120,462	120,462	131,830
101-112120-707000	GENERAL FUND	INTERNAL AUDIT	PERSONNEL	TEMPORARY HELP	7,567	-	-	-
101-112120-715400	GENERAL FUND	INTERNAL AUDIT	PERSONNEL	PAYROLL FRINGES	21,816	21,663	21,663	36,144
101-112120-715300	GENERAL FUND	INTERNAL AUDIT	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	70,904	53,067	53,067	70,478
101-112120-851200	GENERAL FUND	INTERNAL AUDIT	OPERATING	TELEPHONE	273	500	500	500
101-112120-956000	GENERAL FUND	INTERNAL AUDIT	OPERATING	MISCELLANEOUS OPERATING	-	500	500	500
101-112120-801720	GENERAL FUND	INTERNAL AUDIT	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	6,977	5,889	5,889	7,881
101-112120-958000	GENERAL FUND	INTERNAL AUDIT	INSURANCE & BONDS	INSURANCE & BONDS	1,648	1,270	1,270	1,295
		INTERNAL AUDIT TOTAL				**203,351**	**203,351**	**248,628**
101-172730-702000	GENERAL FUND	TREASURY/INCOME TAX	PERSONNEL	SALARIES	858,487	1,069,081	1,069,081	1,098,942
101-172730-706400	GENERAL FUND	TREASURY/INCOME TAX	PERSONNEL	WAGES - ELECTION INSPECTOR	383	-	-	-
101-172730-707000	GENERAL FUND	TREASURY/INCOME TAX	PERSONNEL	TEMPORARY HELP	13,982	10,000	10,000	10,000
101-172730-708000	GENERAL FUND	TREASURY/INCOME TAX	PERSONNEL	OVERTIME - SALARY	13,081	-	-	-
101-172730-712000	GENERAL FUND	TREASURY/INCOME TAX	PERSONNEL	LONGEVITY	6,000	8,500	8,500	7,500
101-172730-715400	GENERAL FUND	TREASURY/INCOME TAX	PERSONNEL	PAYROLL FRINGES	249,435	338,989	338,989	364,116
101-172730-801050	GENERAL FUND	TREASURY/INCOME TAX	PERSONNEL	TEMPORARY HELP-CONTRACTUAL	85,089	-	-	-
101-172730-715300	GENERAL FUND	TREASURY/INCOME TAX	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	550,256	570,742	570,742	598,468
101-172730-801000	GENERAL FUND	TREASURY/INCOME TAX	OPERATING	CONTRACTUAL SERVICES	26,395	50,000	50,000	50,000
101-172730-851110	GENERAL FUND	TREASURY/INCOME TAX	OPERATING	UTILITIES - CITY HALL	22,755	32,000	32,000	32,000
101-172730-851200	GENERAL FUND	TREASURY/INCOME TAX	OPERATING	TELEPHONE	7,313	5,000	5,000	5,000
101-172730-930400	GENERAL FUND	TREASURY/INCOME TAX	OPERATING	UNSCHEDULED MAINTENANCE	(23)	-	-	-
101-172730-956000	GENERAL FUND	TREASURY/INCOME TAX	OPERATING	MISCELLANEOUS OPERATING	72,300	75,000	75,000	75,000
101-172730-956100	GENERAL FUND	TREASURY/INCOME TAX	OPERATING	POSTAGE	80,591	65,000	65,000	65,000
101-172730-956401	GENERAL FUND	TREASURY/INCOME TAX	OPERATING	PRINTING & FORMS	39,692	30,000	30,000	30,000
101-172730-957000	GENERAL FUND	TREASURY/INCOME TAX	OPERATING	TRAINING	4,137	6,000	6,000	6,000
101-172730-957003	GENERAL FUND	TREASURY/INCOME TAX	OPERATING	EDUC. & TRAINING - TREASURY/IN	803	-	-	-
101-172730-801311	GENERAL FUND	TREASURY/INCOME TAX	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	36,560	363,370	363,370	436,701
101-172730-715100	GENERAL FUND	TREASURY/INCOME TAX	EMPLOYEE PARKING	PARKING SUBSIDY	-	21,000	21,000	22,400
101-172730-801720	GENERAL FUND	TREASURY/INCOME TAX	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	237,481	222,954	222,954	255,706
101-172730-958000	GENERAL FUND	TREASURY/INCOME TAX	INSURANCE & BONDS	INSURANCE & BONDS	7,548	30,164	30,164	30,767
		TREASURY/INCOME TAX TOTAL				**2,897,800**	**2,897,800**	**3,087,600**
101-172720-702000	GENERAL FUND	ASSESSING	PERSONNEL	SALARIES	519,348	773,542	773,542	837,713
101-172720-706300	GENERAL FUND	ASSESSING	PERSONNEL	WAGES - BOARD OF REVIEW	2,490	3,000	3,000	3,000
101-172720-707000	GENERAL FUND	ASSESSING	PERSONNEL	TEMPORARY HELP	127,891	90,000	90,000	75,000

LANSING ENTERTAINMENT & PUBLIC FACILITY AUTHORITY
AFFILIATED AGENCY, CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2025 - June 30, 2026

LANSING CENTER OPERATIONS

Revenues	**FY 2024 Actuals**	**FY 2025 Adopted Budget**	**FY 2025 Amended Budget**	**FY 2026 Proposed Budget**	**Percent Change**
Food Services	3,478,979	3,511,000	3,511,000	3,693,750	5.2%
Building Rental	886,781	1,000,000	1,000,000	1,069,125	6.9%
Equipment Rental	995,335	980,000	980,000	984,065	0.4%
Labor/Service	436,868	375,000	375,000	348,087	-7.2%
Utilities	110,967	155,000	155,000	60,245	-61.1%
Security	79,265	75,000	75,000	153,248	104.3%
Box Office	51,731	40,000	40,000	37,129	-7.2%
Sponsorships	209,063	-	-	300,000	
Other	176,975	55,000	55,000	187,521	>200.0%
Total Revenues	6,425,964	6,191,000	6,191,000	6,833,170	10.4%
Expenditures					
Personnel Services	2,460,017	3,027,000	3,027,000	2,527,882	-16.5%
Food and Beverage	1,612,765	2,100,000	2,100,000	2,031,563	-3.3%
Utilities	1,033,784	1,110,000	1,110,000	1,110,000	0.0%
Events	872,127	790,000	790,000	663,740	-16.0%
Professional Services	775,853	345,000	345,000	345,000	0.0%
Security	145,028	228,000	228,000	191,560	-16.0%
Supplies and Materials	138,020	134,000	134,000	134,000	0.0%
Insurance	117,293	120,000	120,000	216,457	80.4%
Rents and Leases	47,383	85,000	85,000	85,000	0.0%
Repairs and Maintenance	616,881	81,000	81,000	481,000	>200.0%
Communications	65,554	16,000	16,000	16,000	0.0%
Marketing	196,389	77,000	77,000	77,000	0.0%
Depreciation	13,748	1,000	1,000	1,000	0.0%
Bad Debt Expense	3,385	20,000	20,000	20,000	0.0%
Other	158,813	100,000	100,000	100,000	0.0%
Total Expenditures	8,257,040	8,234,000	8,234,000	8,000,202	-2.8%
Net of Operations	1,831,076	2,043,000	2,043,000	1,167,032	
Sales/Marketing Reimb.	(942,080)	(900,000)	(900,000)	(850,000)	
Management Costs	-	-	-	355,604	
Projected Business Savings	NA	(343,000)	(343,000)	-	
Estimated City Contribution	888,996	800,000	800,000	672,636	-15.9%
City Actual Contribution	909,034	800,000	800,000	672,636	-15.9%
Fund Balance	3,291,302	3,291,302	3,291,302	3,291,302	

LANSING ENTERTAINMENT & PUBLIC FACILITY AUTHORITY
AFFILIATED AGENCY, CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2025 - June 30, 2026

JACKSON FIELD STADIUM OPERATIONS

	FY 2024 Actuals	FY 2025 Adopted Budget	FY 2025 Projected Budget	FY 2026 Proposed Budget	Percent Change
Revenues					
State Grant	1,072,152	-	-	-	
Other	17,842	-	-	-	
Total Revenues	1,089,994	-	-	-	
Expenditures					
Personnel Services	172,115	180,000	180,000	186,012	3.3%
Utilities	-	4,000	4,000	-	-100.0%
Professional Services	170,516	210,000	210,000	210,000	0.0%
Supplies and Materials	16,679	6,000	6,000	6,000	0.0%
Insurance	10,375	6,150	6,150	6,150	0.0%
Repairs and Maintenance	48,689	53,000	1,125,152	231,800	>200.0%
Communications	72,642	75,000	75,000	75,000	0.0%
Marketing	5,972	8,500	8,500	8,500	0.0%
Depreciation	-	3,750	3,750	3,750	0.0%
Other	80,288	27,600	27,600	21,588	-21.8%
Total Expenditures	577,276	574,000	1,646,152	748,800	30.5%
Net of Operations	(512,718)	574,000	1,646,152	748,800	30.5%
Management Costs	-	-	-	18,206	
City Actual Contribution	606,000	574,000	574,000	767,006	33.6%
Fund Balance	1,361,966	1,361,966	289,814	289,814	

LANSING ENTERTAINMENT & PUBLIC FACILITY AUTHORITY
AFFILIATED AGENCY, CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2025 - June 30, 2026

GOLF OPERATIONS

	FY 2024 Actuals	FY 2025 Adopted Budget	FY 2025 Amended Budget	FY 2026 Proposed Budget	Percent Change
Revenues					
Food Services	122,590	118,000	118,000	131,478	11.4%
Equipment Rental	228,646	198,000	198,000	236,315	19.4%
Greens Fees	581,459	478,000	478,000	566,353	18.5%
Sponsorships	-	-	-	25,000	
Other	31,343	17,000	17,000	30,801	81.2%
Total Revenues	964,038	811,000	811,000	989,947	22.1%
Expenditures					
Personnel Services	497,386	519,000	519,000	517,176	-0.4%
Food and Beverage	73,913	69,000	69,000	65,739	-4.7%
Communications	13,946	35,000	35,000	35,000	0.0%
Rents and Leases	49,435	18,000	18,000	18,000	0.0%
Professional Services	7,116	39,250	39,250	39,250	0.0%
Utilities	26,679	18,000	18,000	50,000	177.8%
Marketing	13,335	55,000	55,000	55,000	0.0%
Repairs and Maintenance	71,540	75,750	75,750	75,750	0.0%
Supplies and Materials	84,275	15,000	15,000	15,000	0.0%
Insurance	15,309	26,000	26,000	15,000	-42.3%
Merchandise	-	4,000	4,000	4,000	0.0%
Depreciation	40,079	15,000	15,000	15,000	0.0%
Total Expenditures	893,013	889,000	889,000	904,915	1.8%
Net of Operations	(71,025)	78,000	78,000	(85,032)	
City Actual Contribution	96,383	78,000	78,000	-	
Fund Balance	849,387	849,387	849,387	934,419	

STADIUM FUND
CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2025 - June 30, 2026

FUND DESCRIPTION

This fund accounts for the operations for City support of Jackson Field (formerly Cooley Law School) stadium operations, the results of which are aggregated into the City's General Fund for financial reporting.

APPROPRIATION SUMMARY

	FY 2024 Actuals	FY 2025 Adopted Budget	FY 2025 Amended Budget	FY 2026 Proposed Budget	Percent Change
Beginning Fund Balance			**Not Applicable**		
Revenues					
Services Rendered	96,605	122,320	122,320	122,746	0.3%
Use & Admission Fees	299,953	350,000	350,000	350,000	0.0%
Interest Income	42,764	5,680	5,680	5,569	-2.0%
Royalties	172,676	150,000	150,000	156,685	4.5%
Interfund Transfers In	252,116	233,000	233,000	226,000	-3.0%
Total Revenues	864,113	861,000	861,000	861,000	0.0%
Expenditures					
Jackson Field Stadium	864,113	861,000	861,000	861,000	0.0%
Total Expenditures	864,113	861,000	861,000	861,000	0.0%
Ending Fund Balance			**Not Applicable**		

REVENUE SOURCES AND OUTLOOK

Debt service and other obligations of the Jackson Field Stadium are supported by the City through the Stadium License, Lease, and Service Agreement (as amended) with any remaining activity subsidized by the General Fund. The City's financial contribution is anticipated to remain stable for the duration of the agreement, which concludes in 2038.

GOLF FUND
CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2025 - June 30, 2026

FUND DESCRIPTION

This fund accounts for the operation of the City-owned golf courses.

APPROPRIATION SUMMARY

	FY 2024 Actuals	FY 2025 Adopted Budget	FY 2025 Amended Budget	FY 2026 Proposed Budget	Percent Change
Beginning Working Capital	(100,995)	7,761	7,761	7,761	
Revenues					
Interfund Transfers In	-	100,000	100,000	15,000	
Total Revenues	-	100,000	100,000	15,000	-85.0%
Expenditures					
Groesbeck Golf Course	108,756	100,000	100,000	15,000	
Total Expenditures	108,756	100,000	100,000	15,000	-85.0%
Net Revenue (Expense)	(108,756)	-	-	-	
Ending Working Capital	7,761	7,761	7,761	7,761	
Non-Current Assets	1,817,661				
Actual Net Position	1,825,422				

REVENUE SOURCES AND OUTLOOK

Groesbeck Golf Course is owned by the City of Lansing and operated by the Lansing Entertainment and Public Facilities Authority (LEPFA). Annual activity within this fund largely represents the City's subsidy to LEPFA for operating the golf course, funded by the City's Parks Millage Fund. LEPFA covers the majority of its expenses by charging users for food services, equipment rentals, and greens fees.

FY2025/2026 Budget Department Presentations
LEPFA

For the budget presentations Council is providing up to 15 minutes, including Q & A to each department. During that time, please respond to the following questions:

- What is the difference with your budget request from current fiscal year to the proposed budget?
- What impact on the budget will occur with the new outside management?
- Are there any changes in services that your department is responsible for and if so why?
- Are there any rate or fee increases and if so why?
- What impact has 311 taken on your department and staff?
- Are there any new initiatives or services you will be providing with this budget?
- Who are the top 2 largest vendors for your department and when were they last bid?
- Have you budgeted for receipt of federal grant funds? If you have, and the federal funds get pulled back, will you still be able to continue the service those funds would be used for, or purchase the item you intended to purchase with federal grant funds, or cover the staff that that the grant was supplementing?

No annual reports will be presented during this time. However, if you have an annual report you wish for Council to have, please provide it to the Council offices by noon the Friday before your Monday presentation and it will be provided to Council at that time. These annual reports will NOT be discussed during your 15 minutes.

UNITED AUTOMOBILE • AEROSPACE • AGRICULTURAL IMPLEMENT WORKERS
of AMERICA (UAW)

LOCAL 2256
City of Lansing Unit
2114 North East Street
Lansing, Michigan 48906
Telephone: 517/485-5853
Fax: 517/485-6273

Unit President
DARREN KALIS
Chief Steward
BILLY TOBIAS

May 9, 2025

City of Lansing City Council
Ryan Kost, Council President
124 W. Michigan Ave. 10th Floor
Lansing, MI 48933

Dear President Kost,

Thank you for the opportunity to provide my feedback regarding the City of Lansing proposed FY 2025-2026 budget. The UAW and City of Lansing have historically had a healthy relationship which I intend to continue. I appreciate the difficulty of forming a budget with ongoing constraints but I will always advocate for utilizing the funds to provide the services that directly impact our community.

Tax revenue from the citizens and businesses of Lansing among funding sources that make up the budget are expected to support the variety of services provided by the City. In order to support these services, the City needs to hire and retain high quality employees. The UAW bargaining unit is made up of dedicated career employees, many who reside here in Lansing. Retention of these invested and skilled employees is imperative to maintain a level of service that the residents deserve, and the budget should reflect the value of its employees, both active and retired. The UAW groups knowledge, professionalism, and commitment to delivering outstanding service makes them an invaluable asset to our community.

Investing in the UAW employees is key to maintaining the exceptional services for our residents. Staffing levels need to be appropriate, wages and benefits competitive, and commitments to retirees must be honored. Contracting out services previously performed by City employees has led to disappointing results for residents which is often projected back at the career UAW employees that remain dedicated despite being understaffed, with lagging compensation with reduced benefits.

I feel a budget that represents the value of its employees is the best way to ensure exceptional services for our city. I hope that you'll take my comments into consideration when adopting the City of Lansing FY 2025-2026 budget. Again, thank you for the opportunity to offer input during this budget process.

In Solidarity,

Darren Kalis
President City of Lansing Unit
UAW Local 2256

E-mail Address: darren.kalis.2256@gmail.com

Budget Questions on Floor during Department Presentations

4/7/2025

- 1 How are the trash and yard waste fees determined. Inflationary increases year-to-year to meet increases in costs.
- 2 Status of reporting from the FY2024/2025 budget policies that were not submitted. Submitted to the Internal Auditor 4/15. Council staff forwarded to Council 4/17/2025. Contract reporting item still pending. We can confirm, and otherwise provide, read-access to the Internal Auditor to view approved contracts in Laserfiche to fulfill inquiries related to the Contracts reporting item.
- 3 Breakdown on IT charges for each department. (asked again 4/21) see FY 26 IT Allocation attached.
- 4 Breakdown on what the $550,000 increase in the software line is for the IT budget and breakdown on what is allocated in all departments for each department and why.
  - 30% (163k) due to increases in department specific software; 70% ($388k) due to general cost increases.
  - See FY26 IT Direct Charges attached for breakdown of allocated costs
- 5 Detailed breakdown on the Ovation and what the contingencies are. See Ovation Sources and Uses attached:
- 6 Regarding NACE; decrease in fringe benefits; requested details on Mr. Brower calculations.
  - Workers comp and miscellaneous benefits: calculated on a per-capita basis
  - Retiree Pension/OPEB Cost: allocated as a percentage of salary by retirement group
  - OFE moved from NACE to ED&P mid-FY 2025
- 7 Total number of departments for 311. See FY26 311 Allocation attached

4/21/2025

- 1 Parking line item for all departments. Number of employees and cost for each department. See FY26 Parking estimate for budgeted amounts: these are being audited internally with an update to be provided to Council prior to budget adoption, but may vary depending on number of active employees at any particular point in time.

4/28/2025

- 1 List of staffing shortages in Public Service See HR's Quarterly Vacancy Report
- 2 Sustainability reporting from Public Service.

  Publicly available at City Sustainability Page:
  Sustainability | Lansing, MI - Official Website
- 3 Quantified number on realized savings and projected savings in waste reduction from Public Service. Public Service anticipates a report on savings from building controls, new HVAC units, and other improvements being completed in the next few months. They have also implemented a software platform on City CART trucks that will allow for optimized routes, but this will take time for establishing a baseline and then optimizing routes to realize savings. Other realized savings can be roughly estimated but may take time to compile.
- 4 Key metrics on what sustainability division is working on.

  See Climate Action Plan at City Sustainability Page:
  Sustainability | Lansing, MI - Official Website
  Grant Activities include:
  - $5M Forestry Grant
  - $8M EV Charging Grant
  - Various small to mid-sized grants

  Public Service support and activities

Submitted @ mtg 4:45pm

- Coordinating with i-Team on sustainability initiatives
- Coordination with Public Service Departments on waste reduction and green initiatives
- Advising various departments and public on best practices in sustainability

4/7/2025
Q #3

FY 2026 IT ALLOCATION

Description	GL Number	FY26 Proposed	Computers	Employees	Direct Charges
City Council	101-112101-801720	88,189.00	10	10	6,000.00
Internal Audit	101-112120-801720	7,881.00	1	1	-
Neighborhoods & Citizen Eng.	101-172250-801720	39,523.00	3	3	8,000.00
Mayor	101-172300-801720	101,093.00	17	13	-
Community Media	101-172310-801720	70,927.00	9	9	-
Financial Empowerment	101-172320-801720	63,046.00	9	8	-
City Clerk	101-172400-801720	111,831.00	13	19	6,000.00
Economic Development & Planning	101-172601-801720	168,793.00	16	13	-
Code Compliance	101-172610-801720	183,634.00	21	18	-
Finance	101-172710-801720	143,431.00	17	14	15,000.00
Assessors	101-172720-801720	93,353.00	15	13	3,000.00
Treasury & Income Tax	101-172730-801720	255,706.00	18	18	126,133.00
Human Resources	101-172800-801720	145,702.00	22	18	-
City Attorney	101-172900-801720	131,475.00	21	18	5,800.00
Police	101-343201-801720	3,196,135.00	335	251	1,181,715.00
	207-343201-801720	97,500.00			
Fire	101-343501-801720	1,330,428.00	140	193	147,748.00
Human Relations & Comm. Services	101-672500-801720	106,418.00	15	14	8,000.00
Parks & Recreation	101-783810-801720	196,538.00	27	22	12,600.00
Public Service Property Management	101-173140-801720	119,384.00	16	15	9,410.00
Building Safety	249-172610-801720	174,229.00	16	13	36,000.00
Downtown Lansing Inc.	298-173904-801720	39,404.00	6	6	-
Parking	514-453640-801720	136,277.00	11	18	10,000.00
Public Service WWTP	590-453670-801720	195,323.00	13	14	256,640.00
311	601-172260-801720	155,931.00	7	7	125,000.00
Fleet	661-453623-801720	176,356.00	21	18	62,966.00
54-A District Court	710-132201-801720	489,696.00	71	48	-
Public Service O&M		Distributed	33	85	87,256.00
Public Service Engineering/Administration		Distributed	28	27	19,704.00
Engineering GF	101-453603-801720	58,440.00			
Act 51 Major	202-453634-801720	162,465.00			
Act 51 Local	203-453634-801720	159,349.00			
Refuse	596-453622-801720	68,571.00			
Recycling	597-453685-801720	63,116.00			
Composting	597-453686-801720	13,246.00			
Engineering ISF	645-453603-801720	306,610.00			

FY26 IT Direct Charges and Changes

Dept.	FY25	FY26	Change	Explanation of Charge/Increase
Building Safety	36,000	36,000	-	Eplan Software
City Assessor	3,000	3,000	-	Apex Assessing
Fire	126,948	147,748	20,800	ESO Snowflake
Parks	12,600	12,600	-	RecTrac
Police	1,089,915	1,181,715	91,800	AXON migration $27,700, Core Tech increase $3,000, Added Lexis Nexus Digital Stakeout $29,000, Street Smart increase $3,000, PowerDMS increase $2,500, Netmotion increase $500, State of Michigan increase $500, Cellebrite increase for hardware upgrades $13,900, Amped increase $500, Callyo increase $2,000, CrimeView Analytics increase $7,500 Covert Track adding $1,200, Lefta training increase $500
Public Service - Admin	19,064	19,704	640	Cityworks software increase
Public Service - O&M	84,420	87,256	2,836	Cityworks software increase
Public Service - Waste Water	24,830	25,664	834	Cityworks software increase
Public Service - Property Management	9,104	9,410	306	Cityworks software increase
Public Service - Fleet	17,382	62,966	45,584	Cityworks software increase (Fleet Asset and Inventory Management)
Public Service - Fleet	15,000	15,000	-	Time tracking software
Treasury	126,133	126,133	-	Insource Solutions, City Tax
Clerk	6,000	6,000	-	Civic Clerk
City Council	6,000	6,000	-	Civic Clerk
HRCS	8,000	8,000	-	Wizehive
Neighborhoods, Arts, and Citizen Engagem	8,000	8,000	-	Wizehive
311	125,000	125,000	-	Dewpoint, Five9 and Microsoft Dynamics
Parking	10,000	10,000	-	Indigovision
OCA	5,800	5,800	-	Karpel Prosection software

4/7/2025
Q#4

4/7/2025
Q#5

Ovation Sources and Uses

Sources	
Item	**Amount**
City of Lansing Bond	$20,000,000
MEDC Grant	$5,000,000
State of Michigan Appropriation	$2,000,000
Federal Appropriation (HUD)	$750,000
Dart Foundation Sounds and Lighting Grant	$1,250,000
Private Fundraising	$1,335,000
PEG Fees	$2,555,933
Total Sources	**$32,890,933**

Uses	
Item	**Amount**
Building design, Architecture, and Engineering	$1,466,098
Environmental Consulting	$28,500
Privacy Screening	$4,812.17
Environmental Testing	$23,150
Temporary Fencing	$10,064.92
Construction Costs and Construction Management	$26,473,214
Brownfield Plan Amendment	$30,000
Site Survey	$13,750
Program Manager	$600,000
Sounds and Lighting (Targeted Grant)	$1,250,000
Land Acquisition	$2,000,000
Programming, Fundraising, Marketing, and Admin	$500,000
Operating Reserve	$491,344
Total Uses	**$32,890,933**

FY 26 311 Allocation: Calls (Parent - Child Cases for Active Departments)

Data Label	Account	Net Calls	Allocation	Department	Description	FY26 Budget
101-172250	101-172250-801311	77	3,519	NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT	NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT	3,519
101-172300	101-172300-801311	212	9,689	MAYOR'S OFFICE	MAYOR'S OFFICE	9,689
101-172320	101-172320-801311	13	594	ECONOMIC DEVELOPMENT AND PLANNING	OFFICE OF FINANCIAL EMPOWERMENT	594
101-172400	101-172400-801311	2,877	131,490	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	131,490
101-172601	101-172601-801311	240	10,969	ECONOMIC DEVELOPMENT AND PLANNING	ADMINISTRATION & PLANNING	10,969
101-172610	101-172610-801311	710	32,450	ECONOMIC DEVELOPMENT AND PLANNING	BUILDING AND CODE **(CODE COMPLIANCE)**	32,450
101-172710	101-172710-801311	104	4,753	FINANCE OPERATIONS	FINANCE OPERATIONS	4,753
101-172730	101-172730-801311	9,555	436,701	TREASURY/INCOME TAX	TREASURY/INCOME TAX	436,701
101-453603	101-453603-801311	355	16,225	PUBLIC SERVICE	ADMIN AND ENGINEERING **(FORESTRY/GENERAL FUND)**	16,225
101-672500	101-672500-801311	1,557	71,161	HUMAN RELATIONS & COMMUNITY SERVICES	HUMAN RELATIONS & COMMUNITY SERVICES	71,161
101-783810	101-783810-801311	451	20,612	PARKS AND RECREATION	ADMINISTRATION	20,612
202-453634	202-453634-801311	389	17,779	PUBLIC SERVICE	ADMIN AND ENGINEERING **(ROADS)**	17,779
249-172610	249-172610-801311	408	18,647	ECONOMIC DEVELOPMENT AND PLANNING	BUILDING AND CODE **(BUILDING SAFETY)**	18,647
514-453640	514-453640-801311	175	7,998	ECONOMIC DEVELOPMENT AND PLANNING	ADMINISTRATION **(PARKING)**	7,998
590-453670	590-453670-801311	310	14,168	PUBLIC SERVICE	SYSTEM ADMINISTRATION **(WWTP)**	14,168
596-453622	596-453622-801311	2,650	121,115	PUBLIC SERVICE	REFUSE DISPOSAL	121,115
597-453685	597-453685-801311	593	27,102	PUBLIC SERVICE	RECYCLING OPERATIONS	17,061
	597-453686-801311			PUBLIC SERVICE	COMPOSTING	10,041
645-453603	645-453603-801311	1,204	55,028	PUBLIC SERVICE	ADMIN AND ENGINEERING **(PUBLIC SERVICE DEPT)**	55,028
Grand Total		**21,880**	**1,000,000**			**1,000,000**

4/7/2025 C#7 (Updated Report)

4/21/2025
Q. #1

Account	Department	Permits/Vehicles	Estimated	FY26 Budget
101 112101 715100	CITY COUNCIL	1	1,476	1,500
101-172300-715100	MAYOR	6	8,856	9,000
101-172310-715100	MEDIA	9	13,284	13,500
101-172320-715100	OFE	1	1,476	1,500
101-172400-715100	CITY CLERK	9	13,284	13,500
101-172601-715100	EDP ADMIN	3	4,428	4,500
101-172610-715100	CODE COMPLIANCE	31	45,756	46,300
101-172620-715100	PLANNING	5	7,380	7,500
101-172710-715100	FINANCE	11	16,236	16,400
101-172720-715100	ASSESSORS	8	11,808	12,000
101-172730-715100	TREASURERS	15	22,140	22,400
101-172800-715100	HUMAN RESOURCES	17	25,092	25,400
101-172900-715100	CITY ATTORNEY	18	26,568	26,900
101-173140-715100	MGS	13	18,708	18,900
101-343201-715100	LPD	51	77,484	78,300
101-672500-715100	HUMAN RELATIONS	19	27,972	28,300
249-172610-715100	BLDG SAFETY	27	39,852	40,300
252-932663-741840-05924	DEVELOPMENT	8	11,808	12,000
514-453641-715100	PKG SERV OFFICE	33	51,372	51,900
601-172260-741000	CALL CENTER	6	8,856	9,000
630-173130-715100	IT	15	22,776	23,100
645-453603-715100	PUBLIC SERVICE	34	50,100	50,700
710-132201-715100	DISTRICT COURT	32	47,160	47,700

Boak, Sherrie

From:	Brower, Jake
Sent:	Monday, May 5, 2025 4:44 PM
To:	Brown, Jeffrey; Carter, Tamera; Garza, Jeremy; Hussain, Adam; Jackson, Brian T.; Kost, Ryan; Pehlivanoglu, Trini; Spadafore, Peter
Cc:	Jorae, Brad D.; Boak, Sherrie; Sturdivant, Brian; Lawrence, Mark
Subject:	Fire Department - FY24 Follow Up

Good afternoon,

A question came up during the April 21 Committee of the Whole related to a budget-to-actual comparison in the Fire Department's 2024 Annual Report asking why the Department did not spend approximately $650,000 of its $43 million budget in FY 2024.

The response described this amount as having been given back to the General Fund, which is a common expression for how unspent appropriations result in a higher starting fund balance for the next fiscal year. Chief Sturdivant also highlighted internal efficiencies the Fire Department has sought to make sure that funding goes as far as possible and to show skin in the game when requesting additional resources from the administration and City Council.

This amount does not represent funding that was held back from any individual purpose but is rather a 1.5% variance between budget and final expenditures across personnel, operating, and non-discretionary accounts.

Thank you,

Jake Brower
Chief Strategy Officer
City of Lansing – Office of Mayor Andy Schor
124 W. Michigan Ave. | Lansing, MI 48933
O: 517-483-4576 | E: Jake.Brower@lansingmi.gov
Website | Facebook | Twitter | Instagram

Andy Schor, Mayor

5/5/2025
Q.

From: Thomas, Crystal <Crystal.Thomas@lansingmi.gov>
Sent: Tuesday, May 6, 2025 2:42 PM
To: Kost, Ryan <Ryan.C.Kost@lansingmi.gov>; Boak, Sherrie <Sherrie.Boak@lansingmi.gov>
Cc: Brower, Jake <Jake.Brower@lansingmi.gov>
Subject: RE: Budget Question Follow Up

These totals includes Directors and Managers which are all in the office.

Crystal Thomas, CPFIM
Finance Director/Acting City Treasurer
City of Lansing
Finance Department

From: Thomas, Crystal <Crystal.Thomas@lansingmi.gov>
Sent: Tuesday, May 6, 2025 12:00:59 PM
To: Boak, Sherrie <Sherrie.Boak@lansingmi.gov>
Cc: Brower, Jake <Jake.Brower@lansingmi.gov>; Kost, Ryan <Ryan.C.Kost@lansingmi.gov>
Subject: RE: Budget Question Follow Up

Sherri,

For Treasury and Income Tax
Total FTEs is 11
55% are hybrid

For Finance
Total FTEs is 11
73% are hybrid

Thank you,

Crystal Thomas, CPFIM
Finance Director/Acting City Treasurer
City of Lansing
Finance Department
For scheduling assistance please contact:
Finance: Rebecca.Taylor@lansingmi.gov
Treasury & Income Tax: Madelyn.Arsenault@lansingmi.gov
124 W. Michigan Ave. | Lansing, MI 48933
O: (517) 483-4111| E: Crystal.Thomas@lansingmi.gov
Website | Facebook | Twitter | Instagram

311 – Treasury Income Tax Questions

- Treasury/Income Tax – yet Ms. Thomas said last night they are NOT assisting with Income Tax because that has confidential information. – are they? City 311 can answer many questions about City income taxes, with agents having access to City Tax after training and signing to abide by State of Michigan confidentiality laws. This allows City 311 to respond to answer a wide range of inquiries, but certain areas require certifications or classifications that can only be handled by Treasury staff (such as auditor functions, managing payment plans, and escalated court cases). Of approximately 10,796 parent 311 calls to Treasury, 937 were forwarded to the Department related to income taxes and 304 calls were forwarded related to property taxes for the net allocation of 9,555 during the 7/1/2023 to 6/30/2024 period. The response Monday highlighted the portion of questions that cannot be handled by 311 agents and determining what additional topics may be supported by 311 in the future if applicable.

BY COMMITTEE OF THE WHOLE

3/24/2025

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 24, 2025, the Mayor submitted a proposed budget for the 2025/2026 fiscal year, which spans from July 1, 2025 through June 30, 2026; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 5, 2025; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 5, 2025, for the fiscal year 2025/2026 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2025/2026, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain impovements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that 3.9 mills be levied with such revenue to be used to pay for the the new Public Safety Buildings, as approved by the voters on November 8, 2022; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	**From Current FY 2025**	**To Proposed FY 2026**
Clerk		
Auctioneer	150.00	165.00
Cabaret	500.00	550.00
Show License	300.00	330.00
Waste Hauler	100.00	110.00
Waste Hauler (per vehicle)	35.00	40.00

Fee Proposed (continued)	From Current FY 2025	To Proposed FY 2026
Economic Development and Planning		
Lansing Center lot rate	2.00	3.00
Lansing Center daily maximum	10.00	15.00
Lansing Center lost ticket fee	20.00	30.00
SCR reserved permit (back lot)	147.00	151.00
SCR covered permit	120.00	124.00
SCR roof permit	95.00	98.00
NGR reserved permit (1st level)	166.00	171.00
NGR Valet/Cage area permit	166.00	171.00
NGR reserved permit (4th level)	166.00	171.00
NGR covered permit	146.00	150.00
NGR roof permit	115.00	118.00
NCR general permit (all levels)	123.00	127.00
Admin fee (create and print validation coupons)	-	0.15
CC transaction fee for App and Kiosk	0.30	0.35
Event hourly rate (UAW weekday and 1.52)	-	50.00
Event hourly rate (UAW 2.0)	-	60.00
Event hourly rate (T243 weekday and 1.52))	-	65.00
Event hourly rate (T243 - 2.0)	-	82.00
On-Street parking rate	1.50	Up to 4.00
Temporary "NO PARKING SIGNS" use	-	2.00
Reservation panel use	-	2.00
Reserved on-street space, per day	15.00	20.00
EV Parking Space Violation		50.00
EV Parking Space Violation - 14 day		60.00
EV Parking Space Violation - 28 day		70.00
Parks and Recreation		
Park Per-Diem Rates		
Adado Riverfront Park	500.00	550.00
Rotary Park	500.00	550.00
Riverwalk	125.00	150.00
All other parks	150.00	200.00
Showmobile Rental		
Resident	600.00	650.00
Non-Resident	1,200.00	1,250.00
Sports Fees		
Basketball Camp	25.00	40.00
Soccer Camp	30.00	40.00

Fee Proposed (continued)	From Current FY 2025	To Proposed FY 2026
Sports Fees (continued)		
Baseball Youth (individual)	45.00	40.00

Softball Youth (individual)	40.00	45.00
Soccer Youth (individual)	35.00	45.00
Basketball Youth (individual	40.00	45.00
LDR Programs and Other (individual)	35.00	45.00
Flag Football (individual)	45.00	55.00
<u>Community Programs</u>		
Kids Camp - Resident	80.00	100.00
Kids Camp - Non Resident	85.00	150.00
After School Program (resident)	80/semester	30/month
After School Program (non-resident)	120/semester	$45/month
After School Program (full pay discount)	N/A	One-Month Free/Semester
<u>Kids Camp Programs</u>		
Leader in Training (resident)	80.00	100.00
Leader in Training (non-resident)	85.00	150.00
<u>Other Programs</u>		
Lifeguarding Certification	105.00	150.00
Lap Swimming	3.00	5.00
Schmidt Game Room Rental	-	30.00
Senior One-Day Events	5.00	10.00
<u>Athletic Field Rentals/Permits</u>		
Youth Practice Permit	25.00	35.00
Youth Games/Tournaments		
R&D, Wilson, and Ranney	100.00	60.00
All Other Fields	100.00	45.00
Adult Practice Permit	30.00	40.00
Adult Games/Tournaments		
Kircher, Wilson, and Ranney	120.00	75.00
All Other Fields	120.00	50.00
Baseball Field Rentals (per game, adult)	120.00	50.00
Soccer Field Rentals (per game, adult)	24.00	35.00
Football Field Rentals (per game, adult)	30.00	35.00

Fee Proposed (continued)	From Current FY 2025	To Proposed FY 2026
Public Service		
Extra Bag Fee (outside of cart)	-	3.00
32 Gallon Cart	58.00	62.00
65 Gallon Cart	63.00	66.00
95 Gallon Cart	67.00	70.00
EOW 32 Gallon Cart	29.00	31.00
Low Income 32 Gallon Cart	43.00	47.00
Low Income 65 Gallon Cart	48.00	51.00
Low Income 95 Gallon Cart	52.00	55.00
Fee Proposed	**From Current**	**To Proposed**

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2024/2025 fiscal year:

I. General Fund	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Property Taxes	57,010,000		57,010,000
Income Taxes	43,990,000		43,990,000
Licenses & Permits	1,802,500		1,802,500
State Grants	25,980,000		25,980,000
Contributions	29,800,000		29,800,000
Charges for Services	11,436,000		11,436,000
Fines & Forfeitures	1,768,000		1,768,000
Interest & Rent	800,000		800,000
Other Revenue	413,500		413,500
Interfund Transfers In	100,000		100,000
Total Revenue	173,100,000	-	173,100,000
Appropriations			
City Council			
Personnel	567,481		567,481
Operating	214,919		214,919
Total	782,400	-	782,400
Mayor's Office			
Personnel	1,073,330		1,073,330
Operating	297,828		297,828
Total	1,371,158	-	1,371,158

I. General Fund (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Office of Community Media			
Personnel	664,016		664,016
Operating	107,511		107,511
Total	771,527	-	771,527
Finance Operations			
Personnel	1,908,500		1,908,500
Operating	566,648		566,648
Total	2,475,148	-	2,475,148
City Clerk's Office			
Personnel	1,122,559		1,122,559
Operating	691,832		691,832
Total	1,814,391	-	1,814,391
Internal Audit			
Personnel	238,452		238,452
Operating	10,176		10,176
Total	248,628	-	248,628
Treasury/Income Tax			
Personnel	2,079,026		2,079,026
Operating	1,008,574		1,008,574
Total	3,087,600	-	3,087,600
Assessing			
Personnel	1,604,176		1,604,176
Operating	251,268		251,268
Total	1,855,444	-	1,855,444
City Attorney's Office			
Personnel	2,707,215		2,707,215
Operating	331,037		331,037
Total	3,038,252	-	3,038,252
Human Resources			
Personnel	2,063,930		2,063,930
Operating	648,348		648,348
Total	2,712,278	-	2,712,278

I. General Fund (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Courts			
Personnel	5,005,773		5,005,773
Operating	1,651,227		1,651,227
Total	6,657,000	-	6,657,000
Police			
Personnel	49,644,398		49,644,398
Operating	9,200,925		9,200,925
Total	58,845,323	-	58,845,323
Fire			
Personnel	38,320,084		38,320,084
Operating	6,722,028		6,722,028
Total	45,042,112	-	45,042,112
Public Service			
Personnel	3,151,767		3,151,767
Operating	10,546,390		10,546,390
Total	13,698,157	-	13,698,157
Human Relations & Community Services			
Personnel	2,270,323		2,270,323
Operating	320,665		320,665
Total	2,590,988	-	2,590,988
Basic Human Services & Racial Equity			
Operating	2,307,000		2,307,000
Total	2,307,000	-	2,307,000
Economic Development and Planning			
Personnel	4,837,516		4,837,516
Operating	3,580,033		3,580,033
Total	8,417,549	-	8,417,549
Parks and Recreation			
Personnel	6,045,037		6,045,037
Operating	3,844,296		3,844,296
Total	9,889,333	-	9,889,333

I. General Fund (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Neighborhoods, Arts, and Citizen Engagement			
Personnel	530,319		530,319
Operating	210,722		210,722
Total	741,041	-	741,041
City Supported Agencies			
Operating	537,500		537,500
Total	537,500	-	537,500
City Recognitions			
Operating	10,000		10,000
Total	10,000	-	10,000
Non-Departmental			
Vacancy Factor	(1,500,000)		(1,500,000)
South Lansing District Library	150,000		150,000
Debt Service	987,171		987,171
Transfers Out	6,320,000		6,320,000
Contingency	250,000		250,000
Total	6,207,171	-	6,207,171
Total General Fund Appropriation	173,100,000	-	173,100,000

II. Special Revenue Funds

Stadium Fund

Estimated Revenues			
Charges for Services	472,746		472,746
Interest & Rent	5,569		5,569
Other Revenue	156,685		156,685
Interfund Transfers In	226,000		226,000
Total Revenues	861,000	-	861,000
Estimated Expenditures			
Operating	5,087		5,087
Debt Service	855,913		855,913
Total Appropriations	861,000	-	861,000

II. Special Revenue Funds (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Major Streets Fund			
Estimated Revenues			
Licenses & Permits	660,400		660,400
Federal Grants	495,600		495,600
State Grants	13,500,000		13,500,000
Charges for Services	819,000		819,000
Other Revenue	1,300,000		1,300,000
Appropriation of Fund Balance	14,200,000		14,200,000
Total Revenues	30,975,000	-	30,975,000
Estimated Expenditures			
Personnel	2,187,076		2,187,076
Operating	4,250,204		4,250,204
Capital	12,846,800		12,846,800
Debt Service	190,920		190,920
Transfers Out	11,500,000		11,500,000
Total Appropriations	30,975,000	-	30,975,000
Local Streets Fund			
Estimated Revenues			
Property Taxes	154,500		154,500
State Grants	3,970,000		3,970,000
Interfund Transfers In	14,325,000		14,325,000
Interest Income	25,500		25,500
Appropriation of Fund Balance	2,000,000		2,000,000
Total Revenues	20,475,000	-	20,475,000
Estimated Expenditures			
Personnel	2,699,806		2,699,806
Operating	3,063,204		3,063,204
Capital	14,091,500		14,091,500
Debt Service	620,490		620,490
Total Appropriations	20,475,000	-	20,475,000

II. Special Revenue Funds (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Public Safety Revenue Sharing Fund			
Estimated Revenues			
State Grants	2,400,000		2,400,000
Total Revenues	2,400,000	-	2,400,000
Estimated Expenditures			
Personnel	1,777,828		1,777,828
Operating	622,172		622,172
Total Appropriations	2,400,000	-	2,400,000
HOME Grant Fund			
Estimated Revenues			
Federal Grants	675,061		675,061
Other Revenue	1,289,646		1,289,646
Total Revenues	1,964,707	-	1,964,707
Estimated Expenditures			
Personnel	65,549		65,549
Operating	259,697		259,697
Capital	1,639,461		1,639,461
Total Appropriations	1,964,707	-	1,964,707
Emergency Solutions Grant (ESG) Fund			
Estimated Revenues			
Federal Grants	181,984		181,984
Total Revenues	181,984	-	181,984
Estimated Expenditures			
Operating	181,984		181,984
Total Appropriations	181,984	-	181,984

II. Special Revenue Funds (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Building Department Fund			
Estimated Revenues			
Licenses & Permits	2,855,000		2,855,000
Appropriation of Fund Balance	1,000,000		1,000,000
Total Revenues	3,855,000	-	3,855,000
Estimated Expenditures			
Personnel	2,894,946		2,894,946
Operating	960,054		960,054
Total Appropriations	3,855,000	-	3,855,000
Community Development Block Grant (CDBG) Fund			
Estimated Revenues			
Federal Grants	2,031,546		2,031,546
Other Revenue	100,000		100,000
Total Revenues	2,131,546	-	2,131,546
Estimated Expenditures			
Personnel	885,995		885,995
Operating	385,802		385,802
Capital	859,749		859,749
Total Appropriations	2,131,546	-	2,131,546
Disaster Contingency Fund			
Estimated Revenues			
Federal Grants	500,000		500,000
Total Revenues	500,000	-	500,000
Estimated Expenditures			
Operating	500,000		500,000
Total Appropriations	500,000	-	500,000

II. Special Revenue Funds (continued)

Drug Law Enforcement Federal Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Fines & Forfeitures	150,000		150,000
Interest & Rent	10,000		10,000
Total Revenues	160,000	-	160,000
Estimated Expenditures			
Operating	76,000		76,000
Capital	84,000		84,000
Total Appropriations	160,000	-	76,000

Drug Law Enforcement State and Local Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Interest & Rent	500		500
Total Revenues	500	-	500

Drug Law Enforcement State and Local Fund (continued)

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Expenditures			
Operating	500		500
Total Appropriations	500	-	500

Tri-County Metro Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Contributions	400,000		400,000
Fines & Forfeitures	220,000		220,000
Federal Grants	15,000		15,000
Interest Income	11,500		11,500
Total Revenues	646,500	-	646,500
Estimated Expenditures			
Personnel	83,000		83,000
Operating	563,500		563,500
Total Appropriations	646,500	-	646,500

II. Special Revenue Funds (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Opioid Settlement Fund			
Estimated Revenues			
Other Revenues	210,000		210,000
Total Revenues	210,000	-	210,000
Estimated Expenditures			
Operating	210,000		210,000
Total Appropriations	210,000	-	210,000
Downtown Lansing, Inc. Fund			
Estimated Revenues			
Special Assessments	486,800		486,800
State Grants	1,895,000		1,895,000
Other Revenue	293,200		293,200
Interfund Transfers In	85,000		85,000
Total Revenues	2,760,000	-	2,760,000
Estimated Expenditures			
Personnel	426,510		426,510
Operating	2,333,490		2,333,490
Total Appropriations	2,760,000	-	2,760,000

III. Capital Project Funds

Other Capital Projects Fund			
Estimated Revenues			
Charges for Services	772,563		772,563
Interest & Rent	557,967		557,967
Appropriation of Fund Balance	1,300,000		1,300,000
Interfund Transfers In	300,000		300,000
Total Revenues	2,930,530	-	2,930,530
Estimated Expenditures			
Operating	300,000		300,000
Capital	350,000		350,000
Debt Service	920,530		920,530
Transfers Out	1,360,000		1,360,000
Total Appropriations	2,930,530	-	2,930,530

III. Capital Project Funds (Continued)

Parks Millage Capital Projects Fund

Estimated Revenues

Appropriation of Fund Balance	75,000.00		75,000
Interfund Transfers In	2,784,000		2,784,000
Total Revenues	2,859,000	-	2,859,000
Estimated Expenditures			
Operating	424,000		424,000
Capital	1,635,000		1,635,000
Transfers Out	800,000		800,000
Total Appropriations	2,859,000	-	2,859,000

IV. Enterprise Funds

Cemetery Fund

Estimated Revenues			
Charges for Services	328,500		328,500
Interest & Rent	10,000		10,000
Other Revenue	157,000		157,000
Interfund Transfers In	805,000		805,000
Total Revenues	1,300,500	-	1,300,500
Estimated Expenditures			
Personnel	719,798		719,798
Operating	551,702		551,702
Transfers Out	29,000		29,000
Total Appropriations	1,300,500	-	1,300,500

Municipal Parking System Fund

Estimated Revenues			
Charges for Services	4,555,000		4,555,000
Fines & Forfeitures	800,000		800,000
Other Revenue	1,927,000		1,927,000
Total Revenues	7,282,000	-	7,282,000

IV. Enterprise Funds (continued)	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Municipal Parking System Fund (continued)			
Estimated Expenditures			
Personnel	2,277,723		2,277,723
Operating	1,994,720		1,994,720
Capital	860,500		860,500
Debt Service	2,149,057		2,149,057
Total Appropriations	7,282,000	-	7,282,000

Golf Fund

Estimated Revenues			
Interfund Transfers In	15,000		15,000
Total Revenues	15,000	-	15,000
Estimated Expenditures			
Operating	15,000		15,000
Total Appropriations	15,000	-	15,000

Sewage Disposal System Fund

Estimated Revenues			
Licenses & Permits	55,000		55,000
Charges for Services	41,615,000		41,615,000
Interest & Rent	630,000		630,000
Other Revenue	15,000		15,000
Appropriation of Fund Balance	17,500,000		17,500,000
Total Revenues	59,815,000	-	59,815,000
Estimated Expenditures			
Personnel	7,942,873		7,942,873
Operating	10,766,011		10,766,011
Capital	28,790,020		28,790,020
Debt Service	12,316,096		12,316,096
Total Appropriations	59,815,000	-	59,815,000

IV. Enterprise Funds (continued)

Garbage and Rubbish Collection Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Charges for Services	4,500,000		4,500,000
Other Revenue	3,500		3,500
Appropriation of Fund Balance	920,000		920,000
Total Revenues	5,423,500	-	5,423,500
Estimated Expenditures			
Personnel	1,358,210		1,358,210
Operating	1,710,290		1,710,290
Capital	2,355,000		2,355,000
Total Appropriations	5,423,500	-	5,423,500

IV. Enterprise Funds (continued)

Recycling Fund

	FY 2026 Proposed	Council Changes	FY 2026 Adopted
Estimated Revenues			
Charges for Services	4,958,000		4,958,000
Apprpriation of Fund Balance	(25,000)		(25,000)
Other Revenue	5,000		5,000
Total Revenues	4,938,000	-	4,938,000
Estimated Expenditures			
Personnel	1,634,408		1,634,408
Operating	2,348,592		2,348,592
Capital	955,000		955,000
Total Appropriations	4,938,000	-	4,938,000

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2025/2026 fiscal year:

FY 2025/2026 Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

> Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.
>
> Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.
>
> Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.
>
> Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.
>
> Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.
>
> Vacancy Factor – the transfer of estimated vacancy savings between general fund department personnel budgets against the budgeted vacancy factor for the proposes of insourcing contracted positions.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide

Council on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is requested to include in its annual report organization charts to include division and/or site, position titles, bargaining unit, classification level, and position FTE for each department but not to include individual employee names.

Any residual funds in the salary line item, that would create a new position after Council has approved this budget, Council requests being notified of changes in positions within sixty (60) days of action. This budget is being approved based on the number of employees provided by the Administration at the time of adoption.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

<u>Carryforwards</u>

Authority is granted to reappropriate available capital project, charter commission and OPIOD settlement balances as of June 30, 2025 into the FY 2025/2026 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than $5,000 and not more than 8 months old.

- <u>Human Services and Community Supported Agencies Funding</u>
  The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

<u>General Fund Reserve Policy</u>

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

Unspent Human Services and Community Supported Agencies funding will be considered committed fund balance for purposes of financial reporting pending additional appropriation or reallocation by City Council.

The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditure. If events necessitate that the combined balances drop below 12% of General Fund expenditures, a fiscal stabilization plan will be submitted to City Council to restore reserves to the 12% target in a period not to exceed 5 years.

For the purpose of revenue and expenditure thresholds in budget policies and ordinances: general fund expenditures shall be considered to exclude transfers out except when otherwise specified, and general fund revenues shall be considered to exclude transfers in and indirect cost recoveries except when otherwise specified.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance with State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or a member of a City advisory board established by the City Charter or ordinance (collectively in this provision "the Employee or Officer") for damages caused by an act or acts of the Employee or Officer within the scope of his or her authority and while in the course of his or her employment with the City or while performing his or her duties on behalf of the retirement board or advisory board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee or Officer as to the claim and to appear for and represent the Employees or Officers in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee or Officer covered under this provision is awarded against the Employee or Officer as the result of a civil action, the City will, to the extent not covered by insurance, indemnify the Employee or Officer or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee or Officer giving prompt notice of the commencement of the action and upon the Employee or Officer cooperating in the preparation, defense, and settlement of the action. The terms "scope of authority" "course of employment" and "performing duties" under this provision do not include any act or acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity of the City or the Employee or Officer. This provision does not apply to the Lansing Housing Commission nor the Board of Water and Light employees or board/commissioner members.

Grants

In order to receive timely Council consideration of the approval of any grant award, the Administration is encouraged to provide application information for any grant requiring legislative approval to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council with an accompanying form detailing (to extent available) the preferred referral date, grant name, the grant agency, assistance listing number (formally knowns as CDFA), department, contact person, beginning and end date of the grant, total amount, projected object code detail, administrative cost recovery amount, and summary of the grant purpose and allowable uses. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Environmental Stewardship

The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and the need to act. The City recognizes the need to reduce the City's net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)

L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

Training: All Departments should allocate training dollars and follow policies in such a way as to continue their work to improve community relations and reaffirm the City's commitment to ensure equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familial status, housing status, military discharge status, sexual orientation, gender identification or expression, mental or physical limitation, and legal source of income.

General Fund Status Report – FY 2025 3rd Quarter

General Fund Summary

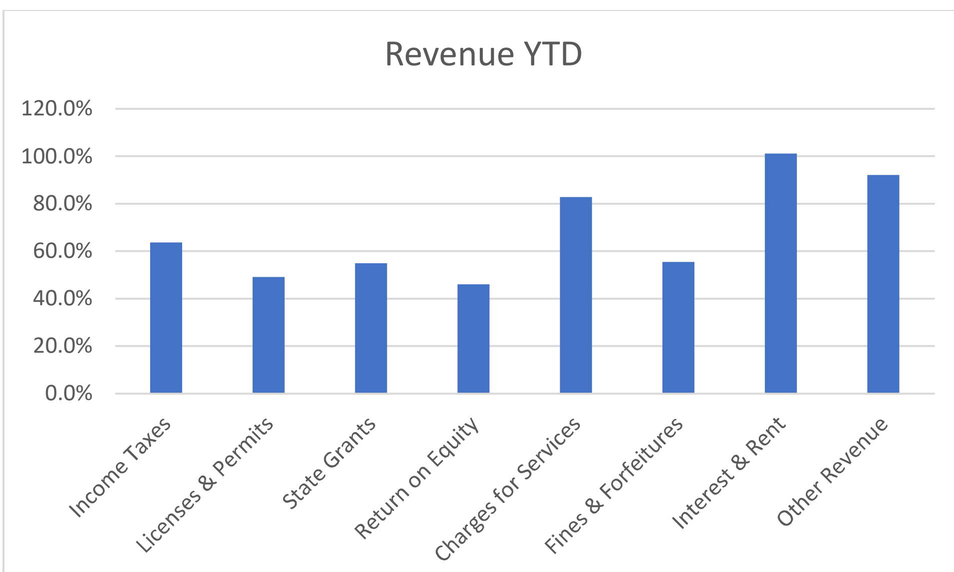
For FY25, the City adopted a budget of $165.2 million in total revenue including transfers and $165.4 million in total expenditures. After carrying over human services and Charter Commission funds from FY24 and the debt elimination plan approved by Council, the total budget is now $174.1M.

The City is currently projected to end FY25 with $22.8 million in unrestricted fund balance, equal to 14.2% of budgeted expenditures in compliance with City budget policies.

The administration continues to monitor expenditures and seek necessary savings to maintain vital services while also making strategic investments to grow the City's economy and strengthen the quality of life for residents, workers, business owners, and visitors.

The general fund budget report is presented in several formats for informational value as follows. After a separate revenue summary, the City's general fund is presented as formally adopted in appropriation detail showing personnel vs. operating expenditures.

Revenue Summary



General Fund revenue collected through the third quarter of fiscal year 2024-2025 were over $119.6M, 68.7%% of the budget.

- **Property Taxes (32.6% of GF revenue budget)** are largely recognized at the beginning of the fiscal year. They were initially estimated to be $53.9M.

- **Income Tax (25.8% of GF revenue budget)** collections were $27.2M (63.6% of its budgeted $42.7M).

- **Licenses and Permits (1.1% of GF revenue budget)** are estimated to be $1.85M. The City has received 49.2% of the budgeted amount.

- **State Grants (15.6% of GF revenue budget)** are budgeted to be $25.8M in revenue. Quarter 3 YTD is 57.9% of its budget.

- **Return on Equity (ROE) (16.8% of GF revenue budget)** represents payment to the City from the Board of Water & Light (BWL). The contract is 6% of budget and we will receive the full payment budgeted by BWL according to quarterly budget allotments which are on track with the current payment schedule.

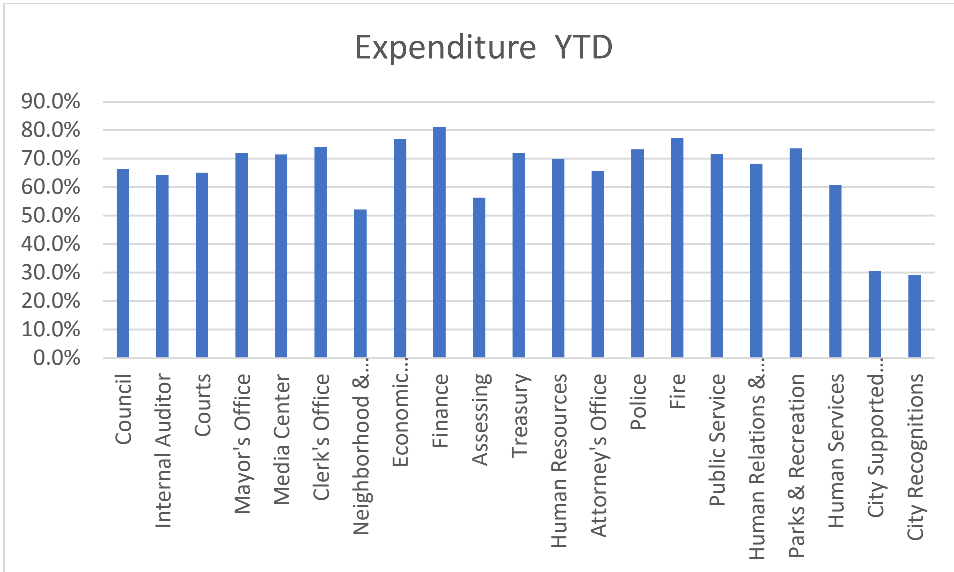
- **Charges for Services (6.2% of GF revenue budget)** are trending slightly above the three-year average for the third quarter.

- **Fines and Forfeitures (1% of GF revenue budget)** are budgeted to be about $1.6M. Quarter-to-date, revenue is almost $874K.

- **Interest and Rents (0.4% of GF revenue budget)** are budgeted to be $660,000 in FY25. We have received 101% of our budgeted amount.

- **Other Revenues (0.2% of GF revenue budget)** are a very small percentage of the General Fund budget and above the three-year average.

Expenditure Summary



General Fund expenditures are on track across departments and non-departmental uses, with variation due to the timing of particular expenditures and transfers.

City Clerk

- Higher expenditure percentage due to the November election.

Finance

- Higher expenditure percentage due to the annual audit.

Human Resources

- Higher expenditure percentage due to having more staff than previous years.

General Fund Revenues
FY2025 Q3 YTD
January 1, 2025 - March 31, 2025

	FY 2025 Adopted Budget	FY 2025 Amended Budget	FY 2025 Q3 YTD	FY25 Q3 Percent YTD	3 Year Q3 Percent Average
Property Taxes					
Non-Dedicated	40,375,000	40,375,000	40,574,184		
Dedicated - Police	4,065,000	4,065,000	4,065,000		
Dedicated - Fire	4,065,000	4,065,000	4,065,000		
Dedicated - Roads	2,710,000	2,710,000	2,710,000		
Dedicated - Parks	2,710,000	2,710,000	2,710,000		
Total	53,925,000	53,925,000	54,124,184	100.4%	97.5%
Income Taxes					
City Income Tax	42,750,000	42,750,000	27,208,376		
Total	42,750,000	42,750,000	27,208,376	63.6%	64.6%
Licenses & Permits					
Business Licenses	101,880	101,880	89,823		
Cable Franchise Fees	900,000	900,000	365,154		
Medical Marijuana Licenses	800,000	800,000	430,000		
Non-Business Licenses	25,120	25,120	14,156		
Buildings Licenses & Permits	23,000	23,000	10,897		
Total	1,850,000	1,850,000	910,029	49.2%	64.3%
State Grants					
Public Safety	2,500,000	2,500,000	2,493,745		
Other State Grants	1,475,000	1,475,000	1,453,846		
Reimbursements	1,800,000	1,800,000	543,487		
Revenue Sharing	19,075,000	18,575,000	9,419,812		
Capital City Allocation	1,000,000	1,000,000	755,724		
Total	25,850,000	25,350,000	14,666,614	57.9%	63.4%
Return on Equity					
Board of Water and Light	27,500,000	28,000,000	13,029,606		
Sewage Disposal System	300,000	300,000	-		
Total	27,800,000	28,300,000	13,029,606	46.0%	50.4%

General Fund Revenues
FY2025 Q3 YTD
January 1, 2025 - March 31, 2025

	FY 2025 Adopted Budget	FY 2025 Amended Budget	FY 2025 Q3 YTD	FY25 Q3 Percent YTD	3 Year Q3 Percent Average
Charges for Services					
Fees	89,700	89,700	38,615		
Services Rendered	1,800,700	1,800,700	1,840,713		
Building Inspection Fees	2,125,000	2,125,000	3,213,877		
Services To Others	54,400	54,400	58,724		
Central Stores/Notary	2,000	2,000	125		
Public Safety Services	163,800	163,800	123,752		
Ambulance Transport Fees	5,450,000	5,450,000	2,755,769		
Sales	2,200	2,200	1,360		
Use & Admission Fees	617,200	617,200	494,302		
Total	10,305,000	10,305,000	8,527,236	82.7%	79.3%
Fines & Forfeitures					
Fines & Forfeitures	1,576,000	1,576,000	873,716		
Total	1,576,000	1,576,000	873,716	55.4%	57.7%
Interest & Rent					
Interest Income	445,000	445,000	453,923		
Rental Income	215,000	215,000	213,371		
Total	660,000	660,000	667,294	101.1%	128.5%
Other Revenue					
Donations & Contributions	131,500	131,500	75,116		
Miscellaneous	157,500	157,500	99,922		
Sale of Capital Assets	120,000	120,000	201,577		
Total	409,000	409,000	376,615	92.1%	81.9%
Interfund Transfers In					
Interfund Transfers In	100,000	100,000	100,000		
Total	100,000	100,000	100,000	100.0%	0.0%
Use of Fund Balance					
Fund Balance	175,000	8,836,133	-		
Total	175,000	8,836,133	-		
Total General Fund Revenues	165,400,000	174,061,133	120,383,669	69.2%	73.7%

General Fund Expenditures
FY2025 Q3 YTD
July 1, 2024 - March 31, 2025

Appropriations	FY2025 Adopted Budget	FY2025 Amended Budget	FY 2025 Q3 YTD	FY25 Q3 Percent YTD	3 Year Q3 Percent Average
Council					
Personnel	541,858	541,858	410,269		
Operating	193,843	221,612	97,237		
Total	**735,701**	**763,470**	**507,506**	**66.5%**	**65.4%**
Internal Auditor					
Personnel	195,192	195,192	125,316		
Operating	8,159	8,159	5,063		
Total	**203,351**	**203,351**	**130,379**	**64.1%**	**56.2%**
Courts					
Personnel	4,823,927	4,823,927	3,377,527		
Operating	1,494,273	1,494,273	734,521		
Total	**6,318,200**	**6,318,200**	**4,112,047**	**65.1%**	**67.1%**
Mayor's Office					
Personnel	1,034,509	1,034,509	771,262		
Operating	282,089	282,089	176,977		
Total	**1,316,598**	**1,316,598**	**948,239**	**72.0%**	**70.4%**
Media Center					
Personnel	651,522	651,522	464,836		
Operating	76,009	90,017	65,245		
Total	**727,531**	**741,539**	**530,081**	**71.5%**	**66.0%**
Clerk's Office					
Personnel	1,152,251	1,152,251	962,398		
Operating	801,810	801,810	485,771		
Total	**1,954,061**	**1,954,061**	**1,448,169**	**74.1%**	**68.2%**
Neighborhood & Citizen Engagement					
Personnel	1,094,223	521,226	408,410		
Operating	608,913	413,178	78,582		
Total	**1,703,136**	**934,404**	**486,992**	**52.1%**	**61.6%**
Economic Development & Planning					
Personnel	3,883,414	4,456,411	3,076,571		
Operating	2,760,027	2,955,762	2,617,487		
Total	**6,643,441**	**7,412,173**	**5,694,058**	**76.8%**	**73.4%**
Finance					
Personnel	1,578,106	1,578,106	1,223,783		
Operating	532,454	532,454	485,187		
Total	**2,110,560**	**2,110,560**	**1,708,969**	**81.0%**	**71.3%**
Assessing					
Personnel	1,521,803	1,521,803	868,457		
Operating	233,461	233,461	120,582		
Total	**1,755,264**	**1,755,264**	**989,038**	**56.3%**	**57.2%**
Treasury					
Personnel	1,997,312	1,997,312	1,457,011		
Operating	900,488	900,488	627,003		
Total	**2,897,800**	**2,897,800**	**2,084,013**	**71.9%**	**67.3%**
Human Resources					
Personnel	1,847,163	1,847,163	1,337,412		
Operating	679,126	679,126	428,527		
Total	**2,526,289**	**2,526,289**	**1,765,939**	**69.9%**	**56.2%**

General Fund Expenditures
FY2025 Q3 YTD
July 1, 2024 - March 31, 2025

Appropriations	FY2025 Adopted Budget	FY2025 Amended Budget	FY 2025 Q3 YTD	FY25 Q3 Percent YTD	3 Year Q3 Percent Average
Attorney's Office					
Personnel	2,407,024	2,407,024	1,580,630		
Operating	300,998	300,998	198,395		
Total	**2,708,022**	**2,708,022**	**1,779,025**	**65.7%**	**64.4%**
Police					
Personnel	47,833,586	47,833,586	35,117,255		
Operating	9,284,341	9,284,341	6,737,147		
Total	**57,117,927**	**57,117,927**	**41,854,402**	**73.3%**	**70.5%**
Fire					
Personnel	37,119,450	37,119,450	28,621,679		
Operating	6,098,360	6,098,360	4,745,272		
Total	**43,217,810**	**43,217,810**	**33,366,951**	**77.2%**	**71.7%**
Public Service					
Personnel	3,182,612	3,182,612	2,228,964		
Operating	9,826,092	9,826,092	7,098,902		
Total	**13,008,704**	**13,008,704**	**9,327,866**	**71.7%**	**67.1%**
Human Relations & Community Service					
Personnel	1,832,040	1,832,040	1,276,018		
Operating	248,553	315,235	188,292		
Total	**2,080,593**	**2,147,275**	**1,464,309**	**68.2%**	**61.8%**
Parks & Recreation					
Personnel	5,675,739	5,675,739	3,885,124		
Operating	3,428,336	3,428,336	2,820,720		
Total	**9,104,075**	**9,104,075**	**6,705,845**	**73.7%**	**64.7%**
Human Services					
Operating	2,235,000	3,719,414	2,262,419		
Total	**2,235,000**	**3,719,414**	**2,262,419**	**60.8%**	**62.7%**
City Supported Agencies					
Operating	537,500	1,115,760	340,856		
Total	**537,500**	**1,115,760**	**340,856**	**30.5%**	**29.6%**
City Recognitions					
Operating	10,000	10,000	2,919		
Total	**10,000**	**10,000**	**2,919**	**29.2%**	**0.0%**
Non-Departmental					
Vacancy Factor	(1,500,000)	(1,500,000)	-	0.0%	0.0%
South Lansing Distric Library	145,000	145,000	127,064	87.6%	83.0%
Deficit Elimination Plan Transfer	-	6,490,000	6,490,000	100.0%	
Debt Service	1,346,312	1,346,312	19,630	1.5%	17.7%
Net Transfers	6,497,125	6,497,125	6,497,125	100.0%	100.0%
Total	**6,488,437**	**12,978,437**	**13,133,819**	**101.2%**	**50.2%**
General Fund Total Expenditures	**165,400,000**	**174,061,133**	**130,643,843**	**75.1%**	**70.6%**
Beginning Unrestricted Fund Balance	31,648,795	31,648,795			
Due to Other Funds	(6,490,000)	(6,490,000)			
Human Services/Charter Commission	(2,157,125)	(2,157,125)			
Gun Violence Prevention/Council Carryforwards	(175,000)	(189,008)			
Ending Unrestricted Fund Balance	**22,826,670**	**22,826,670**			
Percent of Operating Expenditures	14.4%	14.2%			

Vacancy Factor Report

Quarter Ending March 31, 2025

Department	PCN	Position Description	Bargaining Unit	FTE	Vacancy	Status	Vacancy Factor
Vacancies Counted Toward General Fund Vacancy Factor							
DNACE	VIOPRCOR	VIOLENCE PREVENTION COORDINATOR	T243CTP	1.00	7/1/2024	Posted	14,705
HRCS	NEW	CULTURE ACCOUNTABILITY & PREVAILING WAGE SPECIALIST	T214NS	1.00	7/1/2024	In Progress	14,321
HRCS	NEW	ADMINISTRATIVE ASSISTANT	T243CTP	1.00	7/1/2024	In Progress	10,511
CODE COMPLIANCE	CCOFICER	CODE ENFORCEMENT WORKER	T243CTP	1.00	1/15/2025	In progress	11,246
CODE COMPLIANCE	CCOFICER	CODE ENFORCEMENT WORKER	T243CTP	1.00	11/23/2024	In progress	13,328
CODE COMPLIANCE	CCOFICER	CODE ENFORCEMENT WORKER	T243CTP	1.00	11/23/2024	In progress	13,328
CODE COMPLIANCE	CLERKS25	CLERK	T243CTP	1.00	3/29/2025		150
CODE COMPLIANCE	CDCOMMGR	CODE COMPLIANCE MANAGER	T214SUPV	1.00	9/2/2023		20,769
CODE COMPLIANCE	PRMISOFF	PREMISE OFFICER	T243CTP	1.00	5/25/2024	In progress	10,044
CODE COMPLIANCE	PKFLDSUP	FIELD SUPERVISOR	T243SUPV	1.00	3/6/2024		13,985
ASSESSOR	ADMAST28	ADMIN ASSISTANT	T243CTP	1.00	12/21/2024	In progress	13,476
ASSESSOR	RESAPPTR	RESIDENTIAL APPRAISER APPRENTICE	T243CTP	1.00	5/24/2019	Posted	18,038
ASSESSOR	ADMAST28	ADMIN ASSISTANT	T243CTP	1.00	12/12/2024	In progress	13,476
OFFICE OF FINANCIAL EMPOWERMENT	GTSADMIN	GRANT ADMINISTRATOR	T243CTP	1.00	1/1/2025	In progress	14,705
TREASURY	ACCOUNT34	ACCOUNTANT34	T243CTP	1.00	7/20/2024		14,705
TREASURY	TRESYINV	TREASURERY INVESTIGATOR	T243CTP	1.00	9/30/2024	Reclass	13,328
TREASURY	INTAXTEC	INCOME TAX EXAMINER TECH	T243CTP	1.00	11/23/2024		11,029
TREASURY	ADMAST28	ADMINISTRATIVE ASSISTANT	T243CTP	1.00	10/8/2022		14,809
TREASURY	CUSTRP	CUSTOMER SERVICE CLERK	T243CTP	1.00	8/20/2022		8,338
FINANCE	ACCOUNT34	ACCOUNTANT34	T243CTP	1.00	3/6/2025		4,136
FINANCE	FINDRCTR	FINANCE DIRECTOR	EP	1.00	3/28/2025	Interim	952
HUMAN RESOURCES	TRNDRADM	DISPUTES AND RESOLUTIONS	NBCTP	1.00	7/1/2024	In progress	17,914
HUMAN RESOURCES	HELWELTK	HEALTH & WELLNESS TECH	T243CTP	1.00	2/1/2024	In progress	10,044
CITY ATTORNEY	LGASTLIT	LEGAL ASSISTANT-LITIGATION	T214 NS	1.00	3/24/2025	In progress	959
CITY ATTORNEY	ASTATY36	ASSISTANT CITY ATTORNEY	T214 NS	1.00	2/17/2025	In progress	8,037
CITY ATTORNEY	ASTATY36	ASSISTANT CITY ATTORNEY	T214 NS	1.00	3/20/2025	In progress	2,074
CITY ATTORNEY	ASTATY36	ASSISTANT CITY ATTORNEY	T214 NS	1.00	12/1/2023	In progress	16,593
CITY ATTORNEY	ASTATY36	ASSISTANT CITY ATTORNEY	T214 NS	1.00	7/1/2020	In progress	16,593
PUBLIC SERVICE/BUILDINGS	BLDMTSUP	BUILDING SERVICES SUPERVISOR	T243SUPV	1.00	1/31/2025	In Progress	11,184
PUBLIC SERVICE/BUILDINGS	PUBWKSUP	PUBLIC WORKS SUPERVISOR	T243SUPV	1.00	11/23/2024		13,328
PUBLIC SERVICE/BUILDINGS	FACMTWKR	SKILLED TRADES WORKER	UAW	1.00	12/3/2021	Posted	12,207
PUBLIC SERVICE/BUILDINGS	FACMTWKR	SKILLED TRADES WORKER	UAW	1.00	6/15/2024	Posted	12,207
PUBLIC SERVICE/BUILDINGS	FACMTWKR	SKILLED TRADES WORKER	UAW	1.00	1/17/2024	Posted	12,207
PUBLIC SERVICE/BUILDINGS	FACMTWKR	SKILLED TRADES WORKER	UAW	1.00	2/10/2024	Posted	12,207
POLICE - ADMIN	ADMSPC31	ADMINISTRATIVE SPECIALIST 31	T214 NS	1.00	12/28/2011	In progress	*CONTRACT*
POLICE - DETENTION	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	01/31/23	Posted	19,342
POLICE - INVESTIGATIONS	DETECT2C	DETECTIVE IIC	CCLP NS	1.00	6/19/2021	Internal Promotion Process	20,676
POLICE - INVESTIGATIONS	DTCTVCSI	CSI INVESTIGATOR	CCLP NS	1.00	09/24/22	Internal Promotion Process	13,534
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	10/07/23	Posted	13,534
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	06/01/23	Posted	13,534
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	07/14/22	Posted	13,534
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	02/14/23	Posted	13,534
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	06/16/22	Posted	13,534
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	12/17/22	Posted	13,534
POLICE - INVESTIGATIONS	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	05/06/23	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	02/20/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	03/25/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	03/09/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	03/28/25	Posted	423
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	01/13/25	Posted	11,842
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	05/21/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	12/06/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	03/28/25	Posted	423
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLPNS	1.00	03/13/25	Posted	2,749
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	06/15/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	04/20/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	05/16/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	04/11/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	01/12/24	Posted	13,534
POLICE - PATROL	POLOFFCR	POLICE OFFICER 1	CCLP NS	1.00	07/19/24	Posted	13,534
POLICE - PATROL	SOCWKSUP	SOCIAL WORKER SUPERVISOR	T243SUPV	1.00	02/21/25	Posted	7,939
FIRE - OPERATIONS	CAPTAIN4	CAPTAINIV	IAFF	1.00	2/8/2025	Internal Promotion Process	*OVERTIME*
FIRE - OPERATIONS	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	3/31/2025		*OVERTIME*
FIRE - OPERATIONS	FIRFIGTR	FIRE FIGHTER	IAFF	1.00	3/31/2025		*OVERTIME*
PARKS/BUSINESS & MANAGEMENT	ADMSPC27	ADMINISTRATIVE SPECIALIST	T243CTP	1.00	1/3/2025	Filled	9,277
PARKS/COMMUNITY CENTERS	CCTRPROG	COMMUNITY CENTER PROGRAMMER	T243SUPV	1.00	9/6/2024	Posted	12,128
PARKS/COMMUNITY CENTERS	PTCLRK23	PT CLERK 23	T243CTP	0.50	9/6/2024		3,976
PARKS/COMMUNITY CENTERS	PTCLRK22	PT CLERK 22	T243CTP	0.50	7/24/2023		3,796
3rd Quarter Vacancy factor:				**67.00**			**744,641**

Vacancy Factor Report

Quarter Ending March 31, 2025

Department	PCN	Position Description	Bargaining Unit	FTE	Vacancy	Status	Vacancy Factor
Non-Vacancy Factor (non-General Fund) Vacancies							
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	7/1/2024	Filled	12,207
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	9/19/2023	Filled	12,207
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	6/18/2022	Posted	12,207
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	3/31/2022	Posted	12,207
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	7/1/2024	Posted	12,207
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	1/16/2022	Posted	12,207
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	12/1/2024	Posted	11,235
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	12/1/2024	Posted	11,235
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	3/26/2021	Posted	11,235
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	12/2/2023	Posted	11,235
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	10/18/2024	Posted	11,235
PUBLIC SERVICE/O&M	FRSTWKR5	ARBORIST 500	UAW	1.00	2/22/2023	Posted	12,207
PUBLIC SERVICE/O&M	CRTFNWRK	CONCRETE FINISHER-WORKER	UAW	1.00	3/8/2025	Posted	3,052
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	7/1/2024	Posted	11,235
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	7/1/2024	Posted	11,235
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	9/9/2024	Posted	11,235
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	8/28/2021	Posted	11,235
PUBLIC SERVICE/O&M	MANTWKR4	MAINTENANCE WORKER	UAW	1.00	7/27/2024	Posted	12,207
PUBLIC SERVICE/O&M	SOLWASOP	SOLID WASTE OPERATOR	UAW	1.00	4/25/2024	In progress	12,207
PUBLIC SERVICE/O&M	PUBWKSUP	PUBLIC WORKS SUPERVISOR	T243SUP	1.00	12/4/2021		20,908
PUBLIC SERVICE/O&M	SOLWASUP	SOLID WASTE SUPERVISOR	T243SUP	1.00	8/15/2020		17,153
ED&P/BUILDING SAFETY	PLNREVSU	CHIEF PLAN REVIEW ANALYST	T214SUPV	1.00	1/8/2022		20,908
ED&P/BUILDING SAFETY	ELCINSPC	ELECTRICAL INSPECTOR	T243CTP	1.00	2/25/2025	In Progress	5,463
ED&P/BUILDING SAFETY	MECINSPC	MECHANICAL INSPECTOR	T243CTP	1.00	3/29/2025		296
ED&P/BUILDING SAFETY	BLDINSPC	BUILDING INSPECTOR	T243CTP	1.00	7/12/2024		17,136
ED&P/CDBG	NEW	ASSISTANT DEVELOPMENT MGR	T214SUPV	1.00	7/1/2024		17,042
ED&P/CDBG	HSREHAGT	HOUSING REHAB AGENT	T243CTP	1.00	6/22/2024		12,715
ED&P/PARKING	CUSTSREP	CUSTOMER SERVICE REP	T243CTP	1.00	2/28/2025		3,452
ED&P/PARKING	CUSTSREP	CUSTOMER SERVICE REP	T243CTP	1.00	8/17/2024		10,044
PUBLIC SERVICE/WWTP	LABTECHN	LABORATORY TECHNICIAN	T243CTP	1.00	8/3/2024	Posted	10,524
PUBLIC SERVICE/WWTP	PUBWKSUP	PUBLIC WORKS SUPERVISOR	T243SUP	1.00	2/5/2024		18,936
PUBLIC SERVICE/WWTP	ELECTECH	ELECTRICAL TECHNICIAN	T243CTP	1.00	10/5/2006	Posted	17,153
PUBLIC SERVICE/WWTP	WWMATWK6	WASTE WATER PLANT LABORER	UAW	1.00	7/12/2019	Posted	12,207
PUBLIC SERVICE/WWTP	WWSYSANL	WASTEWATER SYSTEMS ANALYST	T243CTP	1.00	10/23/2015		17,153
PUBLIC SERVICE/WWTP	UTLELWKR	UTILITY ELECTRICAL WORKER	UAW	1.00	5/31/2013		13,200
PUBLIC SERVICE/WWTP	FIELDTEC	FIELD TECHNICIAN	T243CTP	1.00	10/26/2024		10,511
PUBLIC SERVICE/WWTP	WWMATWK7	WASTEWATER MAINTENANCE WKR 400	UAW	1.00	11/4/2023	Posted	11,235
PUBLIC SERVICE/WWTP	LABTECHN	LABORATORY TECHNICIAN	T243CTP	1.00	6/30/2023	Posted	12,128
PUBLIC SERVICE/WWTP	INSTRTEC	INSTRUMENTATION TECHNICIAN	T243CTP	1.00	3/2/2024		12,715
PUBLIC SERVICE/WWTP	WWPNTOP6	WASTEWATER MAINTENANCE WKR 600	UAW	1.00	5/27/2020	In progress	13,200
PUBLIC SERVICE/FLEET	RADIOTEC	AUTO&HEAVY EQUIP PARTS SUP	T243CTP	1.00	7/14/2023	In progress	13,328
PUBLIC SERVICE/FLEET	ATGARSUP	GARAGE SUPERVISOR	T243SUP	1.00	7/1/2017		16,234
PUBLIC SERVICE/FLEET	ASTSUPFT	SENIOR GARAGE SUPERVISOR	T243SUP	1.00	7/12/2019		17,914
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	4/1/2024	Posted	13,200
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	6/4/2022	Posted	13,200
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	7/21/2021	Posted	13,200
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	5/13/2019	Posted	13,200
PUBLIC SERVICE/FLEET	SRVCSPEC	SERVICE SPECIALIST	T243CTP	1.00	9/20/2019	Posted	12,254
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	8/17/2019	Posted	13,200
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	3/29/2019	Posted	13,200
PUBLIC SERVICE/FLEET	MECHANIC	MECHANIC	UAW	1.00	10/28/2023	Posted	13,200
PUBLIC SERVICE/ENGINEERING	ADMSPC30	PUBLIC ENGAGEMENT COORDINATOR	T243CTP	1.00	2/1/2025	In Progress	7,770
PUBLIC SERVICE/ENGINEERING	ADMSPC30	ADMINISTRATIVE SPECIALIST	T243CTP	1.00	12/1/2023		11,029
PUBLIC SERVICE/ENGINEERING	ENGINR38	ENGINEER 38	T214NS	1.00	1/26/2023		23,615
PUBLIC SERVICE/ENGINEERING	ENGINR38	ENGINEER 38	T214NS	1.00	6/6/2019		23,615
PUBLIC SERVICE/ENGINEERING	BFINMGMT	BUSINESS AND FINANCIAL MANAGER	T243CTP	1.00	7/1/2024	Filled	17,914
PUBLIC SERVICE/ENGINEERING	TRANSENG	ASSISTANT CITY ENGINEER - TRANSPORTATION	NB SUPV	1.00	1/1/2020	Filled	28,022
INFORMATION TECHNOLOGY	NEW	APPLICATIONS TEAM LEADER	T243CTP	1.00	7/1/2024		16,234
DISTRICT COURT	CTOFLCLK	COURT OFFICER/LAW CLERK	DCTNB	1.00	3/31/2025		177
DISTRICT COURT	DPCLERK2	DEPUTY CLERK	DCT243	1.00	1/31/2025		6,442
DISTRICT COURT	DPCLERK2	DEPUTY CLERK	DCT243	1.00	3/1/2025		3,221
3rd Quarter Vacancy factor:				**61.00**			**778,283**

Total Q1 Vacancy Factor	**108.00**	**1,651,384**
Total Q2 Vacancy Factor	**138.00**	**1,708,250**
Total Q3 Vacancy Factor	**128.00**	**1,522,924**