

AGENDA

Committee on City Operations May 15, 2025 at 4:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Brown, Chairperson
Council Member Spadafore, Vice Chairperson
Council Member Garza, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. May 1, 2025
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. RESOLUTION - Fireworks Display License; Pyrotecnico Fireworks Inc. for the City's Independence Day Celebration, July 4, 2025
 - C. ORDINANCE - Amending Chapter 1615 to allow fireworks on Juneteenth, June 19, of each year
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on City Operations
Thursday, May 1, 2025 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Brown called the meeting to order at 4:00pm

PRESENT

Council Member Jeffrey Brown, Chair
Council Member Peter Spadafore, Vice-Chair
Council Member Jeremy Garza, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Lisa Hagen-Lawrence, OCA
Scott Cook, Asst. City Engineer
Katrina Greeley, Lansing Housing Commission
Ryan Supplee, Wolverine Building Group

MINUTES

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM APRIL 17, 2025 AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT.

Discussion/Action

RESOLUTION – Act 51 Street Certification; Dori Lane, Josephine Way, and westerly portion of Red Cedar Parkway

Mr. Cook noted the streets were adopted by resolution #2023-262, however, it didn't meet all the requirements so when they submitted for Act 51 it was rejected. This now provides detail for that.

Councilmember Garza asked if there would be any backdated funds, Mr. Cook answered no, just moving forward.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR ACT 51 STREET CERTIFICATION OF DORI LANE, JOSEPHINE WAY, AND WESTERLY PORTION OF RED CEDAR PARKWAY. MOTION CARRIED 3-0.

RESOLUTION – Setting a Public Hearing on Noise Special Permit; Lansing Housing Commission request to allow for the building of a new 63-unit apartment building at 220 E. Kalamazoo Street

Mr. Supplee indicated both items C&D are the same ask, for Saturday work from 8a-5p. They currently do not have Saturday's and would like to allow accommodating any rain delays. They became aware of the Ordinance and wanted to get ahead of the process. Ms. Greeley explained it is limited to framing work the believe, no large moves. Councilmember Spadafore asked if they heard from the neighborhood. Ms. Greeley stated that Mr. Fleming did reach out but has not heard of any response. Councilmember Brown asked for the documentation, Ms. Greeley responded she would send it to Ms. Richmond.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION ON SETTING A PUBLIC HEARING ON THE NOISE SPECIAL PERMIT FOR LANSING HOUSING COMMISSION REQUEST TO ALLOW FOR THE BUILDING OF A NEW 63-UNIT APARTMENT BUILDING AT 220 E. KALAMAZOO STREET. MOTION CARRIED 3-0.

RESOLUTION – Setting a Public Hearing on Noise Special Permit; Lansing Housing Commission request to allow for the building of a new 56-unit apartment building at 510 Cherry Street
No discussion.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION ON SETTING A PUBLIC HEARING ON THE NOISE SPECIAL PERMIT FOR LANSING HOUSING COMMISSION REQUEST TO ALLOW FOR THE BUILDING OF A NEW 56-UNIT APARTMENT BUILDING AT 510 CHERRY STREET. MOTION CARRIED 3-0.

RESOLUTION – Amend Lansing City Council Rules #48; Electronic Participation in Public Comment at Meetings of Council, Committees
Councilmember Brown explained this was brought forward to change the timeframe from 4 hours to 30 minutes, as this seems to be adequate. Councilmember Spadafore concurred.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION TO AMEND LANSING CITY COUNCIL RULES #48 FOR ELECTRONIC PARTICIPATION IN PUBLIC COMMENT AT MEETINGS OF COUNCIL, COMMITTEES. MOTION CARRIED 3-0.

Other

Adjourn

Adjourned at 4:07pm

Submitted by Renee Richmond, Recording Secretary

Lansing City Council

Approved by the Committee on



Application for Fireworks Display

Instructions

General

- It is highly recommended to have all the documents ready for uploading prior to submission.
- All attachments must be in a PDF format.
- PDF files should be compressed to the smallest size possible.
- If you need more time to get additional documents together, please save your application as a draft and come back to it when you are ready.
- Applications left open for more than 24 hours will need to be started over.
- If you have submitted the wrong document prior to submission of the application, or wish to update a document after submission of the application, please notify the Clerk's Office in writing at city.clerk@lansingmi.gov.
- It is the responsibility of the submitter to ensure they receive an email confirming the receipt of their application. If they do NOT receive an email with a confirmation number within 24 hours of submitting the application, it is the submitter's responsibility to notify the Clerk's Office in writing at city.clerk@lansingmi.gov.

Payments

- Payment fee must be RECEIVED by the Clerk's Office before the application will be reviewed. Failure to remit payment in a timely manner may result in denial of your application.
- Cash, Credit Card, Debit Card, Check, Electronic Check (ACH) & Money Order are accepted.
- Electronic Checks (ACH), Credit and Debit cards are accepted through the City's Point and Pay site. There is a 3% convenience fee for credit and debit card transactions.

Application Information

License fee: \$160.00 per Display

Application for a license required by this section shall be made in writing to the City Clerk at least 30 business days before the proposed date of the use or display unless application within a shorter period of time is approved by the Fire Marshal. Fill out and submit this form. Bring the materials listed below to the City Clerk's office to complete the application process.

Materials

- Non-Refundable License fee of \$160
- **Treasury Form**
- Proof of an insurance policy naming the City as co-insured, available for the payment of any damages arising out of an act or omission of the licensee or his agents, employees, or subcontractors, covering the following: (a) At least \$500,000.00 for property damage; and (b) at least \$500,000.00 for injury to one person and \$1,000,000.00 for injury to two or more persons resulting from the same occurrence.
- Copies of State issued identification for each person who will operate the display.
- If the applicant is a nonresident person, written appointment of a resident agent to serve as legal representative upon whom all process in an action or proceeding against the person may be served.

(City Codified Ordinances - Chapter 1615.01-1615-06)

<http://mi-lansing.civicplus.com/171/Business-Licenses>

Business Information

Business Name *	Pyrotecnico Fireworks Inc.		
Address *	Street Address		
	4369 E Summit Woods Dr NE		
	Address Line 2		
	City	State / Province / Region	
	Rockford	MI	
	Postal / Zip Code	Country	
	49341	USA	
Phone	6164270377		

Business Owner Information

Business Owner Name * Stephan Vitale

Address *

Street Address

299 Wilson Rd

Address Line 2

City

New Castle

Postal / Zip Code

16101

State / Province / Region

PA

Country

USA

Phone

Email *

sv@liveevents.com

Business Owner

Date of Birth *



Applicant Information

Same as Business Owner? *

☐ Yes

☒ No

Applicant Name *

Michael Falk

Address *

Street Address

4369 East Summit Woods Dr NE

Address Line 2

City

Rockford

Postal / Zip Code

49341

State / Province / Region

MI

Country

United States

Phone 6164270377

Email *

mfalk@pyrotecnico.com

Display Information

Liability Information

Bond or Insurance
(at least one required) *

☐ Bond ☒ Insurance

Insured by
(Documentation Attached) *

Acrisure Great Lakes Partners Insurance Services

Insurance \$ 10,000,000.00
Amount *

Expiration 11/14/2025
Date *

Event Information

Number 1
of
Displays

Projected \$ 160.00
Fee

Display Dates and Times *

July 4, 2025 @ 10:10 PM
(Explain dates/times of instances)

Exact Location of Display *

East Shiawassee St bridge
42.737222, -84.548986

Type and Quantity of Fireworks to be used in Display *

Approx 2000 aerial display shells ranging in size from 1 1/4 inches to 3 inches in diameter.

Manner and location of the storage of the fireworks prior to the display *

No storage - Delivery on date of display

Operators

List all Persons who will Operate the Display

Name*	Age*	Description of Relevant Experience*
Jonathan Schnicke		31 years experience - 140+ displays
Isaac Schnicke		5 years experience - 20 displays
Julia Schnicke		3 years experience - 15 displays
David Kieft		3 years experience - 10 displays

*

Has the applicant, any person with an ownership interest in the applicant, or any person who will operate the display had any citation or conviction for, or guilty plea to, a violation of the laws of the United States, any State, or any local unit of government regulating the sale, use, or posssion of fireworks? If yes, please include details

☐ Yes

☒ No

Electronic Signature Agreement*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree

Signature

I certify that neither the Applicant nor any person with ownership interest is in default to the City of Lansing. By my signature, I swear or affirm that all information provided in this application is true. I understand that a false statement on this application may result in either a denial of this application or subsequent revocation if the license is granted.

Michael Falk

Date Submitted

2/24/2025

Attachments

Attach your completed Treasury form using the **Attach** button, below. If you do not have one, you may download it [here](#).

Treasury Form *

Lansing Treasury Form.pdf

357.6KB

Certificate of Insurance *

Lansing COI.pdf

97.72KB

Insurance Endorsement Pages *

Lansing COI Endorsement.pdf

45.91KB

Initials

I confirm that the City of Lansing is named as an Additional Insured Party on BOTH the Insurance Endorsement AND the Certificate of Insurance documentation.

Michael Falk

Copy of ID *

.jpg

777.65KB

2.67MB

379.53KB

1.33MB

Copy of Photo ID

Approvals

Please choose your approval decision on the appropriate line and click **Submit**. If you deny, please provide a comment as to why.

License Desk	☒ Approved	☐ Denied
Attorney	☒ Approved	☐ Denied
Police	☒ Approved	☐ Denied
Fire_Marshal	☒ Approved	☐ Denied
Treasury	☒ Approved	☐ Denied
Treasurer Approval	☒ Approved	☐ Denied
City Clerk *	☐ Approved	☐ Denied



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843		CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 E-MAIL ADDRESS: info@brittongallagher.com		FAX (A/C, No): 216-658-7101
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Everest Denali Insurance Company		16044
		INSURER B : Arch Specialty Insurance Company		21199
		INSURER C : Constitution Insurance Company		32190
		INSURER D : James River Insurance Company		12203
		INSURER E : AXIS Surplus Insurance Company		26620
		INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1040469289**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC	Y	Y	P0000003353	11/14/2024	10/14/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS	Y	Y	GCD0010016-241	11/14/2024	10/14/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☒ CLAIMS-MADE DED ☐ RETENTION \$ ☐	Y	Y	UXP1035252-05	11/14/2024	10/14/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐	N / A	82-872096-04-37 (MI)	10/14/2024	10/14/2025	☒ WC STATUTORY LIMITS ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Excess Liability #2			P-001-001451057-01	11/14/2024	10/14/2025	Each Occ/ Aggregate \$5,000,000 Total Limits \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Display Date: July 4, 2025 Rain Date: July 5, 2025

LOCATION: Lansing, Michigan Shiawassee Street Bridge

ADDITIONAL INSURED: City of Lansing, MI

CERTIFICATE HOLDER**CANCELLATION**City of Lansing, MI
124 W. Michigan Ave.
Lansing MI 48933

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

City of Lansing, MI

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



CITY OF LANSING
TREASURER'S OFFICE/INCOME TAX DIVISION
Room G-29, First Floor, City Hall
124 W Michigan Ave
Lansing, Michigan 48933
(517) 483-4121
FAX (517) 483-6084

ANDY SCHOR, MAYOR

LANSING TREASURY INFORMATION REQUEST

COMPLETE A SEPARATE FORM FOR EACH INDIVIDUAL SUBJECT TO VERIFICATION

Date: 2/24/2025

APPLICANT/EMPLOYEE INFORMATION

Name (RA): Michael Falk
Home Address: 4369 E. Summit Woods Dr NE
Rockford MI 49341
Daytime Phone Number: 616-427-0377
Social Security (last 4 digits ONLY): [REDACTED]
Drivers License # [REDACTED]
Date of Birth: [REDACTED]

EMPLOYER/BUSINESS INFORMATION

Corporate Name: Pyrotecnico Fireworks Inc.
Doing Business As (DBA): _____
Address: 4369 E. Summit Woods Dr NE
Rockford MI 49341
Business Phone Number: 616-427-0377
FEIN #: [REDACTED]
Date business was established: 1993

Do you, or any of these businesses, owe the City of Lansing money for any reason? ☐ Yes ☒ No

If Yes, for what reason? _____

Name of any other Lansing area business in which your ownership participation exceeds 25%

Michael Falk
Signature

2/24/2025
Date

Revised 5/9/2018

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Pyrotecnico Fireworks Inc. for a public display of fireworks in the City of Lansing at East Shiawassee Street Bridge to be held on July 4, 2025.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES, CHAPTER 1615, SECTION 1615.02 TO ALLOW
FIREWORKS ON JUNE 19 OF EACH YEAR FROM 11 A.M. UNTIL 11:45 P.M.**

THE CITY OF LANSING ORDAINS:

Section 1. That the Code of Ordinances of Lansing, MI be and is hereby amended by
amending Chapter 1615, Section 1615.02, and shall read as follows:

1615.02. – Prohibitions

(a) Fireworks shall not be manufactured in the City.

(b) No person shall ignite, discharge, or use consumer fireworks in the city without a license,
except: after 11:00 a.m. on the following days and in compliance with 2018 Public Act 635,
being MCL 28.457:

(1) December 31 until 1:00 a.m. on January 1.

(2) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each
of those days.

(3) June 19 until 11:45 p.m.

(4) June 29 to July 4 until 11:45 p.m. on each of those days.

(5) July 5, if that date is a Friday or Saturday, until 11:45 p.m.

(6) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of
those days.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
inconsistent with the provisions hereof are hereby repealed.

1 Section 3. Should any section, clause or phrase of this ordinance be declared to be
2 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
3 other than the part so declared to be invalid.

4 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
5 immediate effect by City Council and shall expire on December 31, 2033.

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